

**Minutes**  
**Steelton Borough Council Meeting**  
**July 20, 2015**

The regular monthly meeting was called to order at 6:30 pm, by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Albert  
Denaë House  
Brian Proctor  
Steve Shaver  
MaryJo Szada  
Jeffery Wright

Mayor Thomas Acri  
David A. Wion, Solicitor  
Sara Gellatly, Borough Manager  
John King, Police Chief  
Ken Klinepeter, Public Works Director  
Mike Shrauder, Code Enforcement Office  
Jim Diamond - Special Counsel, Eckert Seamans

Absent:

Maria Marcinko

**APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED**

A motion was made by Mr. Shaver to approve the schedules, seconded by Mr. Albert and approved unanimously by all present.

**APPROVAL OF DEPARTMENT REPORTS:**

**Fire and Ambulance -**

**Police –**

**Code Enforcement** - Ms. Gellatly reported that during the last two weeks she has turned the two CGBG Grants into the County. She has worked with the new Codes Enforcement Officer getting him acclimated to the Borough and turning everything over to him. He is doing a great job. Next month we will have a Codes Department report.

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**NEDC Committee** - Mr. Proctor - in July we honored Brad Dixon, a local little league baseball player from Steelton.

**Public Works -  
Mayor's Report -**

**Borough Manager's Report -**

A motion was made by Mr. Albert to approve the department reports, seconded by Mr. Proctor and approved unanimously by all present.

**PUBLIC COMMENT: AGENDA ITEMS ONLY**

**Troy Coleman, 512 N. Front Street** - he has been trying to get a codes inspection for a building. Ms. Gellatly advised that she would have the Codes Enforcement Officer contact him.

**PRESENTATIONS:**

None

**COMMUNICATION:**

The Borough received a letter from the Ryan Lee Mohn Memorial Foundation in regards to their annual walk. This year will be their twelfth annual walk. They are asking for assistance from the fire police and the police department. Chief King indicated this is nothing out of the ordinary. The Police Committee will talk about the specifics and on August 3rd make a motion to approve the road blockings that they need. The Borough will have the specific outline for approval at the next Borough Council meeting.

The Borough received a letter from the Steelton Fire Department requesting the Borough to sponsor their Gaming Grant. Each year the Borough worked with the Fire Department. This year they are putting in for a Gaming Grant and they need a sponsor because they are not a municipality. This year they are requesting three sets of gear at a cost of \$2,700 each, six air packs at a cost of \$4,500 each. A motion was made by Mr. Shaver to approve the sponsorship, seconded by Mr. Albert and approved unanimously by all present.

The Borough received a letter from Jump Street requesting the Borough to co- sponsor their Gaming Grant. Organizations who are not like a fire department have to find a municipality to co-sponsor their request for a Gaming Grant. They are asking the Borough to co-sponsor their grant. They do conduct some youth programs in the Borough. They will be requesting \$125,000 through the grant. Ms. Gellatly explained that the Borough should be careful when sponsoring or co-sponsoring more than one organization. A brief discussion was held. Ms. Gellatly recommended that the Borough deny this request so that the Borough and Fire Department benefit most from our presentation. A motion was made by Mr. Proctor to deny the request, seconded by Mr. Shaver and approved unanimously by all present.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**Mr. Albert - Back to School Night - Potential Change Orders** - Mr. Albert explained that as they do every year, the Free Church Fellowship of Steelton is having a Back-to-School giveaway on August 15th from 2 to 6 p.m. A motion was made by Mr. Albert to approve the Back-to-School Giveaway on August 15, 2015, seconded by Mr. Proctor and approved unanimously by all present.

**Mr. Wion - Code Ordinance Discussion Regarding Real Estate** - Mr. Wion explained that a matter was brought to his attention that a potential settlement of an acquisition of a house in Steelton was in some difficulty because the bank that was going to provide financing, reviewed the zoning ordinance and found a problem with the section that involves non-conforming uses. Mr. Wion reviewed the provision that applies. Mr. Wion suggested that the Council revisit that provision. As a result Mr. Wion recommended that the Council allow him to construct the appropriate ordinance and begin the process of taking that ordinance through the Steelton and County Planning Commissions, advertising the ordinance and then having this body have a public hearing and consider the ordinance. A motion was made by Mr. Proctor to approve Mr. Wion's recommendation to revise Section 120-26, second by Mr. Shaver and approved unanimously by all present.

**Ms. Gellatly - Pump Station Sewage Grinder Project - Approval of Change Orders** - Ms. Gellatly explained that there are two Change Orders associated with this project. This project is 100% funded by the CDBG-DR money. The project came in under budget and the County has approved to include, under the existing grant application, additional work to take place. The Change Orders need to be approved tonight. All funding of the Change Orders falls under the grant.

Change Order No. 1 includes ventilation modifications to the Trewick Pump Station and an increase of \$19,485.79. This equipment has failed since the start of construction and Dauphin County approved the work to be eligible under the existing CDBG-DR Grant. As a result there will be no additional expense for the Borough to replace the failed equipment. A motion was made by Mr. Proctor to approve Change Order No. 1, seconded by Mr. Albert and approved unanimously by all present.

Change Order No. 2 includes additional exterior access to the Trewick Pump Station to improve the safety at the facility and to keep the wet well entrance separate from the employee access entrance. The work will be an increase of \$44,087.41 to the contract cost. Again, Dauphin County approved the work to be eligible under the existing CDBG-DR Grant and therefore there will be no additional expense to the Borough. A motion was made by Mr. Albert to approve Change Order No. 2, seconded by Mr. Proctor and approved unanimously by all present.

**Ms. Gellatly - Storm Sewer and Sanitary Sewer Cleaning and Inspection Project - Approval of HRG's Agreement for Professional Services** - Ms. Gellatly reviewed a proposal from HRG for Storm Sewer and Sanitary Sewer Systems Inspection and Cleaning Contract. This is an agreement for professional services requested by the County to be covered under the CDBG-DR

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grant money. The County is approving this project with money they have remaining under the CDBG-DR Grant. Ms. Gellatly reviewed the General Project Description. The proposal for the Storm Sewer Inspection and Cleaning Project is \$745,000. And the proposal for the Sanitary Sewer Inspection and Cleaning Project is \$658,400.07. There will be no cost to the Borough. A motion was made by Mr. Arnold to approve the Agreement for Professional Services with HRG, seconded by Mr. Shaver and approved unanimously by all present.

#### **AUDIENCE PARTICIPATION:**

##### **Mary Carricato, 2655 S. 4th Street, also President of the Steelton Highspire School Board**

Ms. Carricato is coming to Borough Council on behalf of their Business Manager, who has tried to contact Ms. Gellatly to request her attendance at a meeting to help the tax payers save money. The meeting is tomorrow at 8:00 a.m. She is requesting that Ms. Gellatly attend the meeting.

Ms. Carricato **stated that Jump Street is for our kids. Ms. Gellatly should have requested** more information. Ms. Gellatly explained that she was given one page of information from Jump Street.

##### **Joyce Culpepper, 237 N. Harrisburg Street**

Ms. Culpepper expressed her concerns with the Borough not approving the grant for Jump Street. Ms. Culpepper expressed concerns about the ordinance Mr. Wion spoke about.

Ms. Culpepper thanked Council for supporting the Free Church Fellowship.

Ms. Culpepper asked that something be done about the weeds at the store at Lincoln Street.

##### **Lester Wigginton, 155 Lincoln Street**

Mr. Wigginton spoke about his concerns about money not being spent on the senior citizens and children. He is concerned that money is not being spent properly.

Mr. Wigginton spoke about a water bill issue.

##### **Mr. Powell, 321 Lebanon Street**

Mr. Powell asked what the start date is for the Pine Street.

##### **Markis Millberry, 349 Spruce Street**

Mr. Millberry asked when the minutes will be done.

Mr. Millberry requested an update for the Swatara Street Wall. Mr. Millberry requested an update on the sewer rates. Mr. Millberry asked about the poles on Locust Street.

Mr. Millberry stated that the Elks sold the parking lot on Adams Street and grant money was used. He asked what was going on with that.

##### **Candice Kinter, 380 S. 7th Street**

Ms. Kinter asked the name of the new Code Officer.

**COUNCIL'S CONCERNS:**

**Ms. House** - apologized for anyone who did not get any answers to their questions.

**Ms. Szada** - concerned about the curfew.

**EXECUTIVE SESSION:**

At 7:25 p.m. a motion was made by Mr. Albert to enter into an Executive Session for personal matters, acquisition of real estate, and legal advice, seconded by Mr. Proctor and approved unanimously by all present.

**OTHER BUSINESS:** On a motion by Mr. Shaver, seconded by Mr. Proctor, Council voted unanimously to sponsor the application of the Jump Street Program for Dauphin County Municipal Share Grant Funding in the amount of \$138,293 for the school-to-table greenhouse program improvements.

**ADJOURNMENT:**

There being no other business before Council, on a motion made by Mr. Proctor, seconded by Mr. Albert, the meeting adjourned at 7:43 pm.

Respectively Submitted:

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Sara Gellatly  
Borough Secretary

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