Steelton Borough Council Meeting Minutes
June 6, 2016

Persons Attending the Meeting

Brian Proctor
Michael Albert
Keontay Hodge
Kelly Kratzer
Michael Segina

David Wion, Solicitor
Douglas Brown, Borough Manager
Anthony Minium, Acting Police Chief
Thomastine Leggett-Robinson, Executive Assistant

Absent with cause:

President Jeffrey Wright
Marie Marcinko

Meeting Called to Order:

The meeting was called to order by President Pro Tem Brian Proctor at 6:30p.m.

Pledge of Allegiance:

The Pledge of Allegiance was led by Mr. Proctor.

Moment of Silence:

The Moment of Silence was led by Mayor Thomas Acri.

Executive Session before Meeting:

Mr. Proctor stated that there were no execute sessions held between meetings.

Approval of Minutes from Previous Meeting:

Mr. Albert moved and Ms. Kratzer seconded the motion that the minutes from the May 16, 2016 Council meeting be approved as presented. The motion passed unanimously.

Presentation:

Mayor Acri made a special presentation to Mr. Robert Canidate, a veteran of the United States Army who served in the Vietnam War. Mr. Canidate was presented a certificate recognizing his service to the country and for continuing that service by working in the community. He received a standing ovation from Council members and citizens of Steelton who were present in the Council Chambers. Mr. Canidate stated that he was honored to receive the award and that he was pleased to be able to continue his service by working in the community,

Public Comment on Agenda Items Only:

Mr. Proctor opened the floor for public comment, none were made.

Communications:

A written monthly engineering report, submitted by Herbert, Rowland and Grubic, Inc., was brought to the attention of the Council by the Mr. Proctor. He stated that Mr. Mendinsky, who is the company's contact person with the Borough, will make an oral report at the June 20, 2016 meeting. Mr. Brown summarized the report stating that progress was being made on the Sewer and Sanitary Sewer and Inspection Project. Work has been done on North and South Front Street. The Brownfield project, which is located on N. Front Street has been completed. An inspection is scheduled for June 9, 2016. The paving of Pine Street has been completed and they are continuing to work on Harrisburg Street with the installation of new sanitary and water lines after which the street will be re-paved.

Mr. Proctor initiated discussion on the Inter-Municipal Agreement with Swatara Township related to their compost facility. Mr. Brown stated that although no agreement has been drafted, he recommends that the Council agree that the Borough participate in the agreement. Currently and in years past, the Borough has taken the brush, leaves and street sweepings to the Swatara Township compost. The proposed agreement, which would be between the Swatara Township, Steelton, Paxtang, Harrisburg, and Penbrook, will support the Township's application to secure a DEP grant in July 2016. This grant will allow the purchase of one large and one small dump truck to assist with the disposal of refuse. Swatara Township will apply for another DEP grant in 2018 to fund a tub grinder for the facilities. Following the discussion, Ms. Kratzer moved and Mr. Albert seconded the motion that the Borough participate in the Inter-Municipal Agreement with Swatara Township. The motion carried unanimously.

Mr. Proctor introduced the correspondence from Integrated Risk Management, the firm that handles the Borough's insurance claims. Mr. Brown stated that the letter was to announce a claim against the Borough for the street sweeper hitting a basketball goal. The letter is for information purposes only and required no action by the Council.

The letter from Hull and Associates, which handles the Brownfield Project, contained minutes from the most previous meeting held to discuss progress on the project as the Borough moves

toward making the property environmentally sound and available for development. It was noted by Mr. Brown that the meeting minutes were for information only and required no action by the Council.

Unfinished Business:

Mr. Wion introduced Ordinance 2016-01 which provided for the removal of all parking meters on the east and west side of Front Street. Mr. Albert moved and Mr. Segina seconded the motion to pass Ordinance 2016-01. The Council unanimously accepted the motion.

Mr. Wion introduced Resolution 2016-R-23, which established special purpose parking designation at 749-751 S. Front Street for Ms. Elizabeth Langley. Mr. Albert moved and Mr. Segina seconded the motion, following clarification that the traffic study was completed by the Officer Schaub and everything was in order. The motion was approved unanimously.

New Business:

The request for approval for Change Order #1 related to the Brownfields Demolition and Environmental Clearance Project was introduced by Mr. Brown. The Change Order includes two changes. The contactor found that the project required the use of flowable fill in the underground storage tank at 120 N. Front Street due to an existing tree and the fact that is along the eastern property line. The change to flowable fill allows the tank to remain in the ground while being environmentally cleared for development. A closure report will be submitted by Hull & Associates to the PA Department of Environmental Protection, which although not required, will issue a no further action letter regarding action on the tank. The use of flowable fill increased the cost of the project by $4,924.06. The second part of the Change Order reflects alternates already approved by the Council, which includes the removal of flexible and rigid pavement, the demolition of the foundations and property wide surface, sub-surface utility line removal and disposal. This work requires an additional $23,975 and $ 9,250.00, respectively. The increase in cost is within the scope of the grant used for the project and will be covered with grant funds. Mr. Albert moved and Mr. Segina seconded a motion to approve Change Order #1.

The discussion of approval of the Payment Application #1 from Environmental Management Specialists (EMS) ensued. Mr. Albert moved and Ms. Kratzer seconded the motion that the request for payment #1 in the amount of $91,853.15 be approved by the Council. The Council responded with a unanimous vote.

Mr. Brown introduced the request for approval of Payment Application #1 for Contract 2016-01, which involves the Sanitary Sewer and Cleaning Project. Video Pipe Services, Inc. request a payment of $45,403.84. Payment for the cleaning and inspection comes directly from Dauphin

County from the Community Development Block Grant-Disaster Recovery Grant, however the Council must approve the payment request since the property is owned by the Borough. Mr. Segina moved and Mr. Albert seconded the motion that Payment Application #1 in the amount of $45,403.84 be paid to Video Pipe Services, Inc. The Council unanimously passed the motion.

Mr. Proctor and Mr. Brown brought discussion of the bids received for the installation of additional guard rails at the Swatara Street retaining wall. Three bids were received and reviewed. The L.S. Lee Inc. was the lowest bidder and the company recommended by the Borough engineer to perform the work. Mr. Wion noted that the company was recommended by HRG and that the work by L.S. Lee, Inc. would begin in August. Ms. Hodge asked if there was any warrantee from the Lee Company. Mr. Wion stated the law requires the work be done correctly, therefore, there was no warrantee other than the usual standards required by the government. Mr. Albert moved and Ms. Kratzer seconded the motion that we hire the L.S. Lee Inc. to install the additional guard rails at the Swatara Street retaining wall at a cost of $ 6,471.00. The motion received unanimous approval from the Council.

Mr. Brown initiated discussion on the application for 2017 Community Development Block Grant Program funding. The Borough normally requests a $50,000.00 CDBG grant to support Codes Enforcement. This year, following the receipt of cost estimates, the Borough would like to also request funds to pave Second Street and Fourth Street from Pine Street to Walnut Street. The deadline for submission of the application is July 15, 2016. Ms. Hodge moved and Mr. Albert seconded the motion that the Borough complete the application for the 2017 CDBG requesting funding for the two items listed. The Council cast a unanimous vote that the application be completed and submitted on behalf of the Borough.

An update on the extra demolition work requested for 180 and 230 N. Front Street was made to the Council by Mr. Brown. Mr. Brown stated that there are two additional properties that could be demolished at an advantageous price due to the contractor, EMS, already being on site. The two properties are owned by the Steelton Economic Development Corporation, which is a non-profit corporation that was set up for economic development in the Borough. Mr. Brown stated that the request for demolition had been reviewed and five bids had been solicited. EMS submitted the lowest bid for asbestos study and removal, demolition and removal of the buildings and restoration of the properties. The bid was around $26,000.00 total for both properties (180 N. Front Street and 230 N. Front Street). The Steelton Economic Development Corporation is working to obtain approval of a contract to complete the project. The Borough is needed to support the project by supplying the necessary funding, which will be appropriated to the SEDC through ordinance. Mr. Brown suggested that supporting the project would be beneficial to the Borough. There is no action required by the Council at this time, but Council will need to allocate the funding for the project to the SEDC at a future meeting.

Mr. Proctor led the discussion about the Lancaster City Adopt-A-Block program. He noted that in Harrisburg organizations have adopted streets with the goal of keeping the streets clean. Mr.

Proctor requested that Council members review the material provided and provide feedback to Mr. Brown regarding how the program might be implemented in the Borough, who will in return provide the information to the NEDC Committee at the June 28th meeting.

Comments from the Public:

Ms. Cheryl Powell – 321 Lebanon Street
Ms. Powell wanted to know why private basketball hoops were allowed to be placed and used in the street. She expressed concern about the safety of the children playing in the streets, particularly since traffic in the area has increased because of road construction. She also noted that there were two basketball goals in the area. Acting Chief Minimum stated that the Police Department was aware that the younger children were playing in the street since they are usually excluded from using the area basketball goals by older youth. The Police Department determined that since such positive action by the children should be allowed as long as it is not a problem. Now that Ms. Powell has brought attention to the matter, the Police Department would handle it.

No other public comments were offered.

Council Concerns:

Ms. Kratzer thanked the public for coming out the Council meeting.

Mr. Segina apologized for his late arrival at the meeting. He also thanked all persons that helped make the Community Day a success.

Mayor Acri stated that in November 16, 1969, while fighting a fire on Third and Blueberry, fire fighter, Joseph Biden, lost his life. Mr. Biden's wife was expecting at the time and his child, Anthony was born after his death. Anthony has grown up to be a fine, upstanding young man, and now has children of his own. The Fire Academy at the University of Maryland is having a program Saturday, June 11, 2016 to honor firefighters lost in the line of duty during the years 1981-2016. Even though Mr. Biden was lost outside the usual time period, the Academy will hold a special ceremony to honor him. The Mayor and five local firefighters would like to attend the ceremony. The group is asking permission to use the rescue vehicle, currently limited to travel within a 50 miles radius from the Borough without special permission. The journey is beyond 50 miles. The Council supported the Mayor's request to allow the use of the rescue vehicle so that current firefighters can participate in honoring one of their own. The event will be reported in the local news.

Ms. Hodge congratulated the Historical Society on the celebration of its 250th Anniversary and the Steelton Historical Society for receipt of a $4,900.00 grant.

Acting Chief Minimum reminded persons of the upcoming Safe Sitter class which will be held June 8, 2016. He also thanked Mr. Candidate for his service to the country. Chief noted that Mr. Candidate was wearing an All American hat, and acknowledged that it represented his service as a member of the Air Borne unit in the United States Army.

Mr. Brown thanked Mr. Candidate for his service to the United States of America. He also acknowledged Ms. Barksdale and her work at Midland Cemetery as well as the 250th Anniversary of the Historical Society.

Mayor Acri asked Ms. Barksdale about the progress on the historical research on Steelton Borough. Ms. Barksdale replied that the Historical Society was hoping to fold in grant money from the 250th Anniversary Celebration to assist in the hiring of professionals to assist in the gathering and documentation of historical information on Steelton.

Mr. Proctor attended both the ceremony at Midland Cemetery and Community Day. He enjoyed both events. He also thanked Mr. Candidate for his service to our country.

Mr. Proctor called for a recess of the meeting to begin an Executive Session. At 7:15 p.m., Mr. Albert and Mr. Segina moved and seconded that the meeting be recessed to move into Executive Session to discuss personnel matters.

The meeting of the Steelton Borough Council resumed at 7:35p.m.

Mr. Albert moved that the Settlement Agreement with Ms. Nikki Salov be accepted. Mr. Segina seconded the motion. The Council unanimously agreed that the Separation Settlement Agreement between Steelton Borough, Ms. Salvo, and AFSCME Council 90 be accepted.

Mr. Albert moved and Ms. Hodge seconded the motion that the meeting be adjourned. The June 6, 2016 meeting of the Steelton Borough Counsel was adjourned at 7:36p.m.

Respectfully submitted,

Douglas Brown Jr

Douglas Brown, Secretary