The regular monthly meeting was called to order at 6:35 pm, by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Albert
Denae House
Maria Marcinko
MaryJo Szada
Jeffery Wright

Mayor Thomas Acri
Sara Gellatly, Borough Manager
David A. Wion, Solicitor
Ken Klinepeter
John King, Police Chief
Sylvie Brubacher

Absent:

Brian Proctor
Steve Shaver

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED

A motion was made by Mr. Albert to approve the schedules, seconded by Ms. Marcinko and approved unanimously by all present.

APPROVAL OF DEPARTMENT REPORTS:

A motion was made by Mr. Albert to approve the department reports, seconded by Ms. Marcinko and approved unanimously by all present.

Fire and Ambulance -
Police - A motion was made by Mr. Albert to place the certification in the individual police office files, seconded by Ms. Marcinko and approved unanimously by all present.
Code Enforcement -
NEDC Committee - Ms. House provided a report on the NEDC Committee meeting. The committee developed a plan for going forward for 2015 projects.
Mayor's Report -
Public Works Report - Mr. Klinepeter reported that two salt trucks went down last night. They are currently in the shop. Mr. Klinepeter reviewed the last item on his report regarding HAA5

compounds. They are currently working with DEP and our engineers to identify possible solutions. A brief discussion was held.

Borough Manager's Report - Ms. Gellatly reported that she had been working on completing a lot of reports that are due by the end of January. She had also been working with Chief King on the restructuring of the Codes Department. She had been working with Mr. Klinepeter with getting Public Works in order, moving forward.

PUBLIC COMMENT: AGENDA ITEMS ONLY

None

PRESENTATIONS:

None

COMMUNICATION:

None

UNFINISHED BUSINESS:

Josh Fox, HRG - Engineer Report (December 12, 2014 - February 2, 2015)

Mr. Fox introduced himself as Regional Services Group Manager.

Project No. 1337.0446 (Pump Station Sewage Grinder Improvement Project) This is a project that is being funded entirely by the Community Development Block Grant Disaster Recovery Program. HRB is finalizing the design and working closely with the Borough Manager and Public Works Director. HRB will be requesting authorization from Borough Council to bid the Project at the next meeting.

Project No. 1337.0467 (Adams Street Redevelopment Storm Sewer Improvements) - This project is just about complete. HRG expects that all work will be completed within the next week, with the exception of final pavement payment and vegetative restoration. There are few items for Council's consideration this evening: Change Order No. 1, Work Change Directive No. 1, and Application for Payment No. 1.

Mr. Fox reviewed Change Order No. 1. A motion was made by Mr. Albert, seconded by Ms. Marcinko and approved unanimously by all present.

Mr. Fox reviewed the Work Change Directive No. 1. A motion was made by Ms. Szada, seconded by Ms. Marcinko and approved unanimously by all present.

Mr. Fox reviewed the Application for Payment No. 1. A motion was made by Ms. Marcinko, seconded by Mr. Albert and approved unanimously by all present,

Project No. 0124.0432 (Harrisburg & Pine Streets Utility Improvement Project) - HRB continues to coordinate work with PennDot, as well as the Public Works Director and Borough Manager for the replacement of the existing water line on Harrisburg and Pine, as well as sanitary sewer improvements. HRG will have final design drawings for PennDot on February 19th

Communication

The Borough received a letter from Steelton Borough Planning Commission Board recommending that Steelton Borough Council approve the Sketch Plan/Land Development Plan for Dura-Bond Pile Mill for the construction of a new office building. There is no action needed at this meeting. The Plans still need to be approved by the Planning Commission prior to action by the Borough Council.

Unfinished Business

None

NEW BUSINESS:

Ms. Gellatly - Approval to advertise two open positions - Ms. Gellatly reported that these two positions were included in the 2015 Budget. The personnel Committee approved her to bring the recommendation to the Council. The first position is for a part-time parking enforcement officer for 10 hours a week at the rate of $10.00 per hour. The second position is for a part-time codes officer for 20 hours a week at a rate of $15.00 per hour. A motion was made by Mr. Albert to approve the advertising of the open positions, seconded by Ms. House and approved unanimously by all present.

Mr. Gellatly - Approval to accept Sharon McCall's, Codes Department Secretary, resignation effective 2/9/2015 - Ms. Gellatly advised that the Sharon McCall, the Codes Department Secretary has submitted her resignation effective February 9, 2015. A motion was made by Mr. Albert to accept the resignation, seconded by Ms. House and approved unanimously by all present.

Mr. Wion - Resolution establishing special purpose parking for Charles Miller, Jr. on North 2°d Street - Mr. Wion reported that the police department has completed several traffic studies and determined that special purpose parking areas are appropriate for three individuals. The first, which would be Resolution 2015-R-1 is a special purpose parking lot for Charles Miller, Jr. at 468 N. 21 Street. A motion was made by Mr. Albert to approve Resolution 2015-R-1, seconded by Ms. Marcinko and approved unanimously by all present.

Mr. Wion - Resolution establishing special purpose parking for Delores Moser on Locust Street - Mr. Wion reported that Resolution 2015-R-2 is the same situation. The police department did the appropriate study and recommended the authorization of a special purpose parking for Delores Moser at 356 Locust Street. A motion was made by Ms. Marcinko to approve Resolution 2015-R-2, seconded by Ms. House and approved unanimously by all present.

Mr. Wion - Resolution establishing special purpose parking for Lillie Mea Sullivan on Reading Street - Mr. Wion reported that the third and final Resolution 2015-R-3 pursuant to another survey by the police department for a special purpose parking for Lillie Mea Sullivan at 410 Reading Street. A motion was made by Ms. House to approve Resolution 2015-R-3, seconded by Ms. Marcinko and approved unanimously by all present.

Mr. Wion - Resolution for disposal of listed police records - Mr. Wion reported that from time to time various departments will go through their records and pursuant to the Historical and Museum Commission's Municipal Records Manual determine that a number of records of the Borough are aged enough to be disposed of. Resolution 2015-R-4 is such a resolution authorizing the disposition and destruction of certain public records held by the police department. The exhibit attached to the resolution indicates the title of the file, the date of the file, and the cubic feet involved. A motion was made by Ms. Marcinko to approve Resolution 2015-R-4, seconded by Ms. House and approved unanimously by all present.

AUDIENCE PARTICIPATION:

Sally Blunt, Daron Alley

Ms. Blunt requested a parking permit to park in front of her house. She is the only house in the alley. She received a parking ticket a few weeks ago. It is no parking anytime. It is a dead end. Chief King will look at the situation and have a parking study completed.

Mr. Denny Heefner, Chair of Planning Commission

Mr. Heefner requested that the Steel Mill begin applying for permits. He also wants to make sure that they go by the same rules that everyone else does as far as Planning Commission, storm sewer runoff, and DEP for building a flood plan. He proposed that Chief King and Sylvie go to their office to find out who the Superintendent is. Mr. Wright asked Mr. Heefner to work with Chief King and the Borough Manager.

Natasha Woods, 181 S. Front Street

Mr. Woods wanted to make sure that she had the correct information regarding the Public Works report that was given. The expected violations that could be coming, going back to the last Water Authority meeting where it was questioned about making sure that everyone gets notified, is there any follow-up to that. Ms. Gellatly stated that the notice that Mr. Klinepeter

spoke of tonight has not gone out yet. That notice will probably go out in the middle of the month. Ms. Gellatly informed Ms. Woods that the utility department is looking to make sure that all residents receive the notice.

Ms. Woods asked about the Code Red Program. The notice of violations are different,

COUNCIL'S CONCERNS:

Ms. House - provided an update on the Steelton Youth in Action after school program which began at the Steelton Highspire Elementary School on January 5th. SYIA started with 37 students and are up to about 60 students. SYIA has business people in the community coming in to teach students. SYIA is open to volunteers. Ms. House thanked everyone for their donations.

Ms. Marcinko - commented about the volunteer Fire Department report.

Mr. Wright - commented that all departments in the Borough have come a long way.

Executive Session - Mr. Wright advised that Council would be recessing into Executive Session to discuss potential litigation and personnel issues. Mr. Wright thanked everyone for coming out to the meeting.

ADJOURNMENT:

There being no other business before Council, on a motion made by Mr. Albert, seconded by Ms. House, the meeting adjourned at 7:20 pm.

Respectively Submitted:

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Sara Gellatly
Borough Secretary

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