

Steelton Borough Authority
February 20, 2018

Call Meeting to Order:	Alan Ausman
Pledge of Allegiance:	Alan Ausman
Approval of Minutes from Previous Meetings:	
Approval of the Treasurer's Reports: MOTION, SECOND, VOTE	January 2018
Public Comment on Agenda Items Only:	
Special Presentation:	
Communication: DEP	Required Testing for Steelton Water Authority Filtration Plant
Unfinished Business:	None
New Business: Mr. Solomon	Review and Consideration of Engagement with Susquehanna Group Advisors for Advisory Services Related to Review of Water System
MOTION, SECOND, VOTE	
Mr. Solomon	Review and Consideration of Engagement with Scott Madden Management Consultants for Certified Valuation of Water System
MOTION, SECOND, VOTE	
Mr. Solomon	Review and Consideration of Engagement with HRG, Inc. for Special Engineering and Technical Services Related to Asset Inventory and Cost Analysis Related to Valuation of Water System
MOTION, SECOND, VOTE	
Mr. Solomon	Review and Consideration of Engagement with McNeese, Wallace, and Nurick, LLC for Special Legal Services Related to Review and Potential Sale of Water System

Steelton Borough Authority
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MOTION, SECOND, VOTE

Public Comment:

Executive Session:

Adjournment:

STEELTON BOROUGH WATER AUTHORITY MEETING
February 20, 2018

Present:

Alan Ausman, Chair	Michael Solomon, Solicitor
Ryan Maxwell, Vice Chair	Edward Ellinger, Engineer, HRG
Kathleen Handley, Secretary	Doug Brown, Borough Manager
Brian Proctor	Brian Handley, Water Distribution Foreman
Mike Segina	Mark Handley, Superintendent – Water Filtration & Lab
	Thommie Leggett-Robinson, Exec. Asst. Borough Mgr.

Also Present:

Mike Musser, Jay Wagner and Adeolu Bakare;

Call Meeting to Order:

President Ausman called the meeting to order at 5:00 p.m. after which he led the body in the Pledge of Allegiance.

Approval of Minutes from Previous Meeting:

No minutes were available for review at this meeting.

Approval of the Treasurer’s Reports:

The Treasurer’s Report was approved with the correction listed below:
Lack of consistency between the beginning and ending figures, the addition of the December report to compare with the beginning balance, correction of the report date, and explanation of the “0” listing under property transfer fee. The Chair requested a vote on the acceptance of the Treasurer’s Report with the caveat that the noted items are corrected. There was a unanimous vote of the Authority that the Treasurer’s Report be approved.

Public Comment on Agenda Items Only:

There were no public comments made at this meeting.

There was one piece of correspondence from the Department of Environmental Protection regarding the Safe Drinking Water Program. The letter listed all of the required water testing, incorporating testing requirements from daily to a three year time span.

Executive Session: Solicitor Solomon advised that the meeting move into Executive Session to discuss issues that will impact personnel. Mr. Segina moved and Ms. Maxwell seconded the motion that the Authority move into Executive Session. The motion carried by a unanimous vote of the Authority.

The Authority Board moved back into regular session at 5:55 p.m.

Mr. Solomon requested the Authority approve the engagement of Susquehanna Group Advisors for Advisory Services related to the review of the water system. *Mr. Proctor moved that Susquehanna Group Advisors be approved to provide advisory services on the water system. The motion was seconded by Ms. Maxwell and passed by a unanimous vote of the Authority.*

Upon request by Mr. Solomon, *Mr. Segina moved and Ms. Handley seconded a motion that **Scott Madden Management Consultants** be hired to verify the valuation of the water system. The motion passed by a unanimous vote of the Authority*

Upon request of the Solicitor, *Ms. Maxwell moved and Mr. Proctor seconded the motion that **HRG** be engaged for Special Engineering and Technical services related to the Asset Inventory and Cost Analysis related to valuation of the water system. The motion passed by a unanimous vote of the Authority.*

Upon request of the Solicitor, *Mr. Proctor moved and Ms. Maxwell seconded the motion that **McNees, Wallace, and Nurick, LLC** be engaged by the Authority to provide special legal services related to the review and potential sale of the water system. The motion was passed by a unanimous vote of the Authority.*

Mr. Mike Musser, Consultant to the Borough of Steelton requested that the record reflect that he will not engage in any activity or discussions with members of Council, the Authority, or Borough related to this project due to representing a potential buyer of the system. Mr. Musser asked Council and the Authority to refrain from discussing any matters related to a sale with him.

Public Comment: There were no public comments.

Executive Session: There was no Executive Session held at this point in the meeting.

Adjournment:

Mr. Segina moved and Ms. Handley seconded the motion that the Steelton Water Authority Meeting be adjourned at 6:02 p.m. The motion was unanimously passed and the meeting adjourned.

Respectfully Submitted,



Douglas Brown, Secretary