

**SPECIAL JOINT SESSION OF THE
STEELTON PENNSYLVANIA BOROUGH COUNCIL AND WATER AUTHORITY
March 27, 2018**

PRESENT:

Brian Proctor, Council President and Authority Member
Michael Segina, Council Vice-President and Authority Member
Keontay Hodge, Council Pro-Tem
Kelly Kratzer, Council Member
Dennis Heefner, Council Member
Natashia Woods, Council Member
William Krovic, Council Member
Allan Ausman, Chairman of Steelton Borough Authority
Ryan Maxwell, Vice Chair of Steelton Borough Authority
Kathy Handley, Steelton Borough Authority Member
Douglas Brown, Borough Manager and Authority Secretary
Kathy Pape, McNeese, Wallace and Nurick, Specialty Counsel

The meeting was called to order by Mr. Ausman, Chair of the Water Authority at 6:00 p.m.

The minutes of the Joint Meeting held March 19, 2018 were reviewed. Ms. Maxwell moved and Mr. Segina seconded the motion that the minutes be passed provided the noted corrections were completed within 24 hours. The motion carried by a unanimous vote of both the Steelton Borough Council and Water Authority.

Mr. Proctor, President of the Council introduced the agenda item for the meeting which was the Approval of Issuing Requests for Proposals for Purchase of the Steelton Pennsylvania Borough Water and Wastewater System.

Ms. Kathy Pape, an attorney from McNeese, Wallace and Nurick, LLC responded to the introduction of the agenda by stating that additional work had been completed on the draft RFP since the March 19, 2018 meeting. She further stated that members of both bodies reviewed the proposal and submitted questions for clarification between meetings. The questions were reviewed by the firm's staff, and information and responses were made available to the both boards. Ms. Pape stated that changes were highlighted in the new draft version of the proposal so that members of the body could see where their concerns, language, and grammatical and spelling errors were changed in the revised document. Both boards also received a document memorializing all questions and concerns with associated answers. Ms. Pape stated the only substantive change made in the request for proposals is most easily reflected on Proposal Form 7 regarding non-monetary employee considerations. After review by the Borough's Labor Attorney, changes were made in the language regarding the required conditions placed on a buyer for continuation of employment, salary, and benefits for current

employees by the Buyer. The changes clarified that a winning buyer must provide employees on Steelton's water and sewer department staff **at the time of purchase** (as opposed to current employees) an offer of employment, an explanation of the wages, benefits and retirement plan, and must recognize the AFSCME union and bargain a successor agreement if 50 percent or more of Steelton's employee's accept job offers from the buyer, as per Federal labor law.

Mr. Heefner had questions regarding the sale of vehicles and equipment. Ms. Pape stated that vehicles had been stricken from the list of things for sale. Mr. Brown responded by explaining that he consulted with Brian Handley, who is most knowledgeable about Borough vehicles and equipment. It was determined that the Borough will keep pretty much everything including the new Volvo wheel loader, public works garage, salt shed, newer trucks, new flusher truck, the dump truck, plow, salt spreaders and related equipment. There are older vehicles and equipment that should be marked for sale or disposal.

Ms. Pape stated that the proposals that the Council and Board were reviewing were stamped draft. If the vote is to accept the RFPs as presented, the draft water mark will simply be removed and a final copy sent to Mr. Brown on March 28, 2018.

Mr. Ausman asked for a motion from the Steelton Pennsylvania Borough Water Authority. Ms. Maxwell moved that the Request for Proposal be accepted as presented. Ms. Handley seconded the motion. A voice vote was held:

Ms. Maxwell – yes	Ms. Handley – yes	Mr. Segina - yes
Mr. Ausman - yes	Mr. Proctor – yes	

The motion was passed by a unanimous vote of the Water Authority.

Mr. Proctor asked for a motion from the Steelton Pennsylvania Borough Council. Ms. Hodqe moved that the Request for Proposal be accepted as presented. Mr. Krovic seconded the motion.

A voice vote was held:

Ms. Woods – yes	Mr. Krovic – yes	Ms. Hodge – yes
Mr. Segina – yes	Mr. Heefner – no	Ms. Kratzer - yes

The motion was passed by a 6-1 vote of the Steelton Borough Council.

At 6:15 p.m. Ms. Maxwell moved that the Joint Meeting of the Steelton Pennsylvania Borough Council and Water Authority be adjourned. Mr. Segina seconded the motion which was passed by a unanimous vote of both bodies.

Respectfully submitted,



Douglas Brown, Secretary