

**SPECIAL JOINT SESSION OF THE
STEELTON PENNSYLVANIA BOROUGH COUNCIL AND WATER AUTHORITY
April 27, 2018**

PRESENT:

Brian Proctor, Council President and Authority Member
Michael Segina, Council Vice-President and Authority Member
Keontay Hodge, Council Pro-Tem
Dennis Heefner, Council Member
Natashia Woods, Council Member
William Krovic, Council Member
Allan Ausman, Chairman of Steelton Borough Authority
Ryan Maxwell, Vice Chair of Steelton Borough Authority
Douglas Brown, Borough Manager and Authority Secretary
Jay Wenger, Susquehanna Group Advisors, Inc.

Absent With Cause:

Kathy Kratzer, Steelton Borough Council Member

The Meeting was called to order at 6:00 p.m. by Mr. Ausman, after which he led the body in the Pledge of Allegiance.

After a review of the minutes, Ms. Maxwell moved and Mr. Proctor seconded the motion that the minutes from the March 27, 2018, meeting be accepted as presented. The motion passed by a unanimous vote of the Joint Boards.

Mr. Wenger requested the Boards approve a proposal to extend the deadline for companies to respond to the Request for Proposal (RFP) for bids for Purchase of the Steelton, Pennsylvania Borough Water and Wastewater System. The Group is making the request because several water companies have made site visits and have submitted data information that must be answered prior to submission of their bids. At this time, the Group is still responding to those request and needs additional time to respond. They believe they will have answered the questions and parties will have a fair opportunity to prepare and submit their bids if the date is changed to June 4, 2018.

In their capacity as members of the Water Authority, Mr. Proctor moved that the date for submission of the responses to the RFP be extended to June 4, 2018. Mr. Segina seconded the motion. At that time, The Group entertained questions. Ms. Maxwell asked if action requested for changes to the RFP, scheduled for review by both Boards, would require an additional request for change in date for the proposals to be submitted. Mr. Wenger responded no, that there were minor changes in the proposal, including typographical errors, which would not cause further delay. Mr. Wenger stated that The Group will hold workshops and provide

opportunities for the Boards to get individual responses to ensure that members of both Boards are clear on all proponents of the proposal and are confident responding to questions posed by their constituents. A Town Hall meeting, with the purpose of presenting information explaining why the Boards are considering the sale of the Water System and getting feedback from the community, will be scheduled. Mr. Heefner asked when the Town Hall meeting will be held. Mr. Wegner stated that it would be sometime near the deadline for request for proposals, which if approved, will be June 4, 2018.

Since there were no more questions, Mr. Ausman called for a roll call vote:

Brian Proctor – yes Ryan Maxwell - yes Allan Ausman - yes
Mike Segina – yes Kathy Handley - yes

Mr. Proctor requested Council respond to the request made by The Group. Ms. Hodge moved that the date for submission of the responses to the RFP be extended to June 4, 2018. Mr. Krovic seconded the motion which was followed by a roll call vote:

Natashia Woods – yes Brian Proctor – yes
William Krovic – yes Mike Segina – yes
Keontay Hodge – yes Dennis Heefner - yes

The motions to extend the date for submission of the responses to the RFP be extended to June 4, 2018 was passed by a unanimous vote of the Steelton, Pennsylvania Borough Council and Water Authority.

There were no Public Comments made during the meeting.

Mr. Proctor requested Council approve a Memorandum of Understanding with the Center for Employment Opportunities for Free Services for May 2018. Ms. Hodge moved that the MOU be accepted. Mr. Segina seconded the motion. A roll call vote was held. The motion was approved by a unanimous vote of Council.

Mr. Segina moved and Ms. Hodge seconded the motion that the meeting be adjourned. The motion was passed by a unanimous vote of both Boards. The Joint Meeting of the Steelton, Pennsylvania Borough Council and Water Authority was adjourned at 6:15 p.m.

Respectfully submitted,



Doug Brown, Secretary