

STEELTON PENNSYLVANIA BOROUGH WATER AUTHORITY MEETING
May 7, 2018

Present:

Alan Ausman, Chair	Michael Solomon, Solicitor
Ryan Maxwell, Vice Chair	Edward Ellinger, Engineer, HRG
Kathleen Handley, Secretary	Doug Brown, Borough Manager
Brian Proctor	Brian Handley, Water Distribution Foreman
Mike Segina	Mark Handley, Superintendent – Water Filtration & Lab
	Thommie Leggett-Robinson, Exec. Asst. Borough Mgr.

President Ausman called the meeting to order at 5:00 p.m., after which he led the body in the Pledge of Allegiance.

After review, Ms. Maxwell moved, and Ms. Handley seconded the motion that the minutes from the March 12, 2018 meeting be approved as presented. The motion passed by a unanimous vote of the Authority. Mr. Proctor moved, and Ms. Handley seconded the motion that the minutes from the Special Joint Meeting held April 25, 2018, be approved, pending any noted corrections. The motion passed by a unanimous vote of the Authority.

The Authority reviewed the Financial Reports from January, February, March and April 2018. There were questions raised: Ms. Handley noted that the March 2018 revenues missing; Ms. Maxwell pointed out that the interest received in January 2018 was higher than interest earned in December 2017, although income in December 2017 was higher. Ms. Ryan wondered if the interest rate had increased. Mr. Ausman clarified that revenues for December 2017 were off and about \$450,000.00 was unaccounted for in the March report. Ms. Maxwell moved, and Ms. Handley seconded the motion that the financial statements for January, February, and April 2018 be approved as received. However, the questions and corrections noted for December and March must be corrected before they can be adopted. The motion was passed by a unanimous vote of the Authority.

There were no public comments on agenda items.

The Authority received a letter from the Pennsylvania Department of Environmental Protection regarding the Public Water Supply Clearwell Tracer Study which established new water baffling factors. In effect, the new standards reduce the amount of chlorine necessary to add to the system.

Wenger presented a request for an amendment to the RFP for the Purchase of Water Assets to Allow for Additional Alternative Bid.

- The first bid release includes the agreement not to raise rates for six years. It is recommended that clause be changed to allow an increase in rates immediately. While the Review Committee may not accept a bid that asks for an immediate rise in rate, the Borough will know if and how much the difference in the proposals will be if the potential buyers have that option.
- The consultants recommend the Borough allow proposed bidders two alternatives for purchasing and maintain the existing levels for six years following the closing date and phase-in rates after the expiration of the stay out period. After receiving feedback from potential buyers, the consultants are recommending bidders be allowed two options. They could keep the six-year rate stay-out or not keep the six-year stay out rate. The change will allow the Water Authority and Council to assess the impact of the six-year stay-out on the purchase price and determine whether or not to keep the stay-out period. Following discussion, Mr. Segina moved, and Mr. Proctor seconded the motion that the Amendment to the RFP be accepted. The motion passed by a unanimous vote of the Authority.

Mr. Segina presented the Authority Water/Wastewater Bill Review Committee Recommendations for problem resolution:

****141 Frank Brown Boulevard** the person did not ask for relief from the Water Authority but Will ask Council for sewage relief.

****320 Ridge Street** – This person is not requesting assistance from the Water Authority but relief from sewage from Council. However, Ms. Maxwell noted that the tenant, who is responsible for paying the water bill, was medically unable to go into the basement, where the pipes are located, to see that there was a leak. On an average, the person uses 15 gallons per day. During the 30 days leak, 123,000 gallons of water was used. Because of the person’s physical limitations, the Committee recommends the Authority provide a \$1,115.98 relief which is a 30% discount. *Ms. Maxwell moved, and Mr. Proctor seconded the motion that the Authority provide a \$1,115.98 relief on the water bill at 320 Ridge Street. The action was approved by a unanimous vote of the Authority.* Mr. Segina noted that in the future, discount calculations will be done per thousand gallons versus a percentage of the bill.

Mr. Brown requested ratification of Emergency Action taken then the service line at Q Street between Third Alley and Second Street. Because of the blowout, the water was shut off and new valves installed. *Mr. Segina moved, and Mr. Proctor seconded the motion that the Water Authority approve the payment of \$16,386.00 to Fox Trapping for the emergency repair of the waterline on Q Street between Third Alley and Second Street. The motion was passed by a unanimous vote of the Authority.*

Mr. Quadri Akintunde Adeseun, 431 Bessemer Street – Mr. Adeseun has owned the property for seven years. At the time, there was a meter on the property. He has been working to remodel the house and is at the point where the water should be shut on. The problem is there is no water meter on the property. There has been no burglary, copper is still on site, and there is no reasonable explanation why the meter is missing. Mr. Adeseun is asking that the \$255.00 new meter charge be waived. Mr. Brown stated, and Ms. Handley confirmed that according to current rules and regulations the fee cannot be waived. If there is a problem with the meter, the Borough will bear the cost to replace it. However, if the property owner asks that the meter be replaced, they must pay the fee. Since the property has been vacant and there has been no water use for at least ten years, the Borough would not have bothered the meter. Chairman Ausman stated that given the rules and regulations, the Authority is unable to waive the fee for replacing the meter.

Respectfully submitted,



Douglas Brown, Secretary