

Agenda
Borough of Steelton
Reorganization Meeting
January 2nd, 2018

Oath of Office to the Mayor:

Honorable Maria R. Marcinko – Administered by Hon. Richard A. Lewis,
President Judge of Dauphin County Court of Common
Pleas

Oath of Office to the Council Members:

Honorable Brian Proctor – Administered by

Honorable Dennis Heefner – Administered by Hon. Richard A. Lewis,
President Judge of Dauphin County Court of Common
Pleas

Honorable Natasha Woods – Administered by Hon. Hanif Johnson,
Magisterial Justice District 12-1-05

Honorable William J. Krovic, III – Administered by Hon. Richard A. Lewis,
President Judge of Dauphin County Court of Common
Pleas

MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE: Hon. Maria R. Marcinko

INVOCATION BY: Hon. Maria R. Marcinko, Mayor

MAYOR MARCINKO OPENS THE FLOOR FOR NOMINATIONS FOR PRESIDENT OF COUNCIL.

NOMINATIONS FOR PRESIDENT OF COUNCIL ARE CLOSED BY MAYOR MARCINKO.

MAYOR MARCINKO OPENS THE FLOOR FOR NOMINATIONS FOR VICE PRESIDENT OF COUNCIL.

NOMINATIONS FOR VICE PRESIDENT OF COUNCIL ARE CLOSED BY MAYOR MARCINKO.

MAYOR MARCINKO VACATES THE CHAIR AND TURNS THE MEETING OVER TO THE COUNCIL PRESIDENT.

PRESIDENT OF COUNCIL OPENS THE FLOOR FOR NOMINATIONS FOR CHAIRMAN PRO TEM OF COUNCIL.

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NOMINATIONS FOR CHAIRMAN PRO TEM OF COUNCIL ARE CLOSED BY THE COUNCIL PRESIDENT.

COUNCIL APPOINTS INDIVIDUALS TO THE FOLLOWING POSITIONS:

BOROUGH MANAGER/SECRETARY-TREASURER – Douglas E. Brown

ASSISTANT BOROUGH SECRETARY-TREASURER – Rosemarie L. Paul

SOLICITOR - David A. Wion, Caldwell & Kearns, PC

SOLICITOR FOR POLICE NEGOTIATIONS – Michael M. Miller, Eckert Seamans LLP

SOLICITOR FOR NON-UNIFORM NEGOTIATIONS - Michael M. Miller, Eckert Seamans LLP

BOROUGH ENGINEER - Robert Grubic, President, Herbert, Rowland & Grubic, Inc.

CODE/ZONING/PLANNING OFFICER – Amrinder Singh

FIRE CHIEF – Gene Vance

ASSISTANT FIRE CHIEF – Andrew Mahalchick

BATTALION CHIEF – Nate Martin

EMERGENCY MANAGEMENT COORDINATOR – Josh Sherrid

APPOINTMENT OF COUNCIL COMMITTEE'S BY THE PRESIDENT OF COUNCIL.

FINANCE COMMITTEE

PERSONNEL COMMITTEE

PUBLIC WORKS COMMITTEE

NEIGHBORHOOD AND ECONOMIC DEVELOPMENT COMMITTEE

FIRE, AMBULANCE, AND EMA COMMITTEE

POLICE ISSUES AND NEGOTIATING COMMITTEE

ARCELOR-MITTAL COMMITTEE

FLOOD PLAIN MANAGEMENT AND FLOOD INSURANCE COMMITTEE

OFFICIAL ADOPTION OF ROBERT'S RULES OF ORDER 11TH EDITION.

APPROVAL OF MINUTES FROM PREVIOUS MEETING:

Minutes of December 18, 2017

OTHER BUSINESS:

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Mr. Brown

Discussion of Board Vacancy
Appointments/Reappointments

Mr. Brown

Approval of Agreement and to
Appropriate Funds to Finance Center
for Economic Opportunities Work
Crew

AUDIENCE PARTICIPATION:

COUNCIL'S CONCERNS:

EXECUTIVE SESSION: To discuss personnel issues.

ADJOURNMENT:

**Steelton Pennsylvania Borough Council Meeting
January 2, 2018**

Present:

Dennis Heefner
Keontay Hodge
William Krovic
Kelly Kratzer
Brian Proctor
Michael Segina
Natashia Woods

Maria Marcinko
David Wion
Anthony Minium
Amrinder Singh
Eugene Vance
Thommie Leggett-Robinson

Absent with cause: Douglas Brown

The Steelton Pennsylvania Borough Council Meeting began at 6:45 p.m. with the installation of the new Mayor and Council Members.

Oath of Office to the Mayor:

The Honorable Richard A. Lewis, President Judge of Dauphin County Court of Common Pleas administered the Oath of Office to Maria R. Marcinko.

Oath of Office to the Council Members:

The Honorable Maria L. Marcinko called newly elected Council Members to take the Oath of Office:

The Honorable Richard A. Lewis, President Judge of Dauphin County Court of Common Pleas, Administered the Oath of Office to Brian Proctor

The Honorable Richard A. Lewis, President Judge of Dauphin County Court of Common Pleas, administered the Oath of Office to Dennis Heefner.

The Honorable Hanif Johnson, Magisterial Justice District 12-1-05, administered the Oath of Office to Natashia Woods.

The Honorable Richard A. Lewis, President Judge of Dauphin County Court of Common Pleas, administered the Oath of Office to William J. Krovic, III

Meeting Call to Order:

Following the newly elected Mayor and Council members taking the oath of office, the Honorable Maria R. Marcinko called the meeting to order and led the body in reciting the **Pledge of Allegiance**.

Moment of Silence:

Mayor Maria R. Marcinko led the body in a moment of reflection.

Nomination of Council Officers:

Mayor Marcinko opened the floor for Nominations for President of Council.

Ms. Hodge nominated Mr. Proctor for the office of President of Council. Ms. Kratzer nominated Mr. Heefner for the office of President of Council. There were no other nomination and the Mayor closed the nominations. Ms. Hodge moved and Mr. Segina seconded the motion. A roll call vote was made for Mr. Brian Proctor as President as follows:

Natashia Woods - aye	Keontay Hodge - aye	Michael Segina - aye
Brian Proctor – aye	Kelly Kratzer - nay	Dennis Heefner – nay
William Krovic - aye		

Mr. Brian Proctor was elected President of Council by a majority vote.

Mayor Marcinko opened the floor for Nominations for Vice President of Council.

Ms. Hodge nominated Mr. Segina for the office of Vice President of Council. There were no other nominations therefore the Mayor closed nominations. A roll call vote was made for Mr. Mike Segina as Vice President as follows:

Natashia Woods - aye	Keontay Hodge - aye	Michael Segina - aye
William Krovic – aye	Kelly Kratzer - aye	Dennis Heefner – nay
Brian Proctor – aye		

Mr. Michael Segina was elected Vice President of Council by a majority.

Mayor Marcinko turned the gavel over to the newly elected Council President Mr. Proctor.

President Proctor opened the floor for nominations of President Pro Tem. Mr. Krovic nominated Ms. Hodge for the position of President Pro Tem of the Council. There were no other nomination, therefore President Proctor closed the nominations. A roll call vote was made for Ms. Keontay Hodge as President Pro Tem as follows:

Natashia Woods - aye	Keontay Hodge - aye	Michael Segina - aye
Kelly Kratzer - nay	William Krovic – aye	Dennis Heefner – nay
Brian Proctor – aye		

Ms. Hodge was elected President Pro Tem by a majority vote of Council.

President Proctor moved to appoint individuals to the following positions:

Mr. Segina moved and Ms. Woods seconded the motion that Douglas Brown be appointed Borough Manager/Secretary-Treasurer. **Mr. Brown was appointed Borough Manager/Secretary-Treasurer by a unanimous vote of Council.**

Ms. Woods moved and Ms. Kratzer seconded the motion that Rosemarie Paul be appointed Assistant Borough Secretary-Treasurer. **Ms. Paul was appointed Assistant Borough Secretary/Treasurer by a unanimous vote of Council.**

Ms. Hodge moved and Ms. Kratzer seconded the motion that David A. Wion, of Caldwell & Kearns, PC be appointed Solicitor. **Mr. Wion was appointed Solicitor by a unanimous vote of Council.**

Ms. Kratzer moved and Ms. Hodge seconded the motion that Michael M. Miller of Eckert Seamans LLP be appointed Solicitor for Police Negotiations. **Mr. Miller was appointed Solicitor for Police Negotiations by a unanimous vote of Council.**

Ms. Kratzer moved and Ms. Hodge seconded the motion Michael M. Miller of Eckert Seamans LLP be appointed Solicitor for Non-Uniform Negotiations. **Mr. Miller was appointed Solicitor for Non-Uniform Negotiations by a unanimous vote of Council.**

Ms. Kratzer moved and Ms. Hodge seconded the motion that Robert Grubic, President, of Herbert, Rowland & Grubic, Inc. be appointed Borough Engineer. **HRG was appointed Borough Engineer by a unanimous vote of Council.**

Mr. Segina moved and Ms. Woods seconded the motion that Amrinder Singh be appointed Code/Zoning/Planning Officer. **Mr. Singh was appointed Code/Zoning/Planning Officer by a unanimous vote of Council.**

Ms. Kratzer moved and Ms. Woods seconded that Gene Vance be appointed Fire Chief. **Mr. Vance was appointed Fire Chief by a unanimous vote of Council.**

Mr. Segina moved and Ms. Hodge seconded the motion that Andrew Mahalchick be appointed Assistant Fire Chief. **Mr. Mahalchick was appointed Assistant Fire Chief by a unanimous vote of Council.**

Ms. Kratzer moved and Ms. Hodge seconded the motion that Nate Martin be appointed Battalion Chief. **Mr. Martin was appointed Battalion Chief by a unanimous vote of Council.**

Ms. Hodge moved and Ms. Kratzer seconded the motion that Josh Sherrid be appointed Emergency Management Coordinator. **Mr. Sherrid was appointed Emergency Management Coordinator by a unanimous vote of Council.**

Appointment of Council Committee Members:

President Proctor tabled appointments of Council Committees until the January 16, 2018 Council Meeting.

Official Adoption Of Robert's Rules Of Order 11th Edition.

Mr. Segina moved and Ms. Hodge seconded the motion that Robert's Rules of Order 11th Edition become the official parliamentary procedure used by the Council. *The motion passed by a unanimous vote of Council.*

Approval of Minutes from Previous Meeting:

Ms. Kratzer moved and Ms. Hodge seconded the motion that the Minutes of December 18, 2017 be accepted with corrections to be provided by Ms. Woods. The motion carried by a unanimous vote of Council.

OTHER BUSINESS:

In Mr. Brown’s absence, and in consultation with Mr. Wion, President Proctor determined that no action be taken on Committee/Board appointments at this meeting. Council Committee appointments will be announced at the January 16, 2018 meeting. The Water Authority, Planning Commission and Codes Hearing Board Members whose terms expired December 31, 2017 will continue to serve on those Boards until new appointments are made. Board appointments will be discussed at the next Council meeting.

In Mr. Brown’s absence, after discussion among Council members and Mr. Wion, Mr. Segina moved and Ms. Hodge seconded the motion that Council approve an amendment to the Memorandum Of Understanding (MOU) with the Center for Economic Opportunities Work Crew allotting \$1,060.00 per week. Approval is granted contingent upon CEO’s acceptance of the amended MOU. The CEO crew will continue working until the next Council Meeting when Mr. Brown will be in attendance to explain this request. The motion passed by a unanimous vote of Council.

AUDIENCE PARTICIPATION:

Mr. Jeffrey Wright, 119 South Fourth Street – Mr. Wright congratulated the New Council as organized during this meeting. He reminded the group to stay focused on the prescribed goals.

COUNCIL’S CONCERNS:

Ms. Kratzer extended congratulations to the new Council Members and Officers, She emphasized that Council is one body committed to the betterment of Steelton.

Mr. Krovic congratulated his fellow Council members on their new positions and appointments. He also thanked the voters for their support.

Mr. Heefner congratulated his colleagues on their new appointments and positions. He stated that he was looking forward to a good productive year.

Ms. Woods thanked the community for coming out to the meeting and encouraged them to keep attending the meetings.

Mayor Marcinko:

- a. Congratulated Council and stated that she was looking forward to having a good relationship with the members.
- b. She stated that the Council is the steward of the taxpayer’s money.
- c. She stated that the Police Department is working hard to establish and maintain a good relationship with persons in the community.

Ms. Hodge thanked persons for coming out to the meeting and encouraged members of the community to participate in the meeting and provide feedback on the thoughts and decisions made by Council. She welcomed the new Council members and stated that she looked forward to them working well together. She stated that while they were all human beings but Council members are held to a higher standard. Finally, she thanked the community for attending the Annual Steelton Community Development Foundation Christmas Dinner. She thanked the members of the Foundation and the Police and Fire Departments for their assistance.

Mr. Segina congratulated the new members of the Council, noting that the diversity of the group should create an environment for a successful Council. He stated that he would do his best in his new position as Vice President. The website is in the process of transitions just as the Borough is making changes. He hopes to have the website updated by the next Council meeting.

Mr. Proctor thanked persons for coming to the meeting. He thanked his colleagues, family and friends for their support as he does his best to lead the Borough in upward motion.

EXECUTIVE SESSION:

There was no executive session during this meeting.

ADJOURNMENT:

Ms. Kratzer moved and Ms. Hodge seconded the motion that the meeting be adjourned at 7:10p.m. The motion was passed by a unanimous vote of Council.

Respectfully yours,

A handwritten signature in black ink, appearing to be 'Doug Brown', written over a horizontal line.

Doug Brown, Secretary