

Steelton Council Agenda

May 21, 2018

Call Meeting to Order: President Brian Proctor

Pledge of Allegiance: President Brian Proctor

Moment of Silence: Mayor Maria Marcinko

Executive Sessions held between Meetings:

Approval of Minutes from previous meeting:

Public Comment on Agenda Items only:

Approval of schedule of billing, requisitions, and change orders as presented for: previous month

Approval of Department Reports:

Fire Department and Ambulance (Written Report)

Police Department (Written Report)

Codes Department (Written Report)

Public Works (Written Statistical Reports)

Parks and Recreation Committee (Written Report)

NEDC Committee (Oral Report)

Recreation, Parks & Events (Oral Report)

Junior Council Activities (Oral Report)

Mayor's Report (Oral Report)

Borough Manager's Report (Oral Report)

Presentations:

Communication:

Equitable Economic Development Forum

Developing Mixed Income Neighborhoods

Workshop May 23rd, 7:30 a.m. – 1:00 p.m. at The Bond in York, PA

Tom Russell, Jr. Achievement

Thank You for Letting Ms. Kratzer participate in the Class Room Program

Community First Fund

Information about May 23, 2018 Equitable Economic Forum

Dept. of Environmental Protection

Notice of New Total Chlorination/Disinfection Chapter 109 Regulations

Visit Hershey and Harrisburg Bureau

Membership/Promotional Brochure

Cottage Hill Fishing Association
Teamsters' Local Union #776

Request for Sponsorship for 2018 Tournament
Fair Share Fee Collection

Mr. Singh

Update on 5 Year Labor and Industry
Accessibility Audit

Dauphin County Tax Department

Repository Sale resulting in tax increase

Unfinished Business:

Mr. Heefner

Final Recommendation for 2018 Paving Projects
and Approval to Bid 2018 Paving Projects

Mr. Heefner

Skate Park Noise Barriers

Mr. Heefner

Final Recommendation Regarding Street Sweeper
in East End

Ms. Woods

Approval of Request to Hold Steelton Community
Day at Bailey Street Park on May 26th

Ms. Woods

Approval of Reservation of Bailey Street Basketball
Courts for Basketball Summer League

Ms. Woods

Approval of Facility/Parks Request Form and
Procedure

Mr. Singh

Approval of Final Subdivision Plan for Deniz Ak

Mr. Brown

Approval of Voyager Quote/Contract for Steelton
Fest Sound Stage, Lighting, Barriers

Mr. Heefner

Blueberry Alley Storm Water Repair – Contractor
Pricing vs. Staff Pricing

IF COUNCIL DECIDES TO MOVE FORWARD

Mr. Brown

Engagement for Franchise Fee Audit and Franchise
Renewal with Comcast

New Business:

Mr. Segina

Finance Committee Recommendation to Raise
Price of Recycle Containers to \$15.00

Council Concerns:

Public Comments:

Executive Meeting: To discuss legal and personnel matters

- Witters Retirement – Replacement
- Steve Wilbert Retirement – Replacement
- Foreman Position in Highway

Adjournment:

Steelton Pennsylvania Borough Council Minutes May 21, 2018

Present:

Mr. Brian Proctor, President	Maria Marcinko, Mayor
Mike Segina, Vice President	Dave Wion, Solicitor
Keontay Hodge, President Pro-Tem	Amrinder Singh, Codes Officer
Dennis Heefner	Eugene Vance, Chief – Fire Department
Kelly Kratzer	Anthony Minium, Chief – Police Department
William Krovic	Thommie Leggett-Robinson, Exec. Asst.
Natashia Woods	

Absent with Cause: Nicholas Neidlinger Douglas Brown, Borough Manager

President Brian Proctor opened the meeting at 6:30 p.m. and led the body in the Pledge of Allegiance.

Mayor Maria Marcinko led the body in a Moment of Silent Reflection.

Council reviewed the minutes of the May 7, 2018 Meeting. The following corrections were made: Ms. Hodge noted that Chief Minium was not present at the meeting as recorded and she did not talk to Mr. Beecher, it was Ms. Woods that talked to him. Mr. Heefner noted that he talked about two diversion chambers, not pumping stations and McKinley Street was removed from the paving list because of overpricing. Mayor Marcinko noted that any person who asks to barricade a street must provide their own barricades, not just Mr. Beecher and she requested the definition “purchaser” be deleted because it was a clarification and not her direct statement. Mr. Wion stated that his statement on page five should read, “if the amount is \$10,900 must get three quotes should be secured and if the amount exceeds \$20,100 must be placed for out for bid”. He asked Mr. Heefner to clarify a statement regarding what he asked how much is it? The statement should indicate that Mr. Heefner was requested how much the pavement would cost. In addition, Mr. Wion clarified that a statement attributed to Mr. Brown should read that Mr. Brown stated that the payment to the Center for Economic Opportunity was reaching the \$ 20,000 mark not the \$2,000 mark. Finally, Ms. Hodge stated that the errors constituted technical and grammatical changes. *Ms. Hodge moved and Ms. Kratzer seconded the motion that the minutes be approved as corrected. The motion passed by a unanimous vote of Council.*

There was no Executive Session held between meetings.

There were no comments from the Public regarding agenda items.

The Council reviewed the Financial Reports from the month of April. *Mr. Segina moved and Ms. Hodge seconded the motion that the Financial Reports be accepted as presented. The motion passed by a unanimous vote of Council.*

Approval of Department Reports:

Fire Department and Ambulance - Written Report, with no additional oral report.

Police Department - Written Report with additional oral report:

- a. Chief Minium, Mr. Brown and Mr. Young met regarding the Skate Park event scheduled for June 24, 2018. When asked if there was anyway the Police Department would help, Chief told Mr. Young to take the \$210.00 earned by selling T-Shirts at the Skate Park opening and use it for the contest. Chief did not know that the Police Department would be listed as a sponsor to the event. He requested guidance from Council. Ms. Hodge stated that the Department is a sponsor because it gave money. There were no objections made by members of Council.
- b. The Department received a \$ 2, 200 grant for the Click It or Ticket Project. The money will be used to pay overtime to officers conducting the program. The Canine Project is going slowly. Mr. Wion has reviewed the agreement and things are in order. There are some issues finding dogs with the temperament necessary to specialized in bomb sniffing. However, the Department looks forward to receiving a dog soon. The Department is ready to work the identified street painting such as the Swatara Street slow down sign. Mr. Heefner stated that he would let Chief know when the work crew is available to do the painting.
- c. Chief and Mayor Marcinko will attend a Memorial Service at school May 25, 2018.

Codes Department -Written Report supplemented with oral presentation by Mr. Singh:

- a) Under the permits section, during the month of April two permits were issued making a total of 11 permits for 2018. No stop work orders were issued so there were two stop work orders issued this calendar year.
- b) Under Inspections/ Notices and Violations, 27 properties were inspected for quality of life issues making a total of 396 inspections in 2018. In April, 2018, 11 notices of violations were issued making the yearly total 1,400. No properties were condemned in April but two properties were condemned during 2018.
- c) Mr. Singh placed special emphasis on the rental properties in the Borough. At this point, the Codes Department is aware of 1,475 Rental Units. Of these units, 180 (12.20%) are in total compliance, which means that the Landlord /Tenant Reports are on file and the property has a valid inspection. 239 units (16.20%) are in partial compliance, with Landlord/Tenant Reports filed but no valid inspection on file. 255 units (17.28%) are in partial compliance, with valid inspections and no Landlord/Tenant Reports filed. There are 801 units (54.30%) that are in total non-compliance. They have neither Landlord/Tenant Reports nor a valid inspection on file.

Mr. Heefner asked if Council could receive a report stating what properties were visited, and whether or not the property came into compliance. Ms. Hodge stated that the NEDC Committee had already discussed this issue and this of one the things that they will handle. Ms. Hodge inquired about the process for handling trash issues. Her example was on trash day, a person places their trash out before they leave for work. Either the weather affect their properly placed trash or during the trash pickup, trash gets lose and the trash in on the property. While the trash is on the property, the codes inspector observes the trash. What steps does the codes inspector take? Mr. Singh explained that the person will be issued a warning. When a second visit is made and the trash has not been removed, the person is issued a quick ticket. If there is no progress made within a reasonable period of time, a citation is issued and the case is taken to court. He stated that issuing a citation is a last

resort. That step is taken when there has been no communication from the property owner requesting an extension, they have not communicated that they are working to resolve the problem, or it appears that no effort is being made to rectify the problem. Mr. Singh informed the group that there are inspection regarding the outside of the property which deals with chipping paint and other property maintenance issues. There are also inspections that cover quality of life issues, such as trash, high weeds and grass and animal feces on the property. Mayor Marcinko asked for an update on the WAGSYS System. Mr. Singh reported that some sections of the system are in use. However, the data is approximately 2% inaccurate. Staff is working to get the correct information and update the Excel files. He stated that he thinks the system will be up and running at 100% by July 1, 2018.

The Public Works Department submits a written statistical report and Mr. Heefner, the Department Committee Chair made an oral report.

- 1) Mr. Heefner reported that the Committee did not meet because of non-participation. He plans to discuss the issue during the Executive Session.
- 2) There is a pothole on Route 230 on Locust and Front Streets near the old bank on Front Street. Mr. Brown needs to contact PennDot and request that the hole be repaired.
- 3) There have been complaints from staff that the CEO group is taking too long to complete their work. Mr. Heefner had the opportunity to observe a work project. The CEO group was working and the Borough staff person was standing there supervising their work. That person should have been working along with the group. This is another issue he plans to bring to the Executive Session for discussion.
- 4) The Highway Department is under staffed, and it will be difficult to get all the work done. There are currently two openings with one person retiring at the end of the week. There was another job that has remained open because at the time the opening occurred the budget could not accommodate hiring a replacement. This problem needs to be resolved.
- 5) A new LED light has been installed on T Street.
- 6) Mr. Heefner asked Council to approve instructing Mr. Brown to pursue grants that could help cover some of the work that need to be done in the Borough. Ms. Kratzer stated that she and Mr. Brown had already begun to work on grants. Mr. Heefner stated that the Council needed to have a vision of where it's going. President Proctor stated that there was no need for the Council to vote because completing applications to secure grants is a part of Mr. Brown's job. Ms. Kratzer stated that grant money could only be used for the specific project for which is was awarded. Ms. Hodge agreed that Council needed a vision. Ms. Kratzer added that workshops were the way for Council to get together and make those kind of decisions. Mr. Segina suggested that each Committee Chair get with persons on their committee and determine specific things that they would like to accomplish so that Mr. Brown, Ms. Kratzer and Mr. Heefner could look for grants that would support those projects. Ms. Kratzer noted that it could take up to two years to receive some grant money. Ms. Hodge noted that there is the possibility that the request for a grant could be denied. It was agreed that this is the right time to apply for grants.

Recreation, Parks and Events Committee – Ms. Woods apologized for not having copies of the Committee Meeting Minutes available for Council since they contained information regarding planned activities. President Proctor announced that the Borough will participate in a pilot Summer Lunch Program. He met with Randy Yeager and Dave Johnson from the Food Bank. The lunches will be provided at no cost to the Borough. The program will begin operation weekdays beginning July 9, 2018 at Municipal Park, Cottage Hill, Cole Crest and on the East End. The number of lunches at each site will be adjusted according to need. Volunteers are needed to help with the program. Any volunteers must pass the required clearances.

Junior Council Activities – Nicholas Neidlinger was not present to update Council on Junior Council Activities. Ms. Kratzer stated that they had already reached out for Juniors and Seniors but need clarification on whether or not Juniors are able to participate in the program. Ms. Hodge asked if a Junior and a Senior could be appointed. Mr. Segina stated that he studied the information provided by the Boroughs Association and some Boroughs are appointing two young people with one student being replaced each year. There appeared to be a consensus among Council that two students will be appointed next year.

The Mayor's Report was given orally by Mayor Marcinko –

1. Reminded Council that they need to take the three classes for Emergency Response. Ms. Kratzer asked if persons were not taking the classes and implied that without persons taking the classes the Borough would not receive money if there is another major catastrophe.
2. The Mayor has received calls regarding a pothole on Second and Chambers. That needs to be looked at and something done right away.
3. **The hydrant at Fourth and P is not needed in the East End. There is also a hydrant at Second and (inaudible). She has talked with Chief Vance and requests that Council have these two hydrants removed as soon as possible because people see them bagged and think they don't have protection and they do. Mr. Heefner stated that because of the possible sale of the water system, nothing will be done with Fourth and P at this time. If the water system is not sold, Fourth and P will be handled possibly when Q Street is done. He will check with Brian Handley to see about Second and Walnut. Chief Vance stated that people had called him and said the hydrant had not been in use for three years. He stated that it could be removed without no problem because other working hydrants will cover the area. Mr. Heefner stated that it would be discussed in Executive Session.
4. There must be something done about the trucks on Front Street. She got a text from the President over the weekend. She thinks that Mr. Wion had said that an engineer's study must be done to change things. She asked that Council seriously considers discussing in whatever Committee it belongs in to get the engineer's study done so they can at least post. She recommended that the problem be taken care of, particularly at Front and Second within the city limits because it is a catastrophe waiting to happen. Ms. Hodge asked if that would be the Police Committee. The Mayor said no, even though it was discussed by the Police Committee. The recommendation had been made and the only thing to do is get the engineer's report done. President Proctor clarified the Ms.

Marcinko's request that Council approve an engineering study for trucks – eighteen wheelers, cargo trucks whatever on Front Street. Ms. Hodge added and on (inaudible). She thought the trucks belonged there but discovered they did not. She surmised that the truck were using it as a rest area. President Proctor asked if that was private property and if so, they can call the police from their end. Mr. Proctor stated that the concern was about them parking on Borough streets. Mr. Segina asked if it included commercial vehicles also, or just tractor trailers. Mr. Wion stated that in order to restrict any truck of a certain weight, you need to have an engineer's report to show that a truck of a certain weight will breakup your road. He further indicated that since Front Street is a Commonwealth Road, it should be built according to the State Code and able to handle traffic that would travel on a State road. Unless there is an engineering study that shows that a truck of that weight will destroy the road. At that point, it is possible to prevent a truck of that weight from being on that street. The same process must be followed on Borough streets, such as Second Street. Once an engineer conducts a study in compliance with State codes, then the determination can be made that vehicles that exceed that particular weight cannot go on that road. Parking is like any other phase of the Borough ordinance. The Borough cannot restrict only trucks from parking unless it is on a road that is restricted because of the weight of the truck, which should not be on that street anyway. Mr. Segina stated that Council will need to generate a list of roads that need to be studied. Ms. Hodge asked Mr. Wion if the Borough could make the signs that include the weight restrictions or if PennDot has to make the signs. Mr. Wion stated that the Borough could make the signs in accordance to the PennDot regulations. Any action should be coordinated with PennDot. Ms. Kratzer identified two issues – travel and parking. She asked if both issues must be addressed or could they be addressed separately. Mr. Wion again stated that the restriction of trucks due to weight should be handled. Trucks cannot be singled out and restricted from parking in a specific area. If the Borough wants to restrict parking it must do so for all vehicles. However, the weight of the truck would naturally take care of the parking restriction since a truck cannot travel on a weight restricted street to park. Mr. Heefner suggested that the Borough might use the same strategy used on the truck company located on Front Street near the Dairy Queen. Letters were written to Swatara Township requesting large trucks be prohibited from parking on Front Street. Chief Minium stated parking on that side of Front Street was already prohibited, but not enforced. Because of the interest of the public, they began enforcing the no parking ordinance.

Borough Manager's Report – in the absence of Mr. Brown, no Borough Manager's Report was presented.

Mr. Segina moved and Ms. Hodge seconded the motion that the Departmental Reports be approved. The motion passed by a unanimous vote of Council.

Communication:

The Equitable Economic Development Forum sent an announcement regarding a Developing Mixed Income Neighborhoods Workshop May 23rd, 7:30 a.m. – 1:00 p.m. at The Bond in York, PA

Tom Russell from Jr. Achievement sent a Thank You Letter for allowing Ms. Kratzer to participate in the

Class Room Program.

The Community First Fund sent information about the May 23, 2018 Equitable Economic Forum.

The Department of Environmental Protection sent a Notice of New Total Chlorination/Disinfection Chapter 109 Regulations.

Council received a copy of "Visit Hershey and Harrisburg Bureau Membership/Promotional Brochure".

**The Cottage Hill Fishing Association wrote requesting sponsorship for 2018 Tournament. Ms. Kratzer asked what Council has donated in the past. The consensus was that the Borough has never donated to the Association, but the Association has donated to the Borough. Mayor Marcinko stated that they have donated to the Borough and she thought the Association was asking for donations from anyone on the letter.

The Chauffeurs, Teamsters and Helpers Teamsters Local Union wrote to alert the Borough that the outcome of the U. S. Supreme Court decision regarding the constitutionality of public-sector employers collecting and remitting fair share fees will be determined by June 29, 2018.

Mr. Singh sent a Memorandum updating Council on the progress being made toward preparing the required 5 year Labor and Industry Accessibility Audit.

The Dauphin County Tax Department wrote to inform the Borough of property tax increases on two properties on Fourth Street obtained by repository sale.

Unfinished Business:

**Mr. Singh requested that Council approve the final Subdivision Plan for Deniz Ak. The plan has been reviewed by HRG and the Dauphin County Planning Commission, both of which approved the plan. The plan has also been reviewed by Mr. Wion. Mr. Az has requested a few waivers of the subdivision plan. Mr. Wion explained that there a request for some waivers to this plan which have been recommended by the engineers and requested by the owner. There was a request to waive of Chapter 99 Section 12 which requires a preliminary plan and a final plan. Waiving the preliminary plan means that it is being accepted as the final plan. Mr. Wion suggested Council approve a motion to grant the waiver of Chapter 99 Section 12. Ms. Hodge questioned the fact that they have no plans for developing the land at this time. She was wanted to know that if they agree to grant the waiver at this time the owner can go ahead and develop the land. Mr. Wion explained that this waiver is to subdivide and combine two lots. Granting this waiver means that If the owner chooses to develop the land, he would not have to come back to get approval to subdivide the land. Mr. Heefner informed Ms. Hodge that it had been approved by the Planning Commission. Ms. Hodge stated that she was trying to understand if Council approves the waiver and if the owner decides to develop the land if Council is waiving them for all future plans. Mr. Segina stated if in the future the owner came with a site development plan, and they wanted a waiver again, they would have to request another waiver. *Ms. Hodge recommended Council approve the waiver of Chapter 99 - 12. Mr. Heefner seconded the motion, which was approved by a unanimous vote of Council.* Mr. Wion asked that Council waive Chapter 99-14-A.12 approving the existing contour of the land. He stated that they are not moving earth, therefore the waiver is

appropriate. He emphasized that if plans for development are made, the owner must come back to Council for approval of the new plan. *Mr. Heefner moved that Chapter 99-14-A.12 be waived. His motion was seconded by Ms. Hodge and approved by a unanimous vote of Council.* Mr. Singh asked Council to accept the removal of the request to waive of Chapter 99-29.C-1. Mr. Ben Kirk, an engineer from Burget & Associates, Inc., the engineering firm that developed the plan, was present and explained that the plan. The plan shows that Westside Alley (which exist only on paper) and Eleanor Street appear to be a part of Mr. Az's land. Mr. Wion stated that even Eleanor Street is shown on the plan as a part of the plot, it extends all the way back to the railroad tracks and is a public street. Mr. Wion made a statement for the record: "the statement of ownership block indicates not only that Mr. Az owns that tract, but that they are dedicating all the roadways shown on the plan for public use. Therefore by approving this plan the Borough shows that it is not accepting Westside Alley as if it were a public street. The only way the Borough will accept a public street is to have a deeded dedication which subscribes the street. This is important because we don't want someone to come is who is the successor of this plan to come in and say Westside Alley is shown on there you didn't have the developer put it in and bond it therefore you, Steelton, you put it in at your own cost. So we are making sure that even though the dedication block offers it, that your approval of the plan is not accepting Westside Alley. The prescriptive easement will remain and be used because it has already established its rights in that". *Ms. Hodge moved that Council approve the plan with the understanding that the Borough is not accepting Westside Alley as a dedicated street or right-of-way. Mr. Heefner seconded the motion which passed by a unanimous vote of Council.* Mr. Heefner stated that the statement from the Planning Commission should have been included in the packet. President Proctor stated that the in the future the Planning Commission report be included in the packet.

****Mr. Heefner started the discussion regarding approval of the 2018 Paving Projects and bid by stating that the numbers were not right. He, Mr. Kaldas, Mr. Mendinsky and Mr. Brown met to discuss the proposal and bid and the information is still not right. Mr. Heefner did a line by line review of some items in the report, showing that the numbers had not been changed. Mr. Dan Kaldas from HRG explained that the number provided were estimates of what the work could cost. Mr. Heefner stated that he wanted to see cost and what will be left over. He further stated that McKinley Street was removed from the project because of cost. In discussion, Mr. Heefner continued, on each page it is mobilization and traffic direction, and it was agreed with HRG that all the streets will be put out as one bid package. By removing Mobilization from each page and eliminating "Maintenance and Protection of Traffic During Construction", which will be handled by blocking off the road so no flaggers are not needed, will reduce cost and perhaps allow enough remaining funds to fix another street. Mr. Heefner stated that he knew the process must begin now so the work can be done in August or September, but things are not in place. After further discussion, it was discovered that the report supplied and included in the Council Agenda Packet had been revised. Mr. Kaldas distributed the revised report which contained some changes. Mr. Medinsky pointed out that on the new information, Lincoln Street phase 2, Q Street and McKinley Streets are excluded from the plan. Fourth Street, Lincoln Street phase 1 and Walnut Street are the streets that are included in the current plan. Ms. Kaldas stated that the total estimated construction cost for Fourth Street is \$72,808.00, Lincoln Street Phase 1 is \$128,200.00 and Walnut Street is \$89,272.00, bringing the total to \$290,280.00, which is significantly less than the previous cost. He stated that although mobilization was placed on each street, it was included as a contingency plan. The bid will include only one item of mobilization and they will eliminate Maintenance and Protection. Mr. Heefner disagrees with the way the bid is laid out. Ms. Hodge asked**

if there will be one contractor or three contractors involved. Mr. Heefner stated that one contractor will complete the process. Mr. Segina was concerned that the original cost was over what was budgeted. Once the bids are in and a contractor selected, there may be funds leftover that can be used to complete work on another street. Following discussion, *Ms. Hodge moved that the proposal submitted by HRG the Roadway Resurfacing Project for \$290,280.00 be accepted and placed out for bid. Mr. Segina seconded the motion which passed by a unanimous vote of Council.*

Mr. Wion stated that since HRG has been authorized to handle the bid process attention should be paid to HRG's request for the amended contract which will cover the cost of handling the bid. *Mr. Segina moved and Ms. Hodge seconded the motion that Council authorize the additional funding of the 2018 Pavement Project with HRG in the amount of \$41,408.00 plus any reimbursable expenses. The motion was passed by a unanimous vote of Council.*

***Ms. Woods explained that at the first Parks & Recreation Committee addressed a complaint from a resident who lives near the Skate Park that the park was too noisy. The Committee requested HRG look at the area and develop a proposal to install a noise barrier at the Skate Park. The HRG proposal was for \$10,025.00, which the Committee thought too expensive. Mr. Brown and Chief Minium asked Mr. Heefner to look at the area and develop a plan for a buffer that would not impede the Police Department's ability to monitor activities. Mr. Heefner stated that Public Works could create a 20 foot buffer at a lower cost and suggested the buffer be tried. If it does not work, another solution will be sought. Council discussed Mr. Heefner's proposal. Mr. Heefner moved that Public Works staff plant a noise barrier at the Skate Park for an amount not to exceed \$1,500.00. Ms. Kratzer seconded the motion which passed with a 4-3 vote with Ms. Hodge, Mr. Krovic and Ms. Woods casting the no votes. At the end of the voting, Mayor Marcinko notified Council that Chief Minium left the meeting to handle a complaint about loud, raunchy music being played at the park.*

Mr. Heefner stated that since there has been no Public Works Committee meeting because of lack of cooperation, he and Mr. Segina discussed the Proposal for Street Sweeping on the East End. The Councilmen decided not to post the East End for street sweeping. Further, for the trouble section, no parking cones will be placed on the street on the days that the sweeper is scheduled to clean that section of the street. Mr. Heefner requested that further action on the proposal be tabled.

Ms. Woods requested Council approve Mr. Beecher's request to hold Steelton Community Day at Bailey Street Park on May 26, 2018. She presented the information regarding the use of the park, including a schedule for the day, locations of events, security and names of volunteers to clean up after the event. It was noted that insurance coverage was not included in the packet presented and insurance is mandatory for any persons sponsoring an event in the Borough. Mr. Brown has been working with Mr. Beecher to help him secure insurance. As in the past, the Borough will supply the bags and cans for cleanup. *Mr. Segina moved that Council approve Mr. Beecher's request to hold Steelton Community Day at Bailey Park with the condition that he provide proof of insurance and pick up the trash cans by 4:00 p.m. Friday, May 25, 2018. Ms. Kratzer seconded the motion which passed by a 6-1 vote of Council. Ms. Hodge abstained. Mr. Wion recommended that a detailed email notifying Mr. Beecher of Council's decision be sent out as soon as possible. That task was delegated to Mr. Brown.*

Ms. Woods explained that Mr. Beecher planned the Steelton Community Day is the kickoff for the

Summer Basketball League. Therefore he is requesting the use of the Bailey Street Park Saturdays from noon to 6:00 p.m. from May 26, 2018 through July 28, 2018. She request that Council approve his request. Mr. Krovic suggest that all participants/parents sign a sign a hold harmless waiver. Ms. Kratzer was concerned that the League would use the entire park, thus not allowing other children to have use of the park. President Proctor assured her that only the basketball court is designated for League use and other children are free to use other areas of the park. Mr. Wion added that it should be made clear to the public that the activity is not sponsored by the Borough and that Mr. Beecher is responsible for securing his own insurance. Mayor Marcinko noted that the form does not specify that the League will only reserve the basketball courts on Saturday and that should be made clear. *Ms. Kratzer moved that Council approve Mr. Beecher's request to use the basketball courts at Municipal Park on May 26, 2018 and June 2, 2018 contingent upon his provision of insurance coverage for those two days by 4:00 p.m. Friday, May 25, 2018. Approval for the length of the entire program will be reviewed at the June 4, 2018 Council meeting, at which time the insurance and other questions about the program will be answered. Mr. Krovic seconded the motion which passed by a unanimous vote of Council.*

The Recreation, Parks and Events Committee's request for approval of a new Facility/Parks Request Form and Procedure was tabled pending review by Mr. Wion.

The discussion of Mr. Brown's request for approval of Voyager Quote/Contract for Steelton Fest sound, stage lighting, and barriers was tabled.

Mr. Heefner's presentation regarding the Blueberry Alley Storm Water Repair was tabled because the Contractor's pricing was not available for comparison with the cost of staff making the repair.

Mr. Brown's presentation regarding the engagement for Franchise Fee Audit and Franchise Renewal with Comcast was tabled in his absence.

New Business:

Mr. Segina presented a request from the Finance Committee that the purchase cost for obtaining a Recycle Container from the Borough be increased from \$10.00 to \$16.00. The increase will cover the increased cost the Borough pays for the containers. The Committee requested the price increase begin May 29, 2018. *Ms. Kratzer moved that the cost of the Recycle Container be increased to \$16.00 beginning May 29, 2018. The motion was seconded by Mr. Krovic and was passed by a 6-1 vote of Council. Ms. Hodge cast the "nay" vote.*

Public Comments:

Victoria Supan, 2604 South Fourth Street – She expressed concern about the possible sale of the water system and hoped that someone had been following the news in the Press and Journal regarding the problems between Suez and Middletown. She stated that some things in the contract were not right and some people profited from the transaction. She expressed her concern that Steelton does not make the same mistakes. Mr. Proctor stated that Middletown leased its water system, Steelton is discussing the possible sale of the water system. Ms. Hodge stated that Council will hold two meetings with citizens and will not make any decisions without considering input from the community. Ms. Supan expressed appreciation for the information Mr. Singh includes in the reports from the Codes Department. She stated that persons are now calling Philadelphia Filthydelphia. There are changes in

that city because persons are buying single family homes and turning them into apartments. With the increased number of residents came more trash and less parking space. In Lancaster, inspections were made on ten homes that were supposed to be single family homes and found that they were more like boarding homes. They found rooms with ten people living in a room, sharing bathrooms, and having kitchen appliances in the rooms. She hopes that single family homes do not become boarding homes in Steelton. Mr. Segina stated that the present codes and the ones in development phase specify the square footage per resident that must be available in the home. Ms. Hodge expressed her confidence in Mr. Singh and the work that he does for the Borough. She also thanked Ms. Supan for her input and concern.

Emmuel Powell, 321 Lebanon Street – Mr. Powell asked if Council meets to discuss issues before the public meeting. He stated that they should have meetings because it appears that Council has several meetings going at the same time during public meetings so that the persons who attend the meetings have no clear understanding of the decisions being made. Mr. Segina stated that Council discusses issues during Committee meetings. Mr. Powell again stated that there should be some discussion of issues prior to the public meeting. Mr. Powell asked that Council consider widening Lincoln Street. He stated that in 1961 the Borough received a grant that was to be used to widen Lincoln Street but the funds were used for an emergency street repair. It was stated that the next grant would be used to widen Lincoln Street. The promise to widen the street has been going on since 1961.

Council Concerns:

Ms. Woods, Mr. Krovic, Ms. Kratzer, and Mr. Heefner each thanked persons for coming to the meeting.

Chief Vance announced that the Fire Department is having a Boot Drive on Front Street and Locust May 25, 2018 and a Chicken Bar-b-Cue June 30, 2018

Chief Minium, Mr. Singh, and Mr. Wion had no comments.

Mayor Marcinko:

- Midland Cemetery will hold an event Saturday, May 26, 2018 and William Howard Day Cemetery will hold an event Monday, May 28, 2018. She encouraged persons to attend the events.
- Playtime in the Park which is sponsored by the Police Department will begin at 6pm at Municipal Park.
- She thinks she has given each Council member an invitation to the June 9th Graduation Party for Mr. Neidlinger.
- The Cottage Hill Fishing Association asked for contributions. The money that we donate is donated back to be used for the Boat Dock. She believes they are asking for a contribution from all of them.

Ms. Hodge thanked persons for attending the meeting. She also thanked the Police and Public Works Departments for their work on Prom Night. She thanked persons for their patience with Council as they try to take strides even though they might falter. It is a learning process for everyone and they need to make sure they get it right.

Mr. Segina announced the Soup 'N Sub sale by the Fire Department ends Thursday, May 24, 2018.

Mr. Proctor thanked persons for coming out to the meeting. He continues to seek new ways to use technology in the Borough.

At 8:50 p.m. Mr. Heefner moved that Council recess into the Executive Meeting to discuss legal and personnel issues. Ms. Woods seconded the motion which passed by a unanimous vote of Council.

***Mr. Segina moved that Council reconvene at 9:40 p.m. The motion was seconded by Ms. Woods and was passed by a unanimous vote of Council.*

***Mr. Segina moved that Mr. Brown be authorized to advertise for applicants to fill the opening in the Highway Department left by someone retiring at the end of this week. The advertisement should include posting the position opening inside the Borough as well as to the public. Ms. Hodge seconded the motion which passed by a unanimous vote of Council.*

***Ms. Hodge moved that the meeting be adjourned at 9:42 p.m. The motion was seconded by Ms. Woods and passed by a unanimous vote of Council.*

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'Doug Brown', written in a cursive style.

Doug Brown, Secretary