

Steelton Borough Council Agenda

October 1, 2018

Call Meeting to Order: President Proctor

Pledge of Allegiance: President Proctor

Moment of Silence: Mayor Marcinko

Approval of minutes from previous meeting: September 17, 2018

Public Comment on Agenda Items only:

Presentation:

Mr. Dan Kaldas, HRG, Inc. September 2018 Engineer's Report

Communication:

Mr. Wion Memorandum RE Status of Paxton Alley Trees

CDBP&M, P.C. Updates to Clean Slate Law and Impact on Criminal Background Checks in Hiring

PA State Association of Boroughs October 2018 Update

Robert E. Stout, Dauphin County Dept. of Public Safety 2019 TMI Exercise Notice

Mr. Steven Shaver, Deputy Emerg. Man. Coordinator Act 147 Grant Request

Tri-County Regional Planning Commission Update on Changes to UCC

Michael T. Wanner Resume for Zoning Hearing Board

Unfinished Business:

Ms. Hodge Addition of Two Members to Steelton Community Development Foundation

Mr. Brown CDBG FY2019 Application Ideas

New Business:

Mr. Brown Notice of Requirement to Update Borough's Stormwater Ordinance in

Preparation of New MS4/NPDES
Permitting Requirements

Mr. Brown

Approval for Aaron Curry to Attend
Certified Stormwater Inspector
Training

Mr. Brown

Approval of Hershocks Quote to
Replace Front Door at Borough Hall
Due to Maintenance Issues in the
Amount of \$4,345

Mr. Minium

Resident Concern About Special Purpose
Parking Issue (Permittee Using Non-
Designated Space to Save Room for
Partner)

Mr. Wion/Mr. Minimum

ORDINANCE NO. 2018 –

AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF STEELTON, PENNSYLVANIA,
CHAPTER 49, “CONDUCT”, ARTICLE V, “DRUG PARAPHERNALIA”, SECTION 72 “CONDUCT
PROHIBITED”, SUBSECTION A. BY REPLACING §49-72.A. TO MAKE IT AN ADDITIONAL
VIOLATION FOR ANY PERSON TO POSSESS WITH INTENT TO DELIVER DRUG PARAPHERNALIA.

Public Comments:

Council Concerns:

Executive Session: To Discuss Personnel and Legal Issues

Other Business:

Ms. Hodge

Personnel Committee
Recommendation to Hire Robert
Snively as Full-Time Highway
Laborer at Starting Rate of \$12 per
Hour plus Benefits

Ms. Hodge

Personnel Committee Recommendation to
Hire Mr. Michael Whitaker as Full-Time
Property Maintenance Officer at Starting
Rate of \$14 per Hour plus Benefits

Ms. Hodge

Personnel Committee Recommendation to Hire Vincent Medina as Full-Time Water Filtration Plant Operator at Starting Rate of \$16 per Hour plus Benefits

Ms. Hodge

Personnel Committee Recommendation to Hire Todd Meledin as Full-Time Water Filtration Plant Operator at Starting Rate of \$16 per Hour plus Benefits

Adjournment:

Steelton Borough Council Meeting Minutes

October 1, 2018

Present:

Mike Segina, Vice President
Keontay Hodge, President Pro-Tem
William Krovic
Natashia Woods

Mayor Maria Marcinko
Dave Wion, Solicitor
Douglas Brown, Borough Manager
Aaron Curry – Codes Department
Anthony Minium, Chief – Police Dept.
Eugene Vance, Chief – Fire Department

Absent with Cause: Brian Proctor, Dennis Heefner, Kelly Kratzer, Nicholas Neidlinger, Thommie Leggett-Robinson

The meeting was called to order by Vice President Mike Segina at 6:30 p.m., who then led the group in the Pledge of Allegiance and a moment of silence.

Chief Minium stated that the Police Department has been trying to raise money to support the addition of a canine unit. On September 30, 2018, the Department held a Chicken Barbeque and Crusin' Car Show Event. The event raised over \$4,000.00. Added to that money was a \$5,000.00 donation from DuraBond and \$1,000.00 from the State Constable Association. Chief Minium had Officer Schaffer bring in the Department's newest Police Officer –Canine Officer Beny. Officer Beny is a 13 month old German Shephard. Officer Schaeffer will be his handler. He was a canine handler in a previous job and in the past, has been a trainer at Castle's K-9 Inc. Officer Bennie is scheduled to begin his training October 15, 2018 and should be able to assume his position in 4-5 weeks. Chief Minium stated that he has a high drive and is very disciplined. Bennie came with a partner, a 13 month old German Shephard/Belgium Alowile mix from the Republic of Czechoslovakia. The dog's name is Noro. Castle K-9 Inc. acknowledged that the Borough has waited a long time to begin its canine unit. As a result, the company is offering a deal and discount. The company will provide Noro for \$6,000.00 now and \$ 6, 900.00 in January. The Department already owns a canine vehicle and has the \$750.00 required to label the automobile. K9's of Police Services is donating the insert, the dog food and veterinary services are still available for free. The new canine will be purchased at no expense to the tax payers. Chief Minium asked Council to approve the purchase of an additional canine for the Department. *Ms. Hodge moved that Council approve the request to purchase an additional dog, provided Officer Webster, the designated handler for Noro, agrees to and accepts the new Union contract and that a purchase contract between Castle K-9 Inc. and the Borough for \$6,000.00 payment now and a \$6,900 payment in January is executed. Mr. Krovic seconded the motion which was adopted by a unanimous vote of Council.* Mr. Webster thanked Council for purchasing the additional canine and the opportunity to learn from Officer Schaeffer. Chief Minium thanked the Fire Department for their assistance and noted that they cooked 350 chickens and the meals sold out quickly.

After review, Ms. Hodge moved and Ms. Woods seconded the motion that the minutes of the September 21, 2018 meeting be approved as presented. Mr. Segina noted that the introductory date should be the 21st not the 17th. The motion carried by a unanimous vote of Council.

There were no public comments on agenda items.

Presentation:

Mr. Dan Kaldas, HRG, Inc. presented the September 2018 Engineer's Report. The highlights of the written and verbal report are:

- Storm Water Management Program (MS4 Program) - the Annual Report was submitted to the PA Department of Environmental Protection September 28, 2018. A copy of the report was provided to Borough staff.
 - Franklin Brown Boulevard Townhomes Project – HRG services on this project are now complete, unless additional services are requested. Keeping r Fall of 2018 completion spring summer 2019
 - Sanitary Sewer & Water System Valuation – Continued assisted is available to the project team upon request.
 - Capital Improvement Projects – Following a meeting with Borough staff, the following project for identified for 2019:
 - Sanitary Sewer:
 - Hoffer Street Pump Station
 - CIPP Lining 3rd Street & 7th Street
 - Pump Station Monitoring Equipment
 - Storm Sewer:
 - Storm sewer relocation from Locust to Trewick for Front Street redevelopment.
 - Blueberry Alley – complete the rest of the replacement system from the emergency repair.
 - Parks:
 - Steelton Skate Park Phase II
- HRG is preparing a proposal for the Borough's consideration for the Hoffer Street Station.
- 2018 Roadway Improvements Project:
 - North 4th Street: from Mulberry to Walnut Street
 - Walnut Street: from 2nd to 4th Street
 - Lincoln Street: from North 3rd Street/Trawitz Alley to Harrisburg Street, and Lincoln Street/Columbia Street intersection north 200 feet towards cemetery.

HRG was approved to advertise for bids for these projects, however, no bids were received. The bid process will resume in later in 2018 in order to get responses at the beginning of paving season in 2019. There was discussion regarding additional fees to advertise for proposals.

- Blueberry Alley Emergency Repair:
 - Assistance was provided to identify the scope of repair in order to address the issue of the storm water backup in the Steelton Italian Club building. The Detraglia Excavating Company was retained to perform the repairs. The Company will return to complete the final paving of the trench restoration.

Mr. Segina asked if the emergency repairs resolved the problem at the Italian Club. Mr. Brown responded that conditions were improved, but the problem was not completely resolved. The Club has taken some action to see if there is something they can do, in addition to the emergency repair to totally resolve the problem. It is possible that there is a problem with a tie-in from the inlet on Second Street to the stormwater main on Blueberry Alley. That main is in disrepair and in order to resolve the problem a second inlet and new stormsewer main must be installed. Mr. Brown stated that it is probable that the work will have to be completed by a contractor. Mr. Segina stated that he would check with Italian Club to see if the changes they made relieved the program. He also stated that the Second Street main should be repaired, but suggested that it is something that could be put in next year's budget rather than taken

out of the current budget. Mr. Segina requested that Mr. Kaldas change the year of the Roadway Project to 2019. Someone asked a question about the Franklin Brown Boulevard Townhome Project. Mr. Brown responded that permits for the first six units have been submitted to the Commonwealth Codes Inspection Services for review and comment. As soon as they respond, construction can begin. He also reported that copies of the plans are available for review. *Ms. Hodge moved and Mr. Krovic seconded the motion that the Engineer's Report be accepted. The motion passed by a unanimous vote of Council.*

Communication:

Borough Solicitor Wion wrote to Councilperson Segina in response to a question regarding trees and foliage growing in Paxton Alley. He explained that the section in question intersects Paxton Road in a V shape approximately 200 feet east of the northern line of Paxton Road and continues between the houses located on the south side of Roller Drive and the north side of Paxton Road. The Borough failed to improve and open Paxton Alley within 21 years of its availability to the Borough in the early 1900s. Any potential rights of the Borough in and to Paxton Alley as a Borough street has been lost. The law generally provides that an abutting property owner on each side of such an unopened and unimproved street owns the property to the middle of the unopened street. Therefore, this area is considered private property, with each abutting neighbor responsible for the maintenance of their half of the undeveloped street. Questions regarding the legal rights and responsibilities by the owners of the abutting properties should be referred to a private attorney.

Campbell Durant Beatty Palombo & Miller, P.C. shared information regarding the Pennsylvania Clean Slate Law and its impact on Criminal Background Checks in hiring. The new bill authorizes the following criminal action sealed from public records:

- Arrests not resulting in a conviction
- Non-violent misdemeanor convictions, which carried a sentence of a year or more in jail, and ten (10) years have passed since the individual's last misdemeanor or felony conviction.

Under the current law, arrest information is insufficient, standing alone, to permit an employment action (rejection of the applicant or termination of employment), however the provision that offers a "clean slate" for older criminal records is new. Individuals can file a petition to seal their records under the new law beginning December 2018. Automatic sealing, which will be handled by the Administrative Office of the Pennsylvania Courts will go into effect within two (2) years. As a result, criminal records that will be released to an employer will no longer include information regarding the arrests or crimes that are now to be sealed. The bill authorizes the sealing of specified convictions, however it does not allow for the record sealing of more serious offenses such as murder, kidnapping, sexual offenses, weapons charges, and child endangerment, among others. The Bill also allows immunity from civil actions for employers who hire an individual whose criminal conviction records have been sealed in accordance with the law, when the individual commits a criminal act that is related to the prior conviction. Employers, not located in "ban the box" areas may still as if a potential employee has ever been convicted of a misdemeanor or felony, however, the Clean Slate Bill provides that individuals shall not be "required or requested to disclose information about the individual's criminal history records" that have been sealed in accordance to the Bill.

PA State Association of Boroughs provided an October 2018 Update. The update included information regarding the October 12-14 2018 Fall Conference, Free C2P2 Grant Program Workshops and Webinars, the opening of nominations for Governor's Awards for Local Government Experience, and various training opportunities.

The Dauphin County Department of Public Safety notified the Borough that the 2019 TMI Exercise is scheduled for Tuesday, May 7, 2019. Exercises at schools will be held in the morning. Municipalities and Counties will participate in the exercise in the late afternoon/evening. The out of sequence activities for mass care and monitoring/decontamination will be on Wednesday evening May 8, 2018.

Mr. Steven Shaver, Deputy Emergency Manager Coordinator for the Steelton Borough wrote to the Dauphin County Department of Public Safety Office of Emergency Management requesting a \$ 2,388.00 grant through ACT 147 process. The funds will be used for meals and training; connectivity; portable batteries; and ICS forms and printing.

Tri-County Regional Planning Commission informed Municipalities that for the first time since 2009, Pennsylvania is updating its Uniform Construction Code (UCC). Changes will take effect October 1, 2018. Beginning April 1, 2019, all permit applications submitted for new buildings or major renovations must be reviewed using the new UCC. The updated UCC covers commercial and residential construction and includes changes to energy, fire safety, insulation and building material standards. The changes will impact how municipalities administer the code when issuing building permits and compliance certificates. By extension, the new codes will also affect housing costs, zoning, existing structure improvements and property maintenance. Seminars and training sessions are being offered to assist in preparation of the changes.

Mr. Michael T. Wanner submitted his resume for consideration as a member of the Zoning Hearing Board.

Unfinished Business:

Ms. Hodge announced that the Steelton Community Development Foundation is looking for two additional members. She encouraged persons to come forward and fill the position.

Mr. Brown stated that he was moving forward to meet the November 2018 deadline for submitting the application for the Community Development Block Grant Fiscal Year 2019. Listed as thing for application are:

- ✓ Funding for the Codes Program
- ✓ Demolition of vacant properties in the Borough, which will reduce blight
- ✓ Phase II of the Skate Park which would be a plan for and construction for parking.

Mr. Brown noted that the Borough still has the \$100,000.00 funding available for the 2019 Roadway Improvements Project. There was an inaudible comment.

New Business:

Mr. Brown presented information about the new MS4/NPDES Permit Requirements issued by the Dauphin County Conservation District. The new permit requires the Borough to adopt an ordinance outreach program, provide citizen education, including such things as not blowing leaves into street. The requirements are moving into a new permitting phase which will require the Borough to add things to the current program such as developing a best management practice that reduces the load of storm water that goes from out Borough into the Susquehanna River. A new ordinance must be established by 2022. A model ordinance has been prepared and is available online. At this point, he and Mr. Wion are working on developing the new ordinance. It can be reviewed by the Stormwater Committee prior to bring the final recommended ordinance will be presented for Council's approval. Mr. Segina recommended work on the new ordinance be directed to the NEDC Committee since the Stormwater Committee is not fully functioning at this time. Mr. Wion added that usually the County develops its ordinance and provides a model to the municipalities, then the Borough adds its own plans to that

ordinance. Mr. Segina then determined that Mr. Wion, Mr. Brown, and Borough staff should work on the ordinance and submit the final recommendation to Council when it is complete. Mr. Brown informed Council that the State is working on new legislation, which is now in the House. This legislation would allow the Borough to charge a fee without having to create an Authority and without creating new aerial mapping of the Borough. The new legislation would eliminate that time consuming process. Eliminating this process will allow the Borough time to start collecting fees, and begin making the changes necessary to meet the new requirements of getting a permit. He is hoping that the legislation will be sent for the Governor's signature soon.

Mr. Brown stated that Mr. Curry has been very aggressively seeking training, both the training he has been asked to do as well as job related training he has found on his own. His becoming a Certified Stormwater Inspector falls right in line with the MS4 plan and meeting the DES requirements. The certification will allow him to do such things as handle the illicit discharges, know what to look for, implement compliance measures with the MS4 program, gain enforcement knowledge, and eventually, if approved, have enforcement authority. Mr. Curry stated that the Certified Stormwater Inspector training course is a two day course held in Philadelphia at a cost of \$824.00. Mr. Brown added that since it was a two day course in Philadelphia, it would require an overnight stay and he recommended that the total cost not exceed \$1,500.00. *Ms. Hodge moved that Mr. Curry be approved to attend training to become a Certified Stormwater Inspector, in Philadelphia, PA for two days in the end of November at a cost not to exceed \$1,500.00. The motion was seconded by Ms. Woods and passed by acclamation of Council.* Mr. Curry thanked Council for approving the request.

Mr. Brown informed Council that there are some problems with the lock on front door at Borough Hall. Shearer Locksmith Company has been out several times and finally advised that a new door be installed. Mr. Brown requested Council accept the proposal submitted by Hershocks to replace the door. Funds to pay for the replacement would come out of the Municipal Building Repairs line item. Mr. Segina asked if this amount would exceed the funds allocated for that item, to which Mr. Brown answered "no". *Ms. Hodge moved that the proposal from Hershocks to repair the front door of the Frederick Douglas Borough Hall for a cost of \$4,345.00 be accepted. The motion was seconded by Ms. Woods.* Mr. Krovic expressed concern about the portion of the proposal that stated "not responsible for patching or damage to surrounding substrates during demolition. Mr. Brown will seek clarification on that issue. He said that when he gets a response from the company he will discuss it with the Finance Committee before proceeding with the installation of the new doors. He stated that he doors need to be replaced within the next two weeks. *The motion was approved by a unanimous vote of Council.*

Chief Minium informed Council of a concern about the inappropriate use of a Special Purpose Parking Permit. Mr. Christiansen, his wife Joyce Croman and his mother-in-law, Nancy just moved into 103 North Second Street. Ms. Nancy Croman is physically disabled and uses a walker and wheelchair to traverse her environment. The family is asking for a Special Parking Permit to ensure parking is available for use when they transport her. Mr. Christiansen stated parking in the area is extremely limited, with only two parking spaces available in the immediate area around the house. They would like the Permit to be in the daughter's name. At this point, they have not applied for a permit because Chief Minium recommended they present their case to Council before filing an application. The statute states that the automobile for the Special Parking Permit must be in the name of the disabled person. In response to a question from Mr. Segina, Mr. Wion stated that he does not remember any similar cases coming before Council, however, he recommended the case be presented to the Police Committee. Further, the statute and regulations clearly state that the automobile must have a handicapped license plate. Chief Minium stated that the Police Department will conduct a Traffic Study before presenting the information to the Police Committee. It was

suggested that Mr. Christenson attend the October 24, 2018 Police Committee meeting which begins at 6:00 p.m.

The second concern Chief Minium has was regarding an established Special Purpose Parking Permit that was issued to a person in the Borough. This person parks in the designated spot until her husband left for work, at which time she moves the automobile to a space in front of the Special Parking Permit area. When the husband returns from work, she moves the car back into the Permit area. Persons on the Council stated that Chief Minium should send a letter citing misuse of the Permit and include the possibility of the parking switching resulting in negative action.

The third and final Special Purpose Parking Permit issue involves a salvage business that has requested a Loading Zone or No Parking Zone sign be placed in front of the business. The current traffic pattern is causing difficulties for the business. Mr. Wion suggested that the Police Department conduct a traffic study similar to the Special Purpose Parking Permit study to determine exactly how the business is affected and the best solution to the problem. Action on the issue will be delayed until persons attend the scheduled meeting with PennDot when they will discuss other issues regarding signage and parking. During the discussion Council indicated that it would support a Loading Zone sign.

The introduction of a Resolution to remove the Special Purpose Parking Permit from 600 S. Second Street that appeared on the agenda was not addressed at the meeting.

Mr. Wion and Chief Minimum explained the request for amending the current Borough code which details the possession of drugs. The change would add the language “possession with the intent to deliver” to the current language of the Ordinance. Currently, the code does not include possess, and the Magistrate noted that a lot of cases could be thrown if the language is not changed. In order to make the change in the Ordinance, it must be published for 30 days so that the public has the opportunity to review the proposed change. *Ms. Hodge moved that Council approve the advertisement the adoption of the proposed Ordinance 2018 – 02 giving permission for the ordinance to be published. Mr. Krovic seconded the motion which was approved, unanimously, by Council.*

Public Comments:

Cheryl Powell, 321 Lebanon Street – Ms. Powell expressed concern that in May, she asked about the property located on Second Street between Frank Brown Boulevard and the alleyway. The property has a lot of items in front of the house including stoves, and other items. Since there have been no changes in the property, she would like to know what has been done regarding the cleaning up that property. Mr. Segina asked Mr. Curry to respond to the inquiry. Mr. Curry stated the ordinance states that there can be no garbage on the property. Technically, it is not possible to tell the property owner that their things are garbage, and there is no proof of such. However, specific items can be addressed, for example, we have discussed the trash bags, the washing machine, cans located on the porch. The property was cited for those things. In response to Ms. Powell’s question regarding the timeframe that improvements will be noticed, Mr. Curry responded that the changes must be made within 30 days of the date the property was cited. Ms. Powell question the training for Storm Water Certification for the Codes Officer.

She asked if that was usual practice for the Codes Department. It appears that codes has so many other things that that would be an additional responsibility. Mr. Brown stated that whenever there is an illicit discharge, protocol under the new MS4 program if there are private issues related to stormwater such as dumping oil or a drain connected to the wrong area are all examples of private things that would be covered by the Codes Office. The Codes Office will also handle enforcement of the Stormwater Ordinance so that he needs the training as a Stormwater Inspector. With the new guidelines and new

permit, EPA is much more stringent on the reporting of illicit discharges and our enforcing that under the program. Over the last two years, the Borough really tightened up its policy and response and become more aggressive so that it can remain compliant. In a public issue, such as oil spill resulting from an automobile accident and the oil results in an illicit discharge, the Public Works Department will handle that. Typically in municipalities, the Codes Department will handle those because they are usually private issues. Mr. Brown reported that the Borough gets a good number of illicit discharge reports, receiving about two a month. The reports are often from persons in the neighborhood that see something and request that it be checked. Sometimes there is a problem, but sometimes it is nothing. The point is that persons are more aware of the issues and are trying to help the Borough maintain compliance. Following Ms. Powell's question, Mr. Brown stated that if EPA reviewed the records and found that the Borough never followed up on reports, nothing was done, or there was no enforcement on a problem reported, the Borough would receive a nice fine. Chief Minium reported that the Steelton Police Department is the only department in the county that tracks accident fluids. The Department was rewarded for its actions.

Emmuel Powell, 321 Lebanon Street – Mr. Powell requested information regarding the funding source of the projects that are being done in the Borough. Mr. Brown responded that years ago, the initial funds for the housing development came from CDBG funding. Tri-County is using FAIR funding, which is a State sponsored programs and home loan bank program where a local bank provides funding and MidPenn in the bank they are working with at this point. Dauphin County provides funds from the local share gaming grant funds. The Franklin Brown Townhomes are receiving funding from several sources. Mr. Powell asked if all the funds are in one basket. Mr. Brown's response was no and he explained that funds used to leverage money has to be used under state DCED and in the case of the townhomes, the funds were spent on clearing the area and building the retaining wall. Site preparation. CDBG to purchase and demolish the property; DCED funds were used to clear the site construct the retaining wall, build the stormwater system and purchase seed to make it a green space until the property was developed. There was a developer that was to work on the project and the relationship with that developer was terminated. Tri-County agreed to develop the area contingent upon getting money but some of the money is coming through Tri-County. Mr. Powell explained that people afraid to come to Council with their questions regarding the project. Mr. Brown explained that a contractor has been selected and at this time, the project is on hold waiting for the County to grant the necessary permits. There is hope that the permits will be granted soon and the Groundbreaking can occur by end of this month, on-site work can start before the end of year, and building of the townhomes can begin the first of Spring. There is a residence on Bessemer Street where the automobile is parked in grass so tall that the automobile cannot move. The response was that this is definitely a codes violation since Borough Ordinances says that parking areas cannot have a permeable surface that means -no concrete, macadam, grass, or gravel. Driveway but gutter nothing underneath the car.

Council Concerns:

Mr. Krovick expressed no concerns, but thanked persons for attending the meeting.

Ms. Woods had no concerns to discuss. She did thank the citizens for coming to the meeting and remarked that the Police Department did a good job on their fundraiser.

Mr. Brown was happy to report that the contract with the developer for the redevelopment project of Front Street has been signed. Mr. John Bowser is the Managing Director for the project. The Finance Committee will begin meeting every Wednesday to develop an unbalanced budget to present to Council and for review and direction. The budget will be presented at the December meeting at which time it

will be balanced. Also, the Borough is in the process of reviewing board, member term limits and terms of appointment to determine if new Board appointments are needed.

Mr. Wion had no comments or concerns to discuss.

Mayor Marcinko had no concerns to discuss. She did thank Council for approving the purchase of the second canine for the Police Department. She expressed excitement about the success of the Police Department's Chicken Bar-be-que and Crusin' event. She stated that the success shows how well the Department is respected. Finally she noted that the Fire Department picnic was a success.

Ms. Hodge had no concerns, but thanked persons for their attendance at the meeting.

Mr. Segina thanked persons for supporting the Police Department's event. He stated that he was surprised and pleased that all the chicken was sold. He commended the Police staff for their dedication. He also thanked Council for approving the use of the boat dock for use for the Fire Department Picnic. Segina.

At 7:40 p.m. Mr. Krovic moved that Council recess into Executive Session to discuss personnel and legal issues. The motion was seconded by Ms. Woods and passed by a unanimous vote of Council.

Vice President Segina called the meeting back into session at 7:78 p.m.

Ms. Hodge requested Council approve the Personnel Committee recommendation to hire Robert Snavelly as Full-Time Highway Laborer at starting rate of \$12 per hour plus benefits beginning October 2, 2018. The motion was seconded by Ms. Woods and carried by a unanimous vote of Council.

Ms. Hodge requested Council approve the Personnel Committee recommendation to hire Michael Whitaker as Full-Time Property Maintenance Officer at starting rate of \$14 per hour plus benefits beginning October 8, 2018. The condition of hire is that he obtain Property Maintenance Officer Certificate within six months. The motion was seconded by Mr. Krovick and passed by a unanimous vote of Council.

Ms. Hodge asked Council to approve the Personnel Committee recommendation to hire Vincent Medina as Full-Time Water Filtration Plant Operator at starting Rate of \$16 per hour plus benefits effective as of his start date. Mr. Krovic seconded the motion which carried by a unanimous vote of Council.

Ms. Hodge introduced a motion that Council accept resented the Personnel Committee recommendation to hire Todd Meledin as Full-Time Water Filtration Plant Operator at starting rate of \$16 per hour plus benefits at a start date determined by Mr. Brown. The motion was seconded by Ms. Woods and passed by acclamation of the Council.

Council welcomed both Mr. Snavelly and Mr. Whitaker to employment in Steelton Borough. It was noted that Mr. Whitaker will be sworn in as a full-time Property Maintenance Officer upon completion of his certification.

Ms. Hodge moved, Mr. Krovic seconded the motion that the October 1, 2018 meeting of the Steelton PA Steelton Borough Council Meeting be adjourned at 8:05p.m. The motion carried by acclamation of the Council.

Respectfully Submitted,


Douglas Brown, Secretary