

**AGENDA
BOROUGH OF STEELTON
March 5, 2012**

CALL MEETING TO ORDER: President Wright with the Pledge of Allegiance

MOMENT OF SILENCE: Thomas F. Acri, Mayor

APPROVAL OF MINUTES OF PREVIOUS MEETING AS PRESENTED:

EXECUTIVE SESSION HELD BETWEEN MEETINGS:

SPECIAL PRESENTATION:

Adriana Callaham, Steelton-Highspire

**Black History Month essay
Winner will recite her essay.**

PUBLIC COMMENT: Agenda items only

COMMUNICATION:

Herbert, Rowland, and Grubic, Inc.

**Letter to Joao and Bradley Regarding Warrant
Work Required on EESSP**

United States Environmental Protection Agency

**Approval of Extension Request to Respond to
Clean Water Act Section 309 Request for
Information**

Pennsylvania Rural Water Association

**Professional Operator Technical Development
Certificates**

PENNVEST

**Approval of Steelton Borough and Steelton
Borough Authority's Bond Refunding**

Steelton-Highspire School District

Minutes from January 2012 Meetings

Dura-bond Pipe

**Notice of Application for Renewal of NPDES
Permit**

UNFINISHED BUSINESS:

David A. Wion

Bidding of 107 N Front Street

Paul Lundeen

**Presenting Ordinance 2012-3 Incurring Non-
Electoral Debt in the Amount of \$10,000,000 to
Refund All or a Portion of the 2003, 2004, 2006
and 2011 General Obligation Bonds and
Repealing Ordinance 2012-1**

AGENDA
BOROUGH OF STEELTON
March 5, 2012
Page 2

NEW BUSINESS:

David A. Wion

**Present Resolution 2012-R-8
Designating Steelton Borough
Public Officials and Public
Employees who must file a
Statement of Financial Interests
In accordance with the
Pennsylvania Ethics Act.**

David A. Wion

**Present Resolution 2012-R-9 Designating
Council President as Signor of DCNR Grant
Agreement and Agreeing to DCNR Grant
Requirement.**

David A. Wion

**Present Resolution 2012-R-10 to
Establish a special purpose parking zone at 162
S. Second St. for June Sypniewski.**

David A. Wion

**Present Resolution 2012-R-11 to
Establish a special purpose
Parking zone at 534 N. Second St.
For Elizabeth A. Hollern.**

OTHER BUSINESS:

AUDIENCE PARTICIPATION:

COUNCIL'S CONCERNS:

ADJOURNMENT:

The regular monthly meeting was called to order at 6:31p.m. by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffery Wright
Stephen Shaver
Michael Albert
Maria Marcinko
MaryJo Szada
Raymond Spencer

Absent:

Denae House

Mayor Thomas Acri
David A. Wion, Solicitor
Paul Lundeen, Rhoads & Sinon
Jay Wenger, Consultant
Kathy I. Sosnowski, Executive Assistant

Douglas E. Brown, Borough
Manager

APPROVAL OF MINUTES:

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to approve the minutes from February 21, 2012 with the following addition: [On page 6, it should be noted that the final vote was 5 ayes, 0 nays and therefore the motion passed.]

EXECUTIVE SESSION: None.

SPECIAL PRESENTATION: Adriana Callaham read her winning Black History Essay to Borough Council and all present. Council members then congratulated her on a nice job and the well spoken presentation. They also commended her parents for helping her to improve her education and wished her luck in future endeavors.

PUBLIC COMMENT: None.

COMMUNICATION:

Herbert, Rowland and Grubic – sent a copy of their letter to Joao & Bradley regarding warranty work required on the East End Sewer Separation Project. Mr. Shaver asked that Ms. Marcinko and the Public Works Committee keep a check on the work to be completed and keep Council advised of any other problems.

United States Environmental Protection Agency – sent a letter of approval of the extension request to respond to Clean Water Act Section 309 request for information.

Pennsylvania Rural Water Association – sent professional operator technical development certificates for Daniel Scheitrum. A motion was made by Mr. Spencer, reiterated by Mr. Shaver to approve placing the certificates in Mr. Scheitrum's personnel file, seconded by Mr. Albert.

PENNVEST – sent a letter of approval of the Steelton Borough & Authority's refunding of its General Obligation Bonds. Mr. Wenger gave a short explanation of the purpose of the letter.

Steel-High School District – sent copies of the minutes from their January, 2012 meetings.

Dura-Bond Pipe – sent a notice of application for renewal of the existing NPDES permit number PA 0084468.

UNFINISHED BUSINESS:

Mr. Wion – presented the invitations for bidding of 107 N. Front St. (the former Liquor Store purchased in 2005). The issuance of the notice to the newspaper should be by Monday, March 12, 2012; to be published in the March 16, 2012 newspaper. The bids will be received until 2:00pm on Monday, March 26, 2012 and will be opened and read publicly at 2:05pm on Monday, March 26, 2012. Council should consider the award at its April 2, 2012 meeting, with sale approval being held at the April 16, 2012 meeting. Mr. Shaver and Mr. Spencer thanked Mr. Wion for coordinating this bid package.

Mr. Lundeen and Mr. Wenger – presented Ordinance 2012-3 incurring \$9,180,000 in debt to refund all or a portion of the 2003, 2004, 2006 and 2011 General Obligation Bonds and repealing Ordinance 2012-1. Mr. Wenger indicated that the savings are much higher than those that we discussed in January; more debt service was included due to a lower obligation and there will be fewer issues on the book because of refinancing. The principal is \$9,180,000 with \$500,000 in savings.

On page 2 of the preliminary final statement from the RBC Bond Purchase Agreement it states that the closing of refinancing will be April 12, 2012. Some additional information was then given: Mr. Lundeen will file with the Department of Community and Economic Development; bonds can be repaid at any time; disclosure obligations will be discussed with Mr. Brown in the near future (Mr. Wenger will help with this if needed).

Mr. Spencer questioned if the allocation of funds (general/water/sewer) would be done internally. Mr. Lundeen referred him to the subsidy agreement with the Water Authority which was also distributed tonight. A portion of their 2006 outstanding note is included.

Finally they indicated that we received an “AA1” rating and were approved by the insurance company. In response to Mr. Spencer, it was confirmed that our credit will be greatly enhanced. A roll call vote was taken for enactment of the ordinance as follows:

Jeffery L. Wright	-	Yes
Stephen J. Shaver	-	Yes
Michael K. Albert	-	Yes
MaryJo Szada	-	Yes
Denae A. House	-	(Absent)
Maria Romano Marcinko	-	Yes
Raymond L. Spencer	-	Yes

The roll call vote was 6 “yes” votes, o “no” votes with Ms. House absent. A motion was made by Mr. Albert to approve Ordinance 2012-3 in the amount of \$9,180,000 and repeal Ordinance 2012-1, seconded by Mr. Shaver and approved unanimously by all present.

As Mr. Wright signed the necessary paperwork, Mr. Shaver thanked the efforts of Mr. Lundeen, Mr. Wenger, Mr. Musser, etc. for working with Council on this complete package.

NEW BUSINESS:

Mr. Shaver stated that the Personnel Committee interviewed six candidates for the Property Maintenance Officer position. They unanimously selected Mr. Stephen Brubacher to fill the non-union position at \$12 per hour with standard benefits and a \$50 cell phone allowance. Upon acceptance, start date will be Monday, March 12, 2012. A motion was made by Mr. Shaver to approve the appointment, seconded by Ms. Marcinko and approved unanimously by all present. Ms. Sosnowski was asked to send letters of regret to the other candidates and an offer letter to Mr. Brubacher. A clarification was made to Dr. Szada that this is not a new position, but a re-filling of a vacated position.

Mr. Wion presented Resolution 2012-R-8 designating the Steelton Borough public officials and public employees who must file a Statement of Financial Interests pursuant to the Pennsylvania Ethics Act 170. A motion was made by Mr. Shaver to approve Resolution 2012-R-8, seconded by Mr. Albert and approved unanimously by all present.

Mr. Wion presented Resolution 2012-R-9 designating Council President as signor of the Department of Conservation and Natural Resources (DCNR) Grant agreement &

agreeing to DCNR grant requirement. A motion was made by Ms. Marcinko to approve Resolution 2012-R-9, seconded by Dr. Szada and approved unanimously by all present.

Mr. Wion presented Resolution 2012-R-10 for establishment of a special purpose parking space for June Sypniewski, 162 S. Second St. A motion was made by Mr. Albert to approve Resolution 2012-R-10, seconded by Ms. Marcinko and approved unanimously by all present.

Mr. Wion presented Resolution 2012-R-11 for establishment of a special purpose parking space for Elizabeth Hollern, 534 N. Second St. A motion was made by Mr. Shaver to approve Resolution 2012-R-11, seconded by Mr. Albert and approved unanimously by all present.

OTHER BUSINESS:

Mr. Wion reminded Council of several upcoming Ordinance changes for future meetings: flood plain management ordinance to comply with FEMA, a standard ordinance for zoning, codes and other aspects to combine as one. (The FEMA flood mapping information was delivered to Mr. Heefner for Planning Commission review.) There will also be some discussion on vacating a 4-foot wide alley from Ridge to Adams St.

AUDIENCE PARTICIPATION:

Mr. Heefner informed Council that Mr. John Henny of 329 Swatara Street died several days ago; his handicapped space can be eliminated. He also said that Penn DOT changed their rules for keeping log books on hours worked for snow plowing and road maintenance – this was mentioned at a recent Council of Governments meeting (he also noted that there are only 2 or 3 municipalities from the East Shore involved; it is mostly West Shore represented).

On another note, he also countered local complaints about the Adams Street housing units not being able to be sold. The Ivy Ridge development's units past the crossroads are selling with no problem at all. In fact, they are starting another site.

Finally, he noted that recently while at the Abel Hall, he was informed that some electricians are already on board with Arcelor Mittal to start underground work.

COUNCIL'S CONCERNS:

Mr. Wright thanked everyone for coming tonight.

Mr. Shaver requested that Council recess into Executive Session to discuss a legal matter.

Mr. Albert – none.

Mr. Spencer – none.

Dr. Szada –none.

Ms. Marcinko – none.

On motion by Mr. Albert, seconded by Mr. Shaver, the Council meeting recessed into executive session at 7:24p.m.to discuss litigation involving the Harrisburg Sewer Fund.

The Council meeting reconvened at 7:45p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Albert, seconded by Dr. Szada, the meeting adjourned at 7:45 p.m.

Respectfully submitted,

Kathy I. Sosnowski
Executive Assistant