

**Borough of Steelton
Council Agenda
November 19, 2012**

CALL MEETING TO ORDER: President Wright with the Pledge of Allegiance

MOMENT OF SILENCE: Thomas F. Acri, Mayor

APPROVAL OF MINUTES OF PREVIOUS MEETING AS PRESENTED:

EXECUTIVE SESSION HELD BETWEEN MEETINGS:

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED

APPROVAL OF DEPARTMENT REPORTS:

**Neighborhood & Economic Development
Fire and Ambulance
Personnel
Police
Public Works
Code Enforcement
Mayor's Report (Mayor Acri)
Borough Manager's Report**

PUBLIC COMMENT: Agenda items only

PRESENTATIONS:

Matt Cichy, HRG

Summary of Engineering Activities
from October 12 – November 15,
2012.

COMMUNICATION:

Steelton-Highspire School Board

Minutes from September 10 and
September 20, 2012 meetings.

UNFINISHED BUSINESS:

Borough Manager

Presentation of Borough owned
properties.

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Mr. Wion Adams Street amended Land
Development Subdivision plan for
the Adams street Townhouse Project

NEW BUSINESS:

Borough Manager Certificates of completed classes,
awards earned, and gratitude of
service.

Mr. Wion Resolution 2012-R-36, striking a
portion of Lebanon Street from the
general plan streets of the Borough
of Steelton.

Mr. Wion Resolution 2012-R-37, special
purpose parking for James A.
Chisholm at 304 North Second
Street.

Mr. Wion Resolution 2012-R-38, special
purpose parking for Yvette Wilson at
236 North Second Street.

Borough Manager Request to appoint Barb Lane and
Dennis Heefner to the Steelton
Community Development
Foundation.

OTHER BUSINESS:

Sara Gellatly Executive Session –
Litigation/Harrisburg Sewer Rates

AUDIENCE PARTICIPATION:

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COUNCIL'S CONCERNS:

ADJOURNMENT:

The regular monthly meeting was called to order at 6:30pm, by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffery Wright
Steve Shaver
Michael Albert
Maria Marcinko
Raymond Spencer
Dena House
MayJo Szada

Mayor Thomas Acri
David A. Wion, Solicitor
Sara Gellatly, Borough Manager

APPROVAL OF MINUTES:

On a motion made by Mr. Albert, seconded by Mr. Shaver, Council Members present voted unanimously to approve the minutes from November 5, 2012, as presented.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED

A motion was made by Mr. Albert to approve the schedules, seconded by Ms. Marcinko and approved unanimously by all present.

APPROVAL OF DEPARTMENT REPORTS:

A motion was made by Mr. Shaver to approve the department reports, seconded by Mr. Albert and approved unanimously by all present.

Neighborhood & Economic Development

Fire and Ambulance – Ms. Szada asked that if the Ambulance report could also include a third column on the report could be added that would like the arrival time on the scene. Mr. Wright asked Mr. Shaver, Ms. Marcinko, and the Mayor to make sure that the report includes Ms. Szada's request.

Police

Public Works – Ms. Marcinko said that Mr. Conjar has assured her that they have run the magnet across Franklin Street twice a week for the last month. The Swatara Street No Parking sign will be replaced by the end of the week. Ms. Marcinko gave an update on the situation at 679 Paxton Street, which is still being investigated. There is a problem with the way the Sawyer's plumber dug the line from their home to the curb. It appears that it is not hooked up properly and it not a Borough situation. Ms. Marcinko sent a message to the Sawyers to have their plumber contact Mr. Conjar to further discuss the issue. The update on 200 Catherine Street, at the last Council

meeting Ms. Muza was to the send the bill to Ms. Gellatly, who provided her with all her information, to date Ms. Muza has not contracted Ms. Gellatly.

Codes Enforcement

Water Filtration Plant

Mayor's Report

Borough Manager's Report

PUBLIC COMMENT: AGENDA ITEMS ONLY – None

PRESENTATION:

Matt Cichy – Engineering Activities October 12 – November 15, 2012

Project #1337.0430 (Blueberry Alley Storm Sewer Replacement) – Borough public works staff is to perform an investigation to locate the previously unknown stormwater pipe that was discovered so that the replacement project could be revised to incorporate this previously unknown pipe. Once the pipe is located, the HRG will continue with finalizing the design.

Project #1337.0432 (East End Sewer Separation Project) – The only outstanding item on this project is that it needs to be incorporated into the GIS mapping system. At next month's Council meeting paper work for final reimbursement from PENNVEST should be prepared.

Project #1337.0440 – (Street Scape Phase 2) – Design on this project continues and it is anticipated to be completed this month or the following. PennDot still has this project slated to go out to bid in August 2013.

Project #1337.0447 – (Mohn Street Recreational Project) – Nothing is known on the status of the DCNR grant.

Project #1337.0451 (NPDES MS4s Permit, Renewal, Notice of Intent) – HRG has worked with Borough Staff to complete and update the permit renewal which will start in March 2013. DEP is currently reviewing this application and it is anticipated that we will hear back from them in March 2013.

Mr. Cichy introduced Josh Haynes to Council. He is replacing Charles Smith, who was the previous representative to the Planning Commission and review the land development plans.

COMMUNICATION:

Steelton-Highspire School Board – sent copies of the minutes from their September 10, 2012 and September 20, 2012 meetings.

UNFINISHED BUSINESS:

Ms. Gellatly, Presentation of Borough Owned Properties – The purpose of purchasing the Adams Street properties was to focus on redevelopment of an area that was deemed blighted. Also this project is to continue the planned townhouse community which will also receive additional infrastructure upgrades. The CDBG funds were able to be acquired for this area because it was deemed a blighted area.

The purpose of purchasing North Front Street properties was to stimulate economic development in the Borough of Steelton. In 2006 the Steelton Development Corporation was established to focus on this task. It should be noted that Michael Musser and Patrick Gehrlein no longer serve on the Board because they are not employed by the Borough.

A list of the board members is included in the packets along with a listing of the Borough owned properties.

Mr. Wion, Amended Land Development and Subdivision Plan for the Adams Street Townhouse Project – Mr. Wion presented the Amended Land Development and Subdivision plan for the Adams Street Townhouse Project, which will allow the townhouses to be purchased for rent to own. A motion made by Mr. Albert to approve the amended Land Development and Subdivision plan for the Adams Street Townhouse Project, seconded by Ms. House and approved unanimously by all present.

NEW BUSINESS:

Ms. Gellatly, Certificates of completed courses, awards, and letters of gratitude for our Police Officers – Ms. Gellatly presented certifications of completion of courses, awards received, and letters of gratitude for services provided.

Nathan Seymore – Certificate of graduation for the Police Cyclist Course, certificate of training for the Technical Collision Investigation class, and certificate of training for the On Scene Collision Investigation – Level II class.

Kevin Martin – Certificate of recognition from the Department of Pennsylvania Veterans of Foreign Wars of the United States, Recipient of the 2012 DUI Top Gun Award, letter from Deputy District Attorney, David Wilson, thanking him for his assistance on two cases, and departmental instructor certification for Level I – Mechanical Advantage Subject Control and Level 2 – Survival Force Reactionary Defense.

William Shaub – Certification of completion of course on Conducting Complete Traffic Stops.

Merchand Pendelton – Certification for completing the course on JNET Criminal History – Initial New User Training 08/09.

Tommy Cuckovic – Certification of completion of the Street Survival Seminar.

Dennis Basonic – Certification of training for the CC-FOCIS course and letter from Pinnacle Health thanking Officer Basonic for teaching a safety lecture.

A motion was made by Ms. Marcinko to approve placing the certifications, awards, and letters in each employee's file, seconded by Mr. Albert and approved unanimously by all present.

Mr. Wion, Resolution 2012-R-36 – Presented Resolution 2012-R-36, striking a portion of Lebanon Street from the general plan streets of the Borough of Steelton. A motion was made by Mr. Shaver to approve Resolution 2012-R-36, seconded by Ms. Marcinko and approved unanimously by all present.

Mr. Wion stated a letter will be sent to Ms. Sawyer, along with a copy of the resolution.

Mr. Wion – Resolution 2012-R-37 – Presented Resolution 2012-R-37, for a special purpose parking space for James A. Chisholm at 304 North Second Street. A motion was made by Mr. Albert to approve Resolution 2012-R-37, seconded by Ms. House and approved unanimously by all present.

Mr. Wion – Resolution 2012-R-38 – Presented Resolution 2012-R-38, for a special purpose parking space for Yvette Wilson at 236 North Second Street. A motion was made by Mr. Albert to approve Resolution 2012-R-38, seconded by Mr. Spencer and approved unanimously by all present.

Ms. Gellatly, Requesting appointment of two members to the Steelton Community Development Foundation – Requested that Barb Lane and Dennis Heefner be appointed to the Steelton Community Development Foundation. A motion made by Ms. Marcinko to approve Barb Lane and Dennis Heefner be added to the Steelton Community Development Foundation, seconded by Mr. Albert and approved unanimously by all present.

OTHER BUSINESS:

Ms. Gellatly informed Council that an Executive Session is needed to discuss the litigation with the City of Harrisburg and the sewer rates.

AUDIENCE PARTICIPATION:

Natasha Woods, 181 South Front Street – Requested that she would be considered for the Steelton Community Development Foundation Board. She gave her resume to Council for review.

Emuel Powell, 321 Lebanon Street – Thinks that a crosswalk should be placed on the intersection of Harrisburg Street and Lincoln Street because it is hard to see pedestrians in the evening. Mr. Wright turned it over to the Public Works Committee.

COUNCIL'S CONCERNS:

Ms. Szada – had no comment.

Mr. Spencer – Council has adopted the 2013 Budget that does not include a tax increase. The budget will be available for review by the public.

Mr. Wion stated that the budget has not yet been adopted but will be advertised for approved at Council's seconded meeting in December and that the budget will be advertised and placed in the paper at least 10 days before that meeting.

Ms. House – had no comment.

Ms. Marcinko – had no comment.

Mr. Albert – Wished everyone a Happy Thanksgiving.

Mr. Shaver – Thanked Mr. Spencer for his work as Chair of the Finance Committee.

Mayor Acri – Stated that Chief Spangler is out of town this week and Detective King is acting chief this week. Also the Christmas Tree Lighting Ceremony is December 4 at 6:30pm. Thanked everyone for their hard work on the budget this week.

Ms. Gellatly – Copies of the November 5, 2012 Council meeting will be available for the public after the meeting. On Friday, HRG informed the Borough that the Transportation Authority awarded to Borough an additional \$650,000 for Streetscape Phase II project. A list of committee members has been posted on the bulletin board for the public. To follow up on Mr. Millberry's questions at the last meeting in regards to how many times a year and when the Borough cleans the drains on Front Street, Ms. Gellatly stated that the catch basins are cleaned twice a year and that all drains in the Borough are cleaned after each storm.

On a motion by Mr. Shaver, seconded by Mr. Albert, the Council meeting recessed into executive session at 7:19pm to discuss the litigation with the City of Harrisburg involving the sewer rates.

The Council meeting reconvened at 7:55pm.

A motion made by Mr. Shaver to have Mr. Wright sign the contract with HRG for the NPDES MS4s General Permit (PAG-13) Renewal Stormwater Management Program, seconded by Mr. Albert and approved unanimously by all present.

ADJOURNMENT:

There being no other business before Council, on a motion made by Ms. Szada, seconded by Ms. Marcinko, the meeting adjourned at 8:15pm.

Respectively Submitted:

Sara Gellatly
Borough Secretary