

**Borough of Steelton
Council Agenda
December 17, 2012**

CALL MEETING TO ORDER: President Wright with the Pledge of Allegiance

MOMENT OF SILENCE: Thomas F. Acri, Mayor

APPROVAL OF MINUTES OF PREVIOUS MEETING AS PRESENTED:

**EXECUTIVE SESSION HELD BETWEEN MEETINGS:
APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE
ORDERS AS PRESENTED**

APPROVAL OF DEPARTMENT REPORTS:

**Neighborhood & Economic Development
Fire and Ambulance
Personnel
Police
Public Works
Code Enforcement
Mayor's Report (Mayor Acri)
Borough Manager's Report**

PUBLIC COMMENT: Agenda items only

PRESENTATIONS:

Matt Cichy, HRG

Engineering Activities for November
15 – December 10, 2012

COMMUNICATION:

Steelton-Highspire School Board

Minutes from October 9 and October
18, 2012 meetings.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Mr. Wion

Resolution 2012-R-39, amending
Resolution 2011-R-11, sewer rates.

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Mr. Wion	Resolution 2012-R-40, special purpose parking for Brian Motter at 260 South Second Street.
Mr. Wion	Resolution 2012-R-41, Police Pension Contribution
Mr. Wion	Ordinance No. 2012-10, Adopting the 2013 General Fund and Sewer Fund Budget
Mr. Wion	Ordinance No. 2012-9, Fixing Tax Rates for the Fiscal Year 2013
Mr. Wion	Resolution 2012-R-42, Establishing Rates of Discounts Under Ordinance 2012-9
Mr. Wion	Resolution 2012-R-43, Non-Uniform contract for 2013-2016.

OTHER BUSINESS:

Sara Gellatly	Executive Session – (if necessary)
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AUDIENCE PARTICIPATION:

COUNCIL’S CONCERNS:

ADJOURNMENT:

The regular monthly meeting was called to order at 6:30pm, by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffery Wright
Steve Shaver
Michael Albert
Maria Marcinko
Raymond Spencer
Denaë House
MayJo Szada

Mayor Thomas Acri
David A. Wion, Solicitor
Sara Gellatly, Borough Manager

APPROVAL OF MINUTES:

On a motion made by Mr. Albert, seconded by Ms. House, Council Members present voted unanimously to approve the minutes from December 3, 2012 as presented.

There was an Executive Session held on December 17, 2012 at 6pm to discuss a personnel matter.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED

A motion was made by Mr. Albert to approve the schedules, seconded by Mr. Shaver and approved unanimously by all present.

APPROVAL OF DEPARTMENT REPORTS:

A motion was made by Ms. Marcinko to approve the department reports, seconded by Ms. House and approved unanimously by all present.

Neighborhood & Economic Development – Ms. House reported that during Tuesday’s meeting there was discussion about giving landlords and tenants certifications for beautifying their properties.

Fire and Ambulance
Police
Public Works
Codes Enforcement
Water Filtration Plant
Mayor’s Report
Borough Manager’s Report

PUBLIC COMMENT: AGENDA ITEMS ONLY

None

COMMUNICATION:

Steelton-Highspire School Board – sent the minutes from their November 15, 2012 and December 10, 2012 meetings.

PRESENTATION:**Matt Cichy – Engineering Activities November 15 – December 10, 2012**

Project #1337.0430 (Blueberry Alley Storm Sewer Replacement) – No work was completed last month. Work will probably resume next month after the holidays.

Project #1337.0432 (East End Sewer Separation Project) – The GIS database has been updated to incorporate the sanitary sewer and storm sewer system facilities installed as part of the project.

Project #1337.0434 (PENNVEST REIMBURSEMENTS) – The final engineering invoice is to be completed in December. A final invoice should be ready for approval in January.

Project #1337.0440 – (Street Scape Phase 2) – In November, PennDOT and the Harrisburg Area Transportation Study Technical Committee added an additional \$650,000 in construction funding bringing the total to \$1, 350,000. As a result of this additional funding the project will increase from the construction of streetscape improvements from Pine Street to Lincoln Street and Cranberry Alley to Elm Street.

Project #1337.0451 (NPDES MS4s Permit, Renewal, Notice of Intent) – The Borough received their \$150,000 grant from DCNR for this project. HRG will assist the Borough as requested in processing the DCNR grant.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Mr. Wion, Resolution 2012-R-39 - Mr. Wion presented Resolution 2012-R-39, increasing the sewer service charge per billing to \$17.00, amending Resolution 2011-R-11. A motion was made by Mr. Shaver to approve Resolution 2012-R-39, seconded by Mr. Albert and approved unanimously by all present.

Mr. Wion, Resolution 2012-R-40 – Mr. Wion presented Resolution 2012-R-40 approving special purpose parking for Brian Motter at 260 South Second Street. A motion was made by Mr. Albert to approve Resolution 2012-R-40, seconded by Ms. House and approved unanimously by all present.

Mr. Wion, Resultion 2012-R-41 – Mr. Wion presented Resolution 2012-R-41 establishing the monthly Police Pension Contribution of 5%. A motion was made by Mr. Shaver to approve Resolution 2012-R-41, seconded by Ms. House and approved unanimously by all present.

Ms. Gellatly, Ordinance No. 2012-9 – Ms. Gellatly presented Ordinance No. 2012-9 adopting the 2013 General Fund and Sewer Fund budgets. A motion was made by Ms. House to approve Ordinance No. 2012-9, seconded by Ms. Marcinko and approved unanimously by all present.

Mr. Wion, Ordinance No. 2012-10 – Mr. Wion presented Ordinance No. 2012-10 fixing the tax rates for the fiscal year 2013 which is the same mileage rate as the previous year. A motion was made by Ms. Marcinko to approve Ordinance No. 2012-10, seconded by Ms. House and approved unanimously by all present.

Mr. Wion, Resolution 2012-R-42 – Mr. Wion presented Resolution 2012-R-42 establishing rates of discounts under Ordinance No. 2012-9. A motion made by Mr. Albert to approve Resolution 2012-R-42, seconded by Ms. Marcinko and approved unanimously by all present.

Mr. Wion, Resolution 2012-R-43 – Mr. Wion presented Resolution 2012-R-43 approving the non-uniform contract for the years 2013-2016. A motion made by Ms. Marcinko to approved Resolution 2012-R-43, seconded by Mr. Albert and approved unanimously by all present.

OTHER BUSINESS:

None

AUDIENCE PARTICIPATION:

None

COUNCIL'S CONCERNS:

Ms. House – had no comment.

Ms. Marcinko – On December 6 the Steelton Community Cats opened the surgery suite at 1 North Front. A total of \$14,000 of equipment has been installed in the building which was obtained with grant funds and private donations. In 2012 a total of 906 cats were spayed and neutered, of that amount, 499 cats were from Steelton which would have amounted to \$122,944 if the cats would have been taken to the Humane Society.

Ms. Szada – had no comment.

Mr. Spencer – had no comment.

Mr. Albert – had no comment.

Mr. Shaver – had no comment.

Mayor Acri – Asked the Public Works Committee to look into getting the Christmas Tree professional trimmed.

ADJOURNMENT:

There being no other business before Council, on a motion made by Ms. Szada, seconded by Mr. Albert, the meeting adjourned at 7:03pm.

Respectively Submitted:

Sara Gellatly
Borough Secretary