

**Borough of Steelton  
Council Agenda  
April 15, 2013**

**CALL MEETING TO ORDER: President Wright with the Pledge of Allegiance**

**MOMENT OF SILENCE: Thomas F. Acri, Mayor**

**APPROVAL OF MINUTES OF PREVIOUS MEETING AS PRESENTED:**

**EXECUTIVE SESSION HELD BETWEEN MEETINGS:**

**APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED**

**APPROVAL OF DEPARTMENT REPORTS:**

Neighborhood & Economic Development  
Fire and Ambulance  
Police  
Public Works  
Code Enforcement  
Water Filtration Plant  
Mayor's Report (Mayor Acri)

**PUBLIC COMMENT:      Agenda items only**

**PRESENTATION:**

Matt Cichy, HRG

Engineering Activities – March 14 –  
April 8, 2013

**COMMUNICATION:**

Steelton-Highspire School Board

Minutes from February 11 and  
February 21, 2013 meetings.

HRG

March Project Status Update –  
Streetscape Phase 2

**UNFINISHED BUSINESS:**

None

**Borough of Steelton  
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**NEW BUSINESS:**

Mr. Wion	Resolution 2013-R-8, Pennsylvania Ethics Act
Borough Manager	Certificates of completion.
Borough Manager	CDBG Discussion for 2014 funds

**AUDIENCE PARTICIPATION:**

**COUNCIL'S CONCERNS:**

**EXECUTIVE SESSION:**

**(if necessary)**

**OTHER BUSINESS:**

**(if necessary)**

**ADJOURNMENT:**

The regular monthly meeting was called to order at 6:30pm, by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Jeffery Wright  
Steve Shaver  
Michael Albert  
Maria Marcinko  
Raymond Spencer  
MaryJo Szada  
Dena House

Mayor Thomas Acri  
David A. Wion, Solicitor  
Sara Gellatly, Borough Manager

**APPROVAL OF MINUTES:**

On a motion made by Mr. Albert, seconded by Ms. Marcinko, Council Members present voted unanimously to approve the minutes from March 18, 2013 as presented.

**APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED**

A motion was made by Mr. Shaver to approve the schedules, seconded by Mr. Albert and approved unanimously by all present.

**APPROVAL OF DEPARTMENT REPORTS:**

A motion was made by Mr. Albert to approve the department reports, seconded by Ms. House and approved unanimously by all present.

**Neighborhood & Economic Development**

**Fire and Ambulance**

**Police**

**Public Works** – Ms. Marcinko reported that she had a meeting with Mr. Conjar in regards to Mr. Powell's concerns about the manholes covers and that when it snows that the plow trucks lift the lids of the manholes. Mr. Conjar went to look at the manhole in front of Mr. Powell's property and ensured it was covered. Mr. Conjar did comment that all the manholes in the Borough are deteriorating and they are doing their best at replacing them and that Ms. Marcinko would share what ideas were discussed later in the meeting about how the Borough can use CDBG beautification funds.

**Codes Enforcement**

**Water Filtration Plant**

**Mayor's Report** – Mayor Acri reported there would be a Police Committee meeting Wednesday, April 24 at 6:00pm.

**Borough Manager's Report****PUBLIC COMMENT: AGENDA ITEMS ONLY**

None

**PRESENTATION:****Matt Cichy, HRG – Engineering Activities March 14 – April 8, 2013**

Project No. 1337.0032 (Front Street Storm Sewer Replacement) – HRG met with the Borough Manager and CNR to discuss some funding for the project through PennWorks who has approximately \$14 million in funding which will be awarded in September 2013.

Project No. 1337.0440 (Streetscape Phase 2) – Continuing to finalize the design of the project and working on the final details and the utility coordination especially with PPL in regards to the proposed lighting for the project. Bidding for the project is temporarily scheduled for August 2013.

Project No. 1337.0447 (Mohn Street Recreational Project) – 75% of the work on the construction plans is completed. On Friday, April 12 HRG met with Borough Council members and staff to review some work that the Public Works Department can do to help maximize the DCNR funding. Mr. Spencer asked Mr. Cichy if there was any further discussion with the Handball Association and that if the Handball Court was necessary. Ms. Marcinko stated that Ms. Gellatly reached out to Mr. Botero to see if they are still interested and that they are still very excited to use the park and that the organization plans to hold education seminars there for all ages.

**COMMUNICATION:**

**Steelton-Highspire School Board** – Minutes from their February 11 and February 21, 2013 meetings.

**HRG** – March Project Status Update – Streetscape Phase 2

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**Mr. Wion, Resolution 2013-R-8** – Mr. Wion presented Resolution 2013-R-8, Pennsylvania Ethics Act, designating that Steelton Borough public officials and public employees who must file a Statement of Financial Interests pursuant to the Pennsylvania Ethics Act 170. A motion was made by Mr. Albert to approve Resolution 2013-R-8, seconded by Mr. Shaver and approved unanimously by all present.

**Ms. Gellatly, Police certifications of completion** – Ms. Gellatly read the list of certifications of completion for Police Department. A motion was made by Ms. Marcinko to approve placing the certifications in each employee's file, seconded by Mr. Albert and approved unanimously by all present.

**Ms. Gellatly, CDBG Discussion for 2014 Funds** – Ms. Gellatly stated that at the NEDC meeting held on April 10, 2013 she announced that the application for the 2014 CDBG funds was due at the end of June. She wanted Council to be aware of this deadline and that ideas are needed on what to apply for. Mr. Wright suggested to Council that if they have any ideas that forward suggests to NEDC and they can discuss at their next meeting and make recommendations back to Council.

**AUDIENCE PARTICIPATION:**

**Kristen Tate, 704 North Front Street** – She stated that the funeral home had received a letter from the Codes Department stating that a shingle was missing from the side of their showroom building. Ms. Tate said that she believes that the letter was threatening along with her father. Ms. Tate wanted to know why she was only given two weeks to correct the issue and not 30 days like she normally receives when something is wrong in a property that she has lived at.

Ms. Tate also expressed concern about the up keeping of the playgrounds. Lastly she addressed the debris that falls off the trucks around the funeral home.

**Markis Milberry, 349 Spruce Street** – Expressed concern that part of the fence on the top of Swatara Street is missing. Mr. Milberry informed Council that he is planning on doing 15 block cleanup this summer and that it would be nice if he could get donated trash cans, bags and gloves. Mr. Wright told Mr. Milberry to contact Ms. Gellatly about the items needed for the cleanup. Mr. Milberry also expressed concerns about the playgrounds and the sanitation of the water fountains. He also wanted to know why potters are not being planted with flowers and what the update was for a Community Center.

**Emuel Powell, 321 Lebanon Street** - Would like to know when they put chemicals in the water, why the public is not informed about this. Mayor Acri stated that he would check with the Water Superintendent to obtain more information. Mr. Powell asked why Pine Street has not been repaved. Mr. Shaver stated that there has been numerous letters written to PennDot about the road, but the funds are not available.

**Reazul Kabir, 151-55 South Front Street** – He explained to Council that he was the owner of the office where Representative Ron Buxton was located. The final water and sewer bill was not paid and he has to contact the State to get the bill paid. He stated that he attending the Water Authority meeting on April 8, 2013 and they told him that if she stays current with future bills, they will forgive the penalties attached to this bill while he works with the State to obtain payment. He would like the same forgiveness of penalties from Council for the sewer portion of the bill. A motion was made by Mr. Shaver to forgive all penalties for the February sewer bill as long as current bills are kept current, seconded by Mr. Spencer and approved unanimously by all present.

#### **COUNCIL’S CONCERNS:**

**Ms. Szada** – Stated that everyone in the Borough receives letters from the Codes Department for violations and that no one is targeted and that the letters are not threatening. Also her father just received a letter from Sylvie and he only had 10 days to correct the violation. Ms. Szada also said that each year the Borough puts money towards the playgrounds and they continuously get vandalized and it is very frustrating.

**Mr. Spencer** – had no comment.

**Ms. House** – had no comment.

**Ms. Marcinko** – Thanks Ms. Gellatly and HRG for applying for the grant for the Front Street Storm Sewer Replacement.

**Mr. Albert** – Stated that the parks are cleaned each Spring and the weather just recently became nice and that Public Works Department will prepare the parks like they have every year but they cannot do it overnight.

**Mr. Shaver** - had no comment.

**Mayor Acri** – had no comment.

#### **EXECUTIVE SESSION:**

Mr. Wion informed Council that an Executive Session is needed to discuss litigation on trash citation and legal advice on vehicle acquisition matters.

On a motion by Mr. Albert, seconded by Ms. Marcinko, the Council meeting recessed into executive session at 7:27pm.

**ADJOURNMENT:**

The regular Council meeting reconvened at 8:09pm. There being no other business before Council, on a motion made by Mr. Albert and seconded by Mr. Shaver, the meeting immediately adjourned at 8:10pm.

Respectively Submitted:

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Sara Gellatly  
Borough Secretary