

**Borough of Steelton
Council Agenda
July 15, 2012**

CALL MEETING TO ORDER: President Wright with the Pledge of Allegiance

MOMENT OF SILENCE: Thomas F. Acri, Mayor

APPROVAL OF MINUTES OF PREVIOUS MEETING AS PRESENTED:

EXECUTIVE SESSION HELD BETWEEN MEETINGS: T

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED

APPROVAL OF DEPARTMENT REPORTS:

Neighborhood & Economic Development
Fire and Ambulance
Police
Public Works
Code Enforcement
Water Filtration Plant
Mayor's Report (Mayor Acri)
Borough Manager's Report

PUBLIC COMMENT: Agenda items only

PRESENTATION:

None

COMMUNICATION:

Steelton-Highspire School Board

Minutes from April 8, April 18, May 6, May 16, 2013 meetings.

Matt Cichy

Engineering Activities

UNFINISHED BUSINESS:

None

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NEW BUSINESS:

Mr. Wion

Resolution 2013-R-9, special
purpose parking for Charles N.
Hafer, 2512 S. 3rd Street

Mr. Wion

Resolution 2013-R-10, special
purpose parking for Steelton Police
Department on N. Second Street

Borough Manager

Agreement with HRG about the
Borough Building Roof Replacement

Borough Manager

New Jerusalem A.M.E Zion Church
– Request to use Firehouse

AUDIENCE PARTICIPATION:

COUNCIL'S CONCERNS:

EXECUTIVE SESSION:

(if necessary)

OTHER BUSINESS:

(if necessary)

ADJOURNMENT:

The regular monthly meeting was called to order at 6:30pm, by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffery Wright
Steve Shaver
Michael Albert
Raymond Spencer
Denaë House
MaryJo Szada

Mayor Thomas Acri
David A. Wion, Solicitor
Sara Gellatly, Borough Manager

Absent:

Maria Marcinko

APPROVAL OF MINUTES:

On a motion made by Mr. Albert, seconded by Mr. Spencer, Council Members present voted unanimously to approve the minutes from July 17, 2013 and July 1, 2013 as presented.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED

A motion was made by Mr. Shaver to approve the schedules, seconded by Mr. Albert and approved unanimously by all present.

APPROVAL OF DEPARTMENT REPORTS:

A motion was made by Mr. Albert to approve the department reports, seconded by Ms. House and approved unanimously by all present.

Neighborhood & Economic Development
Fire and Ambulance
Public Works Codes Enforcement
Water Filtration Plant
Mayor's Report
Borough Manager's Report

PUBLIC COMMENT: AGENDA ITEMS ONLY

Emuel Powell, 321 Lebanon Street – Was concerned that the public was not properly notified about the water main break on South Second Street. Mr. Acri addressed Mr. Powell and stated the Borough Manager immediately sent out a press release to all news and radio stations. The Water Authority followed all DEP guidelines for a water main break.

PRESENTATION:

None

COMMUNICATION:

Steelton-Highspire School Board – Minutes from April 8, April 18, May 6 and May 16, 2013 meetings.

Matt Cichy, Engineering Activities, June 10, 2013 – July 15, 2013

Borough Building Roof – Working on developing plans to replace the Borough Building roof and a project manual suitable for bidding which should be ready to bid at the end of this month.

Project No. 1337.0434 (PENNVEST Reimbursement) – HRG is working with the Borough Manager on the necessary paperwork needed to complete the closeout the loan process. Within the two months, the paperwork should be completed and be ready to submit to PENNVEST.

Project No. 1337.0440 (Street Scape Phase 2) – Working on preparing the final plans with specifications for the bidding process. The bidding process will be through PennDot.

Project no. 1337.0447 (Mohn Street Recreational Project) – DCNR has reviewed the plans and specifications for the project and has authorized the bidding the project. The project will open for bid on August 1.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Mr. Wion, Resolution 2013-R-11 – Mr. Wion stated that the Street Scape Phase 2 project is going out to bid. There are three sources of funding for this project, federal funding through PennDot, funding from a Gaming Grant, and funding for the highway lighting poles.

The Borough has received a standard agreement for the Commonwealth's Financial Participation in Municipal Project on State Highway, agreement No. 08A160. This is an agreement between the Borough the Commonwealth, in which the Commonwealth indicates that in relation to the

highway lighting poles, that they will provide \$100,000 in funding. Mr. Wion stated that that funding is received from the Commonwealth after the street lighting project is completed. Mr. Wion stated that the bidding required in the contract is included in the overall bidding of the project. PPL will be bidding on the project to provide the lighting. In order for the Borough to be reimbursed, an invoice would have to be submitted to PennDot, proving that the project is complete.

PennDot requires a resolution, which is Resolution 2013-R-11, which indicates that the Borough wants to undertake the project within the right-of-way of Route 0230 from Lincoln Street to Elm Street that the Borough desires to receive this money from the Commonwealth for the equipment and that the Borough is required to enter into an agreement.

A motion was made by Mr. Albert to approve Resolution 2013-R-11, seconded by Mr. Spencer and approved unanimously by all present.

Mr. Wion stated there was also an agreement that authorizes electronic access to PennDot's system. This agreement has the Borough register as a Department Business Partner to be permitted electronic access to the engineer and construction management system for the purposes of entering in information into the system for making invoice applications and also some of the funding applications. Mr. Wion suggested a motion to be made for approve the agreement in regards to the electronic access to PennDot's System. A motion was made by Mr. Albert to approve authorization of electronic access to PennDot's system, seconded by Ms. House and approved unanimously by all present.

Mr. Wion, Resolution 2013-R-9 – Mr. Wion presented Resolution 2013-R-9, special purpose parking for Charles N. Hafer at 2512 South 3rd Street. A motion was made by Mr. Spencer to approve Resolution 2013-R-9, seconded by Ms. House and approved unanimously by all present.

Mr. Wion, Resolution 2013-R-10 – Mr. Wion presented Resolution 2013-R-10, special purposed parking for the Steelton Police Department on North Second Street. A motion was made by Ms. House to approve Resolution 2013-R-10, seconded by Ms. Marcinko and approved unanimously by all present.

Ms. Gellatly, Agreement with HRG about the Borough Building Roof Replacement – A motion was made by Mr. Albert to approve the agreement with HRG in regards to the Borough Building Roof Replacement Project, seconded by Ms. House and approved unanimously by all present.

Ms. Gellatly, New Jerusalem A.M.E Zion Church Request to use Firehouse – New Jerusalem A.M.E. Zion Church has requested to have their 4th Annual Police and Firemen Prayer Day on Saturday, September 14, 2013 from 9am-10am at the Steelton Firehouse. A motion was made by Mr. Albert to approve New Jerusalem A.M.E. Zion Church's request to use the Firehouse for their 4th Annual Police and Firemen Prayer Day on September 14 from 9am-10am, seconded by Mr. Spencer and approved unanimously by all present.

AUDIENCE PARTICIPATION:

Elena Hope Mishula, 331 Lakewood Drive, Harrisburg – She is the landlord of properties in Steelton. The property she is speaking about tonight is 650 South 2nd Street. She received a citation for not filing her landlord/tenant report and it has gone to a citation. Since then, she has filed the necessary report and wanted to know if Council could withdraw her citation. Mr. Wright stated that since it is a citation it is not up to Council to withdraw the citation.

Emuel Powell, 321 Lebanon Street – Asked if some of the additional funding for lighting that the Borough received could be used on Adams Street. Mr. Shaver explained that the additional funding was specifically for Street Scape Phase 2.

COUNCIL’S CONCERNS:

Ms. House – Requested that projects that go out to be bid be placed on the website.

Ms. Szada – had no comment.

Mr. Spencer – had no comment.

Mr. Albert – had no comment.

Mr. Shaver – had no comment.

Mayor Acri – had no comment.

ADJOURNMENT:

There being no other business before Council, on a motion made by Mr. Albert, seconded by Ms. House, the meeting adjourned at 7:06pm.

Respectively Submitted:

Sara Gellatly
Borough Secretary