

**Borough of Steelton
Council Agenda
September 16, 2013**

CALL MEETING TO ORDER: President Wright with the Pledge of Allegiance

MOMENT OF SILENCE: Thomas F. Acri, Mayor

EXECUTIVE SESSION HELD BETWEEN MEETINGS:

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED

APPROVAL OF DEPARTMENT REPORTS:

Fire and Ambulance
Police
Public Works
Code Enforcement
Water Filtration Plant
Borough Manager's Report

PUBLIC COMMENT: Agenda items only

PRESENTATION:

Fred Landis

Mid Penn Bank

COMMUNICATION:

Matt Cichy

Engineering Activities

ZA

H2O Audit Report and letter stating the conclusion of the audit

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Mr. Wion

Resolution 2013-R-13, Adopting the Emergency Operation Plan of Dauphin County

Borough Manager

Donation of the Police Department's

**Borough of Steelton
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September 13, 2013**

Crime Van

Borough Manager

Authorization to obtain values of old Borough vehicles and place them for sale to the public

Borough Manager

Approval of the Non-Uniform Pension Plan Minimum Municipal Obligation for the amount of \$133,866.

Borough Manager

Approval of the Police Pension Minimum Municipal Obligation for the amount of \$150,358.16.

AUDIENCE PARTICIPATION:

COUNCIL'S CONCERNS:

EXECUTIVE SESSION:

(if necessary)

OTHER BUSINESS:

Personnel and Legal Matters

ADJOURNMENT:

The regular monthly meeting was called to order at 6:30pm, by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffery Wright
Steve Shaver
Denaë House
Raymond Spencer

Mayor Thomas Acri
David A. Wion, Solicitor
Sara Gellatly, Borough Manager

Absent:

Michael Albert
Maria Marcinko
MaryJo Szada

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED

A motion was made by Mr. Shaver to approve the schedules, seconded by Mr. Spencer and approved unanimously by all present.

APPROVAL OF DEPARTMENT REPORTS:

A motion was made by Mr. Spencer to approve the department reports, seconded by Ms. House and approved unanimously by all present.

Neighborhood & Economic Development

Fire and Ambulance – Mr. Shaver stated that in the Fire Department Report, they have requested from Council to add Steven Brubacher on the active drivers list for the engine and Jeff Tammell to the active drivers list for the engine and rescue. A motion was made by Ms. Shaver to add Steven Brubacher to the active drivers list for the engine and Jeff Tammell to the active drivers list for the engine and rescue, seconded by Ms. House and approved unanimously by all present.

Police

Public Works – Mayor Acri asked if the Borough has had the Christmas tree looked at by a professional yet. Ms. Gellatly stated that someone is coming out at the end of the month and that new lights will be purchased afterwards for the holiday season. Mr. Spencer asked what the crosswalks were painted for. Ms. Gellatly stated that they were painted in accordance with the School District's Accountability Audit.

Codes Enforcement

Water Filtration Plant

Mayor's Report – Stated that he received a complaint from a resident that there was not enough lighting at the Boat Dock Ramp. Mr. Shaver stated that the parks are only open from dusk to dawn.

Borough Manager's Report

PUBLIC COMMENT: AGENDA ITEMS ONLY

None

PRESENTATIONS:

Fred Land, Mid-Penn Bank

Mr. Landis introduced himself to Council. He is the Branch Manager for branch located in the Borough.

COMMUNICATION:

Matt Cichy, Engineering Activities – August 15, 2013 through September 16, 2013

Project No. 1337.0000 (Engineering Retainer) – HRG has provided additional information to Dauphin County for their use in evaluation the CDBG-DR grant applications. HRG has also submitted Dauphin County Gaming Grant Applications on the Borough's behalf for the Adams Street Stormwater Improvements Project and for the Mohn Street Intergeneration Park Project.

Project No. 1337.0440 (Streetscape Phase 2) –PennDOT has proposed the bid opening to September 26, 2013 and construction startup will begin in March 2014.

Project No. 1337.0447 (Mohn Street Recreational Project) – The contractors have been notified that the bids were rejected and that the project could be rebid in the Spring of 2014.

Project No. 1337.0459 (Borough Building Roof Replacement) – A pre-bid meeting was conducted on September 10, 2013 and nine contractors attended. Bids are due by September 24, 2013. HRG would like to thank the Fire Department for the use of the ladder truck and noted that during the construction, the contractor will be responsible for providing their own access to the roof.

Zelenkofske Axelrod LLC – H2O Audit Report and letter stating the conclusion of the audit.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Mr. Wion, Resolution 2013-R-13 – Mr. Wion presented Resolution 2013-R-13, adopting the Emergency Operation Plan of Dauphin County as the Borough’s Emergency Operation Plan. A motion was made by Mr. Shaver to approve Resolution 2013-R-13, seconded by Ms. House and approved unanimously by all present.

Ms. Gellatly, Donation of the Police Department’s Crime Van – Ms. Gellatly requested that Council approve donating the crime van to Highspire Borough. A motion was made by Mr. Shaver to donation the Police Department Crime Van to Highspire Borough, seconded by Ms. House and approved unanimously by all present.

Ms. Gellatly, Authorization to obtain values of old Borough vehicles and place them for sale to the public – Ms. Gellatly asked Council to approve her obtaining the values of the old Borough vehicles and then place them on sale to the public. Mr. Spencer asked Ms. Gellatly how many vehicles would be placed on sale, Ms. Gellatly stated there are about six vehicles. A motion was made by Ms. House to authorize obtaining the values of old Borough vehicles and placing them on bid to the public, seconded by Mr. Spencer and approved unanimously by all present.

Ms. Gellatly – Approval of the Non-Uniform Pension Plan Minimum Obligation in the amount of \$133,866 – A motion was made by Ms. House to approve the Non-Uniform MMO in the amount of \$133,866, seconded by Mr. Spencer and approved unanimously by all present.

Ms. Gellatly – Approval of the Police Pension Minimum Obligation in the amount of \$150,358.16 – A motion was made by Mr. Shaver to approve the Police MMO in the amount of \$150,358.16, seconded by Mr. Spencer and approved unanimously by all present.

AUDIENCE PARTICIPATION:

None

COUNCIL’S CONCERNS:

Mr. Spencer – stated that there has been no significant movement in the Adams Street Project but Ms. Gellatly has been meeting with Dauphin County Affordable Housing. The next step is for Ms. Gellatly to set up a meeting with HRG and Fred Banuelos.

Ms. House – asked to be included in any meeting in regards to the Adams Street Project. Mr. Spencer stated that no official meetings have been held, we are just working out the small details.

Mr. Shaver – State Representative Patty Kim is hold her first annul Senior Health Care Fair Friday, September 20, 2013 at the Highspire Fire House.

Mayor Acri – the September 11 memorial service was held on September 21. Mayor Acri and Fire Chief Brubacher will discuss holding an actual memorial service on September 11 next year at the Fire House.

On a motion by Ms. House, seconded by Mr. Shaver, the Council meeting recessed into executive session at 7:04pm to discuss legal and personnel matters.

The Council meeting reconvened at 7:30pm.

A motion was made by Mr. Shave to approve the City of Harrisburg Receiver's Plan as revised, conditioned upon our entering into a final settlement agreement on acceptable terms, seconded by Mr. Spencer and approved unanimously by all present.

A motion was made by Mr. Shaver to accept Tory Pogasic resignation as a Highway Laborer effective September 13, 2013, seconded by Mr. Spencer and approved unanimously by all present.

A motion was made by Mr. Shaver to publically post the Highway Laborer position after it is posted within the union for 15 days, seconded by Ms. House and approved unanimously by all present.

ADJOURNMENT:

There being no other business before Council, on a motion made by Mr. Shaver, seconded by Ms. House, the meeting adjourned at 7:33pm.

Respectively Submitted:

Sara Gellatly
Borough Secretary