

Agenda
Borough of Steelton
Reorganization Meeting
January 6, 2014

Oath of office to the Council Members and Mayor:

Honorable Jeffery L. Wright
Honorable Maria Marcinko
Honorable Brian Proctor
Honorable Thomas F. Acri

MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE: Mayor Thomas F. Acri

INVOCATION BY: Mayor Thomas F. Acri

MAYOR ACRI OPENS THE FLOOR FOR NOMINATIONS FOR PRESIDENT OF COUNCIL.

NOMINATIONS FOR PRESIDENT OF COUNCIL ARE CLOSED BY MAYOR ACRI.

MAYOR ACRI OPENS THE FLOOR FOR NOMINATIONS FOR VICE PRESIDENT OF COUNCIL.

NOMINATIONS FOR VICE PRESIDENT OF COUNCIL ARE CLOSED BY MAYOR ACRI.

MAYOR ACRI VACATES THE CHAIR AND TURNS THE MEETING OVER TO THE COUNCIL PRESIDENT.

PRESIDENT OF COUNCIL OPENS THE FLOOR FOR NOMINATIONS FOR CHAIRMAN PRO TEM OF COUNCIL.

NOMINATIONS FOR CHAIRMAN PRO TEM OF COUNCIL ARE CLOSED BY THE COUNCIL PRESIDENT.

COUNCIL APPOINTS INDIVIDUALS TO THE FOLLOWING POSITIONS:

BOROUGH MANAGER/ SECRETARY-TREASURER – Sara Gellatly

ASSISTANT BOROUGH TREASURER – Rose L. Paul

SOLICITOR - David A. Wion

SOLICITOR FOR POLICE NEGOTIATIONS – Michael Miller

SOLICITOR FOR NON-UNIFORM NEGOTIATIONS - Michael Miller

BOROUGH ENGINEER - Robert Grubic, President, Herbert, Rowland & Grubic, Inc.

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CHIEF OF POLICE - Scott Spangler

CODE/ZONING/PLANNING OFFICER - Sylvie A. Brubacher

SUPERINTENDENT OF WATER FILTRATION & LAB - Daniel P. Scheitrum

FIRE CHIEF – Stephen Brubacher, Sr.

ASSISTANT FIRE CHIEF – Gene Vance

BATTALION CHIEF – Matthew Miles

EMERGENCY MANAGEMENT COORDINATOR - Timothy J. Lehman

AUDITOR – Zelenkofske Axelrod LLC

APPOINTMENT OF COUNCIL COMMITTEE'S BY THE PRESIDENT OF COUNCIL.

OFFICIAL ADOPTION OF ROBERT'S RULES OF ORDER 10TH EDITION.

AUDIENCE PARTICIPATION:

COUNCIL'S CONCERNS:

ADJOURNMENT:

Minutes of the Steelton Borough Council Meeting
Reorganization Meeting of the Steelton Borough Council
January 6, 2014

Call to Order:

The January 6, 2015, reorganization meeting of the Steelton Borough Council Meeting was called to order by President Jeffrey L. Wright at 6:30 PM, followed by the Pledge of Allegiance and Moment of Silence by Mayor Thomas F. Acri.

Present:

Jeffrey L. Wright, Councilperson
Michael Albert, Councilperson
Maria R. Marcinko - Councilperson
Steven J. Shaver, Councilman
Denae House, Councilperson
Brian Proctor, Councilman
Thomas F. Acri, Mayor
Sara Gellatly, Borough Manager
Steven Brubacher, Fire Chief
Gene Vance, First-Assistant Fire Chief
Matthew Mills, Battalion Chief
Scott Spangler, Police Chief
Sylvia Brubacher, Codes, Zoning and Planning Officer

Absent:

Mary Jo Szada, Councilperson
Dave Wion, Solicitor

Invocation:

The invocation was led by Mayor Thomas F. Acri

Pledge of Allegiance:

The Pledge of Allegiance was led by Council President Jeffery L. Wright.

Moment of Silence:

A moment of silence was conducted by Mayor Thomas F. Acri.

Mayor Acri assumed Chair of the Reorganization Meeting of the Steelton Borough Council.

Nomination and Appointment of Steelton Borough Council President:

Mayor Acri opened the floor for nominations of Council members for Council President.

Mr. Albert nominated Jeffery L. Wright for the position of Council President.

Mayor Acri entertained additional nominations. No further nominations were offered.

With no further nominations offered, Mayor Acri closed the floor for nominations for Steelton Borough Council President.

On a motion by Mr. Albert, seconded by Ms. Marinko, Steelton Borough Council voted unanimously to appoint Councilman Jeffery L. Wright as Borough Council President.

Nomination and Appointment of Steelton Borough Council Vice-President

Mayor Acri opened the floor for nominations for Vice-President of Steelton Borough Council.

Mr. Wright nominated Councilperson Marcinko for Vice-President of Steelton Borough Council.

Mayor Acri entertained additional nominations for Vice-President of Steelton Borough Council.

No further nominations were offered.

Mayor Acri closed the floor for nominations for Vice-President.

Mayor Acri entertained a motion to approve the nomination of Councilperson Maria Marcinko for Steelton Borough Council Vice-President.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council voted unanimously to appoint Ms. Marcinko Vice-President of Steelton Borough Council.

Mayor Acri turned the floor over to President Jeffery L. Wright

Nominations and Appointment of Chairman Pro-Tem of Steelton Borough Council

President Wright opened the floor to nominations for Chairman Pro-Tem of Steelton Borough Council.

Ms. Marcknko nominated Councilman Michael Albert for the position of Chairman Pro-Tem.

President Wright entertained additional nominees by Council for Chairman Pro-Tem.

No additional nominations were offered.

Mr. Wright closed the floor to nominations for Steelton Borough Council Chairman Pro-Tem.

Mr. Wright entertained a vote to appoint Councilman Michael Albert as Chairman Pro-Tem of Steelton Borough Council. Council voted unanimously to appoint Michael Albert as Chairman Pro-Tem of Steelton Borough Council.

Nominations and Appointments of Steelton Borough Secretary-Treasurer; Steelton Borough Manager; Steelton Borough Assistant Secretary-Treasurer; Steelton Borough Solicitor; Steelton Borough Solicitor for Police Negotiations; Steelton Borough Solicitor for Non-Uniform Negotiations; Steelton Borough Engineer; Steelton Borough Police Chief; Steelton Borough Codes/Zoning/Planning Officer; Steelton Borough Superintendent of Water Filtration Plant and Lab; Steelton Borough Fire Chief; Steelton Borough First-Assistant Fire Chief; Steelton Borough Fire Battalion Chief; Steelton Borough Emergency Management Coordinator; and Independent Auditor for the Borough of Steelton.

Mr. Shaver nominated Ms. Sara Gellatly as Steelton Borough Secretary-Treasurer and Steelton Borough Manager; Ms. Rosemarie L. Paul as Steelton Borough Assistant Secretary-Treasurer; Mr. Dave A. Wion as Steelton Borough Solicitor; Michael Miller as Steelton Borough Solicitor for Police Negotiations; Michael Miller as Steelton Borough Solicitor for Non-Uniform Negotiations; Robert Grubic, President of Herbert, Rowland and Grubic, Inc. as Steelton Borough Engineer; Scott Spangler as Steelton Borough Police Chief; Sylvia A. Brubacher as Steelton Borough Codes/Zoning/Planning Officer; Daniel P.

Scheitrum as Steelton Borough Superintendent of Water Filtration Plant and Lab; Stephen Brubacher, Sr. as Steelton Borough Fire Chief; Gene Vance as Steelton Borough First-Assistant Fire Chief; Matthew Mills as Steelton Borough battalion Chief; Timothy J. Lehman as Steelton Borough Emergency Management Coordinator; and Zelenkofske and Axelrod, LLC as Independent Auditor for the Borough of Steelton.

Mr. Albert made a motion to appoint all positions nominated by Mr. Shaver, seconded by Ms. Marcinko. Steelton Borough Council voted unanimously to approve the motion appointing the above to their respective positions.

Appointment to Committees of Steelton Borough Council:

Council President Wright announced appointments of Council members, the Mayor, and staff to the following committees of Steelton Borough Council:

Fire and Ambulance Committee

Mayor Acri – Chair

Mary Jo Szada – Vice Chair

Maria Marcinko

Personnel Committee:

Steven Shaver, Chair

Maria Marcinko, Vice-Chair

Michael Albert

Mayor Thomas Acri

Police Negotiations Committee

President Wright noted for the record that when a council member approaches him about taking a leadership position on a committee he does not have a problem stepping down to allow a council member to take on their desired leadership position.

Mayor Thomas Acri, Chair

Maria Marcinko, Vice-Chair

Brian Proctor

Steven Shaver

Sarah Gellatly, Manager

Scott Spangler, Police Chief

Arcelor Mittal Committee:

Mayor Thomas F. Acri, Chair

Jeffery L. Wright, Vice-Chair

Maria Marinko
Denaë House
Sarah Gellatly, Manager

Public Works Committee:

Mr. Wright noted that the Public Works Committee has a great chair that will appointed in Ms. Marcinko.

Maria Marcinko, Chair
Michael Albert, Vice-Chair
Brian Proctor
Mayor Thomas F. Acri
Sarah Gellatly, Manager

Finance Committee:

Mr. Wright announced that he will miss Mr. Raymond Spencer as chair of the Finance Committee and thanked him for the years that he has served as Steelton Borough Council Finance Committee Chair.

Maria Marcinko, Chair
Jeffery L. Wright, Vice Chair
Steven Shaver

Community and Economic Development Committee:

Mr. Wright announced that he does not have a chair for the committee named and will meet with senior staff to discuss who to appoint as Chair of the committee.

Denaë House
Brian Proctor
Maria Marcinko
Mayor Thomas F. Acri
Sarah Gellatly, Manager
Sylvia Brubacher, Codes, Zoning and Planning Officer.

Mr. Wright then announced that within the next two weeks there will be a chair identified for the committee.

Flood Plain Management and Insurance Committee:

Steven Shaver, Chair
Mary Jo Szada, Vice-Chair

Denae House

Dave Wion, Solicitor

Sylvia Brubacher, Codes, Zoning and Planning Officer

Sarah Gellatly, Manager

Mr. Wright entertained a motion for Council to approve his appointments to the standing committees of Steelton Borough Council as presented. Mr. Wright noted that while he has the authority to appoint the members of committees, he prefers to have Council's approval of his appointments.

Mr. Albert motioned to approve President Wright's appointments to Steelton Borough Council committees as presented, seconded by Mr. Shaver. Council voted unanimously to approve the motion.

President Wright then asked Council members to sit at the dais with him.

Mr. Wright clarified to those in attendance that Mr. Proctor is officially a Steelton Borough Council member.

Adoption of Roberts Rules of Order, Edition Ten, as Official Parliamentary Procedure of Steelton Borough Council

President Wright entertained a motion to adopt Roberts Rules of Order Tenth Edition as the official Parliamentary Procedure of Steelton Borough Council. Mr. Wright then announced that the position of Council President is to facilitate meetings and has no more rights than any other sitting member of Council.

Mr. Albert motioned to adopt Roberts Rules of Order Tenth Edition as the official rules governing parliamentary procedure for Steelton Borough Council, seconded by Ms. Marcinko. Council voted unanimously to approve the motion.

Mr. Wright announced that Council had four more appointees to consider. Mr. Wright then handed the floor over to Ms. Marcinko.

Ms. Marcinko made a motion to nominate Ms. Patricia Hindenmyer as chair of the Steelton Borough Council Vacancy Board for a term of one year, seconded by Mr. Shaver.

Ms. Marcinko made a motion to nominate Mr. Dennis Heefner as Chair of the Steelton Borough Planning Commission, seconded by Mr. Shaver.

Ms. Marcinko made a motion to nominate Ms. Robin Kissler as Chair of the Steelton Zoning Hearing Board for a term of two years.

Ms. Marcinko made a motion to nominate Mayor Thomas F. Acri and Mr. Alan Ausman to the Steelton Borough Authority (Water Authority), seconded by Mr. Shaver.

Ms. Marcinko made a motion to nominate Mr. Steven Shaver to the Pinnacle Life Team Board, seconded by Mr. Wright.

Council voted unanimously to approve all five motions made by Ms. Marcinko and seconded by Mr. Shaver through one affirmative vote.

Audience Participation:

Mr. Wright opened the floor for public comment and noted that Council will have to go into Executive Session later in the meeting. Mr. Wright asked members of the public to state their name and address for the record and entertained comments and questions.

No members of the public offered comments.

With no comments offered, Mr. Wright asked for Mr. Raymond Spencer to come to the microphone.

Recognition of Mr. Raymond Spencer for His Service to Steelton Borough as a Member of Council and the Steelton Borough Authority

Mr. Wright presented Mr. Spencer with a plaque recognizing his contributions to Steelton Borough as a member of Council and a member of the Steelton Borough Authority. Mayor Acri offered comments thanking Mr. Spencer and recognizing him for his contributions.

Mr. Spencer remarked that it has been a labor of love for him and that he is glad to see young people getting involved with Council. Mr. Spencer noted that he would like to continue to help the Borough in the economic development arena and noted that the borough needs to work on engaging the community to continue to build and grow the borough.

Council Concerns:

Mr. Wright opened the floor for Council concerns starting with newly elected Councilman Brian Proctor. Council members offered the following concerns and comments:

Mr. Proctor: Mr. Proctor stated that he did not have concerns to offer at this time.

Ms. House: Ms. House offered no comments or concerns.

Mr. Albert: Mr. Albert welcomed Mr. Proctor to Council and reiterated Mr. Spencer's remarks about having young residents like Mr. Proctor engaged on borough council. Mr. Albert stated that Mr. Proctor's heart is in the right place and has given many hours to the community by officiating athletic events for free.

Mr. Shaver: Mr. Shaver congratulated the new members of Council. Mr. Shaver stated that he looked forward to working with everyone on Council.

Ms. Marcinko: Ms. Marcinko thanked Mr. Spencer for his work and recognized the things he has done for the borough of the last four years. Ms. Marcinko expressed her hope that Mr. Spencer will continue to be involved with the borough and lend his expertise, experience and knowledge.

Ms. Marcinko stated that she looks forward to working with Mr. Proctor and noted that he has great ideas and will learn something new every day like she has.

Ms. Marcinko thanked constituents for their support and patience with Borough Council. She noted that being a councilperson is not an easy job and thanked her family for their support.

Ms. Marcinko congratulated Mr. Wright on his appointment as President and congratulated Mayor Acri on his election.

Mayor Acri: Mayor Acri thanked the public and his family for supporting him as Mayor. Mayor Acri thanked his wife for supporting him while he puts hours in attending borough affairs. Mayor Acri

welcomed Mr. Proctor and stated that more young residents need to run for positions on Council. Mayor Acri stated that things must start to get accomplished. Mayor Acri stated that the downtown of Steelton needs to be a priority and it needs to be cleaned up.

Ms. Gellatly: Ms. Gellatly welcomed Mr. Proctor to Council.

Chief Brubacher: Chief Brubacher thanked Council, staff and the Mayor for their support in his first year as Fire Chief and stated that he looks forward to continuing to work with everyone.

Chief Spangler: Chief Spangler congratulated all members of Council, the Mayor, and all appointed positions.

Mr. Wright: Mr. Wright stated that this meeting marks the start of his fifth term on Council. He noted that it is not an easy job being a council member but that he loves Steelton. Mr. Wright stated that he promised his son that he would try and do the best he can as a councilperson for him and every child in Steelton. Mr. Wright said that he does not want Council members to wait four years to start looking for younger residents to replace him when he leaves council.

Mr. Wright stated that even though he was not born and raised in Steelton, from day one he was a Steeltonian. He noted that Council commits their time because they love Steelton.

Mr. Wright noted, again, that he will make the appointment of a chairperson to the Neighborhood and Economic Development Committee.

Mr. Wright reiterated that he wants to give every member of Council the chance to do what they have a passion for. He stated that Council is open and leadership/officers on Council do not have any special rights over rank and file members of Council.

Executive Session:

Mr. Shaver made a motion to recess into Executive Session at 7:06pm. The motion was seconded by Ms. House. Council voted unanimously to approve the motion.

Return to Session:

Steelton Borough Council returned from Executive Session at 7:11 pm.

Adjournment:

On a motion by Mr. Shaver, seconded by Ms. Marcinko, Steelton Borough Council voted unanimously to adjourn at 7:12 pm.

