

**Borough of Steelton
Council Agenda
February 18, 2014**

CALL MEETING TO ORDER: President Wright with the Pledge of Allegiance

MOMENT OF SILENCE: Thomas F. Acri, Mayor

EXECUTIVE SESSION HELD BETWEEN MEETINGS:

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED

APPROVAL OF DEPARTMENT REPORTS:

- Fire and Ambulance
- Police
- Public Works (highway, sewer, water)
- Code Enforcement
- Water Filtration Plant
- Borough Manager’s Report
- Mayor’s Report

PUBLIC COMMENT: **Agenda items only**

PRESENTATION:	None
Matt Cichy	Engineering Activities (January 16, 2014 – February 13, 2014)
Dennis Heefner	COG Update

COMMUNICATION:

UNFINISHED BUSINESS: None

NEW BUSINESS:

Mr. Wion	MOU between Steelton Borough and Dauphin County Conservation District
----------	---

**Borough of Steelton
Council Agenda
February 18, 2014**

Borough Manager

Approval of hiring Highway Laborer Employee

Borough Manager

Approval of Matt O’Keefe’s resignation from the Civil Service Commission and Water Authority

Borough Manager

Appointment of Allan Ausman to the Water Authority till December 31, 2014.

AUDIENCE PARTICIPATION:

COUNCIL’S CONCERNS:

EXECUTIVE SESSION: Borough Manager and Mr. Wion are requesting an executive session for: (1) personnel issues involving Officer Crawford, Officer Shaub and Officer Cuckovic, (2) Ted Russ Proof of Claim in Bankruptcy (3) City of Harrisburg Escrow and Settlement Release of Sewer Funds and (4) Litigation tax assessment appeal, Steelton Walnut LP.

OTHER BUSINESS:

ADJOURNMENT:

The regular monthly meeting was called to order at 6:30 pm, by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Maria Marcinko
Brian Proctor
Steve Shaver
MaryJo Szada
Jeffrey Wright

Mayor Thomas Acri
David A. Wion, Solicitor
Sara Gellatly, Borough Manager
Chief Spangler

Absent:

Michael Albert
Denae House

EXECUTIVE SESSION HELD BETWEEN MEETINGS: There were no executive sessions held between meetings.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED

A motion was made by Mr. Shaver to approve the schedules, seconded by Mr. Proctor and approved unanimously by all present.

APPROVAL OF DEPARTMENT REPORTS:

A motion was made by Mr. Shaver to approve the department reports, seconded by Mr. Proctor and approved unanimously by all present.

Fire and Ambulance

Police –

Public Works – Ms. Marcinko reported that the Public Works has done an excellent job over the last couple of weeks. Ms. Marcinko made comments regarding the recent snow storms.

Codes Enforcement

Water Filtration Plant

Borough Manager's Report

Mayor's Report – Mayor Acri reminded everyone of the Intergovernmental Meeting on February 27th at the Borough at 7:00 p.m.

PUBLIC COMMENT: AGENDA ITEMS ONLY

Pastor Daryl Taylor, 219 Locust Street - Commented that the Borough did a great job with the snow removal.

PRESENTATIONS:**Matt Cichy, HRG – Engineering Activities January 16, 2014 through February 13, 2014**

Project No. 1337.0032 (Engineering Retainer) HRG congratulated the Borough on their award of a third application submitted for Community Development Block Grants through the Disaster Recovery program associated with Tropical Storm Lee. This award is for \$575,000 for the installation of new sewage grinders with remotely located motors above the 100 year flood plain at the Borough's three sanitary sewer pump stations.

HRG has begun preparing the annual Chapter 94 wasteload management report that must be submitted to the Harrisburg Authority for inclusion in their report submission to DEP.

Project No. 1337.0430 (Blueberry Alley Storm Sewer Replacement) We have updated the design of the of the storm sewer piping to account for the additional flow from 4th Street.

Project No. 1337.0462 (Washington Street Storm Sewer Replacement) We have completed preliminary design of the storm sewer replacement on Washington Street. Through coordination with utility companies, it was discovered that a 12" UGI gas main extends along South River Alley. We have a meeting set up with the Borough Manager and staff to review the plans for the completion of test holes to verify existing utility locations.

Project No. 1337.0459 (Borough Building Roof Replacement) – This project has been completed.

Dennis Heefner – COG Update – Mr. Heefner provided an update on the February 17, 2015 COG meeting. One of the projects we are working on passing through legislation is that when we go for advertisement is to advertise online instead of in the newspaper. The other item discussed was Act 89. Nathan Spade, Executive Director for Transportation from the Senate, he provided a state overview of the \$2 billion Multi-Modal Funding program. We will receive an increase of 68% for liquid fuels over the next five years. Money will be available through matching funds for street repairs, sidewalk repairs, lighting, etc. They will also be setting aside money for projects associated with low volume roads (any road that 500 or less vehicles travel per day). County Commissioners will be permitted to charge \$5 per vehicle registration. They did not indicate when this would start.

COMMUNICATION:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Mr. Wion, MOU between Steelton Borough and Dauphin County Conservation District – Mr. Wion explained that the Dauphin County Conservation District provided, again, their Memorandum of Understanding which deals with five areas in where the District works with and for the Borough in regards to provision of services. The five areas are: Erosion and Sediment Pollution Control, Agricultural Security Areas, Municipal Separate Storm Sewer Systems, General Conservation – Wise uses and Proper Management of our Natural Resources, and West Nile Virus Control Program. A motion was made by Mr. Shaver to approve the MOU between the Borough and Dauphin County Conservation District, seconded by Ms. Szada and approved unanimously by all present.

Ms. Gellatly – Approval of hiring Highway Laborer Employee – Ms. Gellatly stated that the Personnel Committee requested approval of the hiring of Keith Miller at the rate of \$11.50 per hour plus an additional \$.20 per hour because he has a CDL license to start March 6, 2014. A motion was made by Ms. Marcinko to approve the hiring, second by Mr. Proctor and approved unanimously by all present.

Ms. Gellatly – Approval of Matt O’Keefe’s resignation from the Civil Service Commission and Water Authority – Ms. Gellatly advised that Matt O’Keefe has submitted his letter of resignation from the Civil Service Commission and the Water Authority. Mr. Shaver requested that the Borough Manager send Mr. O’Keefe a letter of thanks for his years of service. A motion was made by Mr. Shaver to accept the resignation, second by Ms. Szada and approved unanimously by all present.

Ms. Gellatly – Appointment of Allan Ausman to the Water Authority until December 31, 2014 – Ms. Gellatly advised that the Water Authority requested approval of the appointment of Allan Ausman to finish the term of Matt O’Keefe, due to his resignation. A motion was made by Ms. Marcinko to approve the appointment of Allan Ausman to the Water Authority until December 31, 2014, second by Mr. Proctor and approved unanimously by all present.

AUDIENCE PARTICIPATION:

Ahmed Mohamed, Landlord of 164 N. 2nd Street – Requested the Council waive \$200 from water bill due to pipes freezing and tenant not paying water bill. Mr. Mohamed was instructed that he must speak with the Water Authority regarding this item.

Markis Millberry, 100 S. 4th Street – Asked why the minutes have not been added to the Borough's website. It was explained that the Borough Manager is overwhelmed with work at this time.

Natasha Woods, 181 S. Front Street – Asked about the dates of the school board quarterly meetings

Pastor Taylor, 219 Locust Street – stated that Messiah College and HACC could probably assist the Borough with their website through their internship programs.

Mr. Wright requested that anyone who has any ideas or suggestions for the Community Economic Development Committee please come to that meeting.

COUNCIL'S CONCERNS:

Mr. Shaver – Advised that he and Mayor Acri attended the Dauphin/Lebanon Borough's Association meeting. We received a \$25.00 gift certificate for training. Mr. Shaver also advised that he attended the Dauphin County Commissioners seminar for elected officials.

Ms. Marcinko – Spoke about the article in the paper regarding Arcelormittal receiving \$11 million investment. She advised that Ms. Gellatly, Mayor Acri and herself met with the Steelton Highspire Railroad several weeks ago and were informed of this item. Ms. Marcinko attended a Grant Writing Seminar and met with Patty Kim regarding Act 89.

Executive Session – Mr. Wright advised that Council would be recessing into Executive Session to discuss personnel issues. Mr. Wright thanked everyone for coming out to the meeting.

ADJOURNMENT:

There being no other business before Council, on a motion made by Ms. Marcinko, seconded by Mr. Proctor, the meeting adjourned at 7:22 pm.

Respectively Submitted:

Sara Gellatly
Borough Secretary