

**Borough of Steelton
Council Agenda
May 19, 2014**

New Business:

Borough Manager

Approval of Bill Snyder as a Part-time Police Officer
starting Wednesday, June 11, 2014

Mayor Acri

Oath of Office to Bill Snyder

Sylvie Brubacher

Discussion of the Animal Ordinance – Chapter 37

Borough Manager

Paxton Lodge #16 First Annual 5K Prostate Cancer
Awareness Run/Walk

Mr. Wion

Discussion about Reserved/Handicap Parking

Audience Participation

Council Concerns

Executive Session

Other Business

Adjournment

The regular monthly meeting was called to order at 6:30 pm, by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Albert
Maria Marcinko
Brian Proctor
MaryJo Szada
Jeffrey Wright

Mayor Thomas Acri
David A. Wion, Solicitor
Sara Gellatly, Borough Manager
Acting Police Chief John King
Sylvie Brubacher

Absent:

Denae House
Steve Shaver

EXECUTIVE SESSION HELD BETWEEN MEETINGS: There were no executive sessions held between meetings.

PRESENTATIONS:

Matt Cichy, HRG – Engineering Activities

Project No. (Land Development Reviews) HRG, Inc. has worked with the Borough in completion of a final minor sub-division plan for Albert and Michael Sporik. This plan consists of combining 4 existing lots into 2 lots. This plan was conditionally approved at the Planning Commission meeting with a few outstanding comments for the zoning officers review letter.

Project No. 1337.0430 (Blueberry Alley Storm Sewer Replacement) HRG has met with UGI to review a potential conflict. We are waiting from an answer back from them to allow that project to move forward.

Project No. 1337.0456 (Mohn Street Recreational Project) HRG has submitted the revised project documents to DCNR. Assuming that DCNR approves the revised documents for the project by May 30th, the project will be ready for advertisement for bids in early June, with the bid opening in early July. The potential notice to award and notice to proceed would then be ready for the July 21st Borough Council Meeting.

Project No. 1337.0460 (Street Scape Phase 2) – The contractor continues with construction of the project. The work completed over the past month has included; traffic control, tree removal, erosion sedimentation control, curb removal and replacement. Work will continue to focus between the Pine Street and Lincoln Street area of the project.

Project No. 1337.0467 (Adams Street Redevelopment Storm Sewer Improvements Project) HRG has commenced with the final design phase for this project and has completed the update to the base mapping and field survey efforts. Updates to the design drawings are currently under way. HRG will coordinate with Borough staff in regards to test holes. HRG anticipates that final design activities will be completed and project documents developed and ready to proceed with bidding in June.

Project No. (Firehouse) – HRG is coordinating a meeting with the Fire Company in regard to the ramp.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED

A motion was made by Mr. Shaver to approve the schedules, seconded by Mr. Proctor and approved unanimously by all present.

APPROVAL OF DEPARTMENT REPORTS:

A motion was made by Mr. Albert to approve the department reports, seconded by Ms. Marcinko and approved unanimously by all present.

Fire and Ambulance

Police

Public Works – Ms. Marcinko reported that the department has been doing some clean-up.

Codes Enforcement

NEDC Committee – Mr. Proctor made comments regarding historical documents. Permit parking was discussed and tabled.

Borough Manager's Report – Ms. Gellatly reported that they have been busy working with HRG on various projects. Ms. Gellatly comments on the status of open positions.

Mayor's Report – Mayor Acri advised that there will be no parking on Lincoln Street on the right hand side beginning Monday morning from 8:00 a.m. to 6:00 p.m.

PUBLIC COMMENT: AGENDA ITEMS ONLY

Markis Millberry, 349 Spruce Street, Apt. A – Requested clarification of parking meters on Front Street. Ms. Gellatly reported that the discussion was that most of the parking meters on Front Street do not currently work. So we are not putting parking meters in at this time while we explore other options for parking.

PRESENTATIONS:

Mark Diffenderfer, Diffenderfer Auction – Proposal to auction 107 N. Front Street – This property is the old liquor store. Mr. Diffenderfer reviewed his proposal to auction the vacant commercial property. The property has been vacant for a number of years. Mr. Diffenderfer explained why he thought that an auction would be the preferred method. A discussion was held. Ms. Gellatly, Mr. Wion will work with Mr. Diffenderfer to amend the contract and return to Borough Council.

Frank Spizzieri, 709 S. 2nd Street – Resident Concerns – Mr. Spizzieri proposed a change to the Ordinance that when walking a dog that they are on a leash. There are too many dogs running loose.

Ms. Sylvie Brubacher – Discussion of the Animal Ordinance – Chapter 37 - Ms. Brubacher reported that we have a lot of people who have been inquiring about having chickens for pets. There is a little bit of discrepancy in Chapter 37 subsection 37-11. Some people want them for eggs and some want them to eat. Under subsection 37-11 it states effective one year from the adoption of this chapter, no horses, donkeys, borrows, cows, pigs, goats, sheep, ducks, geese, or other such animals larger than the average size dog are permitted. She has had discussions with the Mayor because a lot of people do not keep the chickens clean and then the neighbors have to deal with the smell. This item will be turned over to the NEDC Committee for review.

Mr. Wright asked Council to address the issue raised by Mr. Spizzieri. Ms. Marcinko stated that if the animal is at-large and is a danger to any resident, you need to contact the police. Mr. Wion explained that the State has attempted to regulate, to the exclusion of any of the municipalities, dangerous dogs. There is a whole statute that deals with that issue. The Borough does currently have an Ordinance that says residents are not allowed to have animals running at-large. That implies that you have to have them on a leash. It probably would be better for the people if the Council passes an Ordinance that requires animals not confined on their own property to be on a leash, even though, technically we have that provision now. The NEDC Committee will work with Mr. Wion regarding this issue.

COMMUNICATION:

PA Department of the Auditor General Steelton Borough Police Pension Plan for January 1, 2010 – December 31, 2012

PA Department of the Auditor General Steelton Borough Non-Uniform Pension Plan for January 1, 2010 – December 31, 2012

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Ms. Gellatly, Approval of Bill Snyder as a Part-time Police Officer starting Wednesday, June 11, 2014 – Ms. Gellatly advised that she is requesting approval to hire Bill Snyder as a part-time Police Officer starting June 11, 2014. Acting Police Chief John King provided a short biography of Bill Snyder. A motion was made by Ms. Marcinko to approve the employment of Bill Snyder beginning July 11, 2014, seconded by Mr. Albert and approved unanimously by all present.

Mayor Acri, Oath of Office to Bill Snyder – Mayor Acri administered the Oath of Office to Bill Snyder. A motion was made by Ms. Marcinko to approve the hiring, second by Mr. Proctor and approved unanimously by all present.

Ms. Gellatly, Paxton Lodge #16 First Annual 5K Prostate Cancer Awareness Run/Walk – Ms. Gellatly advised that the Borough has been contacted by the Paxton Lodge about their first annual 5K Prostate Cancer Awareness Run/Walk that is scheduled for Saturday, June 7, 2014. They are seeking approval of the use of the streets that day and to make sure the route they are using was safe. Acting Chief King did revise the route to be used. A motion was made by Mr. Albert to approve the use of the route as amended, second by Mr. Proctor and approved unanimously by all present.

Mr. Wion, Discussion about reserved/Handicap Parking – Mr. Wion reported that he was provided with a traffic study performed by Officer Shaub in relation to the potential handicapped/reserved parking space for Clarence Brigman who resides at 144 Adams Street. This property is along a no parking section of Adams Street. The Officer suggested that we use the special parking space previously used across the street at 139 ½. This location will be directly across from the Adams Street Project. All requirements have been met to use the location across the street. Mr. Wion requested approval of Resolution 2014-R-7. A motion was made by Mr. Proctor to approval Resolution 2014-R-7, seconded by Mr. Albert and approved unanimously by all present.

AUDIENCE PARTICIPATION:

Natashia Woods, 181 S. Front Street – There are two events coming up this summer. The first is collaboration between the Boy Scouts and Steelton on the Move. We will be having a community cleanup on June 7th. The second is that we are doing a first Annual Day in the Park for Father's Day on June 15th at the Municipal Park from 12-3. Ms. Woods asked how many hours the part-time police officer position was for. The answer was no more than 40 with no benefits.

Markis Millberry, 349 Spruce Street – Asked if the part time police officer position was posted. The position was advertised for several months. The Borough is not required to advertise for part-time positions.

William Jones, 230 Jefferson Street – Asked why the park on Bailey Street does not have a restroom. Every park should have a port-a-potty during the summer. He asked why parking is allowed at the baseball field. We do not have jurisdiction at the baseball field. That is Swatara Township.

COUNCIL’S CONCERNS:

Ms. Marcinko – Spoke about trash on properties and porches and the process for citing those properties. Ms. Marcinko stated that she was happy about Paxton Lodge having their event in the Borough. Ms. Marcinko stated that Dauphin County Juvenile Probation will have a community service unit that will be active for junior probationers who are required to do community service. We are planning on using them all around the Borough.

Mr. Wion – The committee working on developing the new trash contract has tentatively scheduled bid openings for the bids on June 5th. We will need a special meeting of June 9th to award that contract.

Mr. Wright – Asked everyone to participate in Memorial Day activities in the Borough.

Executive Session – There was no executive session. Mr. Wright thanked everyone for coming out to the meeting.

ADJOURNMENT:

There being no other business before Council, on a motion made by Mr. Albert, seconded by Mr. Proctor, the meeting adjourned at 7:56 p.m.

Respectively Submitted:

Sara Gellatly
Borough Secretary