

**Council Agenda
October 3, 2016**

Call Meeting to Order: President Jeffrey Wright

Pledge of Allegiance: President Jeffrey Wright

Moment of Silence: Mayor Thomas F. Acri

Executive Sessions between meetings:

Approval of minutes from previous meeting:

Public Comment of Agenda items only:

Presentations:

Mr. Justin Mendinsky

HRG Engineer's Report

Communication:

Capital Region Water

Invitation to upgraded Wastewater Treatment Facility Ribbon Cutting Ceremony October 12, 2016

Dauphin County Board of Assessment Appeals

Changes to the Assessment Roll on nine properties

Unfinished Business:

Mr. Wion

Approval of 2016-R-32 Special Parking Permit for Mr. Aram Riley, 722 N. 2nd St.

New Business:

Mr. Mendinsky

Approval for Payment #3 to Electrical Construction for Firehouse Improvements Project -\$4,430.15

Mr. Mendinsky

Approval for Payment #5 Contract 2016-01 Sanitary Sewer Inspection & Cleaning Project (Sanitary) – \$17,343.18

Mr. Mendinsky

Approval for Payment #5 Contract 2016-02 Sanitary Sewer Inspection & Cleaning (Storm) -\$18,684.37

Mr. Mendinsky

HRG Authorization#2 for Firehouse Improvements
Project Additional Design, Bid & Construction
Phase Services - \$26,800

Mr. Mendinsky

HRG Agreement for Mohn Street Tot Lot Design,
Bid & Construction Phase Services - \$9,500

Mr. Brown

Presentation of 2017 Minimum Municipal
Obligation

Public Comments:

Council Concerns:

Executive Meeting:

Adjournment:

Steelton Borough Council Minutes
October 3, 2016

Present:

President Jeffrey Wright
Michael Albert
Keontay Hodge
Kelly Kratzer
Michael Segina
Kelly Kratzer
Michael Segina

Mayor Thomas Acri, Mayor
David Wion, Solicitor
Anthony Minium, Police Chief
Amrinder Singh, Codes Officer
Eugene Vance, Fire Chief
Thommie Leggett-Robinson, Exec. Admin.

Absent with Cause:

Marie Marcinko
Brian Proctor
Douglas Brown

Call Meeting to Order:

The meeting was called to order by President Jeffrey Wright at 6:30p.m.

Pledge of Allegiance:

President Jeffrey Wright led the assembly in the Pledge of Allegiance.

Moment of Silence:

Mayor Thomas Acri led the assembly in a moment of silence to reflect on those who have died while in service to their country.

Executive Sessions between meetings:

There was no Executive Session between meetings.

Approval of minutes from previous meeting:

Mr. Albert moved and Ms. Hodge seconded the motion that the minutes from the September 29, 2016 meeting be accepted as presented.

Public Comment of Agenda items only:

There were no public comments on agenda items.

Presentations:

Justin Mendinsky from Herbert, Rowland and Grubic, Inc. reviewed the written monthly Engineer's Report with the Council. He reported that UGI had completed the work they needed to do so PennDot can now work to complete the installation of new storm sewers and the reconstruction and base course pavement installation along Harrisburg Street between Adams and Ridge Streets. The replacement of manhole frames and covers are scheduled for the first

week in October with the installation of final wearing course pavement to be completed the week of October 10th, weather permitting.

The Fire House Improvement Project has been completed and the building permit walkthrough was completed on September 12, 2016, with no problems noted by the inspector. A request for payment was received for \$14,775.50. Mayor Acri and Chief Vance reported the need for additional work including the doors, ceiling fans, shower and at least three additional ballard posts are needed. Mr. Mendinsky will check on these items

The Storm and Sanitary Sewer Inspection & Cleaning Project continues to work toward its conclusion. The Video Pipe Services has requested payments. Change orders are in play to pay for additional work needed.

Work is continuing on the Trewick Street Pump Station Capacity Analysis, the Midget Baseball Field, 2016 Sewer Rate Study Storm and the Water Management Program. There has been action on the Mulberry Alley and Bessemer Street Sanitary Sewer Project. The feasibility study for the Adams Street Townhome Project is now in draft form. There are still some corrections needed on the draft before it is ready to present to the Council for review and direction. The Mohn Street Tot Lot is being presented for public bidding.

Ms. Hodge moved and Mr. Albert seconded the motion to accept the Engineer's Report as presented. The motion was unanimously passed.

Communication:

The Capital Region Water Company sent an invitation to attend the Treatment Facility Ribbon Cutting Ceremony October 12, 2016.

Dauphin County Board of Assessment Appeals sent Notification of Appeal Assessment Changes in Steelton Borough that were acted upon by the Board. The results of the appeals resulted in lowering of property taxes by applicants.

Unfinished Business:

Mr. Wion delayed the presentation of request for approval of a Resolution for a Special parking Permit for Mr. Aram Riley of 722 N. Second Street. The Resolution had not been completed pending further information.

New Business:

Mr. Mendinsky requested approval for payment #3 to Electrical Construction for Firehouse Improvement Project in the amount of \$4,430.15. A motion to approve the request was made by Mr. Albert and seconded by Ms. Kratzer. The motion was passed by a unanimous vote of the Council.

Mr. Mendinsky requested approval for payment #5 for Contract 2016-01 Sanitary Sewer

Inspection and Cleaning Project – for Sanitary work in the amount of \$17,343.14. Mr. Albert moved and Ms. Kratzer seconded the motion to approve the payment which comes directly from the CEBG Disaster Grant. The motion was unanimously approved.

Mr. Medinsky requested approval for payment #5 for Contact 2016-02 Sanitary Sewer Inspection and Cleaning Project – Storm in the amount of \$18,684.37. Again, the funds to make this payment come directly from the CEBG grant fund. Mr. Segina moved and Ms. Kratzer seconded the motion to authorize the payment. The motion was unanimously approved by the Council.

Mr. Medinsky requested approval of Authorization #2 for Firehouse Improvements Project Additional Design, Bid and Construction Phase Services in the amount of \$26,800. Mayor Acri asked if ballard posts were in the original contract. He stated that they are needed as a safety item from front to back. This will be discussed with Mr. Brown and appropriate action taken. Ms. Hodge moved and Mr. Albert seconded HRG be paid as requested. The motion passed unanimously.

Mr. Medinsky presented an agreement for HRG to provide oversight services for the Mohn Street Tot Lot during the design, bid and construction phases of the project. They presented several layout and designs for review. Funding for this project comes from the Greenways and Training Grant. Mr. Albert moved that the agreement be made for Option #2. Ms. Kratzer seconded the motion. The motion to pay HRG \$9,500 for services on the Mohn Street Tot Lot Project was unanimously approved.

Mr. Wion presented for approval Resolution 2016 –R -32 to the Council. This resolution will temporarily name persons from the Planning Committee, Dennis Heffner, Richard Moore, William H. Jones, Michael Segina and Emmuel Powell, to the Steelton Codes Enforcement Hearing Board. Currently, there is no functioning Board. The persons named are to act as the Codes Enforcement Board until December 31, 2016. A functioning Board is needed immediately to review code Enforcement appeals made by the citizenry. The need for this Board was discussed by Council at September 19, 2016 meeting. At that time a lengthy discussion regarding the appointment of a Board was held, with objections being made by Mr. Proctor and Ms. Hodge. Ms. Hodge, again, made objections to the Board being appointed and stated that she was “blindsided” by the presentation of a Resolution without previous notice or review. Ms. Kratzer moved that the appointments included in the Resolution become the Steelton Codes Enforcement Board immediately and that the appointed members remain on the Board until December 31st with new Board Members appointed January 2017. Mr. Segina suggested that the three month period would allow for recruitment, resume review and designation of persons to appoint to the Board. Ms. Hodge stated that other persons should have the opportunity to be appointed to the Board. Further, she stated that she could not comprehend the immediate need for a Board that has not existed for a long period of time. Mr. Singh stated that notices regarding homes with no water or trash service are being sent out and it is possible that persons would request the opportunity to appeal. This possibility makes it important to have a Board in place immediately so that appeals can be heard in a timely fashion. The President

called for a voice vote. Council persons Arnold, Wright, Segina and Kratzer voted yes. Ms. Hodge cast the dissenting vote. The motion passed.

Mr. Wion reviewed the 2017 Minimum Municipal Obligation documents establishing the funding obligation of the Borough in relation to the Police Pension Plan (\$64,417.56) and the Non-Unformed Employees' Pension Plan (\$146,543.00) as certified by the Chief Administrator for each plan. The documents were acknowledged as accepted by Council.

Public Comments:

There were no comments from the public.

Council Concerns:

Mr. Segina stated that the NEDC Committee requested the use of the Steelton-Highspire softball field for Movie Night. He stated that the Council needed to send a letter to the School Board to confirm the arrangement. The company that will provide the projector has already been contacted. The President instructed Borough Administration to send a letter to the School Board prior to its next meeting.

Ms. Hodge stated that according to the PA Consolidated Statute Section 42, persons requesting a hearing on Code issues could present their appeals to the Court of Common Pleas. She also expressed concern about the Council rushing to make decisions.

Ms. Kratzer announced that Ms. Theresa McBride was planning an October fund raiser to support an August 2, 2017 motorcycle event for special needs children.

A Pumpkin Carving Contest is scheduled for Thursday, October 27th from 6-8pm.

Executive Session:

At 7:24 p.m. the Council President called for an Executive Session to discuss a legal matter involving the EPA.

The Executive Session was concluded at 7:30.

Mr. Albert moved and Mr. Segina seconded the motion that a counter offer be made to EPA to facilitate the resolution of the matter. The motion was passed by a unanimous vote.

Adjournment:

At 7:31pm Ms. Albert moved and Mr. Segina seconded the meeting be adjourned. The motion was passed by a unanimous vote.



Respectfully Submitted,
Douglas Brown, Secretary