

Steelton Borough Council Agenda

December 4, 2017

Call Meeting to Order: President Wright

Pledge of Allegiance: President Wright

Moment of Silence: Mayor Maria Marcinko

Executive Sessions between meetings:

Approval of minutes from previous meeting: November 20th, 2017 Meeting

Public Comment of Agenda items only:

Communication:

LTL Consultants, LDL Consultants

Offering Engineering, Building Inspector and Zoning Offer Services

Alison Mohn

Replacing Park Sign

Verizon

Notification of Significant Outage in October

Verizon

Verizon Cable Franchise Agreement

The PA Association of Boroughs

Notification of Boot Camp for Newly Elected Officials.

Herbert, Rowland & Grubic, Inc.

Closeout Documents for Municipal Park Skate Park Project

Presentation:

Unfinished Business:

Mr. Brown

Approval of Memorandum of Understanding between Steelton Borough and Center for Economic Opportunities to Provide FREE Services for the Month of December

New Business:

Mr. Brown

Comcast Business Proposal to Install Two Cameras at the Steelton Skate Park for Surveillance Purposes and Wi-Fi

Mr. Wion	Consideration of Repository Bid for Parcel 58-008-035 – South 4 th Street
Mr. Wion	Consideration of Repository Bid for Parcel 58-008-005 – 321 South 4 th Street
Mr. Minium	Permission for Street Closures and Participation in Annual Ryan Mohn Walk
Mr. Brown	Comcast Proposed Surveillance Equipment for Skate Park
Mr. Brown	Rogele, Inc. Proposal for Snow Removal (for Information Purposes Only)
Mr. Brown	Approval of 2018 Salary for Chief Anthony ` Minium

Public Comments:

Council Concerns:

Executive Session: To Discuss Personnel Issues

Adjournment:

Steelton Borough Council Meeting Minutes

December 4, 2017

Present:

Jeffrey Wright, President
Brian Proctor, Vice President
Michael Segina, President Pro-Tem
Mike Albert
Keontay Hodge
Kelly Kratzer
Ryan Maxwell

Dave Wion, Solicitor
Justin Mendinsky, HRG Engineer
Douglas Brown, Borough Manager
Anthony Minium, Police Chief
Amrinder Singh, Codes Officer
Eugene Vance, Fire Chief
Thommie Leggett-Robinson, Exec. Asst.

Absent With Cause: Mayor Maria Marcinko

Call Meeting to Order:

The Steelton Borough Council Meeting was called to order by President Wright at 6:30p.m.

Pledge of Allegiance:

President Wright led the body in the Pledge of Allegiance. In the absence of the Mayor, he also led the group in a Moment of Silence.

Approval of minutes from previous meeting:

The minutes from the November 20th, 2017 Council Meeting were reviewed by Council. Mr. Albert moved and Ms. Hodge seconded the motion that the minutes be accepted as provided. Ms. Maxwell had grammatical corrections which she will give directly to the Secretary. She also stated that the time of the dinner scheduled by the Steelton Community Development Foundation was incorrectly recorded as 7:00 pm. The time for the dinner is 5:00 p.m. The minutes were approved by a unanimous vote of Council provided the minutes are corrected in accordance with Ms. Maxwell's notations.

Public Comment of Agenda items only:

There were no public comments on agenda items.

Executive Session between meetings:

The meeting recessed into Executive Session at 6:35pm to discuss Personnel Matters.

The meeting was called back into session and the meeting resumed.

Communication:

LTL Consultants, LDL Consultants of Jonestown, PA submitted a letter offering their services to perform Engineering, Building Inspector and Zoning Offer Services.

Ms. Alison Mohn and family are donating a new sign for the park. Public Works staff are replacing the sign posts to ensure the sign represents the love and respect of the Mohn family and their contributions to the

Steelton Community.

Verizon wrote to inform the Borough that there was a significant FIOS outage. Channel 35 (Cornerstone CTVN) was unavailable to Verizon video subscribers between October 23, 2017 10:20 pm to 6:30am October 24, 2017.

Verizon wrote to inform the Borough that changes had been made in the addresses and contact persons listed in the Verizon Cable Franchise Agreement.

The PA Association of Boroughs sent notification of a Boot Camp for Newly Elected Officials. The Boot Camp is available in 21 locations in the state of Pennsylvania. The focus is to introduce newly elected officials to elements of their new positions. The course is also helpful as a refresher course for those who are currently serving in local government. Registration is required. This information has already been sent to newly elected Borough Officials.

Herbert, Rowland & Grubic, Inc. sent the Steelton Borough Council copies of the final closeout documents for the Municipal Park Skate Park Project.

Presentation:

There were no presentation made at this meeting.

Unfinished Business:

Mr. Brown requested approval of a Memorandum of Understanding between Steelton Borough and Center for Economic Opportunities to Provide FREE Services for the Month of December. The Solicitor has reviewed and approved the MOU. Ms. Kia L. Hansard, County Director Center for Employment Opportunities, was present to answer any questions the Council might have about the MOU or services offered by the program. Ms. Maxwell moved and Mr. Albert seconded the motion that the MOU be approved as submitted. The motion passed by a unanimous vote of Council.

New Business:

Mr. Brown presented information regarding the Comcast Business Proposal to Install two cameras at the Steelton Skate Park for surveillance purposes. This item had been under considered, however, action is requested at this time in response to the request from residents in the area that surveillance cameras be installed. The cameras would maintain a copy of activities for a month. The film would be available for Police review, should an incident occur during that timeframe. In addition, the system would allow live streaming of skating events and serve as a Wi-Fi hotspot for the public. After conversations with Mr. Segina, Mr. Brown requested the proposal be tabled pending further investigation of the services offered. President Wright requested that Mr. Brown and Mr. Segina report back to Council at the next meeting.

Mr. Wion presented Consideration of Repository Bid for Parcel 58-008-035 – South 4th Street to the Council for approval. He explained that when a property is held for unpaid taxes, there are three steps that may be taken. **#1.)** the property up for Tax Sale. **#2.)** if the property is not sold at that time, it moves to the Judicial Tax Sale. **# 3.)** if there are no bids at the Judicial Tax Sale, the County has the option to move the property to the Repository Bank where it sits until it is sold, taxes are paid, or the taxes are gleaned. The Tax Claim Bureau can review a bid from someone interested in obtaining the property in the Repository Bank. The minimum

offer of this particular property is from the Mountain View Trust in the amount of \$500.00. Unless there is a major reason not to accept the bid, Council, School District and County consent to the sale by the County Tax Claim Bureau. Ms. Maxwell asked for clarification on the motion. She asked if the property in the Repository Bank are on the tax rolls and if accepting the bid would place them on the tax roll. President Wright responded that the properties are not on the tax rolls, but by accepting the bid, they will be placed back on the tax roll. Mr. Albert moved and Ms. Kratzer seconded the motion to accept the \$500.00 bid offered for this property. The motion was passed by a unanimous vote of Council.

Mr. Wion presented for consideration of Repository Bid for Parcel 58-008-005 – 321 South 4th Street. The bid for this property was also made by the Mountain View Trust for \$500.00. Mr. Albert moved and Ms. Maxwell seconded the motion that the Borough accept the amount offered for the property. The motion passed by a unanimous vote of Council.

Police Chief Minium requested Council approve street closures and Police Department participation in Annual Ryan Mohn Walk scheduled for August 2018. It is proposed that the walkers use the same route, however they would like to have a glow service which would mean having the event in the evening. The Police Department has no problem accommodating the request. Mr. Albert moved and Mr. Segina seconded the motion that the Annual Ryan Mohn Walk be approved as requested. The motion was passed by a unanimous vote of Council.

Mr. Brown presented the Rogele, Inc. Proposal for Snow Removal to the Council for informational purposes. Mr. Brown stated that he solicits proposals every year in case the volume of snow requires the Borough to contract help. For example, there have been two incidents in the last two years when there was a 30+ inch snow fall within a 48 hour period. He stated that he is presenting the bid from Rogele, Inc. and is expecting a bid from Temple Excavating. Ms. Maxwell asked if, at some time, Mr. Brown would present all the bids. Mr. Brown stated that bids will be disclosed so that Council can select the contractor, however, in case of an emergency, action will be taken and brought to Council for ratification. Ms. Maxwell asked at what point does the Department of Public Works need assistance. He stated that is only for snow removal. In the past, the Borough has contracted for front end loaders and dump trucks to remove large deposits of snow.

Mr. Brown requested Council approve the 2018 salary for Police Chief Anthony Minium. The proposed salary includes a 3% raise as approved for non-represented staff. The salary for Chief Minium would be \$92,700.00. Ms. Kratzer moved and Ms. Hodge seconded the motion to set the 2018 salary of Chief Minium. The motion was passed by a unanimous vote of Council.

Public Comments:

Ms. Cheryl Powell, 321 Lebanon Street – Ms. Powell wanted to confirm that the Steel Mill is losing 300 jobs. If that is true, was thought given to the large loss of jobs when the budget was developed. Mr. Brown stated that in discussion with persons at the Mill, they continue to operate with approximately 500 employees. DuraBond is laying off 180 persons. The company acquired two large contracts that required the addition of a second shift of workers. The contract has now been met, so those workers are being laid off. The Steel Mill pays a modest amount of property taxes because it is in the Keystone Opportunity Zone. The Borough received approximately \$ 300,000.00 in taxes from all the mill properties. Ms. Powell stated that her concern was about lowered revenue because of the loss of Occupational Taxes. Mr. Brown stated that the Borough does collect Occupational and Earned Income Taxes. These taxes are on a much smaller scale than the

property taxes. The Borough is working with the Work Force Investment Board to provide training and placement for the workers that have been laid off.

Dennis Heefner 337 Swatara Street – Mr. Heefner is concerned that the price the developers of Renaissance Row paid is lower than the cost the Borough paid to obtain the land. As such, the taxpayers will not recoup the money used on their behalf. He also stated that CDBG grants must be reimbursed when property purchased with that money is sold. Mr. Heefner was reminded that the current Council was not involved with the project when the Council on which he served made those decisions. Further, the amount paid by the developers is in the range of the new appraisal of the land, which has depreciated since the original appraisal. Finally, there is some satisfaction that the property will no longer sit vacant and there is movement to get the current project underway which will provide a new, attractive, revenue producing project to the area. The concern of the current Council is in getting things moving in the Borough, not necessarily making money from the new development. The revenue will be generated by the payment of taxes, use of water, etc.

Emmuel Powell, 321 Lebanon Street – Mr. Powell asked if there will be any activity to support the SHSD High School Football Team on their winning District honors. Members of the Board did not express a direct intention to sponsor a recognition ceremony, however, it did not exclude the possibility that something will be done.

Council Concerns:

Ms. Kratzer reminded persons that on December 15, 2017 from 6-8pm there will be a Kids Crafts Night at the Fire House. She thanked Ms. Cheryl Powell for participating as a judge for the first Halloween Costume Parade.

Ms. Maxwell talked about the Christmas Tree Lighting scheduled for December 5, 2017 at 6:30 pm. The Ceremony will be followed by food and fun at the Firehouse. She looks forward to seeing persons from the community participating in the event. She also reminded people that Santa is coming to town December 16, 2017 from 2-5pm. She plans to attend both occasions with her family.

Mr. Albert and Mr. Wion had no additional remarks.

Ms. Hodge thanked persons for attending the meeting. She reminded persons of the Second Steelton Community Development Trust Christmas Dinner to be held December 16, 2017 at Prince of Peace at 5:00 pm. She also encouraged persons to register to participate in this free Community Holiday Celebration.

Mr. Singh reminded persons to attend the Planning Commission meeting December 6, 2017 at 6:00pm.

Chief Minium stated that the Department has gotten push back from the District Attorney regarding the Medical Marijuana Ordinance. The new DA requested a six month evaluation period starting in January. The Department will use the current ordinances of unlawful acts and paraphernalia for a small amount to develop a baseline. At that time, Chief will meet with the DA to ensure his support. He announced Operation Safe Holiday. The Police Department will be ever present in the community, some in unmarked cars and plain clothes as they guard the community from holiday mayhem. He also encouraged persons to participate in an effort to include the community in resolving the school youth problems that are occurring in the school and in the community after school. The meeting will be held at the High School Cafeteria December 12, 2017 at 6:00pm. Swatara, Highspire and Steelton Police Departments will be involved.

Mr. Segina thanked persons for coming out to the meeting. He reminded persons that January, 2018 will begin a new year with new members joining Council. That means new Committee Members must be appointed. He encouraged any persons interested in serving on any Committee (Zoning Board, Planning Commission and Water Authority) send their resume to Doug Brown for consideration.

Mr. Proctor thanked persons for attending the meeting. He noted that Steelton has lost a good person with the passing of Mr. Ronald McKamey.

President Wright stated that the Lighting of the Christmas Tree will be his last official action in the Borough. He noted that he, Mr. Albert and Ms. Maxwell will serve at their last meeting on December 18, 2017. He wished all present a *Happy Holiday*. He also gave a special acknowledgement of Mr. Dave Wion, the Borough Solicitor. He thanked Mr. Wion for his help, support and friendship during his days of service on the Council.

Executive Session:

An Executive Session was held earlier during the meeting.

Adjournment:

Mr. Albert moved and Ms. Maxell seconded the motion to adjourn the Steelton Borough PA Council Meeting at 7:30 pm. The motion carried by a unanimous vote of Council.

Respectfully Submitted,



Doug Brown, Secretary