

**Steelton Borough Council Agenda**  
July 15, 2019

**Call Meeting to Order: President Proctor**

**Pledge of Allegiance:** President Proctor

**Moment of Silence:** Mayor Marcinko

**Approval of minutes from previous meetings:** June 17, 2019

**Public Comment on Agenda Items only:**

**Approval of schedule of billing, requisitions, and change orders as presented for:** June 2019

**Approval of Department Reports:**

- Fire Department and Ambulance (Written Report)
- Police Department (Written Report)
- Codes Department (Written Report)
- Public Works (Written Statistical Reports)
  - Update on Sewer Force Main Break
  - Update on Harrisburg Trash Services
- Parks and Recreation Committee (Oral Report)
- NEDC Committee (Oral Report)
- Stormwater Committee (Oral Update)
- Mayor's Report (Oral Report)
- Jr. Councilperson Report (Oral Report)
- Borough Manager's Report (Oral Report)

**Presentation:**

Mr. Robert Welsh

Request for Co-Applicant Status of  
2019-2020 Gaming Grant

Mr. Randy Watts, HRG

Monthly Engineer's Report.

**ACTION ITEMS:**

Award of Sanitary Sewer Project  
2019-01 to Standard Pipe Services,  
LLC. in the Amount of \$77,345.00.

Approval of Conceptual Sketch  
Skate Park Phase II

Approval of Agreement for Survey  
Related to Retaining Wall behind  
101 Locust Street.

Approval of 101 Locust Street  
Boundary Survey Proposal

Discussion Of Stoner Hygienic  
School Monument Proposal

**Communications:**

Cathi Shiflett, ProChamps

Sample Postcards to Owners of  
Vacant Properties under the New  
Ordinance

Patrolman William Snyder

Denial of Request for Special Purpose  
Parking at 350 South Third Street.

Patrolman William Snyder

Denial of No Truck Parking Sign –  
4<sup>th</sup> Alley – East End.

Patrolman William Snyder

Denial of NO PARKING sign on  
Second & T Streets.

Patrolman William Snyder

Deferral of request for Four-Way  
Stop Sign on Pine and Harrisburg  
Streets.

Patrolman William Snyder

Denial of request for Four-Way  
Stop Sign on Bessemer & Lebanon  
Streets.

Patrolman William Snyder

Report on Speeding on North &  
Jefferson Streets.

Douglas Brown, Steelton Borough Manager

Copy of Letter to Dauphin County  
Gaming Advisory Board Requesting  
Support for Grant Application.

BCEC Investments

LERTA-IDRPATEA Program  
Application.

HRG Engineering & Related Services

Copy of Construction Project Monitoring Report for Storm Sewer System Inspection & Cleaning Project & Washington Street Sewer Rehabilitation Project.

Dauphin County Municipal Report

Record of Real Estate Transfers for April 2019

FEMA

Observer Report

Douglas Brown, Steelton Borough Manager

Copy of Letter to Sally Blunt Regarding Possible Purchase of 158 Daron Alley.

Dauphin County Conservation District

Letter Regarding Erosion & Settlement Plan for WSHO-HARR Susquehanna River Crossing, Steelton Borough & Swatara Township

Dauphin/Lebanon County Boroughs Association

Invitation to July 23, 2019 6:30 p.m. Meeting at Perkins Restaurant on Linglestown Road, Harrisburg including Agenda and Draft Minutes.

**Unfinished Business:**

Mr. Heefner

Update of Enterprise Quotes for Public Works Department Vehicles

Mr. Heefner

Update on Repair of Swatara Street (Board Walk)

Mr. Brown

Update of Request for Four-Way STOP SIGN on Sweetbriar Alley

Mr. Wion

Update on Trust and Custodial Agreements with US Bank for Custodial and Trustee Services related to Steelton Non-Uniform and Uniform Pensions

**New Business:**

Mr. Watts

Discussion of GIS Proposal Mapping of Steelton Borough Sewer System and Associated Training.

Mr. Wion	Approval of Agreement between Ade Bakare-McNees Wallace for Services Related to Stormwater Authority.
Mr. Brown	Ratification of Proposal from Tom Stoner to Provide Emergency Demolition Services at 200 Frank S. Brown Boulevard.
Mr. Wion	Ratification of (1) Master Equity Lease Agreement with Enterprise FM Trust for leasing: (a) 2019 Ford Model F-550 Vehicle for \$84,032.87 (b) 2 – 2019 Ford Model F – 350 vehicles for \$47,242.36 each (2) Amendment to Master Equity Lease Agreement amending Sections 12 and 17 (3) Quotes for vehicles (4) Maintenance Agreement with Enterprise Fleet Management, Inc. (5) Credit Application and (6) Authorized Signature Certificate authorizing President Brian Proctor to execute the above documents.
Mr. Brown	Approval of Quote from Triple D Enterprise to Power Wash Front & Locust Street Intersection.
Mr. Brown	Discussion of 2019-2020 Gaming Grant Application.
Mr. Wion	Resolution 2019-R-__ Approval of Special Purpose Parking Permit at 519 South Front Street, Michelle Foltz.
Mr. Wion	Resolution 2019-R-__ Approval of Special Purpose Parking Permit at 114 North Second Street, Florence Frazier

`Mr. Wion	Resolution 2019-R-__ Approval of Special Purpose Parking Permit at 139.South Second Street, Daniel & Jeanette Edwards.
Mr. Wion	Resolution 2019-R-__ Approval of Special Purpose Parking Permit at 605 St. Mary's Drive, Mark Blanchard.
Ms. Woods	Request for Approval to Close Front Street for COEXIST Medical Cannabis Health Expo.
Ms. Woods	Request for Approval for a Block Party on Angle Avenue & Third Street, July 20, 2019 from noon to 8:00 p.m.
Ms. Woods	Request for Approval from New Jerusalem AMEZ Church to Block Locust Street Between School Alley & Third Street for Church Program July 28, 2019 between 10:00 a.m. to 6:00 p.m.
Mike Segina	Recommendations from Water Authority: One Year Deadline for Filing Request for Payment Relief.
	\$1,550.50 in sewer relief to the owners of 11 North Harrisburg Street

**Public Comments:**

**Council Concerns:**

**Executive Session:** To discuss police personnel issues, public works personnel issues.

- Cleckner Separation Agreement
- Nate/Jerone wage rates
- BH Workers Comp

**Other Business:**

**Adjournment:**

**Steelton Borough Council Meeting Minutes**  
July 15, 2019

Present:

Brian Proctor, President	Mayor Maria Marcinko
Michael Segina, Vice President	David Wion, Solicitor
Keontay Hodge, President Pro Tem	Randy Watts, Engineer – HRG
Dennis Heefner	Matt Warner, Surveyor – HRG
Kelly Kratzer	Ade Bakare, Special Counsel, MW
William Krovic	Douglas Brown, Borough Manager
Natashia Woods	Anthony Minium, Police Chief
	Eugene Vance, Fire Chief
	Aaron Curry, Codes Officer
	Keith Miller, Foreman, Public Works
	Kathy McCool, Personnel Consultant
	Thommie Leggett-Robinson, Exec. Assist.

Absent with cause: Olivia Palermo

The meeting was called to order by President Proctor at 6:30 p.m. after which he led the body in the Pledge of Allegiance, and Mayor Marcinko lead a Moment of Silent Reflection.

Council reviewed the minutes from the June 17, 2019 meeting. *Mr. Segina moved and Mr. Krovic seconded the motion that the minutes be accepted as presented. The motion was passed by a unanimous vote of the Council.*

There were no public comments made on agenda items.

*After review, Mr. Segina moved that the schedule of billing, requisitions, and change orders for May 2019 be accepted as presented. Ms. Woods seconded the motion which passed by a unanimous vote of the Council.*

Council Pro Tem Ms. Hodge arrived at the meeting at 6:45 p.m.

**Approval of Department and Committee Reports:**

Fire Department and Ambulance (Written Report)

Police Department (Written Report)

In addition to the Department's written report, Chief Minium announced that the County has completed the testing for new police staff, and the Borough will have a pool of ten candidates to consider for hire. He hopes to have candidates available for review by the Personnel Committee by October 2019.

Codes Department (Written Report)

Public Works (Written Statistical Reports)

In addition to the written report, Mr. Heefner provided an oral report in which he stated that:

1. The first week of trash pick-up with the City of Harrisburg did not go very smoothly, however, there was some improvement on the second week. During the first week, people put furniture out for pickup, however, Mr. Heefner talked with Aaron from Harrisburg and instructed them to only pick up one bulk item. Persons do not have to call in to request bulk item pickup. The items should just be placed out with the trash. There have been some issues with commercial versus non-commercial properties. He and the Public Works representatives from Harrisburg are meeting weekly to identify and resolve problems so that the program can run smoothly.
2. Regarding the Sanitary Sewer Explosion two weekends ago, the staff was on site for 45 hours then came to work on Monday. There were about thirty persons that came out to work and they had to dig three holes. The Garrison Company from New Jersey came to install the bypass and shut down valves, and Mr. Garrison was very patient since he had to wait for the holes to be dug before he could do the work that he came to do. S&E was present at the site, and they wanted to use their staff for tapping the line, however, Garrison was present and it was determined that the Garrison would complete the work. Mr. Wion noted that since this was an emergency sewer problem that required immediate work, the Borough engaged two companies to bypass the fractured system until it could be repaired. Since this was an emergency situation, the Borough was unable to place the work out for bid. The Borough has not received a bill for the work, however, when the bill is received, the Council will have to ratify the cost of the emergency expense. Mr. Heefner also reported that he planned to hold a meeting with persons from S&E, Keith, Scott, and Bobbie to set up a protocol for handling such a situation in the future. The Borough often contacts Keystone to handle smaller issues.
3. At a minimum, fixing the backhoe will cost \$35,000.00. Depending on what is found upon close inspection of the total problem, it is possible for the cost to rise as high as \$50,000.00. The cost of a new backhoe is \$125,000.00. The work on that piece of equipment could be completed in increments. Since the work can be completed in small pieces, Mr. Heefner recommends that the first action be to install a new gas tank, gas filter, and the lines that run to the filter and out to the engine. He further suggested renting a backhoe be considered until the issue can be thoroughly investigated and a final decision made. The equipment is especially needed now to repair the increasing number of sinkholes occurring in the Borough.
4. Mr. Heefner thinks that the repair of the Jefferson Street Station, where a blow-out occurred, should be the top priority at this time. He thinks that once the camera is working, they can determine if placing a new sleeve will repair the problem. The pipe is only three feet in the ground, therefore a deep cut is not required at this time. He recommends that the project on Washington Street be delayed until the other problems are resolved.

5. The east end sewer separation on Orange Street has been completed. The Department of Environmental Protection requires that a separation be done to any section that is below 80%, T Street was 63-65%, and the Borough was getting daily fines until it was fixed. R Street was running at 83% but occasionally drops below 50% and DEP was here yesterday and discussed that problem with Scott. Mr. Heefner recommends that the sewer separation at R Street be completed as soon as possible before it becomes a problem with DEP and DEP requires the sewer separation. Felton Street is staying up between 83-84% separation, however, at some point, it must also be addressed. He recommends that work on the Hoffer Street Plant be placed on hold. A contractor repaired the grinders at the Tredwick Street Plant, which relieved the Borough from spending \$60,000.00 to replace the grinders. At an earlier time, submergible grinders were recommended since they do not require the use of a lot of hydraulic oil, which is expensive and requires a lot of maintenance. He recommends the submergible grinders be installed. Mr. Proctor recommended that he, Randy, Brian, and Mr. Heefner need to meet outside the Council meeting to discuss the issues and establish priorities.
6. Mr. Heffner, again strongly recommends that the Council pursue grants to help pay for the repairs/new equipment needed to improve the infrastructure of the Borough.
7. Finally, he recommends that another person be hired before the snow plowing season begins. This will make it easier for staff to plow more of the Borough since the current number of staff is lower that had been in the past.

#### Parks and Recreation Committee (Oral Report)

Ms. Woods reported that the Committee will meet on July 18, 2019. The agenda will be to finalize activities scheduled for August 2019 and one event for September 2019.

#### NEDC Committee (Oral Report)

Mr. Segina reported that he, Mr. Wion and Mr. Curry met to discuss updating the Ordinances and Codes on property maintenance. He stated that next plan they are scheduled to work on is updating the rentals, Landlord/Tenant Ordinance, and inspections.

#### Stormwater Committee (Oral Update)

Ms. Kratzer reported that the Stormwater Planning Committee is planning to work with HRG and an attorney to discuss the formation of the Stormwater Committee

#### Mayor's Report (Oral Report)

Mayor Marcinko reported that Chief Minium is writing the policy for the body cameras which will be coming up soon. She commended persons for doing great work on the Steelton Fest and stated that it was a wonderful time. The Mayor attended an event at the Boat Dock and reported that it looks great, but needs to be updated because it is beginning to be very popular.

#### Jr. Councilperson Report (No Report)

Borough Manager's Report consisted of the following information:

- At the bottom of the agenda, it mentions the Hoffer Street Station. That item refers to the slip lining for 3<sup>rd</sup> and 7<sup>th</sup> Street, on which the bids were accepted and the action should be taken at this meeting.
- He reported on the applications for the Gaming Grants through the Dauphin County Local Share Grant Program. Borough grants are being requested in addition to a co-application with the Fire House for some personal protective equipment and the other request for co-application comes from the Prince of Peace Parish located at 815 S. Second Street. The church sponsors the Mary's Helpers Food and Clothing Pantry and would like to submit a grant request to purchase a van or panel truck to transport food supplies from the Central Food Bank, donations from local businesses. They are requesting \$50,000.00 and will need the Borough to sponsor their request as a co-applicant since the church and their services are an integral part of the Steelton community. Mr. Brown requested that the Council approve the request for co-sponsorship. In response to the request, *Mr. Segina moved and Ms. Woods seconded the motion that the Steelton Borough co-sign the Gaming Grant for the Prince of Peace Church. The motion passed by a unanimous vote of the Council.*

Following the presentation of reports, *Mr. Segina moved that all Departmental and Committee reports be accepted as presented. Mr. Krovic seconded the motion which passed by a unanimous vote of the Council.*

#### **Presentations:**

Mr. Robert Welsh rescinded his request for co-sponsorship for his Gaming Grant Application for the Peace Beat Program. Therefore, he did not make a presentation to the Council.

Mr. Randy Watts, from HRG, the Borough's Engineering Contractor, presented an oral addition to his written Monthly Engineer's Report. He stated that the 2019 Roadway Improvements Project started earlier this week and is scheduled to be completed in early August 2019. The project started with paving at the Fourth Street site. The rest of his report resulted in the following actions:

*Mr. Heefner moved that the low bidder, Standard Pipe Services, LLC be awarded the contract to complete the 2019 Sanitary Sewer Project for the rehabilitation of 3<sup>rd</sup> Street and 7<sup>th</sup> Street with a contract price of \$77,345.00. Ms. Kratzer seconded the motion which passed by a unanimous vote of the Council.*

*Mr. Segina moved and Ms. Woods seconded the motion that the Conceptual Sketch of Phase II of the Skate Park Project be approved as presented. The motion passed by a unanimous vote of the Council.*

*Mr. Segina moved and Ms. Kratzer seconded the motion that HRG be awarded a contract to Survey the Retaining Wall on the west stairwell of 101 Locust Street for \$6,900.00. The motion passed by a unanimous vote of the Council. The survey is to determine the property line at that*

location. The cost will be covered in total by the \$ 6,900.00 federal grant specifically obtained for that purpose.

Ms. Hodge stated that a bid to complete the Hygienic School Monument was received from T. R. Stoner, General Contractor. However, it was requested that the discussion and decision regarding a contractor be tabled until other bids for the project can be obtained.

*Mr. Segina moved and Mr. Krovic seconded the motion to accept the Engineering Report as presented. The motion passed by a unanimous vote of the Council.*

### **Communications:**

Cathi Shiflett, Government Support Administrator of ProChamps, a property management company, sent a sample of postcards that will be sent to persons owning vacant properties in the Borough. The cards will be sent to those persons to ensure compliance with the new Borough Ordinance.

Patrolman William Snyder of the Steelton Police Department sent the following pieces of correspondence to the Borough:

1. Denial of Request for Special Purpose Parking at 350 South Third Street.
2. Denial of No Truck Parking Sign – 4<sup>th</sup> Alley – East End.
  - a. Mr. Heffner requested another study be completed since the request was not for a No Truck Parking Sign, but for a No Delivery Truck sign. The residents in the area would like to prevent commercial trucks from traveling/making deliveries in the alley because it is too narrow. They would like the trucks to use the street for deliveries. The matter was referred back to Chief Minium.
3. Denial of NO PARKING sign on Second & T Streets.
4. Deferral of request for Four-Way Stop Sign on Pine and Harrisburg Streets.
5. Denial of request for Four-Way Stop Sign on Bessemer & Lebanon Streets.
6. A report on Speeding on North & Jefferson Streets.

Douglas Brown, Steelton Borough Manager, sent a copy of a letter to Dauphin County Gaming Advisory Board requesting support for a Grant Application.

BCEC Investments submitted a LERTA-IDRPATEA Program Application requesting tax exemption for improvements made to an existing commercial property located at 15 North Front Street.

HRG Engineering & Related Services sent a copy of the Construction Project Monitoring Report for Storm Sewer System Inspection & Cleaning Project & Washington Street Sewer Rehabilitation Project. The report was submitted to the Dauphin County Office of Community & Economic Development.

Dauphin County sent a copy of the Municipal Report Record of Real Estate Transfers that occurred in Steelton Borough in April 2019.

The Federal Emergency Management Agency sent a copy of the Observer Report completed May 7, 2019, at the Fire House. The report listed the names of persons who attended the meeting.

Douglas Brown, Steelton Borough Manager, submitted a copy of a letter to Sally Blunt regarding the proposal to purchase of her home which is located at 158 Daron Alley. The house attached to her home, 158 1/2 Daron Alley is scheduled for demolition because it is a safety hazard.

Dauphin County Conservation District sent a letter regarding the Erosion & Settlement Plan for PP&L EUC WSHO-HARR Susquehanna River Crossing, which is located in Steelton Borough & Swatara Township. The letter stated that the plan submitted was adequate to comply with the requirements of Chapter 102 of Administrative Code Title 25- the Department of Environmental Protection Rules and Regulations Pertaining to Erosion Control.

The Dauphin/Lebanon County Boroughs Association invited Council's participation in the July 23, 2019 meeting which will be held at 6:30 p.m. Perkins Restaurant on Linglestown Road, Harrisburg. The communication included the Agenda for the meeting and a draft of the minutes from the last meeting.

### **Unfinished Business:**

Mr. Heefner was scheduled to provide an update on the quotes from Enterprise Leasing for new vehicles for the Public Works Department. However, the information will be discussed by Mr. Wion later in the meeting.

Mr. Heefner was scheduled to present an update on the repair of Swatara Street (BoardWalk). However, there was no new information to be presented at this time.

Mr. Brown presented information regarding the request for a Four-Way STOP SIGN on Sweetbriar Alley. The response of the request submitted by Detective Sargent Bill Shaub suggested that a stop sign cannot be used to reduce speed or serve as a traffic calming device. He recommended another study be conducted to evaluate whether or not a speed bump would be more appropriate. The Detective noted that it was not a heavily traveled road, and he did not observe any cars speeding in the area. The Detective also noted that if the Council wanted to add a speed bump or other means of slowing traffic at that location, they should have the area reviewed by an engineer.

Mr. Wion provided an update on Trust and Custodial Agreements with US Bank for Custodial and Trustee Services related to Steelton Non-Uniform and Uniform Pensions. At the June 17<sup>th</sup> meeting, there was a discussion of the status of the agreements. Mr. Wion and Mr. Brown continued to work on completing the agreement. Once an agreement is reached, it and the other documents will be sent to US Bank for their approval.

### **New Business:**

Mr. Watts requested that the discussion of GIS Proposal Mapping of Steelton Borough Sewer System and associated training be tabled at this time.

Mr. Wion requested that Council approval of Agreement between Ade Bakare of McNeese Wallace for Services Related to Stormwater Authority. Mr. Bakare was present to answer any questions coming from the Council. *Ms. Hodge moved and Ms. Kratzer seconded the motion that Council approves the Agreement with McNeese and Wallace to provide services related to the*

*Stormwater Authority at a rate of \$270 per hour. The motion passed by a unanimous vote of the Council. During the “question” period between the motion and the vote, Mr. Segina asked if Mr. Bakare could provide an estimate of the total cost of the project. He stated that he could not provide the answer at this time. However, following the initial meeting, when additional information is obtained, an estimate of cost can be provided.*

Mr. Brown requested that Council ratification of the Proposal from T. R. Stoner, General Contractor to Provide Emergency Demolition Services at 200 Frank S. Brown Boulevard. Mr. Brown stated that the Borough had budgeted \$50,000 for demolition and Mr. Stoner’s bid did not exceed the budgeted amount. *Mr. Segina moved that the Council approve the proposal from T. R. Stoner, General Contractor to raze the property located at 200 Frank Brown Boulevard for a cost of \$21,527.00. Ms. Woods seconded the motion which passed by a unanimous vote to the Council.* Mr. Wion explained that the Borough has been dealing with this problem for some time. In April 2019, notice was given to the owners of the property that the building at this address is in a deteriorated and unsafe condition. They were given the option to demolish it at their own cost, or failing to demolish the structure or appeal recommendation of the Borough that it be demolished, that action would be taken by the Borough. The Johnstones were sent another notice, and on June 17, 2019, the Council received a letter from HRG reporting the severe deterioration and current condition of that structure and the determination that it was unstable and additional structure collapses would occur. It was also reported that future failures to act would affect the adjacent structure. HRG recommended the structure be demolished to ensure public safety. As a result, on an emergency basis, HRG contacted T. R. Stoner as a general contractor to secure the proposal that the Council just approved. Although in a normal situation bidding would be required, this was an emergency situation that required immediate action, and therefore the proposal was signed by the President and the Codes Officer who ordered the action. Action taken by Council this evening is a ratification of the emergency approval granted to T. R. Stoner.

Mr. Wion requested that the Council ratify the Master Equity Lease Agreement with Enterprise Fleet Management Trust for leasing which includes : (a) 2019 Ford Model F-550 Vehicle for \$84,032.87 (b) 2 – 2019 Ford Model F – 350 vehicles for \$47,242.36 each (2) Amendment to Master Equity Lease Agreement amending Sections 12 and 17 (3) Quotes for vehicles (4) Maintenance Agreement with Enterprise Fleet Management, Inc. (5) Credit Application and (6) Authorized Signature Certificate authorizing President Brian Proctor to execute the above documents. Mr. Wion explained that during the June 17, 2019 meeting of Council, there was an instruction that a meeting between Council members and Mr. Wion occur, after which there would be a meeting with a representative with Enterprise Leasing. Both meetings occurred and an agreement was made. Per the Council's instructions, President Proctor signed the documents. Therefore, the documents and actions are presented for ratification of the Council. *Ms. Hodge moved and Ms. Kratzer seconded the motion that the Council ratifies the Agreement and documents detailed above. The motion passed by a unanimous vote of the Council.*

Mr. Brown requested the approval of the quote from Triple D Enterprise to Power Wash Front & Locust Street Intersection be tabled.

Mr. Brown requested that the Council approve the 2019-2020 Gaming Grant Applications that he will file. He recommends that the Borough pursues grants to fund:

- a. The co-sponsorship with the Steelton Fire Department for \$12,265.00 to purchase two pieces of personal protective equipment for the firefighters.
- b. The primary grant request is for \$115,000.00 to complete Phase II of the Skate Park Project.
- c. The second primary grant request is for \$ 45,423.00 to repay the debt on the 2018 Pierce Fire Truck.

*Ms. Hodge moved and Mr. Segina seconded the motion that the Gaming Grant Applications listed by Mr. Brown be supported by the Council. The motion passed by a unanimous vote of the Council.*

Mr. Wion presented the following Resolutions for consideration by the Council:

1. Resolution 2019-R-20 Approval of Special Purpose Parking Permit at 519 South Front Street, Michelle Foltz.
2. Resolution 2019-R-21 Approval of Special Purpose Parking Permit at 114 North Second Street, Florence Frazier
3. Resolution 2019-R-22 Approval of Special Purpose Parking Permit at 139 South Second Street, Daniel Edwards.
4. Resolution 2019-R-23 Approval of Special Purpose Parking Permit at 605 St. Mary's Drive, Mark Blanchard.

*Ms. Hodge moved and Ms. Kratzer seconded the motion that Resolutions 2019 – R-20, R-21, R-R-22, and R-23 be approved. The motion passed by a unanimous vote of the Council.*

*Mr. Segina moved and Mr. Krovic seconded the request from Ms. Woods that Council approves the request to:*

- 1) *Close Front Street between Mohn and Swatara Streets, August 31, 11:00 a.m. to 9:00 p.m. for the COEXIST Steelton Cannabis Health Expo, which was approved by PennDot.*
- 2) *Block Angle Avenue & Third Street, for a Block Party July 20, 2019, from noon to 8:00 p.m.*
- 3) *Block Locust Street between School Alley & Third Street, July 28, 2019, between 10:00 a.m. to 6:00 p.m. for church program sponsored by New Jerusalem AMEZ Church.*
- 4) *To use the Memorial Park Pavilion for Natasha's Birthday Party on July 21, 2019, from noon to 4:00 p.m.*

*The motion was passed by a unanimous vote of the Council.*

Mr. Segina stated that after there was a discussion at the Water Authority meeting regarding the difficulty of trying to trace back three to four years to gather information regarding a request for relief on water and sewer bills. The Water Authority passed a motion at their last meeting. Therefore he recommended that the Council work in congruence with the Water Authority by setting a time limit on request for sewer leak relief. *Ms. Hodge moved and Ms. Woods seconded the motion to accept the recommendation from the Water Authority to set a one-year deadline, from the date of the sewer bill, for persons to file a request for leak relief. The motion passed by a unanimous vote of the Council.*

The discussion regarding the request for \$1,550.50 in sewer leak relief by the owners of 11 North Harrisburg Street was tabled.

### **Public Comments:**

Emmuel Powell, 321 Lebanon Street was concerned about his request that a four-way stop sign is placed at the corners of Lincoln and Lebanon Streets. He was informed that a study was conducted and the Police Department determined that the signage was not appropriate at this time. He was instructed to consult with Police Chief Minium regarding the results of the street study.

### **Council Concerns:**

Ms. Kratzer stated that she had no concerns at this time, however, she commended the persons who worked on Steelton Fest for doing a good job and specifically gave kudos to the Public Works staff.

Mr. Heefner presented two issues. A) the vacuum truck is not working correctly. He, Eric Cline, Mr. Brown, Mr. Miller, and Scott met earlier in the day regarding the poor performance of the trucks which are in poor repair. Mr. Cline was told that to continue to maintain a working relationship with the Borough, the trucks purchased from him must work efficiently. There is another business in New Jersey whose trucks are not working as expected. B) Once the water plant is sold, there will be four fewer persons to work with snow plowing. Therefore, he recommends that another person be hired during the fall to have a better chance of having most of the streets plowed.

Mayor Marcinko mentioned the event held at the Boat Dock. She stated that the Boat Dock was in good condition and “made Steelton proud”. Persons from other states attended the event and there were approximately 131 persons in attendance. Her second item was the need to eliminate the presence of tractor-trailers on Front Street since they present a traffic hazard. Mr. Proctor stated that the NEDC is working on a plan to address that issue, which should be ready for presentation to the Council in August. Mr. Wion will be included in the discussion of the plan.

Ms. Hodge thanked persons for coming out to the Steelton Fest. She stated that recognition was given for the community coming together. She also thanked persons for attending the meeting and participating in local and community government. Ms. Hodge also stated that will be continued efforts to push Steelton forward.

Mr. Segina wants Council to be aware of the issue of the sewer bill once the water system is sold. He and Ms. Maxwell have met with persons with Wallace McNees, Portnoff and HRG. They are looking forward to making recommendations to the Council on how the issue can be handled.

There were no other concerns expressed by Council Members or staff at this time.

Mr. Proctor thanked persons for attending the meeting. He informed those present that the U.S. Air Force will fill potholes in the Borough at no cost to the Borough. They will start in the East End and work schedule will be placed on the Borough Facebook page. Mr. Proctor and Ms. Kratzer attended an Air Force event in Middletown and obtained the information regarding the project during that event.

Ms. Kratzer stated that the Public Works staff deserve special commendations for their dedication and willingness to leave their families and work on the Sewer problem. Their presence showed that they feel a sense of satisfaction for doing their job.

Mr. Heefner stated that there was some push back on the persons that he and Ms. McCool recommended for the jobs. However, they hired persons with different skill sets that complement each other, but they really want to work.

*Mr. Segina moved that Council move into Executive Session to discuss personnel issues at 7:44 p.m. The motion was seconded by Ms. Kratzer and passed by a unanimous vote of the Council.*

*Ms. Hodge moved that Council resumed regular session at 8:09 p.m. The motion was seconded by Ms. Kratzer and passed by a unanimous vote of the Council.*

*Ms. Hodge moved that the Separation Agreement between the Borough of Steelton and Thomas Cleckner be accepted with the separation effective July 19, 2019. The motion was seconded by Mr. Segina and carried by a unanimous vote of the Council.*

*Ms. Hodge moved and Ms. Kratzer seconded the motion that Nate Handley and Jerome Spencer receive an increase in wages to \$15.00 per hour and that Frank Lowe receive an increase in wage to \$18.84 per hour with all increases retroactive to June 6, 2019. The motion passed by a unanimous vote of the Council.*

*Ms. Hodge moved and Mr. Segina seconded a motion that the Steelton Borough Council Meeting be adjourned at 8:11 p.m. The motion passed by a unanimous vote of the Council.*

Respectfully submitted,

Douglas Brown, Secretary

