

The regular monthly meeting was called to order at 6:32 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach  
Stephen Shaver  
Lisa Wiedeman-Krosnar  
Jeffery Wright  
Michael Albert  
Dennis Heefner  
Thomas Acri, Mayor

Absent:

MaryJo Szada

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**SWEARING IN**

Mayor Acri stated that David McCain was a 2003 graduate of Steelton-Highspire High School and graduated from the Academy in December. He stated that Mr. McCain was previously sworn in and has already begun patrolling.

Mayor Acri then swore in Officer McCain.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser stated that there was nothing to report other than what was stated in the Minutes.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS AS PRESENTED:**

On a motion by Mr. Heefner, seconded by Mr. Albert, to approve the Minutes from the December 4, 2006 meeting, as presented. Motion approved unanimously.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:**

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to approve the schedules of bills, requisitions, and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS:**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, and Code Enforcement, were presented for Council's approval.**

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the Department Reports, as presented.

Mayor Acri stated that Dr. Mateer asked him to remind everyone that Thursday at 5:30 PM, there will be a meeting to discuss putting Act 1 on the ballot for May.

**PUBLIC COMMENT: Agenda Items Only**

There were no public comments on agenda items.

**COMMUNICATIONS:**

**Roy F. Long, Jr. – Certificates of Emergency Management Training from FEMA.**

Mr. Shaver motioned, seconded by Mrs. Wiedeman-Krosnar, to place the certificates into Mr. Long's personnel file. Motion approved unanimously.

**Myia Smith – Letter requesting permission to host a "Safety Day" for the children of Steelton along the Steelton Fire Department in the 11" Bar Mill Parking Lot on Saturday, April 28, 2007, from 1 PM to 4 PM.**

After much discussion, Council asked Mr. Musser to have Ms. Smith get with Chief Vance to pick a better location, because of liability issues.

**Dauphin-Lebanon County Boroughs Association – Invitation to the next meeting hosted by Millersburg Borough on Tuesday, January 30, 2007 at 6:30 PM at the Williams Catering Corner.**

Mr. Shaver asked Mr. Musser to sign up himself and the Mayor.

**Daniel Savage, Sr., 598 Bessemer Street, Steelton, PA – Letter requesting permission to place a removable storage shed in an abandoned portion of Aberdeen Alley that abuts his property.**

Mr. Kovach stated that he'd like to refer this matter to Mr. Conjar, Ms. Stoner, and Mr. Wion for review.

**Scott A. Wible, Water Filtration Plant Operator – Providing Council with a copy of a certificate authorizing him to operate a Waste System Class: B, E, Subclass: 7, 8, 11.**

Mr. Shaver motioned, seconded by Mrs. Wiedeman-Krosnar, to place the certificates into Mr. Wible's personnel file. Motion approved unanimously.

**Laurie A. Rux, Dauphin County Board of Assessment – Letter informing the Borough that the 11" Bar Mill Parking Lot's Tax Exemption was approved, effective January 1, 2007.**

Mr. Wion suggested that Council should consider naming the parking lot, and start referring to it as something other than the 11" Bar Mill Lot.

Mr. Kovach referred the matter over to the Community Development Committee.

**NEW BUSINESS:**

**RESOLUTION 2007-R-01 – A Resolution of the Borough Council of the Borough of Steelton, Dauphin County, Pennsylvania, declaring it's intent to follow the procedures for the Disposition of Records as set forth in the Retention and Disposition Schedule for Records of Pennsylvania Municipalities Issued July 16, 1993.**

Mr. Shaver motioned to approve Resolution 2007-R-01, as presented, seconded by Mr. Albert. Motion approved unanimously.

**Mr. Musser – Providing Council with Special Purpose Parking Applications from: Lewis Wright of 152 Conestoga Street, Steelton, PA, Tina Jefferson of 18 Adams Street, Steelton, PA, Paul E. Wintergrass, Jr. of 531 South Front Street, Steelton, PA, and Donald Prather, Jr. of 203 Lincoln Street, Steelton, PA.**

Mr. Shaver stated that Mr. Wintergrass and Mr. Wright do not have copies of their registrations attached to the application. He stated that Council will need them before the Resolution can be passed.

**Thomas L. Zimmerman, Conrad M. Siegel Actuaries – Providing the Borough with a Proposal for Investment Services for the Steelton Police Pension Plan.**

Mr. Musser stated that he will set up a meeting with the Finance Committee to look over and discuss whether the Borough should open up the investment part of the pension plan. He stated that this information is for Council's information only, and if it is decided that we will open it up, other proposals will be entertained.

**Mr. Musser – Approval of the Boat Launch Bids.**

Mr. Musser stated that he did receive the bids in, and the project was bid out for the third time. He stated that the project cost is approximately \$450,000. He said that the funds come from a \$150,000 DCNR grant, \$150,000 from the CDBG match, and \$150,000 from the Fish and Boat Commission match. He stated that the original bid from Rogele, Inc. is \$369,963.00, with add-ons the amount will be \$450,000. He stated that Mr. Davidson, Mr. Wion, and Kairos Design have reviewed the bids and all recommend accepting the bid of \$369,963.00 by Rogele, Inc., with a cap of \$450,000. Mr. Wright stated that this matter did come before the Community Development Committee.;

Mr. Wright motioned, seconded by Mr. Albert, to award the bid to Rogele, Inc. for the amount of \$369,963.00, with a cap of \$450,000. Motion approved unanimously.

**Mr. Musser – Discussion in regards to the Trash Contract.**

Mr. Musser stated that the matter should be assigned to a committee. He said that the committee will discuss possible ideas and changes for the contract. He stated that he and Mr. Wion will then put those changes into the contract, and the project should be bid by the end of February.

Mr. Kovach decided that Mr. Heefner, Mr. Kovach, and Mr. Wright will sit on the Committee.

Mayor Acri requested that Council approve one bulk item, when the time comes.

**OTHER BUSINESS:**

**RESOLUTION 2007-R-02 – Resolution authorizing the sale of certain real estate tax claims and liens and associated rights and remedies relating to the 2006 real estate tax claims.**

Motioned by Mr. Heefner, seconded by Mr. Albert, to approve Resolution 2007-R-02, as presented. Motion approved unanimously.

**Mr. Musser – Discussing Hometown Streets Program.**

Mr. Musser stated that he emailed Council a copy of the updated scope and schedule for the Hometown Streets Program. He asked Council to review it, and if there are any questions, to contact him.

**Mr. Musser – Regarding the Three Mile Island Drill.**

Mr. Musser stated that Emergency Management Coordinator Lehman asked him to tell Council that there will be a TMI drill on February 13, 2007 at 6:00 PM. He stated that the graded exercise will take place on either April 18, 2007 or April 19, 2007.

**Mr. Kovach – Discussing the Annual Fire Department Report.**

Mr. Kovach stated that the 2006 Annual Fire Department report, claimed a total of \$44,500.00 in total damages for the year. He stated that that is pretty good, and that the guys are doing a good job.

**Mr. Musser – Requesting Permission for an Executive Session to Discuss Personnel Issues.**

**AUDIENCE PARTICIPATION:**

There were no comments.

**COUNCIL'S CONCERNS:**

**Mr. Heefner** – stated that he is presently working on having someone appointed as the Assistant Tax Collector. He stated that the CD School District is having hard time with the loss of their tax collector, because all of their money is tied up in escrow. He said that he would like to avoid that happening by appointing an assistant.

**Mr. Shaver** – questioned whether the Black History Month essay was sent out to all schools in the Borough. Mr. Wright stated that all schools and churches were notified.

Mr. Shaver stated that the calendar on the website is not functioning properly. He then questioned the status of Veteran's Park. Mrs. Wiedeman-Krosnar stated that she and the Mayor are working on it.

**Mrs Wiedeman-Krosnar** – commended Rogele, Inc. for their progress on Front Street. She also commended Chief Lenker and the Codes Department for their thorough annual reports.

**Mr. Wright-** requested that the executive session also address land acquisition and legal matters.

**Mayor Acri-** stated that tomorrow at 4:30 PM, he will be meeting with Kairos Design to do a sketch of Veteran's Park. He said that after the sketch is complete and approved by the Community Development Committee, that he'll go to the clubs in town and solicit donations. He said that he'd like to have pavers that you can buy and put names on them. The park will fly the flags of the armed forces, and will make for a nicer

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setting for Veteran's Day and the Memorial Day celebration. He said that this would be funded through donations and grants.

**Mr. Kovach-** thanked Council and Staff for an excellent last year. He said that we are moving forward and would like everyone to continue what they are doing.

On a motion by Mr. Wright, seconded by Mr. Albert, the Council meeting recessed into executive session to discuss land acquisitions, at 7:06 PM.

The meeting reconvened at 7:43 PM

Motioned by Mr. Heefner, seconded by Mr. Shaver, to direct Solicitor Wion and Chief Lenker to write a letter of reprimand for Sergeant Crawford. Motion approved unanimously.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Wright, seconded by Mr. Albert, the Council meeting adjourned at 7:45 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

Steelton Borough  
Council Meeting  
February 5, 2007

The regular monthly meeting was called to order at 6:32 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach  
MaryJo Szada  
Michael Albert  
Lisa Wiedeman-Krosnar  
Jeffery Wright  
Dennis Heefner  
Thomas Acri, Mayor

Absent:

Stephen Shaver

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser stated that there was nothing to report other than what was stated in the Minutes.

**PUBLIC COMMENT: Agenda Items Only**

There were no public comments on agenda items.

**COMMUNICATIONS:**

**Pennsylvania State Association of Boroughs – Invitation to the PSAB Spring Legislative Conference on March 18-20, 2007 at the Grantville Holiday Inn Harrisburg/Hershey.**

Mr. Kovach stated that anyone wishing to attend should contact Mr. Musser.

**Pennsylvania State Association of Boroughs – Invitation to the PSAB Wake Up to the Issues Breakfast on February 16, 2007, from 7:30 AM to 9 AM at Perkins Restaurant, Harrisburg.**

Mr. Kovach stated that anyone wishing to attend should contact Mr. Musser.

**Edith Varner, Resident of 341 A South Front Street, Steelton, PA – Letter requesting a Special Purpose Parking Space on Front Street.**

Mr. Musser stated that he's not sure if the Borough can accommodate her request. He stated that a general handicapped space might be a possible solution.

Mr. Wright stated that he'd like to let Mr. Wion review the matter before any action is taken.

**UNFINISHED BUSINESS:**

**ORDINANCE NO. 2007-1 – An Ordinance Amending the Code of the Borough of Steelton, Pennsylvania, Chapter 94 “Streets and Sidewalks” by Revision of Sections 94-3, 94-4, 94-5, 94-26, 94-28, 94-29, 94-30, and 94-33 to Allow the Steelton Code Enforcement Officer or the Steelton Code Enforcement Office to Give the Notices or Take the Actions Required in Said Sections and by Eliminating Section 94-27 Authorizing the Highway Committee to Act as Agent and Promulgate Rules and Regulations in Relation to Chapter 94, and by Revising Sections 94-33, 94-34B, 94-35, 94-37A, and 94-38B to Eliminate Any Reference to “Inspectors of the Lower Dauphin County Code Enforcement Agency” and “Highway Committee.”**

Mr. Wion stated that the Ordinance eliminates references to certain organizations and procedures that we no longer have. He said that it also includes initial provisions for the sidewalk changes that the Committee has discussed and is going to permit people to use as sidewalks, such as materials used.

After a question by Mr. Heefner on repairing a broken brick sidewalk, Mr. Wion stated that the sidewalk could now be repaired with brick or concrete, as long as it is in a manner that doesn't produce a safety hazard. He stated that new sidewalks are required to be constructed of concrete.

Mr. Musser stated that he will send the new Ordinance to Lavery's firm. In turn, he believes they will forward it on to Ms. Good or her representation. Mr. Wion stated that there were other issues with Ms. Good's lawsuit that may still need to be addressed.

**Daniel Savage, Sr., 598 Bessemer Street, Steelton, PA – Letter Requesting Permission to Place a Removable Storage Shed in an Abandoned Portion of Aberdeen Alley that Abuts his Property.**

Mr. Musser stated that Ms. Stoner sent an email requesting the matter be withdrawn, as the family has no interest in putting a shed there, and the authenticity of the letter is being questioned.



**NEW BUSINESS:**

**Ms. Stoner – Memorandum Requesting Council Adopt the 2006 International Code Series.**

Mr. Wion stated that the Borough does not need to adopt these codes. He stated that the Commonwealth of Pennsylvania will adopt them by statute, and we will enforce them. Mr. Wion stated that this is what was done in 2004, and he will keep Council updated on any developments.

**Robert H. Seltzer, Chief Utility Relocation Unit, PennDOT – Providing Council with Copies of the Agreements between the Commonwealth of Pennsylvania and the Borough of Steelton in relation to Federal Project No. T085119L240 for the Route 230 Project.**

Mr. Musser stated that he and Mr. Wion had reviewed these today. He stated that these agreements relate to the reimbursements the Borough will receive for certain things as part of the Route 230 Paving Project.

Motioned by Mr. Wright, seconded by Mr. Albert, to approve the agreements between the Commonwealth of Pennsylvania and the Borough of Steelton in relation to Federal Project No. T085119L240 for the Route 230 Project, contingent upon the review and finding of Mr. Wion. Motion approved unanimously.

**Mr. Shaver – Requesting Permission to Discuss the Yearly Ambulance Contribution With Council.**

Mr. Musser stated that he spoke to Mayor Acri and Mr. Shaver after their attendance at a meeting with Pinnacle Health and the Steelton Fire and Ambulance Association. He stated that since Mr. Shaver is not here, he will elaborate on their comments. Mr. Musser stated that the Borough reimburses the Ambulance Association 50% of their costs up to the budgeted amount. He stated that the Ambulance Association is not getting as much money in as they used to, and have therefore requested the Borough cut them a check for \$5,000 a month. This amount would equal the budgeted amount of \$60,000. Mr. Musser stated that he would still need to see a copy of their expenses, and in the event that 50% of their expenses does not equal \$5,000, Mr. Musser would like a note stating that the additional money will be carried over for use in the next month.

Mr. Wright stated that he agreed with the proposal, but did not want to exceed the budgeted amount of \$60,000.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council members present voted unanimously to approve the allocation of \$5,000 per month for twelve months, to the Steelton Ambulance Association, not to exceed the amount of \$60,000.

**OTHER BUSINESS:**

**RESOLUTION 2007-R-3 – Resolution Amending Defined Benefit Pension Plan Joinder Agreement for the Borough of Steelton Non-Uniformed Employees Pension Plan, by Providing for a 4 Percent Cost of Living Adjustment Over and Above the Current Benefit Payment for Currently Retired Former Borough Employees.**

Mr. Musser stated that when Council passed the previous Non-Uniform Retirees Cost of Living Increase Resolution, it was made effective on January 1, 2006. Mr. Musser stated that this date excluded Mr. Wintergrass, who retired in February. Mr. Musser asked Council to pass RESOLUTION 2007-R-3, amending RESOLUTION 2006-R-54.

Motioned by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, to approve Resolution 2007-R-3 as presented. Motion approved unanimously.

**Susan Kline – Informed Council of an Art Exhibition by the Senior Center.**

Ms. Kline stated that there will be an Open House. She then invited Council to the Exhibition and handed out information.

**AUDIENCE PARTICIPATION:**

There were no comments.

**COUNCIL'S CONCERNS:**

**Mr. Wright** – stated that there will be a Community Development Meeting on February 12, 2007 at 6 PM. Mr. Musser stated that he will have a list of developers for the meeting.

**Mr. Heefner** – stated that there is a developer interested in buying the lot across from Sporik's on Front Street. He said the developer would prefer to put three town homes there.

**Mr. Kovach**- stated that he received a call about some metal being dropped on road going to the West Side. He stated that at a previous meeting, it was decided that two magnets would be ordered; one for Mittal Steel and one for the Borough. He stated that these should have been ordered, but haven't. He said that the magnets should solve the problem, but if not, it will come up before committee.

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Mr. Kovach stated that there has been a problem with how some of the committees are being run. He stated that one thing that was highly recommended when doing the Comprehensive Plan, was that everything be channeled through a specific committee. Mr. Kovach stated that community development and other related projects, should be run through Mr. Wright, Community Development Committee Chairperson, Mr. Musser, and himself. He stated that extra meetings will not be necessary if the proper channels are followed.

**ADJOURNMENT:**

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Heefner, the Council meeting adjourned at 7:00 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Jennifer Brown-Sweeney  
Administrative Assistant

The regular monthly meeting was called to order at 6:32 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Stephen Shaver  
Lisa Wiedeman-Krosnar  
Jeffery Wright  
Dennis Heefner  
Thomas Acri, Mayor

**Absent:**

MaryJo Szada  
Michael Albert

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:**

There were no minutes presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser stated that there was nothing to report other than what was stated in the Minutes.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the schedules of bills, requisitions, and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS:**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, and Code Enforcement, were presented for Council's approval.**

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to approve the Department Reports for January, as presented.

Mayor Acri stated that the Fire Department is scheduling training at the Borough-owned properties on Adams Street. He said that he received this information in an email from Chief Vance.

**PUBLIC COMMENT: Agenda Items Only**

There were no public comments on agenda items.

**COMMUNICATIONS:**

**Lisa M. Wiedeman-Krosnar, Wiedeman Funeral Home, Inc. – Letter of Thanks to Officer Minium for his professionalism of February 8, 2007.**

Mrs. Wiedeman-Krosnar stated that Officer Minium was very courteous, sympathetic, and professional in his mannerisms while dealing with the family of the deceased.

On motion by Mr. Wright, seconded by Mr. Shaver, Council voted unanimously to place the letter of thanks into Officer Minium's personnel file.

**UNFINISHED BUSINESS:**

**Mr. Kovach – Providing Council with an update on the problem with flat tires caused by debris on Franklin Street.**

Mr. Kovach stated that he was contacted several years ago about this problem. He stated that he spoke to Mr. Musser who set up a meeting with the Steel Mill. It was decided that a magnet would be ordered. He stated that somewhere down the line that decision was not followed through on.

Mayor Acri stated that he would like to have a follow up meeting with Brian Handley and Tommy Cleckner.

Chief Lenker stated that the Police Department is patrolling the area more frequently, trying to get the drivers to act more accountable for the loose metal. He also suggested that the Mill put rumble strips in the scrap yard, to help shake off the loose debris from the trucks leaving the facility. Chief Lenker stated that he believes Mittal Steel is cooperating very well on the matter. Chief Lenker also said Mr. Musser gave the approval to order the magnets at the November and December Department Heads Meetings.

Mr. Kovach stated that he would like to set up a meeting with the Department Heads to address the need for better communications. He stated that he understands where the Highway and Water Guys are coming from and agrees that the problem needs resolved. He stated that the guys showed solidarity in their original attempt to get their attention,

however he disagreed with the way they continued their attempts because he believed the matter had been resolved. He then asked Mr. Wion about Resolution 98-R-36, regarding the Borough Building's parking lot. Mr. Kovach wanted to know what the Borough needs to do in order to make it enforceable, or if it was already enforceable.

Mr. Wion suggested that Council decide exactly what they want changed, then draft a new resolution.

Mr. Heefner asked if it would be possible to create a new entrance for the Steel trucks. Mr. Kovach responded that the matter would have to be looked into in greater detail.

Mr. Shaver commented that the truck details are excellent and asked Chief Lenker to continue running the details.

**NEW BUSINESS:**

**Mr. Musser – Discussion in Regards to 25 Year Employee Awards.**

Mr. Musser stated that the Borough currently has four employees who fall into this category. He stated that once the awards are purchased, they will be awarded at a Council meeting.

**Mr. Musser – Update in Regards to Special Purpose Parking Requests.**

Mr. Musser stated that he is waiting for the measurements from Mr. Conjar.

**Mr. Musser – Discussion in Regards to the Trash Contract.**

Mr. Musser stated that Trash Committee members need to set up a meeting to go over the figures for the trash contract and prepare it to go out to bid.

Mayor Acri requested that Council approve the addition of one bulk item to the contract.

Mr. Musser stated that the Committee will review the contract and bring it before Council.

**ORDINANCE 2007-2 – Amending the Code of the Borough of Steelton, by Adding a New Chapter 68 to be Entitled “Graffiti”, which Provides for the Removal of Graffiti from Property Located in the Borough of Steelton and Providing Penalties for Violation of the Chapter.**

Ms. Stoner stated that this Ordinance will require private owners to clean the graffiti off of their properties.

Mr. Wright stated that this Ordinance is based on the recommendation of the Community Development Committee.

After much discussion on the definition of graffiti, Mr. Wion stated that graffiti is usually defined as defacing another person's property.

On motion by Mr. Wright, seconded by Mr. Shaver, to authorize the advertisement of Ordinance 2007-2, as presented. Motion approved unanimously.

**Mr. Musser – Providing Council with Draft Renderings of the Second Phase of the Steelton Canal Project.**

Mr. Musser stated that this matter still has to go before Community Development Committee. Once they've reviewed it, it will be brought back before Council.

**Chief Lenker – Providing Council with a Copy of the Traffic Survey in Regards to Posting Sweetbriar Alley One Way.**

Chief Lenker stated that there is currently only one sign on the street, and new people moving into town are unaware that it's posted. He stated that currently there is no ordinance on the books to make it a one way street.

After much discussion, Council stated that Mr. Wion and Chief Lenker will have to investigate this matter further.

Mrs. Wiedeman-Krosnar motioned, seconded by Mr., Wright, to approve posting Sweetbriar Alley One Way, contingent upon Chief Lenker getting the appropriate information to Solicitor Wion. Motion approved unanimously.

**RESOLUTION 2007-R-4 – Resolution adopting NIMS System as our Standard Incident Management System.**

Mr. Musser stated that the Borough Emergency Management Coordinator recommended this Resolution for adoption.

Mr. Shaver motioned to adopt Resolution 2007-R-4 as presented, seconded by Mr. Wright. Motion approved unanimously.

**Mr. Musser – Discussing the Proposed Supermarket on Front Street.**

Mr. Musser stated that Mickey Rizk and Tina Fackler conducted a presentation to the Community Development Committee on their plans for a new Supermarket at Front and Trewick Streets. Mr. Musser added that Council received a letter from Mr. Rizk asking that alley and this area be vacated.

Mr. Wion stated that the basic procedure is for the Borough to receive a metes and bounds description of the prescriptive easement in the nature of an alley that runs behind the properties. He stated that Council has already received that description. Mr. Wion then stated that in order for that alley to be removed, because it crosses an area where the developer is going to put a structure, it is necessary for Council to vacate that area because the public has an interest in that alley. That is done by adopting an Ordinance that describes and indicates that area as being vacated. The Ordinance would not take effect for forty days and notice of that Ordinance is given to all abutting property owners. If there is an old plan that shows more than the abutting property owners, and shows that alley on it, then they would have to get notice of the adoption of the Ordinance also. The property owners would then have thirty days of the forty days, in which to ask for a hearing. If they were to ask for a hearing, Council would have to schedule and hold the hearing. If nobody asks for a hearing, after the forty days, the Ordinance would be adopted and the effected area would be vacated. We would then post the area that was vacated with a notice that the property is vacated, and then do some filings with the court, particularly in the road docket.

Mr. Wion said that one of the matters that has to occur before any of these things takes effect is that since this will no longer be a public easement back there, and it is going to be replaced by the developer running an alley directly across from the Advance Auto Parts tract over to Trewick Street, at the back of the property next to the railroad tracks, there is going to have to be deeded, as an easement, some roadway improved there, so there will be an alley for the public to use. Mr. Wion noted that the development plan for Mr. Rizk shows this, but he has to agree to put that alley into the Borough's specs, and dedicate it to the Borough, which should be shown in his plan. He said that the Borough would then get a deed of dedication for that.

Mr. Wion stated that he will be speaking to Mr. Rizk's attorney to develop the procedure so the Borough can move forward with developing the Ordinance, and get it advertised. But, at the same time, get a written easement from them to replace the alley until such time as the new dedicated street or alley is formally tendered.

Mr. Wion said that if Council is prepared to vacate the road, then the Borough should begin proceedings by advertising the Ordinance and following the other proceeds as outlined.

Mr. Wright questioned whether Mr. Rizk is clear that the taxpayers are not paying for the road. Mr. Wion stated yes.

Mr. Shaver questioned whether Mr. Rizk is aware of the pipe on Lincoln Alley. Mr. Kovach requested that Mr. Musser contact the engineers and have them look at it.

**OTHER BUSINESS:**



**Mr. Musser – Requesting Permission for an Executive Session to Discuss Potential Litigation Issues.**

**AUDIENCE PARTICIPATION:**

There were no comments.

**COUNCIL'S CONCERNS:**

**Mr. Shaver** – commended the Public Works guys for the excellent job removing snow with the last snowstorm.

**Mr. Heefner** – stated that he went to the West Shore COG meeting the previous night. He said they talked about Trick-or-Treat, and would like to know what night our preference is. Mr. Shaver requested that Chief Lenker find out what night the Police Chiefs Association is doing it, and to let them know that the West Shore COG is now involved. Chief Lenker stated that the Police Chiefs Association always holds Trick-or-Treat on the last Thursday of the month.

**Mayor Acri-** stated that the Highway guys did an excellent job.

**Mr. Kovach-** stated that he emailed Mr. Musser to pass his commendations on to the Highway Department.

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, the Council meeting recessed into executive session to discuss potential litigation issues, at 7:32 PM.

The meeting reconvened at 7:50 PM

Motioned by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, to approve the expenditure of \$661.00 for Steelton Borough's portion of the cost of the appraisal for the Steelton Moose. Motion approved unanimously.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Shaver, seconded by Mr. Wright, the Council meeting adjourned at 7:50 PM.

Respectfully submitted,

Steelton Borough  
Council Meeting  
February 20, 2007

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Michael G. Musser, II  
Borough Secretary

The regular monthly meeting was called to order at 6:32 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
MaryJo Szada  
Jeffery Wright  
Dennis Heefner  
Thomas Acri, Mayor

**Absent:**

Stephen Shaver  
Michael Albert  
Lisa Wiedeman-Krosnar

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**PRESENTATION: MS4 PUBLIC AWARENESS PRESENTATION:**

Brandon Meyers of Herbert, Rowland & Grubic, Inc. presented information on the NPDES Phase II MS4 for Permit Year 4 of 5. He stated that the annual report is due by March 9, 2007, and the Borough must meet all six of the Minimum Control Measures to comply. Mr. Meyers explained to Council the progress they have made, and stated that he doesn't foresee any problems with meeting all six of the requirements.

**PUBLIC COMMENT: Agenda Items Only**

There were no public comments on agenda items.

**COMMUNICATIONS:**

**Neil J. Wager, Environmental Consultant, Rettew – Letter Requesting Sewage Capacity for an Estimated Sewage Flow of 400 Gallons Per Day (gpd) to Acquire Sewer Service for this Facility.**

Mr. Kovach stated that this is for Council's information only.

**UNFINISHED BUSINESS:**

**Mr. Musser – Providing Council with an Update on the Special Purpose Parking Requests for 152 Conestoga Street, 18 Adams Street, 531 South Front Street, and 203 Lincoln Street.**

Mr. Musser stated that all of the applicants still need sign-offs from their neighbors, and that he is getting the letters sent out.

**Mr. Musser – Providing Council with an Update in Regards to the Vacating of a Public Prescriptive Easement.**

Mr. Musser stated that this is in regards to the alley by the proposed grocery store, located at Front and Trewick Streets. He said that the proposed vacating of the public prescriptive easement has been advertised, and will be ready for approval at the March 19, 2007 Council Meeting.

He then stated that he will be unable to attend this meeting, because he will be out of town on Borough business.

Council expressed concern over the public's parking and trash removal and stated that they would need an easement for emergency purposes before they would be willing to vacate the easement. Mr. Kovach stated that there are still too many questions and that there needs to be more things in writing before a decision can be reached.

Mr. Wion stated that the easements would have to be done simultaneously to ensure the Borough receives an easement in exchange for the vacating of the current one. Mr. Wion stated that the grocery store financing may be contingent upon the vacating of this easement.

**NEW BUSINESS:**

**RESOLUTION 2007-R-7 –Adopting the Parking Agreement for the Parking Lot Located Behind the Downtown Revitalization District, between the Borough of Steelton and Steelton BG Club Property LP.**

Mr. Musser stated that the parking agreement is in the final stages and the Foundation is preparing to sign the Agreement of Sale with the Steelton BG Club Property LP. He stated that the main issues with the agreement is the ability to rent up to thirty spaces at \$20 a piece, per month, under a ten year agreement which has the ability to be renewed twice, for an additional five years each time. The agreement also includes a 5% escalator clause.

Mr. Musser stated that this is the best price the Borough could negotiate for the cost of the parking, and that he recommends Council approve the agreement. He then stated that this agreement would also cover additional businesses that would like to rent spaces in the Borough's lot.

Mr. Musser stated that Bond money was used for this and Mr. Wion will be required to give an opinion each time the agreement renews.

Mr. Wion stated that the cost goes up after the fifth year, even though it is a ten year contract. The effective date of the term will begin when the Borough is notified that they will begin parking there.

Motioned by Mr. Heefner, seconded by Mr. Wright, to adopt Resolution 2007-R-6, as presented. Motion approved unanimously.

**RESOLUTION 2007-R-5 – Approving an Amendment to the PennVEST Agreement.**

Mr. Frank J. Leber, Esquire, of Rhoads & Sinon stated that he has spoken many times with Mr. Wion and Mr. Musser regarding PennVEST funding. He stated that this funding was one component related to the funding of the storm water project. Mr. Leber said that he gave Mr. Wion and Mr. Musser a copy of an amendment to the agreement as well as a resolution for Council to approve the amendment to the agreement.

He stated that at the time the Borough entered into the financing arrangement with PennVEST, that arrangement consisted of the Borough issuing General Obligation Debt, which was the primary evidence of your loan obligation to PennVEST. A loan agreement was made with PennVEST. After review of the PennVEST agreement, which was generated by PennVEST, he notified PennVEST of some changes that he and Mr. Wion would like in the agreement on behalf of the Borough. After submitting the changes to PennVEST, PennVEST substantially agreed to the changes. When and after the loan was closed, in due course, PennVEST furnished the Borough's representatives with copies of the agreement. When the agreement was received, it was noticed that there were two material changes, which had not been made. He stated that the changes were changed in part of the document, but not throughout. Mr. Leber said that one of the changes was the requirement of the Borough to carry insurance on the storm water lines for the life of the loan. As this is not standard operating procedure, this needed to be removed. The second requirement was the Borough's obligation with respect to incurring additional debt throughout the life of the loan. Mr. Leber stated that the Borough should not obligate itself to anything but what the law required, because as a municipality, the Borough is required to follow the guidelines set forth by Pennsylvania law.

After these errors were uncovered, PennVEST agreed to an amendment. The purpose of the resolution is to amend the previous agreement to include previously stated changes.

Mr. Kovach thanked Mr. Leber for looking out for the Borough's best interest.

Motioned by Mr. Wright, seconded by Mr. Heefner to adopt Resolution 2007-R-5, as presented.

A role call vote was requested:

Mr. Wright, yes; Mr. Kovach, yes; Dr. Szada, yes; Mr. Heefner, yes

Motion approved unanimously in a 4-0 vote.

**Mr. Leber – Updating Council on Unpaid Requisitions for the Storm Water Project.**

Mr. Leber stated that when the project began, Council was informed that it may take awhile for requisitions to get paid. He said that PennVEST would have to set up their system and that can be a lengthy process.

Mr. Leber stated that it came to his attention that there were two unpaid requisitions submitted by the contractor. Upon questioning PennVEST on the matter, PennVEST stated that they were waiting for the approval of the resolution before processing payment. Mr. Leber said that as of late last week, the requisitions were being processed. He stated that the PennVEST website shows that the payments were released.

Mr. Leber stated that within the PennVEST system there is a permissible window that they will process requisitions. Mr. Leber suggested investigating this processing time, and working around it, to ensure prompt payments. He stated that this matter should be cleared up.

Mr. Kovach thanked him for his time.

**Mr. Musser – Providing an Update in Regards to the Trash and Recycling Contract.**

Mr. Musser stated that the Trash Committee met and reviewed changes to the contract. He stated that the options for bid will include a three bag limit, a three bag limit with one bulk item, a three bag limit with Spring Cleanup, and a three bag limit with one bulk item and Spring Cleanup, a four bag limit, a four bag limit with one bulk item, a four bag limit with Spring Cleanup, and a four bag limit with one bulk item and Spring Cleanup. He stated that he is working to get the bid documents finalized and then to put it out for bid.

**Mayor Acri – Providing Council with a Report from the Police Committee and the Discussion of a Police Dog.**

Mayor Acri stated that they asked Jennifer Brown-Sweeney to look into the costs of getting a police dog. He stated that it would be a drug and protection dog. Mayor Acri said that he has received two different quotes for police dogs. He stated that we are currently working on getting to the most economical way of getting a dog. Mayor Acri stated that this is for Council's information only and the issue will be discussed at the next Police Committee meeting. He stated that Mrs. Sweeney is doing an excellent job with the project and has received commitment letters for free veterinarian services and

free dog food. He then said that she is looking into additional grants to cover the cost of the dog. Mayor Acri stated that there are currently three officers interested in becoming the dog handler, but that matter will have to be handled by conducting interviews for the position. He stated that we have to make a decision by April, so that we can submit the grant in May.

Mayor Acri stated that currently the Police Committee has mixed feelings and is waiting for more information. After much discussion, Council asked the Mayor to follow up with the Police Committee and report back to Council.

**Mr. Musser – Providing Council with a Copy of the Special Purpose Parking Request from 722 South Second Street, Steelton, PA**

Mr. Musser stated that this is for Council's information.

**Ms. Stoner – Requesting Council Consider Donating the Old Code Vehicle that is No Longer Being Used to Kars 4 Kids.**

Mr. Wion stated that the Borough cannot donate its public property because it is purchased through public funds. He noted that in most cases the Borough must offer the items through the public bidding process. Mr. Wion stated that there are some exceptions, such as property valued less than \$1,500.00 in value; Council has to determine the methodology in which they will sell that property. Mr. Wion noted that there are some provisions in which a municipality can donate items, however this instance does not fall under those provisions.

**OTHER BUSINESS:**

**RESOLUTION 2007-R-6 – Establishes Sweetbriar Alley as a One-Way Street Between North Harrisburg Street and Mulberry Alley, and Mulberry Street between Sweetbriar Alley and North Harrisburg Street as a One-Way Street.**

Mr. Wion stated that Council had previously asked the Police Department to do a study on Sweetbriar Alley and Mulberry Street.

Motioned by Mr. Wright, seconded by Mr. Heefner to adopt Resolution 2007-R-7, as presented. Motion approved unanimously.

**AUDIENCE PARTICIPATION:**

There was no audience participation.

**COUNCIL'S CONCERNS:**

**Mr. Heefner** – stated that if the Borough vacates the alley discussed earlier, current property owners may not be able to get to the back of their properties. He said that he would like to see an agreement put in place that allows the property owners access to the back of their properties. Mr. Kovach said that Keystone International Alliance stated in previous meetings that they would accommodate them. Mr. Wion stated that the vacation of the easement will go hand-and-hand with a new easement for the Borough.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Heefner, seconded by Mr. Wright, the Council meeting adjourned at 7:45 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary



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The regular monthly meeting was called to order at 7:25 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Michael Albert  
Jeffery Wright  
Dennis Heefner  
Stephen Shaver  
Lisa Wiedeman-Krosnar  
MaryJo Szada  
Thomas Acri, Mayor

**Absent:**

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:**

Motioned by Mr. Heefner, seconded by Mr. Albert, to approve the Minutes from the November 6, 2006, December 18, 2006, January 16, 2007, February 5, 2007, and February 20, 2007 meetings, as presented. Motion approved unanimously.

**APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS, AND CHANGE ORDERS AS PRESENTED:**

Motioned by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, to approve the schedules of bills, requisitions, and change orders as presented. Motion approved unanimously.

**APPROVAL OF DEPARTMENT REPORTS:**

Motioned by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, to approve the Department Reports as presented. Motion approved unanimously.

**PUBLIC COMMENT: Agenda Items Only**

Eric Swartley of the Fifth Ward Club, Steelton, PA – stated that he would like to go on record as opposing the Ordinance that will vacate the easement behind his building. He stated that he is concerned about the economic impact on his business and the public's safety. He stated that the easement currently provides a safe method of travel and allows the members access to the rear of the property.

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Mr. Wion stated that the Borough is currently addressing the issue with the rear of the property. He said that rear access, trash issues, and parking problems will all be addressed.

Mr. Swartley stated that as of today's date, there is no agreement in place to protect their interests.

Tina Fackler of KIA - stated that she has handouts and additional information for Council on the new grocery store that necessitates the adoption of the Ordinance that will vacate the easement behind the Fifth Ward Club. She stated that the handout discusses the status of the project and its benefits to the community. She stated that there are some issues with the project that they are aware of and looking to address. She stated that some of the issues they are dealing with include: the abolishment of the easement, the Fifth Ward Club and Club 320's parking situations and trash collection, and the storm water pipe located on the property. Ms. Fackler stated that the financing for the project hinges on the Borough vacating the public easement. She stated that the project may not go through with out that vacation. Ms. Fackler stated that KIA has been working with surrounding property owners to try to work out some type of agreement. She stated that a lot of Borough businesses have only one access point. Ms. Fackler stated that they would like to relocate the storm water pipe, if they cannot, other solutions will have to be found when they go into the land development phase. Ms. Fackler restated that the abolishment of the right-of-way is very important to the continuation of this project.

### **COMMUNICATIONS:**

**Dan Wright, Worshipful Master, Masonic Hall Association, Inc. – Letter requesting permission to block off Bessemer Street from 19<sup>th</sup> Street to the end of their property line on Saturday, April 14, 2007 from 6 AM to 1 PM for a Flea Market & Fish Fry Fundraiser.**

Mayor Acri stated that this is the fourth year for fundraiser. He stated that he and Chief Lenker recommend its approval, and then for Mr. Musser to send them a letter.

Motioned by Mr. Wright, seconded by Mr. Albert, to approve blocking off Bessemer Street for the annual Flea Market and Fish Fry Fundraiser. Motion approved unanimously.

### **UNFINISHED BUSINESS:**

**ORDINANCE NO. 2007-2 – An Ordinance to Amend the Code of the Borough of Steelton, by adding a New Chapter 68 to be Entitled "Graffiti," which**

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**Chapter provides for the Removal of Graffiti from Property located in the Borough of Steelton and Providing Penalties for Violation of the Chapter.**

Motioned by Mr. Albert, seconded by Mr. Heefner to amend the code of the Borough of Steelton by adding a new chapter entitled "Graffiti." Motion approved unanimously.

**ORDINANCE NO. 2007-3 – An Ordinance Vacating a Public Prescriptive Easement in the Nature of an Alley in the Borough of Steelton Located Between the Northern Line of Trewick Street and the Southern Line of Lands of John Catsimatidis.**

Mr. Shaver requested an executive session to seek a legal opinion from Mr. Wion, in regards to Ordinance No. 2007-3.

Mr. Wright motioned to recess into executive session at 7:45 PM, seconded by Mrs. Wiedeman-Krosnar. Motion approved unanimously.

The meeting reconvened at 7:57 PM.

Mr. Kovach asked KIA, Fifth Ward Club, and Club 320 how close they are to an agreement.

Mr. Rizk of KIA, stated that he met with the Clubs on March 6, 2007 and presented them with three options. He stated that he has not heard back from them on which option they liked.

Mr. Swartley of the Fifth Ward Club stated that Council cannot assume that they will work it out. He stated that a contract needs to be in place first.

Mr. Moyer of Club 320 stated that he spoke to Mr. Rizk about parking; however they would also like an agreement first.

Mr. Rizk stated that he sent them letters and emails with the options.

Mr. Swartley stated that these options take time to review. He said that they formed a separate committee to review the options.

Mr. Heefner stated his concern over boxing the existing properties in, by cutting off the rear access to their properties. He stated that he believes Council's concern is that a separate easement be made to allow for rear access, not parking issues.

Mr. Shaver stated that the Ordinance gives some leeway, in that the Ordinance can be repealed. He stated that the Fifth Ward Club and Club 320 will receive copies of the Ordinance. However, he expressed concern over whether or not the contributing

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parties will be able to work out an agreement within 40 days. Mr. Shaver stated that it would not be a good situation for KIA, the Borough, or other property owners if the Borough has to come back and abolish the ordinance.

Mr. Wion stated that the Ordinance is the same as any ordinance the Borough would approve to vacate a street that the Borough no longer feels is necessary for public access. The only thing that makes it specific is the statement of the actual location of the easement. The Ordinance then recites the reason why the Ordinance is up for consideration. The Ordinance then describes the easement by metes and bounds and refers to an exhibit that is attached to the original Ordinance that shows the area to be vacated. The next thing it does is it states that it will take effect in 40 days after its enactment. Then it says that within ten days of its enactment, notice will be given to all abutting property owners that they have thirty days in which to ask for a hearing. If the parties cannot agree, and one party petitions for a hearing, then a hearing has to be held and the effective date of the Ordinance will then get extended until that hearing is held, within 30 days. Therefore, that hearing can give the parties 70 days in which they can come to an agreement. Mr. Wion stated that the Borough may also repeal the Ordinance and then start the process over, if they desired. Mr. Wion stated that a separate easement will show on the Land Division Plan. The easement will be granted to the Borough by metes and bounds and will be located back by the railroad tracks. At the end of the forty days, the residents will be able to drive along that separate easement.

Mr. Rizk stated that he has been unable to find any solid evidence that an easement exists in that area. Responding, Mr. Wion added that in addition to other indicators the area being vacated is a public prescriptive easement because the area has been used and maintained by the Borough for more than 21 years.

Mr. Rizk stated that he has no problem creating the easement for the Borough; however the area would not be paved right away. He stated that with the development going on back there, it would be better to wait until he gets to the phase where he paves his parking lot. Mr. Wion stated that there will have to be a surface that residents are able to drive on.

Mr. Rizk said that he would like to work out the parking conditions; however he still has to comply with the minimum number of parking spaces for the store. Ms. Fackler stated that there are separate peak times for the Clubs than the grocery store. Ms. Fackler stated that they will try to grant rear access to the properties, but if the plan has to change for the project to continue, then they will have to change it. Mr. Rizk stated that the Ordinance is necessary to receive funding for the project.

Mr. Kovach stated that it is in everyone's best interest for an agreement to be reached on parking and access matters. He added that there needs to be a little give-and-take to accomplish all of our goals.

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Dr. Szada asked if KIA can guarantee that the Clubs will always have parking. Mr. Rizk stated that the Borough Ordinance requires 100 parking spaces for the size of the building. In the plan now, there are 120 parking spaces. He said that he is willing to share the additional spaces, but if the plan changes, they may not have extra. Dr. Szada stated that if you put more parking spaces in your Land Development Plan, then there will be more spaces to share. Mr. Rizk said that most of the project planning is based on the market analysis.

After additional discussion, Mr. Heefner motioned, seconded by Mr. Wright to vacate the Public Prescriptive Easement in the nature of an Alley in the Borough of Steelton located between the northern line of Trewick Street and the southern line of Lands of John Catsimatidis.

Mr. Wright requested a role call vote.

Mr. Wright, yes; Mr. Albert, yes; Mrs. Wiedeman-Krosnar, yes; Mr. Kovach, yes; Mr. Shaver, yes; Dr. Szada, yes; Mr. Heefner, yes. Motion approved unanimously.

**Patrick Gehrlein, Main Street Manager – Requesting Council approve the recommendation of the Community Development Committee to request an Engineer to review the grant funds available for the renovation of the 107 North Front Street into a Senior Center and inform the Borough of what can be done for this amount of renovations, so a final decision can be made.**

Mr. Gehrlein stated that the Community Development Committee recommended that Council approve the request of hiring an engineer to review grant funds available for the renovation of 107 North Front Street into a Senior Center and inform the Borough of what can be done for that amount of grants, so a final decision can be made.

Mr. Gehrlein noted that this property has been owned by the Borough for some time, and there has been a lot of speculation about what should be done with the property. He stated that the engineer would get a raw number of the total cost to rehabilitate the property. He stated that the cost of an engineer to perform this service will be approximately \$15,000. Mr. Gehrlein added that this money will be pulled from a grant funding source.

Mr. Gehrlein stated that the Borough has received \$50,000 from Senator Piccola and \$35,000 from Rep. Buxton. This paired with the \$40,000 contribution out of the Borough's annual allotment of CDBG Funds, will be available for improvements to the Senior Center.

Mr. Kovach asked if the Borough could request free estimates from General Contractors. Mr. Heefner stated that the Borough had already spent money on getting

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this same thing done a couple of years ago. Mr. Gehrlein stated that what was done previously was not the same as providing specifications for a bid. Mr. Kovach stated that he would like to move the Senior Center down to the building for minimal cost, but make it nice for them.

Mr. Shaver stated that he would like to have Mr. Gehrlein put together a scope of work that the Borough would like to see done to the building, take that list to the Community Development Committee, and then go to the Engineering firm to compile and put out the RFP.

Motioned by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, to send the matter back to the Community Development Committee. Mr. Heefner cast the sole dissenting vote. Motion carried.

**NEW BUSINESS:**

**Paula Sviben, Community Development Coordinator – Discussing the Arts Program.**

Ms. Sviben stated that the Arts Program will be run by Jump Street and supported by the Borough. She said that Jump Street is providing administrative money for her time taking registrations for the classes. She said that the classes will be held at the Lutheran Church. Ms. Sviben stated that the classes are intense arts programs and are currently being held in Carlisle, Mechanicsburg, and other area. She stated that the classes are open to all areas, and is not restricted to Steelton residents only. She stated that the classes cost \$100.00 and takes place from 9 AM to 12 PM.

**Paula Sviben, Community Development Coordinator – Requesting Council approve the Fee Schedule, the Hiring of Staff, Approving of the Facilities Agreement for the Summer Parks Recreation Program as Approved by the Community Development Committee.**

Ms. Sviben handed out budgets to all the council members. She then stated that the summer program this year will be an all day program. She said that the fees are substantially higher this year. The fees went from \$110.00 for the entire summer to \$70.00 a week. Ms. Sviben stated that she will be receiving the grant from the school again this year, and will be programming a lesson plan for the kids. She stated that a bus will transport the kids from Cottage Hill Park to Prince of Peace, where a meal will be served. Ms. Sviben said that there will be sixty children accepted on a first come-first serve basis. She stated that the program will be self-sustaining, with no money being spent from her budget besides her salary.

Mr. Wright stated that the lesson plan will be reviewed by himself and Mrs. Wiedeman-Krosnar.

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Dr. Szada expressed concern over the number of children that may be left without child care because of the cost increase. Mrs. Wiedeman-Krosnar stated that after reviewing nearby child care facilities, the price was one of the cheapest around. She then stated that with the structure of the program, along with the educational component, that the program will be a really good value. Dr. Szada stated that many families receive subsidized daycare, and without this program being subsidized, many low-income families may not be able to afford it. Ms. Sviben stated that she will contact the Child Care Network to find out available options.

Mayor Acri expressed concern over the Borough operating a daycare. He stated that he believes the Borough should not get involved in these types of programs. Mr. Shaver concurred, and stated that he believes the Borough is getting in over their head. He stated that he believes the Borough should host open parks, as was done years ago.

Mr. Heefner requested that Ms. Sviben supply him with a list of residents that did not pay for the previous year's program.

Motioned by Mr. Wright, seconded by Mr. Albert to approve the Borough hosting the Summer Program with details as presented. Mr. Shaver dissented. Motion carried.

Mr. Albert motioned, seconded by Mrs. Wiedeman-Krosnar, to approve the advertising of summer positions for the summer parks program and mailing of applications to prospective employees. Motion approved unanimously.

Mr. Albert motioned, seconded by Mr. Wright, to approve the facilities agreement with Prince of Peace Parish, pending revisions by the Harrisburg Diocese and Mr. Wion. Motion approved unanimously.

Dr. Szada motioned, seconded by Mrs. Wiedeman-Krosnar, to approve the hiring of all previous year highway per diem employees. Motion approved unanimously.

### **OTHER BUSINESS:**

#### **RESOLUTION 2007-R-8 – Stating the Borough's Intention of Applying for a Grant for the Attorney General's Office in the amount of \$965.20.**

Mrs. Sweeney stated that the grant will be used to combat drug abuse's destructive impact on society by educating our community. She said that the Borough will specifically use the money for drug prevention materials for National Night Out and will be responsible for a 10% match of the overall amount. This amount will be equal to \$107.25.

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Motioned by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, to approve Resolution 2007-R-6, as presented. Motion approved unanimously.

**AUDIENCE PARTICIPATION:**

There was no audience participation.

**COUNCIL'S CONCERNS:**

**Dr. Szada** – asked if the playgrounds are still used in the summer and if the basketball program is still being run. Ms. Sviben stated that the playgrounds are used quite a bit in the summer, but nobody has asked for permission for the basketball program yet.

**Mr. Heefner** – requested that the updated Minutes be put on the website. He then congratulated Mr. Albert for his recognition at the Forum's Hip Hop Awards as a pioneer.

**Mayor Acri**- congratulated Mr. Albert.

**Mr. Kovach**- stated that the 11 Inch Bar Mill Lot still needs to be renamed. He asked that the Community Development Committee review the matter.

**Mr. Wion** – stated that the Plymouth Park Real Estate Tax Claims Settlement occurred today. He said that the original agreement called for an approximate cost of \$158,000 and the actual cost was around \$132,000. He stated that the reason was because the Tax Claim paid approximately \$21,000 directly to the Borough the previous month. He noted that altogether the costs were about the same.

On a motion by Mr. Shaver, seconded by Mr. Wright, the Council meeting recessed into executive session to discuss personnel issues, at 8:15 PM.

The meeting reconvened at 8:26 PM



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**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Shaver, seconded by Mr. Albert, the Council meeting adjourned at 8:27 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The regular monthly meeting was called to order at 6:31 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach  
Stephen Shaver  
Lisa Wiedeman-Krosnar (arrived 6:40 PM)  
Michael Albert  
MaryJo Szada  
Jeffery Wright  
Dennis Heefner  
Thomas Acri, Mayor

Absent:

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**COMMUNICATIONS:**

**James D. Hale, Principal, Steelton-Highspire Elementary School – Letter of Thanks to Paula Sviben for Participating in “Read Across America” at the Elementary School.**

On motion by Mr. Wright, seconded by Mr. Albert, Council voted unanimously to place the letter of thanks into Ms. Sviben’s personnel file.

**N. Lorraine Basonic, Resident – Thank You Letter to the Public Works Department for Their Help During a Recent Snow Storm**

On motion by Dr. Szada, seconded by Mr. Heefner, to place the letter of thanks into the appropriate employee’s personnel files. Motion approved unanimously.

**John Sviben, 343 B South Front Street, Steelton Borough – Letter of Thanks to Officer Etnoyer for his Assistance in Helping Him Get Out of His Parking Space on February 19, 2007.**

Motioned by Mr. Wright, seconded by Mr. Albert, Council voted unanimously to place the letter of thanks into Officer Etnoyer’s personnel file.

**Tom Corbett, Attorney General – Letter of Thanks to Chief Lenker for His Help with Investigation “Operation Broken Toy” Which Resulted in the Break-Up of a Multi-Million Dollar Cocaine Ring in the Greater Harrisburg Area.**

Mr. Heefner motioned, seconded by Mr. Albert, to place the letter of thanks in Chief Lenker's personnel file. Motion approved unanimously.

**Tom Corbett, Attorney General – Letter of Thanks to Officer Elhadj for His Help with Investigation “Operation Broken Toy” Which Resulted in the Break-Up of a Multi-Million Dollar Cocaine Ring in the Greater Harrisburg Area.**

Mr. Heefner motioned, seconded by Mr. Albert, to place the letter of thanks in Officer Elhadj's personnel file. Motion approved unanimously.

**Scott A. Young, Patrol Sergeant, Lower Swatara Township Police Department – Letter of Appreciation to the Steelton Police and Especially Officers Shaub, Conjar, and McCahan for their Assistance in Handling Calls on March 16, 2007.**

Motioned by Mr. Shaver, seconded by Mr. Albert, to have this letter placed in the personnel files of Officers Shaub, Conjar, and McCahan. Motion approved unanimously.

**Renee Drayton-Bowers, 504 Lincoln Street, Steelton, PA – Letter Recognizing the Countless Hours of Community Service Michael, Eddie, and Joseph Albert put into the Steelton Community and Especially the Youth of our Community and Recommending they be given a Key to the Borough.**

This is for Council's information.

Mr. Wright requested that this matter be brought before the Community Development Committee to discuss a way to recognize the Albert Family's contributions.

**Officer Dennis Basonic – Requesting Permission to Represent the Borough on May 15<sup>th</sup> During National Police Week in Washington, D.C.**

Mayor Acri stated that this is something that Council approves every year. He stated that Officer Basonic is usually allowed to take the motorcycle or other vehicle.

Motioned by Mr. Shaver, seconded by Mr. Heefner, to approve Officer Basonic's request to represent the Borough during National Bike Week in Washington, D.C. and to allow him use of a vehicle. Motion approved unanimously.

**Dauphin County Commissioners – Informing the Borough of Dauphin County's Community Recycling Day on Saturday, May 19, 2007 from 9 AM to 1 PM at HACC.**

Mr. Musser stated that the Spring Cleanup Flyers go out on Wednesday. He stated that that they will be doing a lit-drop.

**Mr. Musser – Proudly Informing Council That the Borough has Received its 2006 CRIT Surplus Distribution in the Amount of \$45,488.00.**

Mr. Shaver thanked the staff for looking out for the best interests of the Borough. He said that we received a check for money that we normally would have spent. He then personally thanked Mr. Musser.

**Dauphin-Lebanon County Boroughs – Invitation to the Next Meeting at the Borough of Cornwall on April 26, 2007.**

Mr. Shaver stated that he, Mr. Wright, and Mayor Acri will attend.

**Audrey Logar, Recreation Director, Borough of Camp Hill – Invitation to Camp Hill's 88<sup>th</sup> Memorial Day Parade and Festivities, Monday, May 28, 2007 at 9:30 AM.**

Anyone wishing to attend should contact Mr. Musser.

**Chief Lenker – Informing the Borough of the \$540.00 the Borough Received from the Drug, Alcohol & Tobacco Program.**

Chief Lenker stated that this is done a couple of times a year. He said that the Department gives a \$100.00 Savings Bond to the young person who participates.

**Ms. Paula Sviben – Informing Council of the Business Boot Camp on Thursday, June 21, 2007 from 9 AM to 11 AM at the Municipal Building.**

Ms. Sviben stated the she and Mr. Gehrlein are going to send out invitations to all the local businesses. She said that they are doing these workshops all over Dauphin County and that they set everything up. The Borough is simply providing Council Chambers.

**UNFINISHED BUSINESS:**

**Mr. Musser – Providing Council with a Copy of James E. Crist, Jr. Letter of Resignation Effective April 2, 2007.**

Mr. Shaver motioned, seconded by Mr. Wright, to accept the resignation of James E. Crist, Jr., effective April 2, 2007. Motion approved unanimously.

Mr. Shaver motioned, seconded by Mr. Wright, to advertise the opening of the position. Motion approved unanimously.

**John McHale, Borough Manager, Highspire Borough – Letter Requesting the Borough Accept the Letter of March 21, 2007 as the Official Letter Terminating the December 2006 Intergovernmental Agreement for Fire Services Effective April 17, 2007.**

Mr. Musser noted that the contract has a thirty day notice clause. However, he recommends that Council approve the termination of services.

Motioned by Mr. Shaver to terminate the December 2006 Intergovernmental Agreement for Fire Services effective April 17, 2007, seconded by Mr. Albert. Motion approved unanimously.

**Ms. Sviben – Requesting the Personnel Committee Set Up a Date for Interviews for the Summer Recreation Program Positions.**

Ms. Sviben stated that there will need to be twelve interviews, including employees from previous years. She stated that the director has already been appointed.

Mr. Musser said that the Borough has typically given the option to advertise. He stated that if a past employee left in good standing, they have been allowed to come back.

Ms. Sviben stated that only new applicants will need to be interviewed then. She added that 3 new employees will need to be hired, so there will be 6 interviews.

Mr. Albert stated that he preferred 15 minute interviews. Mayor Acri said that Sunday afternoon interviews worked well in the past. It was the consensus of the personnel committee to meet on April 22, 2007 at 2:00 PM to conduct interviews.

Ms. Sviben stated that she will send the letters out tomorrow.

Mr. Musser reminded Ms. Sviben that the meeting has to be posted and advertised.

**NEW BUSINESS:**

**Mr. Shaver – Discussion in Regards to Fire Training.**

Mr. Shaver stated that the Fire Company would like the Borough to allow them to use the Wiedeman Facility across the street for fire training. He stated that the building would not be damaged. The Fire Company is hoping for some time in May.

Mr. Musser said that the Steelton Economic Development Corporation actually owns the building. He stated that this would have to go before the Board and be approved by the insurance carrier first. Mr. Musser added that there are currently liens on the property and it would have to be approved by all stakeholders.

Mr. Kovach said that if everything else works out, it is the consensus of Council that it be allowed.

**Mr. Heefner – Requesting Mr. Wion discuss Kelker Park with the School District.**

Mr. Wion stated that he already spoke to their solicitor, and he's looking into it.

**Mr. Musser – Locust Street Steps Update.**

Mr. Musser stated that the Locust Street Steps Bid came in at \$524,000 from Rogele, Inc. as the lowest responsible bidder. He noted that he put the project out to bid using six alternatives, and is currently working to get the project down to \$250,000.

Mr. Heefner motioned to reject the bid from Rogele, Inc. in the amount of \$524,000, seconded by Dr. Szada. Motion approved unanimously.

Mr. Musser stated that one of the alternatives is to omit the Third Street Area. He said that the amenities are driving the project costs through the roof. He explained that he may have to take out certain things to get the price down.

Mr. Musser stated that the projects have to keep moving so they are done by October 15, 2007 or PennDOT will do the road.

Mr. Kovach stated that when the projects are put together, they are designed to include everything we want. He said that there is always room to cut back. Mr. Kovach recommended that the Community Development Committee carefully review the items and verify where we are at and what needs done.

**Tina Fackler, IFM Project Manager – Letter Addressing Concerns with Ordinance 2007- 3, Regarding the Wording of “Dedicated Street” and the Requirements.**

Mr. Wion stated that as part of the process for the Ordinance adopted for the vacation of the easement, in the nature of a public alley, in the area behind the Front Street Properties, was notification to all of the abutting property owners of the Ordinance. The Ordinance states that upon the effective date of the vacation of the public prescriptive easement, the public ingress, egress, regress, and access between Trewick Street and the Lands of John Catsimatidis, will be provided initially by a temporary easement located at the western line of lands of Keystone International Alliance Inc. and permanently by a dedicated street at the same location. Mr. Wion stated that this

guarantees a temporary easement until they come in with their Final Subdivision/Land Development Plan that would then become a dedicated street. Mr. Wion stated that Ms. Fackler's concern is that the temporary one would be replaced by a dedicated street. According to our Final Subdivision/Land Development Plan the minimum width of a dedicated street, which is called a minor street, has a right-of-way of 24 feet for the cartway without curbs. He stated that their design of the area does not allow for that much room, without taking a way necessary parking. Mr. Wion said that Council can grant waivers for just about any portion of the Final Subdivision/Land Development Ordinance and the major question for Council is whether Council would be willing to allow him to discuss with KIA, the possibility of allowing them to design their plan with an 18-19 foot easement and have them ask for a waiver of the minimum provision of the Ordinance for a minor street.

Mr. Wion stated that he wants to get Council's feelings on the matter, because the timeframe associated with the new Ordinance is pertinent.

Mr. Heefner said that he is concerned about the road being wide enough to get the emergency vehicles back there. Fire Chief Vance stated that the tower truck could get back there with 18 feet.

Dr. Szada stated that we put the Ordinance in place for a reason. She said that she is concerned about waiving the requirements because then everyone that has a project will want waivers. She explained that she does not have a problem with the grocery store, but she would like them to do it within the guidelines of our Ordinances.

Mr. Kovach said that there are rarely any projects that do not request some sort of waiver or accommodation.

Mr. Wion stated that the Final Subdivision/Land Development Ordinance is almost unique in that it has a provision in it stating that you can modify the terms of the Ordinance. He said that almost every project that comes before Council requests certain waivers. He then gave specific examples of waivers granted.

Mr. Shaver said that he is not happy that the Ordinance that was requested by Keystone International Alliance, Inc. is now the same Ordinance they are threatening to appeal if is not changed. He stated that they received the Ordinance with enough notice that they should have discussed this already.

Mr. Wion stated that, upon Council's permission, he will discuss with Keystone that if they put a smaller street on their Final Subdivision Land Development Plan, that they can be reasonably assured that the Plan will pass.

After much discussion, Mr. Wright motioned to direct Mr. Wion to make the indications discussed, seconded by Mr. Heefner.

A role call vote was taken:

Mr. Wright, yes; Mrs. Wiedeman-Krosnar, no; Mr. Albert, yes; Mr. Kovach, yes; Mr. Shaver, yes; Dr. Szada, no; Mr. Heefner, yes. The motion carried with a 5 to 2 vote.

**OTHER BUSINESS:**

**Mr. Shaver – Requesting Permission for an Executive Session to Discuss the Chain of Command for Borough Staff.**

**AUDIENCE PARTICIPATION:**

There were no comments.

**COUNCIL'S CONCERNS:**

**Mr. Shaver** – said that the Council TMI Tabletop Meeting went well. He stated that at least two council members won't be able to respond to TMI matters because of their jobs. He also reminded everyone that the real TMI drill is April 17<sup>th</sup>.

**Mr. Heefner** – stated that the Planning Commission Meeting for Steelton Terminals Corp. will be held on Wednesday at 7:00 PM.

**Mrs. Wiedeman-Krosnar** – said that the Business Association meeting will be held on April 5, 2007 at Kokomos at 7:00 PM.

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, the Council meeting recessed into executive session to discuss Borough Staff Chain of Command, at 7:23 PM.

The meeting reconvened at 8:15 PM

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, the Council meeting adjourned at 8:16 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary



April 16, 2007

The regular monthly meeting was called to order at 6:31 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Michael Albert  
Jeffery Wright  
Dennis Heefner  
Stephen Shaver  
MaryJo Szada  
Thomas Acri, Mayor

**Absent:**

Lisa Wiedeman-Krosnar

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS, AND CHANGE ORDERS AS PRESENTED:**

Motioned by Mr. Wright, seconded by Mr. Albert, to approve the schedules of bills, requisitions, and change orders as presented. Motion approved unanimously.

**APPROVAL OF DEPARTMENT REPORTS:**

Motioned by Dr. Szada, seconded by Mr. Heefner, to approve the Department Reports as presented. Motion approved unanimously.

**MAYOR'S REPORT:**

Mayor Acri stated that on May 7 and May 10 the Police Department is partnering with the Penn State Children's Hospital and SAFEKIDS. They are going to go into the Elementary Schools and present a bike safety program. They will teach the kids about summer safety, bicycle safety, and the proper way to wear helmets. SAFEKIDS will ask the kids to bring in their helmets, and the ones who do not have helmets will be given new ones. The same program will occur at Prince of Peace on May 21 or May 22. He stated that parents interested in helping, should contact the school.

Mayor Acri asked Chief Lenker to discuss the Dauphin County Response Team. Chief Lenker stated that the Child Abduction Response Team, sponsored by the Dauphin County District Attorney's Office, approached the Steelton Police Department first and asked if we wanted to participate in the program. Chief Lenker stated that our officers would be approved for special training. This training would most likely take place in

April 16, 2007

Utah and Florida, and would be paid for in its entirety by the District Attorney's Office. He stated that the Police Department would pay for food only. Chief Lenker stated that a judge would have to approve it and we would need an insurance certificate. He said that he received the insurance certificate already.

He stated that there is an SOP for the missing children's network. If a child is abducted in Dauphin County, the D.A. would be notified and he would activate the team, the team would then aggressively investigate the incident within the first 24 - 48 hours. Chief Lenker said that this is not for runaway children or custody disputes. Mr. Kovach stated that the program will be run like the Drug Task Force, but with free training. Chief Lenker said that there is a possibility that the officer could be called in if he's off-duty. He said that backfill pay would not be covered and that he would like to qualify two officers for this program.

Mr. Shaver stated that this is a very beneficial program that cannot be measured in dollars and cents. He said that it is also beneficial from a training standpoint.

Mr. Kovach asked Chief Lenker to distribute the information to all of the Council Members and Mr. Wion for review.

Mr. Heefner motioned to table the matter until more financial and technical information is presented, seconded by Mr. Wright. Motion approved unanimously.

### **PUBLIC COMMENT: Agenda Items Only**

Emuel Powell, 320 Lebanon Street, Steelton Borough – stated that the Borough needs to do something about Adams Street because it looks terrible. Mr. Kovach stated that the Borough is in the process of purchasing them and tearing them down. He said that the Borough currently owns 33 properties there. Mr. Kovach stated that the Borough is meeting with developers about putting in new homes.

Pauline Douglas – asked Council why copies of the reports are not available to the public. She inquired as to how the public is supposed to comment on them, if they are not handed out. Mr. Kovach stated that every month reports are submitted. He said that these reports are a part of the public record, and anyone wishing to see them should file a request, in advance of the meeting, at the Borough Secretary's office. Mr. Wright invited Ms. Douglas to the Community Development Committee meetings, if she'd like to find out about the happenings in the Borough.

### **COMMUNICATIONS:**

**Daniel S. Robinson, Director, Dauphin County Office of Community & Economic Development – Informing the Borough That Proposals for the Use of FY 2008 CDBG Funds are due back to the County on July 13, 2007.**

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Mr. Musser stated that the funds will be used for a few minor items and the rest of the money will be allocated to the Adams Street Redevelopment.

**UNFINISHED BUSINESS:**

**Mr. Jeff Linta, 2447 S. Front Street, Steelton Borough – Requesting Permission to Discuss with Council What Can be Accomplished With the Noise and Dust From the Pipe Mill Facility.**

Mr. Linta gave a petition of residents to Council. He stated that the Pipe Mill operates 24 hours per day. He stated that there is a constant banging of steel plates and the noise has gotten out of hand. He said that he cannot enjoy his yard, even during the day. Mr. Linta stated that the jobs are great for the community, but what can be done about the noise?

Mr. Ryan Norris, General Manager of Durabond Pipe, asked to speak. He stated that he has instructed his people to move the cars, then turn them off. He stated that he is doing everything he can to be a good neighbor, but there are government regulations that will not allow him to change certain things. He said that he employs quite a few people from Steelton. He stated that he would like to make his property more aesthetically pleasing and create more usable space. He said that he would like to put noise barriers in also, when they get to that point. Mr. Norris said that he is meeting with the Governor's Action Team to try to make progress.

Mr. Heefner stated that our officers responded two times to check the noise level. He said that they did not break the law with their decibel levels, but he sympathizes with Mr. Linta.

Mr. David Black, President of CREDC, stated that he leases the land to DuraBond. He said that CREDC put in \$8 million to get them up and running. He stated that this has created more than 100 jobs. Mr. Black stated that they are trying to get money together to make improvements. Once the façade work is finished, it should cut back on the noise. He asked for everyone's patience. Mr. Black said that he would like to see land improvements this year, but he cannot say for sure.

Mr. Heefner, Chairman of the Planning Commission, stated that a performance bond is usually issued with these projects, but the Planning Commission did not require one for them.

Upon the recommendation of Council, Mr. Norris stated that he would evaluate his process and see what improvements can be made.

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**Mr. Musser – Update on the Special Purpose Parking Applications that have been Submitted over the Last Couple of Months.**

Mr. Musser stated that he is doing his best to get these through. He said that sign-offs by neighbors are needed, and he will hopefully have them by the next meeting.

On motion by Mr. Shaver, seconded by Mr. Heefner, Borough Council unanimously voted to approve Resolution 2007-R-9 in reference to a 21 foot Special Purpose Parking Space for Lewis Wright, located at 152 Conestoga Street.

**Mr. Musser – Informing Council of the Bid Results From the Route 230 Enhancements Project, Requesting Council Reject the Bids and Re-Bid the Project as a Scaled-Down Project.**

Mr. Musser stated that Council has a letter dated April 12, 2007 in their packets. He stated that on April 6, 2007 the bids for the Hometown Streets Project were received. He stated that the lowest bidder was Kinsley for the amount of \$1,091,152.00. Mr. Musser noted that as you look through the bid tab, the items that are raising the cost of the project are the amenities. He stated that he will replace the amenities with less expensive, affordable, and nice looking items. Mr. Musser currently recommends that Council reject the bids. He stated that he would recommend that this matter go back to committee to cut the project down to bare bones. He said that he would like to bid the street lights as an alternate, if PennDOT allows. Mr. Musser explained that Council needs to take action on this tonight, in order to get the minimum things done before PennDOT repaves Front Street.

Motioned by Mr. Shaver, seconded by Mr. Wright, to reject all bids for contract 07-1, for the Streetscape Project. Motion approved unanimously.

Mr. Shaver motioned to cut the project scope down according to the Borough Secretary's recommendations, put street lighting as an alternative if permissible by PennDOT, and rebid the project with recommendations by the Borough Secretary and Engineer, seconded by Mr. Heefner. Motion approved unanimously.

Mr. Musser stated that we can add things in later, but we'd have to pull the pavers up to lay conduit if lighting is not passed.

**Mayor Acri and Chief Lenker – Discussion in Regards to the Steelton Police Department Getting a K-9 Unit Through a Grant Program.**

Mayor Acri stated that the spreadsheet included in the Council packets, explains the costs of starting this program, as well as its yearly maintenance costs. He explained that a consensus of Council is needed in favor of the project, before the grant can be submitted. Mayor Acri stated that, if received, the grant will only cover the dog and its

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accessories. He stated that the subsequent yearly expense will be approximately \$2,935.00, and that the dog handler will be paid in Comp Time. Mayor Acri explained that the Police Department will convert a current car into the K-9 vehicle.

Mr. Kovach stated that a dog would be good for the town, but would like to make sure that there is an SOP in place before we take on this responsibility.

Mr. Wright inquired about the purpose of the dog. Chief Lenker responded that dogs give the police the psychological advantage over the offender. He stated that most of the time the presence of the dog will inhibit dangerous behaviors that offenders may partake in if the dog was not present. Chief Lenker stated that we currently have access to other municipalities' canines, if they are available. He said that the dog will be a patrol and narcotics detector dog.

Chief Lenker stated that many people are concerned about dog bites. He said that the reason we are paying so much money for this dog is because he will be very thoroughly trained. He said that it would be trained to be around kids and the community. The dog would be great for PR and will be visible at all of the community functions. Chief Lenker stated that a patrol canine can reduce officer injuries. Mr. Kovach stated that if this program is done, he wants to make sure that all procedures are followed and that the dog is used when he is needed. Mr. Wion stated the liability for a two-legged officer is no different than the liability for a four-legged officer.

Mr. Wion stated that if the dog's training occurs during the handler's shift, then it will be considered part of his regular shift. However, if the training occurs while the officer is off-duty, requires at least comp time or the payment of overtime. He then stated that there has to be an agreement, in the form of a contract, between the Borough and the Police Association that indicates what the agreed amount of compensation is for the dog-handling officer. Chief Lenker stated that the officer has to get some type of compensation for his additional duties. A half hour of Comp Time a day was discussed as fair pay for the officer's additional duties. It was also discussed that the officer would be on duty during training hours, and possibly mandated to use his Comp Time during the rest of his shift, after the training, and Comp Time cannot be carried from year to year. However, no decisions have been finalized.

Officer Minium stated that he approached Chief Lenker about this program and offered to volunteer his time to be the dog handler, however Chief Lenker informed him that he would have to be compensated by law. He said that he has requested use of the surrounding communities' dog on several occasions and was denied many times. He stated that one particular incident occurred over the weekend when a felon escapee was spotted entering a house. After searching the house, they were unable to find the felon. After numerous requests from different municipalities for a dog, Officer Minium was denied. He stated that the felon was hiding in a compartment in the house that the officers missed.

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Mr. Wright pointed out that the other municipalities with dogs tend to be wealthier townships and boroughs.

Mr. Heefner stated that he had his reservations about the program when it was brought up at Police Committee. He said that upon further investigation, he believes the dog would tremendously benefit the Borough because of current crime load. He said that the yearly maintenance of this program is not very much, given the benefits.

Mayor Acri stated that this program will only take place if grant money is received for the initial costs of the program. He stated that he is asking for a motion so that Mrs. Sweeney can submit the grant. Mr. Kovach requested a copy of the Standard Operating Procedures. Mr. Wion stated that the Borough will have to adopt a policy that details the K-9's usage, before the dog is put into service

Mr. Heefner motioned to apply for the K-9 grant, seconded by Mr. Shaver.

A role call vote was taken:

Mr. Wright, No; Mr. Albert, No; Mr. Kovach, Yes; Mr. Shaver, Yes; Dr. Szada, Yes; Mr. Heefner, Yes. Motion carried.

**Mr. Wion – Providing Council With an Update on the Ordinance Pertaining to the Vacating a Public Prescriptive Easement in the Nature of an Alley in the Borough of Steelton Located Between the Northern Line of Trewick Street and the Southern Line of Lands of John Catsimatidis.**

Mr. Wion stated that at the March 19, 2007 meeting, Council adopted an Ordinance which would vacate a Public Prescriptive Easement in the Nature of an Alley in the Borough of Steelton Located Between the Northern Line of Trewick Street and the Southern Line of Lands of John Catsimatidis. He stated that the Ordinance was written in order to meet the Borough Code, so the ordinance was effective in forty days. He stated that the forty days is up on the 28<sup>th</sup>. He said that in the letters that went out, it explained that people could petition for a hearing no later than April 30<sup>th</sup>. Council has stated that the issue as to whether or not they will move forward with the vacation has been dependent, to some extent, on agreements concerning trash removal, parking, and the securing of an easement of an 18 foot replacement easement along the western line of the tract that will become a public street. If these basic requirements are not met, Council has to be in a position to repeal the Ordinance before it becomes effective. Mr. Wion stated that action would have to be taken on Thursday, April 26, 2007 to repeal the Ordinance, and this meeting would have to be advertised.

Mr. Musser stated that the meeting will need to be advertised, but if the meeting is not needed, it can be cancelled.

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Mr. Shaver motioned to advertise the meeting for April 26, 2007 at 5:00 PM to discuss possibly rescinding the Ordinance pertaining to vacating the easement, seconded by Mr. Albert. Motion approved unanimously.

**NEW BUSINESS:**

**Mr. Wright – Providing Council with Recommendations in Regards to the Naming of the 11 Inch Bar Mill Lot & Grant Application for the Proposed Shur Fine Grocery Store.**

Mr. Wright stated that the Community Development Committee met and discussed possible names for the 11 Inch Bar Mill Lot. He stated that at the meeting they discussed possible names for the lot including, The Baldwin Parking Lot, The Roller Parking Lot, The West Canal Parking Lot, Frederick Street Parking, West Side Lot, Steelton Commons, Pennsylvania Canal Parking Lot, and the Steelworkers Lot. He said that he will send an email around tomorrow, and would like a final decision at the next Council Meeting.

Mr. Wright stated that the Community Development Committee is also entertaining the idea of signing off on a grant for the Shur Fine Grocery Store through DCED. He said that to get the project started, Shur Fine requested that the Borough enter into a grant on their behalf for \$252,000. Mr. Wright said that if the grant is entered into, he would like someone from Mr. Musser's office to help facilitate it. Mr. Wright recommended that the Borough apply for the money on behalf of Keystone International Alliance.

Mr. Musser stated that the Borough would be paid a 3% administrative fee. He said that the Borough would be responsible for paying the invoices and undergoing the audit process. He stated that he has an upcoming meeting regarding the effect this grant will have on other Borough projects. Dr. Szada expressed concern over signing off on a grant for them, when nothing has been approved and when we don't do it regularly for other businesses.

Mr. Wright motioned, seconded by Mr. Shaver, to allow Mr. Musser to meet with DCED and discuss possible grant options and effects. Motion approved unanimously.

**Mr. Musser – Informing Council that a Special Purpose Parking Application has been Submitted on Behalf of Richard Handley.**

Mr. Musser stated that this was for Council's information.

**OTHER BUSINESS:**

**RESOLUTION 2007-R-10 – Resolution Approving the Filing of the Ethics Statements.**

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Motioned by Mr. Wright, seconded by Mr. Albert, to approve Resolution 2007-R-10 approving the filing of the Ethics Statements. Motion approved unanimously.

**AUDIENCE PARTICIPATION:**

Donald Evans, 230 Jefferson Street – stated that he applied for a handicapped parking space within the Borough. He said that he does have a garage, however it is too far away for him to park. He stated that his whole family has health problems, and he purchased the garage before he became ill. Mr. Evans said that the application stated that there is no off-street parking allowed, but he believes his situation requires further investigation. Mr. Kovach asked him to go to the office and talk to Mr. Musser. Mr. Evans stated that he does not feel that it is fair for the Borough to charge a \$35.00 fee for the parking space application, because if it's not approved he will lose his money. Mr. Kovach explained the Ordinance and stated that there is a certain amount of labor and materials that go into the process.

**COUNCIL'S CONCERNS:**

**Mr. Albert** – thanked Ms. Sviben for going to the basketball closing ceremonies on her own time to take pictures for the website.

**Mayor Acri**- stated that there will be a TMI Drill tomorrow night and that all Council Members will get a phone call.

**Mr. Musser** – requested an Executive Session to discuss personnel issues with the Highway Department.

**Mr. Kovach** – thanked all of the committees for their hard work. He said that he knows it can be tedious, but that we're making progress. He also thanked Chief Vance.

On a motion by Mr. Shaver, seconded by Mr. Wright, the Council meeting recessed into executive session to discuss personnel issues, at 8:45 PM.

The meeting reconvened at 9:01 PM



April 16, 2007

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Shaver, seconded by Mr. Albert, the Council meeting adjourned at 9:02 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

May 7, 2007

The regular monthly meeting was called to order at 7:25 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Michael Albert  
Jeffery Wright  
Dennis Heefner  
Stephen Shaver  
Thomas Acri, Mayor

**Absent:**

Lisa Wiedeman-Krosnar  
MaryJo Szada

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**PUBLIC COMMENT: Agenda Items Only**

There were no public comments on agenda items.

**COMMUNICATIONS:**

**Mr. Shaver – Requesting Permission to Attend the Pennsylvania League of Cities and Municipalities Conference From June 20-22, 2007 in Scranton, PA.**

Mr. Wright motioned to grant permission to anyone who wishes to attend the Conference, seconded by Mr. Albert. Motion approved unanimously.

Mr. Musser asked that anyone else wishing to attend, contact him.

**Pennsylvania State Association of Boroughs – Invitation to Attend the 96<sup>th</sup> Annual PSAB Conference June 24-27, 2007, at the Radisson Valley Forge & Convention Center.**

Mr. Musser asked that anyone wishing to attend, contact him.

**Catherine B. Zales, Reading Specialist, Steelton-Highspire School District – Requesting Council Petition State and County Officials to do a Needs Assessment in Regards to Determining if a County Library is Warranted in Steelton.**

Mr. Kovach stated that this was for Council's information.

May 7, 2007

**Bobbie & Doug Malinak, Co-Chairs, Ryan Lee Mohn Walk – Requesting Permission to Hold the 4<sup>th</sup> Annual Ryan Lee Mohn Walk on Saturday, August 11, 2007 in the Borough of Steelton.**

Motioned by Mr. Albert, seconded by Mr. Wright, to grant permission for the Ryan Lee Mohn Walk to be held on Saturday, August 11, 2007. Motion approved unanimously.

**Dwayne Davis, 342 Bessemer Street, Steelton, PA – Requesting Permission to Reserve Municipal Park from June 9 until August 5, 2007 in the Borough of Steelton.**

Mr. Albert stated that Mr. Davis volunteers in the community. He stated that Mr. Davis held this program last year, and did a good job.

Motioned by Mr. Shaver, seconded by Mr. Wright, to grant permission to reserve Municipal Park from June 9 to August 5, 2007. Motion approved unanimously.

**The Family of Mayor James G. Baker & Anne K. Baker & The Borough of Highspire – Letter Announcing the 65<sup>th</sup> Wedding Anniversary of Mayor James G. Baker & Anne K. Baker and that they be Showered with Anniversary Cards.**

Mr. Kovach stated that this was for Council's information.

**Ausha Green, Youth Department Captain, Steelton Steppers – Letter Requesting Support of the Steelton Based Drill Team, the Steelton Steppers.**

Mr. Kovach stated that this was for Council's information.

**Mr. Shaver – Requesting a Letter of Thanks for the TMI Drill Evaluation to Ms. Paula Sviben be Placed in Her Personnel File.**

Motioned by Mr. Wright, seconded by Mr. Shaver, to place the letter of thanks into Ms. Sviben's personnel file. Motion approved unanimously.

**UNFINISHED BUSINESS:**

**Ms. Paula Sviben – Providing Council with an Update on the Summer Parks Program and the Hiring Process.**

Ms. Sviben stated that Prince of Peace declined to host the afternoon portion of the Summer Parks Program, due to a change in the Child Abuse Laws.

May 7, 2007

Mr. Shaver stated that he talked to Mr. Albert about changing the program into a morning-only program. He stated that it may be too late in the season to do anything else.

Mr. Wright stated that the personnel issue must also be addressed.

Mr. Shaver stated that, as Chairperson of the Personnel Committee, he grants permission for Ms. Sviben to grant first option of hire to the returning employees, before moving on to recent hires. He stated that he is okay with the budget, as long as the program budget breaks even.

Mr. Wright stated that it was also okay with him.

Motioned by Mr. Albert, seconded by Mr. Heefner to change the Summer Parks Program into a half-day program. Motion approved unanimously.

**NEW BUSINESS:**

**Mr. Musser – Providing Council with a Proposal from HRG, Inc. for Construction Phase Services for the Steelton Front Street Enhancement Projects.**

Mr. Musser stated the bids will be due in June. He stated that he will need to discuss this with Mr. Wion and report back to Council on May 21, 2007. Mr. Musser stated that their fee was not a budgeted item.

**OTHER BUSINESS:**

**Mr. Heefner – Requested an Update on when PennDOT was going to start work on Front Street.**

Mr. Musser stated that PennDOT will be starting on Route 230 by the end of the month.

**Mr. Kovach – Commending Chief Lenker, Joseph Conjar, and Mike Musser on the outstanding work they are doing with PennDOT.**

Mr. Albert motioned, seconded by Mr. Shaver, to put a letter in Chief Lenker, Joseph Conjar, and Mike Mussers's personnel file concerning the great work they are doing with the PennDOT project. Motion approved unanimously.

**Mr. Heefner, Chairman of the Planning Commission – Discussing the recommendation of the Planning Commission to adopt the recommendations of the Borough Engineer, HRG, on the Act 537 Requirements.**

May 7, 2007

Mr. Heefner stated that the Planning Commission recommends adopting the recommendations of HRG for the Act 537 Requirements. He then stated that the Planning Commission is recommending that new pipes be put in across the street before the new road is put in.

Mr. Kovach stated that he and the Mayor attended the previous Planning Commission Meeting. He stated that there were many people there and that the Chairman acted very professionally. He stated that everyone did a very good job in answering questions.

**AUDIENCE PARTICIPATION:**

There was no audience participation.

**COUNCIL'S CONCERNS:**

**Mr. Shaver** – commended Council, Mr. Lehman, Ms. Sviben, and volunteers for the great job they did on the TMI Drill. He stated that nobody missed a beat.

**Mr. Heefner** – stated that Mittal Steel at Front and Swatara Streets looks nice.

**Mayor Acri**- stated that the 3<sup>rd</sup> Annual Hot & Spicy Festival will take place on May 20, 2007 on Front Street in Steelton. He said that the Borough is partnering with Keystone Residence again this year. He asked all interested people to contact Paula with the number of tickets they need.

Mayor Acri said that May 13 – 20 is Hot & Spicy Week in the Borough.

**Mr. Kovach**- stated that he attended the TMI Drill. He stated that he was impressed with how well the emergency drill went and how qualified Mr. Lehman is for the job.

Mr. Kovach stated that the last couple of months the committees have been working well together on all of the Borough projects. He said that everything is running fairly well, and everyone is doing a good job.

On a motion by Mr. Shaver, seconded by Mr. Wright, the Council meeting recessed into executive session to discuss AFSCME contract issues and personnel issues, at 7:40 PM.

The meeting reconvened at 7:58 PM

May 7, 2007

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Albert, seconded by Mr. Heefner, the Council meeting adjourned at 8:01 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The regular monthly meeting was called to order at 6:31 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
MaryJo Szada  
Stephen Shaver  
Michael Albert (excused at 7:50)  
Lisa Wiedeman-Krosnar  
Dennis Heefner  
Thomas Acri, Mayor (arrived at 7:10)

**Absent:**

Jeffery Wright

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**PRESENTATION 1:**

Mr. Kovach and Chief Lenker presented Officer John Ray Fry with a Commendation and a Commonwealth of Pennsylvania Commendation Bar for his performance during a kidnapping and armed robbery on January 12, 2007. Mr. Kovach and Chief Lenker also presented letters of thanks to Officer's Shaub & McCahan.

**PRESENTATION 2:**

Mr. Kovach presented Eddie, Mike, and Joe Albert with plaques in appreciation for their countless hours spent volunteering to serve Steelton's youth as coaches, mentors, role models, and friends.

**PRESENTATION 3:**

Highspire Mayor John Hoerner presented Mayor Acri, Steelton Borough Council, Steelton Fire Department, and Fire Chief Vance with plaques recognizing their service to the Highspire community by providing Fire protection to their Borough while their coverage was suspended.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser stated that there was nothing to report other than what was stated in the Minutes.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS AS PRESENTED:**

Motioned by Mr. Shaver, seconded by Mrs., Wiedeman-Krosnar, to approve the Minutes from the May 7, 2007 Act 537 Public Hearing as amended. Motion approved unanimously.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:**

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to approve the schedules of bills, requisitions, and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS:**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, and Code Enforcement, were presented for Council's approval.**

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to approve the Department Reports for May, as presented.

**PUBLIC COMMENT: Agenda Items Only**

There were no public comments on agenda items.

**COMMUNICATIONS:**

**Mr. Musser – Reminding Everyone of the Public Hearing in Regards o the Petition of the Fifth Ward Republican Club of Steelton Objecting to Adoption of Ordinance No. 2007-3.**

Mr. Musser stated that the hearing is tomorrow night at 6:00 PM.

**Mr. Schietrum – Submission of a Certificate for Charles Berry Reflecting that he has Completed a Program in Water Treatment Plant Operation I.**

Motioned by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, to have this certificate placed in Mr. Berry's personnel file. Motion approved unanimously.

**Ms. Stoner – Providing Council with a Copy of Her License Stating she is a Notary Public from April 26, 2007 to April 26, 2011.**

Mr. Shaver motioned, seconded by Mr. Albert, to have a copy of her license placed in her personnel file. Motion approved unanimously.



**Janelle S. Evans, 743 South Front Street, Steelton, PA – Requesting Permission to have a Block Party in South River Alley from Noon until 5 PM on Saturday, June 2, 2007.**

Chief Lenker stated that this should be fine.

Motioned by Mr. Shaver, seconded by Mr. Albert, to allow Ms. Evans to have a block party on South River Alley on June 2, 2007. Motion approved unanimously.

**D. Eric Brinser, Project Manager, Rettew – Letter on Behalf of their Client, Steelton Terminals Corporation, Requesting a 60 Day Time Extension to get Approval and Record the Preliminary/Final Land Development Plan.**

Mr. Shaver motioned, seconded by Mr. Albert, to request a 60 day time extension from Steelton Terminals Corporation with regards to the Final Land Development Plan. Motion approved unanimously.

Mr. Wion stated that the Borough is the one being granted the extension to approve the plan.

Mr. Heefner stated that he would call them tomorrow to have the letter clarified.

**Mr. Musser – Informing Council that the Borough of Steelton has been Awarded a \$200,000 EPA Grant and was only 1 of 10 Grantees in all of Region 3 Approved. Region 3 Includes Pennsylvania, Virginia, West Virginia, Delaware, and Washington DC.**

Mr. Musser stated that he is proud to say that we were awarded the grant. He noted that the paperwork presented to Council clarifies what the grant will cover.

Mr. Shaver asked Mr. Musser to send a note of appreciation to Hull & Associates for all of their work.

**Gil Hirschel, Resource Planner, Dauphin County Conservation District – Letter Informing the Borough that the Dauphin County Conservation District is Developing an Act 167 Stormwater Management Plan in the Southern Planning Area of Dauphin county and they would like the Borough to Appoint a Representative to Serve on the Watershed Plan Advisory Committee.**

Mr. Shaver asked Mr. Musser to see if the representative can be a staff member. He said that meetings occurring at 1:00 PM are hard for Council Members to attend.

Mr. Kovach asked that anyone interested, give him a name to appoint.

**Sheriff Jack Lotwick, Dauphin County – Providing the Steelton Police Department with Certificates for the Dauphin County Sheriff’s Community Service Award as Well as Officers Basonic, Minium, and King.**

Motioned by Mr. Shaver, seconded by Mr. Albert to have a copy of these certificates placed in the respective individual’s personnel files. Motion approved unanimously.

**Chief Lenker – Informing the Mayor and Council that Fromm’s has Donated \$150.00 to the Steelton Police Department’s Bike Program.**

Chief Lenker stated that Sgt. King has been soliciting money for new bikes.

Chief Lenker said that Fromm’s also donated bike uniforms. Mr. Kovach asked Chief Lenker to send Fromm’s a thank you letter.

Mr. Kovach stated that he received great feedback from residents at the Hot & Spicy Festival regarding the color scheme and the uniforms.

**UNFINISHED BUSINESS:**

**Mr. Musser – Discussing the Trash Bids Received from Waste Management and York Waste.**

Mr. Musser stated that Council has a list of all the bids and options submitted. He stated that York Waste only bid on two year contracts.

Don Isabella of York Waste explained to Council his prices and the reasons he bid on the contract for only two years.

Tom Stang of Waste Management explained to Council his prices and the benefits of going with a long term contract.

After much discussion, Mr. Shaver motioned to approve the bid from York Waste for a four can limit with one bulk item per week, for \$50.10 per quarter, with a two year contract, seconded by Mr. Albert. Motion approved unanimously.

**Mr. Musser and Mr. Wion – Discussion in Regards to the Proposal from HRG for Construction Phase Services for the Front Street Project.**

Mr. Musser stated that he and Mr. Wion met with HRG earlier today. He said that HRG will ensure that the project runs smoothly. He added that this will be paid partly from Bonds funds and partly from the General Fund.

Mr. Shaver motioned to accept the professional services proposal presented by HRG, via a letter dated April 27, 2007, seconded by Mr. Heefner. Motion approved unanimously.

**Mr. Musser – Providing an Update from the Special Authority Meeting Held on Thursday, May 17, 2007.**

Mr. Musser stated that at the Authority Meeting held for the Steelton Terminals Project, they discussed the need for a water storage facility there for possible fires. Steelton Terminals preliminarily agreed to place the 300,000 gallon tank on the property at a cost of \$500,000 - \$600,000. Steelton Terminals would deed it over to the Authority and the Authority would maintain it. Mr. Musser stated that this tank would be a major benefit to residents that live in East End for water pressure and fire protection, and to Steelton Terminals for fire protection. He stated that nothing is finalized but that he is optimistic that this will happen. Mr. Musser stated that he has drafted a letter to ask them to use our engineer.

Mr. Kovach stated that he is very pleased with the way the whole process is going. He commended Mr. Heefner, Chairman of the Planning Commission, the Planning Commission, and Navarro & Wright Engineers. He said that they did an outstanding job communicating and working together.

**Mr. Gehrlein – Discussion in Regards to the Possible Application to DCED for the CRP Grant Application.**

Mr. Gehrlein stated that the Borough was approached on April 3, 2007 about making application on behalf of KIA, for a CRP Grant. This Grant would be for demolition, sidewalks, streetscape improvements, and an environmental review. He said that this matter was presented to the Community Development Committee. He stated that the Borough would be directly responsible for the grant. He then stated that the approximate amount applied for would be \$256,020.00.

After much discussion about how applying for the grant will affect the Borough's grant availability and current gaps in funding, Mr. Shaver motioned to table the matter until more information is gathered. Seconded by Mr. Heefner. Motion approved unanimously.

Mr. Kovach stated that the Borough really wants to see this project happen.

**RESOLUTION 2007-R-12 – A Resolution of the Borough Council of the Borough of Steelton, Dauphin County, Pennsylvania, to Adopt an Official Sewage Facilities Plan and Long Term Control Plan for Steelton Borough.**

Mr. Wion stated that this was addressed at the Public Hearing last week. He stated that at least three days have passed since the Public Hearing and it has been presented to the Dauphin County Planning Commission and the Steelton Planning Commission. He stated that there were no recommended changes. Resolution 2007-R-12 is the resolution that officially adopts the 537 Plan that was presented to you.

Mr. Shaver motioned, seconded by Mr. Heefner, to adopt Resolution 2007-R-12, as presented. Motion approved unanimously.

**Mr. Musser – Providing an Update of the Bid Results from the Steelton Canal Restoration Project and providing an Update on the Locust Street Steps Project and Front Street Streetscape Project.**

Mr. Musser stated that the bids will come in for the Locust Street Step Project this Friday at 10:00 AM. He stated that the Front Street Streetscape Project bids will come in Friday, June 1, 2007 at 10:00 AM.

Mr. Musser then stated that the bids for the Canal Restoration Project came in. Land Studies was the apparent lowest responsible bidder in the amount of \$197,420.00. Mr. Musser recommended that Council award the bid to them contingent upon a review by Mr. Wion and the engineers.

Motioned by Mr. Shaver to award the bid for the Canal Restoration Project to Land Studies pending the review of our solicitor and engineers, seconded by Mr. Heefner. Motion approved unanimously.

**Chief Lenker – Discussion in Regards to the Memorandum of Understanding Between the Borough of Steelton and the Dauphin County District Attorney's Office for the Child Abduction Response Team.**

Chief Lenker stated that the Dauphin County District Attorney's Office will be providing the training to three of our officers, free of charge. This would include their hotel, transportation, and the cost of their meals while training. He stated that he forwarded a copy of the insurance on to Mr. Wion. Chief Lenker said that this is the same type of program as the Drug Task Force.

Mr. Heefner stated that at the last meeting Council made a motion to have the matter reviewed at the Police Committee Meeting. He said that the matter was never brought up before the committee. Mr. Heefner also stated that a representative of the Police Department did not show up for the walk-around of DuraBond on Saturday.

Mr. Kovach stated that there are a lot of projects going on in the Borough, and nobody is perfect, but it is important for Department Heads to follow through.

Mr. Wion prepared Resolution 2007-R-13, approving the Memorandum of Understanding between the Steelton Police Department and the Dauphin County District Attorney's Office for the Child Abduction Response Team.

Mr. Shaver motioned to approve Resolution 2007-R-13, as presented. Seconded by Mrs. Wiedeman-Krosnar. Motion approved unanimously.

Mr. Shaver asked Chief Lenker to thank D.A. Marsico on behalf of the Borough.

**NEW BUSINESS:**

**Mr. Musser – Informing Council that a Special Purpose Parking Application has been submitted on Behalf of Jane Phillips & Joseph Kuhns.**

Mr. Musser stated that the most recent applications have been submitted. He stated that he received a call from Dr. Szada, in regards to Mr. Wintergrass's application. Mr. Musser recommended to Council that his application be approved, contingent upon the neighbor signing off on it and the allowance of a smaller space.

Mr. Musser stated that the other applications are very similar. He said that most of them require the resident to accept the smaller spaces or have the property owners sign off. He said that he has never had this many that required sign-offs or needed smaller spaces.

Mr. Musser recommended that Council deny Mr. Evan's request because he has significant off street parking. He stated that he emailed Council a picture of his 5-bay parking garage. Mr. Musser stated that the application specifically says that no off street parking should be available, when applying for the space.

Mr. Heefner motioned, seconded by Mrs. Wiedeman-Krosnar, to have Mr. Musser review these applications and make decisions on behalf of Council in regards to the submitted Special Purpose Parking Applications. Motion approved unanimously.

**Mr. Musser – Informing Council that the Borough of Steelton has been Approved for a Grant in the Amount of \$505,000 for the Adams Street Redevelopment Area and the Grant Funds Will be Provided Over a 2 Year Period.**

Mr. Musser stated that the grant is a result of a good team effort. He said that the grant had to be submitted many times, and he would like to commend Mr. Gehrlein for his efforts. He's happy it's through.

**OTHER BUSINESS:**

**Mr. Musser – Requesting Permission for an Executive Session to Discuss Union Negotiations with Both the Teamsters and AFSCME, and Potential Litigation.**

**Chief Lenker – Requesting that Copies of the Commendations be put in Officer Fry, McCahan, and Shaub’s personnel files.**

Motioned by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, to place copies of the Commendations in Officer Fry, McCahan, and Shaub’s personnel files. Motion approved unanimously.

**AUDIENCE PARTICIPATION:**

There were no comments.

**COUNCIL’S CONCERNS:**

**Mr. Heefner** – stated that the Hot & Spicy Festival went very well. He stated that he visited DuraBond on Saturday and that it is a lot nicer inside than outside. He stated that they have orders through 2007, and may get them for 2008 also. Mr. Heefner stated that they are putting there own security system in, but would like the police to patrol there on the weekends. He also stated that they are working to mitigate the noise problem. He added that the Fire Department also walked through and found it in good shape.

**Mrs. Wiedeman-Krosnar** – thanked everyone for all of their hard work in getting the EPA and Adams Street Grant and hosting a successful Hot & Spicy Festival. She then commended Jen Sweeney for all of her hard work on the Veteran’s Park Project and Police Grants.

**Mr. Kovach-** stated that the Hot & Spicy Festival went very well. He said that the plantings at Mittal look great, and he has received great comments on them. Mr. Kovach stated that the Boat Dock was just paved and looks great. He said that Mr. Conjar is lining the parking lot and putting in the park benches. Mr. Kovach stated that there is no water under the bridge and everyone should go see it. He said that the staff is doing a great job on all projects.

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, the Council meeting recessed into executive session to discuss legal issues and union negotiations, at 8:30 PM.

The meeting reconvened at 8:58 PM

Mr. Shaver stated that since nobody is interested in the Summer Parks Program, the program cannot be held this year.

Mr. Shaver motioned to direct staff to send letters to all hired Parks employees to tell them that we are no longer holding the program, seconded by Mrs. Wiedeman-Krosnar. Motion approved unanimously.

Mr. Shaver motioned to deny the employee's request for a CDL rate increase, because of an impasse in discussions. Seconded by Mr. Heefner. Motion approved unanimously.

Motioned by Mr. Shaver, seconded by Mr. Heefner, to suspend Ms. Stoner without pay for one day. Motion approved unanimously.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, the Council meeting adjourned at 9:03 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

May 22, 2007

The special meeting was called to order at 6:05 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Michael Albert  
MaryJo Szada  
Dennis Heefner  
Stephen Shaver  
Thomas Acri, Mayor

**Absent:**

Lisa Wiedeman-Krosnar  
Jeffery Wright

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Jennifer Brown-Sweeney, Administrative Assistant

Eric Swartley, Fifth Ward Republican Club  
Erik Hume, Fifth Ward Republican Club  
James A. Deibler, Attorney for the Fifth Ward Republican Club

Mohammad Rizk, Keystone International Alliance  
Jan L. Budman, Attorney for Keystone International Alliance

Dawn Y. Dietrich, rptn

**Motion to Recess Meeting for Public Hearing:**

Motioned by Mr. Heefner, seconded by Mr. Shaver, to recess the meeting for a public hearing regarding a petition filed by the Fifth Ward Republican Club on vacating an alley within the Borough. Motion approved unanimously.

**Public Hearing:**

For hearing information please see the transcript located in the Borough Office.

**Motion to Reconvene Meeting:**

Motioned by Mr. Heefner, seconded by Dr. Szada, to reconvene the meeting at 7:45 PM. Motion approved unanimously.

Solicitor Wion stated that Council will have to take one of three actions: table the matter to a later meeting, motion to deny the petition, or motion to grant the petition.

Mr. Kovach stated that he would like to table the matter. He then asked Eric Swartley of the Fifth Ward to confirm that parking is not an issue, the main issue is getting access to



May 22, 2007

the loading dock. Mr. Swartley stated that that was correct, and he is also concerned about getting in and out of the property if there is a truck there unloading.

Mr. Heefner stated that he was very concerned with emergency access and trash removal for these properties at the beginning of the process. He stated that the new easement will alleviate some of his concerns.

Dr. Szada questioned the measurements of the parcels on the map presented by Mr. Rizk. Mr. Rizk stated that his engineer is working to create specs. He stated that he believes he has done everything he can to work out an understanding with the Fifth Ward.

Ms. Deitrich was unable to take two of the exhibits with her to record into the transcripts.

Mr. Shaver motioned to table the matter to a later meeting, seconded by Mr. Albert. Motion approved unanimously.

**Summer Parks Program Information:**

Mr. Albert stated that although there was not enough enrollment to hold a full-day summer program, he would still like to provide a safe place for the kids to go with adult supervision. Mr. Albert asked Council if all of them received the email about the free park program. Since not everyone had the opportunity to review the information, Mr. Albert motioned to go out of session at 8:05 PM, seconded by Mr. Heefner. Motion approved unanimously.

Motioned by Mr. Albert, seconded by Mr. Heefner, to go back into session at 8:08 PM. Motion approved unanimously.

Council discussed the money the School District is giving to the program. This money is already in the School District's budget, and the amount is \$12,500. The Borough will be providing maintenance on the area and Ms. Sviben's salary. Mr. Albert suggested that Ms. Sviben obtain a temporary employee for summer staff's vacation.

Mr. Heefner motioned to approve the free Summer Recreation Program with the stipulation that no borough tax money will be used, seconded by Mr. Albert. Motion approved unanimously.

Mr. Albert motioned to hire Nick Pogasic, Tory Pogasic, and Jordan Krovic the three most senior summer employees at a rate of \$7.25 per hour and on the condition that the amount does not exceed the \$12,500 given by the school, seconded by Mr. Heefner. Motion approved unanimously.

**ADJOURNMENT:**

May 22, 2007

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Albert, the Council meeting adjourned at 8:14 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

June 4, 2007

The regular monthly meeting was called to order at 6:31 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Stephen Shaver  
Michael Albert  
Jeffery Wright  
Dennis Heefner  
Thomas Acri, Mayor

**Absent:**

MaryJo Szada  
Lisa Wiedeman-Krosnar

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**PRESENTATION ON SHUR-FINE GROCERY STORE:**

Mr. Mohammad (Mickey) Rizk presented the new proposed concept for the Proposed Shur-Fine Grocery Store. Gordon Halterman, Manager of Real Estate Development, and Matt Nebrowski, Civil Engineer, both of AWI, also presented information. Mr. Rizk stated that he would like to make the building approximately 25,000 sq. ft. He also proposed Council vacate Trewick Street to make room for the new store. He stated that he would still need the alley vacated. Council stated that there are many problems with this proposal. Council said that vacating a street, a \$250,000 grant, parking lot issues, are just a few. Council asked Mr. Rizk to put together a more thorough proposal, but also expressed their desire to help in any way necessary to make this project a reality.

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:**

There were no minutes presented.

**PUBLIC COMMENT: Agenda Items Only**

There were no public comments on agenda items.

**COMMUNICATIONS:**

**Christopher Knarr, Rettew Associates, Inc. – Providing the Borough with a Copy of the Highspire Comprehensive Plan on Disk for the Borough to Review and Provide Comments.**

June 4, 2007

Mr. Kovach stated that Mr. Musser has copies of the plan on disk for everyone to review and comment on.

**David W. Dombrowsky – Letter of Special Thanks to Chief Lenker for Helping Coordinate the Details for the Turnpike Day and a Thanks to Sgt. King for Attending the Event.**

Mr. Shaver motioned, seconded by Mr. Albert, to have a copy of these letters placed in the respective individuals personnel files. Motion approved unanimously.

**James D. Hale, Principal, Steelton-Highspire Elementary School – Letter of Thanks to Chief Lenker and the Police Department for Their Help in Making Lids on Kids Project Run so Smoothly on May 7<sup>th</sup> and 10<sup>th</sup>.**

Mr. Wright motioned, seconded by Mr. Albert, to have a copy of these letters placed in the respective individuals personnel files. Motion approved unanimously,

**Paula Sviben – Asking Council to approve the hiring of Jordan Krovic, Nick Pogasic, and Tory Pogasic for the Summer Program.**

Mr. Shaver motioned, seconded by Mr. Albert, to hire Jordan Krovic, Nick Pogasic, and Tory Pogasic as Part-Time Temporary Summer Employees at the rate of \$7.25/hour from June 12, 2007 through August 24, 2007. Motion approved unanimously.

**Edward Ellinger, Herbert, Rowland & Grubic – Providing Council With a Quote on Meters for the Stormwater System.**

Mr. Musser stated that the estimated cost that was previously presented to Council was approximately \$36,000. He said that the quote received was for \$22,000. Mr. Musser requested permission to bid out the project.

Motioned by Mr. Shaver, seconded by Mr. Wright, to authorize staff to prepare the specs and bid the Meters for the Stormwater System at the lesser costs, should they be affordable staff is directed to go forward with the project. Motion approved unanimously.

**Mr. Musser – Requesting Council Ratify the Execution of the Housing and Redevelopment Assistance Grant in the Amount of \$505,000 Over a Two Year Period for Adams Street.**

Mr. Kovach stated that this matter was discussed at the previous meeting. Mr. Musser said that the contract was executed on May 8, 2007.

June 4, 2007

Motioned by Mr. Albert, seconded by Mr. Wright, to ratify the execution of the Housing and Redevelopment Assistance Grant in the amount of \$505,000 over a two-year period for Adams Street. Motion approved unanimously.

**Mr. Musser – Requesting Council Rescind Their Motion to Award the Bids on the Canal Restoration Project and Make a Motion to Reject all Bids and Re-Bid the Project with a Reduced Scope of Work.**

Mr. Musser stated that when he and the engineer reviewed the bid items, there were some deductions that needed to be made. Although the bid was already awarded, an award letter never went out.

Mr. Shaver motioned to rescind the motion to award the bid to Land Studies, and to reject all bids for the Steelton Canal Project, seconded by Mr. Albert. Motion approved unanimously.

Mr. Shaver motioned to authorize staff to rebid the project, seconded by Mr. Albert. Motion approved unanimously.

**Mr. Musser – Recommending Council Award the Hometown Streets bid to Rogele, Inc. in the Amount of \$738,010.**

Mr. Musser stated that the original bids were rejected because they came in too high. The project was then rebid. Borough Engineers and Mr. Wion have reviewed these bids and recommend that Council award the bid to the lowest bidder, Rogele, Inc. Mr. Musser said the project is approximately \$200,000 of the grant amount.

Motioned by Mr. Wright, seconded by Mr. Albert, to award the bid for the Hometown Streets Project to the lowest responsible bidder, Rogele, Inc., in the amount of \$738,010. Motion approved unanimously.

**NEW BUSINESS:**

**Mr. Musser – Informing Council that he has Received a Special Purpose Parking Request from John P. Lagyak, Jr. of 524 Spruce Street.**

Mr. Musser stated that this was for Council's information only.

**Ordinance No. 2007-4 – An Ordinance of Steelton Borough, Dauphin County, Pennsylvania, Amending the Code of the Borough of Steelton, Pennsylvania, Section 102, "Taxation", Article III, "Realty Transfer Tax", Section 102-16, Establishing the Methodology for the Imposition of Interest When the Tax is Not Paid When Due and Section 102-21-3, Authorizing the Department of Revenue of**

June 4, 2007

**the commonwealth of Pennsylvania to Determine, Collect and Enforce the Tax Interest and Penalties if the correct Amount of the Tax is Not Paid by the Last Date for Timely Payment.**

It was the consensus of Council to table until the next meeting.

**OTHER BUSINESS:**

**Mr. Musser – Providing Council With an Explanation From Mr. Wion in Regards to Laws Pertaining to Cats.**

Mr. Musser stated that he received a phone complaint in regards to this matter. He asked Council to review and direct all questions to Mr. Wion.

**AUDIENCE PARTICIPATION:**

There were no comments.

**COUNCIL'S CONCERNS:**

**Mr. Shaver** – stated he's glad Mr. Wright is back.

**Mr. Heefner** – stated that last year he asked Mr. Conjar to set up a schedule for cleaning the storm drains. He said that the Second Street Catch Basins are full and it is causing flooding on Second Street. Mr. Kovach stated that he spoke to Mr. Conjar about this, and Mr. Conjar said that they were running behind schedule because of all the construction projects. Mr. Conjar said that when the summer employees come on board, they will be able to get caught up.

**Mayor Acri** – stated that he kicked off the Veteran's Park Project today. It will be on Channel 8 at 6:00 PM. He said that he will give a more in-depth update at the Community Development Meeting.

**Mr. Kovach** – stated that he is happy Council kept an open-mind on the grocery store project. He said that it will not be easy to make this project happen, but it's great that everyone is working together.

Mr. Kovach stated that he received a letter about the new trash rules. He questioned the meaning of the one bulk item. He said that it would be nice to have a clarification letter go out, explaining what bulk items are acceptable.

**ADJOURNMENT:**

June 4, 2007

There being no other business before Council, on motion by Mr. Wright, seconded by Mr. Albert, the Council meeting adjourned at 7:40 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The regular monthly meeting was called to order at 6:31 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Stephen Shaver  
Michael Albert  
MaryJo Szada  
Jeffery Wright  
Dennis Heefner  
Thomas Acri, Mayor

**Absent:**

Lisa Wiedeman-Krosnar  
Kathleen D. Handley

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Jennifer Brown-Sweeney, Executive Assistant

**PRESENTATION TO EMERGENCY PERSONNEL:**

Mayor Acri spoke about the Swatara Township Bowling Alley Fire and how we were fortunate that no lives were lost. He commended the emergency responders for their quick thinking, bravery, time, and effort. He then presented the following awards:

*Gallantry Medal* – Fire Chief Gene Vance

*Distinguished Service Medal* – Lt. Milt Carnes and Charles Miller, Jr.

Merit Unit Citation Award – Fire Chief Gene Vance, Assistant Chief Brian Handley, Lt. Milt Carnes, Charles Miller, Jr., Armand Williams, and EMT Samantha Weaver.

*Special Recognition Award* – Bruce Elliot

**APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS, AND CHANGE ORDERS AS PRESENTED:**

Motioned by Mr. Shaver, seconded by Mr. Wright, to approve the schedules of bills, requisitions, and change orders as presented. Motion approved unanimously.

**APPROVAL OF DEPARTMENT REPORTS:**

Mr. Albert requested an update from Community Development on the Summer Parks Program.



Ms. Sviben stated that the program is running from 9 AM to 2 PM. There are approximately 20 children there each day. She stated that there will be one week where two playground leaders will be on vacation. She requested permission to hire Adrienne Kable to cover during this time. Ms. Kable was previously employed in this program.

On motion by Mr. Shaver, seconded by Mr. Wright, to hire Adrienne Kable as a temporary employee at a rate of \$7.25. Motion approved unanimously.

Mr. Albert requested Ms. Sviben discuss the happenings at the Summer Basketball League. Ms. Sviben stated that Mr. Davis never provided the insurance documents for the basketball program. Mr. Albert recommended that Mr. Davis not be allowed to continue with his program until he provides proof of insurance. He stated that selling on Borough property is not allowed. Mr. Albert requested that Ms. Sviben follow up with Mr. Davis on this information.

Mayor Acri stated that the new Dodge Charger is in. He said that the car was supposed to be Black and White, but came in as all black. The company is reimbursing the Borough to have it painted at Nick's.

Dr. Szada motioned, seconded by Mr. Albert, to approve the department reports as presented. Motion approved unanimously.

### **COMMUNICATIONS:**

#### **Mr. Eric Brinser, Rettew Associates – Submitting the Preliminary/Final Subdivision & Land Development Plan for the Steelton Terminals Project.**

Mr. Brinser and Mr. Arnold explained the Steelton Terminals Project. Mr. Arnold stated that he purchased 138 acres from the Steel Mill and will only be using a small portion of that land. He said that the site is being designed so that it will not be seen. There will be trees in all of the sight lines. Mr. Brinser stated that renewable fuels require a different type of infrastructure. He stated that it will provide renewable fuels to the community, by way of a pipeline to their Eisenhower Blvd. location.

Mr. Heefner, Chairman of the Steelton Planning Commission, stated that the Dauphin County Planning Commission passed the plans with certain conditions that must be met. Mr. Kovach stated that the Planning Commission met at least four times with them. He said that different Council members were present at every meeting.

Mr. Wion asked if the Land Development Plan had been submitted to Dauphin County. Mr. Brinser stated that it had, and comments were made. Mr. Wion stated that those comments are in the record. He said that Dauphin County still needed to review the revision to the Plan and get their information to Steelton today. Mr. Heefner stated that the information was received today. Mr. Brinser said that they revised their plan to include a 1.5 acre subdivision for the Water Authority to create a lot for the proposed water tank. He said that this was resubmitted to both the Borough and the County. HRG and the County had no further comments. Mr. Heefner stated that the Steelton Planning Commission is recommending conditional approval in regard to certain conditions being met. Mr. Wion stated that the Plan has not been signed by all parties. Mr. Brinser stated that they are seeking a conditional plan approval. He said that they will be requesting conditional plan approvals for Swatara Township and Lower Swatara Township also. Mr. Brinser stated that once all three municipalities give their conditional approvals, and once all comments have been addressed, they will then sign the plans and bring them to each municipality. Mr. Wion stated that most municipalities require the plans to be signed, but that can be made as one of the comments to the conditional approval. Mr. Wion stated that the Borough's Engineer has made multiple comments on the Plans. He then asked if Mr. Brinser had asked for any waivers to the Plan. Mr. Brinser stated that he is asking for a waiver so that the Preliminary and the Final Subdivision and Land Development Plan would be considered at the same time.

Mr. Shaver motioned, seconded by Mr. Albert, to approve the waiver and allow Steelton Terminals Corporation to submit the Preliminary and the Final Subdivision and Land Development Plans for consideration at the same time. Motion approved unanimously.

Mr. Brinser then discussed the comments that the Borough's engineer placed on the plans. These comments were outlined in a letter from HRG, Inc. dated June 5, 2007. Mr. Wion stated that the Steelton Planning Commission also requested written permission for the Borough to use their access road to secure access to the retention pond. Mr. Brinser stated that this will be included in the stormwater easement.

Mr. Arnold then stated that he understood that he will have to provide an improvement guarantee and provide security equal to 110% of the estimated cost of the improvements. He said that typically they will provide a letter of credit in the amount that is approved by the Borough's engineer. When asked by Mr. Musser, Mr. Brinser stated that the total investment to the community will be approximately \$10 - \$15 million dollars. He said that construction should begin within the next two years.

Mr. Shaver motioned, seconded by Mr. Heefner, to approve the Preliminary and the Final Subdivision and Land Development Plans for Steelton Terminals Corporation, subject to the conditions listed as well as the additional condition of the engineer signing off on the plan and the condition that the other municipalities sign off on the plan. Motion approved unanimously.

**Ronald S. Marsico, State Representative – Letter Explaining the Dauphin County Heroes Grove Project, Requesting Financial Support of the Project, and Informing the Borough of the First Fundraising Event on June 28<sup>th</sup> and June 29<sup>th</sup>.**

This is for Council's information.

**Dauphin-Lebanon County Boroughs Association – Invitation to the Dauphin-Lebanon County Boroughs Association Meeting on July 31, 2007.**

Mr. Shaver asked Mr. Musser to let them know that three people will be attending.

**Paula Sviben – Presenting a Request from New Hope Baptist Church Requesting Permission to Use the Mohn Street Tennis Courts for Bible Camp July 23-27 from 6 PM to 8 PM.**

Mr. Shaver asked Ms. Sviben to get the request in writing.

Mr. Shaver motioned, seconded by Mr. Albert, to allow New Hope Baptist Church to use the Mohn Street Tennis Courts for Bible Camp. Motion approved unanimously.

**UNFINISHED BUSINESS:**

**Resolution 2007-R-14 – Resolution Authorizing the Borough to File a Proposal of Funds With the Department of Community & Economic Development (DCED) in the Amount of \$505,000.00 Through the Housing and Redevelopment Assistance Program.**

Motioned by Mr. Wright, seconded by Mr. Albert to approve Resolution 2007-R-14 as presented. Motion approved unanimously.

**Resolution 2007-R-15 – Resolution Establishing a Special Purpose Parking Space for Paul E. Wintergrass, Jr. of 531 South Front Street, Steelton, PA**

Mr. Musser stated that this was preliminarily approved.

Motioned by Mr. Albert, seconded by Mr. Wright, to approve Resolution 2007-R-15 as presented. Motion approved unanimously.

**Resolution 2007-R-16 – Resolution Establishing a Special Purpose Parking Space for Dorothea Jimmink of 722 South Second Street, Steelton, PA**

Mr. Musser asked for Council's conditional approval, because the owner's approval has not yet been given.

Motioned by Mr. Albert, seconded by Mr. Wright, to conditionally approve Resolution 2007-R-16 as presented. Motion approved unanimously.

**Resolution 2007-R-17 – Resolution Establishing a Special Purpose Parking Space for Richard Handley of 359 Locust Street, Steelton, PA**

Motioned by Mr. Heefner, seconded by Mr. Wright, to approve Resolution 2007-R-17 as presented. Motion approved unanimously

**Mr. Musser – Requesting Council Ratify the Execution of the Contract Between the Commonwealth of Pennsylvania and the Borough of Steelton for a \$10,000 Grant Through the Local Government Municipal Resources and Development Program to Help Fund the SHIP Program.**

Mr. Musser stated that we were notified that there shouldn't be any problem with this grant.

Motioned by Mr. Shaver, seconded by Mr. Heefner, to execute the contract between the Commonwealth of Pennsylvania and the Borough of Steelton to help fund the SHIP Program. Motion approved unanimously.

**NEW BUSINESS:**

**Ordinance No. 2007- 4 – An Ordinance of Steelton Borough, Dauphin County, Pennsylvania, Amending the Code of the Borough of Steelton, Pennsylvania, Section 102, "Taxation", Article III, "Realty Transfer Tax", Section 102-16,**

**Establishing the Methodology for the Imposition of Interest When the Tax is Not Paid When Due and Section 102-213, Authorizing the Department of Revenue of the Commonwealth of Pennsylvania to Determine, Collect and Enforce the Tax Interest and Penalties if the Correct Amount of the Tax is Not Paid by the Last Date for Timely Payment.**

Mr. Wion stated that there are two taxes paid when a property is transferred. A 1% local tax and a 1% state tax. He said that the Borough currently has an ordinance that deals with these transfer taxes. In 2005, a new bill allowed the Department of Revenue to collect unpaid taxes plus any interest and penalties. To implement that, we have to amend our ordinance to allow the State to collect that tax, including the penalty. Mr. Wion stated that this is a summary of the first section.

Mr. Wion stated that the second section deals with allowing the Department of Revenue to collect the Realty Transfer Tax in the same fashion on behalf of the Borough.

Motioned by Mr. Heefner, seconded by Mr. Albert, to adopt Ordinance No. 2007-4 as presented. Motion approved unanimously.

Mr. Musser stated that this was for Council's information only.

**Mr. Musser - Informing Council that a Special Purpose Parking Application has been Submitted on Behalf of John P. Lagyak, Jr. of 524 Spruce Street, Steelton, PA.**

This is for Council's information.

**OTHER BUSINESS:**

**Mr. Musser – Informing Council that an Executive Session is Needed to Discuss Personnel Matters.**

**Mr. Musser – Discussing a letter from Kairos Design in Regards to the Locust Street Steps Improvement.**

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Mr. Musser stated that in order to keep the project within the budget guidelines, he would recommend that Council approve the award of the bid to Doug Lamb Construction Company Inc., with a base bid of \$92,180.00 and also include Alternates A, D, E, F, G, H, I, J, K, L, M, N, O, and P. This would bring the bid price down to \$228,955.00.

Motioned by Mr. Wright, seconded by Mr. Shaver, to award the bid to Doug Lamb Construction, Inc. with alternates A, D, E, F, G, H, I, J, K, L, M, N, O, and P for an amount of \$228,955. Motion approved unanimously.

**Mr. Musser – Discussing Department Heads Meetings.**

Mr. Musser stated that Minutes are now being kept for the Department Heads Meetings. He said that the meetings are held every Monday. He requested that Council email him any concerns by Sunday, for discussion at the Monday meetings. He also requested that Council and Department Heads only address new items at the Monday meeting, which will give each Department Head a week to get the items done.

Mr. Kovach asked members of Council to keep an eye on all of the projects going on, and if they have any concerns, to send it to Mike as soon as possible.

**AUDIENCE PARTICIPATION:**

*Mr. Evans of 230 Jefferson Street, Steelton, PA* – stated that he applied for a handicapped parking space. He was then denied the parking space. He said that the Borough Office knew that he had off-street parking when he applied for the space, but the Borough took his money anyway. He stated that he doesn't understand why he cannot have a parking space. Mr. Musser stated that Mr. Evans did not talk to him until the application was already submitted. Mr. Musser read an excerpt from the application, highlighting the area where it states that the application will not be approved if off-street parking is available.

*Mary Ann Poust of 301 N. Third Street, Steelton, PA* – stated that she received a letter from the Codes Office telling her she has to clean the graffiti off of her garage. She stated that she did not spray paint it. She asked Council to find out who did it and make them clean it up. She then said that she receives other notices about her property that she doesn't think are problems. Her last concern was about increasing the trash bag limit to four bags. She said that she is a single person and does not need four bags, why should she have to pay for other people's trash. Mr. Kovach explained the bidding process and pricing. Mr. Musser stated that it would actually cost more if each bag were priced individually.

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*Linda Hamilton of 404 N. Third Street* – stated that she moved to Conestoga and N. 3<sup>rd</sup> Street in September of last year. She said that a lot of children play there and that a three year old almost got hit there. She requested a stop sign be placed there. Chief Lenker stated that there have been no accidents there. He stated that he will do a study. Mr. Shaver stated that there is a process involved, and Chief Lenker will let you know how the study works out.

Mr. Wright motioned to approve a traffic study at the intersection of Conestoga and North Third Street, seconded by Mr. Albert. Motion approved unanimously.

### **COUNCIL'S CONCERNS:**

**Mr. Shaver** – stated that he would like to publicly recognize all of those involved with the plan for Steelton Terminals Corporation, including the staff, the Planning Commission, and the Codes Office. He said that they have put a lot of work into this. He then thanked Mr. Wion for his guidance through the process, to make sure we cover all of the bases. Mr. Shaver also thanked Mr. Arnold for working with the Borough in installing enhancements for the Borough. He said that this is probably the largest project in the Borough in a long time. Mr. Shaver then thanked the Emergency Responders for all of their work, not just the times that they get recognized.

**Mr. Heefner** – stated that the new Department Head procedure is a great idea. It gives Council an idea of what is going on. He also applauded the Fire Company for doing a good job and being very active.

**Dr. Szada** – stated that as a resident on Front Street, she shares some of the other residents concerns. One of which is the Codes situation. She said that people are getting letters for minor items, yet there are buildings in town that are an absolute disgrace. Dr. Szada said that we really need to take a serious look at taking care of the big items, before hounding people over minor issues. She then said that she sympathizes with the lady with graffiti. Dr. Szada said that the street cleaner has not come for two weeks.

**Mayor Acri** – stated that John Sviben is in the Hershey Medical Center. He asked everyone to keep him in their prayers.

**Mr. Kovach** – said that sometimes it is challenging to sit on Council with the public and all of the projects the Borough is undertaking. He then said that he is very proud of everyone that is affiliated with these projects and of what they are doing. He said that everyone is spending a lot of time and effort behind the scenes to make this town a

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better place. He then thanked the Committees and the Fire and EMS Personnel. Mr. Kovach said that our Fire Department is outstanding and that it takes special people to get out of bed at 2 AM to devote their lives to saving people they may not know.

Motioned by Dr. Szada, seconded by Mr. Albert, to recess into executive session at 7:52 PM.

The meeting reconvened at 8:29 PM.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Albert, seconded by Mr. Shaver, the Council meeting adjourned at 8:30 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary



The regular monthly meeting was called to order at 6:00 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Michael Albert  
Dennis Heefner  
Stephen Shaver  
Thomas Acri, Mayor

**Absent:**

Lisa Wiedeman-Krosnar  
MaryJo Szada  
Jeffery Wright  
Jennifer Brown-Sweeney

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary

**PUBLIC COMMENT: Agenda Items Only**

There were no public comments on agenda items.

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:**

Motioned by Mr. Hefner, seconded by Mr. Albert, to approve the Minutes from the March 5, 2007, March 19, 2007, May 7, 2007, May 21, 2007, and June 4, 2007 meetings as presented. Motion approved unanimously.

Mr. Musser noted for the record that the minutes should be caught up by the next meeting. Mr. Musser said we will try to do a better job at keeping them up to date.

**COMMUNICATIONS:**

**Steelton Resident – Letter of concern with all of the problems on her block of South Fourth Street.**

Mayor Acri said that he met with the resident and she is very happy with what the police are doing. Mr. Shaver commented that the juvenile problem has moved up to Locust Street and many of the people on those streets have moved out because of the juvenile issue.

**Tri-County Regional Planning commission – Providing the Borough with a copy of their 2006 Report.**

Mr. Kovach said this was for Council's Information.

**Barbara Barksdale, President, Friends of Midland – Letter of Thanks to the borough for their support of the Rap Dixon Memorial Unveiling and providing a Special Thanks to Paula Sviben for all of her help with the Event.**

Motioned by Mr. Shaver, seconded by Mr. Albert to have the letter placed in Ms. Sviben's personnel file. Motion passed unanimously.

**Amy Kaunas, The Humane Society of the Harrisburg Area, Inc. – Informing the Borough that from June 20, 2007 until July 11, 2007, they will be unable to accept animals due to the problems with the West Shore shelter being closed, which is causing the East Shore Shelter to be filled over it's capacity.**

Mayor Acris said that this situation has affected the borough one (1) time, to date. Mr. Kovach asked if the Borough signed a contract with the Humane society and Mayor Acris said that we did. Mr. Wion said he didn't think it is a matter that Council has to be concerned with yet. Mr. Kovach asked to be kept informed.

**UNFINISHED BUSINESS:**

**Mr. Musser – Providing Council with an update on the Special Purpose Parking Requests.**

Mr. Musser stated that he reviewed some more Special Purpose Parking applications and recommended that Council approve the following Resolutions:

**RESOLUTION 2007-R-18 establishing a Special Purpose Parking space for Kenneth L. Wallace, at 405 North Third Street was presented for Council's consideration.**

Motioned by Mr. Albert, seconded by Mr. Heefner to adopt RESOLUTION 2007-R-18, as presented. Motion passed unanimously.

**RESOLUTION 2007-R-19, revoking a Special Purpose Parking Space for 311 Swatara Street, was presented for Council's consideration.**

Motioned by Mr. Shaver, seconded by Mr. Albert to adopt RESOLUTION 2007-R-19, as presented. Motion passed unanimously

Mr. Musser said that he did not have a chance to work on the others yet.

**Mr. Musser – Providing Council with an update on the Hometown Streets Project.**

Mr. Musser noted that Council has a copy of the scope and schedule and informed Council that the Pre-construction meeting will be on July 9, 2007 at 9:00 a.m., in Council Chambers and Penn Dot will be there. He added that the project is on target and they hope to start July 19 or the 23<sup>rd</sup> at the latest. He noted that according to the scope, the Bulb-outs should be done in August and hopefully Penn-Dot will by-pass the two-block area.

Mr. Kovach said that he will not be able to attend the meeting and asked Mr. Musser if, at the Department Heads Meeting, he could check on the line painting. Mr. Kovach said that the Borough was to review where the lines would be moved to – we were to confirm that it is okay before they do the final coat and line painting. Mr. Musser said that Mr. Conjar and Chief Lenker have been meeting with them and that Mr. Conjar and Mr. Gehrlein will attend the meeting in his place. Mr. Kovach said he will speak with them.

**Mr. Musser – Providing Council with an update on the Steelton Economic Development Corporation.**

Mr. Musser said the SEDC met on the 27<sup>th</sup> and heard proposals for the Grocery Store. He said they are entertaining the possibility of (selling) the property at Front and Trewick, but there will be some contingencies and concerns that Council has.

**NEW BUSINESS:**

**Mr. Musser – Providing Council with a Proposed New Comprehensive Zoning Ordinance for the Borough of Steelton.**

Mr. Musser said that a lot of time and effort was put into this project of the year by Mr. Wion, the staff, the Code Office, the Codes and Community Development Committee, Mr. Heefner and the Planning Commission and the Zoning Hearing Board. He asked everyone to review the highlights and present any questions, or concerns to him. Mr. Musser said he would like to have the final comments in so when the Planning Commission and the Zoning Hearing Board meet, we can advertise and hopefully be ready for adoption for January or February.

Mr. Wion noted that a letter accompanied the draft. He asked Council to please read the outline on the process. He said it is necessary to take the Zoning Map and go through it, since all of the districts will be changed, so it is very important that Council Members go through it thoroughly. Mr. Wion said in the letter it outlines the events and time-lines and it is important for Council to understand it before it is placed before the public.

Mr. Heefner added that this is going to be our Bible so things down the line (have our planned improvements) for many years to come.

**OTHER BUSINESS:**

**Mr. Musser – Requesting an Executive Session to discuss Personnel matters. Front Street.**

**AUDIENCE PARTICIPATION:**

There was no audience participation.

**COUNCIL'S CONCERNS:**

**Mr. Shaver** – said that he attended a conference in Scranton where they discussed the use of cameras for crime prevention. Mr. Shaver said he has some information and is expecting some additional information. He said it is something the Borough could look at, so he will get the information to Mr. Gehrlein for review.

Mr. Shaver said we received a free assessment for Municipal Grant Programs and he will give that to Mr. Musser to look at. Mr. Shaver thanked Council for allowing him to attend the very worthwhile conference.

**Mr. Heefner** – asked if Officer Shaub could do a traffic study for the stop sign on Conestoga Street. He also asked Ms. Sviben if she would put a link to the Ship Program on the Borough's Website. Ms. Sviben said she would get that on tomorrow. Mr. Musser asked her to put the application on also. Ms. Sviben said that Mr. Gehrlein is working on the application and when it is done, she will put it on the Website link.

**Mr. Wion** wished everyone a Happy 4<sup>th</sup> of July

**Mr. Kovach-** also wished everyone a Happy 4<sup>th</sup> of July and added that he knows there is a lot of things going on in town. Mr. Kovach said that all of the Departments are doing an excellent job and encouraged them to keep up the good work.

On a motion by Mr. Heefner, seconded by Mr. Albert, the Council meeting recessed into executive session to discuss personnel issues, at 6:55 PM.

The meeting reconvened at 6:58 PM, to allow Mr. Habib Miran to address Council with some of his concerns.

**Habib Miran – owner of 2 South Front Street.** Mr. Miran expressed his disappointment at the poor turnout for the Grand Opening of his restaurant. Mr. Miran also said he was upset because he didn't think that the Borough did enough to promote or patronize his business. Mr. Miran also said that there is a parking problem for his business as well as the other businesses. He said the Borough is not using their new parking lot efficiently. He asked Council to place a big sign on his business, temporarily at least saying there is parking in the lot.

Mr. Kovach said that it is Council's goal to promote economic development in town. He noted this is not a full time job for the Council and Mayor and added that Mayor Acri tries to get to as many functions as he can. Mr. Kovach said the Borough will assist businesses with their grand openings, but it is the responsibility of the business owners to promote their business – not the Borough's. Mr. Kovach said that there are a lot of projects going on at once on Front Street at this time, but that Mr. Miran's business is accessible.

Mr. Miran said that Council should make an effort to visit two or three businesses a month. Mr. Kovach said that the businesses are informed of the projects and time-lines for construction on Front Street. He also reiterated the need for a sign indicating where parking is available.

Mayor Acri said that Ms. Sviben did notify the media about the Grand Opening. He also informed Mr. Miran that the Borough has been trying to organize a Business Association for two or three years, but can't get enough business to participate.

Mr. Miran went on to complain about the no left turn at Front and Pine Streets and the police pulling motorists over in front of his business and believes they discourage people from going to his restaurant.

Mr. Kovach said he believes this Mayor and Council are very pro-business and they are working to improve the Borough but it takes time. He said that they welcome recommendations and they will take his comments under advisement. Mr. Kovach added that much information is on the Borough website and in the newsletter.

Mr. Shaver said that it might be a good idea to consider having the Highway Department make two signs for parking in the lot. Mr. Wion advised that if Council decides to prepare signs, they should say 'Public Parking – Park at your own risk', because it hasn't been enhanced yet and it is used by construction vehicles.

On a motion by Mr. Heefner, seconded by Mr. Albert, the meeting recessed into executive session at 7:30 p.m., to discuss personnel matters.

The meeting reconvened at 7:36 p.m.

Motion by Mr. Shaver, second by Mr. Albert, Council members present voted unanimously to hire Keith Lowery as a part-time Janitor/Maintenance Person, as an at-will employee at the rate of \$13.00 an hour, (20) hours a week, beginning in August. Mr. Shaver said that Mr. Musser will handle assigning the day to day tasks for the position.

Ms. Sviben informed Council that the Keystone Human Services invited the Dauphin County Housing Authority to apply for a Grant to put a play-ground in the Cole Crest Development. She said they have asked the Borough to be a partner and what they are asking from the Borough is a (40) cubic foot dumpster and portable toilets for (3) days and to get information out that they need volunteers.

Mr. Musser noted that the Board approved applying for the Grant. He said that Representative Buxton, Commissioner Hartwick and Mayor Acri will be the Honorary Chairmen. Mr. Musser said he will contact York Waste Company and Walter's to see if they would donate the dumpster and the portable toilets.

Motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to authorize the Borough's Partnership in the Project.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Albert, seconded by Mr. Shaver, the Council meeting adjourned at 7:45 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The regular monthly meeting was called to order at 6:30 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Lisa Wiedeman-Krosnar  
Michael Albert  
Jeffery Wright  
Dennis Heefner  
Stephen Shaver  
Thomas Acri, Mayor

**Absent:**

MaryJo Szada  
Kathleen D. Handley

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Jennifer Brown-Sweeney, Administrative Assistant

**PRESENTATION:**

Thomas C. Bell, SEDC Board Member – Requesting Council Partner with the Harrisburg Redevelopment Authority in a Grant Application to Dauphin County to Provide Web-Based Computer Training.

Mr. Shaver motioned to support the grant application, contingent upon review by the Borough Solicitor, seconded by Mr. Albert. Motion approved unanimously.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS:**

Motioned by Mr. Heefner, seconded by Mr. Shaver to approve the Minutes from the Council Meeting on April 2, 2007 and the Community Development Meeting on August 13, 2007, as presented, and the Council Meeting on April 16, 2007, as amended. Motion approved unanimously.

**APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS, AND CHANGE ORDERS AS PRESENTED:**

Motioned by Mr. Shaver, seconded by Mr. Wright, to approve the schedules of bills, requisitions, and change orders as presented. Motion approved unanimously.

**APPROVAL OF DEPARTMENT REPORTS:**

Motioned by Mr. Shaver, seconded by Mr. Heefner, to approve the Department Reports as presented. Motion approved unanimously.

**COMMUNICATIONS:**

**Natalie M. Muza, Resident – Letter of Thanks to the Borough for Rectifying the Stormwater Issue.**

Mr. Musser explained that this was in relation to a drainage problem with a storm water pipe.

**UNFINISHED BUSINESS:**

**RESOLUTION 2007-R-26 – Resolution Creating a “No Parking Zone” on Strawberry Alley.**

Mr. Wion stated that at the last meeting Council discussed making no parking on Strawberry Alley at Second Street up towards Third Street to alleviate a problem caused by the street not being wide enough. He stated that the Police Chief provided a report.

Mr. Albert motioned, seconded by Mrs. Wiedeman-Krosnar, to approve Resolution 2007-R-26, as presented. Motion approved unanimously.

**ORDINANCE NO. 2007-5 – An Ordinance to Amend the Code of the Borough of Steelton Chapter 110 Thereof Entitled “Vehicles and Traffic” to Establish Additional Special Purpose Parking Zones, to Eliminate Special Purpose Parking Zones, to Establish No Parking Zones and to Establish One Way Streets.**

Mr. Wion explained that Resolutions have been passed to temporarily change traffic rules, however the Ordinance will take all of those Resolutions and put them in the Borough Code.

**Mayor Acri & Chief Lenker – Providing Council with Letters of Thanks to Borough Employees that Volunteered their Time to make National Night Out a Success.**

Mayor Acri thanked everyone for coming out to support National Night Out. He thanked Borough Staff for all of their hard work.

Motioned by Mr. Shaver, seconded by Mr. Wright, to place the letters of thanks into each employee’s personnel files. Motion approved unanimously.



**Lori Keiffer Yeich. Recreation & Park Supervisor, DCNR – Informing the Borough that she is Submitting a Favorable Final Closeout Report to the Bureau’s Central Office for the Steelton Boat Launch Project Phase 1.**

Mr. Musser stated that the Borough is still owed 10% of the grant. Phase I will be closed out and Phase II will be closed by the end of October. Mr. Musser stated that he will check on the lights to make sure that they are working properly.

**NEW BUSINESS:**

**Mr. Musser – Informing Council that a Special Purpose Parking Application has been Submitted on Behalf of Dorothy Mitchell of 183 South Second Street, Steelton, PA.**

This is for Council's information.

**Edward Allen Ellinger, Herbert, Rowland & Grubic, Inc. – Presenting Council with a Proposal for Supplemental Funds for the Steelton Front Street Project.**

Mr. Ellinger stated that he put the proposal together and gave it to Mr. Musser. Mr. Musser stated that a previous employee with HRG, Inc. incurred excessive costs while working on a Borough Project. After reviewing these costs, Mr. Musser and Mr. Ellinger agreed to change the amount due to HRG, Inc. to \$39,200. This cost includes the re-bid of the project.

Mr. Shaver motioned, seconded by Mr. Heefner, to amend the current contract to include the \$39,200, for a total of \$169,170.90. Motion approved unanimously.

**OTHER BUSINESS:**

**Mr. Musser – Requesting an Executive Session to discuss Personnel Matters and Land Acquisition Matters.**

**AUDIENCE PARTICIPATION:**

Donald Evans, 230 Jefferson Street – stated that he applied for a handicapped parking space within the Borough. He said that he does have a garage; however it is too far away for him to park. He stated that his whole family has health problems, and he purchased the garage before he became ill. Mr. Evans said that the application stated that there is no off-street parking allowed, but he believes his situation requires further investigation. Mr. Kovach asked him to go to the office and talk to Mr. Musser. Mr. Evans stated that he does not feel that it is fair for the Borough to charge a \$35.00 fee for the parking space application, because if it's not approved he will lose his money.

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Mr. Kovach explained the Ordinance and stated that there is a certain amount of labor and materials that go into the process.

**COUNCIL'S CONCERNS:**

**Mr. Heefner** – requested a letter be sent to Mittal Steel thanking them for stepping up to the plate and building the new bridge.

He stated that the Dauphin County Planning Commission is breaking into four sections. Anyone with any suggestions or things of interest, please see him.

**Mayor Acri** – stated that the local governmental meeting with the School Board will begin meeting again. The next one will be September 27, 2007 at 7:00 PM in Council Chambers.

On a motion by Mr. Shaver, seconded by Mr. Wright, the Council meeting recessed into executive session to discuss personnel issues and land acquisition matters, at 7:02 PM.

The meeting reconvened at 7:55 PM.

Motioned by Mr. Shaver, seconded by Mr. Wright, to accept the resignation of Paula Sviben effective August 8, 2007. Motion approved unanimously.

On motion by Mr. Shaver, seconded by Mr. Wright, to give Paula Sviben a severance package which includes bi-weekly pays through November 8, 2007 and 90 days coverage of health benefits, contingent upon Ms. Sviben being available for calls, meetings, and any questions that may arise during through November 8, 2007. Motion approved unanimously.

Mr. Shaver motioned to abolish the position of Community Development Coordinator, seconded by Mr. Wright. Motion approved unanimously.

Motioned by Mr. Shaver, seconded by Mr. Wright, to increase the hourly rate of Jennifer Brown-Sweeney to \$17.50 an hour for handling additional duties related to the previous role of the Community Development Coordinator, effective August 8, 2007. Motion approved unanimously.

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**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Shaver, seconded by Mr. Albert, the Council meeting adjourned at 7:58 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The regular monthly meeting was called to order at 6:30 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach  
MaryJo Szada  
Jeffery Wright  
Dennis Heefner  
Stephen Shaver  
Thomas Acri, Mayor

Absent:

Lisa Wiedeman-Krosnar  
Michael Albert  
Kathleen D. Handley

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Jennifer Brown-Sweeney, Administrative Assistant

**NEW BUSINESS:**

**RESOLUTION 2007-R-27 – Resolution Authorizing the Acquisition of the Real Property located at 101 Locust Street, Borough of Steelton, Dauphin County, Pennsylvania, as a Property Located within the Elm Street Area.**

Mr. Wion stated that his law firm will be providing the title insurance for the property. He said that this gives him financial interest in the transaction. It was the consensus of Council that this was okay. Mr. Wion stated that the appraisal has been completed.

Motioned by Mr. Shaver, seconded by Mr. Wright, to approve Resolution 2007-R-27, as presented. Motion approved unanimously.

**AUDIENCE PARTICIPATION:**

*Eric Swartley, Fifth Ward Club* – Mr. Swartley stated that he has met with Mr. Rizk regarding proposals for the Fifth Ward. He said that although numerous proposals have been presented, there has been no progress. He stated that he would appreciate it if Council approved a plan for the grocery store that would include access to their property that is similar to it's existing state. He explained that Mr. Rizk offered the Club fair market value plus 10%. Mr. Rizk also informed the Club that when they built an addition on to their property, they had encroached on to his. The Fifth Ward then offered Mr. Rizk fair market value plus 10% for the approximate 18 square feet that was encroached upon. A deal was not reached. Mr. Musser stated that he believed it was good for the Fifth Ward to attend the Council Meetings. He said that action could be

taken at any meeting regarding the vacating of the alley behind the Fifth Ward and also Trewick Street. Mr. Shaver stated that he would like to craft something that works for everyone.

On a motion by Mr. Shaver, seconded by Mr. Heefner, the Council meeting recessed into executive session to discuss personnel issues and land acquisition matters, at 6:42 PM.

The meeting reconvened at 8:17 PM.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Shaver, seconded by Mr. Wright, the Council meeting adjourned at 8:17 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The regular monthly meeting was called to order at 6:33 p.m. by Vice-President Stephen Shaver, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Lisa Wiedeman-Krosnar  
Stephen Shaver  
Jeffery Wright  
Dennis Heefner  
Thomas Acri, Mayor

**Absent:**

Michael Kovach  
Michael Albert  
MaryJo Szada

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Asst. Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS:**

On motion by Mr. Heefner, seconded by Mr. Wright, to accept the Minutes from the June 18, 2007 Council Meeting. Motion approved unanimously by members present.

**COMMUNICATIONS:**

**Daniel Curenton, 165 A South Front Street, Steelton, PA – Letter of Thanks to the Steelton Police Department for their assistance on September 7, 2007.**

Mr. Musser stated that Officers Basonic, Minium, and Zarra responded.

Motioned by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, to have the letter placed in their respective personnel files. Motion approved unanimously by members present.

**Pat Foote – Letter of Thanks to Chief Lenker, Sgt. King, Officer Fry, Officer Etnoyer, and Officer Conjar for their assistance with her elderly father.**

Motioned by Mr. Heefner, seconded by Mr. Wright, to have the letter placed in their respective personnel files. Motion approved unanimously by members present.

**Ann H. Moffitt, Vice President of Keystone Human Services – Letter of Thanks for the Borough of Steelton's assistance with the KABOOM Project, resulted in a new playground in one day.**

This is for Council's information.

**Sonja Wise, 547 Bessemer Street, Steelton, PA – Letter Requesting the Borough provide her with a Quit Claim Deed for 20 ft. by 60 ft. of Cameron Street, which is located directly behind her property at 547 Bessemer Street.**

Mr. Wion stated that this is a standard situation with an unopened street at the rear of their property. He said that the Borough does not give Quit Claim Deeds in this situation. He stated that by operation of law, half of that property has already become her property since the Borough has never opened or used that street. He said that the Borough would approve a comfort Resolution striking that portion of Cameron Street from the Borough's Plan of the Streets and Highways. After discussion, Mr. Wion suggested striking a twenty foot portion of property between the Woodward property and the Wise property, known as #12 on the County's Plan from the Borough's Plan as well.

Mr. Shaver requested that Borough Staff and Administration and Mr. Wion look into a Comfort Resolution for both areas.

**UNFINISHED BUSINESS:**

**Chief Lenker – Presenting Council with Five Traffic Surveys and His Recommendations.**

Chief Lenker gave pictures of each of the areas to Council.

*The first Traffic Survey was located in the 300 Block of Canal Alley, at the rear of the Fifth Ward.* He stated that two vehicles cannot get through at the same time, and is requesting a "No Parking" sign on the east side of the street.

Motioned by Mr. Wright, seconded by Mr. Heefner to approve the recommendation by Chief Lenker. Motion approved unanimously by members present.

*The second Traffic Survey was located in the area of N. Second Street and Locust Street due to the new traffic construction.* He stated that he is requesting the installation of two "No Parking" signs on the west side of the street.

After much discussion, Council decided to request a traffic study to determine the need for two twenty minute parking spaces on the west side and four twenty minute parking spaces on the east side of the street.

Motioned by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, to approve a traffic study at the intersection of Second Street and Locust Street, in regards to twenty minute parking. Motion approved unanimously by members present.

*The third Traffic Survey was located in the area of N. Second Street and Locust Street and was in reference to the postal service trucks being able to enter/exit their driveway.*

Council requested this traffic survey to be disregarded, as the previous traffic survey would make these findings irrelevant.

*The fourth Traffic Survey was located in the area of N. Second Street and Locust Street regarding posting signs along the island. Chief Lenker recommended placing two "No Stopping or Standing" signs along the island so that no vehicles will park there and allowing for the free flowing of traffic.*

Motioned by Mr. Wright, seconded by Mr. Heefner, to authorize the purchase of a nice looking "No Stopping or Standing" sign, and to authorize installing it. Motion approved unanimously by members present.

*The fifth Traffic Survey was located in the area of N. Second Street and Pine Street regarding extending the "No Parking Here to Corner" area on the southeast corner of N. Second Street and Pine Street so that fire apparatus may be able to make the turn. Chief Lenker requested extending the area from its current area at 49 feet from the curb to 50 feet from the curb.*

Motioned by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, to approve extending the "No Parking Here to Corner" area to 50 feet from the corner of Pine Street on North Second Street along the east side. Motion approved unanimously by members present.

Council then reached a consensus to do a traffic study on Second Street at Locust Street regarding placing a stop sign there.

**Mr. Musser – Requesting Council approve the letter to Mickey Rizk that will be presented at the October 3, 2007 Meeting.**

Mr. Musser stated that the letter contains all of the recommendations and changes by Council. He stated that the SEDC tweaked it a little bit, and would like to deliver the letter at the October 3, 2007 meeting. Mr. Musser stated that the SEDC gave their approval last week. He said that there were no substantial changes, and that he recommends their approval.

Motioned by Mr. Wright, seconded by Mr. Heefner, to approve the letter as presented. Motion approved unanimously by members present.

**NEW BUSINESS:**



**Mr. Musser – Informing Council that a Special Purpose Parking Application has been submitted on behalf of Delphine D. Gould of 524 North Second Street, Steelton, PA**

Mr. Musser stated that this was for Council's information.

**Mr. Musser – Providing Council with Updates on the Special Purpose Parking Requests.**

Mr. Musser stated that all of the requests will be finalized at the October 15, 2007 Council Meeting.

**Mr. Musser – Discussion in Regards to the Purchasing of the Lots on North Second Street.**

Mr. Musser requested Council's permission to have Mr. Wion draw up a Resolution on these lots, including the McCaleb property. He stated that they will be purchased with 2007 CDBG money.

It was the consensus of Council that it would be fine.

**OTHER BUSINESS:**

**Mr. Musser – Discussion in regards to Special Purpose Parking Fees.**

Mr. Musser stated that upon review of the actual costs to place a Special Purpose Parking Space, it was discovered that the present fee of \$35.00 was not enough. He stated that a one-time fee of \$100.50 would be needed to cover the cost of administration fees, material, and labor. Mr. Heefner explained that there would also be a yearly maintenance fee of \$30.00, which would cover the cost of checking the space's status and repainting the lines. Mr. Wion stated that the Borough would have to change this through an Ordinance.

After much discussion, Mr. Shaver recommended the matter be looked into by the Community Development Committee.

**Mr. Musser – Discussion in regards to Boat Permit Fees.**

Mr. Musser stated that one of the requirements to the usage of the Fish and Boat Grant is that one fee be established. He said that the current fee of \$25.00 for residents and \$50.00 for non-residents is no longer acceptable, and that there must be a flat fee established. Mr. Musser stated that this will need to be changed by Ordinance also.

**AUDIENCE PARTICIPATION:**

*Leanne Jefferson, 258 Lincoln Street, Steelton, PA* – Ms. Jefferson stated that she is concerned about the neighbors hanging out on the streets. She said that there are fights and she has found numerous drug paraphernalia. She said that the neighborhood store has made this worse. Ms. Jefferson stated that she has told several police officers. She said that she sweeps along Lincoln Street and the amount of drug paraphernalia has greatly increased since the store opened.

Mr. Shaver asked Chief Lenker and Mayor Acri to speak to her about this.

*Barbara Washington* – Ms. Washington stated that Ridge Street is littered with drug paraphernalia also. She stated that people hang out at the corner of Harrisburg and Lincoln Streets doing drugs. She said that they also do drugs in the half finished house and in the cemetery.

**COUNCIL'S CONCERNS:**

Mr. Heefner – stated that it is hard to find a parking spot in the Borough Lot during the day. He stated that he would like to request that cars that are not being used until the 3 PM – 11 PM shift, park in the lot on Pine Street. Mr. Shaver stated that he remembers when Council requested Borough Employees Park on Pine Street. Mr. Shaver requested that Mr. Musser look into this matter.

Mr. Acri – said that there was an intergovernmental meeting with the Steel-High School Board. Mr. Wright, Mr. Heefner, and he attended, along with representatives from the School Board. He stated that they talked about revitalization and the importance of the high school. They discussed having an outsider put on paper the problems of each entity. He said that this person would have to be able to mediate and take hits. Mayor Acri stated that they are going to hold off acting on anything until after the January elections. He said that they discussed requiring school uniforms. He stated that the team would also include interested residents, teachers, etc. He said that he will give more information after the January meeting.

Mr. Heefner – stated that they talked about uniforms at the meeting. He said that hopefully if people have to invest in the community, they will stop coming here unless they want to contribute. He said that it would also stop gang colors.

Mr. Wright – said that all students have the opportunity to ride the bus this year.

**ADJOURNMENT:**

Steelton Borough  
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There being no other business before Council, on motion by Mr. Wright,  
seconded by Mrs. Wiedeman-Krosnar, the Council meeting adjourned at 7:35 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The regular monthly meeting was called to order at 6:30 p.m. by Vice-President Stephen Shaver, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Stephen Shaver  
Jeffery Wright  
Dennis Heefner  
Lisa Wiedeman-Krosnar  
Mary Jo Szada  
Thomas Acri, Mayor

Absent:

Michael Kovach  
Michael Albert

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Asst. Secretary  
Jennifer Brown-Sweeney, Executive Assistant

**COMMUNICATIONS:**

**Stanley Lawson, President, Harrisburg Branch of the NAACP – Requesting Permission to Address Council and the Mayor in Regards to the Steelton Police Department.**

Mr. Lawson stated that he has heard a number of complaints against the Steelton Police Department. He requested a Public Hearing on the matter. After much discussion, Mr. Lawson stated that the NAACP will pay for the space to have the Public Hearing if the Borough will pay for the stenographer.

Mayor Acri stated that he was glad all of the residents came to the meeting tonight. He said that the Borough will be more than willing to meet with the residents and get this worked out. He noted that, as of today, there aren't any outstanding allegations against any officer in the Borough. Mayor Acri said that there are procedures that must be followed before any disciplinary action can be given and that there is also a procedure for citizens to file a complaint. He stated that if there is a problem, it will be dealt with.

Motioned by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, to hold a public hearing on complaints against the Steelton Police Department, pending legal counsel's opinion. Motion approved unanimously by members present.

After more discussion, Council requested that Mr. Lawson provide them with a copy of the agenda for a similar hearing that was held at the Dauphin County Prison. Mr. Lawson agreed and requested that this matter be dealt with as soon as possible. He said that everyone testifying at the hearing will be under oath.

Mr. Wion noted that the two parties must define what the hearing will be, how it will be conducted, and what the objectives will be, before the hearing can be held.

After more discussion, it was decided that the hearing would be held on November 19, 2007 with details to be discussed between the two parties later.

**Agnes E. (Betty) Updegrove, 912 Manor Drive, Steelton, PA – Letter of Thanks for the Key to the Borough and Proclamation for Her 80<sup>th</sup> Birthday Party and Congratulating the Borough on all the Wonderful Work They are Doing for the Town.**

This is for Council's information.

**Dennis L. and Patricia A. Wiedeman, Wiedeman Funeral Home, Inc. – Letter of Thanks to the Borough Council and Mayor for What they are Doing in the Downtown, The Great Snow Plowing Last Year and the Decorating of the Welcome to Steelton Signs.**

This is for Council's information.

**UNFINISHED BUSINESS:**

**Mickey Rizk, Jr., PhD, Chairman and CEO, RizkCOzann Foods Corp. – Letter in Response to the Meeting on October 3, 2007 and the Letter Dated the Same in Regards to the Steelton Shur-Fine Grocery Store Development Project.**

Mr. Wion stated that Council has received the letter in response to the letter from the Borough and the SEDC. He then requested an executive session to discuss land acquisition matters and potential litigation involved in the response to the letter. He said that he would like to discuss the possible litigation with Council before they finalize what their response to the letter is going to be.

**Mr. Musser – Discussion in Regards to the Special Purpose Parking Applications Submitted.**

Mr. Musser stated that he would like to recommend the Delfino Gould and Dorothea Mitchell applications for approval. However, he would like to wait on this matter, so he can discuss the other applications in more detail.

**NEW BUSINESS:**

**Mr. Musser – Discussion in Regards to the Hometown Streets Project and the Locust Street Steps Project.**

Mr. Musser stated that when the Hometown Streets Project began, Council was aware that the new changes along Front Street would require some type of maintenance agreement with PennDOT. He said that Leonna Barr of PennDOT has requested that Mr. Wion draw up the agreement, and present it to Council for adoption at the November 19, 2007 meeting. He explained that Council would be responsible for maintaining the improved area, so that the street will remain safely open.

Mr. Musser stated that there is a portion of road that was not redone as part of the Hometown Street Area with the bricks between Front and Second Streets. He asked for a quote on that area, but did not get the quote back yet. Council tabled the matter until a later time.

**RESOLUTION 2007-R-31 – Resolution Requesting the Removal of the Special Purpose Parking Sign for Doreen W. Fry, Who no longer Resides in the Borough.**

Mr. Shaver stated that Ms. Fry moved to Lancaster, PA and no longer needs the space. The original resolution to approve the Special Purpose Parking was Resolution 2005-R-24.

Motioned by Mr. Wright, seconded by Mr. Heefner, to approve Resolution 2007-R-31, as presented. Motion approved unanimously by members present.

**Mr. Shaver – Discussion in Regards to a Contract with Dauphin County to Plow Snow at the Emergency Management Facility.**

Mr. Shaver stated that the County Commissioners requested that he contact Steelton Borough regarding snow removal at the Emergency Management Facility. He stated if Council decided to do it, there would have to be a contract between the County and the Borough. Mr. Shaver said that he would not be able to vote on it, but the Commissioners thought that it would be in their best interest to subcontract the work out to a political subdivision. Mr. Wright suggested that the Community Development Committee discuss this at their next meeting. Council agreed.

**OTHER BUSINESS:**

**RESOLUTION 2007-R-32 – Resolution Striking a Portion of Third Avenue for the General Plan of Streets for the Borough of Steelton.**

Mr. Wion stated that a Quit Claim Deed was requested by a resident for a portion of Third Avenue. He said that the portion that is being requested has never been opened. Mr. Wion stated that the Borough does not give Quit Claim Deeds, but could adopt a

resolution that effectively strikes that portion from the General Plan of Streets. He said that Resolution 2007-R-32 would do that.

Motioned by Mr. Heefner, seconded by Mr. Wright, to approve Resolution 2007-R-32, as presented. Motion approved unanimously by members present.

**RESOLUTION 2007-R-33 – Resolution authorizing a “No Parking Zone” on the Northeast side of the Prescriptive Easement from Trewick Street to a point located at the Southwestern corner of 320 North Front Street.**

Motioned by Mr. Heefner, seconded by Mr. Wright to approve Resolution 2007-R-33, as presented. Motion approved unanimously by members present.

**Resolution 2007-R-34 – Resolution Establishing a Special Purpose Parking Space for Delphina Gould 524 North Second Street, Steelton, PA.**

Motioned by Mr. Wright, seconded by Mr. Heefner, to approve Resolution 2007-R-34, as presented. Motion approved unanimously by members present.

**Resolution 2007-R-35 – Resolution Establishing a Special Purpose Parking Space for Dorothea Mitchell 183 South Second Street, Steelton, PA.**

Motioned by Mr. Wright, seconded by Mr. Heefner, to approve Resolution 2007-R-35 as presented. Motion approved unanimously by members present.

**Mr. Musser – Informing Council that an Executive Session is Needed to Discuss Personnel Matters and Land Acquisition Matters.**

**AUDIENCE PARTICIPATION:**

*Larry Roberts, Swatara Township* – stated that he was arrested by Officer Fry five times. He spent 19 ½ months in Dauphin County Prison for making a left hand turn off of Mohn Street in a DUI incident. He said that Officer Fry has been harassing him since 1992. He stated that the officers are not from Steelton and don't know Steelton. He then said that the kids are scared of the officers.

*Aaron Johnson, 1508 S. 13<sup>th</sup> Street, Harrisburg* – stated that he is speaking on behalf of his sister. He said that he had a situation with Officer Fry at Turkey Hill. He stated that Fry pulled him over for no reason. He said that he believes he stopped him because he was a black man with a nice car. Mr. Johnson stated that he called a few dignitaries because he is a veteran and shouldn't be harassed. Officer Fry gave him a citation for an illegal bar on the front of his truck; even though the vehicle had passed inspection. He said that his dignitary friend had to call the Chief of Police to get it thrown out. He

then said that Officer Fry beat his sister up after the Rollers game. He stated that this needs to stop, and this needs to be addressed.

*Lori Straub, 510 Kelker Street, Oberlin* – stated that a friend of hers was beaten down by Officer Fry and officers of a neighboring police force. She said that when she saw the pictures, it broke her heart. She stated that the police are supposed to uphold the law, not beat up on women. She said that something needs to be done. Policemen are not above God. She does not believe that no one is complaining, because she hears people complaining about Officer Fry all the time. Ms. Straub stated that she has heard stories about Citizen Complaints mysteriously disappearing.

*Robin Cox, 721 N. Second Street, Steelton* – stated that her son got a ticket for backing up the street. She said that the police officers waited until her son got out of the car to ask him for ID. She said that the officer gave him a ticket because he could have hit a kid. Ms. Cox stated that when she asked the Borough to put a “Children at Play” sign up by her daycare, they wouldn’t give her one. She then said that she called the cops about a man peeping in her windows, but they never came to take a statement. She said that it doesn’t make sense. For a small town, Steelton is not small town friendly.

*Robert Gorjic, Portage, PA* – stated that he has a house in Harrisburg. He said that the majority of people from Harrisburg don’t want to come here. He stated that people from surrounding areas are afraid to come here.

*Gloria Harrison, 238 Lincoln Street, Steelton* – stated that she used to live at 173 Adams Street. She said that on October 21<sup>st</sup>, 2007 her grandma was having a birthday party and all of the kids were playing at the playground. The cops stopped by and told her the kids were being too loud at the playground. He then told her that she had to move, there were too many people loitering. She said that he threatened to arrest her for loitering on her grandmom’s property. Ms. Harrison said that on June 12<sup>th</sup>, 2006 she was having a birthday party for her daughter and the cops came and told her there were too many people there. She got arrested and was beat up, but there was nobody around. She stated that her son got a ticket for catching a football in the street. She said that she has eight children and the police won’t leave her kids alone.

*Wanda Roman, 32 South Second Street, Steelton* – stated that her granddaughter’s mother was coming down Fourth Street at Pine Street, and a cop was sitting there. She waited a couple of minutes and then went around the officer. Officer Fry followed her down Pine Street and pulled her over. The officer asked for her registration and she asked to call her mom. She said that the officer ripped her out of the car with her seatbelt still on. Ms. Roman stated that when she went to the police station, the officers told her to get out because she is eighteen. She said that he continues to harass her and she just got pulled over again about two weeks ago. She stated that everyone who drives her car also gets pulled over. Last time, Officer Fry ripped her registration sticker off and told her she needed a new bulb over her license plate. Then she had to pay



money to get a new sticker and bulb. She took the paper he had given her and Officer Crawford looked over the car and signed off on it. Ms. Roman said that she was pulled over again and was towed, even though Officer Crawford signed off on it.

*Renee Drayton-Bowers, 504 Lincoln Street, Steelton* – stated that she has lived in Steelton for 49 years. She said that over the summer she had a catering job on Front Street. She took the food from her car inside, and one of her coworkers said that Officer Fry had a flashlight shining in her car. She went out and asked Officer Fry about it and he said that they have been getting complaints off kids smoking reefer here. She said that what is the purpose of looking in people's cars without a reason. She said that nobody wants to come to Steelton because of that. She stated that everyone knows Steelton is a drinking town, it always has been. She asked why people can't just go out and have a good time. She then asked what happened to the times when the officers would bring you home. She said that it's a shame what is going on now. Ms. Drayton-Bowers stated that we are the majority now. At every event the only Council member she sees is Jeffery Wright. She said that we need to make some changes, not just with Officer Fry.

*David M. Crawford, Locust Street, Steelton* – stated that he is here to speak as a resident and tax-payer, not as a police officer. He said that he is out there everyday, and he sees what is going on. Some people may have a legitimate gripe, but most of these accusations are unfounded. He said that on Fourth Street every other house is up for sale. This is not because of the Police Department; it is because of the actions that are taking place in that neighborhood on a daily basis. He said he has to run minors off of other people's property because they absolutely refuse to cooperate. He has had to arrest them for trespassing. He stated that he has also noted that on Lincoln Street there is an absolute lack of self-control. He said that he has had to arrest 13 year old kids that are out at ten o'clock at night, and sit them in the police station for hours because their mom is at the Dragonfly downtown. Then people say it is the police's fault. As a resident, he said, that he would have to say no. He said that if it were his kid out that late, it's not the police's fault. They did not go to your door and let your child out. He said to ask the people that are moving off of Fourth Street why they are leaving. It is not because of the police. He stated that he has lived in the Borough for 42 years and is not going anywhere. Every year he has to replace his holiday decorations because they get ruined, since he is a police officer that lives in town. But, he's not going anywhere. He said that especially on Wood Street, Lincoln Street, Ridge Street, and Locust Street people need to police themselves a little bit. If we have a thirteen year old child, we need to make sure that child is in the house, so the police aren't picking them up at ten o'clock. He stated that maybe that means we'll have to stay home, and not go hang out all night. He said that if there is a group of parents that have a problem with their minors continually getting arrested, maybe those parents should meet up and figure out why their kids are conducting themselves in that way, and solve it in their own community. He stated that when he grew up here, there was less. But what they had, they took care of. The police aren't the ones out spray

painting. He said that he has asked parents for their cooperation and help. He stated that he had a parent tell him once, that she was mad her kid got caught. She said that she told him to run from the police. He said that he is not saying that all of the complaints are unfounded, but he is saying that as a general rule there may be other reasons this is happening.

*Alice Stanton, 207 Lincoln Street* – stated that she is not telling you not to do your job; it's the way you do it. She was treated very badly when her child was in trouble. She believes that the police are stooping to the criminals' level. She said that the police are driving people out of town. She stated that it's not all the police officers, and it's not everybody that doesn't like the police department. Ms. Stanton stated that she has a case coming up in January where she has to testify to help the police department. After the way she was treated, she really had to think about it. But there are some good officers here, doing good, so she will.

*Emmuel Powell, Steelton* – stated that he is not here to defend the police; he's here to defend the neighborhood. He said that everyone is down on the police department, but he's been begging people to come to the Crime Watch meetings. But only three of them come. He stated that as parents, we need to get together and look out for each other. If everyone with kids watched out for each other, we wouldn't have these problems. He said that we have to get to know our neighbors. Mr. Powell stated that we have to do something.

*Nina Jefferson, 258 Lincoln Street, Steelton* – stated that she is not here to defend the police or to blame them. She said that she agrees that we cannot depend on the police to take care of our problems. We need their help, but as parents it is our responsibility to take care of those children. She stated that as parents, if we don't get together to take care of our community, then nobody else is. We have to look out for each other. She said that people are moving away because people aren't taking care of their neighborhoods or their properties. She said that she used to go out and sweep the streets. She stated that she used to find all sorts of drug paraphernalia in the street. She asked what kind of way is that to live. She stated that we have to do something too.

*Connie Cox, Steelton* – stated that she is not here to blame anybody but she feels that the police should handle children differently. She said that parents cannot be everywhere that a child can be. She stated that children should not be beat or handcuffed. Ms. Cox said the community and the police need to work together. She stated that her granddaughter got beaten and she did not do anything wrong. She said that children need to be talked to effectively, not abused. She stated that the cops humiliate the children. She said that some kids are bad and drugs are in the community, but we have to find a solution. She noted that she will be at the next meeting because she is scared that one of the kids are going to be killed. She suggested that the matter be investigated.

*Eva Latshaw, Steelton* – stated that her son is in fourth grade. When he was at school the police came into the classroom and went through his pockets. She stated that they searched him because someone stole \$21.50. She said that they searched all of the kids in the classroom. She wanted to know why nobody called her. She stated that her kids are on the honor roll.

*Donna Proctor, 539 S. Front Street, Steelton* – stated that her son got a new car about a month ago. She said that he got it only an hour before. Officer Fry pulled him over because of his tint after he left her house. She said that Fry told him to take the car back to the dealership and have it removed. She stated that she also witnessed the Officer Fry beating a woman at the baseball game. She said that the lady came to her job and asked her to write a statement. Ms. Proctor stated that she would not do it, because she has kids in this town. She said that she feared for the kids, but she is going to write the letter now. She stated that she has a daughter in college who was walking in Daron's Alley when Officer Fry told her to walk on the sidewalk. She stated that Officer Fry then called her daughter worthless. She said that she asked Chief Lenker to address it and he said he would.

*Rev. Tony Sweet, Harrisburg* – He stated that this is the second time he has been in session regarding Officer Fry's abuse of females. He said that he is concerned because Council says that they don't know anything about this. He stated that there were television stations at the last meeting, and if they don't know what is going on in their town, then something is wrong with Council. Rev. Sweet stated that he is from Alabama, but he believes that Dauphin County is one of the most racist places he's ever been to.

*Dorothea Mitchell, 183 S. Second Street, Steelton* – stated that something is wrong and everyone should know that. She asked if Officer Fry has ever been reprimanded because of all of these complaints. She said that this problem has not just started, but has been on-going since he was hired. Ms. Mitchell stated that he harasses everyone, not just women. She said that she believes Officer Fry has a psychological problem and needs to be tested. She stated that he pulled a gun on her ten-year-old grandchild, after he busted down the door. She said that her grandson was home alone and instructed not to answer the door. So when there was a knock at the door, he did not answer it, but he peeked out. The cops were looking for another relative, when this happened. She requested that Officer Fry be evaluated every year, if he's allowed to stay.

*Rodney Bowers, Lincoln Street, Steelton* – stated that his family won't even think about going through Front Street. He asked Council what they are going to do about it. He said that if it was their family, they would do something about it. He stated that he believes Officer Fry is racist. He said that the police are going to the black bars and using a flashlight to look through people's cars. He stated that Council is turning their

backs to the people. He said that this town is becoming segregated, and we are the majority now.

Mayor Acri stated that the police officers do that to all of the bars in town and that they are legally allowed to do that.

Mr. Lawson encouraged the community to vote at election time for what they believe.

Mr. Heefner stated that he has ridden with Officer Fry on patrol. He said that everything he does is legal. He stated that the kids come up to him while he is on patrol and Officer Fry gives them candy. He noted that he has seen the kids challenge him, something that would not have been done before. Children would respect adults. He said that anyone is welcome to come to the Police Committee Meetings. He stated that this matter will not be swept under the rug, but would be addressed.

Mr. Lawson stated that the perception of the cops in town is a big deal.

Motioned by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, to recess into executive session at 8:12 PM. Motion approved unanimously by all members present.

The meeting reconvened at 9:15 PM.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Wright, seconded by Dr. Szada, the Council meeting adjourned at 9:15 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The regular monthly meeting was called to order at 6:31 p.m. by Vice-President Stephen Shaver, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Stephen Shaver  
Jeffery Wright  
Dennis Heefner  
Michael Albert

Absent:

Lisa Wiedeman-Krosnar  
MaryJo Szada  
Michael Kovach  
Thomas Acri

Michael G. Musser, II, Secretary (entered at 6:45 PM)  
David A. Wion, Solicitor  
Kathleen D. Handley, Asst. Secretary  
Jennifer Brown-Sweeney, Executive Assistant

**APPROVAL OF MINUTES:**

Mr. Wright motioned, seconded by Mr. Heefner, to approve the October 1, 2007, October 9, 2007, and October 17, 2007, Minutes as presented. Motion approved unanimously by all members present.

Motioned by Mr. Wright, seconded by Mr. Heefner, to approve the October 23, 2007 Minutes as amended. Motion approved unanimously by members present.

**APPROVAL OF DEPARTMENT REPORTS:**

Motioned by Mr. Albert, seconded by Mr. Wright, to approve the Department Reports as presented. Motion approved unanimously by members present.

**COMMUNICATIONS:**

**Mohn Street Accessible Housing, Inc. – Invitation to the Mayor and Council to attend the Groundbreaking Ceremony for Baldwin Village, Tuesday, November 20, 2007 at 10 AM, 400 Mohn Street, Swatara Township, PA.**

Mr. Shaver stated anyone wishing to attend should contact Mrs. Handley.

**Daniel P. Scheitrum, Supervisor of Water Filtration and Lab – Providing Council with a Certificate of Completion for a 5 hour course in Gas Chlorination Systems Operation, Maintenance and Safety.**

Steelton Borough  
Council Meeting  
November 19, 2007

Motioned by Mr. Albert, seconded by Mr. Heefner, to place the certificate into Mr. Scheitrum's personnel file. Motion approved unanimously by members present.

**Dauphin County Planning Commission – Invitation to the Quarterly Outreach Meeting Thursday, December 6, 2007 at 7 PM at the Swatara Township Municipal Building.**

Mr. Shaver asked Mrs. Zell to attend the meeting and invited all Council Members to attend. He asked anyone attending to let Mrs. Zell know.

**Tina Fackler, Steelton Shur Fine Project Manager – Invitation to a Community Meeting to Preview the Coming Steelton Shur Fine Grocery Store on Thursday, November 29, 2007 at 7 PM at the Steelton VFW, 747 North Front Street, Steelton, PA.**

Mr. Shaver requested that all persons attending to let Mr. Musser know.

**Thomas M. Oliverio, President, PSAB – Letter of Thanks to Mr. Musser for his Presentation on the New Steelton at October Fall Meeting of PSAB at State College.**

Mr. Shaver stated that two members of Council attended and Mr. Musser did a very nice job. Mr. Wright stated that he attended the presentation, and Mr. Musser did an outstanding job.

**Mr. Houser, Steelton Planning Commission – Letter of Resignation from the Steelton Planning Commission.**

Motioned by Mr. Heefner, seconded by Mr. Wright, to approve the letter of resignation for Mr. Houser. Motion approved unanimously by members present.

Mr. Shaver requested that staff prepare a letter of thanks to Mr. Houser, and that Mr. Houser's recommendation for a replacement be turned over to the personnel committee.

**UNFINISHED BUSINESS:**

**Mr. Musser – Discussion of Potential Change Order with the Hometown Street Project Affecting an Area on Locust Street Between Front Street and Second Street.**

Mr. Musser stated that the estimate to add the two lines of red brick to the curb line was \$4,411.80. The price to do the whole area was \$32,464.59. Mr. Musser said that he recommends doing the entire area, if the project is going to be done at all.

Mr. Shaver stated that he would like to hold off deciding until next meeting, so Mr. Musser can gather more information. He then asked Mr. Musser to look into whether a grant will cover that expense.

**Mr. Wion – Requesting Council Execute the Easement Agreement Between the Borough and the Steelton-Highspire School District.**

Mr. Wion stated that in February 1998, the Borough, while developing Kelker Park, found that because of the location, an easement from the Steelton-Highspire School District was needed. Since then, the new elementary school was built. There was some area of the easement that we couldn't utilize. The School District agreed to give us another access to Kelker Park. Mr. Wion stated that the School District passed the easement agreement. He said the new agreement is almost identical to the new agreement. Mr. Wion noted that the easement requires that the Borough maintain the area. He then showed Council a sketch of the area.

Motioned by Mr. Albert, seconded by Mr. Wright, to approve the Easement Agreement between the Borough of Steelton and the Steelton-Highspire School District. Motion approved unanimously by all members present.

**Mr. Musser – Requesting an Update from Mr. Wion on the 2008 Municipal Domestic Animal Protective Services Agreement.**

Mr. Wion stated that several municipalities met in regards to this matter. He said that the Humane Society is pretty much the only organization in the area that handles this situation. Mr. Wion stated that he has not received any answers to his questions about interpretations in the agreement yet. He noted that the agreement will have to be entered into, since there is nobody else to provide this service. Mr. Wion recommended tabling the matter to the next meeting.

**NEW BUSINESS:**

**ORDINANCE 2007-7 – An Ordinance to Amend the Code of the Borough of Steelton, Pennsylvania, Chapter 102, "Taxation", Article IV, "Local Services Tax", Providing for the Imposition of the Tax During the Calendar Year 2008 and Each Calendar Year Thereafter.**

Mr. Wion stated that in September we adopted an amendment to the Local Services Tax, previously known as the Emergency Services Tax. When these changes were

made, the wording referred to the year as 2007. This ordinance changes the wording, making it effective January 2008.

Motioned by Mr. Heefner, seconded by Mr. Wright, to adopt Ordinance 2007-7 as presented. Motion approved unanimously by all members present.

**Dauphin County Planning Commission- Providing the Borough with the Municipal Planning Advisory Service Agreement for 2008.**

Motioned by Mr. Heefner, seconded by Mr. Wright, to approve the Dauphin County Municipal Planning Advisory Service Agreement for 2008 as presented. Motion approved unanimously by all members present.

**Tri-County Regional Planning Commission – Requesting the Borough of Steelton Nominate two Individuals to Serve on the Tri-County Regional Planning Commission From the Dauphin Southwest Plan Development Section of Dauphin County.**

Mr. Wright stated that Mr. Heefner and Mr. Blain are presently serving on the Board. Mr. Shaver noted that this was a two year term, and that they would need re-appointed.

Mr. Wright motioned, seconded by Mr. Albert, to nominate Dennis Heefner and David Blain to the Tri-County Regional Planning Commission, contingent upon Mr. Blain's interest in the position. Motion approved unanimously by all members present.

**OTHER BUSINESS:**

**Mr. Musser – Providing Council with an Update on the Special Purpose Parking Requests.**

Mr. Musser stated that Mr. Lagyak has submitted an application to Council. He stated that he cannot recommend its approval at this time.

Mr. Shaver stated that Council had previously discussed reaching out to outside individuals to review the applications.

Mr. Musser stated that he would like them to review the application of Mr. Lagyak. He noted that Louise Conjar and Marcus Lee Gibson submitted applications as well.

**Mr. Musser – Informing Council that Interviews for the Position of Water Filtration Plant Operator will be done by the Personnel Committee on December 4, 2007.**

Mr. Musser stated that letters will go out tomorrow.



**RESOLUTION 2007-R-36 – Resolution Authorizing the Acquisition of the Real Property Located at the Intersection of Mulberry Street and River Alley, Steelton, PA.**

Mr. Wion stated that the property is located at the intersection. He said that this acquisition is tied to the Elm Street Project and currently has four garages on it.

Motioned by Mr. Heefner, seconded by Mr. Wright, to approve Resolution 2007-R-36 as presented. Motion approved unanimously by all members present.

**RESOLUTION 2007-R-37 – Resolution Authorizing the Acquisition of the Real Property Located at 21-23 N. Second Street, Steelton, PA.**

Mr. Wion stated that this property is located in the Elm Street Area, and is currently a vacant lot.

Motioned by Mr. Albert, seconded by Mr. Heefner, to approve Resolution 2007-R-37 as presented. Motion approved unanimously by all members present.

**RESOLUTION 2007-R-38 – Resolution Authorizing the Maintenance of Brick Pavers at the Intersection of Front and Locust Streets as part of the SR 0230 Front Street Enhancement Project with the Department of Transportation of the Commonwealth of Pennsylvania,**

After discussion, Mr. Albert motioned, seconded by Mr. Wright to approve Resolution 2007-R-38 as presented. Motion approved unanimously by all members present.

**Mr. Musser – Informing Council that an Executive Session is Needed to Discuss Personnel Matters and Land Acquisition Matters.**

**AUDIENCE PARTICIPATION:**

*Tina Fackler, Steelton Shur Fine Project Manager* – asked Council to clarify a letter dated November 15, 2007 from the Codes Department.

Mr. Shaver requested that Ms. Fackler contact Mrs. Zell directly.

*Mark Andreozzi, Teamsters Representative* – stated that he is here to stand in support of the police officers and the process that is currently in place. He said that he would like to urge the Borough to let the process proceed as new matters arise.

Mr. Musser stated that he attended the meeting with the NAACP and spoke on Council's behalf. He said that he explained to the audience that Council could not be

present because if something under the officer's Standard Operating Procedures was not followed correctly, and Council would like to follow through, it would violate the officer's due process.

Mr. Andreozzi asked Mr. Musser if the individuals testifying were being sworn in. Mr. Musser stated that he did not personally see the court stenographer swearing in the residents, but was told that they would be sworn in under oath.

**COUNCIL'S CONCERNS:**

Mr. Wright – said that the Community Development meeting was very positive. He stated that Mr. Kovach attended, and it was overall a nice meeting.

Mr. Albert – wished everyone a Happy Thanksgiving.

Mr. Heefner – expressed his concern over the distance between the trees and the lights at the Front and Locust Streets intersection. He said that when the trees bloom, the lighting will not be very good.

Mr. Wright recommended that Mr. Musser and Mr. Gehrlein look into the issue to expedite the process and for Council to allow them to make a decision in regards to this matter.

Mr. Shaver – thanked everyone for coming to the meeting and wished everyone a Happy Thanksgiving.

Motioned by Mr. Albert, seconded by Mr. Wright, to recess into executive session at 7:16 PM. Motion approved unanimously by all members present.

The meeting reconvened at 7:40 PM.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Wright, seconded by Mr. Albert, the Council meeting adjourned at 7:41 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The regular monthly meeting was called to order at 6:33 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach  
Stephen Shaver  
Jeffery Wright  
Dennis Heefner  
Michael Albert  
Thomas Acri, Mayor

Absent:

MaryJo Szada  
Lisa Wiedeman-Krosnar

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Asst. Secretary  
Jennifer Brown-Sweeney, Executive Assistant

**COMMUNICATIONS:**

**Paul Curry, Sewage Planning Specialist Water Management Program, DEP – Letter of Response in regards to DEP’s Review of the Borough’s Act 537 Official Plan Update Entitled Combined Sewer Overflows Long Term Control Plan, Prepared by HRG.**

Mr. Musser stated that Ed Ellinger responded to this letter. He said that we have asked for a meeting to go over their issues in more detail. Mr. Musser said that separating the combined sewer lines would be a very expensive cost to the Borough. If it was required, hopefully DEP would allow us to extend the project over a long period of time.

**Dauphin County Planning Commission – Invitation to Provide Representation on the Study Committee for the Dauphin County Parks, Recreation, Open Space, and Greenway Study.**

Mr. Musser stated that this is for Council’s information.

**Mr. Musser – Discussion of Potential Change Order with the Hometown Streets Project Affecting an area on Locust Street between Front Street and Second Street.**

Mr. Musser stated that at the last meeting, Council discussed a change order for the red brick only in the amount of \$4,411.80 or the whole project for \$32,464.59. Mr. Musser recommended doing the whole project or waiting until another project needs done on Front Street. Mr. Shaver recommended the project be tabled for now. Mr. Heefner stated that he would rather put the money into lights. He asked if the project

would fall under the new Elm Street Project. Mr. Musser stated that some modification may be required.

**Mr. Kovach – Discussion on the Light Posts at Locust Street.**

Mr. Kovach asked about the status of the Light Posts at Locust Street. Mr. Gehrlein stated that he received the change order for approximately \$13,000. This cost includes the four light posts and conduit. He said that he will be meeting with Doug Lamb on Wednesday to discuss the project and the stop sign. Mr. Gehrlein stated that it may be better to do the project outside of the contract.

**UNFINISHED BUSINESS:**

**Mr. Musser – Discussion in Regards to the Second Nomination for the Tri-County Regional Planning Commission Membership.**

Mr. Musser stated that Council originally approved David Blain, but Mr. Blain does not want to do it at this time. Mr. Kovach requested that if anyone knows someone who would like to do it, to please notify him or Mr. Musser.

**Mr. Musser – Providing Council with an Update on the Special Purpose Parking Requests.**

Mr. Musser recommended the approval of Special Purpose Parking requests from Louise Conjar and Marcus Lee Gibson. Council then discussed the application for Mr. Lagyak.

Motioned by Mr. Albert, seconded by Mr. Wright, to table the decision on Mr. Lagyak's application until January. Motion approved unanimously by members present.

**RESOLUTION 2007-R-43 – Resolution approving the Special Purpose Parking Application for Louise Conjar at 739 S. Front Street, Steelton, PA.**

Motioned by Mr. Albert, seconded by Mr. Heefner, to approve Resolution 2007-R-43 as presented. Motion approved unanimously by members present.

**RESOLUTION 2007-R-44 – Resolution approving the Special Purpose Parking Application for Marcus Lee Gibson at 2613 South Second Street, Steelton, PA.**

Motioned by Mr. Shaver, seconded by Mr. Heefner, to approve Resolution 2007-R-44 as presented. Motion approved unanimously by members present.

**Mr. Musser – Informing Council that a Cost-of-Living Study will be Completed for the Non-Uniformed Retirees.**

Mr. Musser stated that we will not get this study back until December. At that time, he will present to Council the 0-5% increase, to be approved in January. Once approved, it would become retroactive to January 1, 2008.

**RESOLUTION 2007-R-39 – Resolution Establishing the Annual Salaries, Hourly Wages, and Employee Benefits for the Employees of the Borough of Steelton for 2008.**

Motioned by Mr. Shaver, seconded by Mr. Wright, to approve Resolution 2007-R-39 as presented. Motion approved unanimously by members present.

**RESOLUTION 2007-R-40 – Resolution Adopting the 2008 Borough of Steelton Sewer Budget.**

Motioned by Mr. Heefner, seconded by Mr. Shaver, to approve Resolution 2007-R-40 as presented. Motion approved unanimously by members present.

**ORDINANCE 2007-8 – Ordinance Fixing the Tax Rates for 2008.**

Motioned by Mr. Wright, seconded by Mr. Albert, to approve Ordinance 2007-8 as presented. Motion approved unanimously by members present.

**RESOLUTION 2007-R-42 – Resolution Adopting the Discounts and Penalties for 2008.**

Motioned by Mr. Shaver, seconded by Mr. Heefner, to approve Resolution 2007-R-42 as presented. Motion approved unanimously by members present.

**ORDINANCE 2007-9 – Ordinance Vacating Trewick Street in the Borough of Steelton Located Between the Southwestern Line of North Front Street and the Northeastern Line of Lands of ISG Railways Incorporated.**

Mr. Wion stated that Mr. DuCarmes present a letter of concern regarding the vacation of Trewick Street. He stated that he has also received further communications from his attorney.

Mr. Musser said that on October 15, 2007 the sales agreement between Mickey Rizk and Mr. DuCarmes expired. He stated that by February 28, 2008 a new sales agreement should be in place.

Mr. Wion noted that the Ordinance has forty days until it becomes effective. During those forty days anyone may object. If that occurs, a hearing will be held.

Motioned by Mr. Wright, seconded by Mr. Shaver, to approve Ordinance 2007-9 as presented. Motion approved unanimously by members present.

**NEW BUSINESS:**

**Mr. Musser – Reviewing the Broadview Networks Proposal for Phone Services.**

Mr. Musser stated that years ago the Borough switched to Choice One. He said that every once in awhile he reviews our services for cost savings. Mr. Musser stated that Broadview Network's proposal would save the Borough approximately \$400.00 per month. He said that T1 lines come with the service, which would serve as backup internet lines.

Mr. Wright suggested that Mr. Musser speak to Choice One to see if they can offer a better deal. It was the consensus of Council that Mr. Musser negotiate a new contract for phone services.

**Lisa Myers, Boyer & Ritter – Providing the Borough with the 2006 Audit.**

Mr. Musser stated that the Borough had a clean audit for the General Fund and Sewer Fund. He recommended the approval of the audit.

Motioned by Mr. Wright, seconded by Mr. Albert, to approve the 2006 Audit. Motion approved unanimously by all members present.

**OTHER BUSINESS:**

**Mr. Kovach- Discussion on Planning Commission Vacancy.**

Mr. Kovach stated that Mr. Houser resigned from the Planning Commission recently. He stated that Mr. Houser's son-in-law had expressed interest in the position. Mr. Heefner stated that he would like to look into this matter more, since there is still a quorum available.

**Mr. Musser – Requesting an Executive Session to Discuss Land Acquisition Matters and Personnel Matters.**

**AUDIENCE PARTICIPATION:**

*Mickey Rizk, International Food Mart, Steelton, PA* – stated that in regards to the DuCarmes property, a sales agreement would have been signed in January. He said that the property was appraised at \$198,000 and was offered \$450,000. Mr. Rizk said

that there were environmental concerns with the property, such as asbestos. He asked Mr. DuCarmes for an extension, but the process was delayed. He said that Mr. DuCarmes was in agreement on the price until he spoke to someone from Council, then he asked for more money. Mr. Rizk stated that he is running into a problem financing the property since it does not appraise for the amount being financed, but he intends to resolve this issue soon.

Mr. Heefner responded that he was approached by Mr. DuCarmes regarding the contract being expired. He told Mr. DuCarmes to attend a Council Meeting or contact Mr. Sportley. Mr. Heefner stated that he did not give him any inside information.

### **COUNCIL'S CONCERNS:**

Mr. Heefner – stated that he went to the Pharmacy on Saturday and was asked where everyone is supposed to park because of the new 15 Minute Parking Signs. Mr. Kovach stated that they are looking into this.

Mr. Acri – said that on Thursday, December 6, 2007, a fundraiser will be held at Pizza Hut. He said that all money raised will go to Veteran's Park. He invited everyone to attend. Mayor Acri said that all of the clubs in town were great about donating to the park.

Mr. Kovach – stated that after years of hard work on the downtown, we're finally seeing it happen. He thanked the employees for all of their hard work and said that he's happy with what he is seeing so far.

Motioned by Mr. Heefner, seconded by Mr. Wright, to adjourn into executive session at 7:15 PM. Motion approved unanimously by all members present.

The meeting reconvened at 8:03 PM.

### **ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Wright, seconded by Mr. Albert, the Council meeting adjourned at 8:04 PM.

Steelton Borough  
Council Meeting  
December 3, 2007

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Jennifer Brown-Sweeney  
Administrative Assistant



The regular monthly meeting was called to order at 6:30 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Stephen Shaver  
Jeffery Wright  
Dennis Heefner  
Michael Albert  
Thomas Acri, Mayor

**Absent:**

MaryJo Szada  
Lisa Wiedeman-Krosnar

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Asst. Secretary  
Jennifer Brown-Sweeney, Executive Assistant

**APPROVAL OF MINUTES OF PREVIOUS MEETING AS PRESENTED:**

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present unanimously voted to approve the minutes from November 19, 2007 and December 3, 2007, as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser had nothing to report.

**APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:**

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to approve the schedules of billings, requisitions, and change orders, as presented.

**APPROVAL OF DEPARTMENTS REPORTS:**

Community Development  
Finance  
Fire and Ambulance  
Personnel  
Police  
Public Works  
Code Enforcement  
Main Street

On a motion made by Mr. Heefner, seconded by Mr. Wright, Council Members present unanimously voted to approve the department reports for November, as presented.

**Mayor's Report:** Mayor Acri stated that last year the Borough applied for a canine grant in the amount of \$20,000.00. Mayor Acri recently received notification that the grant was denied. However, \$2,000.00 was awarded to the Borough. This money can be used toward the purchase of a canine. Borough Council previously decided that if the full amount of the grant was not received, a canine would not be purchased. The money is to be placed in a checking account and the Borough will look into finding additional funding for the total cost of a canine.

Mr. Heefner asked if any reason for the denial was given. Mrs. Brown-Sweeney stated that this particular organization normally does not fund any grant request outside of California. The organization asked the Borough to re-apply next year. Mayor Acri added that the organization noted that the grant was well-written. Mrs. Brown-Sweeney may be able to change figures and dates on the grant next year and re-submit it.

**PUBLIC COMMENT:**

There were no comments.

**COMMUNICATIONS:**

**William V. Harbeson, Executive Director, Capital Tax Collection Bureau – Providing the Borough with a copy of the Bureau's 2008 budget and informing the Borough that it will receive an equity distribution in the 3<sup>rd</sup> quarter of 2008 in the amount of \$6,871.00.**

Mr. Musser stated that this figure was not included in the Borough's 2008 budget so that is good news for Council. He recommended that Council appoint someone else to sit on the Capital Tax Collection Bureau Board. He has not been able to make any meetings with them over the last few years. He suggested that the appointment be an elected official.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to appoint Mr. Wright to the Capital Tax Collection Bureau Board.

**David A. Krulac, Property Owner – Informing the Borough that he would like to donate the property he owns at South Sixth and James Streets (Parcel Number 57-011-006).**

Mr. Musser suggested that Council refrain from discussing this matter until the site has been reviewed. He added that it may not be advantageous for the Borough to take ownership of this property. There is not much that can be done with it and that may be

the reason that Mr. Krulac would like to get rid of it, Mr. Musser speculated. Mr. Wright asked if Mr. Musser can send Mr. Krulac a letter stating that the donation is not being denied, however, the site would need to be reviewed by the Community Development Committee in the spring.

**Mark Handley, Water Distribution Laborer – Providing Council with copies of certificates of completion for Course #79, PA DEP #545 Mechanical Seals Fundamentals & Course #58, MA DEP #BC-2001-1024 Basic Chemistry.**

On a motion made by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to have these certificates placed in Mr. Handley's personnel file.

**Mr. Musser – Resignation letters from Linda Diaz and Anthony Naranca (Part-Time Police Officers).**

Mr. Musser stated that Ms. Diaz's letter was dated December 7, 2007 and Mr. Naranca's letter was dated December 14, 2007. The letters were offered for Council's consideration.

On a motion made by Mr. Heefner, seconded by Mr. Wright, Council Members present unanimously voted to accept the resignations of Ms. Diaz and Mr. Naranca.

**Mr. Musser – Discussion in regards to the Youth Build Program.**

Mr. Musser stated that the City of Harrisburg was granted over \$1 million to establish a youth program for the city and surrounding areas. The program is designed to help youths 17-24 years old who have dropped out of high school. These individuals will be able to work and earn their diploma while gaining skills to make them successful adults. The Youth Build Program looks for supply donations. Compensation of the participants is provided through the grant. Mr. Musser said he will be having a meeting with Dauphin County representatives to discuss possible properties in the Borough that can be refurbished. Mr. Musser said that it may be a good idea to appoint Mr. Wright to their board since he is involved with the Community Development Committee in the Borough. There will be 60 youths that participate in the program over a specified time. There will be 15 young adults per cycle. They currently have approximately 18 applications and two happen to be from Steelton Borough.

**Maria Marcinko, 2704 South Second Street – Letter of thanks to Officer Etnoyer for his assistance on December 4, 2007 at approximately 7pm.**

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to have this letter placed in Officer Etnoyer's personnel file.

**UNFINISHED BUSINESS:**

**Chief Lenker – Requesting Council execute the purchase of service agreement between the Borough of Steelton and Dauphin County to provide services consistent with the tobacco use prevention and cessation program.**

Chief Lenker stated that over the last two years, the Borough has been receiving a grant to conduct tobacco details. This is to address underage kids buying cigarettes. Mr. Wion said that the agreement states that a maximum of 44 details will be done in Steelton and Highspire. However, Steelton Police Department has no jurisdiction in Highspire Borough. Chief Lenker said a Highspire officer has agreed to complete the details. Mr. Wion countered that Highspire will not be getting a check for this therefore, should not be listed on the agreement. Mr. Kovach suggested that a conference call be made with Chief Lenker, Mr. Wion, and Officer Gossert (Highspire Borough) so that Mr. Wion can get further clarification on the language of the agreement.

**Resolution 2007-R-46 – Approval and execution of the service agreement between the Borough of Steelton and Dauphin County to provide services consistent with the tobacco use prevention and cessation program.**

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to adopt Resolution 2007-R-46, contingent upon the proper contractual agreement language.

**Resolution 2007-R-45 – Requesting Council approve 2.7% contributions from the Steelton Police Officers for the year of 2008.**

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to adopt Resolution 2007-R-45.

**Mr. Gehrlein – Discussion in regards to the proposed Farmer’s Market and approval of naming the former 11” Bar Mill Parking Lot Pennsylvania Canal Parking Area.**

Mr. Gehrlein said that he was presenting on behalf of the Steelton Community Development Committee.

Regarding the 11” Bar Mill Parking Lot, he said that the recommendation has been made to rename it the Pennsylvania Canal Parking Area to commemorate the former PA Canal that once ran under the site.

Regarding the proposed Farmer’s Market, he said that it will be run by Ngozi, Inc. They are a non-profit, 501c3 organization that has been operating for the last 25 years. They

hope to create an eco-village/farmer's market which is in line with the grocery store development. The market will offer low-income families with fresh produce at an affordable cost. Ngozi's request is for space to hold the market. They would like to use the 11" Bar Mill Lot.

Mr. Gehrlein said that it is a 26-28 week program that will run from May 2008 until November 2008 on Wednesdays from 10am – 7pm. They currently have approximately 25 vendors. Ngozi, Inc. needs electric availability, portable restrooms, water accessibility, and a blocked off area. Ngozi, Inc. will provide tents, set up, tear down, and vendors. They need space and on-site amenities.

Mr. Kovach clarified that everything will be torn down each Wednesday. He said that heavy construction will begin in that area and thinks this may interfere.

Mr. Gehrlein stated that this should not interfere with construction. Construction starts at Trewick Street. The Farmer Market is slated to be held at the opposite end. It may be an issue when construction progresses to Locust Street. Mr. Shaver said that he likes the idea but is concerned with the costs that the Borough will have to incur, such as storage, water, electricity, restrooms, etc.

Mr. Kovach suggested that this matter be given to the Community Development Committee to discuss. Mr. Wright said he will work with Mr. Gehrlein and Ngozi, Inc. to gather additional information. He will then bring a report back to Council.

On a motion made by Mr. Wright, seconded by Mr. Shaver, Council Members present voted to rename the 11" Bar Mill Parking Lot the Pennsylvania Canal Parking Area. Mrs. Wiedeman-Krosnar cast the dissenting vote. The motion passed.

**Mr. Musser – Requesting an update from Mr. Wion on the 2008 Municipal Domestic Animal Protective Services Agreement.**

Mr. Musser stated that this agreement is with the Humane Society. The Borough has the option to pay the fee at the beginning of the year or can pay bi-annually (January and March). Other municipalities have requested to pay monthly. If the Borough decides to pay monthly, there needs to be some kind of verification that the amount of animals sent to the Humane Society coincides with what has been paid. Mr. Musser suggested that Council request to pay monthly.

Mr. Kovach stated that within the last week, there was an article in the Patriot News about this organization and their questionable practices. Mr. Kovach recommended that the Borough pay on a monthly basis or end the agreement. After some discussion, Mr. Kovach stated that Council will keep an eye on this matter.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to approve the agreement with the Humane Society and to allow Mr. Wion and Mr. Musser to negotiate a monthly payment on Council's behalf.

**NEW BUSINESS:**

**Ordinance No. 2007-10 – An Ordinance to amend the Code of the Borough of Steelton, Pennsylvania, Chapter 102, “Taxation”, Article IV, “Local Services Tax”, providing for the imposition of the tax during the calendar year 2008 and each calendar year thereafter.**

On a motion made by Mr. Heefner, seconded by Mr. Wright, Council Members present unanimously voted to adopt Ordinance No 2007-10, as presented.

**Dauphin County Planning Commission – Invitation to provide representation on the study committee for the Dauphin County Parks, Recreation, Open Space and Greenway Study.**

This was provided for Council's information.

**Mr. Shaver – Requesting Council to approve the hiring of Barry E. Hockenberry for the position of Water Filtration Plant Operator at an hourly rate of \$17.74 per hour, which reflects all of his licenses and requesting his hire date be effective January 7, 2008.**

On a motion made by Mr. Heefner, seconded by Mr. Shaver, Council Members present voted unanimously to hire Mr. Hockenberry as the Water filtration Plant Operator at \$17.74 per hour, effective January 7, 2008.

**OTHER BUSINESS:**

**Mr. Musser – Requesting an Executive Session to Discuss Land Acquisition Matters and Personnel Matters.**

There were no comments.

**Mr. Heefner – Recommendation to appoint Bill Moyer to sit on the Planning Commission Board.**

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present unanimously voted to appoint Mr. Moyer to the Planning Commission Board.

**AUDIENCE PARTICIPATION:**

*Mr. Beaden; 523 Ridge St.* – spoke regarding the Steelton Police Department. He stated that there has been a Pitt Bull running loose in the 500 blocks of Lincoln and Ridge Streets. Neighbors have stopped allowing children to play outside. Mr. Beaden called the police department today and was told they would take care of the situation. Within hours, he saw officers took the dog away. Mr. Beaden thanked Chief Lenker and the Steelton Police Department for their prompt response.

*Emuel Powell, Jr.; 321 Lebanon St.* – spoke regarding parking and trash issues. Mr. Powell said that, now that it is winter time, people are complaining about lack of parking. He asked if a note can be put in the newsletter that there are no assigned parking spaces except for individuals with a handicap parking space.

Regarding the trash, he stated that people are putting their garbage out in bags early in the evening. Therefore, by the time it is collected, animals have busted the bags open. Mr. Musser told Mr. Powell to give the address of offender(s) to the Codes Office and they will handle it. Mr. Powell said he spoke with someone in Codes and was told to bring the issue to Council. Mr. Wright asked Mr. Powell to see him for his number. He and Mr. Heefner will address this personally.

Mrs. Wiedeman-Krosnar said that the last newsletter included the snow removal Ordinance. She said a reminder can be placed in the next one.

Mr. Musser added that the trash issue should not have been directed to Council. A trash Ordinance has been passed. Mr. Kovach will address this situation, promptly.

*Pauline Douglass; 433 Bessemer St.* – vouched for the job that the Codes Officers are doing. She cited two incidents that she witnessed the Codes officers acted quickly and efficiently.

Mrs. Douglass asked why a stop sign has been placed at Second and Locust Streets. Mr. Kovach said it is to prevent people getting hit walking across the street. Mr. Musser added that the location of the mailbox changed. Therefore, having the stop sign at the intersection allows drivers to safely stop and put mail in the mailbox out of the driver side window, without causing an accident.

**COUNCIL'S CONCERNS:**

*Mayor Acri* – wished everyone a Merry Christmas and a Happy and safe New Year. Mayor Acri stated that the town is in the midst of celebrating the Rollers winning a state championship. There was an article in the Patriot News on Mr. Albert. Mayor Acri said

that Mr. Albert has dedicated many years to the youth in the community and congratulated Mr. Albert on the recognition.

*Mr. Shaver* – wished everyone a Merry Christmas and a Happy New Year. He also thanked and congratulated Mr. Albert.

*Mrs. Wiedeman-Krosnar* – wished everyone a Merry Christmas and a Happy New Year. She also said she was contacted by Philip Valenti of LaRouche Political Latch Committee regarding House Resolution 418. This resolution pertains to home foreclosures and the banking crisis. Mrs. Wiedeman-Krosnar asked that this be forwarded to the Community Development Committee for review.

*Mr. Albert* – wished everyone Happy Holidays. He thanked Mayor Acri for his words. He said the reason he dedicates his time to the youth is because there were people who did it when he was little and he wants to keep that tradition going. Mr. Albert said he thinks that the football team should be brought in and recognized with a proclamation for their accomplishment.

*Mr. Wright* – wished everyone a Merry Christmas and a Happy New Year. He also said that someone needs to be appointed to sit on the Dauphin County Parks and Recreation Committee. There will soon be an open position that Mr. Musser currently holds and Council should appoint Mr. Gehrlein to replace Mr. Musser.

On a motion made by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to appoint Mr. Gehrlein to sit on the Dauphin County Parks and Recreation Committee.

*Mr. Musser* – wished everyone a happy and safe holiday.

*Mr. Wion* – wished everyone Happy Holidays.

*Mrs. Handley* – wished everyone a Merry Christmas.

*Mr. Kovach* – thanked Council and Borough Staff for great accomplishments that were achieved over the last year. He cited the huge water line project, downtown revitalization, Adams Street re-development, and progress on the grocery store. He said it has been a pleasure working with everyone and feels that a family atmosphere has been achieved. Mr. Kovach said that there are great things to come next year. He congratulated the Steel-High Rollers and wished everyone a Merry Christmas and a Happy New Year.

On a motion made by Mr. Wright, seconded by Mr. Albert, the Council meeting recessed into executive session at 7:38 p.m., to discuss personnel matters, land acquisition and potential litigation.



**ADJOURNMENT:**

The meeting re-convened at 8:00 PM. There being no other business before Council, the meeting immediately adjourned.

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Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary