

The regular monthly meeting was called to order at 6:30 p.m. by Mayor Acri, with the pledge of allegiance, followed by an invocation from Mayor Acri.

Upon presentation of Certificates of Election, Oaths of Office were administered by the Honorable Thomas F. Acri, Steelton Borough Mayor, to the following:

The Honorable Stephen J. Shaver, Councilman
The Honorable Michael K. Albert, Councilman
The Honorable Dr. MaryJo Szada, Councilwoman
The Honorable Dennis C. Heefner, Councilman

The newly elected members of Council then assumed their seats joining the following members:

The Honorable Michael J. Kovach, Councilman
The Honorable Jeffery L. Wright, Councilman
The Honorable Lisa M. Wiedeman-Krosnar, Councilwoman

NOMINATIONS AND NEW BUSINESS:

Mayor Acri opened nominations for President of Council.

Mr. Wright nominated Mr. Kovach to the position of Council President, seconded by Mr. Albert.

There being no other nominations, on a motion by Mr. Wright, seconded by Mr. Albert, Council members present unanimously to elect Mr. Kovach as President, by a the following roll-call vote:

Jeffery Wright – Yes, Michael Albert – Yes, Mrs. Wiedeman-Krosnar – Yes, Mr. Kovach – Yes, Mr. Shaver – Yes, Dr. Szada – Yes, Mr. Heefner – Yes.

Mayor Acri opened nominations for Vice-President of Council.

Mr. Albert nominated Mr. Shaver to the position of Council Vice - President, seconded by Mrs. Wiedeman-Krosnar.

There being no other nominations, on a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members voted unanimously to elect Mr. Shaver as Vice – President, by the following roll-call vote:

Jeffery Wright – Yes, Michael Albert – Yes, Mrs. Wiedeman-Krosnar – Yes, Mr. Kovach – Yes, Mr. Shaver – Yes, Dr. Szada – Yes, Mr. Heefner – Yes.

Mayor Acri turned over the gavel to President Kovach.

President Kovach opened nominations for Chairman Pro-Tem of Council.

Mr. Shaver nominated Mr. Wright to the position of Chairman Pro Tem, seconded by Mr. Albert .

There being no other nominations, on a motion by Mr. Shaver, seconded by Mr. Albert, Council members voted unanimously to elect Mr. Wright as Chairman Pro-Tem, by the following roll-call vote:

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Jeffery Wright – Yes, Michael Albert – Yes, Mrs. Wiedeman-Krosnar – Yes, Mr. Kovach – Yes, Mr. Shaver – Yes, Dr. Szada – Yes, Mr. Heefner – Yes.

COUNCIL MAKES THE FOLOWING APPOINTMENTS:

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Michael G. Musser, II, Borough Secretary/Treasurer.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Kathleen D. Handley, Assistant Borough Secretary.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint David A. Wion, Borough Solicitor.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint John J. McNally, Borough Solicitor for Land Negotiations.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint William J. Flannery, Borough Solicitor for Police Negotiations.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Michael McAuliffe Miller, Borough Solicitor for Non-Uniform Negotiations.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Robert Grubic of Herbert, Rowland and Grubic Inc., Borough Engineer.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Craig W. Bachik and Renee Regal of Kairos Design Group, Borough Recreational Engineer.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Robert H. Weidner & George H. Bailey of IEQ Engineering, Borough Mechanical and Plumbing Engineer.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Kenneth A. Lenker, Chief of Police.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Sylvia A. Zell, Borough Code/Zoning/Planning Officer.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Joseph Conjar, Superintendent of Highway/Water Distribution & Sewer.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Daniel P. Scheitrum, Superintendent of Water Filtration & Lab.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Jennifer. Brown-Sweeney, Administrative Assistant.

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On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Patrick J. Gehrlein, Main Street Manager.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Eugene Vance, III, Fire Chief.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Brian G. Handley, Assistant Fire Chief.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Victor Brubacher, Jr., Battalion Chief.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Timothy J. Lehman, Emergency Management Coordinator.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Boyer & Ritter, Borough Auditor.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to appoint Michael L. Rozman, Vacancy Board.

APPOINTMENT OF COUNCIL COMMITTEE'S BY THE PRESIDENT OF COUNCIL.

President Kovach distributed copies of the Committee appointments for 2008, and asked that they be made part of the minutes and marked 'Exhibit A'. Mr. Kovach said if anyone has any different preferences to please see him. Mrs. Wiedeman-Krosnar asked to be appointed to the Fire and Ambulance Committee. Mr. Kovach asked if there were any other questions or changes. Mr. Heefner noted that he was appointed to the ISG Committee as Chairman and asked what the function of that Committee was. Mr. Kovach said that Committee was formed to deal with the Steel Company, but the name will be changed to Arcelor Mittal.

OFFICIAL ADOPTION OF ROBERT'S RULES OF ORDER, 10TH EDITION.

Mr. Shaver motioned to adopt Robert's Rules of Order, 10th Edition, seconded by Mr. Wright. Motion approved unanimously.

NEW BUSINESS:

RESOLUTION 2008-R-1, a Resolution authorizing the maintenance of brick pavers at the crosswalks of North Front and Pine Streets as part of the SR 0230 Front Street Enhancement Project with the Department of Transportation of the Commonwealth of Pennsylvania, was presented for Council's consideration.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members voted unanimously to adopt RESOLUTION 2008-R-1, as presented.

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PUBLIC COMMENT:

There were no comments.

COUNCIL AND MAYOR'S CONCERNS:

Mr. Heefner – informed Council Members that he had some problems with York Waste over the holidays, noting that his trash was not picked up even after several calls. Mr. Heefner said he hopes that his constituents are not treated as badly as he was, and asked that a letter be sent to the company. Mrs. Wiedeman-Krosnar said she has had problems for over six months with trash collection her property in East End. Mr. Kovach and Mr. Wright concurred that they are aware of problems too. It was the consensus of Council Members to send a letter to York Waste about the problems and their response to complaints. Mr. Heefner asked if the increase in tipping fees at the Harrisburg Incinerator will affect our trash bills. Mr. Musser said it will.

Mr. Heefner said that Council had the new heater/air conditioner installed in Council Chambers, but opted for a smaller unit due to costs, but noted that people are setting the heat too high and he had concerns that it could burn up the condenser – it wasn't meant to be used that hard. He also noted that it wasn't being turned off and the doors were left open when the Council Chambers wasn't in use. Mr. Heefner asked that everyone who uses the Council Chambers be reminded not to set the temperature too high in winter or too low in summer; to keep the door closed when the room is in use, when permitted; and to turn the unit off when leaving.

Mr. Shaver - said that the Police Committee met with Chief Lenker regarding the Borough's towing contractors. He noted that the wording in the ordinance is very specific and designates two towing companies. Mr. Shaver said he believes that one of the companies is going out of business and asked if Chief Lenker could meet with Mr. Wion to change the wording in the ordinance, so that Council would not have to adopt a new ordinance every time it had to change towing companies.

Chief Lenker noted that this is to tow abandoned vehicles and those parked illegally, it is not for accidents. The Chief recommended increasing the fee to \$100.00, with \$90.00 going to the towing company and \$10.00 to the Borough for their administrative costs. Chief Lenker said he would like to designate Foremost Towing and Ritchie's Towing and any other company designated by Council. The Chief noted that he approached Highspire Auto to see if they would be interested, but they declined.

On motion by Mr. Shaver, seconded by Mr. Wright, Council Members authorized Chief Lenker to contact Mr. Wion to inform him of the Council's desire to make the Police Committee's recommended changes to the Towing Ordinance and determine what steps Council should take to do so.

Mr. Wright – thanked his colleagues for electing him as President Pro-Tem of Council. Mr. Wright added that the next Community Development meeting is scheduled for January 14, 2008, at 6:00 p.m., and added that Council will continue to move forward.

Mayor Acri – Informed Council that the Fire Department will have their holiday party and they asked him to invite Council and staff.

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Mr. Kovach – thanked Council Members for the opportunity to serve as president, saying he enjoyed working with Council and staff and looked forward to 2008.

ADJOURNMENT

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to adjourn the meeting at 6:57 P.M.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Secretary-Treasurer

The regular monthly meeting was called to order at 6:30 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Stephen Shaver
Jeffery Wright
Lisa Wiedeman-Krosnar
Dennis Heefner

Thomas Acri, Mayor
Michael G. Musser, II, Secretary
David A. Wion, Solicitor
Kathleen D. Handley, Asst. Secretary

Absent:

MaryJo Szada
Michael Albert
Jennifer Brown-Sweeney

APPROVAL OF MINUTES:

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to approve the January 7, 2008 minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Musser).

Mr. Musser said he had nothing to report other than what is stated in the minutes.

APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the Schedules of Bills, Requisitions and Change Orders as presented.

APPROVAL OF DEPARTMENT REPORTS:

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members voted unanimously to approve the Department Reports as presented.

PUBLIC COMMENT: (Agenda Items only.)

There were no comments

COMMUNICATIONS:

Kelly Wolf, Department Manager, Dauphin County Solid Waste Management & Recycling. – Letter explaining the 2008 Tipping Fee increase which will take effect on January 1, 2008.

There were no comments.

Nora F. Blair, Esquire – Providing the Borough with a Petition by the DuCarmes for a hearing on Ordinance 2007-9, dealing with the Vacation of Trewick Street.

Patrick J. Gehrlein, Deputy Executive Director of the SEDC – Providing the Borough with a Petition by the SEDC for a hearing on Ordinance 2007-9, dealing with the Vacation of Trewick Street.

Mr. Musser stated that both the DuCarme family and the SEDC filed these petitions to make sure their properties are purchased by Mr. Rizk. He added that once the properties are purchased, the request will be withdrawn. Mr. Musser said that the hearing will be scheduled for February 8, 2008, at 5:00 PM.

Mr. Kovach asked if there is any chance that could be settled before that date. Mr. Musser said no there wasn't.

Joanne B. Archfield, Engineering Technician-Systems, UGI – Letter requesting the Borough of Steelton to provide UGI with a list of Streets to be paved by the Borough in 2008.

Mr. Musser said he would give the request to Mr. Conjar for his response. Mr. Heefner noted that he requested that the Borough pave Fourth Street between Walnut and Pine Streets. Mr. Heefner said that paving the entire Street might not be necessary. He said the Borough might be able to save some money by just paving the area where the laterals were put in. Mr. Kovach asked him to discuss it with Mr. Conjar.

Steelton volunteer Fire Department – Providing the Borough with a Certificate of Appreciation for all their continued support.

There were no comments.

Jean Veisz, 735 North Second Street, Steelton, PA – Letter of Thanks to the Steelton Police Department for their assistance on November 16, 2007.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to have the letter placed in Officer Fry's and Officer Minium's personnel file.

Jan Faust, Assistant Manager, Lower Allen Township – Letter of Congratulations to the Borough for the Revitalization efforts taking place.

There were no comments.

Steven A. Peterson, President, Board of Directors, New Baldwin Corridor Coalition – Letter requesting the Borough appoint an elected or appointed official to serve as a Representative to the Board.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to appoint Jennifer Brown-Sweeney as the Borough's Representative to the Board.

Mr. Kovach said that anyone else who would like to attend the meetings is welcome to do so.

Dauphin-Lebanon County Boroughs Association – Invitation to the next meeting hosted by Middletown Borough on January 29, 2008.

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

South Central Assembly – Invitation to the 10th Anniversary Summit January 31 to February 1, 2008.

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

UNFINISHED BUSINESS:

Chief Lenker – Requesting Council to Execute the Purchase of Service Agreement between the Borough of Steelton and Dauphin County to provide services consistent with the Tobacco Use Prevention and Cessation Program.

Chief Lenker said that the County has agreed to the changes requested by Mr. Wion. Mr. Wion said that he hasn't seen the final version yet, but if they have made his recommended changes, he recommended that Council approve the agreement.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to authorize the execution of the Purchase of Service Agreement between the Borough of Steelton and Dauphin County to provide services consistent with the

Tobacco Use and Prevention and Cessation Program, contingent upon Mr. Wion's review and approval.

NEW BUSINESS:

RESOLUTION 2008-R-2- A RESOLUTION ELIMINATING THE SPECIAL PURPOSE PARKING SPACE FOR TERESA NOLL OF 546 NORTH SECOND STREET, STEELTON, PA., was presented for Council's consideration.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2008-R-2, as presented.

RESOLUTION 208-R-3- A RESOLUTION PROVIDING A COST-OF-LIVING INCREASE FOR THE RETIREES OF THE BOROUGH OF STEELTON'S NON-UNIFORMED EMPLOYEES' PENSION PLAN, was presented for Council's consideration.

On a motion by Mr. Heefner, seconded by Mr. Shaver, Council Members present voted unanimously to adopt RESOLUTION 2008-R-3, establishing a 5% Cost of Living Increase, as presented.

ORDINANCE 2008-1 – AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF STEELTON CHAPTER 110 THEREOF ENTITLED “VEHICLES AND TRAFFIC” TO ESTABLISH ADDITIONAL SPECIAL PURPOSE PARKING ZONES, TO ELIMINATE SPECIAL PURPOSE PARKING ZONES AND TO ESTABLISH NO PARKING ZONES AND TO TSTABLISH PARKING METER ZONES.

Mr. Wion noted that usually two times a year Council adopts a traffic ordinance which incorporates Parking Resolutions which were adopted during the previous six months or so.

On motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to adopt ORDINANCE 2008-1, as presented.

Perry Albert, Executive Director, Capital Region Council of governments – Requesting the Borough join the potential legal challenge to the Pennsylvania Department of Environmental Protection's Chesapeake Bay Tributary Strategy.

Mr. Musser said that the West Shore COG is going to look at the possibility of litigation. He noted that there are a few Municipalities that are not joining in this process and Swatara Township is one of them. Mr. Musser said that the Borough had their meeting with DEP to work things out.

Mr. Heefner said he was at the Capital Region COG meeting last night and this subject was discussed. He said that this will affect the Borough when Harrisburg has to make the updates, they will pass the costs on to us and the other municipalities that use their Sewerage Treatment Facility. Mr. Heefner said he thinks that the more municipalities that get involved, the better chance we have to get assistance.

Mr. Wion said that as he understands what is happening, the COG is saying not just that we are going to contact the Governor and the Legislature to get us more funding, they are going to hire an attorney to bring action on behalf of the municipalities involved and will ask the courts to strike this law. He said the only problem he sees with that is the Borough is asked to contribute to the fund to bring this litigation and depending on the size of your municipality; your initial contribution will be placed in an escrow account. Mr. Wion said that it seems to him, and he hasn't had an answer to this, if they do not have enough to cover the legal fees, are we going to be billed an additional amount and how much. As you get into these kinds of situations, you are going to need to bring experts in and I'm just cautioning you on the potential for extensive additional costs. Mr. Musser asked Mr. Heefner how members of the Capital Region COG may have signed on. Mr. Heefner said he didn't know, but he will find out and get back to Council, with that information.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to table the matter until Mr. Heefner can get more information.

Mr. Heefner informed Council that the subject of animal control was also discussed at the COG meeting last night and there isn't anything they can do at this time. He said that Lower Allen has hired someone to handle their animal complaints and the COG will wait to see how that works. Mr. Heefner also reported that Verizon is ready to sign Franchise Agreements with Municipalities to compete with Comcast. He said they will be meeting with our COG because they are so large.

OTHER BUSINESS:

Mr. Musser – Informing Council that an Executive Session is needed to discuss personnel matters and land acquisition matters.

AUDIENCE PARTICIPATION:

There were no comments.

COUNCIL'S CONCERNS:

There were no concerns presented.

On a motion by Mr. Wright, seconded by Mr. Shaver, Council Members voted unanimously to recess into executive session at 7:00 PM.

The meeting reconvened at 8:15 PM.

Mr. Shaver said the Personnel Committee would schedule interviews for the Borough Secretary-Treasurer position.

ADJOURNMENT:

There being no other business before Council, on motion by Mr. Wright, seconded by Mr. Heefner, the Council meeting adjourned at 8:16 PM.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Secretary

The regular monthly meeting was called to order at 6:30 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Stephen Shaver
Jeffery Wright
Dennis Heefner
MaryJo Szada
Michael Albert

Absent:

Lisa Wiedeman-Krosnar
Jeffery Wright

Thomas Acri, Mayor
Kathleen D. Handley, Asst. Secretary
David A. Wion, Solicitor
Michael G. Musser, II, Secretary

PUBLIC COMMENT: (Agenda Items only.)

There were no comments

COMMUNICATIONS:

Brownfields 2008 – Invitation to the Brownfields 2008 Conference a “Roadmap to Revitalization” May 5-7. 2008.

Mr. Kovach said that anyone who wanted to attend should contact Mr. Musser.

Deborah A. Ealer, Township Manager, North Middleton Township – Invitation to a workshop to discuss the collection of local taxes, primarily the Earned Income Tax (EIT).

Mr. Musser stated that Mr. Wright was appointed as the Borough’s representative. Mr. Musser said he will try to attend the next meeting. Mr. Wright stated that he attended a previous meeting. He briefly reviewed the items discussed and said that he will have additional information about the Earned Income Tax after the next scheduled meeting.

Shippensburg University & PLGSA – Invitation to 2008 Institute for Municipal Secretaries, Clerks & Administrators & Master Municipal Clerk Academy for the Spring & Fall.

Mr. Musser encouraged Council Members to send Mr. Gehrlein and Mrs. Brown-Sweeney to these events. He stated that the information given will be very beneficial to both of them in the future.

Pennsylvania State Association of Boroughs (PSAB) – Invitation to the PSAB Spring Legislative Conference March 30-April 1, 2008 at the Holiday Inn Harrisburg/Hershey in Grantville.

Anyone wishing to attend was asked to contact Mr. Musser.

UNFINISHED BUSINESS:

Perry Albert, Executive Director, Capital Region Council of Governments – Requesting the Borough Join the Potential Legal Challenge to the Pennsylvania Department of Environmental Protection’s Chesapeake Bay Tributary Strategy.

After some discussion from Mr. Musser, Mr. Heefner stated that he did some research on this. He does not feel that this would be in the Borough’s best interest to join at this time. He also noted that the City of Harrisburg is not signing on.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to refrain from getting involved with the Department of Environmental Protection’s Chesapeake Bay Tributary Strategy.

Mayor Acri – Discussion in regards to Special Purpose Parking Spaces.

Mayor Acri stated that a few months ago, Mr. Lagyak submitted an application for a Special Purpose Parking space. At the previous meeting, the matter was tabled to revise the requirements. Mr. Shaver requested that this be further tabled until it has been reviewed by legal counsel. Mr. Wion stated that the statute allows Borough Council to provide the space but, it is up to Council’s discretion. Mr. Kovach requested that a copy of the requirements be sent to the Community Development Committee to review and send to Mr. Wion for review and modifications, if needed.

Mr. Musser – Reminding Council of the Public Hearing in regards to the vacation of Trewick Street.

Mr. Musser stated that the hearing will be held on Friday, February 8th at 5:00 p.m. due to advertising requirements. He asked all Council Members to attend. Mr. Musser said he will send a reminder email tomorrow.

NEW BUSINESS:

Ordinance No. 2008-2 – An Ordinance to amend the Code of the Borough of Steelton Chapter 110 thereof entitled “Vehicles and Traffic” to designate an additional Borough approved storage garage, and fix towing and storage charges.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to adopt Ordinance 2008-2, as presented.

Mayor Acri – Requesting Borough Council approve the hosting of the July 2008 Dauphin-Lebanon Boroughs Association Meeting.

Mayor Acri stated that he and Mr. Wright attended the last meeting and he would like to hold it at the Steelton Boat Dock. It will be held on the third Tuesday and he will organize the event.

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve of the Borough hosting the July 2008 Dauphin-Lebanon Boroughs Association Meeting.

Mike Runkle, 321 Swatara Street – Submitted a letter of resignation from the Steelton Planning Committee, effective February 1, 2008.

Mr. Kovach thanked Mr. Runkle for the time that he served the community.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to accept Mr. Runkle’s letter of resignation.

OTHER BUSINESS:

Mr. Musser – Informing Council that an Executive Session is needed to discuss personnel matters and land acquisition matters.

AUDIENCE PARTICIPATION:

There were no comments.

COUNCIL’S CONCERNS:

Mr. Wright – Reminded Council Members that the Dauphin-Lebanon Boroughs Association increase will be coming up in 2010. He also reminded everyone that the Intergovernmental Meeting with the Borough of Steelton, Steelton-Highspire School District, and the Borough of Highspire is scheduled for January 31st. One of the concerns is the current elementary school. Mr. Wright stated that he would like to work more closely with the school. He also talked about the new dress code to be implemented in the school district. He discussed buses parking on Route 230 and speeding on Swatara Street. Mr. Wright also announced the grand opening of the new elementary school on February 2, from 2-4 p.m. There will be a school walk through.

Mr. Heefner – Stated that there was recently a sign erected at Front and Pine Streets for Midland Cemetery. However no signs have been taken down. There are signs that need to be taken down. Mr. Kovach stated that he will talk to Mr. Conjar in regards to those signs. Mr. Heefner then talked about drivers leaving the steel mill at Front and Locust Streets and running over the posts. Mr. Kovach said he will speak to Chief Lenker about having a police officer stationed there. Mr. Heefner discussed amending an ordinance regarding the Planning Commission. Currently, the ordinance states that 15 calendar days are needed to schedule a meeting, which includes weekends and holidays. Mr. Heefner requested the ordinance to require 20 working days. Mr. Wion stated that a 90 day clock begins to run, from the previous Planning Commission meeting.

After much discussion, on motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to change the ordinance to 15 working days.

Mr. Heefner stated that he spoke to Mr. Gehrlein about the process of payment for the engineers. Mr. Gehrlein said the engineers' fees are not determined at the time of application. Mr. Heefner said he would like to create an escrow account for money to be put in, with the ability to withdraw payments. Mr. Kovach asked Mr. Wion to obtain a copy of Swatara Township's agreement regarding this for Council's review.

On a motion by Mr. Wright, seconded by Mr. Shaver, Council Members voted unanimously to recess into executive session at 7:20 p.m.

The meeting reconvened at 7:55 p.m.

On a motion made by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to accept, with regret, the resignation of Mr. Musser, effective April 6, 2008 at 12:00 p.m.

On a motion made by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to appoint Mr. Gehrlein as Borough Secretary/Treasurer, effective April 7, 2008, at an annual salary of \$60,000.00.

On a motion made by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to appoint Mrs. Brown-Sweeney as Neighborhood and Economic Development Director, effective April 7, 2008 at a \$45,000 annual salary.

On a motion made by Mr. Albert, seconded by Dr. Szada, Council Members present voted unanimously to execute a contract with Community Networking Resources as a consultant for one year, effective April 7, 2008, with an automatic renewal and a 90 –day release clause.

On a motion made by Dr. Szada, seconded by Mr. Albert, Council Members present voted unanimously to hire Dennise Hill as Executive Assistant effective March 3, 2008 at \$14.90 per hour.

On a motion made by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to appoint Mrs. Brown-Sweeney to the Steelton Community Development Foundation.

ADJOURNMENT:

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Shaver, the Council meeting adjourned at 8:00 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Secretary

The regular monthly meeting was called to order at 6:31 p.m. by Mayor Thomas Acri with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffrey Wright
Stephen Shaver
Michael Kovach
Thomas Acri, Mayor
MaryJo Szada

Absent:

Lisa Wiedeman-Krosnar
Michael Albert
Kathleen D. Handley,
Assistant Secretary

David Wion, Solicitor
Michael G. Musser, II, Secretary

PUBLIC COMMENT: Agenda items only.

There were no comments

COMMUNICATION:

Samuel Petrovich, President, Steelton-Highspire School District – Requesting the Borough Council, the Mayor & Staff Fill Out the Needs Assessment & Qualifications Community Input Form.

Mr. Kovach will set up a meeting to discuss this matter. The meeting will be between Council Members and the Mayor's office.

Bradley A. Walker, Esquire, Walker & Associates, P.C. – Letter Informing the Borough Council That RizkCOzann Foods Corp Has Granted the Borough A 30-day Extension Period to Review the Plans for The Shur-Fine Project.

Mr. Musser stated that he will be compiling a check list to determine what items are needed within the extension. The plan was initially presented in February 2007 to the Planning Commission. The Planning Commission recommended that the plans be denied on the basis that a suitable extension of time was not offered within a specified time period. Mr. Heefner was concerned that the gas line, infrastructure, and water line were not on the plans, as they were submitted. He suggested that Council turn the plan down and ask that it be re-submitted. Council's responsibility is to review the plans and approve or deny the plans based upon adherence to current codes that are in existence. Mr. Kovach assured Mr. Heefner that Council will not vote on a building that is not up to

code. Mr. Wion stated that the plan can be approved conditionally but, the plan will not proceed if the conditions are not met.

Paul J. Navarro, President, Navarro & Wright Consulting Engineers – Letter in Response to the Review of the Preliminary/Final Subdivision & Land Development Plan.

There were no comments.

Robert C. Lomison, President, William Howard Day Cemetery – Invitation to the 23rd Annual William Howard Day Cemetery Memorial Day Program on Monday May 26, 2008 at 12:15 PM at the Cemetery.

Mr. Musser asked that any who would like to attend Council Members should notify him.

Nancy L. Rhodes, Girl Scout Leader, Girl Scouts in the Heart of Pennsylvania – Requesting Permission to Use the Third Floor Senior Center Community Room on Thursday Evenings from 6:30 PM to 8:00 PM for a Brownie Troop Meeting.

Mr. Wright wanted to know what liability the Borough will have to assume. Ms. Rhodes stated there is none. After much discussion, Mr. Shaver asked Ms. Rhodes to provide a certificate of insurance from her insurance carrier. Ms. Rhodes was informed that this would not be a permanent location for the troop as Council is discussing options to find an alternate facility for the Senior Center.

Dwayne Davis, 403 Pine Street; Steelton, PA – Requesting Permission to Use Municipal Park From June 7th to August 2nd 2008 for the Adams Street Summer Basketball Program.

Mr. Wright suggested that Mr. Albert and the Community Development Committee should review this matter. He will contact Mr. Albert.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Resolution 2008-R-5 – Resolution Removing the Special Purpose Parking space for Albert Hutchison, 334 South Second Street Who Recently Passed Away

was presented for Council's consideration.

On a motion made by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to adopt Resolution 2008-R-5 as presented.

Mr. Musser – Requesting Permission From Council to Execute The Full and Final Release Form in the Amount of \$3,082.00 for the Accident at the Intersection of South Front Street & Locust Street in Which the Bollards at the Location Along with Some Bricks Were Damage or Destroyed.

On a motion made by Mr. Shaver, seconded by Mr. Wright, Council Members present unanimously voted to execute the full and final release form in the amount of \$3,082.00.

OTHER BUSINESS:

There was no other business.

AUDIENCE PARTICIPATION:

There was no audience participation

COUNCIL'S CONCERNS:

There were no Council concerns presented.

ADJOURNMENT:

There being no other business before Council, on motion by Mr. Wright, seconded by Mr. Heefner, the Council meeting adjourned at 7:14 PM.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Dennise L. Hill
Executive Assistant

Steelton Borough
Council Meeting
March 17, 2008

The regular monthly meeting was called to order at 6:30 p.m. by Council President, Michael Kovach with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffrey Wright
Stephen Shaver
Michael Kovach
Thomas Acri, Mayor
MaryJo Szada
Michael Albert

Absent:

Lisa Wiedeman-Krosnar

David Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary
Dennise L. Hill, Executive Administrative Assistant

APPROVAL OF MINUTES OF PREVIOUS MEETING AS PRESENTED:

The minutes from the November 5, 2007 meetings were presented for approval.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to approve the minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Musser)

Mr. Musser said he had nothing to report other than what was stated in the minutes.

APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

APPROVAL OF DEPARTMENT REPORTS: Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement, Main Street.

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present unanimously voted to approve the reports as presented.

Steelton Borough
Council Meeting
March 17, 2008

Mayor's Report – Mayor Acri informed Council that the new police car (2008) has arrived and is getting a new radio.

PUBLIC COMMENT: Agenda items only.

COMMUNICATION:

Alvin Q. Taylor, Candidate; PA Senate 15th District – Letter Requesting Permission to Introduce Himself and Remind Everyone of the Importance to Register to Vote

Mr. Taylor congratulated the basketball and football teams on recent State Championship victories. He also introduced himself to Council as the Democratic candidate. He stated that he would like to motivate everyone to get out and vote.

Tri-County Regional Planning Commission – Letter Informing the Borough That They Drafted a Model Zoning Ordinance and a Model Subdivision & Land Development Ordinance and Informing Council There is Limited Funding for This Project and If the Borough is Interested in Participating Please Let Them Know by April 1, 2008.

This item was for Council's consideration and response by April 1, 2008.

Richard Hart, Property Owner – Requesting Permission to Address His Retaining Wall above the Swatara Street Retaining Wall.

Mr. Hart was not in attendance. There were no comments.

Catherine V. Jennings, 519 South Second Street, Steelton, PA – Letter Informing Council of a Complaint In Regards to Her Neighbor.

Chief Lenker responded to her complaint and wrote her a letter.

Sheldon N. Murray, Resident of the 600 Block of North Third Street, Steelton, PA – Requesting a Stop Sign at the Intersection of North Third Street and Eleanor Street.

Chief Lenker said the stop sign is requested due to speed control. However, it cannot be done because there have been no accident(s) there.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to have the Borough staff erect a Caution or Children at Play sign.

Steelton Borough
Council Meeting
March 17, 2008

Daniel S. Robinson, Director, Dauphin County Community & Economic Development – Letter Informing the Borough That They Have Been Awarded the Borough \$231,929.00 in CDBG Funds for the Senior Center, Code Enforcement, Public Facilities & Improvements & Adams Street Revitalization.

On a motion made by Mr. Shaver, seconded by Mr. Wright, Council Members present unanimously voted to draft a letter of thanks to send to DCED.

Daniel P. Scheitrum, Superintendent of Water Filtration & Lab – Providing the Borough with a Certificate of Training completion for a Water Chlorination Workshop.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to have this certificate placed in Mr. Scheitrum's personnel file.

UNFINISHED BUSINESS:

Mr. Wright – Recommendation in Regards to the Adams Street-Steelton Summer Basketball Program.

Mr. Wright stated that it is his recommendation that the program be approved from June 2 through August 7, 2008, pending Mr. Davis provides insurance certificate and he follows guidelines.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to conditionally approve the basketball program.

Mr. Musser – Requesting that Borough Council Award the Adams Street Demolition Project Bid for Services to Jerry Justice Excavating, Inc. in the amount of \$48,999.99.

Mr. Heefner asked what the extra money will be used for. Mr. Musser stated that the money will be reallocated for purchasing or site improvements.

On a motion made by Dr. Szada, seconded by Mr. Heefner, Council Members present unanimously voted to award the Adams Street Demolition Project to Jerry Justice Excavating, Inc., in the amount of \$48,999.99.

Susan Kline, Senior Center Director – Letter of Resignation Effective April 31, 2008.

On a motion made by Mr. Albert, seconded by Mr. Wright, Council Members present unanimously voted to accept the resignation of Susan Kline, Senior Center

Director. Mr. Musser requested an Executive Session to discuss this matter in more detail.

Ordinance No. 2008-3 – An Ordinance Amending the Code of Ordinances of the Borough of Steelton, Chapter 99, “Subdivision and Land Development,” Article IV, “Plat Specifications and Processing Procedures,” Section 99-13, Subsection A., to Require Applicant to File Copies of the Preliminary Plat at Least Fifteen (15) Working Days Prior to the Meeting of the Planning Commission at Which Consideration is Desired, was presented for Council’s consideration.

On a motion made by Mr. Heefner, seconded by Mr. Wright, Council Members present unanimously voted to adopt Ordinance No. 2008-3, as presented.

NEW BUSINESS:

Mr. Musser & Mr. Wion – Discussion in Regards to Sale of Certain Real Estate Tax Claims and Liens for 2007.

Mr. Musser stated that this is the third year selling delinquent tax liens through Plymouth Park, LLC. They purchase liens at \$.92 on the dollar and 57% due to County. Mr. Musser recommended that Council agree to do it for the third year. The contract is identical except for dates, amount, and a section which allows Plymouth to purchase for next year on terms.

Resolution 2008-R-6 – Resolution of the Borough of Steelton, Pennsylvania, Authorizing the Sale of Certain Real Estate Tax Claims and Liens and Associated Rights and Remedies Relating to the 2007 Real Estate Tax Claims.

Mr. Wion stated that a conference call will be held tomorrow. He will indicate the resolution has been adopted and fax signed copies along with the executed agreement.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to adopt Resolution 2008-R-6, as presented.

Mr. Gehrlein, Main Street Manager – Providing Council With an Update and Request From a Meeting with York Waste Disposal in Regards to Tipping Fees.

Mr. Gehrlein gave a brief synopsis of the meeting he had with Dan Isabella in regards to increasing tipping fees. York Waste Disposal has asked for an increase of \$.89 per quarter, per resident.

Mr. Wion explained that when a contract is bid on, that specified amount is set. The request to increase would also be a request to increase the contract amount. Mr. Wion stated that legally he does not think that Council can interfere with a legal bidding process.

Sylvie Zell, Code/Zoning/Planning Officer – Presenting Council With Recommendations From The Community Development Committee in Regards to the Rental Inspection Ordinance.

Mrs. Zell stated that the current ordinance runs from March to March of each calendar year. It is her recommendation to change it to January to December. She would also like to do inspections on a bi-annual basis, as opposed to every year. Dr. Szada asked Mrs. Zell why she wanted to make the changes. Mrs. Zell said that 95% of all properties inspected pass and the workload is overbearing. Mr. Wion asked if a complaint was made, would anything prevent her from making an inspection if it was not a scheduled year to do so. Mrs. Zell stated no. She would still go in to inspect the property. Mr. Shaver also asked if a property was sold before it was due for inspection, would an inspection be done at that time. Mrs. Zell stated yes. Mr. Wion asked if Borough rental property owners were asked if this proposed process was okay with them. Mrs. Zell stated that she wanted to present the issue to Council before contacting property owners. Mr. Wion asked Mrs. Zell to ask the rental property owners if they will be okay with the proposed change, as a courtesy. Mr. Heefner added that he would like to make sure the whole ordinance is followed and not just safety measures. If inspections are done every two years, more time can be spent to do a thorough inspection. Mr. Wright asked Mrs. Zell to work with Mr. Wion to draft a change to the ordinance.

Mr. Musser, Mr. Gehrlein & Mr. Wright – Recommending the Borough Participate in the PSAB Grants Program Participation Agreement at the Hourly Rate Amount.

Mr. Musser stated that he and Mr. Gehrlein met with Ted Robinson, who used to work for DCED and is now with PSAB. Mr. Robinson came to offer his services. Mr. Musser recommended bringing PSAB on at an hourly rate, and approve the Agreement in concept, until Council receives, and Mr. Wion approves the agreement.

On a motion made by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to have staff work with PSAB to draft an agreement for Mr. Wion to review for action at the April 7, 2008 Council meeting.

OTHER BUSINESS:

Mr. Musser – Informing Council That an Executive Session is needed to Discuss Personnel Matters.

AUDIENCE PARTICIPATION:

Karl Singleton – Mr. Singleton informed Council that he will be out in the community going door-to-door campaigning for 103 rd District, State Representative. He hopes to unseat Representative Buxton. Mr. Singleton commended the Borough for having great sports programs but, would like to see an emphasis on academics. He would like an open dialogue about how to achieve this. He spoke of his history as an educator. He also will propose a bi-monthly meeting for communities throughout the District.

COUNCIL’S CONCERNS:

Dr. Szada: The number of people that are no longer able to pay their taxes is a concern. She stated that Council should look into this matter to determine why it is happening. Mr. Kovach added that it is a shame that people are paying more in taxes than the amount of their mortgage.

Mr. Albert: stated that the new bucket truck came in for the Highway Department. He also urged Council to consider honoring the football and basketball teams.

Mr. Shaver: stated that the Susquehanna Township Police Chief Martin’s mother passed away and her services will be held on Wednesday from 12-2pm. Mr. Shaver also stated that he received word that the state government has proposed a budget which includes \$100 million for businesses, \$100 million for flood mitigation problems, and \$10-20 million for police patrol.

Mr. Wright: said that he agrees with tax problems. We need to go up to the schools and work with them. Mr. Wright reminded everyone of the May 10th parade. He notified everyone that the Right to Know Law will take effect on January 9, 2009. Mr. Wion stated that he will provide additional information.

Mr. Heefner: asked Mrs. Zell to meet with Mr. Hart regarding his property on Swatara Street. Mr. Heefner said he would like Mr. Hart to extend the fence past the townhouses to prevent kids from coming down the big hill near the houses.

Mayor Acri: reminded everyone that both teams (football and basketball) will be in the Memorial Day Parade. Have a good and blessed Easter.

Mr. Wion: stated that he has worked with five Secretary-Treasurers in his 39 years. Two were long term; Frank Fisher and Mr. Musser for fifteen years. Mr. Wion said that with Mr. Musser, the Borough always came first, after his family and he was an effective advocate for the Borough. Mr. Wion stated it has been a privilege and honor to work with Mr. Musser, and he is proud to call Mr. Musser his friend.

Steelton Borough
Council Meeting
March 17, 2008

Mr. Kovach: concurred with Mr. Wion, adding that Mr. Musser came to the Borough as a young guy with lots of potential. He said that over the years, Mr. Musser has proven to be a leader. Mr. Kovach said he will miss working with Mr. Musser.

Mr. Musser stated that he received a letter from DEP regarding the Chesapeake Bay. He said that he will not be able to attend a function DEP has invited him to but, someone from the Borough should attend.

Mr. Musser stated it has truly been an honor to serve the Borough. He has grown up here and became a better person. He added that this was one of the toughest decisions he has ever had to make and added that the Borough has a great man with Mr. Pat Gehrlein.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to recess into executive session at 7:45 p.m., to discuss personnel matters.

ADJOURNMENT:

The meeting reconvened at 8:30 p.m. There being no other business before Council, on motion by Mr. Heefner, seconded by Mr. Albert, the Council meeting adjourned at 8:30 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Dennise Hill
Executive Assistant

The regular monthly meeting was called to order at 6:31 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffrey Wright
Stephen Shaver
Michael Kovach
Lisa Wiedeman-Krosnar
Michael Albert
Thomas Acri, Mayor

Absent:

MaryJo Szada

David A. Wion, Solicitor
Patrick Gehrlein, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

The minutes from the December 1, 2003 meetings were presented for approval.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to approve the minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Gehrlein said he had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Mahmoud and Lynn Taiel; 441 South Front Street; Steelton, PA – Letter requesting that Council consider their request for a 15 minute parking space in front of their business.

Mr. Shaver asked if a traffic study would be necessary to approve this request. Mayor Acri said that he would talk to Chief Lenker for that information.

Scott Ellis; 241 South 2nd Street; Steelton, PA – Letter requesting Council to address his concerns about the traffic and speeding taking place on South 3rd Street.

Mayor Acri will discuss this matter with Chief Lenker.

George Wolfe, Lower Paxton Township Manager – Letter informing Council that the Central Dauphin School Board (CDSB) will entertain presentations for EIT collection services on Wednesday, April 16th at 6PM at 626 Rutherford Road, Central Dauphin East High Lecture Hall.

Anyone wishing to attend should contact Mr. Gehrlein.

Dauphin-Lebanon County Boroughs Association – Letter informing Council of the next dinner meeting of the Association on April 29, 2008 at 6:30 PM at Hummelstown Fire Department; 249 East Main St.

Anyone wishing to attend should contact Mr. Gehrlein.

Barbara Barksdale; Friends of Midland Cemetery – Letter requesting Council consider an annual contribution of \$500.00 for ongoing maintenance to the cemetery grounds.

Per Mr. Wright, the Community Development committee will review this matter. He stated that Ms. Barksdale has been granted this contribution for the last 5 or 6 years. On a motion made by Mr. Shaver, seconded by Mr. Wright, this matter will go to the Community Development committee.

Kelly Wolfe; Dauphin County Recycling Coordinator – Letter informing Council of the Dauphin County Community Recycling Day on Saturday, May 17th at Harrisburg Area Community College from 9-1 PM.

There were no comments.

Sgt. Richard Brandt; Lower Swatara Township Police Department – Letter commending Community Service Officer Luz Pabon for her service in assisting the Lower Swatara Township Police Department with a routine traffic stop. Chief Lenker requests that this letter be placed in Ms. Pabon's personnel file.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to have the letter placed in Ms. Pabon's personnel file.

Dauphin County District Attorney Edward M. Marsico, Jr. – Letter awarding the Steelton Borough Police Department \$25,000 in restricted use funding Through the Dauphin County Drug Task Force forfeiture funds.

Mayor Acri asked Mr. Gehrlein to send a letter of thanks to Ed Marsico.

Jimmie Carter; Monumental AME Church – Letter requesting a sign for Monumental AME Church be installed on North Front and Locust Street.

Mr. Wright asked for clarification, as he thought the request was for Second Street. This matter was clarified. Mr. Shaver asked for an artist to compose a rendition of the requested sign. He wanted to ensure that all the signs along Front Street are uniform. Mr. Heefner asked if Council still wanted to eliminate signs on Front Street. He stated that Council needs to draw boundaries on where signs should and should not be. Mr. Albert stated that Council should also discuss limiting what types of organizations are permitted to have a sign (i.e. – churches and schools). Mr. Gehrlein asked Mr. Carter to contact the code enforcement office for guidelines that the sign needs to be within.

Alta M. Drayton; Da'onah Watts-Smith Fire Safety Foundation – Letter informing Council of the 2nd Annual Da'onah Watts-Smith Fire Safety Day event held at the Steelton-Highspire High School grounds on Saturday, April 19, 2008 from 1-4:00 PM.

Mr. Wright stated that he will suggest that Ms. Drayton consider holding the event at the Boat Dock next year. Mayor Acri asked why it will not be held at the park again this year. Mr. Wright stated that the location was changed due to parking issues. Mayor Acri stated that the Boat Dock may not be a good idea due to having small children too close to the water. He also wanted to make sure a line is drawn in regards to the amount of support Council gives foundations within the community.

UNFINISHED BUSINESS:

Mr. Gehrlein – Discussion of potential locations for a Habitat for Humanity Builder's Blitz Project in Steelton.

Mr. Gehrlein stated that Adams Street is not a fitting site for the Habitat for Humanity homes to be built. However, he found other sites which are located at: 511, 515, 625, 631, and 633 North Front Street. Mr. Wion asked what will happen to the

buildings after they are built and who will be responsible for them. Mr. Gehrlein stated that the land will be donated to Habitat for Humanity so that the houses can be built. Mr. Heefner agreed to move forward with the houses on Front Street, as opposed to Adams Street. He questioned the space for off-street parking for the houses to be within Steelton ordinances. Mr. Kovach stated that the locations have access to an alley in the back of the houses for parking. Consensus was received from Council to move forward and have Mr. Wion gather additional information.

Mr. Gehrlein – Discussion of the Farmer’s Market/Eco Village Initiative being proposed by Ngozi, Inc.

Mr. Kovach stated that the tennis courts on Mohn Street are a good option for a site for the Farmer’s Market. Mayor Acri brought up concerns about the fact that it is Swatara Township land and the construction of senior living homes. Mr. Albert stated that the construction will not be extended down to the courts. Mr. Gehrlein will speak to a Ngozi, Inc. representative to find out how many electrical outlets will be needed to run the market and if access to water is needed. The issue will be taken to Mr. Wright’s Community Development Committee to discuss.

Mr. Gehrlein – Recommending that Council approve the hourly rate Contract with the Pennsylvania State Association of Boroughs (PSAB).

Mr. Gehrlein stated that the hourly rate is \$35 per hour. A contract will be written up and Mr. Wion requested to review it upon completion. On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to authorize the appropriate officials to sign the contract with PSAB.

NEW BUSINESS:

Chief Lenker/Mayor Acri – Informing Council of the Part-Time Police Officer interviews scheduled for Thursday, April 24, 2008 starting at 6:00 PM.

Mayor Acri also stated that the current Civil Service list will be obsolete after the end of May and must be updated after that point.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to have Mr. Gehrlein advertise the Civil Service test to update the Borough’s Civil Service list for full time officers.

ADDITION:

RESOLUTION 2008-R-7, A RESOLUTION DESIGNATING STEELTON BOROUGH PUBLIC OFFICIALS AND PUBLIC EMPLOYEES PURSUANT TO THE PENNSYLVANIA ETHICS ACT AND SUPPORTING REGULATIONS, was presented for Council's consideration.

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2008-R-7, as presented. Mr. Gehrlein reminded everyone that that the forms are due by May 1st.

OTHER BUSINESS:

Mr. Gehrlein – Informing Council That an Executive Session is Needed to Discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

There were no comments.

AUDIENCE PARTICIPATION:

Lynn Taiel – 441 South Front Street; Steelton, PA

She requested that a 15 minute parking sign be placed in front of her business to prevent large trucks from parking there for extended periods of time therefore blocking her business. Mr. Kovach stated that he will go to the Community Development Committee meeting on Monday night to discuss this matter. Also, he will review it with Council's attorney. As soon as a determination is made, Ms. Taiel will be notified. Ms. Taiel also asked about the progress of the grocery store. Mr. Kovach stated that Council is working diligently to open the grocery store and progress is being made.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council members voted unanimously to recess into executive session at 7:12 p.m., to discuss personnel matters, pending litigation and land acquisition matters.

The meeting reconvened at 7:50 p.m.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present authorized Mr. Gehrlein to represent the Borough and produce documents at the Human Relations Commission Hearing in the case of Mr. Evans.

COUNCIL'S CONCERNS:

Mr. Heefner – Asked Mr. Gehrlein to have Mr. Ellinger look at the Swatara Street Wall. Mr. Heefner also informed Council that Becker's would like to have chairs and tables outside of the restaurant for customers, but it is too narrow out front, so he would like to put them on the Locust Street side of the restaurant. The matter was referred to the Community Development Committee.

Mr. Albert – Said he would like the police officers to get more involved with the youth of the Borough.

Mr. Kovach – said that he Mayor Acri and Mr. Gehrlein had a nice meeting with the department heads and employees. Mr. Kovach said that if the Department Heads have any questions or problems, they should first contact the Chairman of the Committee that oversees their Department; if they can't get an answer or a resolution to the situation then to contact Mr. Gehrlein, and if it still isn't resolved then they should contact him. Mr. Kovach said that is the proper chain of command to follow.

Mr. Wion also advised that it is not a good idea for each Council person to call Department Heads; they should call whoever is in charge of that Committee first.

Mr. Kovach said if it is emergency or needs addressed immediately, Council should call Mr. Gehrlein.

Mr. Wright – concurred with Mr. Wion, saying that there is a chain of command and we should use it. Mr. Wright also said that he would like to have quarterly Finance Committee meetings.

Mr. Kovach – said that Mrs. Zell contacted him about a problem with the roof and she has some estimates. Mr. Kovach noted that this must be addressed, but requires further discussion.

Mr. Gehrlein – informed Council that there will be further discussion with the Community Development Committee, regarding the Parks Program.

Mr. Gehrlein noted that the Senior Center Director, Susan Klein's resignation is effective April 30, 2008 and asked Council if they would want him to ask her if she is willing to stay on until the Borough can explore some Senior Center merger options that have recently been presented.

It was the consensus of Council Members present to ask Ms. Kline if she would be willing to stay on as the Senior Center Director until these issues are resolved.

ADJOURNMENT:

There being no other business before Council, on motion by Mr. Albert, seconded by Mr. Wright, the Council meeting adjourned at 8:05 p.m.

Respectfully submitted,

Kathleen D. Handley
Assistant Secretary

Denise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:32 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffrey Wright
Stephen Shaver
Michael Kovach
Michael Albert
Thomas Acri, Mayor

Absent:

MaryJo Szada
Lisa Wiedeman-Krosnar

David A. Wion, Solicitor
Patrick Gehrlein, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

The minutes from the November 17, 2003 and April 7, 2008 meetings were presented for approval.

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to approve the minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Gehrlein said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to approve the schedules as presented.

APPROVAL OF DEPARTMENT REPORTS:

Community Development
Finance
Fire and Ambulance
Personnel
Police
Public Works
Code Enforcement

On a motion made by Mr. Wright, seconded by Mr. Heefner, Council Members present unanimously voted to accept all reports as presented.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Lisa Myers: Boyer & Ritter, Certified Public Accountants – Letter informing Council of the new policies and procedures being used during all audits per their Regulations.

There were no comments.

Susan Kline; Executive Director Steelton Senior Center – Letter to Council pertaining to her previously submitted resignation letter effective April 30, 2008.

In response to Borough Council's request, Ms. Kline informed them that she would be willing to withdraw her resignation and remain in the position of Director of the Steelton Senior Center in light of the current consideration to merge with another Senior Center.

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to accept the revocation of Ms. Kline's resignation as director of the Steelton Senior Center.

Pennsylvania Human Relations Commission – Letter pertaining to the Respondent and Complainant Agreement reached between Oliver W. Evans and Steelton Borough RE: Handicapped Parking space at 230 Jefferson Street.

Mr. Wion stated that this matter was pre-settled. There was no intentional discrimination. Mr. Evans' application was not accepted due to available off-street parking on the property. Council signed the agreement with the Human Relations Commission and Mr. Evans will receive a handicapped parking space.

Madlyn L. Hanes; Penn State Harrisburg – Certification presented to Daniel P. Scheitrum for completing the Distribution Components Workshop on April 10, 2008.

On a motion made by Mr. Albert, seconded by Mr. Shaver, Council Members present unanimously voted to have this letter placed in Mr. Scheitrum's personnel file.

**W. Ronald Smeal; Pennsylvania Council of Chief Juvenile Probation Officers
– Letter recognizing the efforts of Sergeant John King during the Pennsylvania
Commission on Crime and Delinquency Monitoring Visit on April 8, 2008.**

On a motion made by Mr. Heefner, seconded by Mr. Wright, Council Members present unanimously voted to have this letter placed in Sergeant King's personnel file.

UNFINISHED BUSINESS:

There were no comments.

NEW BUSINESS:

**Resolution 2008-R-8 – Resolution Approving revised deposit accounts with
Citizens Bank**

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to adopt Resolution 2008-R-8, as presented.

**Resolution 2008-R-9 – Resolution Approving revised deposit accounts with
Commerce Bank.**

On a motion made by Mr. Albert, seconded by Mr. Shaver, Council Members present unanimously voted to adopt Resolution 2008-R-9, as presented.

**Resolution 2008-R-10 – Resolution Approving a Special Purpose Parking
Space for Paula and Oliver Evans at 230 Jefferson Street.**

Mr. Albert asked if this Resolution was for two separate spaces. Per Mr. Wion, this is for one space for two people to use.

On a motion made by Mr. Shaver, seconded by Mr. Wright, Council Members present unanimously voted to adopt Resolution 2008-R-10, as presented.

**Resolution 2008-R-11 – Resolution declaring the Borough of Steelton's intent
to follow the procedures for the disposition of records as set forth by the Retention
and Disposition Schedule for Records of Pennsylvania Municipalities 1993.**

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present unanimously voted to adopt Resolution 2008-R-11, as presented.

OTHER BUSINESS:

Patrick Gehrlein – Informing Council that there will be a public meeting with HRG Representatives on May 7, 2008 at 5:30 p.m.

Mr. Gehrlein encouraged Council to attend and ask any questions they may have.

Mayor Thomas Acri – Asked if the Special Purpose Parking Space for Mr. Beaden will be approved due to the condition of his wife's health.

Mr. Gehrlein stated that as of April 7, 2008, all applications have been frozen; however, Mr. Beaden's application, which was received prior to that date, will be presented to Council for their consideration at the next Council Meeting.

Chief Ken Lenker – Asked if Special Purpose Parking Space signs will be changed to show individuals' names.

Mr. Wion stated no.

AUDIENCE PARTICIPATION:

Mr. Powell – 321 Lebanon Street – Mr. Powell voiced his complaint that the Adams Street houses have been vacant for a year and are an eyesore. He also wanted to know if the Steelton Senior Center will be closing.

Mr. Gehrlein said a demolition crew will be on site within 7 days to begin work on the Adams Street houses. Also, Mr. Gehrlein stated that there has been discussion about a merger with another center. However, the Senior Center will not be closing its doors.

Ms. Pauline Douglass – Ms. Douglass voiced her complaint that there is no parking on her block. She also stated that there are about 50 or 60 cats in her neighborhood and wanted to know if there is anything that can be done. Lastly, she notified Council Members of a Bake Sale at the Fire House tomorrow. She invited everyone to stop by.

Mr. Heefner said the Borough paid money to the Humane Society. Mr. Shaver added that a contractual agreement was paid and the Borough will have to pay a nominal fee each time a cat is dropped off.

COUNCIL'S CONCERNS:

Mr. Albert – Congratulated Chief Lenker and Mr. Gehrlein on a job well done with the Senator Barack Obama visit.

Mr. Shaver – Requested an Executive Session to discuss a personnel matter.

Mr. Wright – Had no comment

Mr. Heefner – Had no comment.

Mayor Acri – Reminded everyone of the May 10th Parade and Veterans Park Ceremony.

Mr. Kovach – Thanked Chief Lenker and Mr. Conjar for their assistance with the situation in East End with PP&L. He also thanked Ms. Sylvie Zell for her work on the properties near the Locust Street steps. He stated that Mr. Chambers will make a hole through the wall to handle the lighting. Lastly, he stated that the progress at Veterans Park looks very nice.

Mr. Gehrlein – Had no comment.

Mrs. Jennifer Brown-Sweeney – Presented a plaque from Keystone Residents for Steelton Borough hosting the Hot & Spicy Festival last year. She stated that they look forward to working with us again this year.

Chief Lenker – Stated that Pennsylvania Petroleum donated \$450,000 worth of landscaping and \$2500 worth of stones for the shooting range. He requested that a thank you letter be sent to all the companies that made donations to the project. Mr. Shaver also would like Council to consider getting a plaque for the range, as well as the PA Petroleum office to show the Borough's gratitude.

On motion by Mr. Shaver, seconded by Mr. Albert, the meeting recessed into an executive session to discuss personnel matters at 6:58 p.m.

The regular meeting reconvened at 7:23 p.m.

ADJOURNMENT:

There being no other business before Council, on motion by Mr. Wright, seconded by Mr. Albert, the Council meeting adjourned at 7:24 p.m.

Respectfully submitted,

Kathleen D. Handley
Assistant Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:39 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Michael Kovach
Lisa Wiedeman-Krosnar
Michael Albert
Mayor Thomas Acri

Absent:

Jeffery Wright
MaryJo Szada
Stephen Shaver

David A. Wion, Solicitor
Patrick Gehrlein, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

There were no minutes of previous meetings presented for approval.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Don Isabella, York Waste Disposal – Letter requesting that Council revisit the issue of increasing monthly billing due to “uncontrollable circumstances” surrounding the increased tipping fees at the Harrisburg Incinerator.

Mr. Wion said a letter was received from York Waste in February of 2008. However, the monthly billing cannot be changed without changing the bid. York Waste agrees with this fact. Mr. Wion stated that the agreement, regarding a price index increase, is between Harrisburg Incinerator and Dauphin County. The tipping fee is included in that agreement. That agreement is a contract between Harrisburg Authority (Incinerator) and Dauphin County, not the Borough of Steelton. It is Mr. Wion’s opinion that allowing the increase will improperly change the bid.

Charles G. Kellar, Chief of Police, City of Harrisburg – Letter informing Chief Kenneth Lenker that he will be recognized by the Harrisburg Police Department at The annual Police Awards Ceremony on May 14, 2008 at 1300 hours in the City Government Atrium.

There were no comments.

**Nancy Rockey; Vice President of College and Community Development
H.A.C.C. – Certificate of Completion for Dennise L. Hill’s successful completion of
advanced training on Microsoft Excel 2003 on April 22, 2008.**

On a motion made by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to add this certificate to Dennise Hill’s personnel file.

UNFINISHED BUSINESS:

Mr. Gehrlein – Informing Council that Special Parking Applications have been received for the following Individuals:

**John P. Lagyak, Jr. – 524 Spruce Street
Tina Jefferson – 18 Adams Street
Donald Prather, Jr. – 203 Lincoln Street
Veronica Beaden – 523 Ridge Street
John R. Henny – 329 Swatara Street
Dennis Jefferies – 331 Locust Street
Lynn & Mahmoud Taiel – 441 South Front Street**

Mr. Gehrlein said that these applications were received prior to April 7, 2008, for Disability or loading/unloading at a commercial property. Mr. Gehrlein presented Mr. Lagyak and Mr. Henny’s application for Council’s consideration. Mr. Gehrlein recommended that the remaining applications be tabled until additional information can be obtained.

Resolution 2008-R-12, designating a Special Purpose Parking Space for John P. Lagyak, Jr., 524 Spruce Street, was presented for Council’s consideration.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted 3 to 1 to adopt Resolution 2008-R-12 as presented. Mr. Heefner cast the dissenting vote.

Resolution 2008-R-13, designating a Special Purpose Parking Space for John R. Henny, 329 Swatara Street, was presented for Council’s consideration.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to accept Resolution 2008-R-13, as presented.

Resolution 2008-R-14, approving Act 537 Plan update “combined sewer overflows long term control plan” of the Borough of Steelton, Dauphin County, Pennsylvania, dated April 2008 and authorizing the plan submission to the Pennsylvania Department of Environmental Protection was presented for Council’s consideration.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to adopt Resolution 2008-R-14, as presented.

NEW BUSINESS:

Mr. Gehrlein – Presenting Council with a letter from Houck Services discussing the necessary roof repairs to the Steelton Municipal Building.

Mr. Gehrlein said a representative from Houck looked at the roof of the Borough building on March 31, 2008 and submitted an estimate. Mr. Gehrlein said the overall roof repair, with patch, repair, and mortar, would total \$10,300 (as outlined items 1-8, submitted to Council). Mr. Gehrlein asked Council for permission to get further pricing for the repairs. Mr. Heefner stated that the picture of the condenser looks new but, there is no other air conditioner, than the one located in Council Chambers. Mr. Heefner stated that he will have to talk to Mr. Conjar to determine what it is used for.

On a motion made by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to authorize Mr. Gehrlein to seek additional proposals for the repairs.

OTHER BUSINESS:

Mr. Gehrlein – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

There were no comments.

AUDIENCE PARTICIPATION:

Mr. Cornelius Beaden – 523 Ridge Street – Mr. Beaden stated that he has been a tax payer in the Borough for 55+ years. In his neighborhood, people have 4-5 cars per house. He cannot park in front of his home due to the amount of cars. Therefore he has to walk his wife down the street. She is ill and he would appreciate it if he could get a Special Purpose parking sign so she does not have such a far walk to get to their house.

Mr. Gehrlein stated that Mr. Conjar noted that there is a car port in the rear of Mr. Beaden’s property. Mr. Beaden stated that it is not a car port, rather a garage and a drive way. Mr. Gehrlein asked him if the parking spaces are his property. Mr. Beaden replied

yes. Mr. Wion asked why he does not use that parking. He also notified Mr. Beaden that all other requests for Special Purpose Parking, when off-street parking is available, have been denied. Mr. Beaden stated that his wife cannot walk well. It is easier for her to get into the house through the front door, as opposed to the back. Mr. Wion stated that just because it is better does not mean that the Borough will grant the request.

COUNCIL'S CONCERNS:

Mr. Heefner – Regarding the Special Purpose Parking sign for Mr. Henny at Fourth and Swatara, he asked that the pole be removed. He also asked that the No Parking Sign at Fifth and Swatara, which is at a 45 degree angle, be removed. Mr. Heefner noted that the wall on Swatara Street is supposed to be cleaned each year and this was done for the first three years. However, it has not been washed since and the dirt is embedded into crevices of the wall. Mr. Heefner would like Mr. Conjar to inspect the wall and clean it.

Mayor Acri – Notified Council that Mr. Heefner attended a meeting for new Part Time Police Officers. Three were hired and are to be sworn in soon. He also reminded everyone of the parade, Veterans Park Dedication Ceremony and refreshments at the VFW on May 10th.

Mrs. Wiedeman-Krosnar – Stated that there are several signs throughout the Borough with graffiti on the back of them. She asked that this be looked into and rectified.

On a motion by Mr. Albert, seconded by Mr. Heefner, the Council meeting recessed into Executive Session to discuss personnel matters, pending litigation and land acquisitions at 7:02 p.m.

The meeting reconvened at 7:46 p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Albert, seconded by Mr. Heefner, the meeting adjourned at 7:47 p.m.

Respectfully submitted,

Kathleen D. Handley
Assistant Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:31 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Michael Kovach
Stephen Shaver
Michael Albert
MaryJo Szada
Mayor Thomas Acri

Absent:

Lisa Wiedeman-Krosnar

David A. Wion, Solicitor
Patrick Gehrlein, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

There were no minutes were presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Gehrlein)

Mr. Gehrlein said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present unanimously voted to accept the schedules as presented.

APPROVAL OF DEPARTMENT REPORTS:

Community Development
Finance
Fire and Ambulance
Personnel
Police
Public Works
Code Enforcement

Mr. Kovach said he spoke with Mrs. Handley about scheduling a Finance Committee meeting. Since the Auditors are not done, a meeting will be set for mid-June.

On a motion made by Mr. Heefner, seconded by Mr. Wright, Council Members present unanimously voted to approve the April department reports, as presented.

Mayor's Report:

Mayor Acri received an email from Michael Barton, Ph.D. regarding an exhibit on Steelton's history being held on Sunday, June 8th. Mayor Acri encouraged Council to attend, if available.

PRESENTATION ON FIRE COMPANY RE-FINANCE:

David O. Twaddell, Rhoads & Sinon LLP –Discussing the issuance of a General Obligation Note in the amount of \$150,000 pursuant to the Pennsylvania Local Government Unit Debt Act to help the Steelton Fire Department with the refinancing of debt associated with the 2003 Emergency One 95' Ariel Platform with 2000 GPM Pump.

Mr. Twaddell explained a new program offered by P.E.M.A. for the Steelton Fire Department to obtain a low interest loan and refinance the current loan on fire equipment. The requirement of the program is that the debt is to be incurred on behalf of the Borough. The Borough would incur a debt of \$150,000.00 at 2%. The Fire Company will be on the loan as a co-signer since they will be responsible for paying on the loan.

Mr. Shaver asked if it is normal for the political subdivision to co-sign on a loan. Mr. Twaddell answered by saying this is a brand new program. Therefore, it is normal under this new program. However, that has not been the precedent. Mr. Heefner asked if this program can be extended to other facets of public safety. Mr. Gehrlein stated that it is applicable to others but, the targeted intent is for the Fire Company. Mr. Gehrlein said he will do additional research.

Mr. Wion stated that Page 6; Section 17 of the Ordinance refers to the Resolution, which authorizes this to be executed by Council. The Fire Company must agree to proper use of the equipment. It is Mr. Wion's recommendation that Council consider Resolution 2008-R-15 and Ordinance 2008-R-4.

Mr. Shaver stated that he has done this for at least two other Fire Companies and in those cases; the political subdivision did not have to sign off. Mr. Twaddell stated that the Fire Company may be able to obtain the loan. However, this program is designed to get them the best rate available, with the Borough incurring the debt.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to accept Resolution 2008-R-15 as presented.

On a motion made by Mr. Wright, seconded by Mr. Heefner, Council Members present unanimously voted to accept Ordinance 2008-R-4

COMMUNICATIONS:

Andrew Crone; 427 West Simpson Street; Mechanicsburg, PA – Letter to Chief Lenker, officially resigning his position as a part-time officer in the Steelton Police Department.

Mr. Wright asked Chief Lenker how many part-time officers are now on the force. Chief Lenker stated that after Mr. Crone's resignation there were five (5). The Chief noted that three (3) part-time officers were hired and sworn in today and the training for those officers begins on Thursday; bringing the total number of part-time officers to eight (8).

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to accept the resignation of Mr. Andrew Crone.

Charles G. Kellar, Chief of Police, City of Harrisburg – Presenting Chief Kenneth Lenker and the Dauphin County Crisis Response Team with a Distinguished Unit Citation.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to have this Distinguished Unit Citation placed in Chief Lenker's personnel file.

United States Marshals Service-Office of Congressional Affairs – Presenting Borough Council with the Statistics and Highlights October 2007 – March 2008 for the Middle District of Pennsylvania Fugitive Task Force.

There were no comments.

Terri Lynn Brown; Department of Labor and Industry – OVR – Letter commending The Steelton Drug Task Force and Detective Elhajj for the arrest of a problematic neighbor.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to have a copy of the letter placed in the personnel files of: Chief Lenker, Ptl. Elhajj, Ptl. Fry, Ptl. Shaub, Sgt. Crawford, and Ptl. Conjar.

Murvin E. Grunden; Captain: Paxtang Fire Department – Letter thanking the Steelton Fire and Police Department for their help with Fire Police duties supporting the Paxtang Lions 5K Run on May 3, 2008.

There were no comments.

Suzi Donnelly; Humane Society Of Harrisburg Area, Inc. – Letter and flyer discussing the various educational programs offered through the Humane Society of Harrisburg Area.

There were no comments.

Brother Charles E. Wright, Jr.; Cyrene Lodge #169 – Letter requesting the Office of the Mayor or Borough Council to present a proclamation to Richard Henderson during a reception in his honor On June 28, 2008 at the Cyrene Lodge #169; 140 Adams Street; Steelton.

Mr. Shaver asked what time the ceremony starts. Mr. Powell, in the audience, stated that the ceremony begins at 5 p.m. Mayor Acri told anyone interested in attending to please contact Mr. Gehrlein.

Brother Charles E. Wright, Jr.; Cyrene Lodge #169 – Letter requesting the Office of the Mayor or Borough Council to present a proclamation to the Cyrene Elks Lodge #169 during their “Black and Gold Ball” being held on June 14, 2008 at the Cyrene Elks Lodge; 140 Adams Street; Steelton, PA.

Mr. Shaver asked what time the ceremony starts. Mr. Powell, in the audience, stated that the ceremony begins at 5 p.m. Mayor Acri told anyone interested in attending to please contact Mr. Gehrlein.

UNFINISHED BUSINESS:

There was no unfinished business presented.

NEW BUSINESS:

There were no comments.

OTHER BUSINESS:

Mr. Gehrlein – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

There were no comments.

AUDIENCE PARTICIPATION:

Mr. Powell –Spoke regarding the “shacks” on Adams St.

Mr. Powell stated that he was promised at the last meeting that they would be torn down. However they are not torn down yet. Mr. Gehrlein stated that the project was held up due to a permit from Department of Environmental Protection that needs to be obtained. The permit from DEP is regarding the disposal of materials that will be torn down at the site. Also, UGI must come in and remove gas lines. The Borough is working to get the demolition completed but will do so safely. By the end of the month, there should be substantial progress on the demolition. Mr. Powell also asked if the Fire Department still uses abandoned buildings to hold training courses. Mayor Acri stated that the Fire Department does still have the training courses. However, they could not use the houses on Adams Street because the poor condition of the houses would make it unsafe for Fire Fighters.

Lena Jefferson – 257 Lincoln Street – Spoke regarding a letter she received from the Codes Office.

Ms. Jefferson stated that she received a letter from the Code Enforcer and only part of the letter was valid. She is working to get her sidewalk repaired. She understands why that is an issue. However, she does not know why the chipped and peeling paint on her garage needs to be fixed. It is not a hazard to anyone. She contacted the Codes Enforcer for an explanation and he failed to give her one. She asked if she will be cited if she cannot afford to get the paint fixed before the deadline. Mr. Kovach stated that the Codes Office will be willing to work with her to get an extension on that issue. Mr. Gehrlein will give her a business card of someone she can contact to help her rectify the situation.

COUNCIL’S CONCERNS:

Mr. Heefner – Stated that the Planning Commission would like to add an alternate member to the board, in the event that a vote is needed and enough members are not available to attend a meeting. Mr. Kovach expressed an interest and willingness to serve as the alternate.

Resolution 2008-R-16, requesting that Mr. Kovach be added to the Planning Commission as an alternate, was presented for Council’s consideration.

On a motion made by Mr. Shaver, seconded by Mr. Wright, Council Members present unanimously voted to accept Resolution 2008-R-16, as presented.

Mr. Heefner also wanted to thank Mrs. Jen Brown Sweeney and Ms. Dennise Hill again for their work with the parade and Veterans Park.

On a motion made by Mr. Heefner, seconded by Mr. Shaver, Council Members present unanimously voted to add a letter to Mrs. Brown Sweeney and Ms. Hill's personnel files regarding the parade and Veterans Park.

Mr. Wright – Reminded Council of the Midland Cemetery Memorial Day Celebration to be held on Saturday, May 24, 2008. He will be participating and invited all to attend, if possible. He also stated that he will be attending the ceremony at William Howard Day on Monday, May 26, 2008, and would be willing to speak on behalf of the Borough, if needed.

Mr. Shaver – An employee will be taking an extended leave of absence during the summer months. We will need a replacement. Council can discuss the matter further during Executive Session. Mr. Shaver also extended thanks to the Mayor and Borough staff for their work on Veterans Park.

Mr. Kovach – Extended thanks to Borough staff for their work on Veterans Park. He also commended Mr. Heefner and Mr. Wright for their time and commitment given in the military. He wanted the record to reflect his thanks to Governor Edward G. Rendell for participating in the parade.

Mr. Kovach also stated that he spoke with Mrs. Brown-Sweeney about the Borough website. He said that some of the things on the site that need to be updated or removed. Mrs. Brown-Sweeney stated that she updated the entire site on Friday. Mr. Kovach said that he did not check the site after Friday. He added that the Borough website has pertinent information that the residents will find very helpful.

Mr. Kovach announced that, Mr. Conjar said that there is now a hole through the concrete on the Locust Street Steps and that project should be completed next week. Lastly, he stated that WITF will be showing the "Our Town" documentary on May 29th at 7:00 p.m. at the Steelton-Highspire Elementary School.

On a motion by Mr. Wright, seconded by Mr. Albert, the meeting recessed into executive session to discuss personnel matters, potential litigation and land acquisition at 7:06 p.m.

The regular meeting reconvened at 8:04 p.m.

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present voted 4 to 1 to approve Mr. Keith Lowery's leave of absence for several weeks during the summer months and to hire Ms. Kelly Kovach to fill the janitorial position for several weeks during the summer, at the rate of \$9.00 per hour, contingent upon a successful background check. Mr. Shaver noted that Ms. Kovach's schedule will be 3 days per week, 4 hours per day, when Mr. Lowery is not available.

Dr. Szada cast the dissenting vote and Mr. Kovach abstained because Ms. Kovach is his daughter.

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present voted 5 to 1 to authorize the Mr. Conjar to hire (3) individuals for the Part-Time Summer Highway Laborer positions, at the rate of \$9.00 per hour, 40 hours per week, contingent upon a successful background check. Mr. Shaver noted that Mr. Conjar would contact the individuals who worked in those positions last summer.

Mr. Kovach cast the dissenting vote.

ADJOURNMENT:

There being no other business before Council, on motion by Mr. Albert, seconded by Mr. Heefner, the Council meeting adjourned at 8:07 p.m.

Respectfully submitted,

Kathleen D. Handley
Assistant Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:31 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Michael Kovach
Stephen Shaver
Lisa Wiedeman-Krosnar
Michael Albert
Mayor Thomas Acri

Absent:

MaryJo Szada

David A. Wion, Solicitor
Patrick Gehrlein, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

There were no minutes of previous meetings to be approved.

PUBLIC COMMENT: Agenda items only.

There were no comments.

COMMUNICATIONS:

Thomas Bryant; 2306 ½ Luce St., Harrisburg, PA – Letter requesting that the lower section of Wood Street be blocked off on June 21, 2008 from 12:00 p.m. for the Cole Crest Reunion.

Mr. Shaver asked if Borough Council would be responsible for blocking off Wood Street or if that determination should be made by the Housing Authority. Mr. Gehrlein recommended that the event coordinator contacted Council as a courtesy. However, he should submit his request to the Housing Authority.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to send a recommendation to the Dauphin County Housing Authority that this request be granted.

Ray Zema; Assistant Superintendent Steelton-Highspire School District – Letter inviting Council to attend the Elementary School Playground Closing Ceremony on June 12, 2008 at 2:00 p.m. at 250 Reynders Avenue.

Anyone wishing to attend should contact Mr. Gehrlein.

Frazie and Rhonda Hill; 553 North Second Street; Steelton, PA – Letter requesting the reservation of Steelton Municipal Park on August 9, 2008 from 9:00 a.m. – 6:00 p.m.

On a motion made by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to grant this request.

David Mohn, Jr.; 21 North 3rd Street; Steelton, PA – Letter requesting the reservation of the Steelton Boat Dock facility on July 11th through the 13th for the annual CHFA Fishing Tournament.

On a motion made by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to grant this request.

UNFINISHED BUSINESS:

Mr. Gehrlein – Informing Council that Special Purpose Parking Applications have been received for the following Individuals:

- **Tina Jefferson – 18 Adams Street**
- **Donald Prather, Jr. – 203 Lincoln Street**
- **Veronica Beaden – 523 Ridge Street**
- **Dennis Jefferies – 331 Locust Street**

Mr. Gehrlein asked that this matter be tabled for now. Additional information that is needed has not been gathered. Mr. Shaver stated that there is no license plate information listed on the application for Dennis Jefferies. Mr. Gehrlein agreed to obtain that information.

NEW BUSINESS:

There were no comments.

OTHER BUSINESS:

Mr. Gehrlein – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

There were no comments.

AUDIENCE PARTICIPATION:

There were no comments.

COUNCIL'S CONCERNS:

Mr. Wright – Reminded Council of the Midland Cemetery Memorial Day Celebration to be held on Saturday, May 24, 2008. He will be participating and invited all to attend, if possible. He also stated that he will be attending the ceremony at William Howard Day on Monday, May 26, 2008, and would be willing to speak on behalf of the Borough, if needed.

Mr. Shaver – An employee will be taking an extended leave of absence during the summer months, and we will need a replacement. Council can discuss the matter further during Executive Session. Mr. Shaver also extended thanks to the Mayor and Borough staff for their work on Veterans Park.

Mr. Kovach – Extended thanks to Borough staff for their work on Veterans Park. He also commended Mr. Heefner and Mr. Wright for their time and commitment given in the military. He wanted the record to reflect his thanks to Governor Edward G. Rendell for participating in the parade.

Mr. Kovach also stated that he spoke with Mrs. Brown-Sweeney about the Borough website. He noted that everything on the site that needs to be updated or taken off. Mrs. Brown-Sweeney stated that she updated the entire site on Friday. Mr. Kovach stated that he did not check the site after Friday. He will do so. He also stated that our website is good and has pertinent information that people in the Borough will need. It is better than other municipalities that have more staff and money to devote to their websites.

Mr. Kovach said that Mr. Conjar informed him that there is now a hole through the concrete on the Locust Street Steps and that project should be completed next week.

Lastly, he stated that WITF will be having a showing of the “Our Town” documentary on May 29th at 7:00 p.m. at the Steelton-Highspire Elementary School.

On a motion by Mr. Wright, seconded by Mr. Albert, the meeting recessed into executive session to discuss personnel matters, potential litigation and land acquisition at 7:06 p.m.

The regular meeting reconvened at 8:04 p.m.

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present voted to replace Mr. Keith Lowery with Kelly Kovach for janitorial duties for the summer months. Ms. Kovach will be paid \$9 per hour, capped at 100 hours. Her work schedule will be 3 days per week, 4 hours per day. She will be subject to a background check. Mr. Kovach abstained from voting because Ms. Kelly Kovach is his daughter. Doctor Szada dissented.

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present voted to hire three (3) individuals to help Mr. Conjar's department for the summer months. The individuals will be paid \$9 per hour and will work 40 hours per week. They will be subject to a background check. Mr. Kovach dissented.

ADJOURNMENT:

There being no other business before Council, on motion by Mr. Albert, seconded by Mr. Heefner, the Council meeting adjourned at 8:07 p.m.

Respectfully submitted,

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:34 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Michael Kovach
Stephen Shaver
Michael Albert
MaryJo Szada

Absent:

Lisa Wiedeman-Krosnar
Mayor Thomas Acri

David A. Wion, Solicitor
Patrick Gehrlein, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to approve the minutes from April 21, 2008, as presented.

APPROVAL OF DEPARTMENT REPORTS:

Community Development
Finance
Fire and Ambulance
Personnel
Police
Public Works
Code Enforcement

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the June department reports as presented.

PUBLIC COMMENT: Agenda Items Only- Via Letter Request.

Angela S. Villeneuve; Steelton, PA – Requesting time to address Council concerning the need for additional programming for youth, community library, and general grassroots programming.

Mr. Kovach thanked Ms. Villeneuve for coming to the meeting. He stated that having a library is a great idea and suggested that she go to the school board to ask them why they do not open their libraries to the public.

Mr. Wright stated that due to organizational and leadership challenges with churches in the Borough, the Summer Recreation Program was eliminated in 2008. However, he encouraged Ms. Villeneuve to present a comprehensive plan to Council for possible reinstatement for the summer of 2009.

Mr. Kovach noted that a lot of money has been invested into the parks and the Borough Council will do everything possible to help. He stated that the Steelton Police Department will continue to clamp down on illegal activity. He agreed with the fact that residents should get involved to help the kids of the community.

Ms. Villeneuve stated that she is on the agenda for August 11, 2008 to address the Steelton-Highspire School District board.

Dr. Szada congratulated Ms. Villeneuve for making her concerns heard and offered her support and assistance. Dr. Szada also suggested that the idea of a mobile library be explored.

Eva Cotta, Cubmaster Pack 207 Steelton, PA – Requesting time to address Council concerning the Cub Scouts program and the need to spread the Word of scouting throughout the community.

Ms. Cotta asked if posters can be posted throughout the Borough Building to promote the Boy Scouts Pack. Mr. Kovach said yes. Dr. Szada asked if she could post one in her office. Mr. Albert also invited Ms. Cotta to speak to the boys of the Midget League Football teams.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Bobbie and Doug Malinak; Ryan Lee Mohn Memorial Foundation – Letter requesting Borough Council be aware of the 5th Annual Ryan Lee Mohn Walk on August 9, 2008 starting at 9:00 a.m. at War Veterans Memorial Park in Steelton.

There were no comments.

Rev. Iris J. Andrews; Grace Temple Community Development Inc. – Letter requesting permission to block off the alley behind their property from Penn Street to Fourth Street and from Pine Street to Locust Street on Fourth Street in order to host a Steelton Community Day on August 9, 2008 from 11:00 a.m. to 4:00 p.m.

Mr. Kovach asked Chief Lenker if the request will cause a problem. Chief Lenker stated that it has been done this way in the past and will not be a problem. He also said that he will coordinate with Mr. Gehrlein to get the proper signs for the event.

On a motion made by Mr. Albert, seconded by Mr. Wright, Council Members present unanimously voted to grant permission to block off the requested streets.

Habib Miran; 914 Spring Circle Mechanicsburg, PA – Letter requesting the Borough Council consider reclassifying his investment property located at 125 South Fourth Street from a single family home to a two-unit dwelling.

Mr. Wion said that this is not a question for Council to answer. Council is not responsible for classifying the function of a building. This issue falls under the Zoning Ordinance.

Chief Kenneth Lenker Steelton Police Chief – Presenting Council with Certifications from the United States Department of Justice for various Officers and police staff that have completed the “Building Working Relationships with Minority Communities” workshop on May 22, 2008.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to have the certifications placed in the various officers’ and police staff personnel files.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Mr. Gehrlein – Presenting Council with a letter in support of the Commonwealth’s proposed legislation to designate a portion of Steelton as a Keystone Opportunity Zone for future investment.

Mr. Shaver requested specific numbers pertaining to how this would impact current business owners before sending the letter. Mr. Gehrlein stated that he had those numbers available for Mr. Shaver’s review however; the letter is only to give support to the initial proposed site.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to authorize Mr. Gehrlein to send the letter of support.

Mr. Heefner – Discussion proposing a reduction in the posted speed limits on Swatara Street.

Mr. Heefner said that the speed issue is getting worse. He cited a program on raised intersections, similar to those recently done on Front Street, to slow traffic down. Mr. Kovach asked Chief Lenker if a traffic study can be done. Mr. Shaver stated that lowering the posted speed limit is not the issue. The issue is enforcement of the speed limit that is posted. Chief Lenker said that his officers have done numerous speed details at 6th and Swatara Streets, in an effort to increase the enforcement. He also said that lines can be painted or a traffic study can be done.

OTHER BUSINESS:

Mr. Gehrlein – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

There were no comments.

AUDIENCE PARTICIPATION:

Natasha Sabrinski – 32 Chestnut St, Steelton, PA – Requested speed enforcement at Second and Chestnut Streets. She stated that her son has been hit twice at the intersection of Second and Chestnut Streets and asked for Council to please do something about the traffic at the corner. She noted that the issue worsens on Friday and Saturday nights. She also stated that the stop sign at the corner is upside down.

Mr. Kovach said that someone would repair the stop sign.

Pauline Douglas, 433 Bessemer Street – Speaking regarding the Steelton Senior Center - said that she heard a lot about the money that is being spent on sports and youth programs. She wanted to know why Borough Council has yet to find a space for the senior citizens to occupy. Mr. Kovach stated that he and Mr. Heefner spent a lot of time to put a plan together for the senior citizens to move into the property owned by the Borough, located at Front and Pine Streets. However, this plan was denied by Ms. Kline, the Senior Center Director. Mr. Wright said that Council was unaware that the senior citizens did not deny the plans. Council was under the impression that Ms. Kline was speaking on behalf of the seniors.

Wanda Jacoby, Second and Pine Streets – Speaking regarding the Steelton Senior Center - stated that the senior citizens are due to receive something from the Borough. She reminded Council that they will be senior citizens and will want someone to look out for their best interest. Therefore, she asked Council to do so, now.

William J. Moore, 319 Short Street, Steelton, PA – Speaking regarding the Steelton Senior Center - Mr. Moore stated that the seniors need a place to go. He noted that the Borough built a new school and is developing the downtown. He told Council

Members not to forget the senior citizens. Mr. Kovach said that Council is willing to do whatever is possible to help the seniors out.

Florence Rich, 144 N. Second Street – Speaking regarding the Steelton Senior Center – Ms. Rich stated that not all of the seniors were in favor of moving to the building at Front and Pine Street and she is one of those people. She also stated that there seems to have been a lack of communication on the possible move.

Arnetta Finest, Mt. Zion Missionary Baptist Church – Speaking regarding the possible use of a property of the church for community activities - said that the church owns the property on Second and Locust Streets which could be used for community activities. She also suggested having a fundraiser to help collect money for the proposed youth programs and library. Lastly, she stressed the importance of the Borough working with the school district.

Mr. Kovach stated that there is an upcoming intergovernmental meeting between Steelton Borough, Highspire Borough, and Steelton-Highspire School District to discuss how all three entities can work together.

Mr. Wright stated that the newly hired superintendent has voiced plans to open the school on the weekends for academic and recreational programs. He also advised Ms. Finest to reach out to Representative Buxton to assist with book donations.

COUNCIL'S CONCERNS:

Mr. Heefner – Asked when the bricks that sank at Front and Pine will be fixed. Mr. Gehrlein stated that it is on a list to be completed that he just went over with officials from Penn DOT. Mr. Gehrlein will get back to Mr. Heefner with a date.

Mr. Heefner also asked about the status of the Farmer's Market. Mr. Gehrlein stated that he is working with Mr. Wion to clear things up on some legal issues. However, an audience member mentioned that a vendor was set up selling products last week.

Lastly, Mr. Heefner notified Council that he will be conducting weekly meetings with Mr. Conjar. Mr. Heefner asked Council to make him aware of any issues that need to be discussed in these meetings.

Mr. Wright – Thanked everyone for coming to the meeting. He stated that, as the Chairperson of the Community Development Committee, he is willing to help in any way that is needed.

Mr. Shaver – Thanked everyone for coming to the meeting. He stated that communication is a good thing and there seems to have been a glitch while working with the Senior Center. He said he will support the seniors the best way he can.

Mr. Albert – Commended Ms. Cotta and Ms. Villeneuve for their efforts, and said he would like to see some men recruited to help out.

Dr. Szada – Commended both groups (for young people and for senior citizens) for voicing their concerns. She offered her support as a Council Member, business owner, and a citizen of Steelton.

Mr. Kovach – Thanked everyone for attending the meeting. He said that no matter what the problem is Council will do their best to solve it.

On motion by Mr. Wright, seconded by Mr. Albert, the Council meeting recessed into executive session at 8:03 to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 8:30 p.m.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to hire the following applicants for the Summer Per Diem Laborer positions at the rate of \$9.00 per hour: Thomas M. Zimmerman, effective May 19, 2008; Lloyd M. Hill and Jeffrey M. Davis, effective June 16, 2008.

ADJOURNMENT:

There being no other business before Council, on a motion by Dr. Szada, seconded by Mr. Albert, the meeting adjourned at 8:33 p.m.

Respectfully submitted,

Kathleen D. Handley
Assistant Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:38 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Michael Kovach
Stephen Shaver
Michael Albert
Mayor Thomas Acri

Absent:

Lisa Wiedeman-Krosnar
MaryJo Szada

David A. Wion, Solicitor
Patrick Gehrlein, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

There were no minutes presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Gehrlein):

Mr. Gehrlein said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present voted unanimously to approve the schedules, as presented.

APPROVAL OF DEPARTMENT REPORTS:

Community Development
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Mr. Heefner said that, as Chairman of the Public Works Committee, he will be meeting weekly with the Public Works and every two weeks with the Water Department. He said that Public Works will clean the Locust Street Steps, Plaza and bump-outs on Thursdays. He said that other projects will be cleaning weeds and debris from Front, Second, Pine and Swatara Streets, and then work on Rte 230 area known as no-man's land, and then

Swatara Street Wall. Mr. Heefner said they will also put up the tent for the Dauphin-Lebanon Borough's Association Meeting. Mr. Heefner said that Public Works, Water Filtration and Water Distribution departments will be submitting reports and Council will also receive copies of the Water Authority minutes.

Mr. Shaver noted that some of the bags have been removed from the new parking meters and asked if they are in use. Mr. Gehrlein said that we are waiting to have them configured and that is being arranged with Duncan Solutions. Mr. Kovach added that the numbers will have to be painted at the parking spaces also.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to approve the June department reports as presented.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Daniel Shaffer; 413 North 3rd Street, Steelton and Charles Leidig; 415 North 3rd Street Steelton – Letter to Council concerning the parking issues in the Alley behind their properties on North 3rd Street.

Mr. Shaver stated that this issue will be turned over to the Community Development Committee for the Police Department to conduct a traffic study. Chief Lenker gave pictures to Mr. Wright and stated that it is possible to erect two signs that read: NO PARKING BETWEEN SIGNS.

UNFINISHED BUSINESS:

Chief Kenneth Lenker – Presenting Council with the Traffic Study requested regarding a 15 minute parking area for Al Madina's at 441 South Front Street, Steelton.

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to approve the 15 minute parking area for Al Madina's. After some discussion, the motion was rescinded.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to approve the two (2) 15 minute parking spaces for Al Medina's, as recommended in the police study and authorized the solicitor to prepare the applicable Resolution.

NEW BUSINESS:

RESOLUTION 2008-R-17 – Resolution authorizing the acquisition of the real property constituting a .7506 acre tract known as lot 5 on the preliminary final subdivision plan showing Steelton plant subdivision property of Bethlehem Steel Corporation in the borough of Steelton, Dauphin County, Pennsylvania, was presented for Council’s consideration

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to accept Resolution 2008-R-17 as presented.

Mr. Gehrlein – Presenting Borough Council with the 2007 Audited Financial Report and Management letter as of December 31, 2007 as performed by Boyer & Ritter; Certified Public Accountants.

There were no comments.

Mayor Acri – Informing Council of the Dauphin-Lebanon County Borough’s Association meeting taking place on Tuesday, July 29th at 6:30p.m. at the Steelton Boat Dock; Steelton, PA.

Mayor Acri said that Representative Ronald Buxton will be the guest speaker and TJ’s will cater the meeting. He invited Council Members to attend and asked for a count of those planning to attend.

Mayor Acri – Discussion of the current Landlord/Tenant Reporting process and requesting Council’s opinion as to a method to make this reporting more efficient.

There was discussion on the current process and the fact that our ordinance authorizes the Code Officer to fine those landlords who do not comply with the request for tenant information after the second notice. Mr. Heefner noted that in the Rental Ordinance if the landlord neglects to furnish the information they can be fined \$500.00, per unit per day, and the Code Officer was instructed to get that information and remind the landlords to file the form. Mayor Acri said we really need to follow this up and fine landlords who do not comply. Mrs. Zell, the Code Officer said she has addressed this. She got the forms from Mrs. Sprow and had the landlords fill them out. She said she has taken violators to court and it has been thrown out. Mr. Kovach asked if the Judge said what he would accept. Mrs. Zell said he did not.

Mr. Heefner asked the Borough Solicitor if the Judge can over rule the Borough Ordinance and Mr. Wion said he can and explained the procedure. Mr. Wion said that if the Borough doesn’t agree with the judge’s ruling, we can probably appeal it to the

Superior Court. Mr. Heefner said that Columbia adopted the same ordinance and they don't have any problems.

Mr. Kovach suggested the matter be discussed in the Community Development Committee. He said the system is just working against us; we want to increase and improve the housing stock and make it safe. Mr. Kovach said we need to see how we can work this out. Mayor Acri said he didn't want this overlooked, it is very important.

Mr. Wright said he will take it to the Committee and try to get another solution or another avenue to follow.

OTHER BUSINESS:

Mr. Gehrlein – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

There were no comments.

AUDIENCE PARTICIPATION:

Emuel Powell, 321 Lebanon Street – asked if it is possible to place Watch Children or Slow Down signs at Lebanon and Bessemer Streets and Lebanon and Lincoln Streets.

Mayor Acri said we will address that.

Pauline Douglas, 433 Bessemer Street – asked if there is an ordinance prohibiting Section 8 or is that against the law. Mr. Kovach said that is something that we are going to look into and meet with Dauphin County Housing Authority. Mrs. Douglas asked how many tenants can be in a property. Mrs. Zell said 1 person per 200 square feet. Mrs. Douglas asked if there is any law about a fire escape. Mrs. Zell said they are required if there is (3) or more stories. Mrs. Douglas said the traffic light at Front and Locust Street is very slow to change if you are coming down Locust Street. Mr. Kovach said he noticed that and that will be checked.

Jennifer Daniels – 105 N 2nd St – said there is a bust stop sign at the corner of 2nd and Pine Streets and she called Capital Area Transit and they said there is no bus stop there. She asked if that sign could be removed so allow parking. Mr. Kovach said we will verify that and if it is not a bus stop we will remove the sign.

COUNCIL'S CONCERNS:

Mr. Wright - said he will be having surgery this coming Wednesday and asked Mr. Kovach and Mrs. Wiedeman-Krosnar to oversee the Community Development committee in his absence.

Mr. Shaver – wished Mr. Wright success with the surgery.

Mr. Kovach – informed Council that Mr. Segina contacted us about helping Ms. Hill and Mrs. Brown-Sweeney with the Borough's website and asked Mr. Wion if Mr. Segina volunteers his time, can we give him access to a computer. Mr. Wion said there is confidential information that only Borough employees should have access to, so he is a little reluctant to recommend allowing access to someone who is not an employee. Mrs. Brown-Sweeney said she was waiting to talk to Council before she spoke to Mr. Segina. Mr. Kovach said he wanted to be sure that Mr. Wion is aware of the situation and to get his advice. Mrs. Brown-Sweeney said she could show Dennise how to do certain things on the website. Mr. Wion said that as long as they only have access to public information then he doesn't have a problem with that. There was additional discussion on ways to restrict access to confidential information and signing a confidentiality statement.

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to recess into executive session at 7:38 p.m., to discuss personnel matters, pending litigation and land acquisition matters.

The regular meeting reconvened at 8:10 p.m.

Mr. Gehrlein said he has received a few calls asking for temporary no parking signs or special purpose parking signs. After discussion, it was the Consensus of council Members present not to make any exceptions.

On a motion by Mr. Albert, seconded by Mr. Heefner, Council Members present voted unanimously to put a letter of reprimand in Officer Fry's personnel file.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to approve the Side Letter Agreement for Charles L. Miller, Jr.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to adjourn the meeting at 8:17 p.m.

Respectfully submitted,

Dennise L. Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:31 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Michael Kovach
Lisa Wiedeman-Krosnar
Michael Albert
Mayor Thomas Acri

Absent:

Stephen Shaver
MaryJo Szada

David A. Wion, Solicitor
Patrick Gehrlein, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

The minutes from the July 7, 2008 meeting were presented for approval.

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to approve the minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Gehrlein):

Mr. Gehrlein said he had nothing to report at this time. Mr. Heefner requested an Executive Session be held to discuss a personnel issue.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present voted unanimously to approve the schedules, as presented.

APPROVAL OF DEPARTMENT REPORTS:

Community Development
Finance
Fire and Ambulance
Personnel
Police
Public Works
Code Enforcement

On a motion made by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the June department reports as presented.

Mayor's Report: Mayor Acri stated that he attended a meeting which included representatives from the Steelton Fire Department and Steelton-Highspire School District regarding the old elementary school located on Fourth and Walnut Streets. The building was not secured and Steelton Police were called to an incident that occurred there. Upon a tour and review of the site, it was found that:

- The fire alarms were not activated
- The sprinkler system was not activated
- The building was not locked
- No "Call Down" list was distributed to get a hold of proper officials in the event of an incident

As a result of the meeting, a list will be established and given to Chief Lenker and Dauphin County officials. The building was locked and will be chained. A key will be given to the Steelton Police Department. The fire alarms and sprinkler system were both activated. Mayor Acri also stated that the school district is working with Bethel Steel Company to sell the building.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Eugenia D. Tyler – Letter requesting the permission to block off Mohn Street to Swatara Street along South Third Street to hold a Community Picnic on Saturday, September 27, 2008 from 12:00 PM – 8:00 PM.

There was some discussion on Eugenia D. Tyler's request to block off South Third Street for a Community Picnic. It was the consensus of Council Members present to have Mr. Gehrlein contact Ms. Tyler to get a more specific explanation of the event that she has planned. Council also agreed to reduce the area to be blocked off.

On motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve Eugenia D. Tyler's request to block off South Third Street, from Chestnut Street to Strawberry Alley, on September 27, 2008 between 12:00 noon and 8:00 p.m., for a Community Picnic.

UNFINISHED BUSINESS:

Mr. Gehrlein – Providing Council with updates to various projects within the Borough currently and planned.

Mr. Gehrlein gave the following updates:

- 101 Locust Street has been obtained by the Borough of Steelton.
- Locust Street Steps Revitalization is still underway.
- Adams Street Revitalization is in the planning stage.
- Elementary School Revitalization (Fourth & Walnut): there is a trading title issue that is being rectified.
- Economic Development: SEDC, current businesses within the Borough, and businesses that are interested in moving to the Borough.
- KOZ Zones: Potential incentive to businesses.
- Shur Fine Grocery Store Project: A 25 point conditional approval document has been sent to Mr. Rizk. On October 6th, a formalized letter requesting the status of the conditions will be sent.
- Brownfields: This project is in the last stage of property inventory. It will next move to a public phase to request feedback from the general public.
- Mellon Bank: An architectural firm is interested in moving their corporate headquarters to the building.
- Boat Launch: Updates are being planned to include a pavilion and other semi-permanent structures. The PA Turnpike may be donating a parcel of land back to the Borough.
- Zoning Ordinance Adoption: This has been finished and will be presented to Council.
- Downtown Camera Project: The Borough will be receiving money from the Department of Justice to complete this project.

Mr. Kovach asked if the crosswalks at Front and Pine Streets will be addressed in the spring. Mr. Gehrlein stated yes. Mr. Heefner added that the Front Street crosswalks at Pine and Locust streets will need to be raised. Also, Mr. Kovach asked if Mr. Holden's office sent paperwork for the camera program. Mr. Gehrlein stated it was sent last week however, another packet is forthcoming.

NEW BUSINESS:

Mr. Gehrlein – Presenting Council with a contract from United Parcel Services requesting the lease of the Pennsylvania Canal Parking lot between October 2009 and December 2008 for truck staging during the holiday season for a flat \$4,000 rate.

Mr. Wion stated that this contract is the same as one signed by Council in previous years.

On a motion made by Mr. Albert, seconded by Mr. Wright, Council Members present unanimously voted to accept the contract from United Parcel Services.

OTHER BUSINESS:

Mr. Gehrlein – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

There were no comments.

AUDIENCE PARTICIPATION:

Michelle Krehling, 19 S. Second Street – Stated that the property next to hers, 23 S. Second Street is abandoned. She has called the owner and complained to the Codes Office about several annoyances, including ticks entering her bedroom window.

Mr. Kovach stated that unfortunately for Ms. Krehling, the situation is being handled correctly by the Codes Office in the proper manner. However, she has the right to explore options of filing a civil suit against the property owner.

Emanuel Powell, 321 Lebanon Street – Asked if Council has any options to prevent people from buying multiple properties in the Borough and being absentee landlords.

Mr. Kovach stated as long as an individual meets minimum state requirements for a property, they cannot be prohibited from renting them out to others. However, the Codes Office and Council do their best to ensure that all landlords abide by state laws and Borough ordinances.

Claude Beaden, 423 Ridge St. – Thanked Council for all their efforts to grant his wife a special purpose parking permit.

Diane Jefferson, 258 Lincoln St. – Thanked Council for installing trash receptacles at Lincoln and Harrisburg Streets.

COUNCIL'S CONCERNS:

Mr. Heefner: Stated that the sewer truck has been fixed. He also went to Penn DOT to look into information for Borough signs. He was told that the Borough will have to buy a new sign machine which will cost approximately \$8,000. Mr. Heefner asked Mr. Conjar to do some additional research on the machine needed.

Mr. Wright: Suggested that Mr. Heefner or Mr. Conjar contact Co-Star regarding a new sign machine. He also stated that he appreciated everyone for attending tonight's meeting.

Mayor Acri: Welcomed Mr. Wright back after his leave of absence.

Mr. Kovach: Also welcomed Mr. Wright back. Mr. Kovach thanked everyone for attending tonight's meeting.

Mrs. Wiedeman-Krosnar: Had no comment.

Mr. Albert: Had no comment.

On a motion made by Mr. Wright, seconded by Mr. Albert, the Council meeting recessed into executive session at 7:00 pm to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 7:31 p.m.

On motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to pay Joseph W. Edge for the four (4) day's of work he performed in the Highway Department, and to notify him that his services are no longer needed.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, the meeting adjourned at 7:37 p.m.

Respectfully submitted,

Kathleen D. Handley
Assistant Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:31 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Michael Kovach
Lisa Wiedeman-Krosnar
Michael Albert
Mayor Thomas Acri

Absent:

Stephen Shaver
MaryJo Szada

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Mr. Gehrlein said he had nothing to report at this time. Mr. Heefner requested an Executive Session be held to discuss a personnel issue.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present voted unanimously to approve the schedules, as presented.

APPROVAL OF DEPARTMENT REPORTS:

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Mr. Wright: Suggested that Mr. Heefner or Mr. Conjar contact Co-Star regarding a new sign machine. He also stated that he appreciated everyone for attending tonight's meeting.

Mayor Acri: Welcomed Mr. Wright back after his leave of absence.

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Mrs. Wiedeman-Krosnar: Had no comment.

Mr. Albert: Had no comment.

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The Council meeting reconvened at 7:31 p.m.

On motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to pay Joseph W. Edge for the four (4) day's of work he performed in the Highway Department, and to notify him that his services are no longer needed.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, the meeting adjourned at 7:37 p.m.

Respectfully submitted,

Kathleen D. Handley
Assistant Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:33 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Lisa Wiedeman-Krosnar
Stephen Shaver
Michael Kovach
Michael Albert
MaryJo Szada

Absent:

Stephen Shaver

Mayor Thomas Acri
David A. Wion, Solicitor
Patrick Gehrlein, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

There were no minutes presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Gehrlein):

Mr. Gehrlein said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

Mr. Gehrlein said he had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

PRESENTATIONS:

Mayor Thomas Acri & Chief Kenneth Lenker; Steelton Police Department – Presenting members for Petroleum Products Corp., Arney Brothers and Hempt Bros. with Plaques acknowledging their companies’ contributions towards the creation of the new police training facility.

Mr. Kovach thanked all of the representatives for their participation.

Lisa Myers, CPA; Boyer & Ritter CPAs – Presenting Borough Council the results of the 2007 Audited Financials for the General and Sewer Funds along with recommendations for 2009.

Mrs. Myers introduced Dave Manbeck as the new manager. Mr. Manbeck did the DCED Grant and Financial Statement Audits.

Mrs. Myers stated that the fourth paragraph of the packet is the most important. The Borough has received an unqualified opinion, or in laymen's terms a "Clean Opinion". She indicated that the Borough's Governmental-type Activities net assets, as stated on the government-wide statements, are approximately \$27,000. The Business-type Activities, Sewer/Water account, are doing well at approximately \$6.5 million.

Mrs. Myers noted that the fund level statements, or budgetary basis statements, indicate the General Fund fund balance is \$634,000. There is approximately \$187,000 remaining in the Capital Projects fund and \$136,000 remaining in the Construction fund. Mrs. Myers indicated the Sewer fund had a profit of \$261,000 as of December 31, 2007 and the Water fund had a loss of \$165,000. The question was posed to Council as to the reasoning behind a profit in the sewer account but, not in the water account. Mr. Kovach noted that the Borough does not own the Sewer plant. Therefore, if the City of Harrisburg raises sewer rates, the Borough does not pass that rate increase along to residents. Ms. Myers commended Council for treating residents of the Borough well but, reminded them the Borough is incurring that cost.

Mrs. Myers informed Borough Council that Boyer & Ritter had performed an audit for one of their DCED grants. She said that the audit needed to be filed with DCED immediately. In addition, DCED had informed Boyer & Ritter that two other grants remained outstanding and must be closed out before additional DCED funding would be approved for the Borough of Steelton. Mrs. Myers recommended that Borough Council monitor the close out of these reports.

Mrs. Myers stated that personnel has changed recently and will do so with some employees retiring soon. She urged Council to consider re-structuring the Accounting Department in anticipation of these changes. Mrs. Myers indicated she had held a meeting with the Borough Treasurer/Secretary and the Assistant Borough Treasurer/Secretary to discuss options for this restructuring. She strongly recommended these changes be made sooner rather than later.

Lastly, Mrs. Myers asked Borough Council Members to be more involved with looking at reconciliations and to more closely monitor the books. She suggested the Finance Committee spend additional time reviewing monthly statements, reconciliations, grant reconciliations, and entries to the books of record.

COMMUNICATION:

Joseph Pilsitz, Steelton Midget Baseball Association; 2483 South Fourth Street; Steelton, PA -Letter requesting the use of Council Chambers for conducting business meetings of the Steelton Midget Baseball Association between November 2008 and August 2009.

Mr. Heefner voiced concerns that Council Chambers is not a community room and if it is opened up to one organization to use, all organizations will request to use it. Mr. Albert disagreed, stating that this is a community room, especially for community kids. Mr.

Gehrlein said that he will check the schedule to see if the Steelton Senior Center is available for use. Mr. Kovach asked if it will be feasible to utilize the Steelton Senior Center when Council Chambers are occupied. After much discussion about insurance and liability, the discussion was tabled until October 20th.

Mary E. Miller; 549 North 2nd Street; Steelton, PA – Letter to Chief Lenker praising the police work of Officer John Fry that took place in the 500 Block of North Front Street; Steelton, PA.

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to place this letter into Officer Fry’s personnel file.

Patrolman Nicholas J. Zarra; Steelton Police Department – Letter officially resigning his position as a part-time officer with the Steelton Police Department effective September 23, 2008 to meet the demands of his full-time position with the Department of Defense.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present voted unanimously to accept Mr. Zarra’s resignation.

UNFINISHED BUSINESS:

Mr. Gehrlein – Submitting a letter of completion for the work performed at the Steelton-Highspire football field house in 2005/2006. The letter recommends the release of the improvement guarantee fund to the school district in the amount of \$5,522.00

On a motion made by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to release the funds.

Resolution 2008-R-23 – 1968 Act 428 passed creating a manual for the proper disposal of local government records within a certain time frame.

On a motion made by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to accept the manual as policy of the Borough to make sure all processes of that manual are being followed.

NEW BUSINESS:

Mr. Gehrlein – Presenting a letter (dated September 24, 2008) sent by RIZKCOzann Foods Updating Council on the progress made to date on the conditional approval issued by Council on the Land Development/Sub Division Plan for the proposed Steelton Shur-Fine Store.

Mr. Kovach asked if the atmosphere of the economy could delay Mr. Rizk's ability to obtain funding. Mr. Gehrlein replied that he could not answer that with certainty. He could not confirm or deny that. Mr. Wion stated that this is just to update Council on the status of the project. Mr. Heefner expressed his displeasure with some of the items that have yet to be taken care of. Mr. Kovach stated that a meeting would be scheduled to discuss the project with Mr. Rizk.

OTHER BUSINESS:

Mr. Gehrlein – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

There were no comments.

AUDIENCE PARTICIPATION:

Paul Wintergrass; Washington Street; Steelton, PA – Spoke regarding the juvenile setting fires in the neighborhood.

Mr. Wintergrass stated that he was burned and \$2,500 worth of damage was done to his car. His neighbor has 2 butane gas tanks and they could have blown up, causing much more damage.

Chief Lenker stated that he could not speak on this due to pending litigation.

COUNCIL'S CONCERNS:

Dr. Szada: Had no comment.

Mr. Albert: Had no comment.

Mrs. Wiedeman-Krosnar: Had no comment.

Mr. Wright: Reminded Council that there is a budget meeting on Thursday and encouraged those available to attend.

Mr. Heefner: Had no comment.

Mayor Acri: Met with Chief Vance and Mr. Heefner on October 5th. Chief Vance expressed concerns about smoking in Borough buildings. Mayor Acri asked Mr. Gehrlein to send an email to all staff to notify them that smoking is prohibited in any Borough building. Mayor Acri also thanked everyone in the office that decorated for Halloween.

Mr. Wion: Had no comment.

Mr. Gehrlein: Notified Council that a dedication ceremony would take place on October 28, 2008 at 10:30 AM at the Steelton Boat Launch for a deed transfer of land from the PA Turnpike. There will also be a pledge for paving, walkway upgrades, and overall beautification of the area. All Council Members interested in attending should contact Mr. Gehrlein.

On a motion made by Dr. Wright, seconded by Mr. Albert, the Council meeting recessed into executive session at 7:38 pm to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 8:48 PM.

ADJOURNMENT:

There being no other business before Council, on a motion by Dr. Szada, seconded by Mr. Wright, the meeting adjourned at 8:48 p.m.

Respectfully submitted,

Kathleen D. Handley
Assistant Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:30 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Stephen Shaver
Michael Kovach
Lisa Wiedeman-Krosnar
Michael Albert
MaryJo Szada
Mayor Thomas Acri

Absent:

Lisa Wiedeman-Krosnar

David A. Wion, Solicitor
Patrick Gehrlein, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

The minutes from the October 13, 2008 meeting were presented for approval. Mr. Shaver asked that the minutes be modified. Paragraph one on page 4 is a duplication.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to approve the minutes as amended.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Gehrlein):

Mr. Gehrlein said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to approve the schedules, as presented.

APPROVAL OF DEPARTMENT REPORTS:

Community Development
Finance
Fire and Ambulance
Personnel
Police
Public Works
Code Enforcement

On a motion made by Mr. Shaver, seconded by Dr. Szada, Council Members present voted unanimously to approve the June department reports as presented.

Mayor's Report: Mayor Acri had nothing to report.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

James R. Zimmerman; 2932 Banks Street; Harrisburg, PA – A letter thanking the Steelton Police Department and specifically Officer Folk for his assistance in August 2008.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to place this letter into Officer Folk's personnel file.

YMCA-Greater Harrisburg – A letter acknowledging the Outstanding Work in Domestic Violence Cases presented to Officer Tony Minium (October 2008).

On a motion made by Mr. Albert, seconded by Mr. Shaver, Council Members present voted unanimously to place this letter into Officer Minium's personnel file.

Mr. Wion– A letter sent to Satyn Geary in response to her letter sent to Borough Council on September 23, 2008.

Mr. Albert stated that he called Ms. Geary about this situation. He vouched that this could not have been Mr. Wion, due to his calm demeanor. Mr. Shaver asked that Mayor Acri called Ms. Geary to notify her that Steelton Borough does not oversee the school district.

UNFINISHED BUSINESS:

Mr. Joseph Pilsitz; Steelton Midget Baseball Association – Letter requesting the use of office space, either Council Chambers or Senior Center, to conduct business meetings from November 2008 – August 2009.

Mr. Gehrlein stated that this issue was tabled on October 6, 2008 to verify if the requested dates conflict with previously scheduled meetings. Only one date conflicts.

Accommodations can be made to hold the Midget Baseball Association meeting in the Steelton Senior Center on that particular date.

On a motion made by Mr. Albert, seconded by Mr. Shaver, Council Members present voted unanimously to allow the association to use office space to conduct business meetings from November 2008 – August 2009.

NEW BUSINESS:

Amy Kaunas; Humane Society of Harrisburg Area, Inc. – Presenting Council with a copy of the 2009 Municipality Domestic Animal Protective Services Agreement for their consideration.

Mr. Wion stated that this agreement is the same as the agreement presented and accepted last year. The only exception is that the fee has changed. Mr. Wion gave a letter to Mr. Musser at the beginning of the year to request that fees be paid on a monthly basis. Mr. Wion recommended accepting the agreement to be paid on a monthly basis.

On a motion made by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to accept the agreement as presented and modified by Mr. Wion.

Mr. Wright asked Mr. Gehrlein to call the Humane Society to make sure the reports are sent every month.

Ordinance No. 2008-5 – Ordinance of Steelton Borough Authorizing the execution of a Cable Franchise Agreement between the Borough and Verizon, Pennsylvania, Inc..

Mr. Wion asked Mr. Chris Brennan from Verizon to bring the executed agreement to Mr. Gehrlein to be signed. Mr. Brennan stated that he will do so at his earliest convenience.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to adopt Ordinance No. 2008-4 as presented.

Ordinance No. 2008-6 – An Ordinance amending the code of the Borough of Steelton, Pennsylvania, Chapter 90 “Sewers”, Section 90-1 “Definitions”, Section 90-6 “Power to prohibit connections and certain discharges”, Section 90-45 “Waste water discharge permits”, Section 90-90 “Public notification”.

This Ordinance states that the Borough will comply with EPA’s regulations on sewers and waste water.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to adopt Ordinance No. 2008-6, as presented.

Mr. Gehrlein – Presenting Council with a Municipality Right-of-Way Agreement between the Borough and PPL Electric Utilities Corporation for work to be performed in conjunction with the proposed Steelton Shur-Fine Project.

Mr. Shaver asked if Mr. Wion has seen the agreement. Mr. Wion stated that he has and he is satisfied with it. Mr. Heefner asked Mr. Gehrlein if he has spoken to PPL regarding the new buildings to be built on Front Street being fed underground by the proposed electric poles. Mr. Gehrlein stated that he has. Mr. Heefner also asked him if HRG and Navarro & Wright (engineering firms) are clear on what precautions need to be taken so this is done in coordination with the existing storm water line. Mr. Gehrlein said he will verify this information.

OTHER BUSINESS:

Mr. Gehrlein – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

There were no comments.

AUDIENCE PARTICIPATION:

Emuel Powell; 321 Lebanon Street – Asked when the grocery store project will be started and/or finished. He recalled a meeting at the VFW that he attended. It was stated that the project would be done by Fall 2008.

Mr. Gehrlein stated that when the project was presented to the public, Mr. Rizk had not completed the land development phase of the project. Council has completed the necessary process on their end. Mr. Rizk is currently in the process of meeting 25 conditions. The Grand Opening is scheduled for November 2009.

COUNCIL'S CONCERNS:

Dr. Szada: Had no comment.

Mr. Albert: Had no comment.

Mr. Shaver: Received information on a PLCM Economic Revitalization seminar. He hopes that Mr. Gehrlein will review the budget to see if a staff member will be able to attend this seminar to gather useful information. He also reminded everyone of the Bond Referendum (November 4th) that Mrs. Wiedeman-Krosnar previously mentioned that

offers an additional \$400 million from the State of Pennsylvania. Mr. Shaver hopes that everyone will get out and vote.

Mr. Wright: Concurred with Mr. Shaver about the PLCM Economic Revitalization seminar. He thinks that it will be beneficial for Mrs. Brown-Sweeney to attend.

Mr. Heefner: Received a public safety complaint. He is, along with Mr. Gehrlein and Mr. Conjar, trying to repair and maintain the street lights throughout the Borough, especially in high crime areas. There is a light out at 5th and Swatara Streets that has been out since July. It has been reported to PPL however, they do not come to fix it. Mr. Wion suggested that a complaint be filed with PUC. Mr. Shaver also suggested that Mr. Heefner contact Jim Nolten at PPL. Mr. Shaver will send Mr. Nolten's contact information at his earliest convenience. Mr. Heefner notified everyone that the Public Works Department is taking down the banners on Front Street and caulking the front steps of the Borough building. Lastly, he reminded everyone of the Turnpike Commission land donation ceremony taking place next Wednesday.

Mayor Acri: Had no comment.

Mr. Wion: Spoke about the November 5th private agreement between the Borough of Steelton and Mr. William Grace. Mr. Wion recommended that Council ratify the execution of agreement.

On a motion made by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to ratify the execution of the agreement.

Mr. Gehrlein: Stated that he will send out a reminder email about the Turnpike Commission land dedication ceremony.

On a motion made by Dr. Szada, seconded by Mr. Wright, the Council meeting recessed into executive session at 7:15 pm to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 7:47 p.m.

Mr. Gehrlein announced that there is a special Council meeting for budget discussion scheduled for November 4, 2008 that has been advertised. He would like to know if it should be rescheduled due to Election Day. The consensus of the Council Members present was to reschedule the meeting for November 6, 2008 at 6:30 pm.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Wright, seconded by Mr. Heefner, the meeting adjourned at 7:50 p.m.

Respectfully submitted,

Kathleen D. Handley
Assistant Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:32 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Stephen Shaver
Michael Kovach
Lisa Wiedeman-Krosnar
Michael Albert
Mayor Thomas Acri

Absent:

MaryJo Szada

David A. Wion, Solicitor
Patrick Gehrlein, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

The minutes from the February 4, 2008 meeting were presented for approval.

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to approve the minutes as amended.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Gehrlein):

Mr. Gehrlein said he had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Penn State Harrisburg; Environmental Training Center – Presenting Daniel P. Scheitrum with a Certificate of Completion for a Cross Connection Control Workshop on October 30, 2008.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to place this letter into Mr. Scheitrum's personnel file.

UNFINISHED BUSINESS:

Mr. Gehrlein – Providing Council with a copy of the preliminary General Fund Budget for 2009 with the most recent updates and revisions from October 27, 2008.

Mr. Gehrlein stated that this overview of the budget discussions serves as a reminder of the special Council meeting scheduled for November 6, 2008 at 6:30 pm in Council Chambers. He also asked anyone with questions to please contact him or Mrs. Handley.

Mr. Wright encouraged all of Council to attend the special meeting, as a lot of time and effort has been put into determining the line items on the budget.

NEW BUSINESS:

Dr. Kambic and Fire Chief Gene Vance – Discussing the possible implementation of an ambulance tax to support the EMS services provided to the Borough of Steelton residents.

Dr. Kambic urged Council to contemplate an ambulance tax. At this point, he stated that there is no room in the budget for vehicle replacement. Fortunately, the current vehicles are maintained very well. However, if one would unexpectedly need to be replaced, there is no money allocated to purchase a new one. Dr. Kambic stressed the importance for this money because of the service that Emergency Medical Services provide to those that live in the Borough.

Mr. Gehrlein – Presenting Council with a contract from the Tri-County Planning Commission for Municipal Planning Advisory Service.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to accept the agreement as presented.

OTHER BUSINESS:

Mr. Gehrlein – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

There were no comments.

AUDIENCE PARTICIPATION:

Charles Williams; 608 North Second Street, Steelton – Stated that he had several questions for Council regarding the state of the Borough.

Mr. Williams stated that he has lived in the Borough for a few years now. He noted that there is a curfew in place for minors but, asked that it be lowered to 10 years old. He has noticed a lot of children in his neighborhood under the age of 15 that are out very late.

He also asked why Second Street is cleaned every week and stated that it does not need to be cleaned that often. Mayor Acri said he has lived in the Borough for 61 years and has never heard anyone ask for the streets to be cleaned less. Mr. Williams countered by saying that he takes care of his own property and others should do the same. Mr. Kovach agreed but, noted that, unfortunately, that is not the case.

Mr. Williams also spoke about the advertised Revitalization Project that the Borough is embarking upon. He stated that an important element to the success of the project will be to eliminate transient property owners from buying houses and allowing Section 8 tenants to occupy the properties. He asked how revitalization compares to the number of Section 8 properties that are currently in the Borough. Mr. Kovach stated that there are 237 Section 8 properties currently in the Borough. If those properties meet the minimum state requirements, Borough Council is limited on what they can do to prevent this, other than code enforcement. Mr. Kovach stated that Council has a plan; they are sticking to it, and will continue to move forward. Mr. Heefner added that due to federal law, Council cannot govern who allows a Section 8 tenant move into their property.

Lastly, Mr. Williams stated that he has noticed positive improvements at ArcelorMittal. Mrs. Wiedeman-Krosnar encouraged him to write them a letter to let them know that he has noticed what they are doing.

Michael Brashears, 607 N. Second Street, Steelton – Stated that he lives across the street from Mr. Williams and next to a Section 8 tenant.

He has complained to the owner of the property for not properly taking care of the property. This has, in turn, caused problems to Mr. Brashears' property. He stated that he just wanted to support Mr. Williams' comments and make his own concerns known to Council.

COUNCIL'S CONCERNS:

Mr. Albert: Had no comment.

Mrs. Wiedeman-Krosnar: Had no comment.

Mr. Shaver: Had no comment.

Mr. Wright: Thanked Mr. Williams and Mr. Brashears for attending the meeting tonight. He asked them to not get discouraged. Mr. Wright stated that he, and his colleagues, are doing their very best to make positive improvements to the Borough. He encouraged them to call Council Members if they have any other problems.

Mr. Heefner: Had no comment.

Mayor Acri: Had no comment.

Mr. Wion: Had no comment.

Mr. Kovach: Had no comment.

On a motion made by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to ratify the execution of the agreement.

Mr. Gehrlein: Stated that he will send out a reminder email about the Turnpike Commission land dedication ceremony.

On a motion made by Mr. Heefner, seconded by Mr. Albert, the Council meeting recessed into executive session at 7:08 pm to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 7:40 p.m.

After some discussion, Council asked Mr. Gehrlein to devise a voluntary cell phone plan for Council Members to participate in. Mr. Gehrlein will present the plan to Council upon completion.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Wright, seconded by Mr. Heefner, the meeting adjourned at 7:48 p.m.

Respectfully submitted,

Kathleen D. Handley
Assistant Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:31 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Stephen Shaver
Michael Kovach
Lisa Wiedeman-Krosnar
Michael Albert
MaryJo Szada
Mayor Thomas Acri

Absent:

David A. Wion, Solicitor
Patrick Gehrlein, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

There were no minutes presented for approval.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Gehrlein):

Mr. Gehrlein said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present voted unanimously to approve the schedules, as presented.

APPROVAL OF DEPARTMENT REPORTS:

Community Development
Finance
Fire and Ambulance
Personnel
Police
Public Works
Code Enforcement

Mr. Heefner stated that all the parks and the Boat Dock have been winterized. Also, the Jersey barrier at Front and Locust Streets was taken out. Lastly, Mr. Heefner talked about street signs throughout the Borough. He asked Council to consider if they wanted

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the department reports as presented.

Mayor's Report: INSERT INFO FROM NOTES

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Deborah L. Wortham, Ed.D., Superintendent – Steelton-Highspire School District – Inviting Council and the Steelton community to attend the Steelton-Highspire School District's first Community Conversation on Tuesday, November 18, 2008 at 7:00 PM at the First Baptist Church of Steelton – 1850 South 19th Street; Harrisburg, PA..

This was submitted for Council's information.

Earl J. Mumma, III, President Highspire Auto & Truck Repair Corp. – Letter to the Steelton Borough Volunteer Fire Company presenting a donation in the amount of \$340 bringing the total donation to date of \$700.

Mr. Wright requested that a Thank You letter be sent to Mr. Mumma for the donation.

Penn Prime; Safety Enhancement & Risk Management Grant Program – Presenting the Borough of Steelton with a grant award letter and certificate in the amount of \$1,807 to purchase (1) Taser X-26 & Accessories under the Risk Management Grant program.

Mr. Shaver requested that a Thank You letter be sent to Penn Prime for the Risk Management Program.

Angela S. Villeneuve; Webelos Leader – Cub Scout Pack 207 – Providing Council with a letter stating that Cub Scout Pack 207 will be holding a

Thanksgiving/Awards ceremony on Tuesday, November 25, 2008 on the grounds beside the Monumental AME at 2nd and Adams Street. They further request to conduct a bonfire at the site between 6PM and 7PM at the site.

Mr. Shaver asked Mr. Villeneuve if she verified if a permit is required from the Codes office and if the Fire Chief is aware. **INSERT INFO FROM NOTES**

UNFINISHED BUSINESS:

Mr. Gehrlein – Providing Council with a final copy of the 2009 General Fund Budget to be considered for public review and inspection.

Mr. Gehrlein stated that there are still some minor adjustments that need to be made. He also stated that there is a \$150,000 transfer from the Sewer Fund. **INSERT INFO FROM NOTES**

NEW BUSINESS:

Ordinance 2008-R-7 – Ordinance to amend the Code of the Borough of Steelton Chapter 110 thereof entitled “Vehicles and Traffic” to establish additional Special Purposes Parking Zones, and to eliminate Special Purpose Parking Zones.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present voted unanimously to adopt Ordinance 2008-R-7, as presented.

OTHER BUSINESS:

Mr. Gehrlein – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

There were no comments.

AUDIENCE PARTICIPATION:

INSERT INFO FROM NOTES

**COUNCIL’S CONCERNS:
INSERT INFO FROM NOTES**

Dr. Szada:

Mr. Albert:

Mrs. Wiedeman-Krosnar:

Mr. Shaver:

Mr. Wright: .

Mr. Heefner:

Mayor Acri:

Mr. Wion:

Mr. Gehrlein:

Mrs. Brown Sweeney:.

Mrs. Zell:

Chief Lenker:

Mr. Kovach:

On a motion made by Mr. Shaver, seconded by Mr. Albert, the Council meeting recessed into executive session at 7:14 pm to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 8:24 p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Albert, seconded by Dr. Szada, the meeting adjourned at 8:25 p.m.

Respectfully submitted,

Patrick Gehrlein
Borough Secretary

Dennise Hill
Executive Administrative Assistant

Steelton Borough
Council Meeting
November 14, 2008

The regular monthly meeting was called to order at 6:35 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Stephen Shaver
Michael Kovach
Michael Albert
MaryJo Szada
Mayor Thomas Acri

Absent:

Lisa Wiedeman-Krosnar

David A. Wion, Solicitor
Patrick Gehrlein, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

There were no minutes of previous meeting presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Gehrlein):

Mr. Gehrlein said he had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

CareerTrack; 9757 Metcalf Ave; Overland Park, KS – Presenting a Certificate of Attendance to Officer John Fry for completing the Managing Emotions Under Pressure course on November 21, 2008.

On a motion made by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to place this letter into Officer Fry's personnel file.

R. Scott Christie, District Executive, Penn DOT – Presenting Council a letter announcing the latest resurfacing project starting in the spring of 2009. The project begins at the intersection of Mohn Street and Front Street and travels north along Mohn Street to its intersection with Monroe Street.

Mr. Heefner asked Mr. Gehrlein to call for a specific date and to see if Pine Street can be included in this project. Mr. Gehrlein will also change the contact name from Mr. Musser to himself.

Allen D. Biehler; Secretary of Transportation; PA Department of Transportation – Letter to Council informing the Borough that a payment of \$2,277 will be sent to the Borough for our share of the State Police Fines and Penalties.

There were no comments.

UNFINISHED BUSINESS:

Mr. Gehrlein – Providing Council with a copy of the draft of the proposed amendment to the current Zoning Ordinance for their review.

Mr. Gehrlein suggested having a meeting of the Zoning Board and Council before holding a public meeting. Mr. Shaver asked that the amendment be turned over to Mr. Wright and the Community Development Committee for the first part of the vetting portion. Mr. Wion recommended that after Council receives a copy of the amendment that he and Borough staff finalize, they read it and make sure they thoroughly understand its contents in order to be able to answer any questions the public may ask in a public meeting. He also suggested that no more than three Council members sit down with Mr. Gehrlein, Navarro & Wright, and himself to get a good understanding of the ordinance. He advised that these meetings will be lengthy and may extend to 2 hours. Mr. Kovach asked that everyone read it. Anyone with questions was asked to e-mail Mr. Gehrlein and copy Mr. Wright for those issues to be discussed at the Community Development Committee meeting.

Councilman Wright – Providing an update to Council on the recent meeting of the Community Development Committee with the Steelton Senior Center.

Mr. Wright stated that there was a special meeting held on November 20, 2008 at 6:00 pm regarding the future of the Steelton Senior Center. A proposed new location was offered. The new site is Prince of Peace Catholic Church located on South Second Street on the second floor. No date has been given for relocation; however, it is expected to occur in January 2009. Mr. Wright stressed that the Borough will support the Steelton Senior Center in their move but, the Borough is not responsible for the move.

Mr. Kovach stated that he attended the meeting, which went very well thanks to Mr. Wright's guidance. He added that Ms. Kline went with Councilwoman Wiedeman-Krosnar to view the potential site and was very happy with it. At the end of the meeting, things were positive.

Mr. Wright then stressed that funding will not come from the Borough but, from the Foundation.

On a motion made by Mr. Heefner, seconded by Mr. Albert, all Council Members present unanimously voted to support the move of the Steelton Senior Center. This is contingent upon an agreement between the Steelton Senior Center, Prince of Peace Catholic Church, and the Steelton Community Development Foundation.

NEW BUSINESS:

Ordinance 2008 – Ordinance amending the Code of the Borough of Steelton, PA, Chapter 69, “Inspection Licenses,” Section 69.3 “Duties Of Owners and/or Managers or Property” Subsection A (2) relating to scheduling of Inspections; Section 69-5 “Licensing,” Subsection A, “Application for Licenses” (3) To provide for inspections every two years; Subsection B, “Issuance of License” to provide for inspection periods to begin January 1; and Subsection E “Reinstatement of Inspection Licenses” to allow compliant inspection to permit two-year inspection period, was presented for Council’s consideration.

Mr. Gehrlein stated that this item is proposed to change inspection periods to run on a calendar year and to change inspections to every two years, unless a violation is found. If there is a violation, the inspection will occur on an annual basis until the property goes one full year without any violations. He noted that this has not yet been advertised.

Mr. Heefner stated that he thought the language would be stronger to explicitly spell out what is now required and the repercussions so that landlords cannot interpret the ordinance in their own manner.

Mr. Wion stated that a violation of trash, water, and sewer cannot be set under this ordinance because there are currently specific ordinances for those things.

After much discussion, Mr. Heefner stated that he will present a list to Mrs. Zell on Monday to compile a check list and it will be presented to Council on December 15, 2008.

Mr. Gehrlein - Ordinance of the Borough of Steelton, County of Dauphin and Commonwealth of Pennsylvania, fixing tax rates for Fiscal Year 2009.

Mr. Gehrlein noted that Council Members were given a copy of the proposed Ordinance which will be advertised for consideration at the next Council Meeting.

OTHER BUSINESS:

Mr. Gehrlein – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

There were no comments.

AUDIENCE PARTICIPATION:

There were no comments.

COUNCIL'S CONCERNS:

Dr. Szada: Had no comment.

Mr. Albert: said that the Welcome to Steelton signs look very nice and thanked everyone who decorated them.

Mr. Shaver: Also thanked those who decorated the Welcome to Steelton signs.

Mr. Wright: Assured Council Members that they will be kept informed of upcoming meetings and issues.

Mr. Heefner: Stated that by 2015, all sign posts must be a breakaway post. Mr. Cleckner will verify if existing poles will be grandfathered into this requirement. He also stated that, as of February, all workers on the road must wear reflective strips for added visibility. Lastly, he spoke about the street signs. He stated that there is no regulation regarding the color and asked Council to think about whether they want blue or green. Harrisburg currently has 9 inch signs with white border. He also asked Council to consider if they would like one sign with the street name on both sides, or two plates attached to the pole with the street name on each plate.

Mayor Acri: Asked that someone take a picture of the Welcome to Steelton signs and send them to Mr. Hinkle's wife. Mayor also reminded everyone of the upcoming Annual Tree Lighting Ceremony on December 3rd at 6:00 pm.

On a motion made by Mr. Albert, seconded by Mr. Heefner, the Council meeting recessed into executive session at 7:30 pm to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 8:24 p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Albert, seconded by Dr. Szada, the meeting adjourned at 8:25 p.m.

Respectfully submitted,

Kathleen D. Handley
Assistant Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:31 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Stephen Shaver
Michael Kovach
Lisa Wiedeman-Krosnar
Michael Albert
MaryJo Szada

Absent:

Mayor Thomas Acri
David A. Wion, Solicitor
Patrick Gehrlein, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

Mr. Shaver asked that additional information be added to the December 1, 2008 minutes. On page 3, under New Business – Ordinance 2008, Mr. Shaver suggested that the record reflects that Council advised Mr. Wion to advertise the meeting.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members unanimously voted to approve the minutes as amended.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Gehrlein):

Mr. Gehrlein said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

Mr. Albert asked what the warnings are that are listed on the billings. Mr. Gehrlein stated that it indicates outstanding money that exceeds budgeted amounts. This is not the available balance. These charges are atypical expenses, such as Christmas decorations.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present voted unanimously to approve the schedules, as presented.

APPROVAL OF DEPARTMENT REPORTS:

Community Development
Finance

**Fire and Ambulance
Personnel
Police
Public Works
Code Enforcement**

Mr. Wright stated that at the previous Community Development Meeting, Mrs. Zell was asked to prepare a rental inspection checklist and that was completed.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to approve the November department reports as presented.

Mayor's Report: Mayor Acri stated that the Steelton-Highspire Rollers won the football State Championship on Friday. The Borough was prepared to have a parade in their honor. At the request of the coaches, staff, and team, no parade was held and the team will be included in the scheduled Memorial Day Parade.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

David Falgoust; Pinnacle Health Systems – Letter to Officer Dennis Basonic thanking him for donating his time in a recent panel discussion on general safety practices in the workplace.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to place this letter into Officer Basonic's personnel file.

Mark A. Pergolese; General Manager, York Waste Disposal – Letter to Council requesting a pricing increase due to the Harrisburg Authority's decision to increase the tipping fees for trash haulers to \$169.90/ton.

Mr. Wright asked Mr. Gehrlein if he has reached out to York Waste regarding this matter. Mr. Gehrlein stated that he will schedule a meeting with York Waste. They are asking the Borough to pass the increase on to customers. This was previously presented to Council and it was decided that this is outside the scope of the existing contract.

UNFINISHED BUSINESS:

Ordinance 2008-8 – Ordinance amending the Code of the Borough of Steelton, PA, Chapter 69, "Inspection Licenses," Section 69.3 "Duties Of Owners and/or Managers of Property" Subsection A(2) relating to scheduling of Inspections;

Section 69-5 “Licensing,” Subsection A, “Application for Licenses” (3) To provide for Inspections every two years; Subsection B, “Issuance of License” to Provide for Inspection Periods to begin January 1; and Subsection E “Reinstatement Of Inspection Licenses” to allow compliant Inspection to permit two-year Inspection Period.

Mr. Heefner stated that he thought that Council voted on the entire Ordinance at the last Council meeting. Mr. Wion clarified the amendment to the Ordinance. Mr. Wright added that Ordinance 2008-8 is just to get the process started to change the Rental Inspection requirements. He also asked Mr. Heefner to meet with Mrs. Zell to determine if an addendum needs to be made for 2009.

On a motion made by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to adopt Ordinance 2008-8, as presented.

Ordinance 2008-9 – Ordinance of the Borough of Steelton, County of Dauphin and Commonwealth of Pennsylvania, fixing tax rates for Fiscal Year 2009.

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to adopt Ordinance 2008-9, as presented.

Resolution 2008-R-25 – Resolution adopting the 2009 Sewer Budget appropriating specific sums estimated to be required for the specific purposes of the municipal government for the calendar year of 2009.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to adopt Resolution 2008-R-25, as presented.

Resolution 2008-R-26 – Resolution adopting the 2009 General Fund Budget appropriating specific sums estimated to be required for the specific purposes of the municipal government for the calendar year of 2009.

On a motion made by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt Resolution 2008-R-26, as presented.

NEW BUSINESS:

Resolution 2008-R-27 – Resolution adopting the annual salaries, hourly wages, and employee benefits for the employees of the Borough of Steelton for 2009.

Mr. Wright stated that Council worked hard to reward the employees of the Borough and thanked everyone for working hard.

On a motion made by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt Resolution 2008-R-27, as presented.

Resolution 2008-R-28 – Resolution adopting the 2009 annual Police Pension contribution in accordance with Ordinance No. 2005-2 “Borough of Steelton Police Pension Plan, originally effective December 10, 1947, as amended and restated effective January 1, 2007.”

Mr. Heefner stated that Council usually receives a scale from the actuarial firm indicating the amount that is paid out to retirees. Mr. Wion clarified that this Resolution is only for the police pension requiring the officers to pay 2.8% of their wages to the pension fund. He noted that the Non-uniform information is normally received some time between January and March. Mr. Wright thanked Mr. Gehrlein and Mrs. Handley for getting this done. Mr. Gehrlein stated that he has copies of the non-uniform pension plan from Conrad & Siegle and he will make copies and distribute them to Council.

On a motion made by Mr. Albert, seconded by Mr. Shaver, Council Members present voted unanimously to adopt Resolution 2008-R-28, as presented.

Resolution 2008-R-29 – Resolution adopting the Steelton Borough Policy for implementing the Amended Right to Know Law.

Mr. Wright urged staff and Council to be aware that everything that is done can and will be reviewed under strict scrutiny. He asked everyone to not misuse tax payers’ equipment, such as computers and cell phones.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to adopt Resolution 2008-R-29, as presented.

Resolution 2008-R-30 – Discount Period

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to adopt Resolution 2008-R-30, as presented.

OTHER BUSINESS:

Mr. Gehrlein – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

There were no comments.

AUDIENCE PARTICIPATION:

Jean Bar; 349 South Fourth Street – Stated that her brother recently passed away. His children had a key to the house that he lived in. Shortly after his death, she and her sister noticed things were missing from his house, such as antique furniture and an Air Conditioning unit. She spoke with Chief Lenker about the missing items. Ms. Bar was recently told that her niece was asked if she took the items, to which her niece said no. Ms. Bar thinks that it is asinine that a detective would ask a suspected criminal if they did it. The suspected criminal will undoubtedly say no.

Dr. Szada stated that she understands what Ms. Bar is going through, as she had a similar experience. However, the Steelton Police Department acted appropriately.

Pauline Douglass; Bessemer Street – Just wanted to comment on the fact that she has noticed an increased number of taxi cabs stopping in the middle of the street.

COUNCIL'S CONCERNS:

Dr. Szada: Wished everyone a Merry Christmas and a Happy New Year.

Mr. Albert: Wished everyone a Merry Christmas and a Happy New Year.

Mrs. Wiedeman-Krosnar: Congratulated the Rollers and wished everyone a Merry Christmas.

Mr. Shaver: Wished everyone a Merry Christmas.

Mr. Wright: Offered Ms. Bar to come talk to him if she needs to. He also wished everyone a Merry Christmas.

Mr. Heefner: Wished everyone Happy Holidays. He also stated that the building decorations and signs look very nice.

Mayor Acri: Wished everyone a Merry Christmas and congratulated the Rollers.

Mr. Wion: Stated that a motion is needed to accept the settlement in the Harrisburg vs. Fry litigation case.

On a motion made by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to accept the Harrisburg vs. Fry litigation settlement.

Mr. Gehrlein: Spoke regarding the Municipal Energy Managers. Copies were given to Council Members. Their organization helps municipalities purchase energy. Energy can be purchased at a fixed rate. The organization can come before Council to give an informational presentation. If Council would like them to come in, Mr. Gehrlein can set up a time and date.

Mr. Gehrlein also notified Council of the 2009 Elected Officials Summit. It will be taking place on February 6, 2009 at the Harrisburg Hilton. He told anyone interested in attending to let him know. Mr. Wright requested that Mr. Gehrlein attend the summit if Council Members are unable to attend.

Lastly, Mr. Gehrlein reminded Council and staff of the Borough Christmas party to be held at the Dutch Club on December 23rd, beginning at 1:00 PM. Mr. Gehrlein wished everyone a Merry Christmas and a fantastic New Year.

Mrs. Brown Sweeney: Wished everyone Happy Holidays.

Mrs. Zell: Wished everyone Merry Christmas.

Chief Lenker: Wished everyone Happy Holidays.

Mr. Kovach: Wished everyone Merry Christmas and Happy New Year.

On a motion made by Mr. Shaver, seconded by Mr. Albert, the Council meeting recessed into executive session at 7:14 pm to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 8:24 p.m.

Mr. Heefner made a motion to release Mr. Gehrlein. He would be paid until the end of this month with benefits during that time as well. No second was received. The motion failed.

Mr. Kovach relinquished his seat and stated that an official letter of resignation is forthcoming.

Mr. Shaver made a motion, seconded by Mr. Albert, to retain Mr. Gehrlein at his current salary. Mr. Shaver noted that there has been a litany of different things and hopefully Mr. Gehrlein understands where we want to go. Mr. Shaver asked the Personnel Committee to meet in order to discuss and implement duties for Mr. Gehrlein to fulfill. The motion passed. Mr. Heefner and Mr. Kovach cast dissenting votes.

Mr. Shaver asked Mr. Kovach to reconsider his potential resignation. Mr. Kovach declined. Mr. Kovach asked to have Boyer & Ritter conduct an audit of funds since Mr. Gehrlein took over as Secretary Treasurer. He also stated that he enjoyed working with Council.

Mr. Wright recommended that Mr. Gehrlein be evaluated by Council after a three-month period.

Mr. Kovach made a motion, seconded by Mr. Shaver, to have Boyer & Ritter conduct a forensic audit. The motion passed. Dr. Szada and Mrs. Wiedeman-Krosnar cast dissenting votes.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Albert, seconded by Mr. Wright, the meeting adjourned at 9:06 PM.

Respectfully submitted,

Kathleen D. Handley
Assistant Borough Secretary

Dennise Hill
Executive Administrative Assistant