

Borough of Steelton
Reorganization Meeting
January 4, 2010

Upon presentation of Certificates of Election, Oaths of Office were administered by the Honorable Judge, Richard A. Lewis, to the following:

The Honorable Thomas F. Acri, Mayor
The Honorable Jeffery L. Wright, Council President
The Honorable Maria Romano Marcinko, Councilwoman
The Honorable Lisa K. Wiedeman-Krosnar, Councilwoman

The newly elected members of Council then assumed their seats joining the following members:

The Honorable Stephen J. Shaver, Councilman
The Honorable Michael K. Albert, Councilman
The Honorable Dennis C. Heefner, Councilman

The Honorable MaryJo Szada was absent.

Mayor Acri thanked Judge Lewis for his participation in tonight's ceremony. Following the Pledge of Allegiance, Reverend Ronald Sparks, Monumental AME Church, gave the invocation.

NOMINATIONS AND NEW BUSINESS:

Mayor Acri opened nominations for President of Council.

Mr. Shaver nominated Mr. Wright to the position of Council President, seconded by Mr. Albert.

There being no other nominations, on a motion by Mr. Shaver, seconded by Mr. Albert, Council members present voted unanimously to elect Mr. Wright as President.

Mayor Acri opened nominations for Vice-President of Council.

Mr. Wright nominated Mr. Shaver to the position of Council Vice - President, seconded by Mr. Shaver.

There being no other nominations, on a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to elect Mr. Shaver as Vice – President.

Mayor Acri presented the gavel to President Wright.

President Wright opened nominations for Chairman Pro-Tem of Council.

Mr. Shaver nominated Mr. Albert to the position of Chairman Pro Tem, seconded by Mrs. Marcinko.

There being no other nominations, on a motion by Mr. Shaver, seconded by Mrs. Marcinko, Council members voted unanimously to elect Mr. Albert as Chairman Pro-Tem.

COUNCIL MAKES THE FOLOWING APPOINTMENTS:

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint John M. DeSanto, Jr., Borough Secretary/Treasurer.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Kathleen D. Handley, Assistant Borough Secretary.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint David A. Wion, Borough Solicitor.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint William J. Flannery, Borough Solicitor for Police Negotiations.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Michael McAuliffe Miller, Borough Solicitor for Non-Uniform Negotiations.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Robert Grubic of Herbert, Rowland and Grubic Inc., Borough Engineer.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members voted unanimously to appoint Scott Spangler, Chief of Police.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Sylvia A. Zell, Borough Code/Zoning/Planning Officer.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Joseph Conjar, Superintendent of Highway/Water Distribution & Sewer.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Daniel P. Scheitrum, Superintendent of Water Filtration & Lab.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members voted unanimously to appoint Dennise L. Hill, Executive Administrative Assistant.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Eugene Vance, III, Fire Chief.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Brian G. Handley, Assistant Fire Chief.

On a motion by Mr. Shaver, seconded by Mr. Wiedeman-Krosnar, Council members present voted unanimously to appoint Timothy J. Lehman, Emergency Management Coordinator.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Boyer & Ritter, Borough Auditor.

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NEW BUSINESS:

Resolution 2010-R-1 - Confirming the membership and terms of the Steelton Authority Board and making additional appointments to the Authority Board.

On a motion made by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to adopt Resolution 2010-R-1.

Resolution 2010-R-2 - Confirming the membership and terms of the Steelton Planning Commission and making additional appointments to the Planning Commission.

On a motion made by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to adopt Resolution 2010-R-2.

Resolution 2010-R-3 - Confirming the membership and terms of the Steelton Zoning Hearing Board and making additional appointments to the Steelton Zoning Hearing Board.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to adopt Resolution 2010-R-3.

OFFICIAL ADOPTION OF ROBERT'S RULES OF ORDER, 10TH EDITION.

On a motion made by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to adopt Robert's Rules of Order, 10th Edition.

PUBLIC COMMENT:

There were no comments.

COUNCIL AND MAYOR'S CONCERNS:

Mr. Heefner – congratulated the re-elected members of Borough Council.

Mrs. Wiedeman-Krosnar – congratulated the re-elected members of Borough Council and stated that there is a lot of work to be done.

Mr. Shaver – congratulated the re-elected members of Borough Council and the mayor. He also thanked everyone who attended the swearing in ceremony.

Mr. Albert – thanked everyone for attending tonight's meeting. He also stated that Borough Council meets every first and third Monday of each month. He encouraged all residents to attend. Mr. Albert wished everyone a safe and prosperous New Year.

Mrs. Marcinko – congratulated the re-elected members of Borough Council. She looks forward to working with everyone. She then thanked her family and friends for attending the ceremony tonight. Finally, she asked all residents to get involved and assist Council in improving the Borough.

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Mr. Wright – thanked Judge Lewis and Judge Lenker for attending tonight. He thanked his colleagues for re-electing him as Borough Council President. Lastly, he reiterated that Council Meetings are held every first and third Monday of each month.

Mayor Acri – congratulated the re-elected members of Borough Council. He thanked everyone for their hard work in 2009 and said he looks forward to working with everyone in 2010. He wished everyone a safe and Happy New Year. He urged Borough residents to remain positive about upcoming improvements to the town. He reported that the Borough is very close to going out to bid for development of 10 new homes on Adams Street and residents should see demolition on Front Street, beginning in the summer. He thanked everyone for their patience and encouraged attendance at Council Meetings.

ADJOURNMENT

On a motion by Mr. Shaver, seconded by Mr. Albert, Council members present voted unanimously to adjourn the meeting at 6:51 P.M.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary

Dennise L. Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:32 p.m. by President, Jeffery Wright with the pledge of allegiance and a moment of silence.

In Attendance:

Jeffery L. Wright
Dennis Heefner
Stephen Shaver
Maria R. Marcinko
MaryJo Szada

Absent:

Lisa Wiedeman-Krosnar
Michael Albert

John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Asst. Secretary Treasurer
Mayor Thomas Acri
David A. Wion, Solicitor
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to approve the January 4, 2010 Reorganization minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

Mr. Shaver verified that the Steelton Community Development Foundation president requested that checking account transactions be turned over to the Foundation. Mr. Shaver also noted that there was a bill for an exercise class on the reported billing. Mr. Shaver asked that there be more detail given on billing items. Mr. DeSanto said he asked Department Heads to be more detailed on all purchase orders. Mr. Shaver added that if details are not given, the individual responsible for entries needs to contact the appropriate Department Head for further explanation.

Mrs. Marcinko verified that the line item for Officer Minium's reimbursement is related to his heart and lung injury. Mrs. Handley stated that it is. Mrs. Marcinko asked that this matter be looked into because this may cause an issue on 1099 Tax Forms.

Mr. Shaver said he will make a motion to approve the billings this month but, will vote negatively next month if proper information is not given.

Mr. Heefner said that he thought all water coolers were to be done away with and he noted one is listed on this month's bill. Mr. DeSanto reminded him that this was

discussed at the most recent Neighborhood & Economic Development Committee meeting. It was decided that this last cycle would be paid for but, no further water services would be paid for.

Mr. Shaver questioned the payment to Eshenaurs for propane. Mr. DeSanto explained this is to heat the highway garage and water distribution plant.

On a motion made by Mr. Heefner, seconded by Mr. Shaver, Council Members present unanimously voted to accept the schedules of billings, requisitions and change orders, as presented.

DEVIATION FROM AGENDA

Mr. Wright deviated from the agenda and moved to page 4.

Edward A. Ellinger, P.E. Regional Service Group Mgr. Herbert, Rowland & Grubic, Inc.

Mr. Ellinger stated that three (3) rights of way are needed to obtain necessary permits. The bulk of the right of way for the East End Sewer Separation Project lies with Dura Bond. There is approximately 4070 feet of land that is needed that cuts across their property. Mr. Ellinger, Mr. Heefner, and Mr. DeSanto met with Mr. Ryan Norris, owner of Dura Bond, in December. Mr. Norris was very cooperative but, indicated that he wants something in return for access to this 4070 feet of land. Mr. Norris said that he would like the Borough to pay for an access road on his property to be paved. Mr. Ellinger recommended that the Borough not do this due to liability, if the road fails in future years. Another reason this should not be done is because funding for Pennvest is project specific and will not allow the Borough to pay for anything outside of the scope of the East End Sewer Separation, such as paving the access road. Mr. Ellinger received a quote of \$25,000 to pave the road. Mr. Norris, however, received a quote of \$12,000. There was a discussion that he will accept \$12,000. The Borough will save approximately \$250,000 by cutting across the Dura Bond property versus doing work on Route 230.

Mr. Wion stated that he has not yet spoken with a representative from ArcelorMittal about the needed easement on their property. He said there will not be a permanent easement to last beyond the project. The agreement will include language that the Borough will restore the property back to its original condition. Mr. Ellinger said that there is a four foot strip of land between the fence and the alley that is needed for the project. He said that Council may want to consider a permanent easement, in case the Public Works Department needs to do repairs on that land, in the future. Mr. Wion suggested that this matter be discussed at a later date. Obtaining the temporary easement will allow the project to be satisfied.

Resolution 2010-R-4, authorizing the acquisition of a Right of Way for sewer facilities from Dura-Bond, LLC.

On a motion made by Mr. Heefner, seconded by Mrs. Marcinko, Council Members present voted unanimously to adopt Resolution 2010-R-4, as presented.

Resolution 2010-R-5, authorizing the acquisition of a Right of Way for sewer facilities from Arcelor-Mittal Steelton, LLC.

On a motion made by Mr. Heefner, seconded by Mr. Shaver, Council Members present voted unanimously to adopt Resolution 2010-R-5, as presented.

Resolution 2010-R-6, authorizing the acquisition of a Right of Way for sewer facilities from James E. and Rose H. Stake.

On a motion made by Mr. Heefner seconded by Mr. Shaver, Council Members present voted unanimously to adopt Resolution 2010-R-6, as presented.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to authorize Solicitor Wion, HRG, and Borough Staff to proceed with Rights of Way and easements.

Edward A. Ellinger, P.E. Regional Service Group Mgr. Herbert, Rowland, & Grubic, Inc.

Mr. Ellinger thanked the Borough Staff for all their hard work. This has been a major feat, considering the process was started nine months ago.

Proposals for Professional Services Agreement for engineering services for bidding, construction and operations phases.

On a motion made by Mr. Heefner, seconded by Mrs. Marcinko, Council Members present voted unanimously to authorize Mr. Ellinger to advertise for bids by February 1, 2010.

Mr. Ellinger said that he submitted separate proposals for bookkeeping purposes. The Right-of-Way needed to be kept separate from the Archaeological/Design work. The Professional Services proposal is for all accounting work done by HRG. All these items are within the \$6.8 million estimation.

Proposals for professional services for the East End Sewer Separation Project.

On a motion made by Mrs. Marcinko, seconded by Mr. Heefner, Council Members present voted unanimously to approve the proposals for professional services for the East End Sewer Separation Project, as presented.

Proposals for professional services agreement for Right-of-Way acquisition engineering services.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to approve the proposals for professional services agreement for Right-of-Way acquisition engineering services.

Proposal for professional services agreement for financial services.

On a motion made by Mr. Heefner, seconded by Mrs. Marcinko, Council Members present voted unanimously to approve the proposals for professional services agreement for financial services.

Proposal for professional services agreement for final archaeological work.

Mr. Ellinger stated this includes archaeological design. Mrs. Marcinko stated that a report was unclear if we would have to go to the second phase. Mrs. Marcinko asked if this means the Borough will, indeed, have to go to the second phase. Mr. Ellinger said that it does.

Mr. Matt Cichy said that TetriTech representatives hand dug the area between Norfolk Southern Railroad tracks and Amtrak's railroad tracks. There were 14 artifacts found. It was determined that these artifacts were an extension of those found during the PA Turnpike Project. The second tract of land that was dug was between Amtrak's railroad tracks and the Susquehanna River. There were 120 artifacts found. These were at a different elevation than the 14 found in the first tract. Therefore, it was determined that these were from two different archaeological sites. Two more test units are set to be done. Penn State Museum will put the items on display. The Borough has access to them but, the Penn State Museum will charge the Borough a "storage fee." Mr. Ellinger added that he hopes to have all outstanding archaeological work and PHMC approval completed by March 19, 2010.

On a motion made by Mrs. Marcinko, seconded by Mr. Heefner, Council Members present voted unanimously to approve the proposal for professional services agreement for final archaeological work.

Mr. Ellinger stated that the East End Sewer Separation Project scope was changed. Therefore, the permit needs to be changed to reflect the edits made to the project. He stated that the edited DEP/ENS permit needs to be signed by an authorized Borough member.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to authorize Council President Wright to sign off on the changes, on behalf of Borough Council.

ADDITION TO THE AGENDA

Mr. Heefner gave a brief update on the Blueberry Alley repairs that need to be made. The proposal that Mr. Ellinger previously gave quoted the cost of the repairs for Blueberry Alley to be \$90,000-100,000, which will be taken from the sewer fund. The Washington Street repairs are almost identical and will cost the same amount. Mr. Heefner said that these repairs will require a Highway Occupancy Permit and he needs authorization to proceed.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to authorize Mr. Ellinger to begin the process of obtaining the Highway Occupancy Permit.

APPROVAL OF DEPARTMENT REPORTS:

Neighborhood & Economic Development: Mrs. Marcinko recapped some of the items discussed at the last NEDC meeting. She said that Mrs. Zell and Ms. Hill will contact Ms. Ebony Anderson to begin getting skilled laborers from the PA State Parolee program to address certain properties in the Borough. She also said that the Committee is looking into working with the Steelton-Highspire School District to get a high school intern to spend half the day in the Borough office to handle clerical duties. Mrs. Marcinko also said that the Committee discussed the security of the Boat Dock. Upon further discussion, the Boat Dock will not be closed at this time.

Mr. Wright added that staff was asked to reach out to four developers for the meeting on January 25, 2010, regarding the Adams Street Project. Mr. Musser said that this meeting cannot be held as an Executive Session and must be advertised. Since no developers have sent an RSVP, Mr. Musser suggested canceling the meeting and holding this session during the next regular NEDC meeting.

Fire and Ambulance

Personnel

Police: Dr. Szada said that it is known that there is a drug problem in the Borough. However, she noted that there is a miniscule amount of drug arrests on the monthly Police report. She asked if more of an effort can be placed on this issue in 2010. Chief Spangler said that the Steelton Police Department is doing

the best they can with the resources available at this time. There is only one officer assigned to the drug task force and he works part time. Dr. Szada said that residents know who the culprits are. Chief Spangler said that those residents need to call the police at the time of the illegal transaction and be willing to testify in court. Dr. Szada asked what Chief Spangler plans to do this year to increase the number of drug arrests to address this problem. Chief Spangler said that he is currently working to get our drug task force officer more hours to concentrate solely on drug arrests.

Public Works: Mr. Heefner said that he had a meeting today with members of the Public Works Department. Also, discussion was brought up regarding enforcing the street cleaning Ordinance all year long to help with snow removal. This matter will be discussed further during the next Police Committee and Public Works Committee Meetings. The recommendation of the committees will be brought back to Council.

Mr. Heefner said he will contact Penn DOT regarding the timing of the traffic light at Front and Locust Streets, as well as the installation of LED bulbs in the traffic light at Front and Swatara Streets.

Mr. Heefner reported that the sign machine is in and working. He added that it has been mandated that all street signs must be replaced and meet state requirements, by 2017.

Mr. Heefner said that Mr. Ted Russ owes the Borough money (water, sewer, taxes). He asked if Council can deem his property blighted, condemn it and tear it down. This matter is to be discussed further in Executive Session.

Code Enforcement

Mayor's Report: Mayor Acri reminded Council that the Borough will host the Dauphin-Lebanon Counties Borough's Association Meeting on January 26, 2010 at the Steelton VFW at 6:30 p.m.

On a motion made by Mr. Heefner, seconded by Mrs. Marcinko, Council Members present unanimously voted to approve the Department Reports, as presented.

ADDITION:

Mr. Musser asked how Penn DOT can regulate signs on any road that they do not have jurisdiction over. Mr. Wion said that Penn DOT does regulate signage throughout the State. Mr. DeSanto added that these mandates may be coming from the federal level. Mr. Musser suggested that this matter be further investigated.

Mr. Musser also stated, regarding the details on bills, the system only allows a certain amount of information to appear on the screen. He suggested that Council packets be distributed a day earlier. If Council has any questions about a particular bill, they can email Borough staff for clarification.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Mayor Thomas F. Acri – Present certificate of completion of Continuing Education DEP #16687 course for Daniel P. Scheitrum, Water Authority Superintendent for placement in Mr. Scheitrum’s personnel file

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council Members present unanimously voted to have Mr. DeSanto place this certificate in Mr. Scheitrum’s personnel file.

Eugene Vance, Fire Chief – Email from Chief Vance announcing the appointments made of Milt Carnes and Steve Brubacher to Battalion Chiefs and Frank Raudensky to Captain for the Fire Department. John Heffelfinger will be Captain of the Fire Police and Clayton Eisenhower will be Lieutenant of the Fire Police.

This was provided for Council’s information.

Larry Dolinger, Chief Environmental Safety and Energy – Mandatory letter of notification from the Defense Depot in Susquehanna, PA, Fairview Township, York County that they have two 300,000 gallon NO.4 fuel oil tanks which were exempt but now must be registered. They are required to notify all surface waters users, Municipal and County officials within 20 miles downstream.

Mr. Shaver asked Mr. DeSanto if Swatara Township was notified. Mr. DeSanto said that he was not certain.

This was provided for Council’s information.

Michael C. McNulty, DEP – Letter notifying the Borough that Felton Lofts Sewer Facilities Plan is exempt from requirements to revise the sewer module planning.

This was provided for Council’s information.

The Harrisburg Authority – Information on the Gate Rates at the Harrisburg Resource Recovery Facility effective January 1, 2010. No increase in Harrisburg City or Dauphin County Municipal Solid Waste Tip Fee.

This was provided for Council's information.

Capital Region Council of Governments – Request to update 2010 Directory Information for 2010 Cap Cog Delegates and alternates.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to appoint Mr. Heefner as the delegate and Ms. Hill as the alternate.

UNFINISHED BUSINESS:

Stephen Shaver, Council VP Personnel Committee Chair – Recommendation for a motion to appoint Ms. Dennise L. Hill to the position of Neighborhood & Economic Development Coordinator at a salary of \$34,000 and continuation of all accrued current benefits from her existing Borough position.

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council Members present voted unanimously to appoint Ms. Hill to the Neighborhood & Economic Development Coordinator position.

NEW BUSINESS:

Dennis Heefner, Councilman Chair Public Works – Letter from Joanne B. Archfield, UGI Engineering Technician – Operations requesting list of roads we plan to pave in 2010 to allow them time to repair or replace facilities in advance to eliminate unnecessary future excavation.

Mr. Heefner told Council that the only streets scheduled to be repaved at this time are 4th Street and Walnut Street. Mr. Wright asked Council members to send ideas to Mr. Heefner. Mr. DeSanto stated that Ms. Archfield requested we get back to UGI by February 8, 2010 so that they could prepare the subsurface prior to their digging. Mr. Wright stated that 4th Street would be priority one and Walnut Street would be priority two.

Mr. Shaver suggested that all suggestions be given to Mr. Heefner before our February 1, 2010 meeting. Ed Ellinger suggested that we add any streets involved with the East End Sewer separation project. It was the consensus of Council to add these streets to the list.

David A. Wion, Solicitor – Letter from John W. Espenshade, McCullough Consulting Group, LLC requesting Borough consent to a conflict waiver in connection with development of property within the Borough of Steelton.

A motion was made by Mr. Shaver and seconded by Mr. Heefner to authorize President Wright to sign the conflict waiver. Motion carried.

Mr. Wright, Council President – Appointment of an Ad Hoc committee on Floodplain Management and Flood Insurance consisting of Mr. Shaver (Chair) Councilman Dennis Heefner, Solicitor David A. Wion, Councilwoman Maria Romano Marcinko, Codes & Zoning Officer Sylvie Zell and Secretary/Treasurer John M. DeSanto, Jr.

Mr. Wright reported that he spoke with the Solicitor regarding creating an Ad Hoc Committee on Floodplain Management and Flood Insurance. All requested Committee members agreed to this assignment.

Holly C. Martz, Deputy Director, Tax Claims, Dauphin County – Repository Bid on Rear Front Street L514A, Parcel Number 60-018-049 and Repository Bid on 223 Rear Jefferson Street, Parcel Number 60-008-028

Solicitor Wion explained a repository bid to Council. The County needs consent from Council to sell these properties that are in the repository. He explained that we could not unreasonably withhold our consent.

Mr. Shaver asked Mr. DeSanto if we knew if these properties abutted other properties and if the buyer owned those properties or if he/she was just buying pieces of properties. Mr. DeSanto said we did not know.

Mr. Heefner asked Solicitor Wion to clarify how this works with Plymouth Park, the company to which we sold our delinquent taxes. Solicitor Wion said he didn't know and quite possibly these properties went into the repository well before we entered into the agreement with Plymouth Park. He wasn't even sure if repository properties would be subject to the agreement with Plymouth Park.

Solicitor Wion suggested to Mr. DeSanto that we contact Plymouth Park to see if they know anything about these repository properties.

Dr. Szada asked about unreasonably denying this request. Solicitor Wion said we must have a very sound reason why we would not consent to this sale. Dr. Szada said her concern is that these properties are in the middle of a residential district, especially 514. Her concern is that there are abutting properties and if the individual buying these properties doesn't live in one of the abutting properties it could have adverse effects to those who do live there. She would like to know what the individual buying the property is going to use it for. She stated this created a problem before and she wanted to prevent that. Solicitor Wion said the individual buying the property just has to meet our zoning requirements and regulations of the Borough. He also stated that this property could have been sold by the current owner to a buyer without our knowledge but this property just happens to be in the repository for non-payment of taxes.

Mr. Heefner made a motion that we approve these requests but we also check with Plymouth Park to ensure that they are not doing anything with these properties, seconded by Mr. Shaver. Motion carried, with Dr. Szada voting nay.

OTHER BUSINESS:

Mr. DeSanto, Borough Secretary/Treasurer – Request an Executive Session to discuss personnel matters, land acquisition and potential litigation issues.

There were no comments.

ADDITION:

Mr. Heefner asked Ed Ellinger about fees that are attached when Development Corporations come before the Planning Commission. He specifically was asking about a letter received from Brenda Wick, P.E., HRG and a final developmental plan for the Felton Lofts projects. Mr. Ellinger explained his belief of how these fees should be paid. Solicitor Wion said he will go over these fees and process with Mrs. Zell.

AUDIENCE PARTICIPATION:

There were no comments.

COUNCIL CONCERNS:

Mr. Shaver: thanked everyone for coming to the meeting.

Chief Spangler: stated that PA DUI was giving out 20 grant requests in the state and we were awarded one of them for \$2,500. Also, Arrcelor Mittal Steel had a grant for \$2,500 dollars which we were awarded.

Mayor Acri: stated that ArcelorMittal is doing a lot for the Community.

Mr. Wright: stated that he will be representing the Borough at the Capital Tax meeting at the Dauphin County Conservation District.

A motion was made by Mr. Shaver, and seconded by Mr. Heefner to go into executive session at 8:17 p.m. Motion carried.

ADJOURNMENT:

The meeting reconvened at 9:56 p.m. There being no other business before Council, a motion was made by Mr. Shaver and seconded by Mr. Heefner to adjourn at 9:57 p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary

Dennise L. Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:34 p.m. by President, Jeffery Wright with the pledge of allegiance, followed by a moment of silence by Mayor Acri.

In Attendance:

Jeffery L. Wright
Stephen Shaver
Michael Albert
Dennis Heefner
Lisa Wiedeman-Krosnar
Maria R. Marcinko

Absent:

MaryJo Szada

John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Asst. Secretary Treasurer
Mayor Thomas Acri
David A. Wion, Solicitor
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

There were no minutes presented for approval.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

None.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

UNFINISHED BUSINESS:

Thomas L. Zimmerman, F.S.A. Conrad Siegel Actuaries – Present Council direction in reference to 2010-2011 Pension Funding and Minimum Municipal Obligation method.

Mr. Zimmerman spoke regarding the police pension plan. He said that the poor numbers reported are not unusual and municipalities are having similar conversations across the state of Pennsylvania. He said that 2008 was a very bad year for investments. He noted that January 1, 2009 costs will increase. Decisions can be made to decrease the cost but the Borough will pay a lot more in the future. He said that Council can either pay more now or pay a lot more in the future. Mr. Zimmerman stated that this plan does include assistance from the state. These numbers will affect 2011 and 2012. The state aid is not sufficient to fund the cost increase caused by the poor numbers from 2008. Mr. Zimmerman emphasized that he does not suggest one option over the other however; he

would answer any questions Council has about either. He said that reports are done over a two year time span. Few municipalities are using column 1 (as shown on distributed report). He said that the middle approach may be good. This would be a joint decision between Council and Conrad Siegel.

Mayor Acri asked who the loss in the pension plan is for. Mr. Zimmerman stated that it is only for the police. Mr. Wion stated that the contract calls for the police to pay 4.5% of their pay in 2011. They can be made to pay up to 8%. He asked if Council is fixed to stay at 4.5%. He also asked if Council could have the police pay 8% and decrease the Borough's contribution. Mr. Zimmerman said that the contract language states that the police are to pay a maximum of 4.5% in 2011. They are to pay a maximum of 5% in 2012. Mr. Wion then asked if \$1,115,000.00 is a realized loss. Mr. Zimmerman said that some is a realized loss and some is not. That depends on what shares Mellon sold in 2008. Either way, the \$1,115,000.00 is a real loss. Mellon cannot sell shares for more than what they are worth.

Mr. DeSanto asked if the Borough can change the smoothing amounts for one year then increase that amount the next year. Mr. Zimmerman said that smoothing amounts cannot be changed from year to year. They can only be changed every other year. He said that Council can go with column 3 and hedge their bets.

Mr. Heefner asked if the Borough's contribution has to catch up to the fund. Mr. Zimmerman said that the plan is to be self-funded over a 15 year period. Realistically, the Borough may never catch up to the fund, though.

COMMUNICATION:

Mr. Thomas L. Zimmerman, F.S.A. Conrad Siegel Actuaries – Letter on Post-employment Benefits Plan GASB 45 Actuarial Valuation for Police

Mr. Wright said that Council Members can contact Mr. Zimmerman with further questions.

James V. Robinson, Secretary Treasurer Steelton Coin Club, Inc. – Letter of thanks for use of Municipal Building over the years since 1956 to hold meetings. They are dissolving and are donating half their final balance, \$523.35 to the Borough's general fund as a gesture of thanks.

Mr. DeSanto will send a letter of thanks.

Carol Sambol, President; PA Borough Councils Association – Letter of solicitation for letters of interest from Borough Council Members for the position of Second Vice-President within the PBCA. Council member must be a member of PBCA.

Interested Council Members are asked to submit a letter expressing their interest and experience to E. J. Knittel, Secretariat for PBCA at eknittel@borougs.org.

Ricardo A. Davis, Sr., Acting Director Harrisburg Department of Public Works – Letter to Borough of Steelton regarding Harrisburg Wastewater System 2009 Chapter 94 DEP Annual Report.

It is requested that five copies of the requested information be submitted no later than February 19, 2010 for them to compile for their march 31, 2010 reporting deadline. Mr. Shaver asked Mr. DeSanto to develop the needed information and submit to them no later than February 19, 2010.

Steven F. Frey, Resource Conservationist – Letter of notification to Ms. Cheryl Stulpin, Vice President of WINN Development, regarding Felton Lofts LDP (revision) #31-09-02. Notification that the revised erosion and sedimentation control plan meets requirements of the Dauphin County Conservation District.

Mr. Heefner asked if this has to be submitted to the Planning Commission. Mr. Wion said that this was submitted with the entire package. This was submitted for Council's information.

Officer Arthur Etnoyer, Borough of Steelton Police Department – Certification of Completion of a Police Fitness Coordination Course.

On a motion made by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to have this certification placed in Officer Etnoyer's personnel file.

Mr. and Mrs. Howard G. Gray, II 240 Cottagehill Lane – Letter of thanks to Borough Council, Mayor Thomas F. Acri, and Borough Secretary John M. DeSanto, Jr. for granting the request of street name change to Cottagehill Lane. The new street sign is in place and their mail is being delivered without issue.

This was submitted for Council's information.

Mrs. Margaret A. Acri, Borough Resident – Letter to Borough Council expressing appreciation to Borough Secretary John M. DeSanto, R. for his help, along with others in finding her dog Zoe when she was startled by noises at the Borough Tree Lighting Ceremony and ran off.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to have this letter placed in Mr. DeSanto's personnel file.

David A. Wion, Solicitor – Letter of Engagement with Boyer & Ritter, Certified Public Accountants.

Boyer & Ritter was appointed as our accounting firm on January 4, 2010. This is the Letter of Engagement reviewed and approved for Council President Wright's signature by Solicitor Wion.

NEW BUSINESS:

David A. Wion, Solicitor – Letter of Electronic Access Service Agreement with Mellon BNY.

Mr. Wion presented this for a motion to approve this agreement to receive online information and plan documents. It will also enable Mr. DeSanto to review and monitor the Police Pension Plan manager's performance, and to request portfolio allocation changes with Council's authorization where it would be beneficial to the plan's performance.

Mr. Wion stated that in order for certain information to be given electronically, a contract is needed. Mr. Wion reviewed the terms and conditions, and those practices are currently in place. He recommended that Council ratify the agreement previously signed by Mr. Wright.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to ratify the agreement of Electronic Access Service Agreement with Mellon BNY.

David A. Wion, Solicitor – Neighborhood and Economic Development Coordinator job description created by the Borough Personnel Committee.

Mr. Shaver stated that there used to be a Main Street Manager and an Elm Street Manager position in the Borough. Those positions are no longer in existence and the Neighborhood and Economic Development Coordinator position was created.

On a motion made by Mr. Albert, seconded by Mrs. Marcinko, Council Members present unanimously voted to approve the job description for adoption.

Janet Maydak, President Center City Building Services, Inc. Highspire, PA – Letter of proposal to Borough Council to continue summer mowing program instituted in 2009 at same fee.

Mr. Heefner asked that this matter be tabled. Mr. Conjar is off work and Mr. Heefner has some questions for him. Mr. Heefner said he will give a report at the next Council Meeting.

OTHER BUSINESS:

Mr. DeSanto, Borough Secretary/Treasurer – Request an Executive Session to discuss personnel matters, land acquisition and potential litigation issues.

There were no comments.

AUDIENCE PARTICIPATION:

Reverend Ronald Sparks, Monumental AME Church

Rev. Sparks invited everyone to a Jazz and Poetry Night being held at the church on February 13, 2010 from 4-7pm. He said that tickets are \$15 each.

COUNCIL CONCERNS:

Mr. Heefner: said that a police car was towed and may need to be replaced soon. The police department will need more patrol. Mr. Heefner said that this car may be used as an unmarked police car.

Mr. DeSanto: said that the list of streets to be repaired that was forwarded to UGI has been extended. Mr. Heefner suggested two streets and some streets were added for the East End Sewer Separation Project.

Miss Hill: reminded Council of the upcoming Cub Pack 207 Blue and Gold Banquet. She also reminded everyone of the Black History Month Essay Contest celebration.

Mr. Musser: suggested that Council have Mockenhaupt give a presentation on the 2010 MMO. He said that the presentation should be made before making a decision on the Conrad Siegel numbers presented tonight.

Mr. Wright: suggested that the Black History Month Essay Contest be moved to either Prince of Peace School or to Steelton-Highspire Elementary School. He also thanked everyone for attending the meeting.

A motion was made by Mr. Heefner, and seconded by Mr. Albert to recess into executive session at 7:10 p.m. Motion carried.

The meeting reconvened at 8:10 p.m.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to authorize Chief Spangler to adjust line items in his current budget and take \$20,000.00 from salaries line item and move to the capital expenditure line item for the purchase of a police pursuit vehicle.

ADJOURNMENT:

There being no other business before Council, a motion was made by Mr. Albert, seconded by Mr. Shaver to adjourn the regular meeting at 8:13 p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary

Dennise L. Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:34 p.m. by President, Jeffery Wright with the pledge of allegiance, followed by a moment of silence by Mayor Acri.

In Attendance:

Jeffery L. Wright
Stephen Shaver
Michael Albert (excused at 8:20 p.m.)
Dennis Heefner
MaryJo Szada (excused at 8:25 p.m.)
Maria R. Marcinko

Absent:

Lisa Wiedeman-Krosnar (arrived at 7:50 p.m and excused at 8:10 p.m.)

Mayor Thomas Acri
John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Asst. Secretary Treasurer
David A. Wion, Solicitor
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

The minutes from the January 19, 2010 Council meeting were presented for approval.

Mr. Wion noted that in the January 19, 2010 minutes, page (2) in the bottom paragraph the first sentence speaks to a representative from Arcelor Mittal – as you will recall we had (3) rights of way (1) Dura Bond (2) was Arcelor Mittal (3) was Mr. and Mrs. Stake. The information about whether or not there would be a permanent easement really deals with the Stake situation, so there is a paragraph, I believe that talks about the Arcelor Mittal Easement which is missing because that language at the bottom is dealing with the Stakes and we did talk about the Arcelor Mittal one also. So I would just recommend that the minutes be approved subject to the revision of this particular paragraph to include the section that is missing.

On a motion made by Mr. Albert, seconded by Mrs. Marcinko, Council Members present unanimously voted to approve the January 19, 2010 minutes, pending the suggested changes.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he has nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

Mr. Shaver thanked Borough staff for the additional information and details provided, per Council's request at the last Council Meeting.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to approve the billings, requisitions, and change orders as presented.

APPROVAL OF DEPARTMENT REPORTS:

Neighborhood & Economic Development: Mr. Wright directed Council's attention to the NEDC notes, which are included in their packets.

Finance

Fire and Ambulance

Personnel

Police

Code Enforcement

Public Works: Mr. Heefner stated that recently inaccurate information was released regarding the budgeted funds for snow removal. Mr. Heefner gave the following update on snow removal issues: 200 tons of salt were received today and the Public Works department has an agreement with neighboring municipalities to assist in the clearing of snow; today the Public Works department cleaned the Locust Street Steps and opened some of the smaller streets; Mr. Ed Chambers contracted to the Borough two 25 ton trucks to aid in the removal of the snow; repair work was done on Truck #1 and Truck #14.

Mr. Shaver noted that Truck #14 cost more than \$10,000.00. Mr. Heefner said that this was discussed prior to the work being done. It was decided that the repair would be more cost effective than purchasing a new truck.

Mr. Wright said that school students that catch the bus at Second and Walnut Streets have had to catch the bus at Front and Walnut Streets due to snow. He said that this is a danger to have the children crossing Front Street. Mr. Heefner said he will address this issue.

Mr. Heefner said that the new parking meters are not working. He said that Mr. Conjar will contact the company and assess if the batteries have gone bad. He also said that CDL licenses need to be discussed. There was no rotation for drivers to get rest during the recent snow storms. He recommends sending a memo to staff requiring all drivers to obtain a CDL license by the end of September. Mr. Conjar notified Mr. Heefner that it should not take any longer than six months. He said we could possibly hire part time, seasonal workers.

Mr. Conjar told Mr. Heefner that he would like to have one summertime worker. The individual would work half a day in the Borough building and half a day on the road.

Lastly, Mr. Heefner said that the East End Sewer Separation is on track to open bids on March 1, 2010 and for the project to begin on May 1, 2010.

Mayor's Report – Mayor Acri said he had nothing to report at this time.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve the department reports as presented.

PUBLIC COMMENT: Agenda Items Only

Pauline Douglass; 433 Bessemer Street

Mrs. Douglass thanked Mr. Heefner for the detailed report he gave. She asked if the snow that has been piled up along the curbs will be removed. Mr. Heefner said that the Public Works will do their best to clear and remove as much snow as possible. However, Front and Second Streets are the first priority since they are snow emergency routes. It is a possibility that other streets may not be cleaned, due to budgetary constraints.

Jean Barr; 349 S 4th Street

Ms. Barr stated that she lives on Cottage Hill and residents in that part of the town could not get in nor could emergency vehicles get to them, if needed. She noted that 6th Street was cleaned but, many of the others in that area were not. Mr. Wright stated that due to budgetary constraints, the Public Works department could not clear every street but, they did the best they could. Ms. Bar then said that there was recent notification indicating that the water and sewer charges will be increased. She said that individuals relying on SSI for income will not be able to afford an increase. Mr. Wright said that Borough Council has fought to avoid tax increases and water and sewer increases were necessary.

COMMUNICATION:

AFSCME COUNCIL 90 – Letter of formal notice of the Union's intention to renegotiate its collective bargaining agreement with the Borough.

This was submitted for Council's information.

Jason G. Saylor, P.E. Herbert, Rowland & Grubic, Inc. – Letter to Mr. Chris McClure of Rogele, Inc. regarding work being done with Front Street (SR 0230) Enhancement Project, Borough of Steelton, Dauphin County, PA.

This was submitted for Council's information.

Joshua P. Hanes, E.I.T. Herbert, Rowland & Grubic, Inc. – Memo referencing his attendance on behalf of the Borough as our Engineer at the Dauphin County ACT 167-Plan WPAC, HRG Project No. 1337.0051 Storm water management plan.

This was submitted for Council's information.

SSA Garret J. McKenzie FBI Unit Chief, TSC Operations – Letter of appreciation to Police Chief Spangler and Officer William Shaub in alerting the TSC of a possible match to a Terrorist Watch list that resulted in a “positive match.”

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council Members present unanimously voted to have this letter of appreciation placed in Officer Shaub's personnel file.

Sharon Cash (Email); Resident of Steelton – A compliment to our road crew and a suggestion offered for consideration.

This was submitted for Council's information.

Storb Environmental Incorporated – Letter of downstream notification and public notice for Roadway Express, Inc. regarding 1,050,000 gallon tank of Ultra Low Sulfur Diesel above ground on premises as required by DEP.

This was submitted for Council's information.

UNFINISHED BUSINESS:

Dennis C. Heefner, Councilman Chairman, Planning Commission – Letter of recommendation to Borough Council to approve Preliminary/Final Land Development Plan for Felton Lofts.

Mr. Heefner stated that Winn Development has slightly changed their footprint. He recommends that the plans be approved by Council.

Jason D. Gutshall, P.E. Land Development Division Manager Navarro & Wright, Inc. – Steelton Walnut LP is seeking approval of its revised land development plan for Felton Lofts. The original plan was conditionally approved by Borough Council at the August 17, 2009 meeting.

Mr. Wright asked Mr. Gutshall how many parking spots will be on 4th Street. Mr. Gutshall said there are nine (9) and there are 12 in front of the old auditorium. Mr. Heefner said he received a letter of approval from the Steelton Planning Commission. He also received a letter from Tri-County Planning Commission stating that there are no additional comments after the previous four are addressed. Those issues have since been taken care of.

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council Members present unanimously voted to approve the waiver of Section 99-13 and 99-14, regarding the preliminary plan.

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council Members present unanimously voted to approve to waive Section 99-19.F1, regarding driver separation distance from an intersection.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve to waive Section 99-40.A, regarding buffer yards.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve to waive Section 99-41, regarding screening.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to approve to waive Section 99-38, pending documentation with regard to the lighting plan as set forth in paragraph (2) of the February 16, 2010 letter from Herbert, Roland and Grubic, Inc. Mr. Wion asked Mr. Gutshall whether or not he had the authority to agree to this condition as an agent for Steelton Walnut, LP; Mr. Gutshall indicated that he did have such authority and would sign the appropriate document accepting this condition.

Resolution 2010-R-7 Approving final subdivision contingent upon the developer meeting specified conditions and obtaining satisfactory financial security was presented for Council's consideration.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to adopt Resolution 2010-R-7 as presented.

Jeffery Wright, Council President Chair, NEDC – It is the recommendation of the Neighborhood & Economic Development Committee to request Solicitor Wion reach out to the owner of 173 Adams Street Steelton, PA, regarding purchase.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to authorize Mr. Wion to discuss the possible purchase of 173 Adams Street with the current owners.

NEW BUSINESS:

Thomas F. Acri, Mayor – Declaration of Disaster Emergency resulting from the Winter Storms Saturday 6th through Wednesday, February 10, 2010.

Mr. Shaver stated that this is to ratify the disaster declaration that was instated on February 6, 2010. The snow emergency was declared on February 5, 2010.

Mr. Lehman added that a disaster declaration enables the Borough to receive funds, should PEMA and/or FEMA make them available. This is a proactive measure to prepare in case funds are released. He has not been notified of a release date yet.

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council Members present unanimously voted to ratify the Disaster Declaration from February 6, 2010.

Paul Lundeen, Esq., Bond Counsel Rhoads & Sinon, LLP – Present an Ordinance to authorize and secure issuance of a Debt Obligation in the maximum principal amount of \$8,000,000 to Pennsylvania Infrastructure Investment Authority (PENNVEST) UNDER pa Local Government Unit Debt Act for construction and improvements to the Borough’s Sewer System.

Mr. Lundeen said that this document is the same as the as the last one that was submitted. There have been some minor grammar/spelling changes. There were no substantial changes made. This was advertised in the newspaper on February 12, 2010.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to authorize Mr. Wright, Mayor Acri, and Mr. DeSanto to sign and enact Ordinance 2010-1, in the maximum amount of \$8,000,000.00. A roll call vote was requested and was as follows:

Dr. Szada: yes
Mrs. Marcinko: yes
Mr. Albert: yes
Mr. Wright: yes
Mr. Shaver: yes
Mr. Heefner: yes

Mrs. Wiedeman-Krosnar was absent.

Mr. Leber added that he appreciates the opportunity to serve the Borough for three decades. He will still be working with the Borough however; Mr. Lundeen will serve as the lead counsel on the project.

Mr. Heefner said he appreciates the time that Mr. Leber has devoted to the Borough.

Mayor Acri wished Mr. Leber good health.

Mr. Shaver thanked Mr. Leber for all he has done.

Resolution 2010-R-8, Authorizing the acquisition of a Right-of-Way for Sewer Facilities from the Pennsylvania Turnpike commission and authorizing the

execution thereof for the Steelton Borough East End Sewer Separation Project was presented for Council's consideration.

On a motion made by Mr. Albert, seconded by Mr. Shaver, Council Members present unanimously voted to approve Resolution 2010-R-8, as presented

Resolution 2010-R-9, approving an agreement to authorize electronic access to Penn Dot systems (Political subdivisions) and the appropriate execution thereof was presented for Council's consideration.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve Resolution 2010-R-9 as presented.

John M. DeSanto, Jr., Secretary Treasurer – Seeking approval of Patriot News twelve month advertising agreement at agreed upon minimum \$1,500 in advertising from 2/5/10 – 2/5/11 which discounts per line cost on all ads substantially.

Mr. DeSanto notified Council that with this agreement the Borough would have to spend \$1,500 in one year. Since January 8, 2008, the Borough has spent \$13,647.00.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to approve the Patriot News 12-month advertising agreement.

Mr. Shaver thanked Mr. DeSanto for his great work on this.

OTHER BUSINESS:

Mr. DeSanto, Borough Secretary/Treasurer – Request an Executive Session to discuss personnel matters, land acquisition and potential litigation issues.

There were no comments.

AUDIENCE PARTICIPATION:

There were no comments.

COUNCIL CONCERNS:

Mr. Heefner: thanked Council for taking the extra step on the East End Sewer Separation Project by adding R Street. He also asked Mr. DeSanto if he had contacted Plymouth Park. Mr. Wion said that he reviewed the contract back to 2006 and those two parcels were not listed. He advised Mr. DeSanto that he did not have to contact Plymouth

Park. Lastly, Mr. Heefner asked Mr. DeSanto to include a resolution of any tasks he is given in the Council packets.

Mr. Shaver: thanked staff, Mr. Heefner, and Mrs. Marcinko for their work on the East End Sewer Separation Project. He thanked Winn Development for continuing to work diligently to make Felton Lofts a reality. Mr. Shaver also thanked everyone for attending the meeting.

Mrs. Marcinko: thanked Mr. Heefner for staying up with the Public Works crew through the storms and keeping Council updated. She said that hopefully, the Borough will be able to utilize the parole and probation individuals for projects in the town. Lastly, she said that she has been getting a great response on the Trap/Neuter/Return program.

Dr. Szada: said that she has mixed feelings on the snow removal throughout the Borough. She thanked everyone for attending.

Mayor Acri: received a thank you letter from the Conjar family for the flowers sent to them at the loss of their beloved brother.

Chief Spangler: reminded everyone that the Crime Watch meetings have been changed from the first Tuesday of each month to the second Tuesday of each month.

Miss Hill: stated that the Black History Month Celebration will be held on February 25, 2010 at 6pm at the Prince of Peace School.

Mr. Wright: thanked the Public Works department, Steelton Police Department, and Mr. DeSanto for their hard work during the snow storms.

A motion was made by Mr. Shaver, and seconded by Mr. Albert to recess into executive session at 7:49 p.m. Motion carried.

The meeting reconvened at 9:09 p.m.

ADJOURNMENT:

There being no other business before Council, a motion was made by Mr. Wright, seconded by Mr. Shaver to adjourn the regular meeting at 9:10 p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary

Dennise L. Hill
Executive Administrative Assistant

Per Dave Wion at the 2/16/10 meeting

In the January 19, 2010 minutes, page (2) bottom paragraph the first sentence speaks to a representative from Arcelor Mittal – as you will recall we had 3 rights of way (1) Dura Bond (2) was Arcelor Mittal (3) was Mr. and Mrs. Stake. The information about whether or not there would be a permanent easement really deals with the Stake situation, so there is a paragraph, I believe that talks about the Arcelor Mittal Easement which is missing because that language at the bottom is dealing with the Stakes and we did talk about the Arcelor Mittal one also. So I would just recommend that the minutes be approved subject to the revision of this particular paragraph.

The regular monthly meeting was called to order at _____ p.m. by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

- Dennis Heefner
- Jeffery Wright
- Maria Marcinko
- Stephen Shaver
- Michael Albert
- MaryJo Szada

Absent:

- Lisa Wiedeman-Krosnar
- MaryJo Szada

- Mayor Thomas Acri
- David A. Wion, Solicitor
- John DeSanto, Secretary/Treasurer
- Kathleen D. Handley, Assistant Secretary/Treasurer

APPROVAL OF MINUTES:

On a motion made by Ms. Marcinko, seconded by Mr. Heefner, Council Members present voted unanimously to approve the minutes from _____, as presented.

APPROVAL OF DEPARTMENT REPORTS:

- Community Development**
- Finance**
- Fire and Ambulance**
- Personnel**
- Police**
- Public Works**
- Code Enforcement**

On a motion made by _____, seconded by _____, Council Members present voted unanimously to approve the department reports as presented.

PUBLIC COMMENT: Via Letter Request.

NAME; ADDRESS – Request _____

DISCUSSION AND ACTION TAKEN

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

NAME; ADDRESS/ORGANIZATION – Letter request _____

DISCUSSION AND ACTION TAKEN

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

NAME – REQUEST

DISCUSSION AND ACTION TAKEN

OTHER BUSINESS:

Mr. Gehrlein – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

There were no comments.

AUDIENCE PARTICIPATION:

NAME, ADDRESS – Request - DISCUSSION AND ACTION TAKEN.

COUNCIL’S CONCERNS:

Mr. Heefner –

Mr. Wright –

Mr. Shaver –

Mr. Albert –

Mrs. Wiedeman-Krosnar –

Dr. Szada –

Mr. Kovach –

On motion by _____, seconded by _____, the Council meeting recessed into executive session at _____ to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at _____ p.m.

On a motion by _____, seconded by _____, Council Members present voted unanimously to ANY ACTION DISCUSSED DURING EXECUTIVE SESSION.

ADJOURNMENT:

There being no other business before Council, on a motion by _____, seconded by _____, the meeting adjourned at _____ p.m.

Respectfully submitted,

Patrick Gehrlein
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The Special Council meeting was called to order at 5:34 p.m. by President, Jeffery Wright with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffery L. Wright
Stephen Shaver
Dennis Heefner
Maria R. Marcinko

Absent:

MaryJo Szada
Michael Albert
Lisa Wiedeman-Krosnar
Mayor Thomas Acri
Kathleen Handley, Asst. Secretary Treasurer

John M. DeSanto, Jr., Secretary Treasurer
David A. Wion, Solicitor
Dennise Hill, Executive Assistant

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Dorothy Bangert, Swatara Township; On behalf of the Seniors Advisor Board – Letter from Swatara Township Senior Center offering the Steelton Senior Center an offer in writing to merge with Swatara.

This was submitted for Council's information.

NEW BUSINESS:

Ed Ellinger, PE HRG, Inc. and Matt Cichy, PE HRG, Inc. – Present for consideration East End Sewer Separation Project Bid Proposals and Award.

Mr. Ellinger stated that the bids were opened on Thursday March 4th and a total of nine bidders submitted proposals. Joao Bradley was the lowest bidder. Their amount is: \$3,282,282.00. Mr. Ellinger said that this company is very reputable and has done work for HRG in the past.

Mr. Ellinger said that the Pennvest application process closes on April 15, 2010. All pertinent documents need to be received by Pennvest no later than March 19th, including a signed agreement between the Borough and Joao & Bradley Construction Co., Inc.

Mr. Heefner asked if this company came in with a low bid in an effort to break even. Mr. Ellinger said that no one would have made a profit on the received bids. Due to the current economy, the contractors accepted the request for proposal at such low costs to

maintain work for their employees. Mr. Heefner asked if Joao Bradley would possibly put in such a low bid to only increase their profit later by submitting change orders. Mr. Ellinger said that he did not think so based on the company's past practice. Also, all the bids were very close. He does not foresee that happening.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to award the East End Sewer Separation Project contract to Joao & Bradley Construction Do., Inc., in the amount of \$3,282,282.00.

Mr. Heefner asked if the Borough could expand the scope of the project now that the bids came in much lower than originally anticipated. Mr. Ellinger said he knew there would be some interest on the Borough's part to do this. He spoke with Mr. Heefner and Mr. Conjar. The scope of the project cannot be changed. It does not meet the bid law. However, he said that he is willing to set up a formal meeting with Pennvest by the end of this week to request an extension. He said that if Pennvest is willing to extend the deadline to July and Felton Street is added, the project will have to go back out to bid.

Mr. Shaver said that the project currently meets all DEP and EPA requirements. Also, no rate increases will occur from this project, as is. And the rate increases imposed by the city of Harrisburg are still unknown. Mr. Shaver added that bids will increase in two months.

It was the consensus of Council to have HRG proceed with a contract with Joao Bradley under the current bid.

Mr. Heefner asked if H2O money is received, can the Pennvest loan be satisfied. Mr. Ellinger said that the Borough can use H2O funds to pay off the Pennvest loan.

Mr. Ellinger offered a disadvantaged businesses form for approval and execution.

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council Members present unanimously voted to approve and execute the disadvantaged businesses form.

**David A. Wion, Solicitor; Michael Musser, II, CRINC, John DeSanto, Secretary
Treasurer – Present a Resolution of Formal Commitment to WINN
Development/Steelton Walnut, LLP.**

Mr. Wion presented Resolution 2010-R-11 for consideration. He said this was informally agreed upon in 2008. The Borough and Dauphin County both agreed to contribute funds. A formal agreement is now needed to proceed.

Mr. Shaver asked Mr. George Connor if the 2009 agreement is for the fiscal year (2009-2010). Mr. Connor stated that the agreement is for the calendar year, not the fiscal year.

On a motion made by Mrs. Marcinko, seconded by Mr. Heefner, Council Members present unanimously voted to adopt Resolution 2010-R-11.

Jeffery L. Wright, Council President – Letter of Resignation by Lisa Wiedeman-Krosnar from Steelton Borough Council effective March 2, 2010.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to accept the resignation of Lisa Wiedeman-Krosnar.

Mr. Wright said that he was going to recommend that Mr. Ray Spencer be appointed to Council. Mr. Heefner and Mrs. Marcinko requested additional time to consider filling the vacancy. Mr. Shaver concurred with Mr. Wright's recommendation to appoint Mr. Spencer. Mr. Heefner respectfully disagreed. He said that there are other individuals interested in the position and Council should interview all interested parties. Mrs. Marcinko said that she does not know anything about Mr. Spencer and would like to make an informed decision about someone that will be making decisions on behalf of the residents of Steelton. Mr. Musser said that Mr. Spencer has been on the Water Authority during the duration of Mr. Musser's tenure with the Borough. He is very active in the community. He worked for Citizen's Bank for 35 years. He has no interest in running but, he will serve in an interim position. Mrs. Marcinko stated that there was another person on the ballot and feels he should be considered, as well. Mr. Wright tabled the matter until the next Council Meeting.

ADJOURNMENT:

There being no other business before Council, a motion was made by Mr. Heefner, seconded by Mr. Shaver to adjourn the meeting at 6:06 p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary

Dennise L. Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:33 p.m. by President, Jeffery Wright with the pledge of allegiance, followed by a moment of silence by Mayor Acri.

In Attendance:

Jeffery L. Wright
Stephen Shaver
Michael Albert
Dennis Heefner
Maria R. Marcinko

Absent:

MaryJo Szada

Mayor Thomas Acri
John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Asst. Secretary Treasurer
David A. Wion, Solicitor
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

The minutes from the February 16, 2010 and March 8, 2010 Council meetings were presented for approval.

Mr. Wion noted that in the February 16, 2010 minutes, on page 5 in the second paragraph, the language should read: On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council Members present unanimously voted to approve to waive Section 99-19.F1, *regarding driveway separation distance from an intersection.*

Mr. Heefner noted that in the February 16, 2010 minutes, on page 2, the language should read: Mr. Chambers *contracted* the Borough two 25 ton trucks to aid in the removal of the snow.

Mr. Wion noted that in the March 8, 2010 minutes, on page 1 and on page 2, the name of the company that was awarded the bid should read: Joao & Bradley Construction Co. Inc.

On a motion made by Mr. Heefner, seconded by Mrs. Marcinko, Council Members present unanimously voted to approve the February 16, 2010 and March 8, 2010 minutes, pending the suggested changes.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he has nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

Mrs. Marcinko asked what the use is of the portable toilet listed. Mr. DeSanto said it was located at the Boat Dock.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to approve the billings, requisitions, and change orders as presented.

APPROVAL OF DEPARTMENT REPORTS:

Neighborhood & Economic Development:

Finance

Fire and Ambulance

Personnel

Police

Code Enforcement

Public Works: Mr. Heefner gave a report on the money spent for the recent snow removal. It is as follows:

Trucks: \$30,358.00

Snow Blower: \$3,168.00

John Deere Snow Blower: \$3,150.00 *This will not be repaired until September.

Snow Chains for trucks: \$2,548.77

Salt: \$16,508.00

Contractors: \$20,567.75

Borough Labor: \$31,605.00 *\$26,000.00 was budgeted

Mr. Heefner said he spoke with representatives from surrounding municipalities and they all had similar expenses, due to the heavy snowfall.

Mr. Heefner then stated that the Borough spends approximately \$410,000 per year for electricity. Mr. Heefner and Mr. Conjar are looking at alternative companies to utilize for electric services. Mr. Conjar will also speak to the Steelton-Highspire School District to also enter in an agreement with a company. Mr. Heefner will give an update at the next Council meeting.

He reported that the Boat Dock flooded during the last rain storm. The Public Works Department is cleaning the mud that was left behind.

Five new batteries were ordered for the parking meters. They cost \$88.00 each.

There were questions about the requirements for new street signs. He said that the Borough must install 6 inch signs with reflective film on them. He is verifying if the breakaway poles are needed. He also said that he has not been able to get any bids for grass cutting of Borough properties. He requested that the parking lot at 5th and Swatara Street be cleaned on the second and fourth Tuesdays of each month. Mr. Shaver asked if temporary signs can be used to eliminate the need for an Ordinance. Mr. Wright asked Mr. Heefner and Mr. Shaver to work with Mr. Wion to resolve this.

Mr. Heefner said that the bed of the big dump truck is rotting out. Mr. Conjar will be taking it to be welded back together.

Lastly, the traffic light at Front and Swatara Streets will be replaced with LED bulbs. This will save 80% in electricity costs.

Mayor's Report – Mayor Acri said that Chief Spangler will discuss a few items in Executive Session.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to approve the department reports as presented.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Dorothy Bangert, Swatara Senior Center Advisory Board – Letter of invitation to Steelton Senior Center to merge with Swatara Senior Center.

This was submitted for Council's information.

Dorothy Bangert, Swatara Senior Center Advisory Board – Letter of information to Steelton Senior Center regarding continuity of activities upon merging with Swatara Senior Center.

This was submitted for Council's information.

PA Department of Environmental Protection Filter Plant Programs – Notification to Water Treatment Superintendent Daniel Scheitrum of the Steelton Water Plant's election of a prestigious area Wide Optimization Program (AWOP) Award for the second straight year.

Mr. Shaver asked if anyone will attend the award ceremony. Mr. Wright stated that Mr. Scheitrum attended last year.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to have a copy of this award placed in the personnel files of each water plant employee.

Matthew D. Cichy, P.E., HRG, Inc. – Notice of intent to award East End Sewer Separation Project Contract No. 10-01 Borough of Steelton to Mr. Julio Isidoro, VP of Joao & Bradley Construction Co., Inc.

This was submitted for Council's information.

UNFINISHED BUSINESS:

John M. DeSanto, Jr. Borough Secretary Treasurer – Recommendation that Borough Council act on a selection of which method of actuarial valuation of assets for 2009 be utilized for Uniformed and Non-Uniformed Pension Plans. This is based on previous educational presentations by both Conrad Siegel (Police) and Mockenhaupt Benefits Group (Non-Uniformed).

Mr. Shaver made a motion to use the smoothing method for both options. Mr. DeSanto asked that Mr. Jay Wenger and Mr. Thomas Zimmerman be allowed to answer any questions from Council. Mr. Shaver withdrew his motion. There were no questions.

Mr. Shaver suggested that that Council consider creating a reserve fund to pay the increase in the future.

Mr. Wright thanked Mr. Wenger and Mr. Zimmerman for the work they have done to date.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to utilize the smoothing version for the Police and Non-Uniform Pension Plans.

Mr. Musser stated that a percentage needs to be chosen. Mr. Zimmerman added that both firms presented information for 120% and 130%. Mr. Shaver said the motion would be amended.

Mr. Heefner asked if the decision made would be for 2010. Mr. Zimmerman said that the decision made tonight will be for 2011-2012.

Mayor Acri verified that the Police's contribution was increased in the recently signed contract. Mr. Zimmerman said that 120% is what most municipalities are choosing.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to use 120% for both plans.

Stephen J. Shaver, Council V.P. – Discussion of vacancy on Borough Council due to the resignation of Lisa Wiedeman-Krosnar effective March 2, 2010.

Mr. Shaver reiterated that the resignation of Mrs. Wiedeman-Krosnar has been received. He said that there is a gentleman that currently serves on the Water Authority and has an interest in serving out Mrs. Wiedeman-Krosnar's term. He also has an extensive background in finance.

Mr. Shaver made a motion to nominate Mr. Ray Spencer to Council. Mr. Albert seconded the motion. Before Council President Wright asked for a vote, there was further discussion on the matter.

Mr. Heefner stated that he is aware that Mr. Spencer has a finance background and vouched that Mr. Spencer is a great guy. However, there were at least two other individuals interested in the position. Mr. Heefner said it would be wise, in his decision, to interview all three candidates. Also, Council should consider appointing someone that is interested in running for election and will serve on a long term basis. He noted that Vince Lappano and Patsy Taylor-Moore are the individuals interested in serving on Council. Mr. Wright said that it has been past practice that Council accepts nominations presented.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted to adopt Resolution 2010-R-12, appointing Mr. Ray Spencer to Council, to fulfill the vacancy left by Mrs. Wiedeman-Krosnar's resignation. Mr. Heefner cast the dissenting vote. The motion carried. Mr. Wright asked for a roll call.

Mr. Albert: Yes

Mr. Wright: Yes

Mr. Shaver: Yes

Mrs. Marcinko: Yes

Mr. Heefner: No

Mr. DeSanto will ask Mr. Spencer to attend the next Council Meeting to be sworn in.

NEW BUSINESS:

David A. Wion, Borough Solicitor – Proposed Resolution 2010-R-13, Authorizing the acquisition of an agreement for utility crossing license from the Pennsylvania Turnpike Commission and authorizing the execution thereof for the Borough of Steelton East End Sewer Separation Project.

Mr. Wion said that Council previously adopted Resolution 2010-R-8. This is similar. It is needed to secure the grant of Right of Way across the Pennsylvania Turnpike. The document was sent to the Turnpike Commission. However, they would like to use their own form which will grant license to cut across their land. Adopting Resolution 2010-R-13 will authorize and execute the form. Mr. Shaver asked if Resolution 2010-R-8 will be repealed. Mr. Wion said it will because the attached exhibit (Resolution 2010-R-8) is no longer valid.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve Resolution 2010-R-13.

Dwayne A. Davis, Resident – Letter to Council requesting use of Municipal Park for Adams-Steelton Summer Basketball Program on Saturdays and Sundays from June 5th through August 1st, 2010. He is working with K.L. Insurance to obtain the proper insurance documents necessary to run the league.

Mr. Albert said that this request has been granted in the past. Mr. Davis is aware of the rules that he is not permitted to sell food or beverages at the park. There have been no police incidents in past years. This is an opportunity for kids to participate in recreation during the summer and stay out of trouble. Mr. Albert suggested that the request be granted. Mayor Acri added that he attended the opening ceremony for the league last year and it is a well-run league. He said it is a great program.

On a motion made by Mr. Albert, seconded by Mrs. Marcinko, Council Members present unanimously voted to approve Mr. Davis' request, pending proper insurance documentation is provided.

OTHER BUSINESS:

Mr. DeSanto, Borough Secretary/Treasurer – Request an Executive Session to discuss personnel matters, land acquisition and potential litigation issues.

There were no comments.

AUDIENCE PARTICIPATION:

Stewart Young, Sr. 117 S 2nd Street, said he is in the very beginning stages of opening a Boys & Girls Club in the Borough of Steelton. He asked what is needed. Mr. Wright asked Mr. Young to attend the next Neighborhood & Economic Development Committee meeting with a proposal.

Pauline Douglass; 433 Bessemer Street spoke regarding the resignation of Mrs. Wiedeman-Krosnar. She said that there are qualified minorities within the Borough of Steelton. She asked that Council consider appointing them when vacancies arise. Mr.

Wright pointed out that Mr. Spencer, who was appointed tonight, is a minority. Mrs. Douglass said she is aware and planned to make this comment prior to Council appointing Mr. Spencer. Mr. Wright also noted that those qualified minorities need to be encouraged to run for election, as well.

Ina C. Alcendor; 109 E Conestoga Street, thanked Borough staff for the great job they did removing the snow from the recent snow storms. She also said she read an article about a chicken manure plant coming into the Borough. She asked for clarification and if approval for that has been given. Mr. Wright said that, as he stated at the last Council Meeting, until the proposed company meets with Council, no approval will be discussed. Mayor Acri added that he met with DEP and no permit has been filed with DEP. Until that is done by the company, Council will not entertain this.

Sam Harfield; 172 S 2nd Street also thanked Borough staff for the great job removing the snow. He said that in front of his home, some concrete has come loose at the curb line. He said it is a hazard to anyone who parks there. He asked who is responsible for repairing it. Mr. Heefner said that he is. The resident is responsible from the curb to their home. Mr. Harfield verified that he pays taxes for the residence but is responsible for the curb. He asked if this is in writing. Mrs. Zell said that she will mail Mr. Harfield a copy of the Borough Ordinance which covers this.

Emuel Powell; Lebanon Street asked if a barricade can be put up at the 300 block of Lincoln Street. There are two big pot holes that have been there for the last six months. Mr. Wright said that this needs to be addressed by the Public Works Department. There will not be a barricade put up unless the pot holes cause a major safety issue to residents. Mr. Heefner said he will have Mr. Conjar look into the matter tomorrow.

Mr. Powell also spoke regarding the Steelton Senior Center moving to Swatara Township. He asked if that means that there will no longer be a Steelton Senior Center. Mr. Wright said that the newly appointed Steelton Community Development Foundation (SCDF) recently met to further discuss this. Swatara Township is a temporary location. However, the final decisions will be up to SCDF, and not Council. Mr. Powell said that the Foundation never relayed any information to the members of the Senior Center. Mr. Wright said that Council did not get involved with the workings of the Senior Center because that was the obligation of SCDF. There was \$80,000.00 granted for the seniors to relocate however, the Senior Center director declined the proposed locations. Mr. Shaver added that the letter that Swatara Township provided states that the two centers are merging. The Steelton Senior Center is not to be absorbed by Swatara Township. Mrs. Marcinko asked Mr. Powell to actively work with SCDF to find a new location so that the seniors will be back in the Borough as soon as possible. Mayor Acri noted that the seniors were not thrown out of the Borough building. When they initially moved in, it was a temporary location. Council is supportive of having a center in the Borough but, due to re-organizational needs, the Borough building is no longer feasible for the Steelton

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enior Center. He emphasized that this decision was not made because Council does not want a center in the Borough.

A motion was made by Mr. Albert, and seconded by Mr. Heefner to recess into executive session at 7:30 p.m. Motion carried.

The meeting reconvened at 9:09 p.m.

ADJOURNMENT:

There being no other business before Council, a motion was made by Mr. Wright, seconded by Mr. Shaver to adjourn the regular meeting at 9:10 p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary

Dennise L. Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:34 p.m. by President, Jeffrey Wright.

Mr. Wright asked Mayor Acri to administer the oath of office to Mr. Raymond Spencer, who was appointed to fill the vacancy of Lisa Wiedeman-Krosnar. Mayor Acri introduced Mr. Spencer and his wife Florence and noted that Mr. Spencer is very active in the community and currently serves on the Steelton Water Authority. Mayor Acri administered the Oath of Office and Mr. Spencer took his seat on Council.

Mr. Wright continued the meeting with the pledge of allegiance, followed by a moment of silence by Mayor Acri.

In Attendance:

Dennis Heefner
Maria Marcinko
Stephen Shaver
Jeffery Wright
Raymond Spencer

Absent:

Michael Albert
MaryJo Szada

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Assistant Secretary
Denise Hill, Neighborhood Economic Development Coordinator (NEDC)
Sherry A. Benko, Executive Assistant

APPROVAL OF MINUTES:

The minutes from the March 15, 2010 Council meeting were presented for approval.

Mr. Wion noted on page 5, next to the last paragraph, the word appealed should be repealed.

On a motion made by Mrs. Marcinko, seconded by Mr. Heefner, Council members present voted unanimously to approve the March 15, 2010 minutes, as amended.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto had nothing to report at this time.

PUBLIC COMMENT: Agenda items only

There were no comments.

COMMUNICATION:

Dauphin County Conservation District – Memo to update Council on the District’s compliance activities in relation to MS4 MCM requirements.

Mrs. Marcinko asked what the acronyms MS4 MCM mean. Secretary Treasurer DeSanto will research.

This was submitted for Council’s information.

Arcelor Mittal Steelton, LLC – Annual Downstream notification letter as required by DEP under Pennsylvania Storage Tank and Spill Prevention Act (Act 32 of July 6, 1989) pertaining to downstream water users and governments within 20 miles of their facility.

This was submitted for Council’s information.

Dauphin County Board of Assessment Appeals – Notice to advise Council of changes to the assessment role for parcels 57-026-011, 57-026-12 and 57-026-09 for Donald Lowell of Harrisburg, PA

This was submitted for Council’s information

Dauphin County Board of Assessment Appeals – Notice to advise Council of changes to the assessment role for parcel 60-006-11 for Louis Rozman of Steelton, PA

This was submitted for Council’s information

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Personnel Committee – Ratify the hiring of Ms. Sherry Benko to the position of Executive Assistant (Part-time) at the rate of \$10.90 per hour with no benefits provided.

On a motion made by Mrs. Marcinko, seconded by Mr. Shaver, Council members present unanimously voted to approve the hiring of Ms. Sherry Benko.

Personnel Committee - Recommendation to appoint Mr. Justin L. Hayman to the full-time position of Property Maintenance Officer at the rate of \$12.00 per hour with full benefits.

Mr. Heefner said that Mr. Hayman can only do property maintenance and cannot be a Code's Officer. He will not be able to cite property owners for violations until he is certified. Mr. Wright said Mr. Hayman was hired to only do property maintenance and that Mr. Hayman is currently aware that he is not the Assistant Codes Officer. Mr. Heefner said that Sylvie needs help with Codes and he thought that was the intent to hire an Assistant Codes Officer. Mrs. Marcinko said that discussion was held during the interview of Mr. Hayman and he is willing to pursue certification for Codes within nine months.

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council members present unanimously voted to approve the hiring of Mr. Justin Hayman.

Personnel Committee – Recommendation to appoint Kathy Miller-Zivanovich to the part-time position of Parking Enforcement Officer at the rate of \$10.00 per hour, with no benefits.

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council members present unanimously voted to approve the hiring of Ms. Kathy Miller-Zivanovich.

David A. Wion, Borough Solicitor – Proposed Resolution 2010-R-14, Designation of Steelton Borough Public Officials and Public Employees Pursuant to the Pennsylvania Ethics Act and Supporting Regulations.

Mr. Wion said that page 2 of the Resolution, II. Public Employees, D. Executive Assistant, should now read Sherry Benko due to the action to hire her. Mr. Wion said that the financial disclosure filing is based on the 2009 calendar year. Current employees, as well as former public employees employed in the 2009 calendar year are required to file by the filing deadline of May 1, 2010.

In reference to page 1 of the Resolution, Mrs. Marcinko said that her last name is not hyphenated.

On a motion made by Mr. Shaver to adopt the proposed Resolution with the proposed changes, seconded by Mrs. Marcinko, Council members present unanimously voted to approve Resolution 2010-R-14.

Barbara Barksdale, President, Friends of Midland Cemetery – Annual request for \$500 contribution to support maintenance of historic Midland Cemetery and a reminder of the annual Memorial service which will be held Saturday, May 29, 2010 at 1:00 p.m.

It was noted that this is a budgeted line item annually and OK to contribute. No motion was required by Council.

La'Tasha Rossum-Ndiaye, Resident – Request to hold a block party celebrating the 10th year in business for her business True Blessings Hair Salon on Saturday, July 24, 2010 from 12 noon to 6:00 p.m. She will obtain barricades and provide proof of rental. She wishes to have the area between Conestoga and Front Street blocked off.

On a motion made by Mrs. Marcinko, seconded by Mr. Spencer, Council members present unanimously voted to approve the request.

Councilwoman Maria Romano Marcinko – A request for Council's approval to utilize the property at 24 Adams Street for the Steelton Borough Feral Cat Spay and Neuter program and authorization to activate utilities onsite until other purposes are determined for the property.

Mr. Heefner said the water will not be a problem but the electricity will be a monthly bill the Borough will be assuming. Mrs. Marcinko asked Mr. DeSanto if he looked into the cost to have the electricity turned on. Mrs. Marcinko said the contract was renegotiated with the Humane Society in Harrisburg. The biggest expense is for the feral cats due to the number brought in. The cost for the borough program will cost less than the Humane Society. The borough program will be temporary and the government and taxpayers are not responsible for the stray cat population. It is also a public safety issue. Mr. Shaver asked if Council voted yes, what will be the timeframe to get the electricity turned on. Would it be turned on by April 22? Mr. Wright asked Denise Hill to work on this with the utility company.

On a motion made by Mr. Shaver to reactivate the power and water at 24 Adams Street for the Cat Spay and Neuter program, seconded by Mr. Heefner, Council members present unanimously voted to approve the request.

Mr. David M. Dolfi – A signed Affidavit for a request for tax exoneration from borough of Steelton's Occupation Tax for fiscal 2007-2008 and 2008-2009.

Mr. Shaver asked if this was normal. Mr. Wion said Mr. Dolfi came in and claimed he was charged and paid the occupational tax and did not have income that qualified under the Borough Code.

On a motion made by Mr. Shaver, seconded by Mr. Spencer, Council members present unanimously voted to approve the exoneration.

Mr. Ronald Fisher, 220 Dauphin Street, Middletown, PA, 17057 – A letter to Council offering to dispose of the metal building at 154 North Front Street (formerly Bik’s garage) as part of the Borough’s redevelopment plan and is offering \$1,000 to dismantle the building down to the concrete foundation and remove it.

Mr. Shaver made a motion to table this for further discussion, seconded by Mr. Heefner. Council members present unanimously voted to table this for further discussion.

Dennis Heefner, Councilman – Discussion of need for vehicles for the Property Maintenance and Parking Enforcement Officers.

Mr. Heefner said there is some confusion over what direction will be taken to obtain vehicles. Should we search for used vehicles? Mr. Shaver said if the vehicles are over \$4,000, three quotes will be needed. If over \$10,000 it will need to go out on bid. Mr. Shaver suggested sending this back to Finance Committee for discussion. The new Property Maintenance Officer will currently be spending time with Sylvie for training and the new part-time Parking Officer could temporarily use a Police vehicle. Mr. Heefner asked if there were currently any state vehicles available to purchase. Mr. Wright indicated that there are, but we would have to wait for an auction. Mr. Shaver suggested asking the Water Filtration Department to swap-out or rotate vehicles. This will be discussed by the Finance Committee. Mr. DeSanto will send out a date to the Finance Committee to discuss this issue.

Sharon McCall, Codes Secretary – Notification of her obtaining Notary Public Certification effective April 1, 2010.

Mrs. Marcinko made a motion to place a copy of Ms. McCall’s Notary Public certification in her personnel file, seconded by Mr. Heefner. Council members present unanimously voted to place the certification in Ms. McCall’s personnel file.

Kathy D. Handley, Asst. Secretary Treasurer – Letter of Mrs. Handley’s intent to retire effective as of June 5, 2010 from the Borough of Steelton after faithfully serving the Residents, Councilpersons and Mayors of the Borough for thirty one and a half years.

Mr. Wright asked for any comments from Council on Kathy’s retirement. Mayor Acri jokingly said that he refused to accept Kathy’s retirement letter. Mrs. Marcinko said Kathy has been invaluable to her personally and she will miss her tremendously. One word that she does not know, is “No”. She does not say, “No”. Mr. Shaver said all will miss Kathy and talked about her ability to keep track of the Borough finances. Mr. Spencer said on behalf of the Water Authority, Kathy has helped with a lot of issues. Mr. DeSanto said he would not have survived without Kathy during the past year and she has been valuable, extremely patient and phenomenal and he has all the respect in the world for her. Mr. Wion said he has worked with the borough all the time Kathy has been with

the borough plus a couple more and many cannot fully appreciate the value she has provided to the borough. She has been a solid foundation and rock to numerable Councils composed of different people and Secretary/Treasurers. She has been the Secretary/Treasurer a couple of times and has been the underlying basis for most people who have come and gone. She has been the Secretary Treasurer during crucial times of transition and her knowledge, skill, expertise, patience, generosity, and grace have been admirable. No one is irreplaceable but Kathy is as close as it comes to that. He considers her a friend and will miss her and hopes she will be around to share her knowledge even though she will not be employed by us. Mr. Wright said her predecessors are fond of her and "I love you."

Mr. Shaver made a motion to accept, with regrets, Mrs. Handley's retirement effective June 5, 2010. The motion was seconded by Mrs. Marcinko. Council members present unanimously voted to accept the retirement of Mrs. Handley effective June 5, 2010.

OTHER BUSINESS:

Mr. DeSanto, Borough Secretary Treasurer – Request an Executive Session to discuss personnel matters, land acquisition and potential litigation issues.

IN ADDITION TO THE AGENDA:

David A. Wion, Borough Solicitor - Resolution 2010-R15, Authorization for the Borough to request H20 PA Grant Application to secure funds for the East End Sewer Preparation Project was presented for Council's consideration

This item deals with one of the matters McCullough Group, who the borough contracted with two years ago to secure stimulus funds both on the federal level and any other grants available on the state level which were implementing economic recovery, is attempting to facilitate and secure. This resolution is brought to our attention by them to make application for the project. The contents of the resolution reiterates the nature of the project and then authorizes the borough to request a grant under the H20 Act for \$8 million to use for the project and authorizes the signature for the agreement assuming we aren't able to get a grant.

On a motion by Mr. Heefner, seconded by Mr. Spencer, Council members present unanimously voted to adopt the resolution.

AUDIENCE PARTICIPATION:

Emuel Powell, 321 Lebanon Street

Mr. Powell talked about the stray cat situation. He asked if the cat program is for cats only in Steelton. Mr. Wright asked Mrs. Marcinko to respond to the question.

Mrs. Marcinko said it is only for cats in Steelton, but if they do not get enough cats they may consider cats from other municipalities. We will have to wait and see. Mr. Powell asked if there was a charge. Mrs. Marcinko responded that there is no charge.

Richard Hankerson, Cyrene Lodge #169, Steelton Elks

Mr. Hankerson announced that there will be a meet-and-greet at the Lodge on April 17, 2010 at 5:00 p.m. for two members. Mr. Jeffrey Wright will be recognized for his years of service with the Lodge. Mr. LaVon Postelle, a re-elected D. J. in Harrisburg, will also be recognized. There will be food and entertainment. Mr. Hankerson extended the invitation to Council, as well as everyone in the room, and said this would be a good chance to mingle with Steelton residents.

Barbara Barksdale, 503 South Second Street

Ms. Barksdale extended an invitation for the Friends of Midland Cemetery, to be held on May 29, 2010 at 1:00 p.m. Come encouraged all to come out and get to know the history of the cemetery which pertains to Steelton, as well as Dauphin County. She is looking for descendents of U.S. Colored Troops buried in the cemetery. If you know of anyone who has done the lineage taken back to around 1865's and has a relative or not, please contact her. There will be a service in November at Midland as well as around Pennsylvania, honoring colored troops who came to Harrisburg after the Civil War.

Sharon Cash, 362 Pine Street

Ms. Cash said there is a lot of trash by her house due to the bus stop and asked if trash cans could be placed on the corner. Mr. Wright asked Ms. Cash to talk to Mr. DeSanto about this. Ms. Cash asked about the possibility of a community clean-up. She also said her house was broken into and she had contacted the police but has not heard back. Mr. Wright advised her to follow-up with the Mayor and the Police Chief.

COUNCIL'S CONCERNS:

Mr. Heefner – Mr. Heefner thanked the public for coming out to attend the meeting.

Mrs. Marcinko – Mrs. Marcinko congratulated Mr. Spencer and looks forward to working with him. Council recently attended the annual banquet at the Fire House. The food was prepared and served by the firemen and was excellent. The fireman are the unsung heroes. They receive no money, and volunteer and do a wonderful job.

Mrs. Marcinko thanked the public for coming out.

Mr. Shaver – Mr. Shaver thanked the public for coming and thanked Mr. Spencer for stepping up and coming forward to take the Council Member position.

Mr. Spencer – Mr. Spencer said he appreciates the confidence Council has bestowed on him by the appointment and he looks forward to working with the borough and people of Steelton.

Mayor Acri – The Mayor thanked Mr. Spencer. The Mayor said the new car is scheduled to come in May and the motorcycle was returned to Harley.

Kathy Handley – Mrs. Handley welcomed Mr. Spencer.

Mr. Wion – Mr. Wion welcomed Mr. Spencer and looks forward to working together.

Mr. DeSanto – Acknowledged Mrs. Handley and welcomed Mr. Spencer.

Ms. Hill - Ms. Hill welcomed Mr. Spencer. Ms. Hill gave reminders that the Veteran's Appreciation parade will be held on May 8 at 2:00 p.m.; the Community Clean-Up Day sponsored by Cub Pack 207 will be held on May 15; National Night-Out will be held on August 3 at the Firehouse from 6 – 8 p.m. Ms. Hill also announced the awarding of two contracts by DCED for \$60,000.

On motion by Mr. Shaver, seconded by Mrs. Marcinko, the Council meeting recessed into executive session at 7:25 p.m. to discuss personnel matters, land acquisition and potential litigation.

The meeting reconvened at 8:26 p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Heefner, seconded by Mr. Shaver, the meeting adjourned at 8:27 p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary

The regular monthly meeting was called to order at 6:35 p.m. by President, Jeffrey Wright.

The Mayor gave a presentation on National Osteopathic Medicine Week, which is April 18 – 24. Proclamations were presented for Dr. Wewer and Dr. Kambic. Dr. Wewer is a member of the Pennsylvania Osteopathic Medical Association, for which he is the Treasurer/Secretary. Dr. Wewer could not be here this evening. Dr. Daniel Kambic was also invited to attend this evening. He could not be present due to a family obligation. The Mayor proclaimed April 18 – 24, 2010 as National Osteopathic Medicine Week and urged all citizens and community organizers to support by helping and to educate the residents about the D.O.'s and their osteopathic medicine. A proclamation will be sent to Dr. Wewer thanking him from the Borough of Steelton, Borough Council and all the residents of Steelton.

Mr. Wright continued the meeting with the pledge of allegiance, followed by a moment of silence by Mayor Acri.

In Attendance:

Dennis Heefner
Maria Marcinko
Stephen Shaver
Jeffery Wright
Raymond Spencer
Dr. Szada

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Assistant Secretary
Denise Hill, Neighborhood Economic Development Coordinator (NEDC)
Sherry A. Benko, Executive Assistant

APPROVAL OF MINUTES:

The minutes from the March 15, 2010 Council meeting were presented for approval.

Mr. Wion noted on page 6 under In Addition to the Agenda, the paragraph begins with one of the matters and should be revised to read "This item deals with". Remove the comma after state level, place a comma after recovery, change the word "to" to "is" and "attempt" to "attempting". The rest remains appropriate.

The March 8, 2010 Special Council Meeting minutes were included in Council's package. Mr. Wion questioned why the minutes were included in the package. These minutes were reviewed at the second meeting in March and corrections were made as

requested by Mr. Wion. Those corrections are not included in the March 8, 2010 Special Council Meeting minutes handout which are in Council's package. Mr. Shaver asked Mr. DeSanto to pull the minutes tape to see what he actually said on page 2, paragraph 4. Mr. Wright said that Mr. Wion corrected the minutes from March 8 and to disregard the document. Mr. Shaver asked that the minutes be corrected to reflect that he questioned whether the project currently meets all DEP and EPA requirements. Mr. Wion asked Mr. Shaver if the minutes were corrected as he is requesting, would he approve the minutes as corrected, along with the corrections Mr. Wion previously made to the March 8, 2010 minutes.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council members present voted unanimously to approve the March 8 and April 5, 2010 minutes, as amended.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Heefner, seconded by Mr. Spencer, Council members present voted unanimously to approve the Schedules of Billings, Requisitions and Change Orders as presented.

APPROVAL OF DEPARTMENT REPORTS:

Before asking for approval of the Department Reports, Mr. Wright opened up the floor to Department Heads for comment.

Public Works – Mr. Heefner gave an update. The traffic light at Front and Swatara had its yearly maintenance and was changed over to LED lights as well as the Walk and Don't Walk lights. This will only be changed every two years rather than every year, which will save 80% on electricity. For the traffic light at Front and Locust, PennDOT regulates the cycle and they are not willing to change the cycle to appease us. This light will remain the same. By 2012 we will be required to have a plan in place to have all signs changed to new state regulation by 2015. Mr. Heefner provided Council with prices to replace the signs. This will be discussed in Finance Committee. Dr. Szada had a concern about the CFL lights as they are a safety hazard due to the mercury level, which is higher than the level which we used to have in our old thermometers. Mr. Heefner stated that we would need to be careful disposing of these lights.

Several bids have been received for the grass cutting. The lowest bid is from the company that cut the grass last year. Mr. Heefner said that the Borough employees cut the grass at Veteran's Park and Mr. Handley cuts the Midget Field. He noted that Black Landscaping's bid is \$475.00; Broadmoor Landscaping is \$485.00; and Darryl Roberts' is the highest at \$1,195.00.

Mr. Heefner said there are no more parts to repair or replace the parking meters we have now. Mr. Heefner talked with Mr. Conjar about the possibility of the Borough purchasing 5 to 8 new meters this year and every year budget for so many until all are replaced. This will be discussed in a Finance Committee meeting.

The Steelton Borough Filtration Plant is top 5, out of 22 states and hundreds of filtration plants for two years in a row. Something was put in Mr. Scheitrum, Superintendent of the Filter Plant's personnel file, but Mr. Heefner said that he should be commended in another way rather than just putting something in his personnel file. Mr. DeSanto said something was placed in all Filtration Plant employees personnel files.

The storm sewer line will be redone in Blueberry Alley. Mr. Ellinger asked Mr. Heefner if instead of just doing the layover, if we want to do curb-to-curb and re-do the whole alley. It will cost \$8,000 - \$10,000. This will be discussed in Finance Committee.

The NEDC requested that plants be placed in the planters on Front Street. Mr. Conjar suggested buying perennials rather than annuals at the Steelton signs. Rose Paul will be contacted regarding the perennials.

The fuel tank rusted out on the big snowblower and it now has a plastic tank. Mr. Conjar suggested purchasing a stainless steel fabricated tank for the snowblower, which will cost \$1,900 for the fabrication and installation. This will be discussed in the Finance Committee. Mr. Wion asked if there was any warranty on the snowblower when we purchased it or the tank. Mr. Heefner said we have had the snowblower for a long time.

Mr. Heefner presented for Council's information that he was doing some research on sprinkler systems that go into buildings and spoke with the Mayor and Councilman Spencer. The City of Harrisburg has sprinklers in which the water stays stagnant in the system – it's "on-call" so to speak. We do not charge anything, but the city charges \$1,000 per month since the water is not metered, in the event there is a fire, the money can be recouped. Mr. Heefner spoke with Mr. Handley and he thought that would be a good idea. Mr. Heefner will look into this further and present it to the Water Authority, especially with the renovations of the Felton Building. Mr. Handley said there are two other buildings with sprinkler systems.

Mr. Wright said that all items reported on by Mr. Heefner will be brought before the Finance Committee this week. The Finance Committee will give a report.

Mayor's Report – The Mayor said the Post Office called him regarding a change in the opening time. The Post Office will now open at 9:00 a.m. instead of 8:00 a.m. The Post Office is not in danger of closing. The change in the opening time is due to not having much business early in the morning and will be a cost savings to the Post Office.

In relation to the incident that occurred in East End on Friday, the Mayor thanked the Police Force, Dauphin County and the Task Force. Chief Spangler is preparing thank-you letters to all involved.

A motion made by Mr. Heefner, seconded by Mr. Albert, Council members present unanimously voted to approve the Department Reports, as presented.

PUBLIC COMMENT: Agenda items only

There were no comments.

COMMUNICATION:

Greater Harrisburg Association of Realtors – Invitation to the Borough Secretary and a Member of Council to attend the Municipal Officials Breakfast on Wednesday, June 9 from 7:45 a.m. to 9:30 a.m. at the Radisson Penn Harris Hotel and Convention Center.

Mr. Wright asked if any member of Council is interested in attending, they should notify Mr. DeSanto.

UNFINISHED BUSINESS:

Maria Romano Marcinko, Councilwoman – Update on the Borough Trap, Spay & Neuter plan site relocation.

Mrs. Marcinko said there has been a change in location due to the copper tubing being stolen from the Wallace building. The project is full steam ahead. There have been a lot of volunteers. Mrs. Marcinko thanked Evelyn Rivera from the Foundation for approving the use of the new location as well as all of the volunteers; ie., Arcelor-Mittal, Petco, Ralton-Purina and the biggest - PAWS of PA, who is giving so much. No taxpayer money will be spent on this project. The Best Friends Animal Society Trap, Neuter and Return Cost Savings Calculator determined a savings of \$42,000 to the Borough. The dates and times of the project will be provided to Chief Spangler. The many donations

that have been received from the borough residents, non-borough residents and the volunteerism makes her proud. There is a licensed Veterinarian, who will have his mobile clinic, as well as a community service worker Veterinarian who will be staying. A unique module will be used, which has not been tried. The Patriot News will be there to cover this story.

Dennis C. Heefner, Councilman – Discussion of Swatara Street concerns – excessive speed, spider cracks, and wash boarding effect at Swatara and Front Streets.

Mr. Wright said this matter was previously brought before Council concerning the speeding on Swatara Street. Mr. Heefner presented his concerns to Council. Mr. Heefner said the macadam on Swatara Street is cracking and Front and Swatara Streets is starting to washboard. The cracks are wider and deeper from 5th to 3rd Streets. Buses #34 and #39 are riding their brakes down Swatara Street. They are driving speeds exceeding 40-45 mph. Cars are coming up the street doing 40-45 mph. People in the houses on Swatara Street from 5th to 3rd are complaining about their windows and houses rattling. Years ago Swatara Street was quiet. No commercial trucks were allowed, except for bread trucks or UPS. Those who are speeding on Swatara Street only slow down if they see a Police vehicle there, which is there for an unrelated matter. Mr. Heefner asked the Mayor and Chief to “think-outside-the-box” to resolve this situation, possibly re-routing of buses. Mr. Heefner said he went to the School Board twice and has called the bus company twice. The same thing is happening on the West Side with the scrap yard. Mr. Heefner said if this keeps up, next year at this time we will be spending \$60,000 for a new street on Swatara Street. It will cost more money because it will not be the regular residential rated macadam it would have to be commercial rated. Mr. Heefner asked Council to remedy this. Perhaps a speed bump could be added or a stop sign on Swatara Street. Mr. Heefner will work with Chief Spangler and Mr. Wion on this matter.

NEW BUSINESS:

Justin Falcon, Resident President, CHFA – Request for permission to hold CHFA’s annual weekend long fishing tournament at Steelton Boat Launch grounds on July 13th to the 15th.

On motion by Mr. Albert, seconded by Mr. Shaver, Council unanimously granted permission to hold the CHFA’s annual weekend long fishing tournament at Steelton Boat Launch grounds.

David A. Wion, Borough Solicitor – Certificate of Completion for tax parcel no. 59-015-014 for Mr. and Mrs. Chon

Mr. Wion said no resolution is needed.

Mr. Wion explained that in 1995 the Borough owned a particular piece of property which was deemed suitable for building and the erection of a home on it. As a result, we went through the process of public bidding, and tied in with that bidding the requirement that an improvement in the nature of an acceptable structure be placed on the property within the parameters of beginning within six months and completion within a certain period of time and other conditions. The deed also contained the indication that if those improvements were completed (because if they weren't the property reverts back to the Borough) the Borough would then give a certificate of completion indicating that all the conditions had been met and in effect saying it is now your property and the Borough has no reversionary interest in the property. Mr. Wion received a letter from the Codes Department that the improvements were constructed on the property according to Borough requirements and therefore Mr. Wion requested authorization that the President execute this certificate of completion and that it be filed of record in the Recorder of Deeds Office of Dauphin County.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council members present voted unanimously to authorize Council President Wright to sign the certification of completion for the property at 267 North Front Street, Steelton.

Craig W. Bachik, Kairos Design Group, LLC – Present basic illustration and cost estimate for Mohn Street Intergenerational Recreational Facility based on request for funding via C2P2 matching grant program

Mr. Musser, CR, Inc. discussed the C2P2 grant and financing for the Mohn Street Intergenerational Project. Mr. Musser said they looked at acquiring land from SERA near the boat launch and also the Turnpike Commission. The grant was due on April 21st and was a short timeframe. SERA did not want to sell the land at this time, and the same with the Turnpike. The only project that qualified was the Mohn Street Park, which is the only park that has not been done in the borough. Seven other parks have been done and are complete. The project is a 50/50 match. The project if rounded off to a \$300,000 project, the borough's match is \$48,577.50 from CDGB funds and applying to Dauphin County and the Gaming Grant for the other \$100,000. The project will be done without any taxpayer dollars. DCNR holds off on a decision until any other grant matches are determined. The fact that we do not have a match in hand is not an issue. Craig put together a project budget summary, which goes through item by item for the park. The park will be more intergenerational and will give seniors a chance to interact. There will be tennis courts and a tot lot in the back. The fact that the park will be intergenerational will be used to sell the project to DCNR and also it is close to Swatara Township. DCNR looks at the inter-municipal relationship.

The application must be submitted by April 21st and would need to be entered into the system tomorrow morning by Mr. DeSanto and Steve Libhart.

Mr. Heefner said there is a problem with the electrical panel in the back (tennis courts).

Mr. Bachik gave a presentation to Council on the Mohn Street Intergenerational Recreational Facility. Mr. Wion asked about additional costs outside of the grant funds. Mr. Bachik said the soft costs will be 6 – 10% of the project. Mr. Wright said the total cost for the park is \$297,000 and the total cost of the project must be submitted within the application.

In an unrelated matter, Mr. Musser said that he received a telephone call last week from Denny Schmidt, who owns Champions in Highspire. This could be discussed at the Finance Committee meeting or the Economic Development meeting. Mr. Schmidt owns the old warehouse/taco factory building behind the Casa Chica and will donate it to the borough for possible storage. Mr. Wright requested that the NEDC contact Mr. Schmidt.

Mr. Wright said under New Business, although this was not included in Council's package, the Dauphin/Lebanon County Borough Association, will hold a Meet and Greet on April 27th at the Penbrook Borough from 6:00 – 6:30. The Mayor and Mr. Wright will attend. Mr. Wright asked Mr. DeSanto to contact the Association to let them know we will attend.

David A. Wion, Borough Solicitor – Present Resolution 2010-R-16 amending Defined Benefit Pension Plan Joinder Agreement for the Borough of Steelton Non-Uniformed Employees Pension Plan, Section IV, “Retirement Benefits”, Part IV-1(4.01)(B)(VII) by providing for a 2 percent cost of living adjustment over and above the current benefit payment for currently retired former Borough Employees.

Mr. Wion said that in December, Council adopted Resolution # 2009R-46, which granted the non-uniformed retired employees a 2% Cost of Living Increase. At that time, unfortunately, William Coleman and Shirley Neal, who were retired, were not on the list from which the 2% increase was determined. As a result, Resolution 2010-R-16 parrots the same language used back then and places William Coleman and Shirley Neal in the increased amount from the current payment to 2% up to the new payment effective January 1, 2010. At the same time, it was recognized that Mr. Albert had passed away and the Cost-of-Living Adjustment, since he had no surviving spouse, was not appropriate, although he was listed in Resolution 2009-R-46 and this Resolution removes his name from that Resolution.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve Resolution 2010-R-16, as presented.

David A. Wion, Borough Solicitor, Present Resolution 2010-R-17

Mr. Wion said the Chief of Police provided a listing of the no-parking time limited areas under the current ordinance which are established for the use of the street sweeper. The Chief determined that although there are many signs which establish the hours, days and locations and the streets and the sides of the streets, there were only a few of them that were actually in our ordinance or had been adopted by resolution. In order to take care of that issue, Resolution 2010-R-17 has been developed and presented to Council. This resolution takes the determinations made by the Chief and lists the current status of the hours for the use of the street sweeper in resolution form so that it will be placed in ordinance form when we do our six-month ordinance.

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council members present unanimously voted to approve Resolution 2010-R-17, as presented.

Ed Ellinger, PE, Herbert, Rowland & Grubic, Inc. – Proposal for East End Sewer Separation Project Assisting McCullough Group.

Mr. Shaver said in regards to the H20 grants, there is a requirement associated with some engineering to apply for that particular grant. The grant will cover the work being done for the East End Sewer Separation Project. The cost associated with this proposal is \$3,300. This is to assist McCullough with the application for the H20 grant.

On a motion by Mr. Shaver, seconded by Mrs. Marcinko, Council members present unanimously voted to approve the professional agreement.

Mohn Street Project

The Mayor had a question on the Mohn Street Project and said the grant for Mohn Street is a 50/50 match and will not take any of the borough money, per Mr. Musser. The Mayor said he is not against the project but asked if money would be taken from other projects to be used for this project. Mr. DeSanto said we would not be giving it up but reallocating a portion of it from one use to another use within the guidelines. Mr. Shaver said with some the CDGB money, in most cases has been allocated for long term projects which need to get “off the ground”. The Mayor said we are “taking from Peter to pay Paul”. Mr. Shaver said you have to have a project to apply for the Gaming funds. The only money that would have to be diverted would be the CDGB money. We may not get this grant or the Gaming Grant. Mr. Heefner said the money is needed for street repair. Dr. Szada agreed with the Mayor to not take the CDGB money from other projects because it is not fiscally responsible. Although this is a worthwhile project, it should be put on the back burner until other major projects are underway and finished. There are too many major projects to be done to divert funds from anywhere else to a new project.

Mr. Wright asked Mrs. Handley to take a role call to vote for the Mohn Street Project. The votes were cast as follows:

Dr. Szada – No; Mr. Spencer – Yes; Mr. Albert – Yes; Mr. Wright – No; Mr. Shaver – Yes; Mrs. Marcinko – Yes; Mr. Heefner – No.

Mrs. Handley gave the roll call as follows - There were three (3) No and four (4) Yes votes.

Mr. Wright said the roll call was taken, the motion passed and Mr. Musser will move forward with the grant application for the project.

OTHER BUSINESS:

Mr. DeSanto, Borough Secretary Treasurer – Request an Executive Session to discuss personnel matters, land acquisition and potential litigation issues.

AUDIENCE PARTICIPATION:

None

COUNCIL'S CONCERNS:

Mr. Heefner – Mr. Heefner said the porch is starting to deteriorate on the former McCaleb building beside the Locust Street steps. Mr. Heefner said he will contact Mr. Conjar to block that off. Mr. Heefner said that Mr. Habib dug up the sidewalk to make repairs and the hole was closed up before it was inspected and we don't know if he filled it properly. Mr. Heefner said he has a concern with this adding that we should monitor this going forward and require a permit and do an inspection. Mr. Wion said that we did change our ordinance to require a permit and discussed what other avenues we have for inspection. It may be possible to have some of the material removed to determine if it was properly done. Dr. Szada questioned Mr. Heefner regarding the project and whether a permit was acquired. Mr. Wion said the new ordinance requires permit for repair or to construct sidewalks. Mr. Wion determined a permit would have been required. This will be looked into.

Mrs. Marcinko – Mrs. Marcinko addressed Dr. Szada's question on the sidewalk. The Codes Office and Public Works Office were there at the sidewalk project and worked together to figure out what was right/wrong. Mrs. Marcinko said she was there when they were discussing it but she did not know if a permit was acquired.

Mrs. Marcinko said she received a call from a constituent about trash on the 2500 block of S. 3rd Street (between 2nd and 3rd in the alley) that the trash had not been picked up by York Waste for about three weeks. Mrs. Marcinko got a contact name from Mr. DeSanto for York Waste and contacted them. York Waste said they would have a truck down as soon as possible. Mr. DeSanto contacted Mrs. Marcinko that York Waste was there, and then she drove by and saw that only half of the trash was picked up. Mrs. Marcinko said

the resident tried to stop the truck to pick up the remainder of the trash, but the truck drove off. Mr. DeSanto will make a call on Tuesday regarding the trash pick up.

Mrs. Marcinko stated she is a resident of East End and commented on how well the Police Department performed in the Friday incident. Within a matter of minutes, there were at least 7 or 8 departments that responded. She feels very safe to be a resident of Dauphin County.

Ms. Hill – Ms. Hill gave a reminder of coming events. She said May 8th is the parade; August 3rd is National Night Out. She also informed everyone that a banquet will be held to honor the SHHS Lady Rollers on May 1. Ms. Hill will prepare a proclamation for the Lady Rollers. If anyone is interested in attending, Denise will send out an e-mail and you can respond directly to her.

The Mayor asked if Council was going to hold one meeting a month during the summer. Mr. Wright said that Council will meet only on the third Monday of the month in June, July and August, but all of the meetings have been advertised if it is necessary to meet the first Monday of those months.

Mr. Wright – Mr. Wright thanked everyone for attending the meeting and added that he is looking forward to doing some wonderful things in the Borough of Steelton. He said that he will support Council if they want to do the park project, but he wants very much to complete the Adams Street project, noting that a meeting is scheduled for next week with the engineers to discuss this project, and then move the Front Street Project along.

On a motion by Mr. Shaver, seconded by Mr. Albert, the Council meeting recessed into executive session at 7:51 to discuss personnel matters, land acquisition and potential litigation.

The meeting reconvened at 8:35 p.m.

On a motion by Mr. Shaver, seconded by Mr. Spencer, Council Members present voted unanimously to hire Tory Pogasic as a summer per diem employee as a laborer in the highway department for one-half of the day and as the municipal building custodian for the second half of the day. Mr. DeSanto noted that the Borough Custodian takes a leave of absence during the summer months.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to allow Chief Spangler to draft letters to terminate the part-time officers who are not working a sufficient number of hours, and ask them to return all of their equipment.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Heefner, seconded by Mr. Shaver, the meeting adjourned at 8:37 p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary

The regular monthly meeting was called to order at 6:30 p.m. by Vice President, Michael Albert with the pledge of allegiance, followed by a moment of silence by Mayor Acri.

In Attendance:

Michael Albert
Dennis Heefner
Maria R. Marcinko
MaryJo Szada
Raymond Spencer

Absent:

Jeffery L. Wright
Stephen Shaver

Mayor Thomas Acri
John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Asst. Secretary Treasurer
David A. Wion, Solicitor
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

On a motion made by Mr. Heefner, seconded by Mr. Spencer, Council Members present unanimously voted to approve the April 19, 2010 minutes, as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he has nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Cindy Reiner, Dean Workforce – Letter of thanks to Borough Secretary DeSanto for supporting HACC in obtaining a Brownfields Job Training Grant.

This was presented for Council's information.

Pennsylvania League of Cities & Municipalities (PLCM) – Notice of 2010 PLCM appointment of PLCM Nominating Committee

This was presented for Council's information.

John M. DeSanto, Jr.; Secretary – Relay gratitude and appreciation to Mrs. Sylvie Zell, Borough Codes Officer on behalf of Borough resident Ms. Wanda Jacoby for

stopping to aide and assist her on April 18, 2010 when she fell outside her home and was unable to get up. Mrs. Zell stopped her vehicle and went to her aide. Ms. Jacoby said several others simply passed by without stopping.

Mr. Albert thanked Mrs. Zell for her act of kindness.

On a motion made by Mrs. Marcinko, seconded by Mr. Heefner, Council Members present unanimously voted to have a copy of this letter placed in Mrs. Zell's personnel file.

UNFINISHED BUSINESS:

Cheryl Stulpin, Vice President; WINN Development – Ms. Stulpin will update Borough Council and Mayor Acri on status of Felton Lofts progress to date and next steps.

Ms. Stulpin stated that her firm is working diligently toward the closing on the property. She said the state agency requested that closing take place prior to the end of May. This is a requirement to receive the federal funding. Ms. Stulpin said that all the requested information will be submitted to the state agency within that time frame. WINN Development will also be closing with Steelton-Highspire School District in May, and construction is slated to begin in June.

Mayor Acri asked if the school district will receive their funds before or after the closing date. Ms. Stulpin said that the school district will receive their funds on the day of closing. Mayor Acri also asked if the building will be secured at that time. Ms. Stulpin said it will. She said that will be the first order of business. It will take 1-2 weeks for staging.

Mrs. Marcinko asked if there is a chance that closing will not take place by May 31, 2010. Ms. Stulpin said that there is a very slight chance that it will not be done. However, it will not be WINN Development's fault. Any delay in closing will be from waiting on the PA Housing Finance Agency and their attorneys to schedule the closing date. Ms. Stulpin said that all attorneys involved are working together to gather the necessary paperwork. Mrs. Marcinko asked what happens if the deadline is not met. Ms. Stulpin emphasized that she will have all the paperwork in on time. Mrs. Marcinko asked if there is a chance that this could fall through. Ms. Stulpin said that it will not fall through, as long as the paperwork is in on time.

Dennis C. Heefner, Councilman – Present lowest bid proposal for Borough summer grass cutting program of \$410 per cutting of seven locations to Council for ratification.

Mr. Heefner said that Center City submitted the lowest bid for outsourcing the Borough's grass cutting. A telephone vote was taken and a motion is needed to ratify that decision.

Mr. Wion stated that a motion will be needed to award the bid to Center City Building Services, Inc., pursuant to the proposal they presented, dated January 5, 2010 and to ratify the agreement that will be entered into between the Borough of Steelton and Center City Building Services, Inc.

On a motion made by Mr. Heefner, seconded by Mr. Spencer, Council Members present unanimously voted to award the grass cutting bid to Center City Building Services, Inc and to ratify the agreement that will be entered into between the Borough of Steelton and Center City Building Services, Inc.

Mr. Wion stated that the agreement is to be dated April 2010. The lowest bid was received and it was necessary to have Center City Building Services, Inc. begin cutting the grass, due to the condition of the grass at certain properties. The agreement will be dated the day before the first cut.

NEW BUSINESS:

John M. DeSanto, Jr., Secretary Treasurer – Presented for Ratification - Resolution 2010-R-18; Designation of Agent for filing of disaster relief application from February storm.

Mr. DeSanto said that he attended a meeting with FEMA to begin the process of receiving federal relief for the snow disaster. There are documents and Council needs to designate an applicant agent to receive all information from FEMA.

On a motion made by Mrs. Marcinko, seconded by Mr. Heefner, Council Members present unanimously voted to appoint Mr. DeSanto as the applicant agent to receive all information from FEMA regarding the snow disaster.

Mayor Acri asked Mr. DeSanto if he is aware of the meeting next week regarding this matter. Mr. DeSanto said that the meeting is May 12, 2010 and he is scheduled to attend.

David A. Wion, Solicitor

- Dauphin County Sub recipient agreement 2009 CDBG funds for Felton Lofts Project.
- Dauphin County Sub recipient agreement 2010 CDBG funds for Felton Lofts Project.
- Steelton Walnut, LP Agreement 2009 CDBG funds for Felton Lofts Project.
- Steelton Walnut, LP Agreement 2010 CDBG funds for Felton Lofts Project.

Mr. Wion said that he will discuss all four of these items at once. He said that Council adopted a Resolution last month which was similar to the one adopted in

September/October 2009. In this Resolution, \$250,000.00 of the Borough's Community Development Block Grant Funds was committed to the Felton Lofts Project. The funds for 2009, 2010, and 2011 will be \$83,333.33 per year. The HUD money comes to

Dauphin County through their Economic Development agency. The Economic Development agency then deals with the Borough. Mr. Wion gave George Connor's assistance on the Adams Street redevelopment as an example. Dauphin County requires the Borough to sign a sub-recipient agreement. It is a standard agreement setting forth the amount of money, scope of the project, the work to be done, and the Borough's responsibility regarding performance under the receipt of the money. It also sets forth the actions to be taken by the County. The attachments that are part of the agreement are requirements. The last page of the agreement is a description of the project. The requirements set forth in the sub-recipient agreement are much like any municipality will have (i.e. – bidding process, prevailing wage, etc.). \$250,000.00 is being carved out by Felton Lofts and that is the portion of the project that will be subject to the bidding requirements and all the criteria to be followed. .

Mr. Wion said that the two agreements are the same except that on Page 1; under the third WHEREAS, there is discussion of the project entitled converting an elementary school into apartments using the 2009 versus 2010 Community Development Block Grant funds. Otherwise, the two are identical and will be executed by the same parties. Mr. Wion stated that the Borough itself will not be doing the project. It will be done by Steelton Walnut LP (interrelated with WINN Development). Therefore, an agreement has been prepared between the Borough and Steelton Walnut, LP. The funds received through the sub-recipient agreement will be given to Steelton Walnut, LP to complete the project, pursuant to their willingness to do aforementioned requirements. The Borough will, in turn, be held harmless. This agreement transfers the requirements of the sub-recipient agreement and duty to complete them from the Borough to Steelton Walnut, LP. The two agreements would be identical, and in each the first paragraph refers to Exhibit A. One of the agreements will include the sub-recipient agreement for 2009 as Exhibit A and the other agreement will include the sub-recipient agreement for 2010 as Exhibit A. Otherwise, the two agreements are identical.

Mr. Wion stated that the four agreements are before Council for their acceptance. He added that the 2011 agreement will be signed in 2011. A sub-recipient agreement and agreement between the Borough of Steelton Walnut, LP will be presented in January 2011.

On a motion made by Mr. Heefner, seconded by Mrs. Marcinko, Council Members present unanimously voted to accept the Dauphin County sub-recipient agreement 2009 CDBG funds for Felton Lofts Project.

On a motion made by Mrs. Marcinko, seconded by Mr. Spencer, Council Members present unanimously voted to accept the Dauphin County sub-recipient agreement 2010 CDBG funds for Felton Lofts Project.

On a motion made by Mr. Spencer, seconded by Mr. Heefner, Council Members present unanimously voted to accept the Steelton Walnut, LP agreement 2009 CDBG funds for Felton Lofts Project.

On a motion made by Mr. Heefner, seconded by Mrs. Marcinko, Council Members present unanimously voted to accept the Steelton Walnut, LP agreement 2010 CDBG funds for Felton Lofts Project.

Sylvie Zell, Code Officer – Present final subdivision plan for Saint John’s Lutheran Church located at 31 N. Second Street, Steelton, PA 17113.

Mrs. Zell said that on April 7, 2010, a Planning Commission was held to discuss the final subdivision for St. John’s Lutheran Church at Second and Pine Streets. The Planning Commission recommended that Council approve the plan conditionally with four waivers.

1. 99.13 - Preliminary Plan Subdivision

On a motion made by Mr. Heefner, seconded by Mrs. Marcinko, Council Members present unanimously voted to grant a waiver of section 99.13, regarding the Preliminary Plan Subdivision.

2. 99.14a12 – Existing Contours

Mrs. Zell said that this is being requested due to the church proposing to create one lot around the parish and there are no proposed improvements.

On a motion made by Mr. Heefner, seconded by Mrs. Marcinko, Council Members present unanimously voted to grant a waiver of section 99.14a12, regarding existing contours.

3. 99.40 – Buffer Yards

Mrs. Zell said that this waiver is being requested due to constraints on site between the church and the house. Mr. Heefner added that there should be a condition added to this. The porch and property need to be separated. There are currently stairs that lead into a common area. The Planning Commission would like a fence put in and a continuation of the railing to block off the egress. Mrs. Zell said that the condition is, in fact, noted in the plans. It is listed in the fine print.

On a motion made by Mrs. Marcinko, seconded by Mr. Heefner, Council Members present unanimously voted to grant a waiver of section 99.40, regarding buffer yards.

4. 99-19 – Monuments

Mrs. Zell said that this waiver is being requested due to the constraints on site. Church officials are asking to be relieved from placing monuments at the street right of way. Mr. Spencer asked what monuments this is referring to. He asked if there are currently statues

present on the property. Mrs. Zell said that there are existing statues and statues that are already in place.

On a motion made by Mr. Heefner, seconded by Mrs. Marcinko, Council Members present unanimously voted to grant a waiver of section 99-19.

Mrs. Marcinko asked if the church is intending to sell the parsonage. Mrs. Zell said that they are.

Mr. Wion said that the plan came before the Planning Commission and a recommendation letter has been presented to Council. The Planning Commission recommended that the plan be approved conditioned upon the meeting of the aforementioned waivers. Mrs. Zell verified that the plan has gone before the Dauphin County Planning Commission. She said that they are to send an email with their recommendation. As of close of business today, that had not been done. Mr. Wion asked if she already received a report with their notes and if she knows the position of the County. Mrs. Zell said that they recommend approval. Mr. Wion added that the engineers have reviewed the plan, as well. He asked Mrs. Zell if all waiver recommendations and conditions have been met. Mrs. Zell said they have. Mr. Wion also said that there is no land development so there will be no funding or improvement guarantee required. Mrs. Zell verified that is correct. The developer for the project was present but, had no comments.

On a motion made by Mrs. Marcinko, seconded by Mrs. Spencer, Council Members present unanimously voted to approve the plan, as presented.

OTHER BUSINESS:

Mr. DeSanto, Borough Secretary/Treasurer – Request an Executive Session to discuss personnel matters, land acquisition and potential litigation issues.

There were no comments.

AUDIENCE PARTICIPATION:

Philip Woodard; 500 Block of Pine Street

Mr. Woodard expressed his concerns over a recent robbery that took place at his residence. He was dissatisfied with the way the Steelton Police Department handled the investigation of the incident.

Mayor Acri asked to meet with him and Chief Spangler immediately following the meeting to discuss this matter further.

COUNCIL CONCERNS:

Mr. Heefner; said he is looking into purchasing cheaper electricity for the Borough. He has identified a broker. The manager of this company will attend the next Council meeting and give a presentation. The Borough will be saving over \$80,000.00 per year. Mr. Heefner will meet with Mr. Wion. Currently, the Borough pays approximately \$400,000.00 per year for electricity. By consolidating the purchase of electricity, the Borough will save approximately 20%.

Mrs. Marcinko: reported on the first Trap Neuter and Return clinic. She partnered with PAWS and it was very successful. Forty-one cats were trapped. She said the volunteerism was amazing. A public health issue was able to be solved without any money from taxpayers. The group will have a debriefing session on Thursday. The next clinic is scheduled to take place in six weeks. Mrs. Marcinko also thanked the Steelton Fire Department for cleaning up afterward.

Mayor Acri: said that St. John's Church has been in the Borough for many years. Unfortunately, they are running into hard times, as many other churches, businesses, and organizations are. They are selling the parsonage to help keep the church running. Mayor Acri wished them luck with all their endeavors.

Mr. DeSanto: said he received an email regarding the energy savings. He will present the information to Mr. Heefner and will be discussed at the next Council Meeting.

Mr. Albert: thanked everyone for attending the meeting.

A motion was made by Mr. Heefner, and seconded by Mrs. Marcinko to recess into executive session at 7:16 p.m. to discuss personnel matters and a litigation matter regarding condemnation. Motion carried.

The meeting reconvened at 8:22 p.m.

Mr. DeSanto said that the Code Enforcement Jeep can be put into service with some minor maintenance.

Mr. DeSanto informed Council that he was just contacted about HRA money in the amount of \$230,000 which has to be spent by the end of June. Mr. Heefner asked Mr. DeSanto to get clarification of what the money can be used for.

Dr. Szada asked about the status of streamlining the Administrative Offices. Mr. DeSanto said we are working on it. Dr. Szada said she hasn't seen any job descriptions or any savings. She asked about the status of the Special Purpose Parking issues. Mr. DeSanto said that former Councilwoman Wiedeman-Krosnar was working on that and it has since been given to Chief Spangler to work on.

ADJOURNMENT:

There being no other business before Council, on a motion by Dr. Szada, seconded by Mr. Heefner, the meeting adjourned at 8:32 p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary

Dennise L. Hill
Neighborhood and Economic
Development Coordinator

Steelton Borough
Council Meeting
May 17, 2010

The regular monthly meeting was called to order at 6:38pm by President Jeffrey Wright with the pledge of allegiance, followed by a moment of silence by Mayor Acri.

In Attendance:

Jeffery L. Wright
Stephen Shaver
Dennis Heefner
Maria R. Marcinko
Raymond Spencer

Absent:

Michael Albert
MaryJo Szada

Mayor Thomas Acri
John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Asst. Secretary Treasurer
David A Wion, Solicitor
Dennise Hill, Neighborhood & Economic Development Coordinator

APPROVAL OF MINUTES:

There were no minutes presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he has nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED: Mr. Shaver motioned to approve; Ms. Marcinko seconded with notes below.

APPROVAL OF DEPARTMENT REPORTS:

Neighborhood & Economic Development – Miss Hill will put community service workers on a rotating schedule for weeding, etc. Mr. Heefner asked why the workers couldn't be the same each week; Mr. Marcinko explained that it depends on how many hours they are required to work.

Fire and Ambulance – Ms. Marcinko noted that she was present and Mayor Acri was absent.

Personnel

Police

Public Works - Mr. Heefner said their meeting was changed to 4:00pm the Thursday before the 2nd council meeting. Joe Conjar is currently getting estimates on certain repairs.

Code Enforcement

Mayor's Report

Steelton Borough
Council Meeting
May 17, 2010

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

The Harrisburg Authority – 2010 Annual CPI Increase Notice effective June 1, 2010. The new tipping fee for Dauphin County Municipal Solid Waste (MSW) will be \$72.60 per ton.

Mr. Shaver asked if Mr. Desanto forwarded the information to York Waster; he had.

Dauphin County Commissioners – Announcement that East Hanover Township and Municipalities contiguous to it are now able to apply for grant funding under the PA Race Horse Development and Gaming act to receive a share of gaming revenues.

Mr. Shaver recommended that Mr. Desanto look into funding for the Mohn St. Project and renovations to the 3rd floor of the municipal building.

Edmunds Associates, Our Software Vendor – Communications seeking a \$250 donation to fight Crohn’s disease.

Mr. Wright noted that this cannot be paid with Borough funds; but if anyone wishes to make a donation, please let Mr. DeSanto know.

UNFINISHED BUSINESS:

There was no unfinished business presented.

NEW BUSINESS:

Kara Allison, Hull & Associates – Ms. Hull will present an update of the Brownfield Activity.

Ms. Allison presented an update of Hull & Associates activities on Brownfield sites within our Borough. The next meeting will be August 16, 2010 at 5:30pm.

Herbert, Rowland, & Grubic, Inc. – Present proposal for use of HRA Grant Funds for Adams Street infrastructure improvements.

Steelton Borough
Council Meeting
May 17, 2010

Mr. Cichy noted that the time was extended to spend \$238,000 to June 30, 2011. He presented a proposal for professional services for the retaining wall. Mr. Wion will review.

Herbert, Rowland, & Grubic, Inc. – Present National Railroad Passenger Corporation proposed License Agreement for the East End Sewer Separation Project.

Mr. Cichy said that approval was received for crossing of Amtrak facilities, though it isn't in the form that we would like, but we do have to sign the Agreement in order to get the Pennvest financing. Mr. Cichy said that he and Mr. Wion will continue to refine the Agreement, but would like Council's authorization for Mr. Wright to sign it once we reach an agreement that is satisfactory to Mr. Wion.

Mr. Heefner asked what happens if we can't resolve the issues. Mr. Wion explained the areas in the agreement that he has a problem with. He said that they require confidentiality but as Council is aware, this has to be made public, so we can't agree to that. He said the other issue is that this can be terminated by either party with (30) days notice for no reason. Mr. Wion said that we can't do that and added that he believes that they will understand when we explain the situation on those items. Mr. Wion said there are a few other items that aren't quite as critical, but we would like to get them changed.

RESOLUTION 2010-R-19, AUTHORIZING THE PRESIDENT OF BOROUGH COUNCIL TO SIGN THE NATIONAL RAILROAD PASSENGER CORPORATION "LICENSE AGREEMENT" FOR THE STEELTON BOROUGH EAST END SEWER SEPARATION PROJECT, was presented for Council's consideration.

On a motion by Mrs. Marcinko, seconded by Mr. Heefner, Council Members present voted unanimously to authorize Mr. Wright to sign the License Agreement between the Borough of Steelton and National Railroad Passenger Corporation, contingent upon Mr. Wion's approval.

Ed Ellinger, PE; Herbert, Rowland, & Grubic, Inc. – Proposal for Professional Service Agreement for the East End Sewer Separation Project assisting McCullough Group.

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to approve \$3,300 fee; Mr. Heefner seconded.

Steelton Borough
Council Meeting
May 17, 2010

Mr. Heefner requested status of Blueberry Alley/Washington St. projects. Engineering study done on Blueberry Alley; study needs done on Washington St. Mr. Wright said that it was the recommendation of both the Neighborhood and Economic Development Committee and the Finance Committee to consider doing both storm lines but bidding them as alternates to see what the cost would be. Mr. Shaver suggested we wait for both studies to be done before taking any further action.

Alexander Frazier, Senior Account Executive; Patriot Energy Group – Presentation of Patriot Energy’s proposal of electrical rate savings.

Mr. Wright asked Mr. Heefner to introduce the Patriot Energy representatives. They distributed packets and gave general information on the company; proposal for rates; weekly updates; a list of customers; customer recommendation letter. Gexa Energy has given the most aggressive price right now and they gave cost estimates; savings for a fixed proposal. Mr. Shaver asked for clarification of rates – is there a cap? They explained it is like stock; the rate could change at any time (summer-A/C; winter-heat), and supplied a 6-month savings guarantee.

Mr. Frazier explained one advantage is that they are locally available for problems/questions. Their office is on Progress Ave and they’re only a phone call away. He recommended a 2-year agreement for budgeting purposes.

Mr. Wion said that he spoke with Mr. Frazier and Mr. Dykeman, about the Agency document and he has some unresolved issues with both the Gexa contract and the Agency agreement. Mr. Wion said he discussed some changes in their agreement, but these differences haven’t been resolved yet. . Mr. Shaver thanked them for coming in; would like to review the material and wait for Mr. Wion to clear up questions. Mr. Shaver said he thinks it is a good idea and thanked Mr. Heefner for working on the issue. President Wright asked Mr. Wion to review the paperwork and bring his recommendation back to Council at the next meeting. Mr. Spencer asked why no other sources were compared to Patriot/Gexa. Mr. Heefner said the other generators are power companies, not brokers. He also said he did some comparisons with others, but it was very time-consuming without positive results. Mr. Shaver was concerned with the assurance that the company will be around for some time; wondered if Council could view profit/loss statements. No action taken at this time.

John M. DeSanto, Jr.; Borough Secretary Treasurer – Present letter of resignation from Part Time Executive Assistant Sherry Benko, dated Friday, April 30, 2010, effective May 3, 2010.

Steelton Borough
Council Meeting
May 17, 2010

On a motion by Mrs. Marcinko, seconded by Mr. Heefner, Council Members present voted unanimously to accept Mrs. Benko's resignation as presented, with regret.

Mr. Wright asked Mr. DeSanto to send a letter to Mrs. Benko.

Stephen Shaver, Chair Personnel Committee; Borough Council Vice President – Present recommendation to appoint Ms. Kathy I. Sosnowski to the position of Part Time Executive Assistant, effective Monday, May 17, 2010 at the rate of \$10.90 per hour without paid benefits.

On a motion by Mrs. Marcinko, seconded by Mr. Spencer, Council Members present voted unanimously to ratify the appointment of Mrs. Kathy L. Sosnowski as recommended.

Mr. Wright welcomed Ms. Sosnowski to the Borough.

OTHER BUSINESS:

Mr. DeSanto, Borough Secretary/Treasurer – Request an Executive Session to discuss personnel matters, land acquisition and potential litigation issues.

AUDIENCE PARTICIPATION:

Ina Alcindor, 109 Conestoga St. questioned how job openings are announced; why they are not posted on the bulletin board. Mr. Shaver explained that only union positions require in-house bulletin board posting. All openings are placed in the classified section of the Patriot-News.

Emuel Powell, 321 Lebanon St., stated that with summer vacation coming soon, more children will be riding bikes, etc. She suggested that some streets be equipped with four-way stop signs to slow down speeders. Mayor Acri explained that the Borough cannot just put stop signs wherever we want; a traffic study is needed first. The matter was referred to Chief Spangler. Mr. Shaver recommended "Watch Children" signs; it was noted that some still exist, some have disappeared.

Pauline Douglas, 433 Bessemer Street, complained about a Borough hiring problem. She said that the Executive Assistant position wasn't posted in the newspaper. Mrs. Handley said that the position was advertised in the Patriot News. Mr. Shaver explained the difference between union and non-union positions. Mr. Shaver also stated that the Borough sometimes receives 50-60 applications; then interviews sometimes up to 30

Steelton Borough
Council Meeting
May 17, 2010

people for one position. Ms. Marcinko added that the personnel committee needs to assure that each applicant's skill levels match the job description for the position.

Jean Barr, 349 S. 4th St. asked why the Memorial Parade was not advertised more. It was noted that notice was included with water bills and in the newspaper. Ms. Barr said not everyone gets those and asked if there could have been signs/billboards to give residents more notice (in local stores/at fire department). Mr. Wright said that he will work with Ms. Hill on advertising the events. Dennise Hill said a calendar of events was mailed; the parade was listed in a previous newsletter, and the press releases went to radio, TV, etc.

Ms. Barr commended the cat spaying project and the recent crime watch initiative and she agreed with Mr. Powell that drivers aren't stopping at stop signs (especially one on 4th St.) and that they ignore "Watch Children" signs.

Ms. Marcinko said that has been a concern of hers and any suggestions you have about getting the word out, if it is cost effective, we will consider it.

COUNCIL CONCERNS:

Mrs. Marcinko said it has been a concern of hers and invited suggestions on how to get information out to the public, and said if it is cost effective, Council will consider it. Mrs. Marcinko reminded everyone of the PAWS Vaccine Clinic on Saturday, June 5th. She noted that the fire department will have a concession stand at the event.

Mayor Acri reminded everyone of the next Crime Watch meeting on June 1st at 6:00pm., and noted that the last one was very well attended with about 40 people present.

Mr. Wright announced bike registration is going on at the Police Department; all bikes are to be registered. He also announced that Council will have only one meeting per month for the summer – the third Monday in June, July and August. Casual attire will be acceptable.

On a motion by Mr. Shaver, seconded by Mrs. the regular meeting recessed into executive session at 7:42 p.m., to discuss personnel matters, land acquisition and potential litigation issues

The meeting reconvened at 7:48 p.m.

Steelton Borough
Council Meeting
May 17, 2010

ADJOURNMENT:

There being no other business before Council, on a motion by Heefner, seconded by Mrs. Marcinko, the meeting adjourned at 7:49 p.m.

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Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary

Kathy I. Sosnowski
Executive Administrative Assistant

Steelton Borough
Council Meeting
June 21, 2010

The regular monthly meeting was called to order at 6:33pm by President Jeffrey Wright with the pledge of allegiance, followed by a moment of silence by Mayor Acri.

In Attendance:

Jeffery L. Wright
Stephen Shaver (arrived late)
Dennis Heefner
Maria R. Marcinko
Raymond Spencer
Michael Albert

Absent:

MaryJo Szada

Mayor Thomas Acri
John M. DeSanto, Jr., Secretary Treasurer
Kathy Sosnowski, Executive Administrative Assistant
Dennise Hill, Neighborhood & Economic Development Coordinator
Sylvia Zell, Code Enforcement Officer

APPROVAL OF MINUTES:

On a motion made by Mr. Albert, seconded by Mrs. Marcinko, Council Members present unanimously voted to approve the April 20, 2010 Finance Meeting minutes and the May 17, 2010 Council minutes. The May 3, 2010 Council minutes were also approved upon correction of page 3 – John DeSanto was added to Resolution 2010-R-18 Presentation, while Stephen Shaver was deleted due to his absence from that meeting.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he has nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED: Unanimously approved with notes below.

APPROVAL OF DEPARTMENT REPORTS:

Neighborhood & Economic Development.

Fire and Ambulance

Personnel

Police

Public Works - Mr. Heefner questioned the timeframe for the snow blower repair reported at the April Finance Meeting. On a motion made by Mr. Albert or Mr. Spencer and seconded by Mr. Heefner. It was agreed to re-present this issue at the August Finance Meeting.

Code Enforcement

Steelton Borough
Council Meeting
June 21, 2010

Mayor's Report – He received a thank you card from Kathy Handley, which he will pass around at the end of the meeting. He also congratulated Dennise Hill and Chief Spangler for Grant Approval for one (1) police officer. A motion was made to add these comments to the minutes by Mr. Spencer, seconded by Mr. Albert.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

DEVIATION FROM AGENDA

Mr. Wright deviated from the agenda and moved to page 3 for Mr. Edward Ellinger, PE to address council about two issues.

The Adams Street townhouse development is now in its second stage (utility design/storm water runoff, etc.) A motion to approve and sign documents was made by Mr. Heefner, seconded by Mr. Albert or Mr. Spencer.

Mr. Ellinger then presented an update on the status of the East End Sewer Separation Project. Settlement was with Penn Vest on June 8, 2010. He then thanked Borough Council and staff, Tim Holden, Tim Smith and Mike Musser for their support. He also stated that there will be an informative meeting held on Wednesday, June 23, 2010 at 1:30pm in Council chambers. Mr. Heefner and Mrs. Marcinko were invited to attend.

Mr. Ellinger also stated that someone from HRG (either himself or Jason Saylor) will be at Council Meetings every month to apply for reimbursement from Penn Vest. He requested that council approve and file the necessary paperwork for payment #1 of \$514,002.90.

Mr. Heefner questioned where the lay down area is going to be? He also asked for the status of the Blueberry Alley/Washington Street projects. Mr. Ellinger stated that the Blueberry project is ready to bid. HRG needs to talk to Mr. Conjar more about the Washington Street project. Mike Musser added that the project should include not only Front-to-Second Street, but also Second-to-Third Street. Mrs. Marcinko also requested if the residents could please be notified ahead of time as to what will occur. It was stated that the contractor is responsible for that notification. A decision will be made at the June 23 meeting as to when a meeting with residents will occur. Mr. Wright would like another member to attend the June 23 meeting, in addition to Mr. Heefner and Mrs. Marcinko. If no other member can go, Mr. Wright will attend; otherwise he will stand back and let someone else go. Motion to file for reimbursement from Penn Vest made by Mrs. Marcinko, seconded by Mr. Albert.

Steelton Borough
Council Meeting
June 21, 2010

COMMUNICATION:

Valerie Simmons, The PROGRAM – Recognition of Sylvie Zell for her work in providing an Occupancy Permit for their Promise Place facility. A motion was made by Mrs. Marcinko, seconded by Mr. Albert to place the letter in Ms. Zell’s personnel file.

Andrew Lumpkin, President and the Board of Club 320 – Letter of support and a \$150 donation for SBCC (Steelton Borough Community Cats) Trap, Spay, and Neuter Feral Cat program. Mrs. Marcinko said their check has been deposited, as well as another \$150 check from the Steelton Italian Club and donations from many other residents of Steelton and the surrounding area.

Ryan Lee Mohn Memorial Foundation – Letter requesting Borough support of their 7th annual Ryan Mohn Walk on Saturday, August 14, 2010 including utilizing street and fire police. Mr. Shaver made a motion, seconded by Mr. Albert to provide all support given to this cause in past years, including fire police, tents, walkie-talkies, etc.

Mr. Leonard F Yablon, Resident – Letter of appreciation on behalf of Sylvie Zell for her work as our Borough Codes Officer. Motion made by Mrs. Marcinko, seconded by Mr. Shaver to place the letter in Ms. Zell’s personnel file.

Ms. Afrah M. Howlader, 5th Grader – Letter to Mayor Aciri regarding her ideas on the Borough going green. Mr. DeSanto read the letter to all in attendance. Mr. Wright asked that someone respond on behalf of council; the mayor stated that he has tried to contact Afrah, but has not been successful. He will continue to attempt to contact her.

John M. DeSanto, Jr. – Request for Certificate of Completion of Management Skills for New Managers Course, May 26-27, 2010 be placed in his personnel file. Motion made by Mr. Shaver, seconded by Mr. Albert.

John M. DeSanto, Jr. – Request for Certificate of Completion of Essential Skills for First Time Managers and Supervisors Course, June 6-7, 2010 also be placed in his file. Motion made by Mr. Spencer, seconded by Mrs. Marcinko.

Dan Hall, P.E., for Dura-Bond, LLC – Application for an air quality permit to EPA Air Quality Program under PA Code 127.43a. Mr. Shaver requested that Mrs. Zell check to see if they applied for permits.

Steelton Borough
Council Meeting
June 21, 2010

Mr. Wright reminded Council through a letter from Mr. William Green of the Cole Crest Reunion on June 26, 2010 from 11:00am to 7:00pm. Mr. Shaver motioned, seconded by Mr. Spencer; approved by all. Chief Spangler and Mr. DeSanto were requested to take action on this event.

UNFINISHED BUSINESS:

There was no unfinished business presented.

NEW BUSINESS:

Mr. Richard Olszewski, Resident – Addressed council with concerns on tax levels facing prospective builders in the Borough. – Purchased property on Ridge St. on which to build 2 sets of duplexes. Complained that taxes would be \$4,000/year or \$321/month – on a \$90,000 town home, the tax and mortgage payment would almost be the same. Suggested that a variance for 5 units instead of 4 would decrease the cost per unit. Mrs. Marcinko indicated that she understands his situation as she also owns rental property in the Borough, and that the school board is responsible for the extra cost. The mayor argued that the school is not responsible; our charges are the same as theirs. All agreed that other units in Steelton aren't paying as much; that county assessments aren't fair/even. No action was taken on the requested variance.

Mr. William Smeigh, PA Property Associates – Presented offer for Council to purchase 22 and/or 253 Adams Street at fair market value. Mr. Smeigh realizes that 22 Adams Street falls just outside redevelopment lines (next to Wallace Funeral Home), but indicates that the building is being vandalized by local teens. It was agreed that the NCEDC should review the situation. Mr. DeSanto stated that the appraisal value is the highest the Borough could pay. Mr. Heefner asked why we weren't aware of the property? Mr. Wright turned the matter over to the NCEDC. He also wanted to make everyone aware that the funeral home was purchased with Community Development Block Grant funds; no taxpayer funds were used.

John DeSanto, Jr. – Presented Resolution 2010-R-20 acknowledging and supporting CREDC's application to PA Department of Community and Economic Development (DCED) seeking funding for a new enterprise zone for Cumberland and Dauphin counties. Mr. DeSanto stated that Mr. Wion reviewed the resolution and supports it. Mr. Shaver asked if DCED reviewed it; Mr. Wright said council should trust Mr. Wion's judgment. Mr. Shaver made a motion to approve; Mr. Albert seconded.

Steelton Borough
Council Meeting
June 21, 2010

John DeSanto, Jr. – Presented Ordinance No. 2010-2 amending the Code of the Borough of Steelton Chapter 110 “Vehicles and Traffic”. Mr. Shaver indicated that the updates looked okay; Mrs. Marcinko motioned to approve, Mr. Shaver seconded.

John DeSanto, Jr. – Presented Ordinance No. 2010-3 to vacate Jones Alley in the Borough between the southwestern line of Daron Alley and the northeastern line of

lands of the Monumental AME Church. Mr. Heefner motioned to approve, Mr. Albert or Mr. Spencer seconded.

Stephen Shaver/Personnel Committee – recommend that Rosemarie L. Paul be appointed Assistant Treasurer full time at a salary of \$35,000 with full benefits. Pay is to be retroactive to June 5, 2010. Mr. Shaver motioned to approve, Mr. Albert seconded.

Stephen Shaver/Personnel Committee – recommended that Nicole Salov be appointed as Accounts Payable Clerk full time at \$14.50 per hour with full benefits. Mr. Shaver stated that 7 interviews were conducted for this Union position. Ms. Salov is scheduled to start on Tuesday, July 6, 2010. Mr. Spencer made a motion to approve; Mr. Shaver seconded.

Mr. Shaver requested a letter of support of the Fire Co. software package through the Dauphin County Casino Grant Fund. Move to sign letter – motion made by Mrs. Marcinko, seconded by Mr. Shaver.

Mr. Shaver also stated his concern of the traffic flow/movement on Swatara Street. Asked to establish a three-way stop at 4th and Swatara Sts. for a 90-day test period. (“Children at Play” and “Slow Down” signs haven’t worked.) Motion to approve by Mr. Heefner; seconded by Mr. Albert; all in favor. Mr. Heefner thanked council for all their help as a resident of Swatara St.

OTHER BUSINESS:

Mr. DeSanto, Borough Secretary/Treasurer – Request an Executive Session to discuss personnel matters, land acquisition and potential litigation issues.

AUDIENCE PARTICIPATION:

Jeanne Barr, 349 S. 4th St. felt that if a 3-way stop could be put up at 4th and Swatara, then why can’t one be put up at S. 4th and Stikle? Many kids play in that area all the time; one of them is going to get hit! She was told that the Borough is already conducting a traffic study in that area from her last request.

Steelton Borough
Council Meeting
June 21, 2010

Ms. Barr also complained that the light at Locust Street is 8-10 minutes long and wanted to know why. If the light cannot be shortened, could folks be aloud to make a right turn on red. Recommendation was for her to call Penn DOT as they regulate these things.

Ms. Barr also wanted to know if the fire department would have more chicken barbecues AND have more chicken available. Mr. Gene Vance indicated another barbecue is scheduled for July 24, 2010.

Ron Sparks – representing three churches: Monumental AME, Mt. Zion and New Hope – informed council of a Block Party from Locust to Walnut St on Second Street on August 21, 2010 from 2:00pm to 6:00pm. Five hundred (500) book bags with supplies will be given away.

Emuel Powell, 321 Lincoln St., complained that people are congregating outside the barber shop on Front Street between Locust and Pine Streets; so bad that he has had to walk in the street to get by. Chief Spangler was asked to check on this situation.

Ms. Barr again addressed Council that motorists don't stop at the pedestrian crosswalks on Front Street. She was reminded that the borough has placed portable signs, cones, etc. there, only to have them stolen/broken. We can't afford to keep replacing them.

COUNCIL CONCERNS:

Mrs. Marcinko said that during her police ride-alongs, she was very amazed at all that goes on in the Borough. She also asked that better lighting be installed near the store at 4th and Poplar Streets. She also informed council that Dan Walmer of the Patriot news conducted an interview with the cat volunteers; an article should be forthcoming in the newspaper. Thirdly, she said she and Mrs. Zell have discussed the serious trash problem in River Alley, most noticeably from Pine Street to Mohn St. Lastly, she congratulated Chief Vance on his retirement from the Commonwealth of Pennsylvania after an impressive 37 ½ years.

Mr. Heefner suggested that council table the discussion on alternate energy/PPL since we are out of peak season; we wouldn't get a great rate now anyway. (He asked Mr. DeSanto 3-to-4 weeks ago to keep him informed of the progress with Mr. Wion so the situation could be worked out to be included in tonight's agenda.)

Mr. Shaver suggested we bring back the discussion in the fall (Sept./Oct.) since Mr. Wion is working on contractual questions/arrangements, etc.

Mr. Wright has called Mr. Wion and Mr. Wion has some issues with this arrangement with Gexa; has contract concerns with them; has had discussions with Mr. Frazier explained to him that we have to be prudent. If Mr. Wion has concerns about the contract, was he aware of the timeframe? (Mr. DeSanto responded that he did.)

Also, if we had a deadline for approval by this body and Mr. Wion had concerns, it should have been efficient that someone (Mr. DeSanto or some other appointed person) could have handled the situation within the timeframe. Mr. DeSanto indicated that no action was taken at the last meeting (5/17/10). Mr. Wright stated that was over a month ago; we didn't have a meeting the first Monday of the month. Since the seven (7) persons of this council make the decisions; the situation should have been brought back in a timely manner; even if we had to schedule a special meeting.

Mr. Shaver asked Mr. Heefner where the county went for their energy project. Mr. Heefner stated that they didn't purchase cheaper electricity; they incorporated green operations. Also, if Mr. Heefner would have been kept in the loop, he could have talked to Dave Wion and saved the borough a lot of money.

Mr. Heefner then brought up two previous issues: 1) the Boat Dock Pavilion and 2) the Locust Street steps. These projects were discussed in April and everything was in place to move ahead to have the pavilion done for summer. Mr. Heefner also stated that if there was an issue, to let him know and he'd push the buttons to get this done. The pavilion should have been done by now and Snyder Electric has been asking why we didn't have "as builds" built yet. Where are we at with this? Mr. Heefner asked Mr. DeSanto why the pavilion/lighting wasn't done and why the steps were not done. Mr. DeSanto indicated that funds were just received a few days ago from a grant provided by State Representative Ron Buxton. Mr. Heefner said that funds were left over from the initial project to purchase the pavilion.

Mayor made several comments which did not get recorded.

Ms. Hill reminded all of the upcoming community events:

- 6/26 – Community day on Wood St.
- 8/3 - National Night Out, 6-8pm
- 8/21 – Tri-Ministry Event (Rev. Sparks)
- 2nd Sat. in Oct. – Prayer Walk

Mrs. Marcinko asked to have Ms. Hill talk to Borough Public Works Department to have community service workers pick up trash in River Alley from Pine Street to Mohn Street. The Mayor said he would extend the pick-up to the end of Steelton.

The regular meeting recessed into executive session at 7:55 p.m., to discuss personnel matters, land acquisition and potential litigation issues.

The meeting reconvened at 8:50 p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mrs. Marcinko, seconded by Mr. Albert, the meeting adjourned at 8:58 p.m.

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Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary

Kathy I. Sosnowski
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:32 p.m. by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Maria Marcinko
Stephen Shaver
Michael Albert
Raymond Spencer

Absent:

MaryJo Szada

Mayor Thomas Acri
David A. Wion, Solicitor
John DeSanto, Secretary/Treasurer
Kathy Sosnowski, Executive Administrative Assistant

APPROVAL OF MINUTES:

On a motion made by Mr. Heefner, seconded by Ms. Marcinko, Council Members present voted unanimously to approve the minutes from June 21, 2010, as presented.

EXECUTIVE SESSION HELD BETWEEN MEETINGS:

Mr. DeSanto said he has nothing to report at this time.

APPROVAL OF DEPARTMENT REPORTS:

Community Development

Finance

Fire and Ambulance

Personnel

Police

Public Works –1) Mr. Heefner reported that the department met on

Thursday about the East End Sewer Separation Project. It is set for an August 1st start date (residents will begin to see contractors, machines, etc.); 2) Street sign replacement is being delayed until next budget year (2011); 3) Mr. Conjar noted that a 2-person manpower shortage/vacations/extra repairs have spread his department very thin – please try to prioritize building repair issues not immediately necessary for the running of the borough. Mr. Heefner encouraged Joe to instruct younger employees on how to operate various machines i.e., street sweeper; 4) Boat Dock pavilion ordered 7/8/10 – due to arrive in 6-8 weeks; 5) Locust St. steps – we are still waiting for electrical contractors to supply pricing for lighting; 6) Veterans’ Park – Representative Buxton’s office arranged for funds to purchase new benches, rework landscaping and order a second set of flags to have as backups; 7) Patriot Energy is discussing the possibility of offering a month-to-

month contract; 8) Mr. Heefner met with the Dauphin County Redevelopment Authority on the Adams St. Project. They offered to purchase the 10 (ten) townhouses for \$1.00, redevelop the land, deal with contractors and day-to-day issues. Mr. Heefner requested that Dennise Hill check with HUD about land appraisal. Ms. Marcinko asked whether this action will change the townhouses into subsidized housing; it won't. Motion to approve using HRA funding for appraisal by Mr. Albert, second by Ms. Marcinko, approved by all.

Code Enforcement
Mayor's Report

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to approve the department reports as presented.

PUBLIC COMMENT: Agenda Items Only

J. J. Moore, 319 Short St., Steelton – requested information from Neighborhood Economic and Development about why the borough-purchased properties are still vacant and nothing new is being built. Mr. DeSanto responded that most properties are ready to be worked on; one property is still in legal action – the attorney will be present tonight. Mr. DeSanto also informed those present that the Felton Loft Project was set to close when the Pa. Historical Society decided that the attic and auditorium areas should not be made into apartments, which stalled the project for now.

Emuel Powell, Jr., 321 Lebanon St., Steelton – also aired concerns about the Front St. properties not being demolished/redeveloped and people being “run out of Steelton”. Mr. Wright reminded everyone that those residents were offered substantial sums of money for their properties, the infrastructure has been done, and the project is moving forward. We've relied on state and federal funding, which they've frozen. Mr. Heefner added that we're frustrated, too. He added that we were counting on using the state funds for demolition, moving sewer lines, etc. Also, the BIK property settlement is not finalized entirely; they are seeking a sizeable amount of money. Mr. Powell interjected that he still wandered where the money went before any amounts were frozen. Mr. Wright explained that all monies were used to purchase the properties in question.

SPECIAL PRESENTATION TO COUNCIL:

Mr. Patrick Regan, Constellation Energy (CE) – gave shortened duplicate presentation of the one he made to the Water Authority last Monday concerning energy and money saving by the Borough.

Council was informed that the Authority passed a motion to approve a request for proposal (RFP) pending borough approval. The mayor gave CE the right to tour the

borough at their convenience. A motion was made by Mr. Shaver to direct Mr. Wion to draft an RFP. Ms. Marcinko seconded the motion.

Mr. Heefner questioned Mr. Regan about money spent vs. savings vs. cash flow. Mr. Regan indicated that they guarantee units of energy/savings as a result of project enhancements (conservation). Projects have to be self-supporting for cash flow. If they don't meet the guaranteed savings, CE issues a check or fixes the problem.

COMMUNICATIONS:

Capital Tax Collection Bureau – summary report for council's information.

Mr. Leonard F. Yablon – E-mail congratulating the borough on its efforts to control expenses related to animal control and related services. Also encourages us to enforce Dauphin County/Borough K-9 and Feline regulations and ordinances. Ms. Marcinko stated that the police department does follow regulations for canines/felines, but reminded all that Pennsylvania has no law for felines; she also reminded residents who have animal complaints to please call the Police Department.

Pa. League of Cities & Municipalities – Mr. DeSanto was at their conference in Bethlehem. They are seeking 10 more volunteers from within the state. Mr. Wright suggested that if the mayor wishes to be involved, council will support him – he should fill out the application.

Rev. Darryl B. Taylor (Letter) – Invitation for all to attend a prayer vigil at the fire station on Saturday, September 11, 2010 at 10:00am.

Diane Davis (Letter) – Complimented Justin Hayman and Ms. Marcinko for helping with a situation in her neighborhood. Motion made by Mr. Shaver, seconded by Mr. Heefner to place the letter in Mr. Hayman's personnel file.

Dauphin-Lebanon County Boroughs Assoc. – Invitation to mayor, council, Mr. DeSanto to attend August Dinner Meeting – it was suggested that we RSVP for 6 to 7 persons (names to be decided later).

UNFINISHED BUSINESS:

Mr. Heefner – Hadn't seen the paperwork on the wall repair at 3rd St. and Boardwalk South. This proposal should go through the finance committee. Mr. Shaver commented that since the wall will continue to deteriorate, as long as the cost is under

\$4,000 he thinks we should go ahead and have it repaired. Issue was tabled to go to the Public Works Committee.

NEW BUSINESS:

Mr. Troy Page - Systems Plus, Inc. Requested a zoning change for the West Side back to Industrial/Heavy Manufacturing. He was referred to the Economic Development Committee, whose next meeting is August 9th at 6:30pm.

Mr. Wion – Presented Resolution 2010-R-21 to condemn dog fighting in the borough. Ms. Marcinko contacted the City of Harrisburg and the Central Pa. Animal Alliance who in turn met with Mayor Acri, Chief Spangler and Ms. Marcinko to assist in the creation of the resolution. Also, there is/will be federal funding for training on how to spot/stop dog fighting – available to Harrisburg City and Steelton Borough. Motion by Mr. Shaver; seconded by Mr. Albert, approved by all present.

Mayor Acri, Water Authority – presented nominations for Kathleen Handley and Howard Gray to the Steelton Water Authority. Mr. Wion asked how the openings occurred; one person resigned, the other relocated. Motion by Mr. Shaver; seconded by Mr. Albert, approved by all present.

Mr. DeSanto – requested approval of reimbursement to Monica Cavazos for \$136 for duplicate personal taxes paid. Motion by Ms. Marcinko, seconded by Mr. Albert, approved by all present.

OTHER BUSINESS:

Mr. DeSanto – Informed council that an Executive Session is needed to discuss personnel matters, pending litigation and land acquisition matters.

There were no comments.

AUDIENCE PARTICIPATION:

Rita Vorkapich, 2501A S. 4th St., Steelton – Resident not happy that the police firing range was moved closer to homes. On July 2, explosives set off were so loud that all residents ran out of their homes, and smoke was everywhere. The mayor responded that the explosion was not a normal occurrence. The state police requested use of the range to detonate fireworks obtained from a police event; Borough personnel did not realize the size/amount (5 commercial fireworks the size of basketballs).

Mayor Acri also pointed out that he was at the range that day; it was not as loud as the residents are saying it was. Mrs. Vorkapich then asked why these items were not

taken to Indiantown Gap. Chief Spangler stated that recently a pipe bomb and other homemade devices were discovered in Steelton and Highspire; these devices could have detonated and cost lives in any attempted long range transport. Ms. Marcinko noted that the July 3rd Harrisburg fireworks on City Island were just as loud as the event in question.

Pauline Douglas, 433 Bessemer St., Steelton – Complained that Comcast reception has been getting worse; wondered if the borough has communicated with them about it. Mr. DeSanto indicated that we are just the franchisee; but he will contact Frank Lynch of Comcast to check on the situation. Ms. Douglas also asked where the Boardwalk is located; Mr. Heefner explained.

Troy Page, Systems Plus Inc. – Complained of a steam pipe that runs through several properties including his that has asbestos under it (the coating has fallen off) and on the surrounding ground. Mr. DeSanto will send a letter to the City of Harrisburg as it is their right-of-way, along with land behind Winfield Funeral Home.

Mr. Page also questioned whether there are regular inspections of properties – He as cited for not having an occupancy permit, but the house next door doesn't have one. He also mentioned several properties that have obvious code violations, such as a disheveled banister, a fence that's falling down, etc. Mr. DeSanto said he will talk with Ms. Zell about these properties.

COUNCIL'S CONCERNS:

Mr. Heefner – noted several properties with code violations: 325 Swatara St, 331 Swatara St. and 335 Swatara St. The latter property is a rental that the landlord is not keeping up with – front porch rotting away, paint chipping, etc. He also mentioned that the stone wall on the other side of Swatara St. is cracking, the concrete around the utility pole is cracking, and cars parked in “No Parking” zones along upper area could be making the problems worse. Mr. DeSanto also noted that Navarro & Wright surveyed this two years ago and the wall had sunk about a foot. Mr. Wright advised Mr. Heefner to contact Chief Spangler and Mr. Conjar about the situation.

On a separate note, Mr. Heefner asked that everyone on the borough staff use prudence in handling problems with facilities/malfunctions.

Ms. Marcinko – Reminded everyone that there is a \$5,000 reward for information on dog fighting – call 1-800calHSUS?? She noted that the Steelton Borough Community Cats (SBCC) has been contacted by many communities about the cat project. She complimented the appearance of the Boat Dock area and encouraged its use. She also gave kudos to the Codes Department for the River Alley trash cleanup, but noted that trash cans and lids are just thrown around – Mr. DeSanto will contact York Waste.

Mr. Shaver – Thanked residents from East End for attending; apologized for explosives detonation, but realize that we were acting on the side of safety. Also apologized for Mr. Page getting false information; hopes he will contact Economic Development as they're the ones that need to hear the information presented.

Mayor Acri – Invited everyone to attend National Night Out on August 3rd from 6:00 to 8:00pm at the fire house.

Mr. Wright – encouraged residents to continue to attend meetings; we don't know of some problems unless they are brought to our attention.

On motion by Mr. Shaver, seconded by Mr. Albert, the Council meeting recessed into executive session at 8:24pm to discuss personnel matters, land acquisition and potential litigation.

On a motion by Ms. Marcinko, seconded by Mr. Spencer, Council Members present voted unanimously to end the Executive Session.

The Council meeting reconvened at 9:45 p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Ms. Marcinko, seconded by Mr. Spencer, the meeting adjourned at 9:55 p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary/Treasurer

Kathy I. Sosnowski
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:31 p.m. by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Maria Marcinko
Stephen Shaver
Raymond Spencer

Absent:

Michael Albert
MaryJo Szada

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr. Secretary/Treasurer
Kathy I. Sosnowski, Administrative Assistant

APPROVAL OF MINUTES:

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to approve the minutes from July 19, 2010, as presented.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

UNFINISHED BUSINESS:

Dennis Heefner – Met with Mr. Wion and Patriot Energy this week. We could have saved approx. \$35,000 this year. He has also been in contact with Constellation Energy and thinks we should lock in on a 30-day month-to-month agreement with one of them. We can then opt-out if the savings don't pan out. Ms. Marcinko asked about Gexa's charges and them being involved and Mr. Wion stated that they are not. Mr. Wion also recommended that the borough check on PPL's rates on a day-to-day basis. Mr. Spencer stated that he didn't think any other provider could beat PPL's price, but that Patriot seems more like a broker to him. Mr. Heefner added that Constellation Energy is more directly in contact with Con Edison, PPL, etc. Mr. Shaver suggested that we could give Patriot Energy a "test-drive".

Mr. Shaver made a motion to have Mr. Wion draw up an electric sales agreement for electric power via Patriot Energy with Con Edison as supplier and authorize Mr. Wright to sign the agreement. The motion was seconded by Mr. Heefner and approved by all present.

Scott Spangler – Will discuss issue during/after executive session.

NEW BUSINESS:

- 1) **David Wion – Resolution No. 2010-R-22 (County Emergency Operations Plan)**

Motion: Ms. Marcinko; Second: Mr. Spencer; Mr. Shaver abstained, but the vote still passed by 4.

- 2) **David Wion – Resolution No. 2010-R-23 (Municipal Winter Services Agreement)**

Motion: Mr. Shaver; Second: Mr. Heefner; approved by all present.

- 3) **Jeffery Wright – Ratify Expenditure Policy (Complete policy on page 5)**

Motion: Mr. Shaver; Second: Mr. Spencer; approved by all present.

- 4) **John M. DeSanto, Jr. – Dan Scheitrum (Certificate Addition to Personnel File)**

Motion: Ms. Marcinko; Second: Mr. Shaver; approved by all present.

- 5) **John M. DeSanto, Jr. – Gregory Shea (Certificate Addition to Personnel File)**

Motion: Mr. Shaver; Second: Ms. Marcinko; approved by all present.

Mr. Shaver informed everyone that the Federal Department of Environmental Protection is keeping a close watch on wastewater plants – i.e., keeping operators updated on certifications, etc.

OTHER BUSINESS:

Mr. DeSanto – Informed Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

AUDIENCE PARTICIPATION:

Ms. Veronica Supan, 2604 S. 4th St., Steelton – Commended the Code Enforcement Department for doing a great job in keeping the borough cleaner than it has been over the years. On a separate note, she is concerned that they won't get sufficient notice during the East End Sewer Separation Project. They have an active garage in use behind their house (Third Alley) and want to make sure they don't get stuck not being able to leave. She was assured that would not happen; Mr. Heefner gave her his card just in case and Ms. Marcinko reminded her that she lives close by (to call or stop by).

Chief Spangler reminded everyone of National Night Out tomorrow at the Fire House. Mr. Heefner asked if the Crime Watch meeting would still be held at 6PM; it won't because of the other activities.

In regards to complaints of timelines, **Mr. DeSanto** reminded everyone that Representative Buxton's office provided the grant money for the boat dock/pavilion and we had to await its progress through the system. Also, Kairos Design Group could not give their design until they provided a purchase order to the manufacturer who would then release the structure drawings/specs to Mr. Bachik to use in his design/plans.

COUNCIL'S CONCERNS:

Mr. Heefner – Requested from Mr. DeSanto/staff the date that the Swatara Street wall was built; never received a response. Mr. Wright asked that Mr. DeSanto provide the information by the end of the day tomorrow. Also complained about not being able to use the pavilion at the boat dock area until mid-September; didn't think it would take so long to get the project completed.

Mr. Wright interjected that part of the problems lately is lack of communication. If he authorizes things to move forward, they should. If a contractor has problems, they should call him directly.

Mr. Wright – Concerned with lack of cooperation between department heads, secretary/treasurer and some council members to get things done. Regrets having to possibly suggest that department heads be abolished and that council and the mayor run the borough if council lacks confidence in them to do the job they were hired for. This was stated to make a point.

Mr. Shaver – Has no concerns at this time.

Mr. Spencer – Pointed out that contractors are known to overbook and under staff; also that they are notorious for missing deadlines.

Ms. Marcinko – Noted that EESSP started making test holes in the borough last week. She immediately contacted Mr. DeSanto, Mr. Heefner and Mr. Conjar and a memo was created and distributed to residents within 24 hours to inform them.

Ms. Marcinko also reminded everyone of the Back-to-School Bash on August 21st from 2:00-8:00pm from Locust to Walnut St. (In conjunction with that event, the borough is having another rabies/distemper clinic that day from 10:00-12:00 at 1 N. Front St... They will also again sell dog licenses.)

Mayor Acri – In reference to Mr. Wright's comments, the mayor stated that the department heads need to keep up with activities in their respective areas and report problems to council as needed.

On motion by Mr. Shaver, seconded by Mr. Heefner, the Council meeting recessed into executive session at 7:18p.m. to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 8:45p.m.

Mr. Wright suggested that in the future, maybe all department heads should attend council meetings quarterly to give a verbal report, address needs, concerns, etc. Communication is the key.

Motion by Mr. Shaver, seconded by Mr. Heefner to advertise for a part-time public works employee; approved by all present.

Motion by Mr. Shaver, seconded by Mr. Heefner to ratify the Marroquin agreement dated May 19, 2010; approved by all present.

Motion by Mr. Shaver, seconded by Mr. Heefner to ratify the BIK agreement dated July 27, 2010; approved by all present.

Motion by Mr. Shaver to replace parking meters as mentioned in Chief Spangler's memorandum of July 28, 2010. Approval to issue a purchase order seconded by Ms. Marcinko; approved by all present.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Shaver, seconded by Mr. Heefner, the meeting adjourned at 8:54 p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary/Treasurer

Kathy I. Sosnowski
Executive Administrative Assistant

STEELTON EXPENDITURES POLICY

The Borough Council of the Borough of Steelton has determined that in order to provide for the efficient and timely daily operations of the Borough, it is necessary that certain monetary expenditures be made by the Borough Secretary/Treasurer and the Borough Department Heads.

It shall be the policy of the Borough that the Borough Secretary/Treasurer may make expenditures up to the amount of \$3,999.00 without conferring with the Finance Committee of the Borough Council or with the Borough Council.

The Borough Department Heads may make expenditures up to the sum of \$1,000.00 from the budget for that Department without securing authorization from the Borough Secretary/Treasurer or the Borough Council person appointed and acting as the Chair of the Borough Council Committee relating to that Department.

The aforesaid notwithstanding, appropriate invoices and records of expenditures made pursuant to this policy shall be kept by the Borough Secretary/Treasurer and/or the Department Heads and provided in the monthly report of expenditures to be approved by Borough Council.

The regular monthly meeting was called to order at 6:36pm by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Maria Marcinko
Stephen Shaver
Raymond Spencer
Michael Albert (7:48pm)

Absent:

MaryJo Szada

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary/Treasurer
Kathy I. Sosnowski, Administrative Assistant
Sylvie Zell, Code Enforcement Officer
Dennise Hill, Neighborhood & Economic Development Coordinator

APPROVAL OF MINUTES:

On a motion made by Mr. Heefner, seconded by Mr. Spencer, Council Members present voted unanimously to approve the minutes from August 2, 2010, with one correction noted by Mr. Heefner, the initial firm selected for our energy usage cost reduction program was Patriot Energy, not Constellation Energy.

EXECUTIVE SESSION HELD BETWEEN MEETINGS (Secretary/Treasurer DeSanto)
None.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED

Motion to Approve: Mr. Heefner Second: Mr. Shaver Approved by All

APPROVAL OF DEPARTMENT REPORTS:

Motion to Approve: Mr. Albert Second: Ms. Marcinko Approved by All

Mr. Wright reminded all present that starting with the second meeting in September, Department Heads will be expected to attend the council meeting to give their report.

1. **Neighborhood & Economic Development** – both the automatic ticket system for grass cutting and the road closure /park request item will go to Mr. Wion for his review and input.
2. **Fire and Ambulance**

3. Personnel

4. Police

5. **Public Works** – Mr. Heefner will discuss their report with this department and bring any questions/problems up at the next meeting. Also, after the Second Street water main break in June, workers tried to save money and attempted to do the repair with the borough's paving equipment which is usually used for alleys and smaller areas of repair. Mr. Shaver recommended repaving; all present agreed.

Mr. Heefner also would like to implement a program not using borough employees and equipment to maintain yards for the codes office. We don't have the manpower to keep doing this. Ms. Hill was asked to place this item on the 9/13/10 agenda for the Neighborhood & Economic Development meeting. Any resulting information would be relayed to council on 9/20/10.

Mr. Heefner suggested allocating 2011-12 CDBG funds for one road repair per year (this was done in the past). He reported that the per KWH rate for Patriot was .08 cents, while Constellation was .07 cents. Lastly, he stated that if the work on the Swatara Street wall was faulty, there could be a "statute of limitations" in the contract. Mr. Wion stated that normally this is only 4 years.

6. Code Enforcement

7. **Mayor's Report** – There will be a Police Committee meeting on 8/25/10.

PUBLIC COMMENT: Agenda Items Only

Mr. Emuel Powell, 321 Lebanon St., Steelton – stated that the water bills are too high; rising \$100 to \$300 more than last quarter. Mr. Wright recommended that Mr. Powell go before the Water Authority at its meeting on October 11, 2010 at 5:00pm.

Ms. Jean Barr, 349 S. 4th St., Steelton – explained that her water bill has also risen. She was also invited to attend the Water Authority meeting in October.

COMMUNICATION:

Pa. State Assoc. of Boroughs – Due to budgetary constraints, Mr. DeSanto rescinded his request to attend this event; Mr. Shaver tabled the discussion; nobody should attend.

Dennis Heefner - Presented his letter of recommendation from the Planning Commission for council to approve the Amended Land Development Plan for Felton Lofts.

UNFINISHED BUSINESS:

Mr. Heefner/ SHIP Update - Wanted to call attention to the fact that this program is not being advertised/utilized as it was meant to since 2006. Elderly and disabled residents can have work done in their homes at reduced costs (for code violation updates). The criteria are listed on the website (taxes paid, etc.) Also, if they contact the borough about SHIP, they are “insulated” from code violations until the work is completed. Also, Mr. Heefner would like to see the program expand to include single parent homeowners.

Finally, Mr. Heefner suggested that Ms. Zell place a bright colored note in her next newsletter to homeowners reminding them of the program. Mr. Heefner also suggested that the borough set up a table/booth at any public events to get the information on the programs available to the public.

NEW BUSINESS:

Mr. Wion presented Resolution 2010-R-24 (Sale of Certain RE Tax Claims & Liens)

Motion to Approve: Ms. Marcinko Second: Mr. Shaver Approved by All

Ms. Sylvie Zell presented Resolution 2010-R-25 (Land Dev. Plans from Steelton Walnut LP for Felton Lofts)

Ms. Cheryl Stulpin, Vice President of Winn Development, joined Ms. Zell to explain some changes made to the plans as a result of conversations with the Pa. Historical Society; the attic areas and auditorium are not acceptable to make apartment units. Therefore, there will now be 83 apartments and 94 parking spaces. The property must have closing by the end of September.

She also explained that the mix of apartment sizes was updated. There will be 5 section 8 units; 40 units for those with 60% median income level; 38 units for those with 50% median income level. These units will be both 1 and 2-bedroom apartments with only one 3-bedroom unit available.

The Commonwealth of Pa. Park Service sent their approval within one week; the National Park Service needs to approve within 30 days. They are hoping to start on 10/1/10, with the project completion by September, 2011.

In lieu of striping on-street parking, WINN will pay for a traffic study to assure the flow of traffic in the area. Mr. Albert questioned why they weren't painting

lines; Mr. Heefner stated that it would be less expensive for the borough to paint the lines than for us to implement a traffic study.

Ms. Stulpin has requested a meeting with Mr. Heefner, Chief Spangler, an HRG Engineer, Mayor Acri and Ms. Marcinko. Date/time will be forthcoming.

Motion to Approve: Mr. Shaver Second: Mr. Albert Approved by All

Ms. Zell presented Waiver #1 – 9913, 9914 (HRG is in agreement)

Motion to Approve: Mr. Shaver Second: Mr. Albert Approved by All

Ms. Zell presented Waiver #2 – 9919F1 (Driveway Separation/4th & Elm – HRG is in agreement)

Motion to Approve: Mr. Albert Second: Ms. Marcinko Approved by All

Ms. Zell presented Waiver #3 – 99-40A (Buffer yards not on all sides – HRG is in agreement)

Motion to Approve: Mr. Shaver Second: Mr. Albert Approved by All

Ms. Zell presented Waiver #4 – 99-40B (Buffer/prevent screening)

Motion to Approve: Ms. Marcinko Second: Mr. Albert Approved by All

Mr. Wion confirmed with Ms. Zell that the Borough has a letter approving this plan by the Steelton Planning Commission. She also indicated that there are no outstanding comments from HRG, Steelton Borough Planning Office or the Tri-County Planning Office. Also, Mr. Wion reminded all present that the passage of the resolution is subject to the conditions that require the developer to obtain satisfactory financial security and that all the signature blocks be properly executed.

Mr. Spencer questioned whose satisfactory financial security the document was referring to; Mr. Wion indicated that HRG reviews, and then informs us of their position of financial security and their support at 110% of the amount required.

Motion to Approve **Resolution 2010-R-25**: Mr. Shaver Second: Mr. Albert
Approved by All

Mr. Wion presented Dauphin County Sub recipient Agreement-2009 CDBG Funds for Felton Lofts Project

Motion to Approve: Mr. Albert Second: Mr. Heefner Approved by All

Mr. Wion presented Dauphin County Sub recipient Agreement-2010 CDBG Funds for Felton Lofts Project

Motion to Approve: Mr. Albert Second: Mr. Heefner Approved by All

Mr. Wion presented Steelton Walnut, LP Agreement-2009, 2010 & 2011 CDBG Funds for Felton Lofts Project. . He also indicated figures for 2009 and 2010 are both \$83,333.13; 2011 figure is \$83,334.

Motion to Approve: Mr. Shaver Second: Mr. Albert Approved by All

Mr. Ellinger presented Penn Vest Reimbursement for EESSP – Indicated that the contractor has started to dig test pits, move trailers and holding conferences to get ready for the project. A cheaper alignment was identified at Dura Bond using less pipe/less structure and less movement over railroad lines for a savings of \$47,993. Total reimbursement request is for \$64,875.95, which includes application fees, etc.

Mr. Ellinger also requested authorization for small change orders to be handled rather quickly so as to not hold up progress. Mr. Shaver reminded everyone that at the last council meeting, Mr. DeSanto was approved to spend up to \$3,999.99 without council's approval.

Motion to Approve: Mr. Shaver Second: Mr. Albert Approved by All

OTHER BUSINESS:

Mr. DeSanto – Requested authorization to upgrade main copier/scanner. Mr. Shaver made a motion to have Mr. Wion review the Capital Business Systems proposal and draw up a possible agreement.

Motion to Approve: Mr. Shaver Second: Mr. Albert Approved by All

Mr. Albert - made a motion to give \$2,000 to the Midget Football Association. Mr. Wright expressed concerns that other sports associations may also come to council requesting funds. Ms. Hill stated that she talked to the heads of the other groups; they understand that no money is available. Also, she is searching for additional funding for them.

Motion to Approve: Mr. Albert Second: Mr. Shaver Approved by All

Mr. DeSanto – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

Motion to Approve: Mr. Shaver Second: Mr. Albert Approved by All

Mr. Wion - indicated that a new Memorandum of Understanding (MOU) has been drafted with the Dauphin County Commissioners for 2011-2013. They will continue to provide to the borough 15% of the yearly County CDBG funds available. Mr. Heefner that we should thank Mr. Musser for being on top of this situation; the agreement almost expired.

Motion to Approve and Execute the MOU: Mr. Shaver
Second: Mr. Albert Approved by All

Mr. Wion - requested approval of a sub-recipient agreement with Dauphin County for \$170,915 of CDBG funds for Adams/Ridge Street acquisitions/demolitions. In early spring (May/June) we will need to proceed with subdivision; Mr. Ellinger/HRG will request zoning variances through the Planning Commission. Mr. Wright requested that Mr. Ellinger and Mr. Heefner coordinate this process.

Motion to Approve the Sub-Recipient Agreements: Ms. Marcinko
Second: Mr. Albert Approved by All

AUDIENCE PARTICIPATION:

Jean Barr, 349 S. 4th St., Steelton – Thanked the Borough workers for clearing out the bank at the football field (behind her house). She also said she thought that National Night Out was a great success, as was the Ryan Mohn Walk. She requested an audience with some council members after adjournment.

COUNCIL'S CONCERNS:

Mr. Heefner – Update on Adams Street: Bids for retaining wall are going out on 10/15/10; bids to be viewed/approved on 11/1/10; completion of job by 3/15/11. He asked if there were any stipulations/quirks for title searches/appraisals on the Adams St. properties. Mr. George Connor said regular appraisals would be sufficient. There will be a public meeting on 9/14/10, 10:00am at 112 Market St., 2nd Floor, Harrisburg. Mr. Heefner indicated that he would attend; Ms. Marcinko is going to try to fit it into her schedule.

Mr. Wright – Thanked everyone present for coming to council meetings; it's good to see more people that want to be informed about the borough. He also requested that Council members try to attend the Back-To-School Bash on 8/21/10 to show their support.

Mr. Shaver – Thanked the borough staff for the August newsletter; it shared lots of good information. Thanked the ministers involved in the Back-To-School Bash for their support of the program. Thanked the personnel from WINN Development and the county for getting the Felton Lofts project moving.

Mr. Albert – Invited all present to stop by Cottage Hill Field to watch the Midget Football teams play on Sunday, 8/22/10. The first game starts at 1:00pm.

Mr. Spencer – No comments at this time.

Ms. Marcinko – Expressed thanks and congratulations to the Fire Department and Ms. Hill for a successful National Night Out. Also indicated that she is looking forward to the Back-To-School Bash; reminded all that there will also be another vaccine clinic that day. Ms. Marcinko also informed all present that our borough's small "grass roots" SBCC initiative has achieved recognition statewide – SBCC has been asked to assist in starting a TNR Program in Washington County.

On a motion by Mr. Albert, seconded by Mr. Heefner, the Council meeting recessed into executive session at 8:12pm to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 8:30pm.

Mr. DeSanto indicated that he may have to impose spending limits on all borough departments. Mr. Shaver reminded all that Mr. Musser used to HALT SPENDING FOR EVERYONE/NO SPENDING AT ALL. Items such as necessary chemicals should be under state contract for best pricing.

Mr. Shaver also questioned where Frank Kocevar Park was located, since we are apparently paying \$94 per month for a portable toilet; he thought it was in Swatara Township. The mayor said he thinks this is the park on Mohn Street, which has a Steelton address.

Mr. DeSanto informed council of several amounts being received (Finance Committee had just discussed why we hadn't gotten them). From CTCB: \$22,618.14; From Verizon: \$3,407.43; From Liquor Control Board: \$1,500.00. He also noted that the Liquor Control Board's list seemed to be missing several clubs/bars; they are checking into it and will get back to us soon.

Mr. DeSanto also received a letter from Mockenhaupt indicating that an audit finding found that we received ineligible amounts (12/31/06). \$2,927 in 2005; \$45 in 2006; for a total of \$3,645. Borough staff will try to locate the problem, though all thought Mockenhaupt staff would probably have handled the transfers.

Mr. Shaver thought it might be a good idea for Mr. DeSanto to give council a weekly report on issues council should know about; to give a “heads-up” on problems with vendors, employees, etc. Mr. Wion reminded everyone this should not be done by e-mail for legal purposes. The idea was dropped.

Mr. Heefner requested that grant money be separate from the General Ledger funds. It was suggested that Mr. DeSanto and/or Ms. Hill will work on this project.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Heefner, seconded by Mr. Spencer, the meeting adjourned at 8:48p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary/Treasurer

Kathy I. Sosnowski
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:33pm. by President Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffery Wright
Dennis Heefner
Maria Marcinko
Raymond Spencer
MaryJo Szada

Absent:

Michael Albert
Stephen Shaver

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary/Treasurer
Kathy I. Sosnowski, Administrative Assistant
Joe Conjar, Public Works
Dennise Hill, NEDC
Dan Scheitrum, Water Filtration
Scott Spangler, Chief of Police
Gene Vance, Fire Chief (6:55pm)
Sylvie Zell, Code Enforcement
Matt Cichy, HRG

APPROVAL OF MINUTES:

On a motion made by Ms. Marcinko, seconded by Mr. Heefner, Council Members present voted unanimously to approve the minutes from February 1, 2010, as presented. The minutes from August 16, 2010 were also approved with two changes: On page 4, Mr. Wion indicated that the sentence with HRG yearly figures should be after his presentation of the Steelton Walnut, LP Agreement-2009, 2010 & 2011 CDBG Funds for Felton Lofts Project. Ms. Marcinko also indicated that on page 7 her comment should read that another vaccine clinic would be held (not spay/neuter clinic).

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

Motion to Approve: Mr. Heefner Second: Mr. Spencer Approved by All

PUBLIC COMMENT: Agenda Items Only

None.

APPROVAL OF DEPARTMENTAL REPORTS:

Neighborhood & Economic Development (Ms. Hill) – Additions to report include a reminder of the Prayer Walk on October 2, 2010 at Mt. Zion. Mayor informed all of the Grand Opening/Ribbon Cutting of Chop's Barbershop across the street and encouraged them to check it out.

Also, Mr. Heefner indicated concern about the economy/housing; suggested not buying more blighted properties and concentrating on those that we already own. He also suggested a tree line/curb line on Adams Street. Mr. DeSanto said that 253 and 255 Adams Street will be discussed in Executive Session.

Motion to Approve: Mr. Heefner Second: Ms. Marcinko Approved by All

Fire and Ambulance (Mayor for Mr. Vance) – The mayor informed all that the Fire Department applied to New York City for a girder from 9/11 – we got the OK to get a 5-foot section to construct a monument. Dedication will be 9/11/11 in front of the firehouse.

Motion to Approve: Mr. Heefner Second: Mr. Spencer Approved by All

Personnel – They are working on the Collective Bargaining Agreement with the non-uniform employees union.

Motion to Approve: Mr. Heefner Second: Mr. Spencer Approved by All

Police (Chief Spangler) – Det./Sgt. King and Officer Minium will attend the re-accreditation meetings of the Children's Resource Center on 9-30-10. Steelton borough Police Dept. received a statement of support from the Dept. of Defense on behalf of the National Guard and Reserves, as well as a certificate of recognition from the Dauphin County Commissioners. A letter of commendation was received for Officer Scott Rupert.

Ms. Marcinko mentioned that several officers are attending a seminar on dog fighting tomorrow; she thanked the Chief for coordinating their attendance. She also made a motion to put Officer Rupert's commendation in his personnel file. Ms. Szada seconded the motion. Mr. Heefner commented that it is refreshing for our officers to receive commendations.

Ms. Szada asked why the number of arrests was so low compared to the number of calls. She asked if we could increase the number for criminal calls – she feels that there are too many drug deals in the borough not being addressed and that some residents may not feel safe. She also asked what the Police Department is doing about the increase in the

number of robberies/burglaries. The Chief indicated that one way is for more residents to get involved with the Neighborhood Watch program.

Motion to Approve Report: Ms. Marcinko Second: Ms. Szada Approved by All

Public Works (Mr. Conjar) – Mr. Conjar informed everyone that the street sweeper is being used in Highspire this week. He also said that the sweeper will run until October 31st; then Mr. Heefner corrected him that it would run until November. Mr. Conjar indicated that the East End Sewer Separation Project is 80 days in on the 365-day project; the sanitary sewer south of R Street is done, and by the first week of October a 48” line to the river for storm water lines will be 10 percent complete. The construction of the pavilion at the boat dock got under way on Friday; by early next week it should be under roof.

Mr. Wright commended Mr. Conjar and staff on jobs well done in the borough and also encouraged everyone to see the boat dock, enjoy the picnic area and enjoy the view of the river. Mr. Heefner thanked Joe for coordinating efforts on the East End Sewer Separation Project and indicated that the Locust Street lighting project is making progress. Joe let everyone know that when the bucket truck needed repair, they found out that the repair warranty expired and the salesman left; we were not informed of either of these situations. Because of this, Joe convinced them not to charge us for any repairs. It was asked whether the plants should continue to be watered; Mr. Wright said the decision could be made by Mr. Heefner. Mr. DeSanto acknowledged how much help Mr. Conjar has been to the entire borough.

Motion to Approve Report: Ms. Marcinko Second: Mr. Spencer Approved by All

Code Enforcement (Ms. Zell) – Ms. Zell indicated that settlement with the School District on the Felton Project is scheduled for October 15, 2010. She also said that the modular home will be delivered to Lincoln St. tomorrow.

Ms. Marcinko commended the Codes Department on improved conditions, especially the deplorable ones that she and Officer Conjar witnessed in River Alley. She thanked Ms. Zell for keeping up with problems in the borough.

Motion to Approve Report: Mr. Spencer Second: Ms. Marcinko Approved by All

Water Department (Mr. Scheitrum) – Mr. Scheitrum was proud to inform us that all four operators are properly licensed and have all the necessary certifications. Mr. Heefner asked why the borough pumps later rather than earlier in the day; Mr. Scheitrum indicated that the chlorine residual increases the later you pump, increasing the chances

of illness (E-Coli, etc.) and reminded all that he is responsible for the health of approximately 5800 people.

Mr. Wright mentioned that he thinks Steelton water is probably the safest drinking water around and applauded what a good job our plant staff is doing.

Motion to Approve Report: Mr. Heefner Second: Mr. Spencer Approved by All

Mayor's Report – The mayor received a letter from Dauphin County regarding the celebration of 150 years since the Civil War in 2011. Ms. Marcinko attended the meeting on September 1, 2010 and mentioned that groups involved included cemetery associations. At Ms. Marcinko's request, the mayor asked Barbara Barksdale to represent the borough on this committee (she has always been very involved with the Midland Cemetery, Buffalo Soldiers, etc.). The mayor then told an unfounded story about Abraham Lincoln being threatened in Harrisburg – he supposedly came to Trewick Street in Steelton to board his train. Mr. Acri thanked Ms. Marcinko for attending the meeting and organizing the information. Ms. Marcinko invited the public to supply and information on the civil war era – knowledge/lore/family stories, etc.

Motion to Approve Report: Mr. Spencer Second: Mr. Heefner Approved by All

Public Comment – None.

SPECIAL PRESENTATION: A ceremony was held on September 7, 2010 to acknowledge Katherinale McKinney as the Pa. Family Coalition's Parent of the Year. Her daughter, Marishika read the letter she submitted, and then the mayor and Lourdes Swarts (President of the Coalition) presented Ms. McKinney with a proclamation and plaque. Ms. Swarts was then presented with gifts; and informed all that she sat with seven (7) mayors at a meeting in Harrisburg, at which they all spoke of having the same issues/problems – crime, teen pregnancy, etc.

COMMUNICATION:

PA State Association of Boroughs (PSAB) – Letter to borough – our unemployment compensation rate for 2011 will be .0575 on the first \$8,000 each employee earns. FYI

Dauphin-Lebanon County Boroughs Assoc. – Invitation to Fourth Quarter dinner meeting on Wednesday, October 20 at 6pm. Mr. DeSanto was told to RSVP on behalf of Mr. Wright, Mr. Shaver, Ms. Marcinko and Mayor Acri.

PSAB – Mr. Wion requests that his associate, Mr. Zulli attend the training session on collecting delinquent municipal fees along with Michele Powell, Utility Billing Clerk.

The training session is on Monday, September 27th. WZS will fully reimburse the borough for Mr. Zulli's enrollment fee.

Motion to Approve: Mr. Spencer Second: Ms. Marcinko Approved by All

UNFINISHED BUSINESS:

Mr. Heefner – Presented the Public Works Department's cell phone usage policy. The policy was reviewed by Attorney Miller and deemed appropriate.

Motion to Approve: Mr. Heefner Second: Ms. Marcinko Approved by All

Mr. Wright – Initiated a discussion of the trial stop signs at 4th and Swatara Sts. Ms. Marcinko said the school board had concerns about school buses stopping on the hill in the winter months (Mr. Petrovich was supposed to attend tonight). A resident who lives on the south side of Swatara St. is having trouble getting out of her driveway because of traffic lined up. Mr. Heefner asked for a motion to extend the trial for another 90 days. Mr. Wright indicated that since the area was not properly surveyed with a traffic study he asked for a roll call vote to keep or remove the signs (yes=take down; no=leave up):

Ms. Szada: Yes Mr. Spencer: Yes Mr. Wright: Yes

Ms. Marcinko: Yes Mr. Heefner: No Vote: 4/1 to remove signs

Mr. Wright asked for everyone's cooperation working with WINN Development when they start the Felton Lofts project; they will pay for a traffic study on 4th Street from Pine to Swatara Street.

Mr. DeSanto – Presented proposed lease agreement with Capital Business Systems to upgrade the main copier/scanner in the Borough office. There have been over 1 million copies made on the old unit and it's showing signs of wearing out. The expected monthly savings would be \$100 or more. Mr. Wion indicated that this would be a 60-month (5 year) lease with an option to purchase after that for no more than \$1300. This expenditure was approved at the last meeting pending Mr. Wion and Mr. DeSanto obtaining the necessary documents from Costars, Konica Minolta and Capital Business Systems. They will proceed with the agreement process and Capital Business Systems.

NEW BUSINESS:

Mr. Ellinger (HRG) – Presented PennVest reimbursement for payment #3 for costs related to the East End Sewer Separation project - \$23,236.50.

Motion to approve: Ms. Marcinko Second: Ms. Szada Approved by All

Mr. Heefner – Presented letter sent to residents of Swatara Township regarding sewer rate adjustments for residents, schools, commercial users, etc. He requested that HRG perform a study to see if we can keep residential rates down and possibly create revenue from businesses. Mr. Wion recommended that we get a proposal from HRG of the scope of what the study will entail, as well as associated costs. Ms. Marcinko made a motion to have Mr. Heefner contact HRG to get the proposal and costs involved. Mr. Heefner seconded the motion.

Mr. Wion – Presented Ordinance 2010-R-4 authorizing execution of a cable franchise agreement between the Borough of Steelton and Comcast for 10/1/2010 – 10/1/2020.

Motion to Approve: Mr. Spencer Second: Mr. Heefner Approved by All

Mr. Heefner – Presented an agreement between the Borough of Steelton and Steelton Terminals Corp. (STC) in relation to operation, usage and liability of a Steelton Police Department training area located on the referenced property. Mr. Arnold of STC wants no liability for activities at the range and requested that council set up rules for the rifle range and inform him of them. Attached three separate documents: 1) license agreement with the Borough; 2) organization indemnification agreement; and 3) individual waiver and release.

An intense conversation then occurred between several attendees at the meeting. The mayor asked why the Chief of Police was not involved and why the matter was not brought before the Police Committee of Borough Council. Ms. Marcinko was concerned that restrictions may be put in place regarding when training could be done. She stated that training needs to be conducted during all hours, seasons, etc. for the safety of all residents. Mr. Wright eventually considered the issue closed for this meeting and referred the situation to the Police Committee.

Mr. DeSanto – Presented certifications for uniformed and non-uniformed pension plan financial requirements and minimum municipal obligations for the 2011 municipal budget. Thanked Ms. Sosnowski for her work on this project.

Mr. Scheitrum – Requested the certificate of continuing education for completion of the Distribution Components Workshop on 9/9/10 be placed in his personnel file.

Motion to Place in File: Mr. Spencer Second: Ms. Marcinko Approved by All

Mr. DeSanto – Presented a proposal to lease the parking area for UPS trailers behind Front Street with an increase from \$1,500 to \$2,000.

Motion to Approve: Ms. Marcinko Second: Mr. Spencer Approved by All

AUDIENCE PARTICIPATION:

Jean Barr, 349 S. 4th St., Steelton – complained of being disrespected after the last meeting as she tried to discuss something with council members. Mr. Wright apologized if she thought he disrespected her and suggested that in the future she should request a private meeting with the person she has issues with. Ms. Barr then began to speak of a personal issue from years ago; Mr. Wright suggested that she talk to Doctor Szada about those problems/issues.

Emuel Powell, 321 Lebanon St., Steelton – requested that something be done about how torn up Pine Street is becoming; asked if it is a state-owned thoroughfare, and if so, shouldn't they repair it? Mr. DeSanto will contact Penn DOT in the morning. On a separate matter, Mr. Powell asked why the borough doesn't have some type of hardware store. This matter will be referred to Ms. Hill.

Pauline Douglas, Bessemer St., Steelton – asked if there is a quota on how many "Section 8" rental properties are located within the borough. Mr. Wion interjected that council should not discuss this issue. (Mr. Wion explained the situation to her after the meeting.)

COUNCIL'S CONCERNS:

Mr. Heefner – Indicated that he never received information on the Swatara Street wall – when it was built, when completed, etc. Since there was some argument over what happened to the information, Mr. Wright requested that copies of all council members' requests and the results be sent to him.

Ms. Marcinko – Announced that today is the one-year anniversary of her appointment to council. She thanked everyone for their support.

Mayor Acri – Requested that the handicapped parking situation be reviewed. Chief Spangler indicated that the Police Department staff is working on this.

On motion by Ms. Marcinko, seconded by Mr. Spencer, the Council meeting recessed into executive session at 8:37pm to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 9:41 p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Heefner, seconded by Ms. Marcinko, the meeting adjourned at 9:41 p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary/Treasurer

Kathy I. Sosnowski
Executive Administrative Assistant

Steelton Borough
Special Joint Meeting
Borough Council and Borough Water Authority
September 30, 2010

The special joint meeting was called to order at 6:03pm by Vice President, Stephen Shaver and Authority Chairman Matthew O'Keefe followed by the pledge of allegiance and a moment of silence.

In Attendance:

Absent:

For Borough Council:

Dennis Heefner
Maria Marcinko
Stephen Shaver
Raymond Spencer

Michael Albert
MaryJo Szada
Jeffery Wright

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary/Treasurer
Kathy I. Sosnowski, Administrative Assistant
Mike Musser, Consultant
Jay Wenger, Susquehanna Group Advisors, Inc.

For Borough Water Authority:

Mayor Thomas Acri
Howard Gray
Kathleen Handley
Matthew O'Keefe
Raymond Spencer
Michael Solomon, Solicitor
Paul Navarro, Navarro & Wright
Vaughan Leer, Navarro & Wright
Patrick Regan

PUBLIC COMMENT: Agenda Items Only

None

COMMUNICATION:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Mr. Patrick Regan, Constellation Energy, Inc. – Present the company’s Response to Proposal to the Borough of Steelton and the Steelton Borough Water Authority for a Guaranteed Energy Savings Performance Contract Bid Offering.

COMMENTS/CONCERNS:

Mr. Heefner – Requested confirmation of \$18,000 figure to move forward with the IGA (Investment Grade Audit); concerned that once the process starts, the Borough and Authority will be locked in. Also, if one week into the process, if we decide not to proceed, will both entities be responsible for \$9,000 each? Mr. Regan indicated that the figure would be negotiable depending on the engineers’ and auditors’ time.

Mr. Spencer – Has concerns about some of the figures on the worksheet presented. The water plant already has a \$250,000 replacement grant in place; a 25% savings is required under that grant, but the sheet lists only 8% savings. Mr. Navarro feels comfortable that the savings will amount to the projected range needed; he handed out a letter of recommendation for members to review.

Mr. Navarro – Indicated that once the field studies are done, then Constellation Energy (CE) would guarantee the 25% savings. Mr. Heefner questioned how Navarro & Wright decided that the Borough should approve the project; Mr. Navarro replied that their recommendation was only to the Water authority as their advisors.

Mr. Spencer – Informed members that Mr. Navarro had talked to the Authority and they thought that he should include council in his recommendation. Also, the potential \$7,000/yr. for debt service, \$10,000 in improvements being done and costs for other replacements may result in figures not realistic to our budget.

Mr. Heefner – At the request of Mr. Shaver, Mr. Heefner stated his opinion that the authority will definitely save enough money to make the project worthwhile to them. However, he can’t justify the borough doing the same, as the savings wouldn’t be as much as necessary. Mr. Regan explained that if the borough made sustainability measures not normally done (lighting/air conditioning, etc.) that would create the savings expected. Mr. Heefner questioned whether the savings were sure to cover costs in years to come; the authority has a better option.

Mr. Spencer – At the request of Mr. O’Keefe, Mr. Spencer recommended that the authority pick up 85% of the debt service for plant upgrades; new equipment will be needed within the next year or two. Mr. Navarro agreed that some of the equipment is

near the end of its useful life (1-5 years). Mr. Leer also reminded everyone that the H2O Grant excludes the Energy Project. Mr. Spencer concluded that if the authority can afford 85%, then they should proceed.

Mr. Shaver – Like Mr. Heefner, he did not realize there was an \$18,000 back-out fee and asked that the solicitors advise.

Mr. Wion - Indicated that after CE's presentation, Requests for Proposals (RFP) were sent out. Honeywell picked up information but did not bid; CE placed the only bid. Also, the proposal went out in the Borough's name only with the understanding that both bodies would be involved in decision-making. Constellation would provide a letter of intent (LOI) to perform the IGA and review facilities to quantify their suggestions. If the Borough/Authority decide to proceed, then we would enter into a contract with CE. NOTE: Tonight's meeting is only for approval for the IGA, LOI and a memorandum of understanding. An affirmative vote tonight is only for those items – *not a contract*.

Mr. Solomon – The letter of intent could be addressed to both bodies, but other items should be separated; some provisions would be different. Mr. Wion added that we should probably create a third contract between the Borough and Authority as to what portion of the budget each entity will be responsible for (which depends on the results of the IGA). Mr. Solomon agreed.

Mayor Acri – Thanked Mr. Heefner and Mr. Spencer for working on this project. Questioned if the Authority could take this project on their own (if the Borough doesn't want to; Mr. Wion indicated that they could, but reminded all that it's not how the whole project was approached. He would also hesitate the prospect of the Authority borrowing \$150,000-\$250,000 without some guarantee from the Borough.

Mr. Spencer – Sees this project as a viable vehicle to get the work done, but the savings anticipated were for both bodies. He also asked if the budget allows for \$7,00 a year to be spent; Mr. Navarro is inclined to say yes.

Mr. Wenger – Indicated that he thinks the proposal has merit; this is an inexpensive way to finance projects that you will need to do anyway. Also the risk to the Borough is relatively modest.

Mr. Heefner – Stated that the sewer engineers were not involved in initial meetings and the Mr. Ellinger of HRG doesn't see the need for any sewer upgrades. He also wanted to know how much the Borough would have to borrow; he was told to let CE figure that out *after* the IGA is done.

Mr. Regan – The annual audit fee of \$2,000 for measurement/verification is only required for the first to third year; then we could track savings on our own and forego that yearly expenditure.

Mr. Wenger – Recommends at least proceeding with the IGA to

Vote (Council):

Vote (Authority):

OTHER BUSINESS:

None

AUDIENCE PARTICIPATION:

None

ADJOURNMENT:

There being no other business before Council, on a motion by _____,
seconded by _____, the meeting adjourned at _____ p.m.

Respectfully submitted,

Steelton Borough
Special Joint Meeting
Borough Council and Borough Water Authority
September 30, 2010

John M. DeSanto, Jr.
Borough Secretary/Treasurer

Kathy I. Sosnowski
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:30pm. by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Maria Marcinko
Stephen Shaver
Raymond Spencer

Absent:

Michael Albert
MaryJo Szada

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary/Treasurer
Kathy I. Sosnowski, Administrative Assistant
Chief Scott Spangler
Michael Musser
Paul Lundeen, Esq., Rhoads & Sinon
Josh Haines, HRG

APPROVAL OF MINUTES:

None.

PUBLIC COMMENT: Agenda Items Only

None.

COMMUNICATION:

Chief Spangler – Presented correspondence from the Steelton Fire Dept., the Dept. of Justice and McCarthy Tire Service.

City of Hbg, Dept. of Public Works – Possible sewage rate increase in 2011.

Office of Sen. Jeffrey Piccola – invitation to attend a town meeting on blight and community revitalization – Thursday, 10/14 at 8am – Spring Garden Center, Middletown. Submit a written RSVP to Mr. DeSanto before October 8th.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Chief Spangler – request to acknowledge several of our police officers recent training accomplishments and to have their certificates of completion added to their personnel files.

Motion to approve placement in files: Mr. Shaver Second: Ms. Marcinko Approved by All Present

HRG – proposal for professional services agreement for \$3,000 for the preparation of the Steelton Borough storm water management ordinance update per the Dauphin County Act 167 County-wide storm water management plan.

Motion to approve: Mr. Shaver Second: Mr. Heefner Approved by All Present

Paul Lundeen, Esq. – presented to Borough Council & Mayor, Ordinance No. **2010-5** determining to incur lease rental debt to be evidenced by a guaranty of a debt obligation to be authorized and issued by the Steelton Borough Authority to Penn Vest in a \$3,944,190 maximum principal amount for acquisition and construction of upgrades and other improvements to the Authority’s water treatment and public water distribution system. The total project cost based on bids received is expected not to exceed \$3,944,190, and the amount to be drawn and borrowed on the Penn Vest loan by the Authority will be only that amount which is actually needed for the project, which may be less than \$3,944,190, if the contingency amount included in the maximum loan size is not needed. Mr. Lundeen asked that Ordinance No. 2010-5 be moved and voted upon for passage in the form presented to council at this meeting.

Mr. Heefner questioned whether we are close to the top of our debt ceiling. If the loan will commence next month and payments to Penn Vest will begin, will water system revenues be adequate to offset the debt? Also, is the Borough co-signing for the Authority something new?

Mr. Lundeen responded by saying that the Authority’s engineers, Navarro & Wright, will provide a report stating that the water system revenues, including revenues from any rate increase that may be necessary and approved by the Authority for implementation prior to completion of construction of the project, will be sufficient to pay the water system debt service, including the principal and interest on the new Penn Vest loan, and to pay water system operation and maintenance costs. Such report will be submitted to DCED as part of the Borough’s debt filing, and it is expected that DCED will approve the debt as “self-liquidating debt” and thus as no charge against the Borough’s remaining borrowing capacity. With regard to the guaranty, Penn Vest now requires in nearly all cases of loans to municipal authorities, such as Steelton Borough Authority, that the incorporating municipality, in this case the Borough of Steelton, guarantee repayment of the loan. This is not a reflection upon the Water System operations, the Borough, or the Authority; it is just Penn Vest’s standing loan policy.

Motion to approve Ordinance No. 2010-5: Mr. Heefner Second: Mr. Spencer
Approved by All Present

Roll Call Vote: Mr. Spencer-Yes; Mr. Wright-Yes; Mr. Shaver-Yes; Ms. Marcinko-Yes; Mr. Heefner-Yes.

OTHER BUSINESS:

Mr. DeSanto – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

AUDIENCE PARTICIPATION:

None.

COUNCIL’S CONCERNS:

Mr. Heefner - None

Mr. Wright – None

Mr. Shaver – None

Mr. Spencer – Asked Mr. DeSanto if Penn Vest is requesting budgetary information, and if we can meet their timeframes. Things are moving smoothly and closing should be about the 3rd week in November.

Ms. Marcinko – Acknowledged receipt of the congratulations e-mail for Justin Hayman. Informed council of the recent trap/neuter/return clinic this past weekend; 61 cats were helped. Also, Ms. Dennise Hill was a tremendous help in applying for a Pets Smart Grant for \$16,000.

Ms. Marcinko then asked when the Felton Lofts closing would be. Mr. Musser indicated that WINN Development had an underwriting issue which will delay closing until December.

Mayor Acri – The Steelton American Legion is requesting nominations for “Police Officer of the Year” and “Firefighter of the Year”. Someone from the Legion will be dropping off applications soon.

Mr. Wion – None

Mr. DeSanto – Acknowledged the hard work done by the office staff individually and as a team: Ms. Kathy Sosnowski, Ms. Rose Paul, Ms. Michele Powell, and Ms. Nikki Salov.

Also, Mr. DeSanto informed council of a request by Mr. Paul Wintergrass for an actuarial study of the non-union retirement pension plan. Mr. Shaver indicated that he doesn't think we should entertain any increases in pension monies during budget time. Mr. Spencer questioned whether these studies are done every year. The mayor said one hasn't been done in years. The information will be given to the Finance Committee.

On motion by Ms. Marcinko, seconded by Mr. Shaver, the Council meeting recessed into executive session at 7:00pm to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 7:30pm.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Shaver, seconded by Mr. Heefner, the meeting adjourned at 7:30 pm.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary/Treasurer

Kathy I. Sosnowski
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:34pm. by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffery Wright
Stephen Shaver
Dennis Heefner
Maria Marcinko
Raymond Spencer

Absent:

Michael Albert
MaryJo Szada

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary/Treasurer
Sylvie Zell, Code Enforcement Officer
Edward Ellinger, HRG
Mike Musser, Consultant
Jay Wenger, Consultant
Lou Verdelli, Bond Underwriter
Kathy I. Sosnowski, Administrative Assistant

APPROVAL OF MINUTES:

On a motion made by Ms. Marcinko, seconded by Mr. Heefner, Council Members present voted unanimously to approve the minutes from 9-20-10, with one change: Mr. Shaver was absent.

On a motion made by Ms. Marcinko, seconded by Mr. Heefner, Council Members present voted unanimously to approve the minutes from 10-4-10, as presented.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

Motion to approve: Ms. Marcinko Second: Mr. Shaver Approved by All

APPROVAL OF DEPARTMENT REPORTS:

Neighborhood & Econ. Development

Fire and Ambulance

Personnel

Police

Public Works – Mr. Heefner indicated that the lights for the pavilion at the boat dock have not arrived yet.

Code Enforcement

Mayor's Report – Mayor Aciri reminded everyone that Thursday, October 28 is trick-or-treat night for most of Dauphin County, including Steelton. Mr. Wright also invited all to go to the “Haunted Firehouse” from 6pm to 9pm that night.

Motion to approve reports: Mr. Spencer Second: Mr. Heefner
Approved by All

PUBLIC COMMENT: Agenda Items Only
None.

COMMUNICATION:

Ed Ellinger (HRG) – presented the East End Sewer Separation Project (EESSP) monthly report and the 1st contractor's application for payment in the amount of \$238,777.65.

Motion to approve payment: Mr. Heefner Second: Ms. Marcinko
Approved by All

Ed Ellinger – presented Penn Vest request for payment #4 in the amount of \$263,323.26.

Motion to approve payment: Mr. Spencer Second: Mr. Heefner
Approved by All

Ed Ellinger – presented Work Change Directive #5 in the amount of \$6,777.00 and Work Change Directive #6 in the amount of \$5,374.00 for utility conflicts, added pipes, etc.

Motion to approve #5: Mr. Heefner Second: Mr. Shaver Approved by All

Motion to approve #6: Mr. Spencer Second: Mr. Heefner Approved by All

Mr. Ellinger commended both Mr. Conjar and the Public Works Department staff for their work with the EESSP. He acknowledged the quick response from both council members and public works on any questions/problems that arose. He also brought two copies of the user rate study, one of which was given to Mr. Wion for review. Ms. Marcinko appreciates Mr. Ellinger responding to her questions informatively but in layman's terms to help her understand the project's progress.

Penn DOT - Invitation to attend Dauphin County Winter Partnership meeting on Friday, October 22, 2010 from 9am-12noon at Penn DOT District 8-0 office at 2140 Herr Street.

Mr. Heefner recommended that Mr. Conjar attend; he will contact him.

Dauphin Co. Conservation Dist. – Invitation to attend an informational meeting on changes to storm water management regulations and changes to the Erosion and Sediment Pollution Control which become effective on November 19, 2010.

Mr. Ellinger of HRG indicated that someone from their office will attend this meeting and give the borough any necessary information.

Mr. Musser and Mr. Wenger – introduced Mr. Lou Verdelli, bond underwriter, of RBC to entertain the possibility of refinancing the 2003-04 bond issue to save money. They indicated that financing rates are at a 40-year low, which could result in saving of from \$250,000 to \$300,000. They would need the 2009 audit draft by the end of November, if possible.

To refinance the 2003 bond the rate would be 4 ¼ to 3 ¼; the 2004's rate would be 7.5% to 4%. Authorization would be needed to proceed. The out-of-pocket cost would be one-half of the rating fee - \$3-4,000. We are urged to move quickly due to the December budget process, debt service, etc.

Mr. Heefner suggested that maybe we could ask for \$300,000 or more in relief funds; Mr. Wenger advised to just work on the savings angle for now and address relief money in the future. Basically, we are just replacing old debt with new debt; the savings will occur in the 2011 budget year.

Mr. Verdelli is also the bond underwriter for the school district and Dauphin County and has worked with the Borough in the past. He distributed paperwork to indicate the present rate; 3.82% this week. He also advised that in 2006 a bond credit quality rating wasn't necessary, but since 2008 it is required. Audit reports and the 2011 budget draft are needed now.

Motion to secure RBC and Mr. Verdelli as bond underwriter: Mr. Heefner

Second: Mr. Shaver Approved by All *with a note added by Mr. Wion to proceed with the proposal outlined including alternatives.*

UNFINISHED BUSINESS:

John M. DeSanto, Jr. – Proposal for removal of trees on Borough owned lot on South 4th Street. Mr. Conjar visited the property and indicated that one tree is almost 70 feet high, and several tree branches are hanging over wires, etc. An estimate from Shull's Tree Service was brought before council. Mr. Heefner questioned whether we

could save money by only taking the large tree down and cutting the branches that are in the way. Mr. Spencer questioned how this would affect the property in the long run, i.e. how fast the trees would grow in the future.

A motion was made by Mr. Shaver to have Mr. Heefner check with Mr. Conjar and get the job done; seconded by Mr. Spencer; approved by all.

Justin Hayman – request to place certificate as Property Maintenance and Housing Specialist in his personnel file.

Motion to place in file: Ms. Marcinko Second: Mr. Spencer Approved by All

NEW BUSINESS:

Mr. Guy Beneventano, Esq., Solicitor Decision on choice of 2011 Income
Dauphin County Tax Collection Committee Tax Collection

Mr. Wenger received an e-mail from Mr. Beneventano suggesting that we retain the Capital Tax Collection Bureau (CTCB) for the LST/EMT Tax for 2011 (Annie Long of the Steel-High District Office and John McHale of Highspire both indicated they are also staying with CTCB for 2011.)

It was then indicated that all entities would switch to Berkheimer in 2012. Mr. Heefner questioned whether they would have a local office; if they are selected, they will open a satellite office.

Since no change is being made for 2011, the decision can be tabled for now.

Dave Wion – Fee Letter for Penn Vest Representation

Motion for payment: Mr. Shaver Second: Ms. Marcinko Approved by All

Mr. John McHale – Highspire Boro – street sweeper rental for two weeks in 2011

Discussion of rental cost – Mr. Heefner had no comment; Mr. Shaver suggested that we use federal rates for the vehicle and driver as we've done in the past.

Motion to proceed: Mr. Heefner Second: Mr. Shaver Approved by All

OTHER BUSINESS:

Mr. DeSanto – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters. Mr. DeSanto recommended removing the building at 227 Adams St through condemnation with CDBG funds. The demolition firm will have a proposal tomorrow in the \$23,000-\$25,000 range.

Motion to demolish due to emergency situation: Mr. Shaver
Second: Mr. Heefner Approved by All

Mr. Wright mentioned to Emuel Powell that as a result of his request at the last council meeting, a person from Penn DOT did come to the Borough about Pine Street's condition and is working with Mr. DeSanto on it.

AUDIENCE PARTICIPATION:

Emuel Powell, 321 Lebanon St. – There are potholes on Adams Street in front of the Cyrene Elks Lodge that could result in someone spraining an ankle or worse. Could someone check into patching this area before a possible lawsuit could begin.

Also, the property at Bailey & Adams Sts. that used to house Russell's Tavern is filled with undergrowth and actually has vines going through it. Ms. Zell indicated that the address is 200 Adams St. and is privately owned by Gary Johnstone, who lives on Swatara St.

In addition, nobody is living at the yellow house on Bailey St. and it's not being kept up. Mr. Shaver told him that these private owners are fined, but that they just don't care.

Ms. Marcinko informed everyone that she attended a special meeting on blighted properties; Senate Bill No. 900 should help with codes work for the future.

Pauline Douglas, 133 Bessemer St. – asked where the money was coming from for the demolition at 227 Adams St., and why other properties can't be addressed as well. It was explained to her that CDBG funds were being used; they cannot be used to fix up private property. Also, the property on Adams St. is *very dangerous*.

COUNCIL'S CONCERNS:

Mr. Heefner – asked Mr. DeSanto if the office could separate grant funds from Borough funds. Mr. DeSanto said that he would work with the staff on this.

Mr. Wright – Thanked everyone for coming. Reminded everyone that the Borough Council is doing their best to hold the line with the budget; we do not want to

raise taxes. If you want major improvements throughout the Borough, you have to be willing to pay more taxes.

Mr. Shaver – Indicated that Mr. Wion has reviewed the HRG agreement for a sewer user rate study.

Motion to accept: Mr. Heefner
Approved by All

Second: Ms. Marcinko

Mr. Spencer – None.

Ms. Marcinko – Informed all that she met with Mr. DeSanto, Chief Spangler and the Humane Society on Friday. Since their billing will now be done by census, we have cancelled our former contract saving thousands of dollars. Also, the Humane Society will no longer take in feral cats, so as a Borough we are in a positive situation because of the previous work of the SBCC Project.

On motion by Mr. Shaver, seconded by Mr. Spencer, the Council meeting recessed into executive session at 7:49pm to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 8:20 p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Shaver, seconded by Mr. Spencer, the meeting adjourned at 9:01 p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary/Treasurer

Kathy I. Sosnowski
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:31p.m. by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffery Wright
Stephen Shaver
Michael Albert
Dennis Heefner
Maria Marcinko
Raymond Spencer

Absent:

MaryJo Szada

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary/Treasurer
Kathy I. Sosnowski, Administrative Assistant
Mike Musser

APPROVAL OF MINUTES:

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to approve the minutes from 10-18-10, with the following corrections: Page 6, paragraph 1 should read: Mr. Wion has reviewed the HRG agreement for a sewer user rate study. Also, the final adjournment motion was made by Mr. Shaver and seconded by Mr. Spencer at 9:01p.m.

PUBLIC COMMENT: Agenda Items Only

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

David A. Wion, Solicitor – presented Resolution 2010-R-26 to council and the Mayor to increase the boat dock permit fee to \$45.

Motion to Approve Resolution: Mr. Albert
Approved by All

Second: Ms. Marcinko

OTHER BUSINESS:

Mr. DeSanto – Informed Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

AUDIENCE PARTICIPATION: None.

COUNCIL'S CONCERNS:

Mr. Heefner – wanted to verify that the portable toilets were pulled – Ms. Sosnowski informed him that it has already been done.

Mr. Shaver – would like the Police Committee/Public Works Committee to review the handicapped parking situation.

Mr. Wright – reminded council members that nobody should promise handicapped parking permits to anyone until the police and public works committees have reviewed the situation.

Mr. Albert – informed council that he was glad to be back and that the midget football team had a good season.

Mr. Spencer – None.

Ms. Marcinko - None.

Mayor Acri – indicated that Chief Spangler would like to come in front of the Finance Committee on Wednesday; was told that would be fine.

On motion by Mr. Albert, seconded by Mr. Heefner, the Council meeting recessed into executive session at 6:41p.m. to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 7:23 p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Albert, seconded by Mr. Shaver, the meeting adjourned at 7:23 p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary/Treasurer

Kathy I. Sosnowski
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:34pm by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffery Wright
Stephen Shaver
Michael Albert
Dennis Heefner
MaryJo Szada
Maria Marcinko
Raymond Spencer

Absent:

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary/Treasurer
Kathy I. Sosnowski, Executive Assistant

APPROVAL OF MINUTES:

On a motion made by Mr. Albert, seconded by Ms. Marcinko, Council Members present voted unanimously to approve the minutes from 11-1-10, as presented.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

Motion to Approve: Mr. Shaver Second: Mr. Heefner Approved by All

Mr. Shaver asked for someone to check on the repair of the water pump on truck #11 by LB Smith Ford Trucks listed on page 9 of the check register. Also, he questioned why we have two different pest control companies. Mr. DeSanto explained that Ehrlich covers the Borough buildings and the other company covers the parks.

APPROVAL OF DEPARTMENT REPORTS:

Mr. Wright reminded everyone that starting in 2011; department heads will come to council meetings quarterly to present their reports.

Motion to Approve: Ms. Marcinko Second: Mr. Albert Approved by All

PUBLIC COMMENT: Agenda Items Only

None.

NEW BUSINESS:

Paul Lundeen, Bond Counsel, Rhoads & Sinon, LLP – presented Ordinance No. 2010-6 proposing the refunding of the 2003 and 2004 General Obligation Bonds, so as to include an allowance of \$1,000,000 additional for street paving and sewer projects.

Motion to Approve Ordinance No. 2010-6: Mr. Heefner Second: Mr. Albert
Mr. Wion requested a roll call vote: All seven members voted “yes”

Matt Cichy, HRG, Inc., Engineer on East End Sewer Separation Project – presented Penn Vest reimbursement for payment #5 to council for costs related to The East End Sewer Separation Project and provide an update of the project.

Mr. Cichy indicated that the contractor is working along the Turnpike Bridge/4th St. Authorization #7 is a work change directive – additional 15 ft. (\$4,620). Authorization #8 is to relocate a complete water main (\$8,631). Net Decrease: \$13,200.

Motion to approve Auth. #7: Mr. Heefner Second: Mr. Shaver Approved by All
Motion to approve Auth. #8: Mr. Albert Second: Mr. Heefner; Approved by All

Motion made by Mr. Shaver to approve payment #2 to Bradley for \$297,055.80 if the contractor meets the requirements of the engineer; second by Mr. Heefner.

Motion made to approve Penn Vest reimbursement #5 for \$332,282.10 by Mr. Albert, second by Mr. Heefner.

John M. DeSanto, Jr. – update on Adams St. project; ready to advertise for bids on retaining wall.

Motion to approve advertisement: Mr. Shaver Second: Mr. Albert Approved by All

David A. Wion, Borough Solicitor – presented Ordinance No. 2010-7 to Council and the Mayor, increasing “Real Estate Registration Filing Fee” to \$5.00.

Motion to approve Ordinance No. 2010-7: Mr. Albert Second: Mr. Heefner
Approved by All

Dennis C. Heefner, Chairman, Planning Commission – presented the letter of resignation from board member William Maurer for acceptance and presented a recommendation to appoint Mr. Chris Hughes of 425 Catherine Street, Steelton, PA to fill his seat.

Motion to accept resignation: Mr. Shaver Second: Ms. Marcinko Approved by
all with note to send a letter of appreciation

Motion to pass R-2010-27 appointing Chris Hughes effectively immediately: Mr. Shaver
Second: Mr. Albert

AUDIENCE PARTICIPATION:

Pauline Douglas, 433 Bessemer St. – Thanked the Borough for boarding up 431 Bessemer St.; it has helped improve the look of the neighborhood.

COUNCIL’S CONCERNS:

Mr. Heefner – the actual cutoff time for the Swatara St. wall was 7 years, but it is guaranteed for life. He met with the factory rep. - it’s settling – if it was compressed correctly that wouldn’t have happened. He suggested that the Borough take pictures after every winter season to show the deterioration – more cracks, etc. He also suggested that we have an engineer survey the wall every couple of years.

In regard to snow removal, he reminded everyone that the snow blower isn’t running. Mr. Shaver asked if this is a fuel tank issue. Mr. Heefner said it is. Mr. Shaver asked if the problem is not being able to find parts. Mr. Heefner stated that we can get it fixed for approx. \$2500, but that was held off due to budget constraints. Mr. Shaver recommended that we revisit spending the money to get it fixed. Mr. Heefner confirmed that the Public Works department can schedule the repair.

Ms. Marcinko – Asked if the contractor will finish the blacktop of the cut-up areas in the EESSP before winter. HRG/Matt indicated that a temporary pavement is not in the contract. Ms. Marcinko requested something be done (at least on hills) so the snow plow doesn’t get caught.

Steelton Borough Community Cats has received national recognition from the Best Friends Animal Sanctuary (noted that SBCC has trap/spay/neutered up to 270 cats). She thanked the Foundation for the use of the building, the Fire Department for training on cleaning traps, and Public Works for handling the trash and cleaning. She reminded all that the Holiday Tree Lighting is scheduled for December 7, 2010 with refreshments to follow at Monumental AME Church (Reverend Sparks).

Mr. DeSanto – 227 Adams St is ready for emergency demolition; BWB came in just under \$25,000; also will redo separation wall and grade the property.

Mr. Wright – Gave a thank you to all who are working on the 2011 budget. Wished everyone a blessed and Happy Thanksgiving, and a Merry Christmas and Happy New Year!

On motion by Mr. Albert, seconded by Ms. Marcinko, the Council meeting recessed into executive session at 7:16p.m. to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 7:32 p.m.

A discussion was initiated about the continuation of ambulance service: Life Team/South-central EMS/University Swatara (Chambers Hill). Mayor Acri suggested that we invite Dan Kambic and Chief Vance to the regular council meeting on 2-7-11.

Mr. Wion – Dauphin County 167 Storm Water Management – HRG prepared the basic ordinance for adoption – we should schedule for the 2nd meeting in December.

ESCO contract/IGA report – when done, they'll be coming to us with a contract. Mr. Heefner said companies have started doing walk-throughs in the buildings; Mr. DeSanto said another crew is scheduled to come this week. Mr. Wion stated that if change orders come in for approval, either one person should be assigned to handle it or a contact committee should be formed. Mr. Shaver suggested that the committee be from both the Authority and Council (Authority Engineer/Mr. Heefner?) Mr. Spencer asked if council would get periodic updates; Mr. Wion indicated that we would.

Mr. Wright reminded everyone of the budget meeting tomorrow (11/16) at 7:00p.m. to finalize ideas; Ms. Marcinko added final cuts, etc. also. Mr. Wion said the budget needs to be placed before the public 20 days before adoption and advertised within 10 days.

The next budget meeting is scheduled for 11-29-10 at 6:00p.m. – Advertise in the Press & Journal.

ADJOURNMENT:

There being no other business before Council, on a motion by Doctor Szada, seconded by Mr. Albert, the meeting adjourned at 7:48 p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary/Treasurer

Kathy I. Sosnowski
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:31 p.m. by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffery Wright
Stephen Shaver
Dennis Heefner
Maria Marcinko
Raymond Spencer

Absent:

Michael Albert
MaryJo Szada

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary/Treasurer
Kathy I. Sosnowski, Executive Assistant

APPROVAL OF MINUTES:

On a motion made by Mr. Heefner, seconded by Mr. Spencer, Council Members present voted unanimously to approve the minutes from 11-15-10, with corrections to page 3 – Planning *Commission*; not committee and *board member*; not committee person. Also, correction of page 4, paragraph 4 – HRG *prepared the basic ordinance* for adoption and the budget *needs to be placed before the public* 20 days before adoption.

The minutes of the 11-29-10 meeting were tabled until further information is included.

PUBLIC COMMENT: Agenda Items Only

None.

COMMUNICATION:

Mr. DeSanto - shared a memo from Senator Jeffrey Piccola, 15th District regarding ACT 90 of 2010 (Senate Bill 900), the Neighborhood Blight & Reclamation Act along with enclosures, bill summary and a weblink to a 48 page document. Mr. DeSanto has one copy of the weblink if anyone would like to see it. Ms. Marcinko added that this issue can be very complicated and wondered if Sylvie Zell could go through some training.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

David A. Wion, Solicitor – presented Ordinance No. 2010-8 to amend the Borough Code of Steelton, Pa by deleting and repealing Chapter 93 “Stormwater Management” and replacing it with a New Updated Chapter 93 entitled “Stormwater Management”. HRG has reviewed and revised the ordinance and it has been advertised. Mr. Wion noted that the West Shore COG has changed its name to the Capital Area COG.

Motion to approve: Mr. Heefner Second: Ms. Marcinko Approved by All

David A. Wion, Solicitor – presented Resolution 2010-R-28 to review the fee schedule for various items under Ordinance No. 2010-8.

Motion to approve: Mr. Heefner Second: Mr. Shaver Approved by All

John M. DeSanto, Jr. – presented PENNPRIME/AIA 2011 Annual Workers’ Comp Trust renewal proposal. The cancellation of Heart/Lung resulted in only a 2% increase for the same benefits as last year. Mr. Wright indicated that Mr. Wion already reviewed this proposal and approved it for signature.

Motion to authorize Mr. Wright to sign the proposal as presented (Heart/Lung coverage stricken): Mr. Shaver Second: Ms. Marcinko Approved by All

John M. DeSanto, Jr. – presented a letter of request from Ms. Patricia Hindemyer, 2667 S. 2nd Street, Steelton, PA to Council and the Mayor for a refund of her March, 2009 and March, 2010 Borough Occupational Taxes with documentation supporting her request. Ms. Hindemyer was not gainfully employed those 2 years; taxes paid were \$107.80 per year for a total of \$215.60.

Motion to approve the refund: Mr. Heefner Second: Mr. Spencer
Approved by All

The Mayor noticed that the residents’ personal identification numbers were on one page of the documentation and asked that the page be given to Mr. DeSanto to be destroyed.

John M. DeSanto, Jr./Mr. Wion – presented a letter from the Steelton-Highspire School District requesting exoneration from Borough Real Estate Taxes for 2010 for the elementary school building. Mr. Wion stated that when they received the exoneration for 2009, they thought the building would be sold in a timely manner.

Motion to approve exoneration: Mr. Heefner Second: Mr. Shaver
Approved by All

OTHER BUSINESS:

Mr. DeSanto – Informed Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

AUDIENCE PARTICIPATION:

Reverend Sparks invited everyone to the tree lighting service tomorrow, December 7, 2010. After the service, the Women of the Moose are serving hot chocolate and cookies to those present.

COUNCIL'S CONCERNS:

Mr. Heefner – He passed out copies of the newly formulated tickets for the codes department, but mistakenly thought there were two separate tickets. One side of the page had a warning notice while the other side had the actual ticket. Mr. Heefner also asked Mr. Wion if non-removal of snow could be added. He stated that the price is \$778 for 1,000 two-copy tickets; approximately \$1,000 for 2,500 tickets in a quote from TDR. Several council members expressed concerns with the cost and asked that the Borough check with local printers on pricing – Huggins, Armstrong, etc. They asked that Sylvie provide more information at the NEDC meeting on December 13, 2010. Mr. Wion added that any ordinance relating to this ticket system wouldn't happen until next year.

Ms. Marcinko – She thanked the audience for coming out to the meeting on such a brisk evening.

Mr. Shaver – He thanked Reverend Sparks for coming and for his participation in the tree lighting ceremony/refreshments. He also reminded those who plan to attend the outdoor ceremony to dress warmly, as it is still supposed to be windy and very cold.

Mr. Spencer – None.

Mr. Acri – Informed Council that the Inter-Governmental Meeting (Boroughs of Highspire, Steelton and the Steel-High School Board) was recently held in Highspire, but that nobody was there to represent the Borough. He stated that the next meeting is scheduled for March 3, 2011 in Steelton's Council Chambers and hoped someone would make sure to attend.

The Mayor also informed Council that the police department has tabled discussions of any promotions or part-time hiring for now; the chief is working with the Teamsters to review their contract.

Mr. Wright – Reminded everyone of the Final Budget Meeting at 6:30 p.m. on Monday, December 27, 2010. Requested that Mr. DeSanto make sure the list of 2011

meeting dates is ready to advertise soon. The Mayor requested that a note be sent to him and council members via e-mail with the dates listed. Mr. Wright also stated that for 2011, Council meetings would still begin at 6:30p.m.; Water Authority meetings would still begin at 5:00p.m., but that ALL COMMITTEE MEETINGS AND THE PLANNING COMMISSION WILL MEET AT 6:00P.M. IN 2011.

On motion by Mr. Shaver, seconded by Mr. Heefner, the Council meeting recessed into executive session at 7:08p.m.to discuss personnel matters, land acquisition and potential litigation.

On a motion by Ms. Marcinko, seconded by Mr. Shaver, the council meeting reconvened at 8:34 p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Shaver, seconded by Mr. Heefner, the meeting adjourned at 8:34 p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary/Treasurer

Kathy I. Sosnowski
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:33 p.m.. by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffery Wright
Stephen Shaver
Dennis Heefner
Maria Marcinko
Raymond Spencer

Absent:

Michael Albert
MaryJo Szada

Mayor Thomas Acri
John M. DeSanto, Jr., Secretary/Treasurer
Rosemarie Paul, Treasurer
Kathy I. Sosnowski, Executive Assistant
Michael Musser, Consultant

APPROVAL OF MINUTES:

None.

PUBLIC COMMENT: Agenda Items Only

None.

COMMUNICATION:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Michael Musser, Consultant – presented proposed 2011 Sewer Budget to Council and the Mayor for review and discussion. Noted that a line item needs to be added to page 11; taxes on Front St. properties of \$52,000 (1-08-429-430). Also, on pages 12/13 the amount of \$137,309 for general obligation bonds – principal (1-08-471-100) and the Control Total will be changed to -0- for another year of debt service.

The Scoop rate increase depends on Penn Vest; the 12-14-10 H2O meeting will also change the figures. When we do increase rates, we need to make sure the residents realize that the East End Sewer Separation Project was an unfunded, state mandated project.

Mr. Heefner asked if we should set the rate now, then adjust it later. Mr. Musser said he would wait until the Penn Vest figures come in. Ms. Marcinko expressed concern that no

money was allocated to pave the streets involved in the EESSP before winter. Mr. Heefner said they would use cold patch for winter, and then repave the repaired/replaced sections of all involved streets in the spring. Mr. Wright asked the office staff to add the NEDC figures (page 15) to the sewer budget update. If approved tonight, the budget needs to go before the public 20 days before official adoption.

Motion to approve placing the 2011 Sewer budget for public review: Mr. Shaver

Second: Ms. Marcinko Approved by All

OTHER BUSINESS:

Mr. DeSanto – Informed Council that their decision made at Monday’s meeting to approve all checks could delay payment of invoices and result in late fees, finance charges, etc. The decision was changed as follows: A copy of the check register will be sent to council via PDF. If no response is received within 2 days, it is okay to cut checks.

ADJOURNMENT:

There being no other business before Council, on a motion by Ms. Marcinko, seconded by Mr. Spencer, the meeting adjourned at 6:57 p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary/Treasurer

Kathy I. Sosnowski
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:31p.m. by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffery Wright
Stephen Shaver
Michael Albert
Dennis Heefner
Maria Marcinko
Raymond Spencer

Absent:

MaryJo Szada

Mayor Thomas Acri
John M. DeSanto, Jr., Secretary/Treasurer
Kathy I. Sosnowski, Executive Assistant
Mike Musser, Consultant
Matthew Cichy, HRG
Steve Ossman, VP, Whalen Insurance
Brandon Meyers

APPROVAL OF MINUTES:

On a motion made by Ms. Marcinko, seconded by Mr. Albert, Council Members present voted unanimously to approve the minutes from 12-6-10 and 12-7-10, as presented.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

Motion to approve: Mr. Shaver Second: Mr. Albert Approved by All

APPROVAL OF DEPARTMENT REPORTS:

Neighborhood & Economic Development (Dennise Hill)
Fire and Ambulance (Gene Vance)
Personnel
Police (Chief Spangler)
Public Works (Joe Conjar)
Code Enforcement (Sylvie Zell)
Mayor's Report (Mayor Acri)

Motion to Approve: Mr. Shaver Second: Mr. Albert Approved by All

NOTES ON DEPARTMENT REPORTS:

Chief Spangler/Mayor Acri, Police Committee – they have the handicapped package assessment for Dave Wion’s review; also a memo of understanding for him to review.

Mr.Heefner, Public Works Committee – the parking meters are in; awaiting state inspection.

The picnic tables and grills are at the boat dock area. Leadership met with Tim Lehman regarding snow emergency procedures:

Level 1: No traffic on Front and Second Sts.

Level 2: Not a major storm – do odd/even address numbers for snow removal.

Mr. Albert questioned the wording of the document; Mr. Wright reminded everyone that the document has to go to Mr. Wion for review and the possibility of an ordinance.

Mr. Heefner also stated that during snow removal/sleeting, there is sometimes more than one truck salting the same street within 3 hours. To correct this problem, they want to break down the town into zones to prevent the overlapping.

Mr. Conjar’s letter will be discussed in executive session.

Mr. Shaver questioned whether the portable toilet on Reynders Avenue was our responsibility – It is the one at the Midget Baseball Field.

The Mayor informed Council that Barbara Barksdale is the Borough’s representative on the 150-year Civil War celebration. She would like to look through the older books in the safe regarding events in the 1800’s; especially the tale that President Lincoln actually boarded his train at Lincoln and Trewick Sts. because there were rumors of an assassination attempt in Harrisburg. Ms. Marcinko wants to make Borough Hall accessible to Ms. Barksdale in the evening hours. Council questioned who would be responsible for the items in the safe and Borough office.

The mayor also informed Council that the young man who designed the layout of Veterans’ Park for the Borough passed away recently at age 22. His parents actually had a layout of his work at his funeral service. On their behalf, he requested that some kind of monument be placed at the park. Mr. Shaver said they could come before council; Mr. Acri said maybe we could place a small stone there with his name on it. Mr. Albert said maybe the Borough should donate a brick in his name.

PUBLIC COMMENT: Agenda Items Only

None

NEW BUSINESS:

HRG, Inc. EESSP Engineer – Matt Cichy presented payment #3 to Bradley in the amount of \$213,464.25 for approval. Motion to approve payment: Mr. Shaver; Second: Ms. Marcinko; Approved by all. He also presented PennVest reimbursement for payment #6 in the amount of \$277,913.15. Motion to approve payment: Mr. Shaver; Second: Mr. Heefner; Approved by all.

He also indicated the Water Tapping Fees went to the Authority. The Wastewater Meeting on 12-9-10 with Mr. DeSanto, Mr. Conjar, Mr. Heefner and Mr. Wion listed the edu residential rate as \$2,000. Council needs to decide on the wastewater tapping fee before the Felton Loft permitting process begins. Mr. Wright said Mr. Wion needs to review this information. Mr. Shaver asked Matt what the average fee is that most municipalities charge; Matt indicated that it depends on the age of the system. Newer systems range in price from \$5,000 to \$7,500. Mr. Heefner said that our older system is probably in the range of \$1,200 to \$1,500. Council agreed to set the rate at \$1,200. Mr. Spencer said we should clarify the fact that this is for new development; not for existing residents. Mr. Shaver made a motion to prepare an ordinance to increase the edu rate from \$250 to \$1,200. Second: Mr. Albert Approved by All.

Matt Cichy recommended an amendment to analyze user rates through Swatara Township, a 2010 review of the history of usage and a 2010-11 draft reconciliation. This amendment would cost no more than \$2,900 plus reimbursable expenses.

Mr. Heefner clarified that this study would evaluate what capital projects could be forthcoming to set aside monies for these. The study will enhance revenues from Swatara Township's commercial and industrial users (residential users will be on the lower end of the rate scale. This should help to ease the burden on the Borough's elderly population. Mr. Shaver made a motion to approve the amendment with HRG and the Borough for \$2,900. Second: Mr. Albert Approved by All

Mr. Musser reminded Council that the H2O meeting will be held on 1-14-11. We should get reimbursement money at that time. Also, each year there is a clause in the agreement with Swatara Township concerning chemical costs, etc. that will change increases.

Steve Ossman – presented a proposal to replace Dearborn w/Standard Life Ins. Company for our life and disability insurance coverage. Mr. DeSanto reminded Council that they are a broker for the Borough and shop around for the best deals for us. Even though the form lists 2, 3 and 5-year guarantees, it doesn't mean they can't shop again next year. Also, there is no cost to the Borough; they work on commission. Mr. Ossman stated that they requested proposals from eleven (11) companies; four (4) companies matched the benefits with the potential savings. They recommended coverage from Standard – they have an extensive background working with municipalities. Mr. DeSanto stated that they

also have a better rating than SunLife. Mr. Shaver made a motion to approve new coverage with Standard. Second: Mr. Albert Approved by All

John DeSanto (for Mr. Wion) – presented Resolution #2010-R-29 – Police Pension Contribution Percentage for 2011. This is based on calculations from the Police Department. Mr. Shaver said that smoothing is ongoing on the pension plan.

Motion to Approve Res. #2010-R-29: Mr. Spencer Second: Ms. Marcinko
Approved by All

Dennis Heefner – presented a Certificate of Appreciation from Rebuilding Together Greater Hbg. 2009-2010. Informed Council that they work with the SHIP Program. They supply labor for free; the Borough supplies materials. Also introduced a new program on veterans housing from the Federal Government for repair work and safety related issues, not for general construction. Mr. Spencer asked if there are income limits; Mr. Heefner said there are but he doesn't know offhand what they are. It was also stated that this program is only for homeowners, not apartments. Mr. Heefner was hoping that the Patriot-News would write an article about both the SHIP and Veterans Housing Programs.

COMMUNICATION:

The Harrisburg Authority – Harrisburg Resource Recovery Facility Gate Rates – Effective 1/1/11. Mr. Shaver questioned if this was approved by Dauphin County; would York Waste pass costs onto the Borough. Mr. Musser stated that the trash contract probably has a provision for an increase. Mr. Shaver asked Mr. DeSanto to check with Kelli Wolf to see if the commissioners approved this.

Pa. Dept. of Environmental Protection. – Copy of Letter to ArcelorMittal for information only.

Humane Society of Harrisburg Area – Letter regarding the 2010 & 2011 Domestic Animal Service Agreements. Ms. Marcinko has a meeting with Amy Kaunas in January and is going to check on the figure listed to see if it is subject to negotiation (we should get a discount since we helped to write up the contract).

John A. Garner, Jr. – **Pa. League of Cities & Municipalities** – invitation to Open House Tuesday, 1-18-2011 9am-4pm

Darlene Harris – Letter & info. Related to Hydro-fracturing Natural Gas Drilling – for information only.

Pennsylvania EMS Memorial Service on 9/8/2011 – e-mail received from Jay Taylor. More information will be forthcoming in 2011.

Brandon Meyers – presented a concise report on the Borough MS 4 Water Permit (6/9/2012) and notice of intent from DEP and the Borough.

OTHER BUSINESS:

Mr. DeSanto – Informed Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

AUDIENCE PARTICIPATION:

Ms. Iris Brown, 236 Lincoln St., Steelton – on Saturday, December 18, 2010 the gas range at her neighbor's home exploded due to a gas leak. When the firefighters arrived, they observed many problems in the home – electrical, etc. UGI turned off the gas to the home, but told Ms. Brown that she should not be living in the house next to such a hazardous building. She knows that her neighbors haven't let the Codes Department in to check on problems in the past – roaches, rodents, etc. Ms. Brown stated that she killed 18 mice/rats in one month. She is also concerned that now they are at the home cleaning so that Codes won't find much at their visit tomorrow, even though they have been living in filth in the past. Paul Brown-Pastelli (sister) co-owns the house with Ms. Brown and is concerned with her sister's safety. She mentioned that she thought Habitat for Humanity worked on the house in the past; did codes review their work?

Mr. Spencer asked why the Fire Department and UGI can't certify the codes conditions in the house; he was told that is not the protocol. The mayor said that if she won't let codes in tomorrow, they'll go to Lenker's office to get a warrant. He also reminded Council that the law won't allow us to evict these people. Mr. Heefner suggested waiting for the Fire Marshall/Codes to check tomorrow. Ms. Brown stated that this is not the first time; there have been fires at the house before. Chief Vance stated that the fire was caused by a gas leak. Ms. Brown also was concerned that nobody from the Codes Department came to the scene. Mr. Wright then asked why codes has not showed up on at least three incidents recently. Mr. Wright recommended that Mr. Heefner talk to Ms. Zell about the situation.

Mr. Mahaffey, 2741 S. 3rd St., Steelton – right after the EESSP contractor worked in the area of his home, he developed a leak in his basement. Upon his request, a

Borough employee came to shut his water off; then proceeded to break the shutoff at the curb key. This has resulted in the family being without water for five (5) days. He was told it was the owner's responsibility for repair. Mayor Acri and Mr. Spencer thought this should be the contractor's responsibility. Mr. Heefner added that when the contractor broke a pipe at the Petrovich residence, they did fix it. Also Ms. Veronica Supan stated that her home (2604) and another home (2553) both developed leaks after work was done and the contractors fixed the issues at those addresses.

Mr. Heefner will contact the contractor tomorrow to review the situation. The mayor indicated that he doesn't agree with the key issue (owner responsibility), but it is the Borough Authority's Rules and Regulations. Mr. Wright was also concerned that communication was not clear between the employee, his supervisor and the Borough office. Ms. Marcinko informed everyone that she has complaint forms for anyone who wants them concerning the East End Project.

Mr. DeSanto – he is working with Mr. Shaver on reviewing the phone lines/internet connections to renew the phone systems. Mr. Shaver questioned why we have 21 lines in the building when there are not that many people in the building at one time. They will work with the department heads to clarify the situation.

COUNCIL'S CONCERNS:

Mr. Heefner – Informed Council that Swatara Street is slowly being torn up by buses, tractor-trailers, etc. It is probably going to need to be replaced in the very near future

Ms. Marcinko – attended the Senior Center luncheon; reported that it was very nice. Also, the auditor general's office had their exit interview today; it went well. She asked why the fire hydrant at 2nd & T Streets was removed. Mr. Heefner indicated that it did not have the proper size pipes; a new hydrant has been ordered and will be installed as soon as it is received.

Mr. Shaver – Radio systems are going to need to be replaced by 2013 in the Public Works trucks (older ones). He is checking with vendors about replacement. We should reapply for narrow-band channels and/or work through the county system – highway/water/police/fire/EMS. Narrow banding is required by the FCC; no funding is available.

Mr. Wright – asked Mr. DeSanto to send a letter to all department heads thanking them for holding the line on budget items, therefore, not having to raise taxes. He also thanked everyone for their hard work this year, including council and all staff.

Mr. Albert– Happy Holidays to All.

Mr. Spencer –Asked if Council members have to take the NIMS certification tests. Mr. DeSanto indicated that they need to take 701, 702 703 and 704. Office staff will make sure all council members have the link to NIMS.

On motion by Mr. Shaver, seconded by Ms. Marcinko, the Council meeting recessed into executive session at 8:07p.m.to discuss personnel matters, land acquisition and potential litigation. Motion to go back into general session by Ms. Marcinko; seconded by Mr. Heefner.

The Council meeting reconvened at 9:07p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Shaver, seconded by Mr. Spencer, the meeting adjourned at 9:09p.m.

Respectfully submitted,

John M. DeSanto, Jr.
Borough Secretary/Treasurer

Kathy I. Sosnowski
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:32p.m. by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffery Wright
Stephen Shaver
Michael Albert
Dennis Heefner
Maria Marcinko
Raymond Spencer

Absent:

MaryJo Szada
John M. DeSanto, Jr.

David A. Wion, Solicitor
Frank Leber, Bond Counsel
Kathy I. Sosnowski, Executive Assistant
Mike Musser, Consultant
Jay Wenger, Consultant

PUBLIC COMMENT: Agenda Items Only

None

APPROVAL OF MINUTES:

Minutes of 11-29-10 were tabled by Mr. Shaver, seconded by Mr. Albert.

COMMUNICATION:

Pa. Dept. of Agriculture – Invitation to attend 8th annual PA Farm Show Public Officials Day Luncheon on Thursday, January 13, 2011. (RSVP phone # on Agenda)

NEW BUSINESS:

Jay Wenger, Financial Advisor – presented letter of terms from Mid Penn Bank in relation to the Bank Qualified \$450,000 Tax Exempt Note to consolidate 2003 and 2004 debt service bonds.

Frank Leber, Bond Counsel – recommended that Council accept the proposal from Mr. Wenger and gave copies of Resolution 2010-R-30 to Council members.

Motion to approve Resolution 2010-R-30: Mr. Heefner
Approved by All

Second: Mr. Shaver

Mr. Leber gave Ms. Sosnowski a copy of the Ordinance to accompany Resolution 2010-R-30. This needs to be put out for public inspection prior to enactment at the 1-3-11 Borough Council meeting.

Mr. Musser – presented Resolution 2010-R-31 Adopting Borough of Steelton General Budget in the amount of \$3,479,834.00.

Motion to Approve Resolution 2010-R-31: Mr. Albert Second: Mr. Heefner
 Approved by All

Mr. Wion – presented Ordinance 2010-9 for Adoption of 2011 Borough of Steelton Fixing Tax Rates

Motion to Approve Ordinance 2010-9: Ms. Marcinko Second: Mr. Albert
 Approved by All

Mr. Wion – presented Resolution 2010-R-32 adopting 2011 Tax Discounts and Penalties (same rates)

Motion to Approve Resolution 2010-R-32: Ms. Marcinko Second: Mr. Shaver
 Approved by All

Mike Musser – presented Resolution 2010-R-33 for adoption of 2011 Sewer Budget for the amount of \$1,388,286.

Motion to Approve Resolution 2010-R-33: Mr. Shaver Second: Mr. Albert
 Approved by All

Mike Musser – presented Resolution 2010-R-34 for approval of 2011 salaries, wages and benefits for non-uniform, non-union employees

Motion to Approve Resolution 2010-R-34: Mr. Heefner Second: Ms. Marcinko
 Approved by All

Mr. Wion – presented Resolution 2010-R-35 for approval of 2011 Sewer Tapping Fees

Motion to Approve Resolution 2010-R-35: Ms. Shaver Second: Mr. Heefner
 Approved by All

Mr. Shaver – presented a copy of the Commonwealth of PA License to Operate Water Plant for Charles E. Berry, Jr. to place in his personnel file.

Motion to Approve Placement in His File: Mr. Shaver
Approved by All

Second: Mr. Albert

COUNCIL'S CONCERNS:

Mr. Heefner – We need to remind the police department to bring their budget down (or at least no more increases) for 2011. Added that all department heads should probably be sent a reminder for **no more non-essential spending**.

Ms. Marcinko – commended all for passing the new budget without a tax increase for 2011. Also thanked Mr. Musser for all his help. She wished everyone a Happy New Year.

On motion by Mr. Shaver, seconded by Ms. Marcinko, the Council meeting recessed into executive session at 7:00p.m. to discuss personnel matters. The Council meeting reconvened at 8:24p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Shaver, seconded by Mr. Albert, the meeting adjourned at 8:25p.m.

Respectfully submitted,

Kathy I. Sosnowski
Executive Administrative Assistant