

The regular monthly meeting was called to order at 6:32 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Dennis Heefner  
Jeffrey Wright  
Stephen Shaver  
Michael Kovach  
Michael Albert  
Thomas Acri, Mayor

**Absent:**

MaryJo Szada  
Lisa Wiedeman-Krosnar

David A. Wion, Solicitor  
Patrick Gehrlein, Secretary  
Kathleen D. Handley, Assistant Secretary

**APPROVAL OF MINUTES:**

The minutes from the November 17, 2003 and April 7, 2008 meetings were presented for approval.

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to approve the minutes as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Gehrlein said he had nothing to report at this time.

**APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:**

On a motion made by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to approve the schedules as presented.

**APPROVAL OF DEPARTMENT REPORTS:**

**Community Development**  
**Finance**  
**Fire and Ambulance**  
**Personnel**  
**Police**  
**Public Works**  
**Code Enforcement**

On a motion made by Mr. Wright, seconded by Mr. Heefner, Council Members present unanimously voted to accept all reports as presented.

**PUBLIC COMMENT: Agenda Items Only**

There were no comments.

**COMMUNICATIONS:**

**Lisa Myers: Boyer & Ritter, Certified Public Accountants – Letter informing Council of the new policies and procedures being used during all audits per their Regulations.**

There were no comments.

**Susan Kline; Executive Director Steelton Senior Center – Letter to Council pertaining to her previously submitted resignation letter effective April 30, 2008.**

In response to Borough Council's request, Ms. Kline informed them that she would be willing to withdraw her resignation and remain in the position of Director of the Steelton Senior Center in light of the current consideration to merge with another Senior Center.

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to accept the revocation of Ms. Kline's resignation as director of the Steelton Senior Center.

**Pennsylvania Human Relations Commission – Letter pertaining to the Respondent and Complainant Agreement reached between Oliver W. Evans and Steelton Borough RE: Handicapped Parking space at 230 Jefferson Street.**

Mr. Wion stated that this matter was pre-settled. There was no intentional discrimination. Mr. Evans' application was not accepted due to available off-street parking on the property. Council signed the agreement with the Human Relations Commission and Mr. Evans will receive a handicapped parking space.

**Madlyn L. Hanes; Penn State Harrisburg – Certification presented to Daniel P. Scheitrum for completing the Distribution Components Workshop on April 10, 2008.**

On a motion made by Mr. Albert, seconded by Mr. Shaver, Council Members present unanimously voted to have this letter placed in Mr. Scheitrum's personnel file.

**W. Ronald Smeal; Pennsylvania Council of Chief Juvenile Probation Officers  
– Letter recognizing the efforts of Sergeant John King during the Pennsylvania  
Commission on Crime and Delinquency Monitoring Visit on April 8, 2008.**

On a motion made by Mr. Heefner, seconded by Mr. Wright, Council Members present unanimously voted to have this letter placed in Sergeant King's personnel file.

**UNFINISHED BUSINESS:**

There were no comments.

**NEW BUSINESS:**

**Resolution 2008-R-8 – Resolution Approving revised deposit accounts with  
Citizens Bank**

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to adopt Resolution 2008-R-8, as presented.

**Resolution 2008-R-9 – Resolution Approving revised deposit accounts with  
Commerce Bank.**

On a motion made by Mr. Albert, seconded by Mr. Shaver, Council Members present unanimously voted to adopt Resolution 2008-R-9, as presented.

**Resolution 2008-R-10 – Resolution Approving a Special Purpose Parking  
Space for Paula and Oliver Evans at 230 Jefferson Street.**

Mr. Albert asked if this Resolution was for two separate spaces. Per Mr. Wion, this is for one space for two people to use.

On a motion made by Mr. Shaver, seconded by Mr. Wright, Council Members present unanimously voted to adopt Resolution 2008-R-10, as presented.

**Resolution 2008-R-11 – Resolution declaring the Borough of Steelton's intent  
to follow the procedures for the disposition of records as set forth by the Retention  
and Disposition Schedule for Records of Pennsylvania Municipalities 1993.**

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present unanimously voted to adopt Resolution 2008-R-11, as presented.

**OTHER BUSINESS:**

**Patrick Gehrlein – Informing Council that there will be a public meeting with HRG Representatives on May 7, 2008 at 5:30 p.m.**

Mr. Gehrlein encouraged Council to attend and ask any questions they may have.

**Mayor Thomas Acri – Asked if the Special Purpose Parking Space for Mr. Beaden will be approved due to the condition of his wife's health.**

Mr. Gehrlein stated that as of April 7, 2008, all applications have been frozen; however, Mr. Beaden's application, which was received prior to that date, will be presented to Council for their consideration at the next Council Meeting.

**Chief Ken Lenker – Asked if Special Purpose Parking Space signs will be changed to show individuals' names.**

Mr. Wion stated no.

**AUDIENCE PARTICIPATION:**

**Mr. Powell – 321 Lebanon Street – Mr. Powell voiced his complaint that the Adams Street houses have been vacant for a year and are an eyesore. He also wanted to know if the Steelton Senior Center will be closing.**

Mr. Gehrlein said a demolition crew will be on site within 7 days to begin work on the Adams Street houses. Also, Mr. Gehrlein stated that there has been discussion about a merger with another center. However, the Senior Center will not be closing its doors.

**Ms. Pauline Douglass – Ms. Douglass voiced her complaint that there is no parking on her block. She also stated that there are about 50 or 60 cats in her neighborhood and wanted to know if there is anything that can be done. Lastly, she notified Council Members of a Bake Sale at the Fire House tomorrow. She invited everyone to stop by.**

Mr. Heefner said the Borough paid money to the Humane Society. Mr. Shaver added that a contractual agreement was paid and the Borough will have to pay a nominal fee each time a cat is dropped off.

**COUNCIL'S CONCERNS:**

**Mr. Albert – Congratulated Chief Lenker and Mr. Gehrlein on a job well done with the Senator Barack Obama visit.**

**Mr. Shaver** – Requested an Executive Session to discuss a personnel matter.

**Mr. Wright** – Had no comment

**Mr. Heefner** – Had no comment.

**Mayor Acri** – Reminded everyone of the May 10<sup>th</sup> Parade and Veterans Park Ceremony.

**Mr. Kovach** – Thanked Chief Lenker and Mr. Conjar for their assistance with the situation in East End with PP&L. He also thanked Ms. Sylvie Zell for her work on the properties near the Locust Street steps. He stated that Mr. Chambers will make a hole through the wall to handle the lighting. Lastly, he stated that the progress at Veterans Park looks very nice.

**Mr. Gehrlein** – Had no comment.

**Mrs. Jennifer Brown-Sweeney** – Presented a plaque from Keystone Residents for Steelton Borough hosting the Hot & Spicy Festival last year. She stated that they look forward to working with us again this year.

**Chief Lenker** – Stated that Pennsylvania Petroleum donated \$450,000 worth of landscaping and \$2500 worth of stones for the shooting range. He requested that a thank you letter be sent to all the companies that made donations to the project. Mr. Shaver also would like Council to consider getting a plaque for the range, as well as the PA Petroleum office to show the Borough's gratitude.

On motion by Mr. Shaver, seconded by Mr. Albert, the meeting recessed into an executive session to discuss personnel matters at 6:58 p.m.

The regular meeting reconvened at 7:23 p.m.

#### **ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Wright, seconded by Mr. Albert, the Council meeting adjourned at 7:24 p.m.

Respectfully submitted,

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Kathleen D. Handley  
Assistant Secretary

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Dennise Hill  
Executive Administrative Assistant