

The regular monthly meeting was called to order at 6:33 p.m. by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffery Wright
Michael Albert
Dennis Heefner
Maria Marcinko
Raymond Spencer
Mayor Thomas Acri

Absent:

Stephen Shaver
MaryJo Szada

David A. Wion, Solicitor
Douglas E. Brown, Borough Manager
Kathy I. Sosnowski, Executive Assistant

APPROVAL OF MINUTES OF PREVIOUS MEETINGS AS PRESENTED:

A motion was made by Ms. Marcinko, seconded by Mr. Albert to approve the minutes of the September 6, 2011 meeting, and approved unanimously by all present with the following changes by Mr. Wion:

[On page 5, 3rd paragraph should be amended to include: seconded by Mr. Heefner to approve allowing mixed-use property owners to install a new meter. 6th paragraph should be amended to include: sewer planning module exemption submission because one was already submitted to the Borough and is already attached....7th paragraph should be amended to include: conditional approval upon receipt of an acceptable storm water operation and maintenance agreement from Dauphin County and a receipt of an improvement and secure sedimentation approval, with a total cost of \$8,153.75.

On page 6, the first paragraph should be amended to include: approving the subdivision on the contingencies of the developer providing: 1) the execution of all signature blocks on Sheet 1 of the Plan by the appropriate parties, 2) an executed storm water operation and maintenance agreement acceptable to the Borough and 3) an erosion and sedimentation approval letter from the Dauphin County Conservation District.]

EXECUTIVE SESSION HELD BETWEEN MEETINGS

None.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

A motion was made by Ms. Marcinko, seconded by Mr. Spencer to approve the schedules of billings, requisitions and change orders, and approved unanimously by all present.

APPROVAL OF DEPARTMENT REPORTS:

A motion was made by Ms. Marcinko, seconded by Mr. Albert to approve department reports, and approved unanimously by all present.

Neighborhood & Economic Development
Fire and Ambulance
Personnel
Police
Public Works
Code Enforcement

Mayor's Report – Mayor Acri said the Dauphin/Lebanon Meeting is scheduled for October 11th (deadline for RSVP's is October 7) at Pop's Restaurant. Social time is 6-6:30pm, with dinner at 6:30pm. A special thanks to Fran from Paxtang for all her help.

Also, the Mayor related that the Harrisburg Postmaster has called a "town meeting" at the VFW on 9/27/11 from 6-7:00pm to discuss closing the Steelton Post Office. A survey was mailed recently; please fill out and return it as soon as possible.

Finally, the Mayor cited the articles and pictures of the Hershey Fire Department in the recent newspaper – he wanted to give special thanks to the Steelton Fire Department whose volunteers worked many hours helping to pump out basements, move downed trees, etc. The Mayor also specifically thanked Chief Vance, Public Works Director Conjar and Chief Spangler for their hard work during the flood.

PUBLIC COMMENT: Agenda Items Only

None.

COMMUNICATION:

A copy of a letter from HRG with their response to Joao & Bradley contractor claims for the East End Sewer Separation Project (EESSP) was presented.

Minutes from the July 20 meeting of the Dauphin County Tax Collection Committee were presented.

Notification of Disaster Recovery Center locations & assistance resources was received from FEMA.

Information on the Creditable Coverage Disclosure Notice to employees about Medicare Part D from Benecon was shared.

UNFINISHED BUSINESS:

Matt Cichy, HRG – presented the monthly Engineers Report & findings related to water infiltration issues on Adams Street. The testing has been completed on the Adams Street water issues; they are awaiting a report of results. Regarding the EESSP, pavement repair is being done on Route 230, as well as the remaining punch list items – miscellaneous manholes, minor landscaping, etc. should be done by Thursday. A final completion meeting will then be scheduled.

Mr. Heefner and Ms. Marcinko voiced concerns that the storm water traveling to the catch basin from 2nd & T Streets runs across the street, which could cause major ice problems later. This problem needs to be corrected. Also, he reported that Ms. Rita Vorkapich is concerned that the road is crowned so that all the water drains to their side of 4th & S Streets. Since their driveway goes downhill toward the house, this is a troubling issue. Lastly, Mr. Heefner stated that the underground spring at R Street was not an issue until it was “disturbed”.

Regarding the Contractor Claims letter, Ms. Marcinko asked Mr. Cichy about time limits for claim filing, usually 30 or 60 days within the contract. Mr. Cichy indicated that the contractor held all claims until the end of the project.

Mr. Cichy also presented Penn Vest reimbursement request #15 with change order #3, in an amount not to exceed \$30,000 for Council approval. A motion was made by Ms. Marcinko to approve the expenditure, seconded by Mr. Albert and approved unanimously by all present.

Mr. Brown introduced Resolution 2011-R-18, Designation of Agent (Form DAP-2 used by FEMA) which certifies Mr. Brown to handle all FEMA flood related expense paperwork on behalf of the Borough and Fire Department. A motion to approve Resolution 2011-R-18 was made by Ms. Marcinko, seconded by Mr. Albert and approved unanimously by all present.

Mr. Brown also notified Council of York Waste’s help and cooperation in response to pick up of flood related waste products; they took away lots of items on Saturday and an additional run will be made to pick up more on Front Street this week. Therefore, he requested approval of an emergency contract with York Waste for this additional work. A motion to ratify an update was made by Mr. Albert, seconded by Mr. Spencer and approved unanimously by all present.

OTHER BUSINESS:

Douglas E. Brown – requested an executive session to discuss personnel matters, land acquisition and potential litigation issues, specifically the Harrisburg sewer rate issue and an Adams Street acquisition.

AUDIENCE PARTICIPATION:

Emuel Powell, 321 Lebanon St. – He is concerned that the water on Adams Street is turning green and starting to smell. Mr. Cichy/HRG will inspect the situation tomorrow and report back to Mr. Brown. He also wanted to express his displeasure that his total water and sewer bill increased to \$90.

Michael Long, 354 S. 2nd St. – He is having problems in his neighborhood with someone leaving cat food in River Alley. They have placed the food on his sidewalk/curb without his permission. Since the cats feed around there, they also defecate there; this means his pregnant wife can't even enjoy her own backyard. He would like to help the Borough with this problem, but nobody wants to address his issues. Ms. Marcinko said if the person is trespassing on his property, he should call the police to handle the situation. She said she is also aware of the person that feeds the cats; she has done so for over 15 years and was addressed, but still continues. Ms. Marcinko also wanted to stress that poisoning cats is a misdemeanor-3 crime. Finally she stated that the woman was told to stay away from his property, but may still be feeding in other areas of the alley. She also stressed that trash not being put in cans, or cans without lids are the major problems with animal feeding (not just cats).

COUNCIL'S CONCERNS:

Mr. Heefner commended the police/fire/public works/filtration departments for their monumental efforts during the flooding. A special thanks to Tim Lehman, our Emergency Management Coordinator who kept us all organized, even while his own house was flooding.

Ms. Marcinko announced that PETCO gave a \$300 National grant check to the Steelton Borough Community Cats. She and Chief Spangler are working on an Animal Rescue brochure/directory to make available to residents with questions/concerns. She also commended all Borough departments for their hard work during the flooding. Finally, she asked if the 9-11 Memorial Dedication was rescheduled (not yet). She informed everyone that other cities that received pieces had huge commemorations, with lots of officials present. She hopes that we'll make our dedication a memorable occasion.

Mr. Wright also thanked everyone involved for the work done during the flooding.

Mayor Acri added his thanks to all for work/help with flood-related problems. He also congratulated Mr. Brown for handling the situation superbly for being the “new man in town”.

Mr. Wion reminded Council that according to the Emergency Management Act, a declaration of emergency can only last seven days. A continuation is needed to approve an extension of the emergency declaration and such others as we feel are necessary. A

motion was made by Ms. Marcinko to approve the extension, seconded by Mr. Albert and approved unanimously by all present.

On motion by Mr. Albert, seconded by Mr. Heefner, the Council meeting recessed into executive session at 7:22p.m. to discuss personnel matters. The Council meeting reconvened at 7:37p.m. with a motion by Mr. Heefner, seconded by Mr. Albert.

REGULAR SESSION, CONT'D.:

Mr. Wion distributed a revised Memo of Understanding (MOU) that he received from Bruce Foreman (Foreman & Caraciolo, PC – Attorneys at Law). Proceeds generated from the sale of land will have an \$80,000 value; the minimum to secure from any developer.

The MOU includes the criteria that at least 51%, or six out of ten units, of the housing be initially occupied by qualified moderate to low income families. Also, each townhouse is to be occupied by one owner/family member. We must follow these restrictions in order to recapture CDBG funds expended. Mr. Foreman asked that Mr. Wion provide the Exhibit “A” site land description and Exhibit “B” 51% criteria for occupation of the housing units, along with the executed MOU.

Mr. Wion indicated that the Dauphin County Redevelopment Authority would like to move forward with the Adams Street project; they realize that HRG is dealing with the current water issues, and that four more properties could be purchased. Mr. Heefner said that Mark Spatz is working on a quick sketch of the new townhouse configuration.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Albert, seconded by Mr. Heefner, the meeting adjourned at 7:56p.m.

Respectfully submitted,

Douglas E. Brown
Borough Manager

Kathy I. Sosnowski
Executive Assistant