

Borough of Steelton
Council Agenda
Monday, June 15, 2015

Call Meeting to Order: President Jeffery Wright

Pledge of Allegiance: President Jeffery Wright

Moment of Silence: Mayor Thomas F. Acri

There were no executive sessions held between meetings

Approval of schedules of billing, requisitions, and change order as presented for: May 2015

Approval of Department Reports:

Fire and Ambulance
Police
Code Enforcement
NEDC Committee
Public Works Report
Mayor's Report
Borough Manager's Report

Public Comment on Agenda Items Only

Presentation:

Mayor Tom Acri & Police Chief John King

Retirement Presentation to Officer Tommy Cuckovic

Maria Marcinko

Steelton Community Cats

Joseph T. Sucec, Esq.

Capital City Cab Service

Communication:

Borough Manager

Letter from Steelton Youth in Action – Community Yard Sale

Maria Marcinko

Requests from Prince of Peace Church

Unfinished Business:

None

New Business:

Borough Manager

Mohn Street Park – Potential Change Orders

Borough Manager

Approval of Rich Miller's resignation letter

Motion/Second/Vote

Audience Participation

Council Concerns

Borough of Steelton
Council Agenda
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Executive Session

Other Business

Adjournment

The regular monthly meeting was called to order at 6:30 pm, by President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Albert
Denaë House
Maria Marcinko
Brian Proctor
Jeffery Wright

Mayor Thomas Acri
David A. Wion, Solicitor
Sara Gellatly, Borough Manager
John King, Police Chief
Ken Klinepeter

Absent:

Steve Shaver
MaryJo Szada

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED

A motion was made by Mr. Albert to approve the schedules, seconded by Ms. Marcinko and approved unanimously by all present.

APPROVAL OF DEPARTMENT REPORTS:

A motion was made by Mr. Albert to approve the department reports, seconded by Ms. Marcinko and approved unanimously by all present.

Fire and Ambulance - Ms. Gellatly has been working with the fire chief and assistant chief on finalizing a few last minute decisions for the fire house improvement project. Tomorrow a final decision will be made and will go out to bid. The work is projected to be completed by November. National Night Out will be held at Mohn Street Park due to the fire house construction.

Police – Chief King – Reported that the Police Department received 779 calls in May and has received 2156 calls for this year.

Code Enforcement – Ms. Gellatly reported that we are still without an official Codes Enforcement Office. This will be discussed in Executive Session this evening. The staff is doing a tremendous job.

NEDC Committee – Mr. Proctor

Public Works – Mr. Klinepeter reported that most of their efforts have been spent in clean up in the parks, removing weeds from tree wells and some pot-hole work. There was a significant amount of clean up from the June 8th storm.

The annual water quality control report will go out in the mail this month. The emergency power generation project at the water filtration plant is moving along without out any issues.

Mayor's Report – Nothing to report.

Borough Manager's Report – Ms. Gellatly reported that she has continued to work with Chief King and other parties involved in the UGI project, to try to improve the signage issue and make traffic control go as smoothly as possible.

Ms. Gellatly reported that the Pine Street project is scheduled to begin July 7th.

Ms. Gellatly indicated she has had a few meetings with HRG getting some grants in order and filling out paperwork for submitting the Borough's 2015 CDBG grant applications.

A motion was made by Ms. Marcinko to approve the department reports, seconded by Mr. Proctor and approved unanimously by all present.

PUBLIC COMMENT: AGENDA ITEMS ONLY

None

PRESENTATIONS:**Borough Manager, Mayor Tom Acri & Police Chief John King – Retirement Presentation to Officer Tommy Cuckovic**

Mayor Tom Acri and Police Chief John King thanked Officer Tom Cuckovic for his 35 years of service to the Borough of Steelton Police Department.

Maria Marcinko – Steelton Community Cats

Ms. Marcinko presented a Micro-Chip reader to the Borough Police Department, on behalf of the Steelton Community Cats

Joseph T. Sucec, Esq. – Capital City Cab Service

Mr. Sucec discussed issues with vehicles parked in the Capital City Cab parking lot being tagged to be moved. Mr. Sucec asked how to resolve the problem. Mr. Wion asked that Mr. Sucec and

his client send him a letter outlining their request. In the interim, Mr. Sucec and his client should continue to work with the Chief of Police.

COMMUNICATION:

Letter from Steelton Youth in Action requesting to use the grass lot across the street from Borough Hall for a community yard sale that they are having on Saturday, June 27th. Mr. Wright requested that the Council approve the request. A motion was made by Mr. Proctor to approve the request, seconded by Ms. Marcinko and approved unanimously by all present.

Request from Prince of Peace Church. They are requesting to use the large tents for the community church picnic, which will be held Sunday, July 12th. The second request is that two Police Officers provide security for the event from 11:30 to 8:00 as required by the Seifert Park Contract. Ms. Gellatly and Chief King will work together to honor this request.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Ms. Gellatly – Mohn Street Park – Potential Change Orders – Ms. Gellatly explained that during the Mohn Street Park Project a few things have come to Council's attention and questions asked. One of the questions raised at a previous Council meeting was how much the additional cost would be to add the third catch basin to the project. Currently, the Borough is replacing two of the three. The additional work would not be covered in the grant. The cost to add the third catch basin would be \$6,842. At the same meeting there was a discussion about paving the rest of 3rd street, not just the portion approved through the grant. The cost to add the third catch basin and pave the 3rd street is \$56,163. A discussion was held regarding the additional work. Ms. Gellatly recommended replacing the third catch basin at a cost of \$6,842 and not the paving of 3rd Street. A motion was made by Mr. Proctor to approve the replacement of the third catch basin at a cost of \$6,842, seconded by Ms. House and approved unanimously by all present.

Ms. Gellatly – Approval of Rich Miller's Resignation Letter – Ms. Gellatly explained that she and the Public Works Director received a letter from Rich Miller resigning from his position with the Sewer Department effective June 26, 2015. A motion was made by Mr. Albert to accept the resignation of Rich Miller, second by Ms. Marcinko and approved unanimously by all present.

AUDIENCE PARTICIPATION:**Mr. Powell, 321 Lebanon Street**

Mr. Powell advised that he is still unable to obtain a deed from the County for the Elks Lodge at 140 Adams Street. He is concerned about who is responsible for cutting the grass because no one knows how much land the Elks Lodge has. Ms. Marcinko said that Public Works will cut the grass on the portion owned by the Borough.

COUNCIL'S CONCERNS:

Ms. House – advised that she now has a 2015 graduate from high school. Isaiah House graduated from Dauphin County Technical School on Monday Night. She graduated with second honors and an Adult Residential License. Ms. House also attended the sixth grade graduation at Steelton Highspire Elementary School with Mr. Kenrick Dennis, who had someone that graduated.

Ms. House advised that next Saturday we are holding a community yard sale/flea market beginning at 7:00 a.m.

Chief King – thanked Ms. Marcinko and the Steelton Community Cats for the Micro-Chip Reader.

Mr. Klinepeter – thanked the Steelton Community Cats for their impact on the Steelton and surrounding communities.

Ms. Marcinko – received a call from Leann Tepsit-Cox. She is a Steelton Highspire graduate and she works for the Wheelhouse Company that is responsible for building the green house for the farm raised fish. She apologized because Council did not receive an invitation to the opening. They are going to come forth with a recommendation to be a co-applicant for a gaming grant. They are having another event in July that the Council members will be invited to.

Ms. Marcinko advised that she has received a few calls regarding the weeds around the Welcome to Steelton signs. A discussion was held regarding the weeds coming out of the canal. Ms. Marcinko asked that these issues be taken care of.

Ms. Marcinko advised that she has been receiving calls about the new employees in the Codes Enforcement office and how pleasant they are.

EXECUTIVE SESSION:

At 6:50 p.m. a motion was made by Ms. Marcinko to enter into an Executive Session for personnel matters seconded by Mr. Proctor and approved unanimously by all present.

OTHER BUSINESS:

None

ADJOURNMENT:

There being no other business before Council, on a motion made by Mr. Proctor, seconded by Mr. Albert, the meeting adjourned at 7:20 pm.

Respectively Submitted:

Sara Gellatly
Borough Secretary

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