

Steelton Borough  
Council Meeting  
January 18, 2005

The regular monthly meeting was called to order at 6:30 p.m. by the President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance

Michael Kovach :  
Stephen Shaver  
Jeffrey Wright  
Michael Albert  
Lisa Wiedeman-Krosnar  
MaryJo Szada  
Dennis Heefner

Absent:

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES:**

On a motion by Dr. Szada seconded by Mr. Albert., Council Members present voted unanimously to approve the December 20, 2004 Council Meeting minutes as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report at this time, other than what is in the minutes.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

Mr. Musser noted that a change order for the Swatara Street lining project, presented by the Spiniello Companies will be included in your motion, if Council approves it. Mr. Musser explained that there are actually 22 laterals into the piping, not the 15, as originally thought. He said that the additional laterals are \$875.00, for each or a total addition of \$6,125. Mr. Musser stated that the pipe size is actually 36", not 30" as originally indicated, which will add approximately \$42.00, per foot for a total of \$31,926.00. Mr. Musser said that Mr. Ellinger, from HRG, Inc., concurs that these are reasonable.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

## **APPROVAL OF DEPARTMENT REPORTS;**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, and Code Enforcement for December as well as the annual reports, were presented for Council's approval.**

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On a motion by Dr. Szada, seconded by Mr. Wright, Council Members present voted unanimously to approve the Department Reports for December and the Annual Reports, as presented.

Mr. Shaver noted that in the Community Development report, Ms. Sviben requests three (3) Council persons to speak at the Anniversary Kick-Off on January 26<sup>th</sup>. Mrs. Krosnar said she would read the future plans; Dr. Szada will read the history and Mr. Kovach will read the present plans.

Mr. Shaver informed Council Members that Chief Vance submitted an updated Fire Department drivers list for Council's approval.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve the updated driver's list as presented.

Mr. Shaver also noted that there was a letter form the Lawton Fire Company thanking the Steelton Fire Department for their assistance during the August flood, and a Certificate of Appreciation to the Fire Department for their participation in the Harrisburg International Airport's disaster Preparedness Exercise on September 25, 2004.

On a motion, by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to post the letter and certificate at the Fire House.

## **MAYOR'S REPORT:**

Mayor Acri reminded everyone that the Borough of Steelton will be hosting the Dauphin-Lebanon Borough's Association dinner meeting on Tuesday, January 25, 2005, at Shane's, beginning at 6:30 p.m. Mayor Acri noted that Councilman Wright will be giving the invocation and approximately 65 people are expected to attend.

## **PUBLIC COMMENT: Agenda Items Only**

There was no public comment.

## **COMMUNICATIONS:**

**Governor's Center for Local Government Services – Providing the Borough with brochures on upcoming educational seminars.**

Mr. Kovach said anyone who wished to attend any of the seminars, should contact Mr. Musser.

**Brother Jerome Pearson, Director, Cyrene Lodge #169 – Informing Council of their upcoming Awards Banquet and request to help sponsor the event by placing an ad in the Booklet.**

Mr. Kovach reminded Council members that all ads must be purchased with their personal funds.

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**Reverend Alvin Q. Taylor, The Interdenominational Ministers Conference – Informing the Borough that the Interdenominational Ministers' Conference is honoring Mayor Acri for his service to his community.**

Council congratulated Mayor Acri on this honor.

**Mayor Acri – Reminding everyone of the Dauphin-Lebanon Boroughs Association meeting January 25, 2005.**

Mr. Kovach noted that this was previously addressed.

**Tri-County Regional Planning Commission – Providing the Borough with a copy of their December 2004 Newsletter.**

There were no comments.

**Donald E. Potter, Jr., EMT-P, Director of Operations, Community Life Team – Informing the Borough that he is preparing a proposal to become the Borough's EMS Provider, but the Proposal must be approved by his Board before he can present it.**

There were no comments.

**PSAB – Invitation to attend the PSAB Spring Legislative Conference at the Holiday Inn Harrisburg/Hershey in Grantville, on March 20-22, 2005.**

Mr. Kovach said those who wish to attend should contact Mr. Musser.

**Additional Communications: Mr. Musser noted that there is a letter from District Attorney Marsico's office.**

Mr. Musser said the letter from Stephen R. Zawisky, Deputy District Attorney, commends Officer Gaither, Chief Lenker and all officers involved in a particular investigation for their cooperation and bringing a suspect to justice

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members voted unanimously to place a copy of the letter in the appropriate officer's personnel files.

**UNFINISHED BUSINESS:**

**Chief Lenker – Providing the Mayor and Council with the Traffic Survey in regards to the 30 Minute Parking requested by the owner of 263 South Front Street.**

Chief Lenker said that the existing loading zone signs to not have any parameters, noting that the signs should apply only during business hours. Chief Lenker recommended that Council include the hours that apply in the Resolution and on the signs.

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Mr. Shaver commended Officer Shaub for doing a good job on the survey.

After a brief discussion, on a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to authorize Mr. Wion to prepare the required Resolution, establishing a fifteen (15) minute Loading Zone at the location described in the traffic survey, between the hours of 9:00 a.m. and 5:00 p.m.

Council Members then discussed several parking issues with Chief Lenker. It was the consensus of the Council Members that Chief Lenker should contact the owners of the following vehicles to discuss the following problems:

A black pick-up truck that parks all day in the Steelton Pharmacy 30-minute parking space; a tractor trailer that parks across the street from Rachel's Restaurant in the evenings and on weekends. It was suggested that Chief Lenker ask the owner of the tractor-trailer if he could park his truck in the next block across from the ISG offices, since there is no business conducted there in the evenings or on weekends.

Mrs. Wiedeman-Krosnar also asked Chief Lenker if he could make a courtesy call to Mr. Mumma, Highspire Truck, to ask him not to park the very large trucks so close to the corner of Front and Mohn Streets, since it obstructs the view of oncoming traffic when entering onto Front Street from Mohn Street. Chief Lenker noted that the vehicles are parked legally, but said he would speak with Mr. Mumma about the situation.

**Robert C. Grubic, P.E., HRG, Inc. – Requesting the Council appoint HRG, Inc., as the Borough Engineer and execute the Retainer Agreement for Engineering Services.**

Mr. Musser noted that Council was given some changes to the agreement and asked that the Agreement be approved with these changes.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve the Agreement as presented, with changes, and execute the Retainer, as presented.

**Mr. Musser – Discussion in regards to the Lease between the Borough and the Susquehanna Area Regional Airport Authority.**

Mr. Musser informed Council Members that Mr. Wion reviewed the Lease and made some comments and recommended some changes. Mr. Musser said that the Airport Authority agreed to most of the changes and the Borough can live with the others.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members voted unanimously to approve the Lease Agreement as presented.

**Mr. Musser – Discussion in regards to the Real Estate Consulting Proposal Between the Borough of Steelton and Crossgates, Inc.**

Mr. Musser stated that the Borough Authority has retained Crossgates on a monthly retainer

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agreement for consulting purposes. Mr. Musser said that the Real Estate consulting Proposal between the Borough and Crossgates, Inc., is for Crossgates to coordinate with state and local leaders to gain access to incentive programs that can support the proposed project. Mr. Musser noted that the Agreement provides that Crossgates will be paid a percentage of any grant funding which they are able to secure.

On a motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve the Real Estate Consulting Proposal between the Borough of Steelton and Crossgates, Inc., as presented.

**Mr. Musser – Providing council & the Mayor with an Update on his meeting with Representative Buxton.**

Mr. Musser said the meeting went well and Representative Buxton is very supportive of assistance for the Borough's Storm Sewer issues. Mr. Musser said he will be pushing for grants for the Pine Street and Jefferson Street Projects. He said we should get estimates for the project in about thirty (30) days and thanked Representative Buxton for his support.

**NEW BUSINESS:**

**Edward F. Geubtner, Mullin & Lonergan Associates, Inc. – Providing the Borough with the Adams Street Redevelopment Area Plan and Redevelopment Plan Proposal**

Mr. Musser said he will forward these plan documents to the Borough Planning Commission and to the Redevelopment Authority who will be working through Mr. Heefner.

**Chief Lenker – Discussion regarding Nextel phones.**

Chief Lenker explained that Chief Vance is having problems with his phone and would like to change either phones or service provider. Mr. Shaver recommended that Council allow Chief Lenker handle the situation, so it is not necessary to bring any phone issues of this nature before Council.

**Mr. Musser – Update on the USDA Meeting.**

Mr. Musser said that he received a lot of information from Representative Holden and the USDA .Mr. Musser said there are many good programs for the Borough that will be pursued.

**Mr. Musser – Discussion regarding the Proposed Agreement between the Borough and the Dauphin Redevelopment Authority in regards to the Adams Street Redevelopment Project.**

Mr. Musser said that Mr. Wion reviewed the Agreement. There was a brief discussion on responsibilities, project control and fees.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members voted unanimously to  
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approve the Agreement between the Borough of Steelton and the Dauphin Redevelopment Authority in regards to the Adams Street Redevelopment Project, as presented.

**Mr. Heefner – Discussion in regards to the presentation by Meg Ream Design, at the last Community Development meeting.**

Mr. Heefner suggested that Craig Bachik's firm work on the logo project, since they are already involved in the Main Street Project. There was a discussion on whether to use the engineers or a graphic design firm for the logo and if another logo is really needed.

Mrs. Wiedeman-Krosnar said she believes that a good strong logo is needed for the Main Street Project to appeal to young people and made a motion to hire Meg Ream Design,

Inc., to do the logo for the Main Street Program. Mr. Albert seconded the motion and Mr. Kovach asked for a roll call vote.

The roll call vote was as follows: Shaver – no; Mr. Albert – yes; Mrs. Wiedeman-Krosnar – yes; Mr. Kovach – no; Mr. Wright – no; Dr. Szada – yes; Mr. Heefner – no. The vote was 4 to 3 against the motion.

Mr. Kovach suggested that the Community Development work on another recommendation. Mr. Albert suggested that Council consider getting High-School students involved in the logo project – perhaps have a contest. He offered to go to Steel-High to discuss it with them. Mr. Musser suggested that Mrs. Fackler, the Main Street Manager should go with Mr. Albert.

**Mr. Musser – Requesting a date for interviews for the Sewer Department Laborer position. .**

Mr. Musser asked the Personnel Committee to decide on a date so that he can send letters to the applicants.

#### **OTHER BUSINESS:**

**Mr. Musser – Requesting an Executive Session to discuss land acquisition and personnel matters.**

#### **AUDIENCE PARTICIPATION:**

There were no comments.

#### **COUNCIL'S CONCERNS:**

**Mr. Shaver** – said he agrees with the Council President that we have to stay focused on the big picture. Mr. Shaver said that the staff does a very good job and Council should let them handle what they can.

**Mr. Heefner** – said he noticed some of the Borough personnel, including the police officer, letting their vehicles running when they aren't in them. He said that the cost of gasoline

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is high and he doesn't think this is a good idea. It was the consensus of Council Members to send a memo to all personnel who drive Borough vehicles asking them to turn the vehicles off when they leave the vehicle.

**Dr. Szada** - said that while there are a lot of projects underway to make everything beautiful, she hopes that Council doesn't forget about the everyday quality of life issues for residents of the Borough ranging from noisy neighbors to drug trafficking.

**Mayor Acri** – said he and Chief Lenker will meet with Chief Vance to discuss some issues between the Fire and Police Departments.

**Mr. Kovach** – said he would like Mr. Navarro to check on the Swatara Street Wall because there are some cracks and he would like a report on them. Mr. Heefner said that they are monitoring it. Mr. Heefner said they were supposed to caulk the cracks before winter. Mr. Heefner said he spoke to Mr. Navarro about that recently, but nothing has been done yet.

**Mr. Wright** – said there was a meeting with representatives of the Steelton and Highspire Councils and the School District. He said there will be an Act 34 Hearing on February 1, 2005. Mr. Wright said there is some interest in organizing a Young Republican and Young Democrat group, and in having honor students preside as elected officials at a Council meeting in the near future. Mr. Wright said that the next meeting is on March 31, 2005.

**Mr. Shaver** – said he spoke with Dr. Kitch regarding a meeting he had with the Dauphin County Library Assistant, Mrs. Johnson. Mr. Shaver said he suggested to Mr. Kitch that when the new elementary school is constructed the Library be accessible to the public after school hours. Mr. Shaver said that perhaps the County Library System could operate it after hours. He added that Commissioner DiFrancesco liked the idea and suggested that there may be some grant money available. Mr. Shaver said that he asked Mrs. Johnson to contact Dr. Kitch. Mr. Wright noted that this is not a Council Project.

On a motion by Mr. Shaver, seconded by Mr. Albert, the Council meeting recessed into executive session to discuss land acquisitions and personnel matters, at 7:36 p.m.

The meeting reconvened at 8:05 p.m.

It was the consensus of the Mayor and Council to contact Chief Vance in writing to request that he contact Dr. Szada on all matters concerning the Fire, Ambulance or EMS Departments, so that the proper chain of command is followed.

#### **ADJOURNMENT:**

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Wright, the Council meeting adjourned at 8:06 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

Steelton Borough  
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February 7, 2005

The Council Meeting was called to order at 6:30p.m. by the President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:  
Michael Kovach  
MaryJo Szada  
Michael Albert  
Dennis Heefner  
Stephen Shaver

Absent:  
Lisa Wiedeman-Krosnar  
Kathleen D. Handley

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor

**PRESENTATION: By Matt Tunnell, Assistant Vice-President of Crossgates, Inc., In Regards to the Downtown Redevelopment Proposal Feasibility Study Scope-of-Work.**

Matt Tunnell of Crossgates and Craig W. Bachik and Renee Regal of Kairos Design Group, reviewed the scope of work with Council and said they will begin the process when Council is ready.

**PUBLIC COMMENT: Agenda Items Only.**

There were no comments.

**COMMUNICATION:**

**Ralph Amato, Municipal Manager, York Waste Disposal, Inc. - Letter confirming that the Borough of Steelton's Spring Clean Up is Scheduled for April 30, 2005.**

Council Members present concurred with the proposed date for Spring Clean Up.

**PSAB - Invitation to attend the PSAB Spring Legislative conference at the Holiday Inn Harrisburg/Hershey in Grantville, March 20-22, 2005.**

Mr. Kovach said anyone who wishes to attend should contact Mr. Musser.

**Jeanne P. Gray, 240 Woodbine Street, Steelton - Letter of Congratulations to the Borough of Steelton.**

There were no comments.

Gene Richards, 351 South Second Street, Steelton - Letter of congratulations to the Borough and requesting assistance with his sidewalk.

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There were no comments.

Thomas L. Zimmerman, Consulting Actuary, Conrad M. Siegel - Letter requesting an opportunity to present their Investment Advisory Service Plan to the Borough for the Borough of Steelton Police Pension Plan.

Council Members present authorized Mr. Musser to arrange a meeting.

**UNFINISHED BUSINESS:**

Mr. Musser - Informing Council that the Borough of Steelton Police Association has agreed to the changes made to the Steelton Police Pension Plan to comply with Act 30.

There were no comments.

**RESOLUTION 2005-R-1 - ESTABLISHING A LOADING/UNLOADING ZONE FROM 9:00 A.M. TO 5:00 P.M., AT THE INTERSECTION OF SOUTH FRONT & CHESTNUT STREETS was presented for Council's consideration.**

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to adopt RESOLUTION 2005-R-1, as presented.

**ORDINANCE 2005-1, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF STEELTON, PENNSYLVANIA, CHAPTER 82, "PROPERTY MAINTENANCE", SECTION 82-3, "ADMINISTRATION AND ENFORCEMENT OF OFFICE OF CODE ENFORCEMENT" REQUIRING ANNUAL INSPECTION OF ALL RESIDENTIAL RENTAL, COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL PROPERTIES; CHAPTER 84, "REAL ESTATE REGISTRATION:", SECTION 84-6 BY THE ADDITION THERETO OF A NEW SUBSECTION E, REQUIRING THE BOROUGH SECRETARY TO NOTIFY THE CODE ENFORCEMENT OFFICER OF LANDLORD REPORTS CONCERNING CHANGES IN USE OR OCCUPANCY OF ANY RENTAL UNIT; AND BY THE ADDITION OF A NEW CHAPTER 69 TO BE ENTITLED "INSPECTION LICENSES", WHICH CHAPTER PROVIDES FOR CERTAIN RESIDENTIAL RENTAL, COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL INSPECTION LICENSES, PROCEDURES FOR ISSUING THE LICENSES, PROVIDING FOR INSPECTIONS, PROVIDING FOR APPEALS FROM ADVERSE INSPECTION DETERMINATIONS AND PROVIDING PENALTIES FOR VIOLATION OF THE CHAPTER, was presented for council's consideration.**

On a motion by Mr. Heefner seconded by the Council Members present voted unanimously to adopt ORDINANCE 2005-1, as presented.

Mr. Heefner thanked everyone involved in making this Ordinance a reality, noting that a lot of time and effort went into it. Mr. Heefner stressed that improving the housing stock is a crucial piece to the Main Street program and overall Borough improvement.

**RESOLUTION 2005-R-2, IMPLEMENTING THE BOROUGH OF STEELTON**

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**INSPECTION LICENSES ORDINANCE BY ESTABLISHING THE APPEAL FEE FOR AN APPEAL TO THE BOROUGH CODE HEARING BOARD.**

Mr. Wion explained that ORDINANCE 2005-1, which Council just passed authorizes this Resolution fixing a fee for applications for an appeal and is consistent with what we have done for the land development, and the UCC, establishing a fee of \$318.00, for such an appeal, plus any costs that are in excess of that initial application fee.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to adopt RESOLUTION 2005-R-2, as presented.

**NEW BUSINESS:**

**Mr. Musser - Discussion regarding the Special Purpose Parking requests that have been submitted by Prince of Peace Church and Monumental A.M.E. Church.**

Mr. Musser explained where the spaces were located and the number requested. It was the consensus of the Council Members present to have Mr. Wion prepare the Resolution for consideration at the next Council Meeting.

**Mr. Musser - Update on Grant Initiatives through the Main Street Program.**

Mr. Musser said that a list of grants that we are eligible for under the Main Street Program was included in Council's packets. Mr. Musser said there is a Planning Grant for \$25,000 which can be used for downtown parking management study, E-Commerce study, a signage study and then there was also another one which can be used for to study the downtown improvement districts, which Mr. Musser said he didn't believe the Borough was ready for yet. Mr. Musser said he and Mrs. Fackler recommend the Borough apply for a grant in the amount of \$25,000 for option one and three.

Mr. Musser said the second incentive is the Downtown Reinvestment Grant and the Anchor Building Grant. Mr. Musser suggested that Council Members give these some thought before the next Council Meeting, and gave a brief explanation of the Grants.

Mr. Heefner recommended, in order to take some of the burden off of the Code Office, that the Boat Dock Permits be issued in the Secretary's office and if there are any problems at the Boat Dock, the Public Works Department should be notified.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve Mr. Heefner's recommendation as presented.

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Mr. Heefner also requested that the Code Officer give Council a report on the status of the letters being mailed, the work station, and the new software. Mr. Ron Acri said the work station is in place, but they have to run some wires for the computer; the letters are being stuffed into the envelopes and will be mailed tomorrow; he will be meeting with Ron Brady tomorrow discuss the proposals and to get the costs.

**Mr. Shaver - Providing an update on the Sewer Department Laborer Interviews.**

Mr. Shaver said that the Personnel Committee and Mr. Albert, Chairman of the Public Works Committee interviewed six (6) applicants for the position. Mr. Shaver said there were several well-qualified applicants, but the one who scored the highest and the committee's recommendation to hire for the position is Richard W. Miller, Jr.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to hire Richard W. Miller, Jr., for the Sewer Department Laborer position, at the rate of \$10.00 an hour starting on February 14, 2005.

**OTHER BUSINESS:**

**Mr. Musser - Requesting permission for an Executive Session to discuss Land Acquisition matters, Personnel matters & Union Contract Negotiations.**

**Mr. Wright - requested that the Community Development meeting be changed from Monday, February 14<sup>th</sup> to Tuesday, February 15<sup>th</sup> at 7:00 p.m.**

It was the consensus of the Committee Members to hold the meeting on February 15<sup>th</sup> as requested.

On a motion by Mr. Wright, seconded by Mr. Shaver, the Council meeting recessed into executive session at 7:30 p.m.

The meeting reconvened at 7:45 p.m.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to move Luz Pabon from part-time to full-time status, effective February 14, 2005, at her current rate.

**COUNCIL'S CONCERNS:**

**Mr. Wright** - spoke to the Mayor about 4<sup>th</sup> and Walnut if he could address that situation with the school kids in the afternoon. Mayor Acri said he will take care of that.

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**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Wright, seconded by Mr. Heefner, the Council meeting adjourned at 7:50 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The regular monthly meeting was called to order at 6:30 p.m. by the President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance**

Michael Kovach :  
Stephen Shaver  
Jeffrey Wright  
Michael Albert  
Lisa Wiedeman-Krosnar  
MaryJo Szada  
Dennis Heefner

**Absent:**

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES:**

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve the January 18, 2005 Council Meeting minutes as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report at this time.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS;**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, and Code Enforcement for January as well as the annual reports, were presented for Council's approval.**

On a motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar Council Members present voted unanimously to approve the Department Reports for January, as presented.

## **MAYOR'S REPORT:**

Mayor Acri said he had nothing new to report at this time.

## **PUBLIC COMMENT: Agenda Items Only**

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**Gayle Sherrid, 354 Locust Street , a volunteer EMT** - asked if she could hear more about the ambulance service. She said she would like to comment on it, but she doesn't know what is proposed.

Mr. Kovach said there have been several meetings to discuss the options for ambulance service. He added that there have been meetings with Life Team and they submitted a proposal which Council will vote on tonight.

**Milt Carnes, 434 Spruce Street, a paid full-time EMT** – stated that they are staffing from 7:00 a.m., to 7:00 p.m. and agreed that it is not economically feasible to keep a full time paid ambulance crew, but noted that the Borough Ambulance crews have to cover for Life Team since they don't have enough to cover the city.

**Vic Brubacher** – asked how much the Borough was subsidizing the Ambulance Service.

Mr. Musser said that the Borough paid \$12,000 the first year, \$24,000 the second year, \$40,000 the third year and \$60,000 this year. He said that Life Team will come in for \$18,000.

Gayle Sherrid asked what amount of money was coming in and going out. Dr. Szada said she doesn't know because she has repeatedly requested figures, but never received them. She read an excerpt from the Life Team Operational Plan. Dr. Szada that a ten (10) minute response time is unacceptable in an emergency and that is what they say may be the response time. Gayle Sherrid asked how Council knows if the Borough can make a go of it if they don't have the figures. She added that Life Team doesn't have enough staff or vehicles to cover what they have now.

Dr. Szada said if Council votes to hire Life Team for our Ambulance Service, the Steelton Ambulance will cease to exist. She said Life Team will not allow our EMT's to work with them. She emphasized that this is not a merger, it is not a consolidation. Dr. Szada said she is prepared to make a proposal later in the meeting.

## **COMMUNICATIONS:**

**Janet Bush, Resident – Letter in regards to her broken waterline.**

Mr. Musser said this has been taken care of. He added that Mr. Miller said the line was already leaking before the Borough turned her water off.

**Officer Dennis Basonic – Letter requesting permission for Officer Elhadj, Officer Conjar and himself to attend a Ceremony during National Police Week (May 15, 2005 to May 21, 2005) when President Bush is speaking and to use a Police Unit for the trip.**

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members voted unanimously to approve Officer Basonic's request.

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**Yusumit Pacheco, Student – Letter thanking Chief Lenker and Officer Basonic for the opportunity to shadow them during patrols for her graduation project.**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to place a copy of the letter in Chief Lenker's and Officer Basonic's personnel file.

**Mrs. Rodgers, 3<sup>rd</sup> Grade Teacher, Prince of Peace School – Letter thanking Officer Elhadj for taking time to read to the Third Grade Class.**

On a motion by Mrs. Shaver, seconded by Mrs. Wiedeman-Krosnar, council Members voted unanimously to place a copy of the letter in Officer Elhadj's personnel file.

**Mr. Musser – Informing Mayor Acri and Council that Grant Application information for the new Boating Facility Grant Program, the 2005 Pa Urban and Community Forestry Grant & Growing Greener Grant have been provided to Ms. Sviben and Mrs. Fackler.**

There were no comments.

**Mr. Musser - Updating Council on the hiring of two new police officers.**

Mayor Acri asked that this mater be tabled until after the executive session.

**UNFINISHED BUSINESS:**

**Craig W. Bachik and Renee M. Regal, Kairos Design Group, LLC – Requesting Council to execute the Proposal for the Streetscape Master Plan for Second Street for the Elm Street Program.**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve the execution of the agreement as presented.

**Craig W. Bachik & Renee M. Regal, Kairos Design Group, LLC – Requesting Council to execute the Proposal for the Steelton Boat Launch Restoration Project.**

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve the Proposal for the Steelton Boat Launch Restoration Project as presented.

**Mr. Musser – Updating Council on the Hours Luz Pabon will be working in various Departments.**

Mr. Musser noted that Council had a copy of Ms. Pabon's schedule. There were no comments or questions.

**Dennis Yablonsky, Chairman – Requesting Council approve the execution of the Letter Accepting the Borough of Steelton's Business in Our Sites Program (BOS) in the amount of \$175,000.**

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On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve the execution of the letter as presented.

**Daniel S. Robinson, Director, Dauphin County Office of Community & Economic Development – Letter requesting the Borough Execute the Agreements for the Borough's 2005 CDBG Allocation in the amount of \$270,000.**

Mr. Musser said the proposed projects are: \$100,000 for Adams Street, \$100,000 is the Borough's Match for the Boat Dock; \$40,000 is for the Senior Center; and \$30,000 is the Borough's match for the Elm Street Project.

It was the consensus of Council Members to have Mr. Musser forward the necessary documents.

**RESOLUTION 2005-R-3 – RESOLUTION APPROVING THE ESTABLISHMENT OF SIX (6) SPECIAL PURPOSE PARKING SPACES AT PRINCE OF PEACE CHURCH, was presented for Council's consideration.**

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to adopt RESOLUTION 2005-R-3, as presented.

**RESOLUTION 2005-R-4 – A RESOLUTION ESTABLISHING A SPECIAL PURPOSE PARKING SPACE AT MONUMENTAL AME CHURCH was presented for Council's consideration**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to adopt RESOLUTION 2005-R-4, as presented.

**Mr. Kovach – Requesting Council make a determination regarding the Life Team Proposal to provide ambulance service.**

Dr. Szada asked Council to vote not to turn the Borough Ambulance Service over to Life Team, since they are not capable of handling what they have let alone adding the Borough of Steelton to their territory. Dr. Szada recommended a six (6) month time frame to see how the Borough does on their own and made the following proposal: One paid person from 7:00 a.m. to 7:00 p.m.; separate the ambulance from the fire department completely with their own Chief who reports directly to Council, their own board, annual dues and an auxiliary made up of members of the community to become involved because it is their ambulance department; apply for grants that are available; take the new \$52.00 tax that council passed and put \$26, to the Police Department, \$13 to the Fire and \$13 to the Ambulance; Dr. Szada will make monthly reports to Council; approach all those who have training to see if we can bring them back into the department; continue to offer classes for training. Dr. Szada said she would spearhead the effort for the re-birth of the Ambulance service.

Mr. Wright asked Mr. Musser if the \$52 tax has been allocated. Mr. Musser said that \$10,000 would go to the Ambulance; \$25,000 is for streets; and \$25,000 for a police vehicle. Mr. Wright asked the ambulance personnel who were present in the audience if they thought they could get

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additional volunteers. Ms. Sherrid said she thinks it is a good idea to get them back because a lot of them would like to serve. Ms. Sherrid said she thinks if Dr. Szada could spearhead this, it might work, but she didn't think they could go back to an all volunteer organization. Mr. Brubacher said the volunteers are about spent and most do it now to get paid, but we don't know what is out there. Mrs. Krosnar asked what methods are used to get volunteers. Mr. Brubacher said they go to the High school job fairs.

Mr. Kovach noted that many of those on Council volunteered but times have changed with insurance issues, lawsuits, both parents working and we aren't the only community with this problem. He noted that most people in the Borough don't bother to join the Ambulance Association. He said that everyone wants fast ambulance service, but they don't want to pay for it. Mr. Kovach said he thinks that the Life Team proposal is the best solution on the table. Mr. Kovach said if the Borough chooses the Life Team option, we will lose our license, but he thought if it doesn't work out, we could apply for another license.

Mr. Heefner said he would like to try Dr. Szada's proposal for six (6) months, noting that the Borough is investing money on the Downtown and the Boat Dock, why not the ambulance. He asked that Dr. Szada please let Council know if it looks like her solution

isn't working, so Council can contact the Life Team. Dr. Szada said she would also recommend several town meetings to inform the public of the situation.

There was additional discussion on what would happen to the personnel, the equipment and any money left in the Ambulance Association, as well as who is on the Association. There was also additional discussion on the reasons for the current situation.

Mr. Kovach then asked for a motion to accept the Life Team Proposal.

Mr. Shaver made a motion to accept the Life Team Proposal and Mr. Albert seconded the motion. Mr. Kovach asked for a roll call vote.

Mr. Shaver-Yes; Mr. Albert-Yes; Mrs. Wiedeman-Krosnar – No; Mr. Wright – No; Dr. Szada – No; Mr. Heefner – No; Mr. Kovach – Yes.

The motion was defeated by a 4 to 3 vote.

**Mr. Musser – Discussion regarding the Feasibility Study for the Downtown.**

Mr. Musser asked that the project not begin until about April 1<sup>st</sup>, since the grant funds will not be available for about six (6) months.

**Mr. Wright & Mrs. Wiedeman-Krosnar – Providing council with an Update on the Community Development Meeting and the Determination in regards to the Grant Initiatives through the Main Street Program.**

Mrs. Wiedeman-Krosnar said they are looking at Grant Initiatives through the Main Street Program. She said the initiatives that they are moving forward on are: a \$25,000 Planning Grant which can be used for a downtown parking management study for the Main Street Steelton Borough  
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District, as well as signage study needs; Downtown Investment Grants for qualified applicants for up to \$250,000 to \$300,00 for ready-to-go construction projects; and anchor building grants, which is a Grant-to-Loan Project through DCED to grant the Borough up to \$500,000, which we would loan to a designated anchor building owner.

Mr. Wright added that the DCED Grants \$25,000 Planning Grant could be used to do a Market Study through our Main Street Coordinator, Ms. Fackler, to identify some of the main areas we need to look at for parking areas in the downtown Main Street Area. Mr. Wright reviewed a list of potential buildings with Council.

**Mr. Musser – Discussion regarding the Police Pension.**

Mr. Musser informed Council that the police union agreed and Mr. Wion will prepare the proper ordinance for the March meeting.

**Mr. Musser – Informing Council of the bid results for the Boat Launch and Bailey Street Recreation Facility and requesting the projects be awarded to the respective low bidders.**

Mr. Musser informed Council that the low bidder for the Boat Launch was T.R. Stoner, in the amount of \$225,713.00. He noted that the alternates 2, 3 and 4, will be eliminated to keep the project under budget.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members voted unanimously to award the Boat Launch Project to T.R. Stoner in the amount of \$225,713.00, per Mr. Musser's recommendation.

Mr. Musser stated that the low bidder for the Bailey Street Basketball Court was also T.R. Stoner, in the amount of \$94,031.00. He noted that this was under budget. He said the DCBG Funds were \$110,000 and recommended awarding the bid.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted to award the bid to T.R. Stoner, in the amount of \$94,031.00, per Mr. Musser's recommendation.

Mr. Kovach said that he had been approached numerous times to have a three-point line painted at the other basketball courts. Mr. Musser suggested that, since the contractor will be in town to do the Bailey Street Courts, he could ask them to take care of that. Council Members agreed.

**Mr. Musser – Informing Council of the bid results for the Waterline Project.**

Mr. Musser said this is a Borough Authority Project, but he was just making Council aware that the low bidder was Rogele, Inc., in the amount of 1,052,600. He noted that \$830,030 was budgeted to do that, so a few alternates will be eliminated to come in at budget.

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**Kenneth A. Lenker, Police Chief – Discussion in regards to Dauphin County Chiefs of Police Preliminary Recruit Examination Memorandum of Understanding.**

Chief Lenker said that after discussion with Mr. Wion, the Borough Solicitor, he does not recommend this to Council

**Edward A. Ellinger, HRG., Inc. – Requesting Council execute the Proposal for Engineering Services regarding Jefferson Street and Pine Street Storm Sewer Investigations.**

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members voted unanimously authorize the execution of the proposal, pending Mr. Wion's review and approval.

**Mr. Musser – Providing Council with an update in regards to the Capital Region Insurance Trust (CRIT)**

Mr. Musser said that he has been in touch with the CRIT for information. He said that they are a group of 14 to 24 municipalities in the area that shop around for lower insurance rates with no change in coverage. He said he will keep Council informed.

**Mr. Heefner and Mr. Musser – Discussion in regards to the Zoning Hearing Board Appointment.**

Mr. Musser noted that Mr. O'Keefe had informed Council that he wished to resign from the Zoning Hearing Board, so the Community Development Committee interviewed a few candidates and recommend Carl J. Kanaskie, Jr., to fill the vacancy created by Mr. O'Keefe's resignation.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members voted unanimously to appoint Mr. Carl J. Kanaskie, Jr., to fill the vacancy on the Zoning Hearing Board.

Mr. Musser said that Mr. O'Keefe has offered to stay for a few months, not on the Board, but until Mr. Kanaskie familiarizes himself with the proceedings. Mr. Musser also suggested that Council present Mr. O'Keefe with a plaque in appreciation for his service to the Borough. It was the consensus of the Council Members to approve Mr. Musser's recommendation.

**OTHER BUSINESS:**

**Mr. Musser – Requesting an Executive Session to discuss land acquisition and personnel matters.**

**AUDIENCE PARTICIPATION:**

**Jeanne Barr, 349 S 4<sup>th</sup> Street** – noted that the Borough is receiving a lot of money to beautify the Borough and asked why the Borough didn't use some of it for the ambulance

service.

Mrs. Wiedeman-Krosnar explained that the money the Borough receives is specifically for revitalization use and can't be moved to other projects. She noted that the Borough has to submit proof of use or they will revoke the money.

Ms. Barr said that the traffic light at Front and Locust Streets seems to be on red facing Locust Street for an unusually long time.

Chief Lenker said he had other people tell him that, but when he checked it, it seemed to be working fine. Mr. Kovach asked that Mr. Musser call PERCS to check it out.

**Emuel Powell, 321 Lebanon Street** – asked how many people who work in Steelton live in Steelton. Mr. Kovach said that there are approximately 6,000 people living in Steelton, but he didn't know how many worked in the Borough. Mr. Powell asked how many pay the \$52.00. Mr. Musser said that is for those who work in the Borough and probably less than 85% of residents pay that \$52.00. Mr. Powell commented that there are more renters than home owners and he sees this as a problem. Mr. Powell also reported that the manhole at Adams and Harrisburg Street is higher than the street. Mr. Kovach asked Mr. Musser to contact Mr. Conjar about that.

#### **COUNCIL'S CONCERNS:**

**Mr. Shaver** – said he thinks that Dr. Szada had an honorable vision and he hopes she continues with it, but she needs help. Mr. Shaver recommended the Borough consider looking for a Public Safety consulting firm to evaluate the Borough's situation. He said that Life Team may not be the answer. Mr. Shaver offered his help but added that most of council didn't have the time to do what is required.

**Mrs. Wiedeman-Krosnar** – said we are going to need some assistance from the EMT's on staff to make a plan. She said she would like to see an aggressive plan to approach the legislature.

**Mr. Wright** – reported that Citizens Bank presented the Borough with \$24,000 to enhance the facades on Main Street.

**Dr. Szada** – thanked everyone for coming to the meeting and thanked Mr. Shaver for his kind words. She said the Borough is going to need all the help we can get. Dr. Szada said she will spearhead the effort and added that much help will be needed and everyone must pull together to find the money to do this.

**Mr. Heefner** – said he doesn't believe in quitting if we have another option, but asked Dr. Szada to please let Council know if, in two to three months it looks like it isn't going to work.

**Mr. Kovach** – said that Council is here to do a job, we make decisions, we look at all the options to make the best decision for the community. He said he likes the way government works and that is why he is involved. Mr. Kovach commended Dr. Szada, saying he admired

her and her efforts. Mr. Kovach also commended the EMT's and Ambulance Service. He said he voted his conscience, but the vote was cast and Council will do whatever they can to support

Dr. Szada and her efforts to keep the Ambulance Service in the Borough. Mr. Kovach thanked everyone for coming to the meeting.

**Mayor Acri** – said that Mr. Musser wouldn't have time to devote to the Ambulance situation. Mr. Shaver said that is why he believes we need someone else to help. Mayor Acri noted that that will require more spending.

On a motion by Mr. Wright, seconded by Mr. Heefner, the Council meeting recessed into executive session to discuss land acquisitions and personnel matters, at 8:12 p.m.

The meeting reconvened at 8:38 p.m.

On a motion by Mr. Shaver seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to authorize Chief Lenker to hire two (2) part-time officers, pending successful background checks.

Council requested Mr. Musser to bring the Certified Civil Service List for full time police officers to the next Council meeting.

**ADJOURNMENT:**

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Albert, the Council meeting adjourned at 8:40 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

Steelton Borough  
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March 7, 2005

The regular monthly meeting was called to order at 6:38 p.m. by the President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance

Michael Kovach :  
Stephen Shaver  
Jeffrey Wright  
Michael Albert  
Lisa Wiedeman-Krosnar  
MaryJo Szada  
Dennis Heefner

Absent:

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary

Mr. Kovach noted, for the record, that Mr. Mark Moseley of Tri-County HDC, LTD to discuss housing rehabilitation in the Borough.

**APPROVAL OF MINUTES:**

On a motion by Mr. Albert seconded by Mrs. Wiedeman-Krosnar., Council Members present voted unanimously to approve the February 22, 2005 Council Meeting minutes as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report at this time, other that what is in the minutes.

**PUBLIC COMMENT: Agenda Items Only**

There was no public comment.

**COMMUNICATIONS:**

**Jack Lotwick, Dauphin County Sheriff – Letter of thanks to Chief Lenker and the Steelton Police Department for their assistance on Tuesday, February 15, 2005.**

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to place a copy of the letter in Chief Lenker's personnel file.

**Sgt. David M. Crawford, Steelton Police Department – A Letter requesting the Borough to contribute \$1,200.00, to the 4.0 Program.**

Chief Lenker noted that Council has contributed \$1,000, for the past several years and that is the amount designated in the budget. He recommended that Council contribute the budgeted amount of \$1,000.

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After some discuss, on a motion by Mr. Shaver, seconded by Mr. Albert, Council Members voted unanimously to contribute the budgeted amount of \$1,000.00, noting that Officer Crawford should inform Chief Lenker of his request at the time the Budget is being prepared. Council also expressed their appreciation to Sgt. Crawford for his work on this project.

**Frane & Kata Krpan, landlords in the Borough of Steelton Borough – Letter expressing their displeasure with the new Residential Rental Unit Inspection Ordinance.**

There were no comments.

**PSAB – Invitation to the 94<sup>th</sup> Annual Conference and Exhibition June 19-22, 2005 at the Hershey Lodge.**

Mr. Kovach said anyone who is interested in attending should contact Mr. Musser.

**Gerald E. Schmidt, Jr., 27 South 3<sup>rd</sup> Street, Steelton, PA – Requesting Council eliminate the “No Parking” Restriction on a Section of Poplar Street.**

Chief Lenker said he will ask Officer Shaub to do a traffic study and report back to Council.

**Mr. Heefner – Providing Council with an update in regards to the Swatara Street Storm Sewer Lining Project.**

Mr. Heefner informed Council that the smell is still there. He said the contractor, Spinello, was up there last week and they cut out a piece of the pipe to the manufacturer. Mr. Heefner said they are going to set up a scrubber again and fill the pipes with water. Mr. Heefner said when he shut the fan off on Sunday, the smell started going into the two corner properties

Mr. Kovach asked if the contractor has been paid. Mr. Musser said that they will not be paid until it is done to our satisfaction. Mr. Musser added that they won't be paid the full amount because the Borough has incurred many expenses which will be deducted from the final payment.

**Eula Huston, Steelton resident – Letter of complaint during a Steel-High basketball game.**

Mayor Acri said this was the first e-mail he received. The Mayor said that Ms. Huston thought that he was in charge of the school, like Mayor Reed. The Mayor said he informed Ms. Huston that she should contact the School Superintendent and the Swatara Township Police Department.

**ADDITIONAL COMMUNICATIONS:**

**Mr. Musser noted the following communications received after the Agenda was prepared and distributed to Council prior to this meeting:**

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**Kerri Meyers – Steelton Elementary School Teacher – Letter of thanks to Officer Rupert for changing her tire during a recent snow storm.**

Mayor Acri said he spoke with Ms. Meyers and she was truly grateful. The Mayor said this is the way we want our officers to treat people in the community and something we should be proud of.

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to place a copy of the letter in Officer Rupert's personnel file.

**H. Allen Grow, ISG Steelton Inc. – Update on ISG Properties that are for sale.**

Mr. Musser said he would like to discuss this in executive session.

**Mark S. Stewart, Esq. – Confidential e-mail regarding hiring process.**

Mr. Musser said he would like to discuss that in executive session.

**John L. Krajsa, Jr., JD LLM – Information on Reverse Mortgages.**

Mr. Musser said he would like to discuss this at the end of the meeting.

**UNFINISHED BUSINESS:**

**Mr. Musser – Discussion in regards to the CDBG Funds allocated for the Proposed Steelton Parking Lot.**

Mr. Musser said this is something Council should consider as we go along. He noted that Council allocated about \$124,000 for the parking lot and plaza across from the Municipal Building, but things changed, so the funds can be re-allocated for other projects. Mr. Musser said if this is Council's decision to re-allocate the funds, a public notice must be advertised. Mr. Musser briefly reviewed a few possible alternative projects.

**Mr. Musser – Requesting Council to authorize Mr. Kovach to execute the Agreement for the 3<sup>rd</sup> Year of the Main Street Program.**

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to authorize Mr. Kovach to execute the Agreement as presented.

**Mr. Musser – Providing Council with the top three (3) names provided by the Civil Service Commission as Certified for the hiring of full-time police officers.**

Mayor Acri requested Council to recess into executive session to discuss this.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members voted unanimously to recess into executive session at 6:50 p.m.

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The meeting reconvened at 7:08 p.m.

Mr. Musser presented the following top three names provided by the Steelton Civil Service Commission as Certified for hiring for the position of Full-Time Police Officers: Mark Giza, Scott Rupert, and Nicholas Zarra. Mr. Musser noted that Mr. Giza was a veteran.

On a motion by Dr. Szada, seconded by Mr. Heefner, Council Members voted unanimously to hire Mark Giza as a Full-Time Steelton Police Officer.

Mr. Musser presented the following top three names provided by the Steelton Civil Service Commission as Certified for hiring for the position of Full-Time Police Officers: Scott Rupert, Nicholas Zarra and Jenny Jenkins.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to hire Scott Rupert as a full-time police officer, at the 2<sup>nd</sup> year level for pay purposes only, as provided in the police contract and recommended by Chief Lenker.

Chief Lenker recommended hiring Justin Chortanoff as a part-time police officer. He noted that Mr. Chortanoff passed the background check and is taking his MOPEC test on the 10<sup>th</sup> of March.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members voted unanimously to authorize Mr. Musser to offer Justin Chortanoff the position of part-time officer, contingent upon a successful background check and his passing the MOPEC test. Chief Lenker informed Council that Officer Rupert will start as a full-time officer on March 13<sup>th</sup> in the 7:00 a.m. to 3:00 p.m. shift. He noted that since officer Giza was hired first, he will have first choice of available shifts, when he reports for duty, and seniority over Officer Rupert.

There was a discussion on expanded patrols through town and zoned patrols, since there will now be three officers and vehicles on each shift. Council stressed the need for high visibility in the community. Chief Lenker said he will try to do that depending on the number of calls during a shift. Mr. Kovach requested that if the officers are in their cars doing reports that they do it at the playgrounds or high crime area, so they are visible to the public.

**Mr. Musser – Providing Council with copies of the HRG, Inc., report in regards to Jefferson and Pine Street Storm Sewer Lines.**

Mr. Musser said that the estimates are in council's packets and probably reflect the worse-case scenario. He said that Representative Buxton will be working with the Borough on this. Mr. Musser noted that the priority project would be Pine Street, since that line is very deep. He added that if we should run low on funds, the Borough employees may be able to do the Jefferson Street Line because it is shallow. Mr. Heefner asked how much of the bond funds are left. Mr. Musser said between \$300,000 and \$400,000 remains, but he will check on the exact amount. Mr. Musser cautioned Council that depending on the Grants Representative Buxton can get, we may need some of that money as a match.

**NEW BUSINESS:**

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**Mr. Musser – Discussion in regards to the Redevelopment Area Plan & the Redevelopment Plan Proposal for Adams Street.**

Mr. Musser said that he and Mr. Heefner are going to work on this and will bring it before the Planning Commission and then get back to Council. Mr. Musser gave a brief update on the project.

**OTHER BUSINESS:**

**Mr. Musser – Requesting an Executive Session to discuss land acquisition and Labor Contract Negotiations.**

**AUDIENCE PARTICIPATION:**

There were no comments.

**COUNCIL'S CONCERNS:**

**Dr. Szada** - said she would like to discuss personnel matters in executive session.

**Mr. Heefner** – said asked Council Members to refer any questions on the Tenant-Landlord Ordinance to one of the members of the Community Development Committee

or give them his phone number and he will be happy to explain it since he is familiar with the intent and requirements of the Ordinance. He said there have been questions and comments on the fees and he has done some research on the fees in other areas. Mr. Heefner said these fees will be for the first year start-up and may be amended for the following year. Mr. Kovach commented that there are always growing pains with a new project and we will work them out.

On a motion by Mr. Shaver, seconded by Mr. Albert, the Council meeting recessed into executive session to discuss land acquisitions, contract negotiations and personnel matters, at 7:25 p.m.

The meeting reconvened at 7:51 p.m.

It was the consensus of the Mayor and Council Members to mail the Ambulance flyer.

**ADJOURNMENT:**

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Albert, the Council meeting adjourned at 7:52 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:30 p.m. by the Vice-President, Jeffrey Wright, with the pledge of allegiance, followed by a moment of silence.

**In Attendance**

Michael Kovach (arrived 6:40 p.m.)  
Stephen Shaver  
Jeffrey Wright  
Lisa Wiedeman-Krosnar  
Dennis Heefner

**Absent:**

MaryJo Szada  
Michael Albert

Thomas Acri, Mayor (arrived 6:45 p.m.)  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES:**

Mr. Wright noted that he was present at the February 7, 2005 meeting. Noting the correction, on a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the February 7, 2005 and March 7, 2005 Council Meeting minutes as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report at this time, other than what was stated in the minutes.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS;**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, and Code Enforcement for February were presented for Council's approval.**

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar Council Members present voted unanimously to approve the Department Reports for February, as presented.

**MAYOR'S REPORT:**

Mayor Acri said he had nothing new to report at this time.

**PUBLIC COMMENT: Agenda Items Only**

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There were no comments.

**COMMUNICATIONS:**

**Robert G. Reid, Mayor, Borough of Middletown – Invitation to Mayor Acri to participate in the Middletown Parade to Celebrate their 250<sup>th</sup> Anniversary.**

There were no comments.

**Eugene Vance, III, Fire Chief – Providing Council with information in regards to Group Purchasing Initiative & Minutes from the last Regional Fire Meeting.**

There were no comments.

**UNFINISHED BUSINESS:**

**Officer William J. Shaub – Providing Council with a Traffic Survey in regards to the “No Parking” restrictions in the 200 block of Poplar Street.**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to accept Officer Shaub’s recommendation to remove the ‘No-Parking’ sign from the 200 block of Poplar Street and request Mr. Wion to prepare the necessary Ordinance.

**ORDINANCE 2005-2, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF STEELTON, CHAPTER 16, “PENSIONS”, ARTICLE III, ENTITLED “POLICE PENSION PLAN AND FUND”, BY AMENDING AND RESTATING THE BOROUGH OF STEELTON POLICE PENSION PLAN AND FUND IN ITS ENTIRETY, was presented for Council’s consideration.**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt ORDINANCE 2005-2, as presented.

**Mr. Musser – Providing Council with an update on Health Insurance Costs.**

Mr. Musser noted that earlier in the year we switched to Benecom as consultants for our Health Care benefits and requested Council’s approval to move into the Capital Area group effective May 1, 2005. Mr. Musser said that both of the unions reviewed it and concur that there is no reduction in benefits and there is actually an increase in dental benefits. Mr. Musser added that the Borough will probably save about \$12,000

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve Mr. Musser’s request.

**Mr. Musser – Providing Council with an update on the RFP for the Land Development Ordinance Review and Zoning Ordinance Update.**

March 21, 2005

Mr. Musser said the RFP will probably be advertised next week, since there were some minor changes made by Mrs. Fackler and Mr. Wion. Mr. Musser noted that those changes have been incorporated, but are not reflected in the copy that Council Members have..

**Mr. Musser – Providing Council with an update on the Uniform Construction Code and its effects on our Sewer Ordinance.**

Mr. Musser said the review will take place on Monday, March 28<sup>th</sup>, at 1:30 p.m. Mr. Musser said that he, Mr. Heefner, Mr. Ron Acri, if he is available, and Mr. Wion will be in attendance.

Mr. Wion noted that several months ago the Code Officer, Mr. Acri, mentioned the issue of the Appeals Board under the UCC. Mr. Wion said he had meetings with about seven other solicitors from other municipalities who are intending to structure a joint council which will create this Appeals Board which will be utilized by the municipalities involved. Mr. Wion said they have another meeting on April 1<sup>st</sup> and are attempting to get through an agreement, the ordinances and some supplemental documents in regard to the agreement. He added that the original material provided by the State, while somewhat helpful, left a lot to be desired, because we don't only want to deal with the UCC which the State has adopted, but we also want this Appeals Board to perhaps be able to take appeals for example from the codes that aren't covered by the UCC rather than have to have Borough Council sit as an Appeals Board on those codes. Mr. Wion said that the new Appeals Board will be able to take the appeals related to building codes and other codes beyond the UCC and hear those appeals also. Mr. Wion said he will continue to report to Council and added that they are attempting to come to some final stage of those documents to get them approved by all the municipalities.

Mr. Heefner asked if the Borough does adopt that Code where would the appeals go now until that Board is in place. Mr. Wion indicated that nothing would happen until a Board is established.

Mr. Shaver asked if Council is required to take any action on the updates as far as the UCC regarding the Sewer

Mr. Wion said the UCC has certain lateral line connection regulations and we have to look at what they have in regard to what we adopted last year for the sewer lines and lateral connections. He reminded Council that they recently revised the whole sewer ordinance. Mr. Wion noted that our Sewer Engineers are looking at the UCC to see if the Borough's new Ordinance meets what the UCC requires or if it is more stringent. Mr. Wion said the Borough would then inform Labor and Industry if our Ordinance is more stringent and that we want that to remain in effect. Mr. Wion said we have asked HRG to review that so that we can see where we are and that is what this meeting next Monday is about.

Mr. Kovach arrived at 6:40 p.m.

**NEW BUSINESS:**

**RESOLUTION 2005-R-5, A RESOLUTION REQUESTING PRESIDENT BUSH NOT TO ELIMINATE THE CDBG FUNDS IN THE FEDERAL GOVERNMENT'S FY 06 BUDGET.**

Mr. Musser noted that he went to Washington last week to address this, and when he returned on Steelton Borough

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Thursday, Congress did act to restore the CDBG funding, but he wasn't sure in what form. Mr. Musser recommended that Council pass this Resolution, so that it is a matter of record.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2005-R-5, as presented.

**Mr. Musser – Providing Council with the Intergovernmental Cooperation & Technology License Agreement.**

Mr. Musser said that Mr. Wion did review the agreement. Mr. Wion said he received a copy of this agreement and he hasn't had a chance to discuss it with Mr. Musser. He said there are a few things he thinks should be discussed with the County, however, the basic format of utilizing the County's GIS system data is something that we want to do. He noted that the questions he had deal somewhat with the limitations of the use of license and some clarification. Mr. Wion said the agreement has provisions about not including the right to license or create derivative works with that material or any right to distribute the GIS data and any distribution of data is prohibited; or any right to sublease to any engineers, consultants, those kinds of things. Mr. Wion said that he just wants to make sure that when the Borough uses it to implement some of our other documents and give it to HRG, to use it to look at the NPDES function, which we have to do to incorporate that in the plan that they have to develop for the water and sewer, that somehow that is not a violation of the licensing provisions. Mr. Wion said he thinks that this means that we can't license them to do that or we can't sell what we get from them. Mr. Wion said he thinks that is the intent of this language, but he just wanted to verify that if the Council passes the Resolution it is with Council's understanding that it is only re-licensing a third party or selling the license to a third party which is prohibited, that we clarify what the language of this license is, and that it also requires the Borough, if we have any GIS data now, to make that available to the County as well as to assure them that we have the right to let them use that without any problem with our licensing. Mr. Wion said he just wanted to mention those items, since that is what he believes they mean to limit the Borough with that language.

Mr. Wright asked Mr. Wion if Council should table the vote on the Resolution until the questions were resolved. Mr. Wion said that Council can act on it, but he wants the record to reflect that that is our interpretation of what we are signing here. Mr. Wion said that he hasn't really had a chance to discuss it with the County, but the Resolution adopts the Agreement in that particular format. He added that there is a right to cancel if we determine that our interpretation isn't accurate.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2005-R-6, APPROVING AN INTERGOVERNMENTAL COOPERATION AND TECHNOLOGY AGREEMENT BETWEEN THE BOROUGH OF STEELTON AND THE COUNTY OF DAUPHIN, as presented, with the stipulations made by the Solicitor,

Mayor Acri arrived at 6:45 p.m.

**Paula Sviben – Requesting approval to begin the hiring process for the Summer Parks Program.**

Ms. Sviben said she would like to get an early start to hire the Summer Parks personnel. She informed Steelton Borough Council Meeting  
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Council that she would like to hire three Park Leaders, three Park Assistants and three at-will or on-call Park Employees, who will be called in the event someone calls off, so that there are always two adults at the park.

Mr. Wright asked Ms. Sviben to update Council Members on the parks that will be used in the program. Ms. Sviben said that last year, there was a low enrollment for East End Park and by the end of the season, there were only three children attending, so they entered into a partnership with Highspire Borough to use Highspire's Memorial Park instead of East End Park. She added that as part of the partnership, Highspire will take care of all of the Maintenance at the Parks, the Port-O-Potties and will make a monetary contribution, as does the School District. Ms. Sviben said she is hoping for about seventy-five (75) children at each park, which is equal to last year. She said we did enter into an agreement with the Boys and Girls Club again and the programs will be at Municipal Park, Cottage Hill Park and Highspire's Memorial Park.

Mr. Heefner asked when Highspire would making their contribution. Ms. Sviben said they would be invoiced April 1<sup>st</sup> and May 1<sup>st</sup>.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to authorize Ms. Sviben to begin the hiring process for three (3) park leaders, three (3) park assistants and three (3) on-call park employees.

**Mr. Musser – Requesting approval to start the hiring process for the summer.**

Mr. Musser asked permission to hire three (3) to five (5) summer employees which are paid from the General Fund, the Water and Sewer funds. Mr. Musser added that he will first contact those who worked for the Borough last year

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to authorize Mr. Musser to advertise the summer positions. Mr. Shaver said that Council can determine the number to be hired when the applications are received.

**Mr. Musser – Providing an update on the Swatara Street, Jefferson Street & Pine Street Storm Sewer Lines along with an update on the Adams Street Plan & CDBG funds.**

Mr. Musser noted that he did give Council an update on the CDBG funds earlier. He said the Jefferson and Pine Streets proposals were sent to Representative Buxton and has been transferred to other Departments they will be talking with myself and probably Mr. Heefner to discuss some of the other funding avenues available for the storm sewer lines. They are looking at different funds through PENNVEST in the form of grants instead of loans and he will provide Council with updates when he has something more concrete. We had a meeting on the Adams Street Plans and we discussed a few of those items in executive session for land acquisition, but Mr. Wion has prepared a few Resolutions for Council's consideration tonight. Mr. Musser asked Mr. Heefner when the Planning Commission would review the Redevelopment Plan and the Redevelopment Proposal from Mullin and Lonergan. Mr. Heefner said they would be able to review them at the April 6<sup>th</sup> Planning Commission meeting.

**RESOLUTION 2005-R-7, AUTHORIZING THE ACQUISITION OF THE REAL PROPERTY LOCATED AT 113, 113 ½, 115 AND 115 ½ ADAMS STREET, BOROUGH OF STEELTON, DAUPHIN COUNTY, PENNSYLVANIA, AS A PROPERTY LOCATED WITHIN THE ADAMS STREET REDEVELOPMENT AREA, was presented for Council's consideration**

Mr. Wion said this authorizes the Agreement of Sale, paying the fair market value of the property.

Mr. Musser said it should also be noted that the acquisition of these properties is being done with Federal Grant Funds

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2005-R-7, as presented

**RESOLUTION 2005-R-8, AUTHORIZING THE ACQUISITION OF THE REAL PROPERTY LOCATED AT 127 ADAMS STREET, BOROUGH OF STEELTON, DAUPHIN COUNTY, PENNSYLVANIA, AS A PROPERTY LOCATED WITHIN THE ADAMS STREET REDEVELOPMENT AREA, was presented for Council's consideration.**

On a motion by Mr. Shaver, seconded by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2005-R-8, as presented.

**RESOLUTION 2005-R-9, AUTHORIZING THE ACQUISITION OF THE REAL PROPERTY LOCATED AT 22 NORTH SECOND STREET, BOROUGH OF STEELTON, DAUPHIN COUNTY, PENNSYLVANIA, was presented for Council's consideration.**

Mr. Wion noted that this property, along with three other properties were severely damaged by fire and the other three properties have already been deeded to the Borough. Mr. Wion added that this property is being acquired from Michael P., and Patricia J. McCauley, for the sum of \$5,200.

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2005-R-9, as presented.

Mr. Wright thanked Mr. Musser, Mr. Heefner and Mr. Wion for all of their work to acquire these properties.

**OTHER BUSINESS:**

**Mr. Musser – Requesting an Executive Session to discuss land acquisition and personnel matters in regards to Water Filtration Plant Operators and Code Office Staff and Labor Contract negotiations.**

**AUDIENCE PARTICIPATION:**

**Marie Krpan, 1381 Norton Road, Steelton** – said her Comments and concerns are regarding Chapter 84 of the Borough Code, as it pertains to residential rental inspections. Ms. Krpan asked what the inspection, which was estimated to be two (2) hours and then another two (2) hours to re-inspect if there

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were any deficiencies, there are administrative costs and start up costs as well as the Rental Certificate. Mr. Heefner said that if next year it is determined that the fees exceed our expenses, then they will be scaled back and if they do not cover our expenses, then they will be increased

Ms. Krpan said that the Borough's fees were higher than surrounding areas. Mr. Heefner noted that each municipality is different and costs vary. Ms. Krpan asked when the law will take affect and when the inspections will be done. Mr. Heefner said it takes affect April 1<sup>st</sup> and it is up to the owner to make an appointment with the Code Enforcement Officer.

**Greg Runkle, 109 South Front Street** – said he believes the \$125.00, fee is too high. He said he checked with other areas also and they aren't as high as Steelton's. Mr. Runkle said his properties were inspected by the former Code Officer and he has the certificates. Mr. Runkle added that his properties have to be brought up to code but a privately owned property next door doesn't have to and he didn't think that was fair. Mr. Runkle pointed out that that Harrisburg charges \$75.00, and Philadelphia charges \$30.00, for one time and they don't go back unless there are violations. He said it is getting more expensive to maintain properties in Steelton than anywhere else. Mr. Runkle agreed that licensing and inspections are a good thing, but the Code Officer knows who is maintaining their properties and who are not. Mr. Runkle asked if the Redevelopment projects will be inspected and will they pay the same fee. Mr. Heefner said they would. Mr. Runkle said that the Code Officer is already being paid a salary and didn't understand why his time has to be taken into consideration for the fees.

**Chief Lenker** – said he checked the traffic light at the intersection of Front and Locust Streets and there may be a problem with the sensors. Chief Lenker said he has a report for Council. He noted that the Borough may be required to put new sensors since it is a State Highway. Mr. Musser sad he will send a letter to the State. He said the inexpensive way is to put it on a timer but we have to get permission.

**Paula Sviben** – said the Roller victory parade is planned for Saturday, April 2<sup>nd</sup>, starting at 12:00 noon at the Highspire Municipal Building and end at the Steelton Municipal Building. Ms. Sviben said there will be vehicles available if Council Members wish to ride in the parade. The parade will begin to form at 11:00 a.m. Ms. Sviben listed dignitaries who will participate and speak at the Steelton Municipal Building following the parade.

#### **ADDITIONS:**

**Mr. Musser** said that he has the Arrangement Letters from Boyer & Ritter for the 2005 Audit and requested Council to approve the execution of the Letters of Arrangement.

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to authorize the execution of the Arrangement Letters for Boyer and Ritter for the 2005 Audit as presented.

**Mr. Kovach** apologized for being late for the meeting.

#### **COUNCIL'S CONCERNS**

**Mr. Shaver** thanked everyone for coming to the meeting tonight.

**Mrs. Wiedeman-Krosnar** thanked everyone for coming to the meeting and commended Mr. Musser for his efforts during his trip to Washington to lobby to keep the CDBG Funds in the Budget. Mrs. Wiedeman-Krosnar noted that the Borough Depends on the CDBG funding each year.

**Mr. Kovach** said he would also like to thank Mr. Musser and the staff for working very hard in solving some of these issues and thanked Mr. Wion for expediting some of the issues we had relating to the housing.

**Mr. Wright** said he wanted to again thank Mr. Musser and Mr. Wion for their work to acquire those properties

**Mayor Acri** wished everyone a very blessed Easter.

On a motion by Mr. Shaver, seconded by Mr. Heefner, the Council meeting recessed into executive session to discuss land acquisitions and personnel matters in regards to the Water Filtration Plant Operators and Code Office Staff, and Labor Contract Negotiations at 7:12 p.m.

The meeting reconvened at 8:39 p.m.

**RESOLUTION 2005-R-10, AN AGREEMENT BETWEEN THE BOROUGH OF STEELTON AND AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, was presented for Council's consideration.**

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2005-R-10, as presented.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to switch the location of the Main Street Office and the Community Development Office.

On a motion by Mr. Heefner, seconded by Mr. Shaver, Council Members present voted unanimously to authorize Mr. Musser to send a letter to Mr. Ronald Acri, Code Enforcement Officer, to notify him that at a time to be determined, he will be given a three (3) day suspension without pay for insubordination.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, the meeting recessed into executive session at 8:41 p.m., to discuss additional personnel issues.

Mrs. Wiedeman-Krosnar was excused at 8:47 p.m.

The meeting reconvened at 8:48 p.m.

**ADJOURNMENT:**

There being no other business before Council, on motion by Dr. Shaver, seconded by Mr. Heefner, the Council meeting adjourned at 8:49 p.m.

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Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

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April 4, 2005

The regular monthly meeting was called to order at 6:35p.m. by the President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance**

Michael Kovach :  
Stephen Shaver  
Jeffrey Wright  
Lisa Wiedeman-Krosnar (Arrived 7:20 p.m.)  
Dennis Heefner

**Absent:**

Michael Albert  
MaryJo Szada

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES:**

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to approve the March 21, 2005 Council Meeting minutes as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report at this time, other than what is in the minutes.

**PUBLIC COMMENT: Agenda Items Only**

There was no public comment.

**COMMUNICATIONS:**

**Richard Hankerson, Chief Antler, I.B.P.O.E. of W. Central Pa – Invitation to the Community Awards Banquet to honor Officer Robert Gaither and Frank S. Brown.**

Mayor Acri said that he had some family commitments for that date, but would make every effort to attend. Mr. Shaver said he would be attending. Mr. Kovach said that all Council Members are invited.

**Ronald James Thomas Acri – Providing Steelton Borough Council with his Letter of Resignation as the Borough of Steelton's Code/Zoning/Planning Officer effective March 25, 2005.**

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present, voted unanimously to accept Mr. Acri's resignation as presented.

Mr. Musser informed Council Members that the position has been advertised in the Sunday Patriot News and will continue to be advertised in the Sunday edition until April 10<sup>th</sup>, with a deadline for submitting applications set for April 15, 2005. Mr. Musser requested Council to appoint a Committee to review the applications to select candidates to be interviewed, conduct the interviews, make an offer and council can ratify the action at the following Council Meeting.

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Mr. Musser noted that all of this could not be done before the April 18<sup>th</sup> meeting and Council didn't want to delay the process until the May meeting.

Mr. Shaver suggested that the Personnel Committee, Mayor Acri, Mr. Wright, Mr. Albert and himself, review the applications and select the applicants to be interviewed by the entire Council. He said he would like the entire Council to make the final decision.

Mr. Heefner said that he would like to be involved in the selection process, since he has been very involved in the Code Office and has some building expertise. Mayor Acri suggested that Mr. Heefner sit on the Committee in his place.

**Mrs. Wiedeman-Krosnar & Mr. Wion – Discussion in regards to liability issues for the 11" Bar Mill Parking Lot.**

Mr. Wion recommended that this be discussed in executive session since it is a legal issue.

**UNFINISHED BUSINESS:**

**Mr. Musser – Discussion on the Special Purpose Parking Space for Charles Westbrook of 213 Swatara Street, Steelton, Pa**

Mr. Musser said that, after review, it is the Committee's recommendation to deny this request.

On a motion by Mr. Heefner, seconded by Mr. Shaver, Council Members present voted unanimously to deny the request, as recommended by the Committee.

**NEW BUSINESS:**

**Mr. Musser – Discussion in regards to the Special Purpose Parking Space for New Hope Living Baptist Church at 395 South Second Street, Steelton, Pa.**

Mr. Musser said that this has been done for other churches in the Borough, noting that anyone with an HP License can park there.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to approve the request and authorize Mr. Wion to prepare the Resolution.

**Mr. Musser – Discussion in regards to the Special Purpose Parking Space for Carol Gonzalez of 311 Swatara Street, Steelton, Pa**

Mr. Musser said this is for Council's information. It will be sent to Committee for a review and recommendation.

**Mr. Musser – Special Purpose Parking Space for Jean E. Bowen of 158 South Second Street, Steelton, Pa.**

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Mr. Musser said this is for Council's information and will be sent to Committee for review and recommendations. Mr. Shaver noted that the application doesn't have a written statement from the physician. Mr. Musser thanked Mr. Shaver and said he will return it to Ms. Bowen.

Mr. Kovach said that Mrs. Jacoby said that Council promised her something when they denied her request for a Special Purpose Parking Space, which hasn't been done and asked Mr. Musser if he was aware what that was. Mr. Musser noted that the request was denied because she had off-street parking. Mr. Musser said he would check the minutes to see what she was referring to.

**OTHER BUSINESS:**

**Mr. Musser – Requesting an Executive Session to discuss land acquisition matters, Labor Contract Negotiations, and various personnel issues.**

**AUDIENCE PARTICIPATION:**

**Chief Vance** – asked about the plans to make the repairs at the Fire House. Mr. Musser said he reminded Mr. Conjar about making the repairs. Mr. Kovach said they will begin as soon as time permits. There was also a discussion on needed repairs to the Fire House Roof. Mr. Musser said that will have to put out for bid.

**COUNCIL'S CONCERNS:**

**Mr. Heefner** - informed Council Members that the next Intergovernmental Meeting will be held on June 23, 2005, at 7:00 p.m., at the Borough of Highspire. Mr. Heefner also noted that Governor Rendell will be discussing Act 72 at 5:00 p.m., on April 5<sup>th</sup> on Channel 33 and encouraged Council Members to watch the program.

**Mr. Kovach** – said the event at the high school for the State Champion Basketball team was well done.

On a motion by Mr. Heefner, seconded by Mr. Wright, the Council meeting recessed into executive session to discuss land acquisitions, labor contract negotiations, personnel matters, and 11" bar mill parking lot, at 7:05 p.m. Mrs. Wiedeman-Krosnar arrived during the executive session, at 7:20 p.m.

The meeting reconvened at 8:20 p.m.

On a motion by Mr. Shaver seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to increase Christina Fackler's salary by \$1,600, retroactive to March 3, 2005.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to increase Paula Sviben's salary by 3% or the amount the percentage increase received by the other department heads, effective April 1, 2005.

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On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to hire Theresa Sviben, as a part-time employee in the Code Department for a maximum of twenty-five (25) hours per week, at a rate of \$10.00 per hour, until the Code Office is situated.

Mr. Shaver referred to an e-mail Council received from Mr. Musser regarding the River Front Communities desire for Steelton to be the Redevelopment Tour for Wednesday afternoon from 1:00 p.m to 5:00 p.m. and suggested that Mr. Musser and/or Ms. Fackler be the spokesperson in order to maintain the theme Council wishes to promote.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, the Council meeting adjourned at 8:25 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary



The regular monthly meeting was called to order at 6:31 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance**

Michael Kovach  
Stephen Shaver  
Michael Albert  
Lisa Wiedeman-Krosnar  
Dennis Heefner

**Absent:**

MaryJo Szada  
Jeffrey Wright

Thomas Acri, Mayor (arrived 6:45 p.m.)  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES:**

There were no minutes submitted.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report at this time.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Mr. Albert, seconded by Mr. Shaver, Council Members present voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS;**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, and Code Enforcement for April were presented for Council's approval.**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar Council Members present voted unanimously to approve the Department Reports for April, as presented.

Mr. Heefner noted that due to the number of concerns expressed by landlords, a committee has been formed to review the rental inspections issues, such as the fees and the frequency of the inspections. Mr. Heefner said that the committee has met once and will continue to meet until they have a consensus for recommendations to Council.

**MAYOR'S REPORT:**

Mayor Acri said Tim Layman is interested in filling the Emergency Management Coordinator  
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vacancy, created by Mr. Houser's resignation. The Mayor added that Mr. Layman must submit an application letter to Council which will be forwarded to The County for approval and a background check. Mayor Acri noted that Mr. Houser has offered to assist with training his replacement.

**PUBLIC COMMENT: Agenda Items Only**

There were no comments.

**COMMUNICATIONS:**

**Eugene Vance, III, Fire Chief – Providing the Mayor and Council with a written update from the May 1, 2005 Fire Department Round Table Meeting.**

There were no comments.

**George H. Connor, Community Development Coordinator - Letter informing the Borough that \$24,480.00, in CDBG Funds have been reallocated from the North Front Street Parking Lot Project to the South Second Street Revitalization, Planning and Infrastructure Improvements to Demolish 22, 24, 26 and 28 North Second Street and informing the Borough that the sale of these properties will not constitute Program income.**

There were no comments.

**Mayor Reed & Chief Keller of the City of Harrisburg – Providing Officer Troy P. Elhadj with a Merit Award for his significant arrest of a drug dealer on March 4, 2005.**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to have a copy of the award placed in Officer Elhadj's personnel file.

**Pennsylvania's Governor's Center for Local Government Services – Informing the Borough of the upcoming Planning and Zoning for Downtowns Seminar.**

Mr. Kovach said that those who wish to attend should contact Mr. Musser.

**Daniel R. Soulier, Deputy Chief, Harrisburg Bureau of Fire – Invitation to a meeting to discuss Regional Fire issues on Wednesday, May 25, 2005 at 7:00 p.m.**

There were no comments.

**Eugene Vance, III, Fire Chief – Requesting Mike Houser and Joseph A. Miller be added to the Fire Department's Driver's list.**

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to add Mike Houser and Joseph A. Miller to the Fire Department's Driver's list, as requested.

**UNFINISHED BUSINESS:**

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**Officer William J. Shaub – Providing Council with a Traffic Study on South Front Street from Wood Street to the Borough Line.**

Mayor Acri explained that there were some complaints received about tractor trailers parking along that stretch of Rte. 230. Mr. Wion said he will prepare the required Resolution for the next Council meeting for Council's consideration.

**ORDINANCE 2005-4, AN ORDINANCE AUTHORIZING STEELTON BOROUGH TO JOIN WITH OTHER POLITICAL SUBDIVISIONS AS A MEMBER OF THE PENNSYLVANIA MUNICIPAL HEALTH INSURANCE COOPERATIVE (PMHIC), TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT FOR THE PURPOSE OF JOINING THE PMHIC AND TO PARTICIPATE AS A MEMBER OF THE PMHIC, was presented for Council's consideration.**

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to adopt ORDINANCE 2005-4, as presented.

**ORDINANCE 2005-5, AN ORDINANCE AUTHORIZING STEELTON BOROUGH, DAUPHIN COUNTY, PENNSYLVANIA, TO JOIN WITH OTHER POLITICAL SUBDIVISIONS AS A MEMBER OF THE CAPITAL REGION INSURANCE TRST, TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT FOR THE PURPOSE OF JOINING THE TRUST, AND TO PARTICIPATE AS A MEMBER OF THE TRUST., was presented for Council's consideration.**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt ORDINANCE 2005-5, as presented.

Mr. Shaver thanked Mr. Musser for his work on this process, noting that it has saved the Borough a considerable amount of money. Mr. Kovach echoed Mr. Shaver's sentiments, on behalf of Council.

**RESOLUTION 2005-R-17, A RESOLUTION STRIKING BRIDGE STREET FROM THE GENERAL PLAN OF STREETS OF THE BOROUGH OF STEELTON, was presented for Council's consideration.**

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2005-R-17 as presented.

**Mr. Musser – Requesting Council to approve the hiring of Anthony J Miller, Greg Yetter, Joshua R. Bosak and John L. Kuduk, Jr. as summertime per diem Highway Laborers at a pay rate of \$8.00n hour, effective May 31, 2005.**

On a motion by Mr. Albert, seconded by Mr. Heefner, Council Members present voted unanimously to hire the four applicants as requested.

Mr. Musser said he has a fifth applicant in mind and asked Council if he would be permitted to hire a fifth person if Mr. Conjar says he could use another employee for summer part-time per diem. It was Mr.

Shaver's recommendation, and the Council's consensus, to hire the fifth person if Mr. Conjar could use a fifth person for the summer.

**Ms. Paula Sviben – Requesting Council approve the hiring of the list of Summer Recreation Positions as presented.**

Ms. Sviben noted that Council had the list of applicants. She stated that the three (3) Playground Assistants: Zach Neubaum, Brooke Conjar and Nick Pogasic will receive \$6.50 an hour; the Playground Leaders: Jerel Lewis, Adrienne Kable and Dwight Proctor will receive \$7.00 an hour and the Supervisor/Coordinator: Evelyn Sanchez will receive \$9.00 an hour. Ms. Sviben noted that Ms. Sanchez will only be working part-time this year, since her duties at the Boys and Girls Club have increased. Ms. Sviben said that there is currently one applicant for Playground On-Call Staff: Tory Pogasic, at the rate of \$6.50 an hour and asked Council to for permission to hire an additional on-call person if additional applications are submitted.

Mr. Shaver asked Ms. Sviben if she did background checks on the applicants. Ms. Sviben said that all but two (2) worked last year and asked if those background checks could be used. Mr. Shaver and all Council Members present said new background checks should be done for all the applicants.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to approve the Summer Recreation Playground applicants as presented, at the rates indicated, pending successful background checks by Chief Lenker and authorize Ms. Sviben to hire a few additional on-call staff.

Mr. Shaver thanked Ms Sviben for the really great package she put together.

**NEW BUSINESS:**

**Mr. Musser – Informing Council that a Special Purpose Parking Space has been submitted by Loretta Wilbern of 340 Locust Street and Charles H. Evans of 326 Lincoln Street.**

There were no comments.

**Mr. Musser – Reminding Council of the Vacancy on the Borough Planning Commission, the two (2) vacancies for the alternates on the Zoning Hearing Board and the Vacancy on the Vacancy and Civil Service Commission that will be created by Mr. Stone's resignation.**

There were no comments.

**OTHER BUSINESS:**

**Mr. Musser – Requesting an Executive Session to discuss land acquisition, personnel matters in regards to Water Filtration Plant Operators, potential litigation and health care contract issues.**

**AUDIENCE PARTICIPATION:**

**Marie Krpan, 1381 Norton Road, Steelton** – asked Mr. Heefner who is on the Committee reviewing the rental inspection issue. Mr. Heefner responded that he, Mr. Shaver, Mr. Musser and the Solicitor, Mr. Wion comprise the Committee. Ms. Krpan asked if he knew when any decisions will be made. Mr. Heefner said he doesn't know, they have had one meeting to date, but the landlords will be notified as soon as any decisions are made.

**Pauline Douglas, 423 Bessemer St.** – asked if the Borough has a new code Officer yet. Mr. Heefner responded that Council is planning to hire a part-time inspector to replace Ms. Stoner, since she was promoted to the full time Code Officer Position. Mrs. Douglas said that at the rear of 435 Lincoln, there are four (4) trash bags lying out there and some have burst open. Ms. Stoner said she will check it out. Mrs. Douglas asked about the grass and weeds. Ms. Stoner said that currently she is trying to address that on Wednesday, since that is the only open day she has at this time.

Mr. Shaver encouraged Mrs. Douglas to call the office if she sees violations. Mrs. Douglas said they have some new pit bulls running the yard at 443 Lincoln Street, which is not secure. Mayor Acri said he will inform the police.

**Linda Grady, 921 Ebenezer Road, Middletown** – questioned the fees and some of the requirements for the rental inspections, such as GFI's and placement of smoke detectors and stated that she is unable to contribute to the community due to the fees and taxes that she pays on her properties in the Borough. She also asked why a property across the street from one of her properties, sits boarded up with very high grass and weeds. Mr. Kovach assured Mrs. Grady that the Borough is trying to take care of situations like that. He said that the Borough is trying to improve the housing stock and the rental units are a starting point, not the only one, adding that it does take time and a system to accomplish goals.

Mr. Heefner said that out of 159 inspections, only 4 had no violations. He noted that this is a learning process for the Borough and the committee has been formed to look at some of the issues brought to us by the landlords. After further discussion, Mrs. Grady asked if there were any landlords on the committee and if those meetings were open to the public. Mr. Heefner said there were no landlords on the committee. Mr. Wion responded that the committee was formed by Council to look at matters that have arisen, and make recommendations to Council. Mr. Wion added that it is not a public forum and will not be a public forum, but if there are any changes it will be advertised for consideration at a public meeting where the public can comment on it.

## **COUNCIL'S CONCERNS**

**Mr. Shaver** – commended Ms. Sviben for the packages sent to the schools for the Recreation Program.

**Mr. Heefner** – asked what Council was doing with the Ambulance situation. He said that several residents have asked him about not receiving the membership letter. Mr. Kovach noted that Dr. Szada isn't present to answer the questions or give a report. Chief Vance said that the meeting on the 25<sup>th</sup> will address a lot of questions and lay the whole program out. Mr. Heefner said he doesn't want to drag this out and is concerned about residents not being able to pay for ambulance services, if they don't have a current membership. Mayor Acri suggested contacting Dr. Kambic to get the information.

Mrs. Douglas said she has a membership that is supposed to take care of the Steelton and Life Team Ambulances. Mayor Acri told Mrs. Douglas that she is covered by Steelton's Basic Life Support but not for the Advanced life support, because that membership has expired.

There was additional discussion on meeting with Life Team and doing a membership mailing. Mayor Acri again asked Council to meet with Dr. Kambic before making any decisions.

**Mrs. Wiedeman-Krosnar** - reminded everyone about the 125<sup>th</sup> Anniversary parade on May 28<sup>th</sup>, beginning at 1:25 p.m., and the Ethnic Market and Bingo will be on the ISG Lot from 10:00 a.m. to 5:00 p.m. She said there are 15 to 18 vendors, and there will be entertainment after the parade.

**Mr. Kovach** – said the playground equipment should be checked and the parks grounds should be weeded and cleaned up for the Summer Parks Program. Mr. Kovach said he is sure Mr. Conjar has this on his schedule, but asked Mr. Musser to check with Mr. Conjar to be sure the playgrounds are ready for the Summer Parks Program.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, the Council meeting recessed into executive session to discuss land acquisitions and personnel matters in regards to the Water Filtration Plant Operators, potential litigation and health care contract issues at 7:15 p.m.

The meeting reconvened at 7:40 p.m.

**Mr. Musser – recommended that Council approve the Execution of the Scope of Work for Engineering Services, by HRG, Inc., in association with Hometown Streets Grant Project.**

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to approve the Execution of the Scope of Work for Engineering Services, by HRG, Inc., as presented by Mr. Musser.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mrs. Krosnar, seconded by Mr. Albert, the Council meeting adjourned at 7:42 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

Steelton Borough  
Council Meeting  
June 6, 2005

The regular monthly meeting was called to order at 6:30p.m. by the President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance**

Michael Kovach :  
Stephen Shaver  
Jeffrey Wright  
MaryJo Szada  
Dennis Heefner

**Absent:**

Michael Albert  
Lisa Wiedeman-Krosnar

Thomas Acri, Mayor (excused at 7:15 p.m.)  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES:**

There were no minutes presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report at this time.

**PUBLIC COMMENT: Agenda Items Only**

There was no public comment.

**COMMUNICATIONS:**

**William Delancey, Herbert, Rowland & Grubic, Inc. – Providing Council with an Update on the Hometown Streets Project.**

There were no comments.

**Brian Proctor & Michael K. Albert – Requesting permission from Council to run a Summer Basketball from July 9, 2005 through August 21, 2005 for boys & girls, ages 9-13.**

Mr. Wright asked where the program will be held. Mr. Proctor said the program will be held at the Municipal Park Basketball Courts.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present, voted unanimously to approve the request to hold a Summer Basketball Program as requested.

**UNFINISHED BUSINESS:**

**Peter Tartline, Peter Tartline Consulting Services – Providing Council with an Update on the Business in Our Sites Feasibility Study.**

Mr. Tartline distributed copies of the Feasibility Study and reviewed it with Council and the

Steelton Borough  
Council Meeting  
June 6, 2005

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Mayor. Mr. Tartline noted that there is a lot more work to be done, and this is just a piece to bring Council and the Mayor up to date. Dr. Szada said that the report refers to ISG, but they sold the mill to another company. Mr. Tartline said the report will be updated. David Balinsky from Crossgates was present and also involved in the discussion that followed the presentation.

Mr. Craig Bachik presented an aerial photo of the project and surrounding area to discuss potential land acquisition, parking and future development as it pertains to the Main and Elm Street programs.

**Mr. Musser – Requesting Council recess into executive session to discuss Land Acquisition Matters.**

On a motion by Mr. Shaver, seconded by Mr. Heefner, the meeting recessed into executive session to discuss land acquisitions matters, potential litigation. Various personnel matters at 7:20 p.m.

The meeting reconvened at 7:35 p.m.

**NEW BUSINESS:**

There was no new business presented.

**OTHER BUSINESS:**

**Mr. Shaver** – requested Council's approval to advertise an RFI, for Financial and Billing Computer Software.

On a motion by Dr. Szada, seconded by Mr. Heefner, Council Members present voted unanimously to advertise the RFI as requested.

**Mr. Shaver** – said he would like the Personnel Committee and Mr. Wintergrass to interview three applicants for the vacancy in the water filtration department. Mr. Shaver noted that these applicants were interviewed for two other positions and the personnel committee recommends interviewing them for this vacancy.

**AUDIENCE PARTICIPATION:**

There were no comments.

**COUNCIL'S CONCERNS:**

**Mr. Shaver** – informed Council that the Fire House repairs will probably be a little over budget, but they were necessary.

**ADJOURNMENT:**

Steelton Borough  
Council Meeting  
June 6, 2006

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There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Wright, the Council meeting adjourned at 7:40 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

Steelton Borough  
Council Meeting  
June 20, 2005

The regular monthly meeting was called to order at 6:32 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance**

Michael Kovach  
MaryJo Szada  
Stephen Shaver  
Jeffrey Wright  
Michael Albert  
Lisa Wiedeman-Krosnar  
Dennis Heefner

**Absent:**

Mayor Acri

Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES:**

Minutes from the May 16, 2005 and June 6, 2005 Council meetings were presented for Council's consideration. On a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to approve the minutes as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report other than what is stated in the minutes.

**APPROVAL OF SCHEDULES OF BILLS REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS;**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, and Code Enforcement for April were presented for Council's approval.**

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve the Department Reports for May as presented.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members voted unanimously to have the letter of thanks from Mr. Christopher D. Eaton, Ball State University to Ms. Sviben, placed in Ms. Sviben's personnel file.

**MAYOR'S REPORT:**

There was no report due to Mayor Acri's absence.

**PUBLIC COMMENT: Agenda Items Only**

There were no comments.

**COMMUNICATIONS:**

**Bishop McDevitt Varsity Cheerleading and Cheerleading Parents Association – Soliciting Borough Council and the Mayor to Sponsor a Banner to be displayed at the McDevitt Football field**

Mr. Kovach reminded Council Members that this cannot be done with public funds, but they can participate with their personal contributions.

**Dauphin County Commissioners – Letter of thanks to Mr. Musser for his participation in Dauphin County's first-ever Economic Development Summit.**

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to place the letter in Mr. Musser's personnel file.

**Sheila Napltonia, Lenker Manor, 200 Luther Place, Harrisburg, PA – Letter informing the Borough of a good Samaritan act by James Alton of Capital City Cabs.**

There were no comments.

**Sister Frances and the Prince of Peace 5<sup>th</sup> Grade – Letter of Thanks to the Borough for the Pizza and the opportunity to hear Ms. Barbara Barksdale during Black History Month.**

There were no comments.

**American Water Works Association – Certificate of Recognition to Paul Wintergrass for satisfactorily completing "Lab and On-Line Turbidity Monitoring".**

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to place the certificate in Mr. Wintergrass' personnel file.

**UNFINISHED BUSINESS:**

**Mr. Heefner – Requesting Council to amend the Rental Inspection Fee Ordinance.**

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members voted unanimously to authorize Mr. Wion to prepare the amended Rental Inspection Ordinance changing the fee from \$125.00 to \$70.00

Mrs. Wiedeman-Krosnar asked when those changes would go into effect. Mr. Wion said that would be when Council formally adopts the amended Ordinance at the July 5, 2005 meeting.

**Mr. Musser – Additions to the Agenda:**

Mr. Musser informed Council that there were two additions:

- 1) Dauphin-Lebanon County Boroughs Association – Hosting the July 26<sup>th</sup> meeting.**
- 2) Daniel R. Soulier, Deputy Chief, Harrisburg Bureau of Fire – Informing the Borough that the S.A.F.E.R. meeting, postponed from May 24<sup>th</sup> is rescheduled for June 29, 2005 at 7:00 p.m.**

**Mr. Shaver, and Mr. Albert – Recommending Council approve the hiring of Charles E. Berry, Jr., as a Water Filtration Plant Operator at a rate of \$13.88 an hour, effective Tuesday, June 21, 2005.**

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to hire Charles E. Berry, Jr., at the rate of \$13.88 per hour, effective Tuesday, June 21, 2005, per Mr. Shaver and Mr. Albert's recommendation. Mr. Musser informed Council that Mr. Berry did go through a successful background check.

**Mayor Acri – Requesting Council to accept the Resignation of Robert Houser as Emergency Management Coordinator for the Borough and appoint Tim Lehman Emergency Management Coordinator for the Borough of Steelton.**

Mr. Musser requested Council to table this matter since there are some issues with Mr. Lehman's employment with the State, that may prevent Mr. Lehman from filling the position.

**ORDINANCE 2005-6, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF STEELTON TO ESTABLISH ADDITIONAL SPECIAL PURPOSE PARKING ZONES AND TO ELIMINATE SPECIAL PURPOSE PARKING ZONES. was presented for Council's consideration.**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to adopt ORDINANCE 2005-6, as presented.

**RESOLUTION 2005-R-18, A RESOLUTION ESTABLISHING A SPECIAL PURPOSE PARKING ZONE ON THE SOUTHEAST SIDE OF LOCUST STREET IN FRONT OF 340 LOCUST STREET, was presented for Council's consideration.**

On a motion by Mr. Wright, seconded by Mr. Shaver, Council Members voted unanimously to adopt RESOLUTION 2005-R-18, as presented.

**RESOLUTION 2005-R-19, A RESOLUTION ESTABLISHING A SPECIAL PURPOSE PARKING ZONE IN FRONT OF 326 LINCOLN STREET was presented for Council's**

June 20, 2005

**consideration.**

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to adopt RESOLUTION 2005-R-19 as presented.

**Mr. Musser – Providing Council with Copies of Minutes and an Update on the Hometown Streets Project.**

There were no comments.

**Mr. Musser – Providing Council with an Update on the Firehouse Repair Project.**

Mr. Musser said the Engineers presented two (2) concepts:

- 1) Excavate the back wall and replace the drainage line, plus engineering fees would cost about \$450,000.
- 2) Coat the exterior wall, fix the drainage problem, repair walls and all damage inside the building at a cost of \$103,000, most of which will come from the grants we applied for and the bond proceeds. Mr. Musser added that the engineers have prepared the specifications to go out on bid. Mr. Wright asked if any of the expense will come from the General Fund. Mr. Musser said he does not expect that, but if that should become necessary, he would bring that to Council.

**NEW BUSINESS:**

**Mr. Musser – Providing Council with proposals for Engineering services for the Pine and Jefferson Streets Storm Sewer Line Replacements and a Proposal to Assist with the PennVest Application.**

Mr. Musser said if it is Council's wishes to replace the storm sewer lines on both Pine and Jefferson Streets, he believes the Borough could get low interest loans from PennVest. Mr. Musser noted that Council has the Agreements before them. Mr. Kovach asked what the PennVest rate was. Mr. Musser said it is 3.85% and can go as low as 2%. After additional discussion, on a motion by Mr. Shaver seconded by Mrs. Wiedeman-Krosnar Council Members voted unanimously to authorize execution of the Agreement with HRG, Inc., for Professional Services for the Storm Sewer Replacement on Pine Street and on Jefferson Street approve the proposal submitted by HRG, Inc., for Professional Services related to PennVest funding assistance, as presented.

**Mr. Musser – Informing Council that Special Purpose Parking Applications have been submitted for Doreen W. Fry of 217 'D' Avenue and Raymond A. Pugliese of 31 Chestnut Street, Steelton, PA.**

Mr. Shaver noted that Ms. Fry's license number is incorrect on the application and Mr. Pugliese did not enter his license number on the application.

**REVISION OF DAUPHIN COUNTY'S MUNICIPAL WASTE MANAGEMENT PLAN was presented for Council's consideration.**

On a motion by Mr. Albert, seconded by Mr. Shaver, Council Members voted unanimously to adopt RESOLUTION 2005-R-20 as presented.

**Mr. Musser – Reminding Council of the vacancy on the Borough Planning Commission, two (2) vacancies for the Alternates on the Zoning Hearing Board and the vacancy on the Vacancy Board and Civil Service Commission that will be created by Mr. Stone's resignation.**

Mr. Kovach said that anyone who is interested should contact Mr. Musser.

**OTHER BUSINESS:**

**Mr. Musser – Requesting an Executive Session to discuss land acquisition issues.**

**AUDIENCE PARTICIPATION:**

**Chief Lenker** – informed Council that Project Child Safe has set a tentative date of July 29<sup>th</sup> to set their truck up in the back lot to distribute the gun locks and they will do their own press release.

**Paula Sviben** – Informed Council that a press release will be sent out for the cleaning of the Locust Street steps on Saturday from 9:00 a.m., to 1:00 p.m. Ms. Sviben also reminded Council that the next intergovernmental meeting will be at Highspire at 7:00 p.m. She gave Council Members copies of the parks report and said that it wasn't ready to go out with the packets on Friday. Ms. Sviben said that there are only three (3) participants at the Highspire park and two (2) are in the same family, so they will not be running the program at Highspire and the three children will still participate at one of the Steelton's Parks. Ms. Sviben said that Jordan Krovic has been hired as an on-call park assistant, noting that Council had given her permission to add another on-call person if needed.

**Jeanne Barr, 349 Poplar Street** – told Chief Lenker that there were some bags of rags and a mechanics manual left behind her neighbor's house and asked if there had been a robbery that these things might have been from. Chief Lenker said he was not aware of that and suggested that she report the trash being left to the Code Office. Ms. Barr then asked Chief Lenker if they ever found who committed the robberies on South Fourth Street and Chief Lenker responded no. Ms. Barr asked if they could patrol her neighborhood more frequently.

**Dr. Szada** – asked Chief Lenker if he was aware that someone is removing the registration stickers from license plates. Chief Lenker said he was not aware of that but that should be reported to PennDOT, to get another one for free. Dr. Szada said it happened to one of her employees and one other car in that area that she is aware of.

**COUNCIL'S CONCERNS**

**Mr. Heefner** – asked Mr. Albert to speak to Mr. Conjar about cross-training employees to run the Street Sweeper when Mr. Oxenford is off work. Mr. Heefner informed Council that to date 192

properties, 322 units have been inspected and only eleven (11) of those passed the inspection

**Dr. Szada** – said that she is noticing a lot of trash over-flowing bags and cans and that there are still a lot of trash bags that aren't in cans. Mr. Heefner said that the part-time Code Officer is working on the trash, grass and weed and property maintenance inspections. Dr. Szada asked Chief Lenker to have the officers tighten curfew patrols, since it is summer time. She said she sees younger children out late. Chief Lenker said they ran a curfew detail and they will run another one next month. He said that the 11:00 to 7:00 officers continue to stop them, but some are eighteen (18) years old but look younger.

**Mr. Wright** – asked about the time frame on the Bailey Street Playground. Mr. Musser said the contractor is working on the Boat Dock since the water level is low and therefore conducive to the type of work they must do there. He said the same contractor was awarded both contracts and he is trying to work on both jobs. Mr. Wright said that he met with Derrick Lewis to get information on the status of the elementary school. Mr. Wright said he would like the Borough to keep the gym for the Boys & Girls Club. He said he will bring the subject up at the intergovernmental meeting and will keep everyone informed.

**Mrs. Wiedeman-Krosnar** – commended everyone who was involved with the Elm Street meeting and commended Ms. Stoner and Mr. Brady for their quick response to a sewer problem.

**Mr. Albert** – said he also met with Derrick Lewis and they discussed having the highschool put in Steelton Police jurisdiction and asked how to go about doing that. Mr. Musser said it is something Mr. Wion would have to research if that is Council's wishes. Mr. Kovach said that if there is an interest by the School Board, they should take the initiative to determine the process and follow up on it. Mr. Wright said it can be discussed at the intergovernmental meeting. Mr. Musser suggested that the school's attorney should research how it was done in Lower Dauphin and then pursue it.

**Mr. Shaver** – commended Sgt. Crawford for his work on the 4.0 Program. He also noted that recently there have been numerous interviews for various positions and he thanked the members of the Personnel Committee for their time.

**Mr. Kovach** – thanked all the people involved with the Elm Street meeting. He said he was really impressed with the presentation and the number of people who attended the meeting. Mr. Kovach noted that it is a lot of work and extra meetings and he really appreciates the efforts of those involved in all of the Borough projects.

**Mr. Musser** – requested Council to ratify the hiring of Mr. Kenneth Brady as part-time Code Enforcement Officer at the rate of \$10.00 an hour for a maximum of thirty (30) hours per week.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members (with the exception of Mr. Shaver) voted unanimously to ratify the hiring of Mr. Kenneth Brady.

Mr. Shaver abstained from the vote due to conflict of interest.

**Mr. Musser** – informed Council Members that there will only be one meeting in July and that

will be held on July 5, 2005, and asked them to inform their department heads so they can get reports turned in.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, the Council meeting recessed into executive session at 7:20 p.m., to discuss land acquisitions.

The meeting reconvened at 7:30 p.m.

There was a brief discussion on the number of Special Purpose Parking applications that Council receives and the guidelines for the parking spaces. Mr. Wion explained the laws and criteria regarding the parking requests.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mrs. Wiedeman-Krosnar, seconded by Mr. Albert, the Council meeting adjourned at 7:42 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:32 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance

Michael Kovach  
Jeffrey Wright  
MaryJo Szada  
Stephen Shaver  
Michael Albert  
Dennis Heefner

Absent:

Lisa Wiedeman-Krosnar

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

Mr. Kovach deviated from the Agenda to address an item under New Business:

**Mr. Musser – Recommending that Borough Council accept the resignation of Robert Houser as Emergency Management Coordinator for the Borough of Steelton and to appoint Timothy J. Lehman as the New Emergency Management Coordinator for the Borough.**

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to accept Robert Houser's resignation as the Steelton Borough Emergency Management Coordinator, and commended Mr. Houser for his service and dedication.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to appoint Timothy J. Lehman as the new Steelton Borough Emergency Management Coordinator.

Mayor Acri administered the oath to Mr. Lehman.

**APPROVAL OF MINUTES:**

There were no minutes submitted.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report at this time.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS;**

Steelton Borough

Council Meeting  
September 19, 2005

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement and Main Street for August were presented for Council's approval.**

On a motion by Dr. Szada, seconded by Mr. Heefner, Council Members present voted unanimously to approve the Department Reports for September, as presented.

Mr. Shaver noted that, included in the Fire Report, Chief Vance requested that Council update the drivers' list for 2005.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to approve the 2005 drivers' list as presented.

**MAYOR'S REPORT:**

Mayor Acri said he had nothing new to report at this time.

**PUBLIC COMMENT: Agenda Items Only**

There were no comments.

**COMMUNICATIONS:**

**The Pennsylvania League of Cities & Municipalities – Providing the Borough with a copy of the Legislative Locator & League Link for August 2005.**

There were no comments.

**Ms. Sviben, Community Development Coordinator & Evelyn Sanchez, Recreation Coordinator – Requesting permission to review the Community Development Report for August 2005 and the Final Recreation Report for 2005.**

Ms. Sviben addressed Council, noting that Ms. Sanchez was unable to attend the meeting. Ms. Sviben reported on the average attendance at the parks program and recommended that the Borough use Municipal and Cottage Hill parks for the program next year. Ms. Sviben said that there will be a meeting with Dr. Mateer, the Steelton-Highspire Superintendent, Mr. Zema, Assistant Superintendent, Mr. March, Principal, Councilmen Wright and Heefner, Ms. Sanchez, Mr. Caldwell and Thierry Malley of the Boys and Girls Club to discuss the possibility of moving the Club to the elementary school, since they are out-growing their current facilities. Ms. Sviben added that they will also discuss the possibility of using the school facilities for the parks program on rainy days.

Ms. Sviben also reported on the Jump Street Program as well as the possibility of running some summer camps, such as basketball and tennis through the summer recreation program.

Ms. Sviben said that she sent an e-mail to Council Members regarding a group of students from the University of the Arts, London (LCC) who are filming a documentary to express the unique structure of Steelton Borough

September 19, 2005

Present day Steelton as well as the history of the industrial age and how the towns and word changed from it. The students wish to show how these towns were built for the purpose of steel production, its cultural diversity and how they have evolved into the 21<sup>st</sup> century. She said they will be driving a white Enterprise van and will be filming all over town and conducting interviews until next Wednesday, Ms. Sviben added that they each have a media pass with their picture on it, which she issued. She said that they are from many different countries and are staying in the Borough with the Segina family, whose daughter is working with the group.

**Earl Mumma, III, owner of Highspire Auto & Truck Repair Corp – Letter to District Attorney Ed Marsico regarding a recent traffic stop and requesting a written opinion on what constitutes Probable Cause.**

There were no comments.

**Pennsylvania Brownfields – Invitation to the upcoming seminar on September 28<sup>th</sup> and 29<sup>th</sup>, 2005, at the Harrisburg Hilton.**

Mr. Kovach asked anyone who wishes to attend, to contact Mr. Musser.

**Ron Kieler, 2600 South Second Street, Steelton, Pa – Letter requesting the removal of a light from a PP & L Pole.**

Chief Lenker showed Council Members pictures of the site and explained that it was there to light a path to Front Street, which is no longer there and the light is in Mr. Kieler's yard and shines on his porch.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council members present voted unanimously to approve Mr. Kieler's request.

**Pennsylvania State Association of Boroughs – Invitation to the PSAB Fall Leadership Conference at the Four Points Sheraton Pittsburgh North in Mars, PA on October 21-23, 2005.**

Mr. Kovach said that those who wish to attend should contact Mr. Musser.

**David E. Black, President & CEO, Harrisburg Regional Chamber – Invitation of the “Meet Your Elected Official” Reception on Tuesday, October 18, 2005, from 5:30 p.m., to 7:30 p.m., at Karen's Catering at Harmony Hall, 1400 Fulling Mill Road, Middletown.**

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

**Kathleen D. Handley, Assistant Borough Secretary/Treasurer – Letter of appreciation to the Mayor, Council & the Staff for their kind thoughts, fruit basket & flowers to help comfort her and her family at the time of her mother's passing.**

There were no comments.

**Bobbie & Doug Malinak, Co-Chairs of the Ryan Mohn Walk – Letter of Thanks to the Borough for their support of the 2<sup>nd</sup> Annual Ryan Mohn Walk.**

There were no comments.

**Rev. Iris J. Andrews, Executive Director Grace Temple Community Development Inc. – Letter of Thanks to the Borough for their participation in and generosity for their Annual Community Day.**

There were no comments.

**Janine M. Park, Senior Planner, Dauphin County Planning Commission – Letter requesting the Borough and the Borough Planning Commission to indicate their support for the County's Comprehensive Plan.**

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to support the County's Comprehensive Plan as requested.

**ADDITIONS TO THE COMMUNICATIONS:**

**Jeff Linta, 2447 South Front Street, Steelton, Pa – E-mail thanking Council for their response to the truck problem in east end and complaining about the noise from Dura Bond all day and during the night.**

After discussion and noting that there have been no other complaints received it was the consensus of Council Members present to have Mr. Musser inform Mr. Linta that the Borough has not received any other complaints about the noise, so there will be no action taken at this time.

**Chief Vance – Informing Council that the Fire Department will be using the vacant homes next to the Post Office for training on Wednesday and Thursday this week from 6 PM to 8PM and requesting NO Parking Signs be posted in front of the properties.**

There were no comments.

**Megan L. Renno, 214 Q Street, Steelton, Pa – Request to close Q Street from Second Street to Third Alley on Saturday, September 24, 2005 from 4:00 p.m., until 11:00 p.m., for a block party.**

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to approve the request as presented.

**Officer William J. Shaub – Traffic Study to paint double yellow lines on Swatara Street.**

Chief Lenker noted that Officer Shaub researched Engineering books and ordinances and could not locate any article or criteria, which addresses this issue, and concluded that it would be Council's decision.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to have double yellow lines painted on Swatara Street from Front Street to the Swatara Township Line. Mr. Musser said he will talk to Mr. Conjar about swapping services with Swatara Township, since they have a line painter

Mr. Heefner asked Council to consider reducing the speed limit on Swatara Street from 25 mph to 15 mph to address the speeding problem on Swatara Street. Mr. Musser said that would probably require a traffic study.

On a motion by Mr. Wright, seconded by Mr. Shaver, Council Members present voted unanimously to have a traffic study done to reduce the speed limit on Swatara Street.

**Craig Bachik – E-mail updating Council on the Bailey Street Playground.**

Mr. Bachik noted that there are a number of follow-up items to be completed by TR Stoner prior to final acceptance and listed those items. Mr. Bachik also addressed a few vandalism concerns and solutions.

Mr. Wright thanked Mr. Musser for his efforts at the Bailey Street Playground, noting that he has received calls about it. Mr. Kovach asked Chief Lenker to instruct the officers to notify Mr. Conjar immediately if they notice any graffiti, so that it can be removed as soon as possible.

**Craig Bachik – E-mail updating Council on the Boat Dock.**

Mr. Bachik said there is still a lot to be done and listed some of the items and said that Mr. Stoner expects to move on the project in order to wrap everything up by the Middle of October at the latest.

**Christina Fackler – E-mail informing Mr. Musser of her plan to open her new office on September 26<sup>th</sup>, and informing him of the status of some of the projects she is working on.**

Mr. Musser said that September 23<sup>rd</sup> will probably be Ms. Fackler's last day at the Borough and that is the deadline for the applications for the position of Main Street Manager. Mr. Musser said he will schedule a time for the interviews and Ms. Sviben has been brought up to date on the office to cover until the position has been filled.

**UNFINISHED BUSINESS:**

**ADDITIONS:**

**ORDINANCE 2005-8, AN ORDINANCE AUTHORIZING STEELTON BOROUGH TO JOIN THE WEST SHORE COUNCIL OF GOVERNMENTS AND AUTHORIZING IT TO PARTICIPATE IN THE UNIFORM CONSTRUCTION CODE BOARD OF APPEALS CREATED BY THE WEST SHORE COUNCIL OF GOVERNMENTS. was presented for Council's consideration.**

On a motion by Mr. Wright, seconded by Mr. Shaver, Council Members present voted unanimously to adopt ORDINANCE 2005-8, as presented.

Mr. Wion noted that the Ordinance requires Council to appoint an elected official to attend the monthly meetings, and to appoint an alternate who can be a member of the staff.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to appoint Mr. Heefner to the West Shore COG, and to name Sylvie Stoner as the Alternate.

**RESOLUTION 2005-R-31 AUTHORIZING THE BOROUGH OF STEELTON GOVERNING BODY TO SUBMIT A FINANCIAL ASSISTANCE APPLICATION TO THE PENNSYLVANIA INFRASTRUCTURE INVESTMENT AUTHORITY (PENNVEST) FOR THE PURPOSE OF FINANCING THE IMPROVEMENTS TO THE PINE AND JEFFERSON STREETS STORMWATER FACILITIES AND AUTHORIZING OFFICERS OF THE GOVERNING BODY TO EXECUTE ALL CERTIFICATIONS AND DOCUMENTATION REQUIRED IN CONNECTION WITH THE APPLICATION, was presented for Council's consideration.**

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2005-R-31, as presented.

**Mr. Shaver – Requesting Steelton Borough Council to ratify the hiring of Steve Wilbur and Scott Wible for the positions of Water Filtration Plant Operators at an hourly rate of \$13.88 an hour, effective September 6, 2005.**

Mr. Shaver noted that Council authorized the Personnel Committee to interview and hire two successful candidates prior to the Council meeting and requested Council to ratify the action.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to ratify the hiring of Steve Wilbur and Scott Wible for the positions of Water Filtration Plant Operators at an hourly rate of \$13.88 an hour, effective September 6, 2005, as recommended by the Personnel Committee.

**Mr. Shaver – Requesting Steelton Borough Council to approve the Part-Time Police Officer hiring list.**

Mr. Shaver said the Personnel and Police Committees conducted the interviews and the list reflects their recommendations. Mr. Shaver asked Council to permit Chief Lenker to hire from this list.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to approve the Part-Time Police Officer hiring list and authorize Chief Lenker to hire from the list.

**Boyer & Ritter – Providing the Borough with the 2004 Audit.**

Mr. Kovach said he reviewed the Audit and everything seems to be in order and commended Mr. Musser, Mrs. Handley and the office staff.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to accept the Audit as presented.

**Mr. Musser – Requesting the Finance Committee to provide dates for the review of department budgets with the Department Heads.**

Mr. Musser said he will get together with members of the Finance Committee to set a date to meet with the Department heads to discuss their department budgets and to set up the Budget Meetings in October so they can be advertised. Mr. Musser said he hopes to have the budgets ready for adoption in November.

**Mr. Kovach – Requesting Council Members to submit Bio's for the Borough Web Site.**

Mr. Kovach noted that the new web site was up and running and he said that it looked good and was easy to navigate. Mr. Kovach asked Council Members to submit a brief biography to put on the new web site to Ms. Sviben.

**Sylvie Stoner, Code/Zoning/Planning Officer & Dennis Heefner, Planning Commission Chairman – Requesting Council to approve the Home Occupation request of Janet Selvey of 520 Ridge Street. This was approved by the Steelton Planning Commission at their September 7, 2005 meeting.**

Mr. Heefner asked that this matter be tabled until the next Council meeting.

**NEW BUSINESS:**

**Kim L. Moreland, Executive Director, The Humane Society of Harrisburg Area – Requesting Steelton Borough to Execute the 2006 Animal Protection Service Agreement.**

Mr. Kovach said that Mr. Wion reviewed the Agreement. Mr. Wion noted that the 2005 Agreement charged a fee per animal, but the 2006 Agreement provides for a flat fee and the option of an emergency call fee per incident, which the Borough has chosen.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to execute the Agreement as presented.

**Mr. Musser – Providing Council with an update on the pumps at the Sewage Pump Stations.**

Mr. Musser said that the pumps were refurbished in 1994 with new pumps, but the pumps were made in the 1950's and now we are having problems finding the parts for them. Mr. Musser said that the engineers who worked on that project are no longer working for the Borough and said he was really disappointed in them. Mr. Musser said he has spoken with the Borough's Sewer Engineers and they will give us a report on our options and the cost.

**Mr. Musser – Providing Council with the proposal from Planning Principles, LLC, in the amount of \$9,000.00, to help with the PennDOT-HATS – Hometown Streets/Safe Routes to School Program and the Wachovia Foundation – Neighborhood Planning Grant.**

Mr. Musser asked Council to approve the proposal as presented.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to approve the Proposal as presented.

**Mr. Musser – Recommending the Borough reject the bid of Allied Roofing & Sheetmetal, Inc., because of deficiencies in the bids. It is also the recommendation of Mr. Musser, Navarro & Wright and Chief Vance that the Project be re-bid for only just the roof repair.**

After some discussion, on a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to reject the bid of Allied Roofing & Sheetmetal, Inc.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to re-bid the roof repair portion.

**Mr. Kovach noted that the next item was addressed at the beginning of the meeting.**

**John F. Simmons, Director, Pennsylvania Fish and Boat Commission – Requesting the Borough to execute the Agreement between the Borough and the PA Fish & Boat Commission for the \$150,000 Grant.**

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to authorize the execution of the Agreement as presented.

#### **OTHER BUSINESS:**

**Mr. Musser – Requesting an Executive Session to discuss land acquisition, personnel matters.**

**Mr. Musser – 2006 Non-Uniform and Police MMO's.**

Mr. Musser asked Council to approve the 2006 MMO's for 2006.

On a motion by Dr. Szada, seconded by Mr. Wright, Council Members present voted unanimously to approve the 2006 MMO's, per Mr. Musser's request.

#### **AUDIENCE PARTICIPATION:**

**Chief Lenker** – informed Council Members the test for full-time officers was held and there were seven (7) applicants, five (5) passed. He said that the oral interviews will be held on Wednesday, October 19<sup>th</sup>.

**Emmuel Powell, 321 Lebanon Street, Steelton** – asked if the employment openings are posted and where. Mr. Shaver explained that since we are a union shop, the opening is first posted in the various departments for the current employees to bid on it, and if no one bids on it, then it is advertised in the Patriot News. Mr. Powell thanked the Chief, Mayor and Council Members for their participation in the National Night Out. Mr. Powell was commended for his participation.

**Chief Vance** – said he wanted to thank all those who participated in the boot drive to assist the victims of hurricane Katrina. Chief Vance said they collected \$4,232.07 in about six (6) hours and the check will be given to the Red Cross tomorrow. Mayor Acri noted that some of the members of the Steel-High Basketball team volunteered, and commended them. Mr. Kovach thanked Chief Vance on behalf of the Mayor and Council.

## **COUNCIL'S CONCERNS**

**Mr. Heefner** – Informed Council that to date, there were 588 rental inspections done and only thirteen (13) passed. Mr. Heefner referred to an article in the Central Pennsylvania Business Journal quoting Mr. Tom Powers advocating for the City of Harrisburg to amend their zoning to accommodate the need for additional development in the City. Mr. Heefner questioned whether or not that was a conflict, since he is working for the Borough to bring new development to the Borough.

Mr. Musser said that Mr. Powers was asked to give a quote for the article. He said Mr. Powers has a company and he helps with planning in many municipalities.

Mr. Heefner said that for years he has been trying to get an organization together to help Senior Citizens to do work around their homes. He said that a group called Rebuilding Together did some work at his others house and he was talking to the program director about his vision and she invited him to one of their Board meetings. Mr. Heefner said that big companies get some of their employees to do the work and pay them and some companies donate supplies for the projects. He said that they have already done a few homes in town. Mr. Heefner asked Council Members if they would like him to go to the Board meeting. It was the consensus of Council Members present to attend the Board meeting.

**Dr. Szada** – expressed concern about the work UGI is doing throughout the Borough, in particular in River Alley and Harrisburg Street, since the way they are patching the holes can cause a tripping hazard and have injured some residents. She asked if they can be made to repair them properly. Mr. Musser contacted Mr. Conjar who said that UGI has contracted with Rogele to do the paving when the project is completed.

**Veronica Supan, 2604 S. 4<sup>th</sup> Street, present in the audience** – said this is what she came to discuss and said that the alley behind her home is a torn up and they never received notification from UGI and if she hadn't taken her car out of the garage prior to them digging, she wouldn't have been able to get it out and they don't even know how long it will take to finish.

Dr. Szada asked if the Borough is making any progress with the drug dealers in town. She said the people who are known to be dealers are still on the street and residents have approach her about this problem. Chief Lenker said that they had eighteen (18) drug arrests last month and more will come. Chief Lenker explained that the police must follow the constitution and Probable Cause and asked Dr. Szada to encourage those talking to her to contact him.

**Mr. Wright** – said that there was a meeting with the School officials, Members of Highspire and Steelton Borough Council. Mr. Wright said this was the first chance they had to meet with Dr. Mateer and he was very impressed with her vision for the school. Mr. Wright said Dr. Mateer has an open-door policy

and they should feel free to contact her with any concerns. Mr. Wright also commented on the great article about the Steelton Senior Center in the Patriot News, adding that they are doing a great job. Mr. Wright noted that he had major surgery on his knees and was sidelined for a while, but he is getting around a lot better now.

**Mr. Albert** – commended Mr. Musser and Mrs. Muza for doing a good job on the show One on One with Fred Clark. Mr. Albert said they did a great job representing the Borough.

On a motion by Mr. Shaver, seconded by Mr. Albert, the Council meeting recessed into executive session to discuss land acquisitions and personnel matters 7:35 p.m.

The meeting reconvened at 8:14 p.m.

On a motion by Mr. Albert, second by Mr. Wright, Council Members present voted to ask Mr. Kenneth Brady for his resignation, or to terminate him effective immediately. Mr. Shaver abstained.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to authorize the Personnel Committee to interview and hire a part-time Code Enforcement Officer at a starting rate of \$12.00 an hour, Mr. Shaver said that Council will ratify the selection at the following Council meeting.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Wright, seconded by Mr. Albert, the Council meeting adjourned at 8:16 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

Steelton Borough  
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The regular monthly meeting was called to order at 6:30p.m. by the President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance**

Michael Kovach  
Michael Albert  
Stephen Shaver  
Lisa Wiedeman-Krosnar  
Jeffrey Wright  
MaryJo Szada  
Dennis Heefner

**Absent:**

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES:**

There were no minutes presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report at this time.

**PUBLIC COMMENT: Agenda Items Only**

There was no public comment.

**COMMUNICATIONS:**

**James M. Close, Director, Public Works, City of Harrisburg – Providing the Borough of Steelton with the Consulting Engineers' Annual Report and Budget for 2006 pertaining to the Sewage conveyance System, and informing the Borough that there will be no rate increase for 2006.**

There were no comments.

**Mahmoud Tael, Owner, Al Madina, LLC, 441 South Front Street, Steelton, PA – letter requesting a 30-minute parking sign to be placed in front of 441 South Front Street.**

Mr. Heefner said he thought Council should consider granting Mr. Tael's request, since other businesses have these signs. He said that Mr. Tael has a problem with Highspire

Auto parking the very large trucks directly in front of his business, which blocks the window. Mr. Shaver said that his concern would be that he has off-street parking and he didn't want to set a precedent. Mr. Wright noted that those businesses who have these signs do not have off-street parking. Mr. Wion informed Council that if they are considering this the police will have to do a traffic survey. Mr. Musser suggested that someone speak with Mr. Mumma to see if his employees

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could park the large trucks beside Mr. Mumma's property along Mohn Street, but not blocking vision of cars coming down Mohn Street. It was the consensus of Council that Mr. Musser and Mrs. Wiedeman-Krosnar would discuss this with Mr. Earl Mumma.

**Bruce L. Coder, 43 South Fourth Street, Steelton, PA – Submission of a Special Purpose Parking Request.**

There were no comments.

**Joyce Simms, resident – Letter requesting permission to hold a neighborhood yard sale on Saturday, October 8, 2005, and to block Conestoga Street from Bailey Street to Third Street..**

Mayor Acri recommended that Council approve this request.

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve Ms. Simms' request.

**Annie Hunter, 21 Kennedy Lane, Steelton Pa – Letter requesting that her Special Purpose Parking sign be moved from 21 Kennedy Lane to 901 Cumbler Street, during the renovation of her apartment at 21 Kennedy Lane.**

Mr. Musser informed Council that Mr. Wion advised that it is not necessary to take official action on this since it is a temporary change, and as long as the Housing Authority approves that change.

**Dauphin-Lebanon County Boroughs Association – Invitation to the next meeting on October 25, 2005 at Alfred's Victorian Restaurant, 38 North Union Street, Middletown at 6:30 p.m.**

Mr. Kovach asked that those who wish to attend should contact Mr. Musser.

**Steelton Resident – Letter indicating there is drug activity in certain areas of town and also a problem with children loitering.**

Mr. Kovach said that Mayor Acri and Chief Lenker have been informed of this situation and they will follow up on it.

## **UNFINISHED BUSINESS:**

### **Mr. Musser – Providing Council with an Agreement between the Borough of Steelton and ISG Steelton, LLC for Sale of the Property known as the 11 Inch Bar Mill Parking Lot.**

Mr. Musser said he and Mr. Wion are very pleased to present to council an Agreement between ISG and the Borough of Steelton to purchase what is known as the 11 inch Bar Mill. Mr. Musser

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noted that ISG agreed to all of the Borough's terms except the environmental liability issue. Mr. Musser said they reached a compromise on the issue by agreeing to keep the wording as it was regarding the sale of the property. However, if the Borough leases the property to someone, the lessee will not be responsible for any environmental liability.

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve the Agreement as presented. Mr. Kovach and Mr. Wright commended everyone who worked on the Agreement. Mr. Kovach added that he believes this is an important step to the revitalization of the downtown.

### **Mr. Musser – Requesting permission to formally terminate the Crossgates Contract and to assign the Contract to various groups.**

Mr. Musser noted that this is being done because two of Crossgates' employees who were an integral part of the Boroughs programs, have left the group. Mr. Musser asked Council's approval for he and Mr. Wion to prepare an agreement with Mr. Powers.

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members voted unanimously to approve the Agreement Termination and Assignment of Subcontracts and to authorize Mr. Musser and Mr. Wion to prepare and Agreement with Mr. Powers.

## **NEW BUSINESS:**

### **Mr. Shaver – Discussion regarding the hiring of John Trish as the new Assistant Part-Time Code Officer and the acceptance of Ken Brady's resignation as the part-time Code Officer for the Borough of Steelton.**

Mr. Shaver said that the Personnel Committee interviewed Mr. John Trish and Chief Lenker did a background check and he recommended that the Council hire Mr. Trish as a Part-Time Code Enforcement Officer, at the rate of \$11.00 an hour, effective October 11, 2005. Mr. Heefner added that Mr. Trish will start at an hourly rate of \$11.00 and after a satisfactory probation period, that rate will increase to \$12.00 an hour.

Dr. Szada asked if this is going to be a permanent part-time position or will it be expanded to a full-time position. Mr. Heefner said he would like it to become a full-time position sometime in the future. There was additional discussion on Code work and revenues.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to hire Mr. John Trish, as an at-will employee for the position of Assistant Part-Time code Officer, at the hourly rate of \$11.00, effective October 11, 2005.

Mr. Shaver asked Council to accept Mr. Kenneth Brady's Resignation ad the Part-Time Code Officer effective October 3, 2005.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to accept Mr. Brady's resignation effective October 3, 2005.

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**Mr. Musser – Requesting Council approve the execution of the Municipal Winter Traffic Services Agreements between the Borough of Steelton and PennDOT.**

Mr. Musser noted that this is annual agreement and the Borough will receive \$6,060.32, which a slight increase from last year. Mr. Musser requested Council to approve the execution of the Agreement and the accompanying **RESOLUTION 2005-R-32, AUTHORIZING THE COUNCIL PRESIDENT TO SIGN THE AGREEMENT BETWEEN THE BOROUGH OF STEELTON AND THE COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF TRANSPORTATION.**

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members voted unanimously to execute the Agreement and approve RESOLUTION 2005-R-32, as presented.

**Mr. Musser – Providing Council with an update on the Brownfield's Conference.**

Mr. Musser said he and Mr. Heefner attended the Conference and it was very informative. Mr. Musser said they wanted to market Steelton and they were fortunate to meet a developer from Philadelphia and they took him to see some of the mill sites. Mr. Musser said that he heard from one of the engineering firms as well as an attorney who represents a company from New Jersey who may be interested in one of the sites.

**OTHER BUSINESS:**

**Mr. Musser – Requesting permission for an executive session to discuss land acquisition matters and personnel matters.**

**Mrs. Wiedeman-Krosnar – Presenting Design Guidelines for Façade and Streetscape Improvements for the Second Street Revitalization Plan.**

Mrs. Wiedeman-Krosnar said the Design Guidelines have to be approved at this meeting. She apologized for the short notice, and informed Council Members that they should review the guidelines and bring any questions or amendments to the next Council Meeting.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to approve the Design Guidelines as presented.

**Mr. Musser** – reminded Mr. Wright, Mr. Albert, Mr. Shaver, Mrs. Wiedeman-Krosnar and Mayor Acri that they will be interviewing for the Main Street Manager position on October 11<sup>th</sup> and October 19<sup>th</sup> at 6:00 p.m. Mr. Musser said that on October 11, 2005 Mr. Heefner has a meeting for the Comprehensive Ordinance Review, at 6:00 p.m., in the 3<sup>rd</sup> Floor Senior Center Community room, and those Council Members not involved in the interviews are invited to participate in that review. Mr. Musser also reminded the Finance Committee that the budget meeting with the Department Heads will be on October 6, 2005 beginning at 4:00 p.m., and asked all Council Members to check the e-mail he sent regarding the scheduled Budget Meetings.

**AUDIENCE PARTICIPATION:**

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There were no comments.

**COUNCIL'S CONCERNS:**

**Mr. Heefner** – asked if it was possible to get the web site updated. He said the contact information was not accurate. Mrs. Wiedeman-Krosnar said that some of the Council Members haven't submitted their information. Mr. Heefner also said that it would be nice to have the evacuation route on the website. Mrs. Wiedeman-Krosnar asked if it is available electronically. She said that these things can be done but right now Ms. Sviben is busy with the Gala.

**Mr. Kovach** – said he would like to once again thank everyone involved with the Agreement for Sale of the 11 Inch Bar Mill. He also informed Council Members that due to his work schedule he probably wouldn't be able to attend the meeting from October 16<sup>th</sup> through the Thanksgiving Holidays.

**Mrs. Wiedeman-Krosnar** – reminded Council Members that they were given ten (10) tickets to sell for the Gala.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members voted unanimously to recess into executive session at 7:05 p.m., to discuss Land Acquisition and Personnel matters.

The regular meeting reconvened at 7:20 p.m.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, the Council meeting adjourned at 7:20 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:30 p.m. by Vice-President, Jeffrey Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance

Jeffrey Wright  
Stephen Shaver  
Michael Albert  
Dennis Heefner  
Lisa Wiedeman-Krosnar

Absent:

Michael Kovach  
MaryJo Szada

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

Mr. Wright deviated from the agenda to welcome Dauphin County Commissioner George Hartwick. Commissioner Hartwick presented the Borough of Steelton with a check in the amount of \$2,000 to offset expenses for the 125<sup>th</sup> Anniversary Celebration. He said that the money represents the proceeds from the Hotel tax, which is used to promote tourism in Dauphin County.

Mayor Acri and Council Members expressed their appreciation for the donation.

**PUBLIC HEARING:**

**The regular meeting recessed into a Public Hearing, at 6:35 p.m. on a motion by Mr. Heefner, seconded by Mrs. Wiedeman Krosnar.**

Vice-President Wright read the following statement:

This is the time, date and place for a Public Hearing to consider a request for a conditional use for a home occupation in the nature of a child day care center to be conducted on the premises at 520 Ridge Street, Steelton, Pennsylvania. Let the record show that notice of this Public Hearing has been duly advertised according to law. Let the record also reflect that on September 7, 2005, the Steelton Borough Planning Commission considered the request for a conditional use in the nature of a home occupation and recommended its approval to Council.

The purpose of this Public Hearing is for the Council to hear any comment in relation to the proposed conditional use for home occupation.

Mr. Wright invited the applicant to address Council. Janet Selvey, 520 Ridge Street said she is applying to run a daycare in her home and stated that she did meet all the requirements. Mr. Wion asked Ms. Selvey several questions regarding the requirements for the home occupation, including the requirement for one (1) additional parking space. Ms. Selvey responded satisfactorily to those questions, adding that she has two (2) additional parking spaces, and the Code Office confirmed that she complied with all of the requirements.

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Mr. Wright asked the audience and Council Members if they had any questions or comments. There being no additional questions or comments, Mr. Wright closed the Public Hearing and reconvened the regular meeting of Council at 6:39 p.m., on a motion by Mr. Shaver and seconded by Mrs. Wiedeman Krosnar.

Mr. Wion suggested that the Vice-President deviate from the Agenda to address this matter, which was scheduled under Unfinished Business.

**Ms. Stoner & Mr. Heefner – Requesting Steelton Borough Council approve the request of Janet Selvey for a Home Occupation Permit for Day Care Center at 520 Ridge Street.**

On a motion by Mr. Heefner seconded by Mr. Albert, Council Members present voted unanimously to approve the request by Janet Selvey for a Home Occupation Permit at 520 Ridge Street.

**APPROVAL OF MINUTES:**

**The minutes for the September 19<sup>th</sup> and October 3<sup>rd</sup> Council Meetings and the October 12<sup>th</sup> Budget Meeting were presented for Council's consideration.**

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the minutes as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report at this time.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS;**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement and Main Street for September were presented for Council's approval.**

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the Department Reports for September, as presented.

**MAYOR'S REPORT:**

Mayor Aciri said he had nothing new to report at this time.

**PUBLIC COMMENT: Agenda Items Only**

There were no comments.  
Steelton Borough

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October 17, 2005

**COMMUNICATIONS:**

**Dauphin County Commissioners & the Dauphin County Business Advisory – Invitation to a Business Advisory Breakfast Meeting on Thursday, November 3, 2005 at the National Civil War Museum from 7:30 a.m. to 9:00 a.m.**

Mr. Wright said that anyone who wishes to attend should contact Mr. Musser.

**The Wiedeman Family – Thank You Note to the Borough Staff for their kindness, sympathy & friendship at the loss of their Mother and Grandmother Margaret “Peg” Wiedeman.**

There were no comments

**The James Anderson Family – Thank You Note to the Borough for their kindness, sympathy and friendship at the loss of James R. Anderson.**

There were no comments.

**Tri-County Regional Planning Commission – Providing the Borough with a copy of their Newsletter.**

There were no comments. who wishes to attend, to contact Mr. Musser.

**David R. West, 40 South Fourth Street, Steelton, PA – Submission of a Special Purpose Parking Application**

There were no comments.

**New Hope Living Baptist Church, 395 South Second Street, Steelton, Pa – Submission of a Special Purpose Parking Application.**

There were no comments..

**Earl S. Brown, 3611 Green Street, Harrisburg, PA 17110 – Requesting Mayor Acri Prepare a Proclamation for his Aunt’s 100<sup>th</sup> Birthday next year.**

**Janice spinner, 6159 Chatham Glenn Way, Harrisburg, PA 17111 – Requesting Mayor Acri to prepare a Proclamation for her mother Helen J. Clean, who will be celebrating her 90<sup>th</sup> Birthday on November 2<sup>nd</sup>.**

Mayor Acri said he received the requests and will prepare the requested Proclamations

**UNFINISHED BUSINESS:**

**Ms. Stoner & Mr. Heefner – Requesting Steelton Borough Council approve the request of Janet Selvey for a Home Occupation Permit at 520 Ridge Street.**

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Mr. Wright noted that this was addressed earlier in the meeting.

**Mr. Musser – Providing Council with the list of bidders and the amount of the bids for the Fire Station Roof Replacement Project and requesting Council to ratify the awarding of the contract to Suburban Roofing Co., Inc., in the amount of \$74,007.00.**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to ratify the awarding of the contract to Suburban Roofing Co., Inc., in the amount of \$74,007.00 per Mr. Musser's request.

**NEW BUSINESS:**

**Mr. Musser – Providing Council with a copy of the Trewick Street Pump Station Motor Drive Evaluation.**

Mr. Chris Raft, from HRG, Inc., reviewed the report with Council, as well as three options to remedy the problem. Mr. Raft said that HRG's recommendation would be for the third option. Mr. Raft answered Council's questions regarding the options and the reasons for the failure of current pumps.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to authorize HRG, Inc., to prepare a scope of work, to be coordinated and approved administratively, and put the project out for bid.

**Mr. Musser – Providing Council with a copy of the Arbitrage Rebate Analysis for the 2003 Bond Issue.**

Mr. Musser noted that there is no rebate liability due for the Bonds. He said that this is done once a year and indicates that the Borough has done a great job. Mr. Shaver thanked the staff for making sure we do what we should so the Borough doesn't have to pay a penalty.

**Mr. Musser – Recommending Council approve a Special Purpose Parking Space for Bruce Coder of 43 South Fourth Street, Steelton, PA 17113.**

Mr. Musser said that **RESOLUTION 2005-R-33, DESIGNATING A SPECIAL PURPOSE PARKING SPACE FOR 43 S. 4<sup>TH</sup> STREET**, was presented for Council's consideration.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to authorize Mr. Wion to Prepare RESOLUTION 2005-R-33, as presented.

**OTHER BUSINESS:**

**Mr. Musser – Requesting an Executive Session to discuss land acquisition, personnel matters.**

Mr. Musser said that Chief Lenker is not present tonight, so the executive session will not be necessary.

**AUDIENCE PARTICIPATION:**

There were no comments.

**COUNCIL'S CONCERNS**

**Mr. Shaver** – noted that the Personnel Committee will be meeting this week to interview applicants for the Main Street position. .

**Mrs. Wiedeman-Krosnar** – reminded everyone about the 125<sup>th</sup> Anniversary Gala this Saturday. She added that we should have over 300 people.

**Mayor Acri** – Said he hopes to see everyone at the Gala.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, the Council meeting adjourned at 7:00 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:30 p.m. by Vice-President, Jeffery Wright, with the pledge of allegiance, followed by a moment of silence.

**In Attendance**

Jeffery Wright  
Stephen Shaver  
Michael Albert  
Dennis Heefner  
MaryJo Szada

**Absent:**

Michael Kovach  
Lisa Wiedeman-Krosnar

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES:**

**The minutes for the October 17<sup>th</sup>, 24<sup>th</sup> and 31<sup>st</sup>, and November 7, 2005 Budget and Council Meetings were presented for Council's consideration.**

On a motion by Mr. Albert, seconded by Dr. Szada, Council Members present voted unanimously to approve the minutes as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report at this time other than what is in the minutes..

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Mr. Albert, seconded by Dr. Szada, Council Members present voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS;**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement and Main Street for October were presented for Council's approval.**

On a motion by Dr. Szada, seconded by Mr. Shaver, Council Members present voted unanimously to approve the Department Reports for October, as presented.

**MAYOR'S REPORT:**

Mayor Acri asked Chief Lenker to update Council on a few things. Chief Lenker said he was invited to attend a press conference on the morning of the November 23, 2005 at the County to receive Steelton Borough

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two (2) portable Breath Analyzers from the DUI Association. Chief Lenker also informed Council that there have been some incidents of spray painting on parking meters and mail boxes

**PUBLIC COMMENT: Agenda Items Only**

There were no comments.

**COMMUNICATIONS:**

**Dauphin County Commissioners & the Dauphin County Commissioners, Joseph Crown, II, Frank Lynch, Christine Smith and Chris Stump – Letter and notes of Congratulations to Mr. Musser for achieving the Honor of “Fort Under 40” award in the Central Penn Business Journal.**

On a motion by, Shaver, seconded by Mr. Albert, Council Members present voted unanimously to have the letters and notes placed in Mr. Musser’s personnel file.

**The Lenker Family – Thank You Note to the Mayor, Council and Borough Staff for their kindness, sympathy & friendship at the loss of Chief Lenker’s father.**

There were no comments

**Mrs. Doris Kovach & John Salov – Letters of Thanks to the elected officials of the Borough, Staff and Volunteers for the wonderful job with the 125<sup>th</sup> Anniversary Gala..**

There were no comments.

**Mike Runkle, 321 Swatara Street, Steelton, PA – Letter of Complaint regarding the issue he is having with his neighbors and the landlord.**

Mr. Wright noted that Mr. Runkle has discussed this matter with Mr. Heefner and a copy of the letter was forwarded to Chief Lenker and the Mayor. Mr. Heefner this is in his neighborhood and he called for the police one evening when there were around 20-25 kids hanging out in the area. Chief Lenker said he has spoken with Mr. Runkle about the situation and his department is looking into the situation.

**Daniel S. Robinson, Director, Dauphin county Office of Community & Economic Development – Informing the Borough that the Borough has been allocated \$150,000 for Phase II of the boat Launch Project and \$120,000 for Adams Street Redevelopment Project from the FY 2006 CDBG Allocation.**

There were no comments.

**Officer Robert Gaither, Jr. – Letter informing the borough that he plans to retire on January 1, 2006.**

On a motion by Mr. Shaver, seconded by Dr. Szada, Council Members present voted unanimously to  
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accept his resignation. Mr. Shaver commended Officer Gaither for his service to the Borough.

**Ms. Sviben – Informing Steelton Borough Council and the Mayor that the Steelton Tree Lighting is Wednesday, November 30, 2005, at 6:30 p.m., at the Municipal Building.**

Mr. Wright said this is for Council's information and asked the Council Members to let Ms. Sviben know if you will be attending.

**Ms. Sviben – Submission of the Community Development Calendar for 2006 as requested.**

There was a discussion on the calendar, and the items to be included on the calendar.

**Mr. Musser – Informing Council of changes to the Benefit Bonus Program and changes with retiree health care.**

Mr. Musser informed Council that there have been several changes to the Health Insurance Opt Out program and the employees have been notified.

**Kathleen A. McGinty, Secretary, DEP – Letter informing the Borough that it has received an Environmental Stewardship and Watershed Protection (Growing Greener) Grant in the amount of \$246,200.**

Mr. Musser said this is the grant the Borough applied for to beautify the canal. He said that a meeting is scheduled with Mital Steel on Wednesday at 3:30 p.m., to discuss the project. Mr. Musser added that the scope of work may have to be modified. Mr. Musser said he asked Skelly & Loy to come aboard, since they have experience with similar projects.

**Tri-County Regional Planning Commission – Requesting the Borough to nominate two (2) members to the Southwest Plan Development Section.**

Mr. Musser recommended that the Council nominate Mr. Heefner and Ms. Stoner as his backup.

After discussion, on a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to authorize Mr. Musser to write a letter supporting Mr. Heefner.

**Denise McGregor Armbrister, Executive Director, Wachovia Regional Foundation – Letter informing the Steelton Community Development Foundation that its grant through the Wachovia Regional Foundation's Neighborhood Planning Grants Program was not approved.**

Mr. Musser informed Council Members that he has a conference call scheduled to find out the reason why it was denied.

**UNFINISHED BUSINESS:**

**RESOLUTION 2005-R-35, ESTABLISHING A Special Purpose Parking Space for David R. West of 40 South Fourth Street, was presented for Council's consideration.**

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On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2005-R-35, as presented.

**New Hope Living Baptist Church, 395 South Second Street, Steelton, PA – Submission of a Special Purpose Parking Application.**

Mr. Musser said this was approved at the last meeting, but Mr. Conjar gave Mr. Wion the incorrect measurements. The space was approved for the Mohn Street side, but the measurements were for South Second Street. Mr. Musser said that Council could approve it tonight with the appropriate changes in the location.

RESOLUTION 2005-R-36, ESTABLISHING A SPECIAL PURPOSE PARKING SPACE FOR THE NEW HOPE LIVING BAPTIST CHURCH, was presented for Council's consideration.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2005-R-36, with the correct location, as presented.

**Todd A. Reid, 503 North Front Street, Steelton, PA – Submission of a Special Purpose Parking Application.**

For Council's information, there were no comments

**Gene F. Yetter, 506 North Second Street, Steelton, PA – Submission of a Special Purpose Parking Application.**

For Council's information, there were no comments.

**Mr. Musser – Submission of a Comprehensive Review of 107 North Front Street**

Mr. Musser said that he engaged IEQ Engineers to look at the property and submit an analysis. Mr. Musser asked Council Members and the Mayor to review the study and make notes. Mr. Musser said he would like to schedule a meeting with the Community Development Committee and the Engineer to discuss the analysis. Mr. Musser said he asked them for ball park figures – nothing specific.

**Mr. Musser – Providing Council with an update on the Borough of Steelton's Pennvest Application and discussion in regards to the Bond Issue.**

Mr. Musser said that he and Mr. Wion have a meeting with Mr. Leber to review the Bond spending. Mr. Musser noted that the Borough was approved for the Pennvest Loan for the Storm Sewer, but Mr. Leber said that if the Borough accepts the Pennvest Loan, it will go against the Borough's borrowing capacity. He added that if the Borough did a wrap around, it may cost more in interest, but wouldn't count against the Borough's borrowing capacity. Mr. Musser said he will report back to Council after the meeting.

**NEW BUSINESS:**

**Mr. Musser – Discussion in regards to the Main Street Manager Position and Executive Assistant Position.**

Mr. Musser said that it is the consensus of the Committee to recommend to Council the appointment of Patrick James Gehrlein to the position of Main Street Manager, effective date of hire to be December 12<sup>th</sup> at a salary of \$42,000 a year to start with a potential to go to \$44,000 after a successful probationary period of six (6) months. Mr. Musser said the Committee also recommends a \$2,000 relocation allocation to be paid to Mr. Gehrlein on his first day of employment..

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to appoint Mr. Patrick James Gehrlein to the position of Main Street Manager, as recommended.

Mr. Musser said the Committee recommends that Council appoint Jennifer Brown Sweeney to the position of Administrative Executive Assistant, at the rate of \$13.00, an hour, with the effective hire date of January 3, 2006. Mr. Musser said Ms. Sweeney will report only to him and is a part-time position with a maximum of thirty (30) hours a week with no health benefits, but she will get vacation, sick and personal leave as well as membership in the pension plan.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to appoint Jennifer Brown Sweeney to the to the part-time position of Administrative Executive Assistant as recommended.

Mr. Wright noted that there was a large pool of well-qualified applicants and it was a very difficult decision. He said the Committee interviewed twenty-five (25) applicants and narrowed it down to five (5) applicants to interview a second time.

**OTHER BUSINESS:**

**Mr. Musser – Requesting an Executive Session to discuss personnel matters.**

**AUDIENCE PARTICIPATION:**

There were no comments.

**COUNCIL'S CONCERNS**

**Mr. Heefner** – said he met with the directors of Rebuilding Together and they were very receptive. Mr. Heefner said the code Office will hand out the applications to those who own the property and have the taxes paid up to date. Mr. Heefner explained that the applications are submitted to the County and they interview the applicants.

**Mr. Albert** – wished everyone a Happy Thanksgiving.

**Mr. Shaver** – noted that in the Council packets there was a letter from the American Red Cross to the Fire Department thanking them for their donation of \$4,000.00, from their boot drive, for the victims

of Hurricane Katrina

Mr. Shaver said that Bruce Elliot received a letter from the Charity Riders of Central Pennsylvania , thanking him for his assistance with their ride to Fort Indiantown Gap National Monument in conjunction with their Veterans Rally. Mr. Shaver noted that they donated over \$17,000 of the money raised, to the Disabled Veterans at the Lebanon VA Hospital.

**Mr. Wright** – said that he and Mr. Shaver attended the Eminent Domain workshop, which was excellent, and very informative. He also commended Mr. Musser, Mr. Heefner and the Mayor for getting the houses demolished on Second Street and on Ridge Street.

**Mayor Acri** – wished everyone a very Blessed Thanksgiving..

**Mr. Musser** – wished everyone a Happy Thanksgiving and asked everyone to remember the Lenker and Anderson families during this time.

On a motion by Mr. Albert, seconded by Mr. Heefner, the meeting recessed into executive session at 7:05 p.m.

The meeting reconvened at 7:24 p.m.

**ADJOURNMENT:**

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Albert, the Council meeting adjourned at 7:25 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:30p.m., by the President, Michael Kovach, with the pledge of allegiance, followed by an invocation by Mayor Acri.

**In Attendance**

Michael Kovach  
Jeffrey Wright  
Michael Albert  
Stephen Shaver  
MaryJo Szada  
Lisa Wiedeman-Krosnar  
Dennis Heefner

**Absent:**

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS AS PRESENTED:**

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve the minutes from the November 21, 2005 Council Meeting as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report other than what is in the minutes.

**PUBLIC COMMENT: Agenda Items Only**

There was no public comment.

**BUSINESS IN OUR SITES FEASIBILITY STUDY UPDATE:**

**Mr. Tartline** - said there has been discussion on prioritizing sites for redevelopment based on a number of factors such as underused buildings, current use and architectural character. He said there is also on-going discussion about the commuter rail adding that he believed it important to consider building a station in Steelton. Mr. Tartline said they have to do some initial development scenarios based on a number of factors.

**Ms. Riegel** - presented some drawings for Council to review noting that they are conceptual with the information they are gathering. Ms. Riegel noted that they want to balance the office, retail and residential uses. Mr. Tartline informed council that DCED

usually funds office parks, which is Business in Our sites Program. He noted that the Borough wants to have a strong mix of retail and residential, because without the residents in the area, the Borough wouldn't get the evening business. There was additional discussion on the progress of the program.

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## **COMMUNICATIONS:**

**Paul R. Cronin, Principal, Steelton-Highspire School District** – Letter of thanks to the Borough for its support of the Steelton-Highspire School District.

There were no comments.

**West Shore Council of governments – reminder of the West Shore COG's Annual meeting and dinner on Monday, January 16, 2006, at 6:00 p.m., at the Radisson Penn Harris Hotel and convention Center.**

For Council's information, there were no comments.

**Paula Kostick & Joseph R. Deerin – Letters of Congratulation to Mr. Musser for being named to the Central Pennsylvania Business Journal's forty under Forty list.**

On a motion by Mr. Wright, seconded by Mr. Shaver, Council Members voted unanimously to place the letters in Mr. Musser's personnel file.

**Todd S. Lawson, Owner, 180 North Front Street, Pa 17113 – Letter requesting permission to use the Mittal parking lot for parking.**

Mr. Musser informed Council that he spoke with Todd's father Charles and told him that the Borough does not yet own the parking lot, so if others are using the parking lot, they may have an agreement with Mittal Steel. Mr. Musser expressed his disappointment with some of his son's comments and inferences for which Mr. Lawson apologized. Mr. Musser assured Mr. Lawson that when the Borough does acquire the parking lot they can discuss parking.

**James R. Hernjak, Safety/Environment Administrator, ISG Steelton, LLC – Letter informing the Borough that ISG is submitting to the Pennsylvania Department of Environmental Protection an application for Plan Approval to install a new 650 HP Boiler.**

Mr. Shaver said it appears that there may be something missing from the application. Mr. Shaver said he doesn't see the emissions on the application and asked Mr. Musser to contact Mr. Hernjak to determine if there is more to the application

**Dennis f. Lee – Division of Technical & financial Assistance, DEP – Letter of congratulations for the Boroughs recent award of a loan from the PENNVEST.**

Mr. Musser said that unfortunately the Borough will have to put the project on hold until we do more research. Mr. Musser explained that this loan would go against the borough's borrowing power. He said that the Finance committee will review the matter and make recommendations.

**John F. Goshert, Chief county Detective, Dauphin County Criminal Investigation Division – Letter of thanks to the Borough for assigning personnel to the Dauphin County Drug Task Force and supplying the Borough with a third quarter report on the activity of the**

Steelton Borough  
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**task force.**

There were no comments.

**Mr. Musser – Update on the Information Request and the Review of the Right-Of-Way Ordinance in regards to Verizon.**

Mr. Musser said that Verizon is entering the markets and we are looking at the right-of-ways. Mr. Musser said he passed it on to Mr. Wion who hasn't had sufficient time to review it, but when he does, he will pass it on to the West Shore COG. Mr. Shaver asked how the West Shore COG selected this law firm. Mr. Musser said that Mr. Cohen is an expert in that field.

**UNFINISHED BUSINESS:**

**RESOLUTION 2005-R-36, A RESOLUTION ADOPTING THE 2006 BOROUGH OF STEELTON SEWER BUDGET was presented for Council's consideration.**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to adopt RESOLUTION 2005-R-36 as presented.

**RESOLUTION 2005-R-37, A RESOLUTION AMENDING RESOLUTION 2004-R-31, INCREASING THE CHARGE FOR SEWERAGE BASED ON WATER USAGE OF GREATER THAN 10,0001 GALLONS PER QUARTER.**

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to adopt RESOLUTION 2005-R-37, as presented.

**ORDINANCE 2005-9, AN ORDINANCE FIXING THE TAX RATES FOR 2006, was presented for Council's consideration.**

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to adopt ORDINANCE 2005-9, as presented.

**RESOLUTION 2005-R-39, A RESOLUTION ADOPTING THE DISCOUNTS & PENALTIES FOR 2006 was presented for Council's consideration.**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman –Krosnar, Council Members voted unanimously to adopt RESOLUTION 2005-R-39, as presented.

**RESOLUTION 2005-R-40, A RESOLUTION APPOINTING CAPITAL TAX COLLECTION BUREAU TO ADMINISTER AND ENFORCE THE BOROUGH OCCUPATION TAX, was presented**

On a motion by Mr. Wright, seconded by Mr. Shaver, Council Members voted unanimously to adopt RESOLUTION 2005-R-40, as presented.

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**Mr. Musser – Providing an update of the purchase of new fire apparatus.**

Mr. Musser noted that included in Council's packets was an update provided by Mr. Handley. Mr. Musser said that the borough received a grant for approximately \$330,000, and the Fire Department is looking at options to finance the balance on the apparatus. Mr. Musser said that the loan will be split between the Borough and the Fire Department and the borough's share will be budgeted. Mr. Shaver asked what the value of the new apparatus would be. Mr. Musser said between \$650,000 and \$750,000.

Mayor Acri said the apparatus is currently in Boston and cost a little over 4700,000. The Mayor said that the Fire Department will have the new truck for about two (2) months to be sure it is exactly what we want. Mayor Acri said that the Volunteer Fire Department can apply for a low interest loan through the State, so the title will be in the Department's name. He commended Mr. Handley and his team for doing an excellent job. The Mayor said they looked at nine (9) different trucks and saved money by selecting a demo.

Mr. Musser added that the title will revert to the Borough once the loan is paid in full.

**Mr. Wion – Providing Council with an update on the proposed Civil Service Rules Changes.**

Mr. Wion said the Civil Service Commission looked at their rules and regulations and they wanted to review them and attempt to bring them up to date. He said that Mr. Steward reviewed them, made his recommendations and returned them to the Civil Service Commission. The Commission reviewed them and made changes and returned them to him. Mr. Wion said he reviewed the latest changes and sent his proposed changes to Mr. . Mr. Wion said he called Mr. and asked about the status and he said he didn't have

time to review them yet. Mr. said he hoped to do that this weekend and he will give them to the civil Service Commission who will submit the final draft to council hopefully by the beginning of the new year, for approval.

**NEW BUSINESS:**

There was no new business.

**OTHER BUSINESS:**

**Mr. Musser – Requesting permission for an executive session to discuss land acquisition matters and personnel matters.**

**AUDIENCE PARTICIPATION:**

**John Long, 352 South Second Street, Steelton -**

**COUNCIL'S CONCERNS:**

**Mr. Heefner** said that at the next Community Development Committee meeting, he would like to discuss the possibility of having the Street Sweeper changed to begin running on a schedule earlier in the year and to continue running on the schedule later in the year.

**AUDIENCE PARTICIPATION:**

There were no comments.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Shaver, seconded by Dr. Szada, the Council meeting adjourned at 8:10 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:30 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance

Michael Kovach  
Jeffery Wright  
Stephen Shaver  
Michael Albert  
Lisa Wiedeman-Krosnar  
Dennis Heefner  
MaryJo Szada

Absent:

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES:**

**The minutes for the October 5, 2005 Council Meeting were presented for Council's consideration.**

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to approve the minutes as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report at this time.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Dr. Szada, seconded by Mr. Wright, Council Members present voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS;**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement and Main Street for November were presented for Council's approval.**

On a motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve the Department Reports for November, as presented.

## **MAYOR'S REPORT:**

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Mayor Acri said he wanted to address the matter on the agenda regarding the letter from a Steelton Resident concerning the Ridge, Bailey Street and Daron Alley Area.

Mayor Acri said that this matter has been turned over to the Dauphin County Task Force and cannot make any additional comment on it.

### **PUBLIC COMMENT: Agenda Items Only**

There were no comments.

### **COMMUNICATIONS:**

#### **Mr. Musser – Providing an update on the Waterline Project & Demolition Project.**

Mr. Musser said that at the last Authority meeting, they voted to give Rogele an extension to April 30<sup>th</sup>, since the asphalt plant opens on April 15<sup>th</sup>.

#### **Pennsylvania State Association of Boroughs PSAB – Invitation to PSAB's Spring Legislative Conference March 19-21, 2005 at the Holiday Inn Harrisburg/Hershey in Grantville.**

There were no comments

#### **Mrs. Doris Kovach & John Salov – Letters of Thanks to the elected officials of the Borough, Staff and Volunteers for the wonderful job with the 125<sup>th</sup> Anniversary Gala.**

There were no comments.

#### **Mike Runkle, 321 Swatara Street, Steelton, PA – Letter of Complaint regarding the issue he is having with his neighbors and the landlord.**

Mr. Wright noted that Mr. Runkle has discussed this matter with Mr. Heefner and a copy of the letter was forwarded to Chief Lenker and the Mayor. Mr. Heefner this is in his neighborhood and he called for the police one evening when there were around 20-25 kids hanging out in the area. Chief Lenker said he has spoken with Mr. Runkle about the situation and his department is looking into the situation.

#### **Daniel S. Robinson, Director, Dauphin county Office of Community & Economic Development – Informing the Borough that the Borough has been allocated \$150,000 for Phase II of the boat Launch Project and \$120,000 for Adams Street Redevelopment Project from the FY 2006 CDBG Allocation.**

There were no comments.

#### **Officer Robert Gaither, Jr. – Letter informing the Borough that he plans to retire on January 1, 2006.**

On a motion by Mr. Shaver, seconded by Dr. Szada, Council Members present voted unanimously to accept his resignation. Mr. Shaver commended Officer Gaither for his service to the Borough.

**Ms. Sviben – Informing Steelton Borough Council and the Mayor that the Steelton Tree Lighting is Wednesday, November 30, 2005, at 6:30 p.m., at the Municipal Building.**

Mr. Wright said this is for Council's information and asked the Council Members to let Ms. Sviben know if you will be attending.

**Ms. Sviben – Submission of the Community Development Calendar for 2006 as requested.**

There was a discussion on the calendar, and the items to be included on the calendar.

**Mr. Musser – Informing Council of changes to the Benefit Bonus Program and changes with retiree health care.**

Mr. Musser informed Council that there have been several changes to the Health Insurance Opt Out program and the employees have been notified.

**Kathleen A. McGinty, Secretary, DEP – Letter informing the Borough that it has received an Environmental Stewardship and Watershed Protection (Growing Greener) Grant in the amount of \$246,200.**

Mr. Musser said this is the grant the Borough applied for to beautify the canal. He said that a meeting is scheduled with Mittal Steel on Wednesday at 3:30 p.m., to discuss the project. Mr. Musser added that the scope of work may have to be modified. Mr. Musser said he asked Skelly & Loy to come aboard, since they have experience with similar projects.

**Tri-County Regional Planning Commission – Requesting the Borough to nominate two (2) members to the Southwest Plan Development Section.**

Mr. Musser recommended that the Council nominate Mr. Heefner and Ms. Stoner as his backup.

After discussion, on a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to authorize Mr. Musser to write a letter supporting Mr. Heefner.

**Denise McGregor Armbrister, Executive Director, Wachovia Regional Foundation – Letter informing the Steelton Community Development Foundation that its grant through the Wachovia Regional Foundation's Neighborhood Planning Grants Program was not approved.**

Mr. Musser informed Council Members that he has a conference call scheduled to find out the reason why it was denied.

**UNFINISHED BUSINESS:**

**RESOLUTION 2005-R-35, ESTABLISHING A Special Purpose Parking Space for David R. West of 40 South Fourth Street, was presented for Council's consideration.**

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2005-R-35, as presented.

**New Hope Living Baptist Church, 395 South Second Street, Steelton, PA – Submission of a Special Purpose Parking Application.**

Mr. Musser said this was approved at the last meeting, but Mr. Conjar gave Mr. Wion the incorrect measurements. The space was approved for the Mohn Street side, but the measurements were for South Second Street. Mr. Musser said that Council could approve it tonight with the appropriate changes in the location.

RESOLUTION 2005-R-36, ESTABLISHING A SPECIAL PURPOSE PARKING SPACE FOR THE NEW HOPE LIVING BAPTIST CHURCH, was presented for Council's consideration.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2005-R-36, with the correct location, as presented.

**Todd A. Reid, 503 North Front Street, Steelton, PA – Submission of a Special Purpose Parking Application.**

For Council's information, there were no comments

**Gene F. Yetter, 506 North Second Street, Steelton, PA – Submission of a Special Purpose Parking Application.**

For Council's information, there were no comments.

**Mr. Musser – Submission of a Comprehensive Review of 107 North Front Street, Steelton, Pa.**

Mr. Musser said that he engaged IEQ Engineers to look at the property and submit an analysis. Mr. Musser asked Council Members and the Mayor to review the study and make notes. Mr. Musser said he would like to schedule a meeting with the Community Development Committee and the Engineer to discuss the analysis. Mr. Musser said he asked them for ball park figures – nothing specific.

**Mr. Musser – Providing Council with an update on the Borough of Steelton's Pennvest Application and discussion in regards to the Bond Issue.**

Mr. Musser said that he and Mr. Wion have a meeting with Mr. Leber to review the Bond spending. Mr. Musser noted that the Borough was approved for the Pennvest Loan for the Storm Sewer, but Mr. Leber said that if the Borough accepts the Pennvest Loan, it will go against the Borough's borrowing capacity. He added that if the Borough did a wrap around, it may cost more in interest, but wouldn't count against the Borough's borrowing capacity. Mr. Musser said he will report back to Council after the meeting.

**NEW BUSINESS:**

**Mr. Musser – Discussion in regards to the Main Street Manager Position and Executive Assistant Position.**

Mr. Musser said that it is the consensus of the Committee to recommend to Council the appointment of Patrick James Gehrlein to the position of Main Street Manager, effective date of hire to be December 12<sup>th</sup> at a salary of \$42,000 a year to start with a potential to go to \$44,000 after a successful probationary period of six (6) months. Mr. Musser said the Committee also recommends a \$2,000 relocation allocation to be paid to Mr. Gehrlein on his first day of employment.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to appoint Mr. Patrick James Gehrlein to the position of Main Street Manager, as recommended.

Mr. Musser said the Committee recommends that Council appoint Jennifer Brown Sweeney to the position of Administrative Executive Assistant, at the rate of \$13.00, an hour, with the effective hire date of January 3, 2006. Mr. Musser said Ms. Sweeney will report only to him and is a part-time position with a maximum of thirty (30) hours a week with no health benefits, but she will get vacation, sick and personal leave as well as membership in the pension plan and all benefits except health care.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to appoint Jennifer Brown Sweeney to the to the part-time position of Administrative Executive Assistant as recommended.

Mr. Wright noted that there was a large pool of well-qualified applicants and it was a very difficult decision. He said the Committee interviewed twenty-five (25) applicants and narrowed it down to five (5) applicants to interview a second time.

**OTHER BUSINESS:**

**Mr. Musser – Requesting an Executive Session to discuss personnel matters.**

**AUDIENCE PARTICIPATION:**

There were no comments.

**COUNCIL'S CONCERNS**

**Mr. Heefner** – said he met with the directors of Rebuilding Together and they were very receptive. Mr. Heefner said the Code Office will hand out the applications to those who own the property and have the taxes paid up to date. Mr. Heefner explained that the applications are submitted to the County and they interview the applicants.

**Mr. Albert** – wished everyone a Happy Thanksgiving.

**Mr. Shaver** – noted that in the Council packets there was a letter from the American Red Cross to the Fire Department thanking them for their donation of \$4,000.00, from their boot drive, for the victims of Hurricane Katrina.

Mr. Shaver said that Bruce Elliot received a letter from the Charity Riders of Central Pennsylvania, thanking him for his assistance with their ride to Fort Indiantown Gap National Monument in conjunction with their Veterans Rally. Mr. Shaver noted that they donated over \$17,000 of the money raised, to the Disabled Veterans at the Lebanon VA Hospital.

**Mr. Wright** – said that he and Mr. Shaver attended the Eminent Domain workshop, which was excellent, and very informative. He also commended Mr. Musser, Mr. Heefner and the Mayor for getting the houses demolished on Second Street and on Ridge Street.

**Mayor Acri** – wished everyone a very Blessed Thanksgiving.

**Mr. Musser** – wished everyone a Happy Thanksgiving and asked everyone to remember the Lenker and Anderson families during this time.

On a motion by Mr. Albert, seconded by Mr. Heefner, the meeting recessed into executive session at 7:05 p.m.

The meeting reconvened at 7:24 p.m.

**ADJOURNMENT:**

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Albert, the Council meeting adjourned at 7:25 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary