

The regular monthly meeting was called to order at 6:36 p.m. by Mayor Acri, with the pledge of allegiance, followed by an invocation from Mayor Acri. Mayor Acri thanked Judge Lewis for attending.

Upon presentation of Certificates of Election, Oaths of Office were administered by the Honorable Richard Lewis, President Judge of Dauphin County, to the following:

The Honorable Thomas F. Acri, Mayor  
The Honorable Michael J. Kovach, Councilman  
The Honorable Jeffery L. Wright, Councilman  
The Honorable Stephen J. Shaver, Councilman  
The Honorable Lisa M. Wiedeman-Krosnar, Councilwoman

The newly elected members of Council then assumed their seats joining the following members:

The Honorable Michael K. Albert, Councilman  
The Honorable Dennis Heefner, Councilman

#### **NOMINATIONS AND NEW BUSINESS:**

Mayor Acri opened nominations for President of Council.

Mr. Albert nominated Mr. Kovach to the position of Council President, seconded by Mrs. Wiedeman-Krosnar.

There being no other nominations, on a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to elect Mr. Kovach as President.

Mayor Acri opened nominations for Vice-President of Council.

Mr. Albert nominated Mr. Shaver to the position of Council Vice - President, seconded by Mr. Heefner.

There being no other nominations, on a motion by Mr. Albert, seconded by Mr. Heefner, Council members present voted unanimously to elect Mr. Shaver as Vice - President.

Mayor Acri turned over the gavel to President Kovach.

President Kovach opened nominations for Chairman Pro-Tem of Council.

Mr. Wright nominated Dr. Szada to the position of Chairman Pro Tem, seconded by Mr. Albert

There being no other nominations, on a motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to elect Dr. Szada as Chairman Pro-Tem.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Michael G. Musser, II, Borough Secretary/Treasurer.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Kathleen D. Handley, Assistant Borough Secretary.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint David A. Wion, Borough Solicitor.

On a motion by Mr. Albert, seconded by Mr. Wiedeman-Krosnar, Council members present voted unanimously to appoint Andrew J. Giorgione, Borough Solicitor for Land Negotiations.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint William J. Flannery, Borough Solicitor for Police Negotiations.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Robert Grubic of Herbert, Rowling and Grubic Inc., Borough Engineer.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Craig W. Bachik and Renee Regal of Kairos Design Group, Borough Recreational Engineer.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Robert H. Weidner & George h. Bailey of IEQ Engineering, Borough Mechanical and Plumbing Engineer.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Kenneth A. Lenker, Chief of Police.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Sylvia A. Stoner, Borough Code/Zoning/Planning Officer.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Joseph Conjar, Superintendent of Highway/Water Distribution & Sewer.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Paul E. Wintergrass, IV, Superintendent of Water Filtration & Lab.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Paula Sviben, Community Development Coordinator.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Patrick J. Gehrlein, Main Street Manager.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Eugene Vance, III, Fire Chief.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Brian G. Handley, Assistant Fire Chief.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Victor Brubacher, Jr., Battalion Chief.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Timothy J. Lehman, Emergency Management Coordinator.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to appoint Boyer & Ritter, Borough Auditor.

#### **APPOINTMENT OF COUNCIL COMMITTEE'S BY THE PRESIDENT OF COUNCIL.**

President Kovach stated that the Committee's will remain the same. He stated that if anyone has any different preferences to please see him.

#### **OFFICIAL ADOPTION OF ROBERT'S RULES OF ORDER**

Mr. Shaver motioned to adopt Robert's Rules of Order, seconded by Mr. Wright. Motion approved unanimously.

Mr. Heefner motioned to hire Teresa Sviben full-time as the Code Enforcement Office Secretary to become effective on January 3, 2006 with a pay rate of \$10.40 an hour, seconded by Mrs. Wiedeman-Krosnar. Motion approved unanimously.

#### **COUNCIL AND MAYOR'S CONCERNS**

*Mayor Acri* – stated that he is looking forward to working with everyone over the next few years. He stated that 2006 will bring a lot of positive changes to the community.

*Mrs. Wiedeman-Krosnar* – stated that she would like to make an addition to the calendar included in Council's packets. She asked that Council add a Fire House Meeting on the first Wednesday evening of the month at 7:00 PM at the Fire House.

*Mr. Kovach* – thanked everyone for coming. He stated that he's very excited about what's coming for the future of the town. He stated that Council will continue to work for the people of Steelton, to make it a better place.

#### **ADJOURNMENT**

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council members present voted unanimously to adjourn the meeting at 6:46 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The regular monthly meeting was called to order at 6:30 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Stephen Shaver  
MaryJo Szada  
Jeffery Wright  
Michael Albert  
Dennis Heefner  
Thomas Acri, Mayor

**Absent:**

Lisa Wiedeman-Krosnar

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser stated that there was an executive session earlier this evening from 5:00 PM to 6:07 PM to discuss land acquisition matters. Mr. Wright, Mr. Kovach, Mr. Shaver, Mr. Heefner, Mr. Acri, Mr. Musser, Mr. Gehrlein, Mr. Tom Powers, Mr. Peter Tartline, Mr. Craig Bachik, and Mrs. Renee Regal were all in attendance.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:**

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the schedules of bills, requisitions, and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS:**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, and Code Enforcement, were presented for Council's approval.**

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the Department Reports, as presented.

**PUBLIC COMMENT: Agenda Items Only**

There were no public comments on agenda items.

**COMMUNICATIONS:**

**Steelton Resident – Letter in regards to parking issues, potential drug activity, and codes issues.**

Mr. Kovach stated that a copy of the letter has been given to the Police and Codes Department.

**Dauphin-Lebanon County Boroughs Association – Invitation to the Dauphin-Lebanon County Boroughs Association meeting January 31, 2006 at the Soda Jerk in Hummelstown at 6:30 PM**

Mr. Musser requested that anyone wishing to attend should contact him.

**Pennsylvania Rural Water Association – Informing Council that Paul Wintergrass has successfully completed a class in “Simplified Water Analysis” PA DEP #1518.**

Mr. Shaver motioned, seconded by Mr. Wright, to place the certificate in Mr. Wintergrass’ file. Motion approved unanimously.

**UNFINISHED BUSINESS:**

**Mr. Wion – Providing Council with an update on the Civil Service Rules Update.**

Mr. Wion stated that Mr. Stewart did not get his recommendation to him yet. He asked Council to leave the item on the agenda for the next Council Meeting.

**Mr. Musser – Providing Council with an update on the Hometown Streets Phase 2 Presentation.**

Mr. Musser stated that he completed the presentation for Phase 2 last Monday. He said that the project is still ranked fourth out of nineteen projects and that the total amount of funding available is \$2 million. Mr. Musser stated that the second submission is now due.

**Mr. Musser – Providing Council with an update in regards to the Senior Center Project.**

Mr. Weidner from IEQ handed out reports and gave an update to Council. After much discussion, Council decided to send the matter back to committee pending Wendy Penica’s input. Mr. Kovach then asked that the matter be brought before Council for a final decision.

**Fire Chief Vance – Providing Council with pictures of the new tower truck.**

Mr. Vance explained that this was for Council's information only.

**Mr. Musser – Providing Council with an update on the Canal Restoration Grant.**

Mr. Musser stated that the Borough applied for a Steelton Canal Restoration Grant. He said that he sent a letter to Mittal Steel to see if they would be onboard for the project. Mittal Steel is onboard with the project. Mr. Musser therefore recommends Council approve the execution of the grant.

Motioned by Mr. Albert, seconded by Mr. Heefner, to allow Mr. Musser to execute the grant documents for the Steelton Canal Restoration Grant. Motion approved unanimously.

**NEW BUSINESS:**

**Ms. Sylvie Stoner – Requesting Council approve the Final/Preliminary Subdivision for Cibort Park.**

Ms. Stoner stated that the plans were approved by the Steelton and Swatara Planning Commissions, as well as the Swatara Board of Commissioners. She said that there were no waivers requested and the Plan meets all of our guidelines. Ms. Stoner stated that all of the Dauphin County Planning Commission's comments were addressed in the new plan.

Mr. Shaver motioned to approve the Final Preliminary Subdivision Plans for Cibort Park, as presented. Seconded by Mr. Albert. Motion approved unanimously.

**Mr. Heefner – Requesting Reallocation of \$5,000.00 of Community Block Grant Funds to Housing Rehabilitation.**

Mr. Heefner stated that the SHIP program would help low-income and elderly residents rehabilitate their homes. He stated that it would consist of a partnership between the Borough of Steelton and Rebuilding Together. Mr. Heefner stated that the program would initially be run out of the Codes Office and that he would try to add to the \$5,000 in seed money by soliciting donations and looking for grant money.

Mr. Musser stated that the \$5,000 would be reallocated from the Adams Street Project.

Mr. Albert motioned to approve the reallocation of funds. Hearing no second, the motion did not carry.

Mr. Shaver requested more information on the matter.

**Mr. Shaver – Requesting a letter be drafted to Chairwoman Patton of the Susquehanna Township Commissioners thanking Chief Martin for his service to Steelton and to Steelton Police Sergeant John King for their help with the Police Oral Interviews.**

Mr. Shaver motioned to place a copy of the letter in Sergeant King's personnel file, seconded by Dr. Szada. Motion approved unanimously.

**Mr. Musser – Providing Council with an update on the potential Steelton Authority Waterline Project and a possible timeline.**

Mr. Musser stated that the project should cost a maximum of \$3.7 million. He stated that a Special Meeting will be held on February 13, 2006 to look into a bond issue for the waterline project.

**West Shore Council of Governments – Requesting the Borough to designate its delegates for 2006.**

Mr. Shaver motioned to appoint Mr. Heefner as delegate with Ms. Stoner serving as alternate, seconded by Mr. Wright. Motion approved unanimously.

**Chief Lenker – Providing Council and the Mayor with a copy of the Middle District of PA's Fugitive Task Force 2005 Fourth Quarter Report.**

Chief Lenker stated that this was for Council's information.

**RESOLUTION 2006-R-01 – A resolution authorizing the elimination of the Special Purpose Parking Zone for Helen Case of 344 Locust Street.**

Mr. Shaver motioned to approve Resolution 2006-R-01, as presented. Seconded by Mr. Albert. Motion approved unanimously.

**RESOLUTION 2006-R-02 – A resolution authorizing the elimination of the Special Purpose Parking Zone for Bruce Coder of 43 South Fourth Street.**

Mr. Shaver motioned to approve Resolution 2006-R-02, as presented. Seconded by Mr. Wright. Motion approved unanimously.

**AUDIENCE PARTICIPATION:**

Dorian Fry of 217 'D' Avenue – stated that there is a problem with parking on 'C' Street.



She stated that she would like to put a parking place in behind her property. She said that when she parked there previously, the neighbors complained and called the police. Chief Lenker stated that it is an unused alley. Mayor Acri stated that during summer, Council approved a Handicapped Parking space but the neighbor complained, so they had to move the spot around the corner. He said that the police have been involved with this neighbor dispute. Mr. Kovach stated that the Borough will need to research the matter.

**COUNCIL'S CONCERNS:**

**Mr. Albert-** commended Mr. Heefner for all of his hard work in putting the SHIP Program together.

**Mr. Kovach-** stated that he has been receiving a lot of complaints about RT. 230. He said that there are a lot of trees hanging over and on the utility lines. He asked Ms. Stoner to see what she can do and to also contact the State to see if they can do anything to correct the problem.

On a motion by Mr. Wright, seconded by Mr. Albert, the Council meeting recessed into executive session to discuss land acquisitions, at 7:45 PM.

The meeting reconvened at 8:13 PM

**ADJOURNMENT:**

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Albert, the Council meeting adjourned at 8:13 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

Steelton Borough  
Council Meeting  
February 6, 2006

The regular monthly meeting was called to order at 6:30p.m., by Council President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance

Michael Kovach  
Jeffrey Wright  
Stephen Shaver  
MaryJo Szada  
Lisa Wiedeman-Krosnar  
Dennis Heefner

Absent:

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS AS PRESENTED:**

There were no minutes presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Musser)**

Mr. Musser said that he had nothing to report at this time.

**PUBLIC COMMENT: Agenda Items only.**

**COMMUNICATIONS:**

**Pennsylvania State Association of Boroughs – Invitation to the Spring Legislative Conference, March 19-21, 2006 at the Holiday Inn Harrisburg/Hershey in Grantville.**

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

**Timothy Zechman, Part-Time Police Officer – Letter of Resignation from the Steelton Police Department effective immediately.**

On a motion by Wright, seconded by Heefner, Council Members present voted unanimously to accept Officer Timothy Zechman's resignation, effective immediately.

On a motion by Albert, seconded by Wright, Council Members present voted unanimously to hire Anthony Naranca to fill the vacancy, contingent on his passing the background check.

**James M. Zugay, Esquire, Recorder of Deeds – Letter informing the Borough that effective Monday, January 30, 2006, there will be an increase in fees to record Subdivision Plans.**

There were no comments.

Steelton Borough  
Council Meeting  
February 6, 2006

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**Chief Lenker – Requesting permission to allow Officer Basonic to attend the 911 Tribute Ride and use the Steelton Police Department motorcycle.**

Mayor Acri noted that this has been done in previous years and recommended that this request be approved. It was the consensus of Council Members to approve the request.

**Steelton Resident – Letter indicating there is drug activity in certain areas of town and also a problem with individuals working on their vehicles in the Street.**

Mr. Kovach said that Mayor Acri and Chief Lenker have been informed of this.

**Pennsylvania Governor's Center for Local Government Services – Providing the Borough with information on a seminar on Understanding the Planning and Implementation of Act 238 of 2004 (Transit Revitalization Investment Districts).**

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

**Edward M. Marsico, Jr., District Attorney, Dauphin County – Letter Thanking the Steelton Police Department for their participation in the Dauphin County Drug Task Force and presenting them with a check for \$1,500.00, to be used strictly for police purposes.**

There were no comments.

**UNFINISHED BUSINESS:**

**Tuner Memorial Missionary Baptist Church – Submission of Special Purpose Applications for (3) spaces at their Church.**

Mr. Musser said this is for Council's information.

**Mr. Heefner – Providing Council with an update on the proposed Steelton Home Improvement Program (SHIP).**

Mr. Heefner requested Council to approve the SHIP Program and to use Rebuilding Together. It was the consensus of Council that more information was needed to make a decision.

**Mr. Musser – Providing Council with an update on the proposed new location for the Steelton Senior Center.**

Mr. Musser reported on the renovations that were needed at 107 North Front Street to make it useable for its best use.

**Mr. Musser – Requesting Council make a decision in regards to the acceptance of the Penn Vest Loan for Storm Sewers.**

It was the consensus of Council Members to determine if they could accept the loan for just the Pine Street portion of the project and not include the Jefferson Street portion of the project. Mr.

Steelton Borough  
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February 6, 2006

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Mr. Musser said he will research this matter and report to Council.

**Mr. Wion – Providing Council with an update on the proposed revisions to the Civil Service Rules for the Borough of Steelton.**

Mr. Wion provided a brief update to Council and informed them that he is waiting for some answers from Mark Stewart in regards to his revisions.

**NEW BUSINESS:**

**Mrs. Wiedeman-Krosnar – Providing Council with an update on a proposed Vetern Park.**

Mrs. Wiedeman-Krosnar provided an update on the vision for the project and said that the project will not require any Borough Funds.

**Mr. Wright and Mrs. Wiedeman-Krosnar – Providing Council with an update on the Summer Parks Program and the Boys and Girls Club.**

Mr. Wright said things are proceeding well with New Hope and plans to have a more detailed report for the next meeting.

**Mark D. Nelson, RBS Lynk & Ms. Paula Sviben – Presenting Council with a proposal to allow the Borough and the Authority to accept Credit Card and Debit Card Payments.**

Mr. Nelson gave his presentation and it was the consensus of Council Members to have Mrs. Sviben get additional information from Mr. Nelson.

**ORDINANCE 2006-1 – AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF STEELTON CHAPTER 110 THEREOF ENTITLED “VEHICLES AND TRAFFIC” TO ESTABLISH ADDITIONAL SPECIAL PURPOSE PARKING ZONES TO ELIMINATE SPECIAL PURPOSE PARKING ZONES AND TO ESTABLISH NO PARKING ZONES, was presented for Council’s consideration.**

On a motion by Dr. Szada, seconded by Mr. Albert, Council Members present voted unanimously to adopt ORDINANCE 2006-1, as presented.

**OTHER BUSINESS:**

**Mr. Musser – Requesting permission for an Executive Session to Discuss Land Acquisitions Matters, Police Contract Negotiations and Potential Litigation.**

**AUDIENCE PARTICIPATION:**

There were no comments.

Steelton Borough  
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February 6, 2006

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**COUNCIL’S CONCERNS:**

There were no comments.

On a motion by Wright, seconded by Mr. Heefner, the meeting recessed into executive session at 7:30, to discuss land acquisition matters, Police Contract negotiations and potential litigation.

The meeting reconvened at 8:00 p.m.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Heefner, seconded by Mr. Wright, the Council meeting adjourned at 8:01 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The regular monthly meeting was called to order at 6:33 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Lisa Wiedeman-Krosnar  
Jeffery Wright  
Stephen Shaver  
Dennis Heefner

**Absent:**

Michael Albert  
MaryJo Szada

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES:**

**There were no minutes presented to Council**

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report at this time.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS;**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement and Main Street for January were presented for Council's approval.**

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to approve the Department Reports for January, as presented.

**MAYOR'S REPORT:**

Mayor Acri noted that the Annual Police Report was included in the Council Packets and asked the Police Committee Members to bring the report to the meeting scheduled for Wednesday

Council Meeting  
February 21, 2006

**Issues.**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to recess into executive session to discuss land acquisitions at 6:42 p.m.

The Council meeting reconvened at 7:47 p.m.

**PUBLIC COMMENT: Agenda Items Only**

There were no comments.

**COMMUNICATIONS:**

**Steelton Resident - Letter of Complaint regarding the problems associated with the garage at 162 Ridge Street**

Mr. Heefner said that a letter was sent about the garage, so Codes is working on it.

**Letter of Thanks to Officer Basonic for Reading to the Prince of Peace Third Grade during Catholic Schools Week**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar Council Members present voted unanimously to have a copy of the letter placed in Officer Basonic's personnel file.

**Letter from David S. Gash, Staff Representative for AFSCME - requesting the Non-Uniform Collective Bargaining Agreement be updated to accurately reflect the current employees Covered in the agreement**

Mr. Musser stated that he would like Council to table any action until they have an opportunity for discussion at a later date.

**Jill A. Gaito, Director of DEP's Brownfields Action Team - providing the Borough with a copy of Pennsylvania's Priority Brownfields Sites Booklet.**

Mr. Musser stated that DEP shows Steelton in the booklet as the only Brownfields site in Dauphin County.

**UNFINISHED BUSINESS:**

**Mr. Wion – Provided Council with a copy of the Proposed Civil Service Rules Update**

**RESOLUTION 2006-R-7, ESTABLISHING 2 Special Purpose Parking Spaces for Turner Memorial Primitive & Baptist Church to be located on Watson Street, was presented for Council's consideration.**

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to adopt RESOLUTION 2006-R-7, as presented.

**RESOLUTION 2006-R-8, ESTABLISHING A Special Purpose Parking Space for Turner Memorial Primitive & Baptist Church to be located on Third Alley, was presented for Council's consideration.**

Steelton Borough  
Council Meeting  
November 21, 2005

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On a motion by Mr. Heefner, seconded by Mrs. Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2006-R-8, as presented.

**Mr. Musser – Providing Council with an update in regards to the Senior Center Project**

Mr. Musser said that a new developer looked at the site and he will have an update at the next meeting.

**Mr. Musser – Providing Council with an update on the Canal Restoration Grant**

Mr. Musser said that he had a meeting and finalized scope of work. He stated that they will come up with a preliminary design and then sit down with everyone. He said that the project is moving along and will probably be done by the end of the year, but they have until June to do it.

**NEW BUSINESS:**

**Ms. Paula Sviben – Discussion in regards to the Read Across America Program, the Harrisburg Senators Game, and the Summer Recreation Program**

Ms. Sviben stated that March 2, 2006 is Read Across America Day. She said that she purchased a Cat in the Hat Costume for use on that day also. If any member of Council would like the opportunity to read to the children, please let her know.

Ms. Sviben stated that April 21, 2006 is Steelton Night at the Harrisburg Senators. The cost is \$7 for reserved seating and \$5 for general admission.

Ms. Sviben stated that the Summer Recreation Program will be running from 7:30 to 5:30 for 11 weeks, beginning June 12, 2006 and ending on August 25, 2006. She will need to hire four leaders and four assistants. She also asked Council for their consensus on converting a tennis court into a basketball court, purchasing basketball hoops, and allowing the Highway crew to install a locking system so the area cannot be used without the consent of the Recreation leaders. Council unanimously consented.

**Mr. Musser and Mr. Gehrlein – Providing Council with information in regards to the Elm Street Grant that was recently submitted**

Mr. Musser stated that he and Mr. Gehrlein met with DCED and applied for the grants. He stated that they applied for the whole Elm Street Program as well as a separate application for the Locust Street Steps phase. Mr. Musser stated that this was done in an attempt to possibly obtain more funding for one of the more blighted areas.



**ORDINANCE 2006-1, Amending the Code of the Borough of Steelton Chapter 110 thereof entitled “Vehicles and Traffic” to establish additional Special Purpose Parking Zones, to Eliminate Special Purpose Parking Zones, and to Establish No Parking Zones.**

On a motion by Mr. Heefner, seconded by Mrs. Krosnar, Council Members present voted unanimously to adopt Ordinance 2006-1, as presented.

**Mr. Musser – Providing Council with and update on the potential Steelton Authority Water Line Project and a Possible Timeline**

Mr. Musser stated that on February 13, 2006 the Authority met and discussed the waterlines on the East and West sides of Front Street. They are meeting again in March to finalize their discussions about their projects and the possibility of a 20 year General Obligation Bond.

**OTHER BUSINESS:**

**Mr. Kovach stated that the police chief had an excellent year end report.**

**Chief Lenker – Provided Council with a Resignation from Police Officer Justin Chernoff**

On a motion by Mr. Shaver, seconded by Mrs. Krosnar, Council Members present voted unanimously to accept the resignation of Justin Chernoff.

**Chief Lenker – Discussion in regards to hiring, Justin Bankert, as a Part-Time Police Officer pending a background check and MOEPEC clearances**

Mr. Lenker stated that a vacancy had been created with the resignation of Part-Time Police Officer Justin Chernoff. He stated that Justin Bankert is the next qualified person off of the Civil Service List and asked for permission to hire him.

On a motion by Mr. Wright, seconded by Mrs. Krosnar, Council Members present voted unanimously to appoint Justin Bankert to the position of Part-Time Police Officer pending a background check and MOEPEC clearances.

**AUDIENCE PARTICIPATION:**

**Emanuel Powell of 321 Lebanon Street – Asked if there was a lateral break that caused Water problems**

**COUNCIL’S CONCERNS**

**Mr. Heefner** – stated that he attended the West Shore COG meeting. They are changing their name to something more appropriate now that there are East Shore members. They are open to any ideas. Mr. Heefner stated that the WSCog is closing a deal with a janitorial supplies company and may be able to save the Borough money. He also stated that he is trying to get them to change the night of their meetings so it no longer coincides with Council meetings.

Council Meeting  
February 21, 2006

**Mr. Shaver** – stated that the Police Report was very well done. He also thanked Paula for her hard work on the Summer Program.

**Solicitor Wion** – requested an Executive Session

On a motion by Mr. Shaver, seconded by Mr. Heefner, the meeting recessed into executive session at 8:17 p.m.

The meeting reconvened at 8:42 p.m.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Wright, seconded by Mr. Heefner, the Council meeting adjourned at 8:45 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

Steelton Borough  
Council Meeting  
March 6, 2006

The regular monthly meeting was called to order at 6:30p.m., by the President, Michael Kovach, with the pledge of allegiance, followed by an invocation by Mayor Acri.

In Attendance

Michael Kovach  
Jeffrey Wright  
Michael Albert  
Stephen Shaver  
MaryJo Szada  
Lisa Wiedeman-Krosnar  
Dennis Heefner

Absent:

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS AS PRESENTED:**

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members voted unanimously to approve the minutes from the February 21, 2006 Council Meeting as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report other than what is in the minutes.

**POWERS & ASSOCIATES TEAM REQUESTING AN EXECUTIVE SESSION TO DISCUSS LAND ACQUISITION ISSUES.**

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members voted unanimously to recess into executive session to discuss land acquisition issues.

The regular meeting reconvened at 7:06 p.m.

**PUBLIC COMMENT: Agenda Items Only**

There was no public comment.

**COMMUNICATIONS:**

**John R. Zonarich Esquire, Skarlatos & Zonarich LP – Letter in regards to a Sewage Backup issue at 570 Pine Street, Steelton, which is his mother Julia M. Zonarich’s property.**

Mr. Zonarich addressed Council, reviewing some of the points in his letter and asking Council to please consider some compensation for the costs incurred by the sewage backup into his mother’s property. He noted that his mother’s homeowner’s insurance did not cover the damages.

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**Brian Proctor, Steelton Basketball Tour – Request to reserve Municipal Park for a Steelton Basketball Tour: July 8<sup>th</sup>, 9<sup>th</sup>, 15<sup>th</sup>, 16<sup>th</sup>, 22<sup>nd</sup>, 23<sup>rd</sup>, 29<sup>th</sup>, 30<sup>th</sup> and August 5<sup>th</sup> & 6<sup>th</sup>.**

Ms. Sviben said that an associate of Mr. Dwayne Davis contacted her office to inquire how to reserve the basketball court. Ms. Sviben told her to contact Mr. Derrick Lewis. Ms. Sviben said she was unaware that Mr. Musser had received a letter from Mr. Proctor for a similar request. Ms. Sviben said the Mr. Lewis asked Mr. Proctor if he could work together with Mr. Davis, but Mr. Davis had not responded to that suggestion. Ms. Sviben recommended, since they did not hear from Mr. Davis and Mr. Proctor was present for the meeting, but had to leave during the executive session, that Council consider Mr. Proctor’s request and if Mr. Davis did not want to work with Mr. Proctor, he could possibly use the Bailey Street Basketball Courts.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to give Mr. Proctor permission to reserve Municipal Park as requested.

**Paul Wintergrass, Superintendent of Water Filtration & Lab – Providing Council with a Certificate from the Pa Rural Water Association stating that Mr. Wintergrass has successfully completed the “EPA vulnerability & Emergency Response” Pa DEP #1751 Training Class.**

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members voted unanimously to place the Certificates in Mr. Wintergrass’ personnel file.

**David S. Gash, Staff Representative, AFSCME – Letter requesting the Non-Uniform Collective Bargaining Agreement be updated to accurately reflect the current employees covered in the Agreement.**

Mr. Musser asked Council’s permission to work with Mr. Gash on the request and to also address how their birthdays are used. Mr. Musser said that there has been a question on the intended use and he is recommending that they be treated like personal days and not listed under the Holiday category.

It was the consensus of Council Members to allow Mr. Musser to work on these matters with Mr. Gash.

**Pennsylvania State Association of boroughs Invitation to PSAB's Annual Meeting June 11-14, 2006 at Seven Springs Mountain Resort.**

Mr. Kovach asked anyone who wishes to attend to please contact Mr. Musser.

**Valerie Duhig, 11 South 3<sup>rd</sup> Street, Steelton, Pa – Letter of appreciation to Officer Crawford for his assistance in regards to a broken water pipe.**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to have the letter placed in Officer Crawford's file.

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**UNFINISHED BUSINESS:**

**Mr. Wion – Providing Council with a copy of the Proposed Civil Service Rules Update.**

Mr. Wion informed Council that on February 24, 2006, the Steelton Civil Service Commission adopted the amended Civil Services Rules and Regulations, which he presented to Council in the form of **RESOLUTION 2006-R-9, AMENDING RULES AND REGULATIONS FOR CIVIL SERVICE COMMISSION (POLICE) OF STEELTON BOROUGH, DAUPHIN COUNTY, PENNSYLVANIA, for Council's consideration.**

On a motion by Mr. Albert, seconded by Mr. Heefner, Council Members voted unanimously to adopt RESOLUTION 2006-R-9, as presented. Mr. Shaver abstained, since he serves on the Civil Service Commission.

**Ms. Sviben and Mr. Musser – Requesting permission to advertise the Summer Recreation positions and Summer Laborer Positions.**

Ms. Sviben said that there is the potential for five of the Summer Recreation Program staff to return to the program this year, which will leave openings for three new employees. She noted that everyone would still have to complete the employment application. Mr. Musser said that he recommends hiring four laborers this year. He said we would offer the positions to those who worked last summer and advertise for any openings.

It was the consensus of the Council Members to authorize Mr. Musser and Ms. Sviben to advertise for the summer positions as needed.

**Mr. Musser – Requesting Council to hire two (2) full-time police officers from the Steelton Borough Civil Service Certified List.**

Mr. Musser opened the envelope he received from the Civil Service Commission containing the Certified List of candidates.

Mr. Musser presented the following names: Anthony Minium – number one with veteran’s preference; Andrew Crone – number two; Arthur Etnoyer – number three with veteran’s preference, which moves him into second place.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to hire Anthony Minium.

Mayor Acri recommended hiring Mr. Minium as a two-year patrolman, since he was employed as a part-time police officer with the Borough, with a starting date of March 7, 2006.

Mr. Wright and Mr. Albert amended their motion and second to include the Mayor’s recommendations, and was unanimously approved by Council Members.

Mr. Musser presented the following names: Andrew Crone - number one; Anthony Etnoyer –  
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number two, with Veteran’s Preference; Mary Lee Butler – number three.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members voted unanimously to hire Anthony Etnoyer, with a starting date to be determined by Chief Lenker.

Mayor Acri said that he and Chief Lenker also recommend appointing Nicholas Zarra as a part-time patrolman.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to appoint Nicholas Zarra as a part-time patrolman.

**NEW BUSINESS:**

**Grace C. Butts, 305 South Second Street, Steelton – Submission of a Special Purpose Parking Space.**

Mr. Musser said that is for Council’s information.

**Ms. Sviben – Providing Council with a copy of the Intergovernmental Cooperation Grant Submission to Dauphin County.**

Ms. Sviben informed Council that since the Summer Recreation Program was being extended, Jump Street would be providing classes in the afternoon, which will be held at the New Hope Church. She said they are going to have art, music, dance and computer classes and noted that the schedule was included in Council's packets. Ms. Sviben said that to help to fund this extended program, she is applying for a \$12,500 Intergovernmental Cooperation Grant along with the Borough of Highspire and the Steelton-Highspire School District. Ms. Sviben noted that there is no monetary commitment from Highspire or Steel-High.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members voted unanimously to adopt **RESOLUTION 2006-R-11, AUTHORIZING THE COMMUNITY DEVELOPMENT DEPARTMENT TO MAKE APPLICATION FOR AN INTERGOVERNMENTAL COOPERATION GRANT PROGRAM, AND ALLOCATING MUNICIPAL RESOURCES IN THE AMOUNT OF \$6,250 TO SAID PROGRAM.**

**OTHER BUSINESS:**

**Mr. Musser** – said that the Fire Department has found the financing for the Tower Truck and the Borough has, in the past, pledged to pay one-half of the financing less the grant amount. Mr. Musser asked Council Members to authorize the execution of an Agreement with the Steelton Fire Department stating that the Borough will budget half of the debt payments each year, per Section 147, Budgeting Debt for Payment for Fire Apparatus.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members voted unanimously to authorize the execution of the Agreement as presented.

Mr. Kovach commended Chief Vance and his staff who were involved in this project.  
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**Mr. Kovach** – asked Council Members if they would like to participate in the Rebuilding Together of Greater Harrisburg and the SHIP Programs.

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to transfer \$5,000 from the Borough's CDBG Funds for the SHIP Program and to participate in the Rebuilding Together Programs for one (1) year and then review them to determine future participation.

Mr. Heefner thanked Council Members for approving the funds and the programs. Mr. Kovach thanked Mr. Heefner for bringing these programs to Council.

**Mr. Wion** – asked Council Members to ratify the February 23, 2006 payment of \$8,603, for the purchase of one (1) tent from Celine Tents.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members voted unanimously to ratify the payment of \$8,603, for one (1) tent from Celine Tents as presented.

#### **AUDIENCE PARTICIPATION:**

**Ms. Sviben** - informed Council that she had some major difficulties with her computer and was unable to work on the web site. Ms. Sviben said that it is now fixed and she made some major changes to the web site today and asked the Council Members and staff to let her know if they have any corrections, changes or additions they would like her to make.

#### **COUNCIL'S CONCERNS:**

**Mr. Wright** again thanked Mr. Heefner for working on the SHIP and Rebuilding Together programs.

**Mr. Albert** invited everyone to the Midget Basketball playoffs to be held at the Elementary Gym on Tuesday and Wednesday at 6:30 p.m.

**Mr. Shaver** – said the State is considering a new law, which would require each Emergency Vehicle to have a defibrillator. Mr. Shaver said while he agrees this is needed it could be very costly for local governments, so the Borough should keep an eye on the legislation.

**Mr. Heefner** – said that he has seen some entries on Penn Live complaining about slum landlords and saying the Borough isn't doing anything for the town, and suggested Council put some of the positive things that are happening in the Borough on the web site.

**Mayor Acri** – said that he and Mr. Musser attend the State of the County event and noted that no matter where he goes with Mr. Musser he meets someone new. The Mayor said the Mr. Musser visited every table and no matter where Mr. Musser goes, he is always selling the Borough of Steelton. Mayor Acri said he would like to publicly thank him for that.

**Mr. Musser** – noted that Council approved his staff to look for new computer software  
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Mr. Musser also noted that he recently informed Council that a selection had been made and the contract/agreement has been given to Mr. Wion for review. Mr. Musser said he hopes to bring it to Council for approval within the month.

#### **ADJOURNMENT:**



There being no other business before Council, on motion by Mr. Albert, seconded by Mr. Wright, the Council meeting adjourned at 7:48 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

Steelton Borough  
Special Council Meeting  
March 6, 2006

The Special Council Meeting was called to order at 6:00 p.m., by Council Vice-President, Stephen Shaver.

In Attendance:

Michael Kovach (Arrived 6:10 p.m.)  
Stephen Shaver  
Mary Jo Szada  
Jeffrey Wright  
Lisa Wiedeman-Krosnar  
Dennis Heefner  
Michael Albert

Absent:

Thomas Acri, Mayor (Arrived 6:25 p.m.)  
David A. Wion, Solicitor (Arrived 6:25 p.m.)  
Michael G. Musser, II, Borough Secretary  
Kathleen D. Handley, Assistant Secretary

**PRESENTATION:**

Mr. Shaver stated that the Special Council Meeting was advertised for the purpose of hearing a presentation on a program called Rebuilding Together of Greater Harrisburg. Sue Gebhart, the Program Director, said the program goals are to help improve the community and is available to low-income, elderly and families with at-risk children. Mrs. Gebhart distributed literature and explained the programs and policies. She noted that they are funded by donations from business and individuals.

Mr. Shaver asked who decides which applicants get the help and what happens to the funds the Borough may contribute to the program. Mrs. Gebhart said that they have a selection process and the funds would go into the program for use in the Borough. Mr. Shaver said he is glad the selection process is in place because he didn't want the Council to be involved in that. Mr. Heefner said that the Borough would have an additional program called SHIP or Steelton Home Improvement Program. Mr. Heefner said the applications would be given out from the Code Office and that office would have a say in how the Borough's donation amount was used.

Mrs. Wiedeman-Krosnar asked about liability. Mrs. Gebhart said that everyone who volunteers to work, or has work done on their property must sign a waiver form. She added that they do have liability insurance. Mrs. Wiedeman-Krosnar asked if the Borough would be required to sign an agreement. Mrs. Gebhart said they would not.

Dr. Szada asked if the homeowner has to contribute. Mrs. Gebhart answered that typically they do not, there have been a few occasions when the need exceeds the resources available and the homeowner pays part of the repairs.

Dr. Szada asked how often the Borough would be asked to contribute. Mrs. Gebhart said that the Program has helped residents in the Borough without an Borough contributions. Mr. Heefner said that the Borough contributions are designated for additional assistance to Borough residents only. He added that when those funds are gone, the SHIP Program, Steelton Home Improvement

Program is done for the year. Mr. Heefner said he hoped to increase the amount of the contribution each year by private donations. Ms. Gebhart reiterated that Rebuilding Together would have their money in addition to the money in the  
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SHIP Program.

Dr. Szada asked if Rebuilding Together was a not profit organization and if their books are available for review. Mrs. Gebhart said they were a non-profit and their books are available for review.

Mr. Davidson, Dauphin County CDBG Coordinator and Home Funds Specialist, said that the Borough can designate the \$5,000 for the Rebuilding Together projects in the Borough, but Rebuilding Together would have to buy the supplies and submit the bill to him for payment, he wouldn't be able to give the \$5,000 to the program outright. Mr. Davidson also cautioned that if the amount would go over the \$5,000, then it would exceed discretionary funding and then would have to comply with the Davis Bacon rules for federal wage rates and this would also apply if the program were a recurring one. Mr. Davidson said the Borough doesn't currently have Home Funds, so they would have to apply for Home Funds through the County. Mr. Davidson recommended that the Borough allocate \$5,000 of the CDBG funds to see if they like the program.

Mr. Wright said that it is his understanding that the Borough would try the program for one year and then make a decision on the future of the program. Mr. Wright also asked for a copy of the by-laws of Rebuilding Together for Council's review. Ms. Gebhart said she would send a copy to Council for their review.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, the Special Council Meeting was closed at 6:30 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Secretary

Steelton Borough  
Council Meeting  
March 20, 2006

The regular monthly meeting was called to order at 6:38 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach  
Lisa Wiedeman-Krosnar  
Jeffery Wright  
Michael Albert  
MaryJo Szada  
Dennis Heefner

Absent:

Stephen Shaver

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES:**

Minutes from the March 6, 2006 Special Council Meeting and the March 6, 2006 Regular Council Meeting were presented. Mr. Wion said that on page 5 of the March 6<sup>th</sup> Regular Council Meeting Minutes, in the 4<sup>th</sup> and 5<sup>th</sup> paragraphs, it should read Celina Tents, Inc, not Celine Tents.

Noting the corrections, on a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to approve the minutes from the March 6, 2006 Special Council Meeting and the March 6, 2006 Regular Council Meeting.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said an Executive Session was held this evening from 6:00 p.m., to 6:37 p.m. Present were Mr. Wright, Mr. Albert, Mrs. Wiedeman-Krosnar, Mr. Kovach, Dr. Szada, Mr. Heefner, Mayor Acri, Mrs. Handley, Matt Tunnel, Charles Smith of XSPAND, Ms. Stoner, Ms. Sviben and Mr. Musser. The purpose of the Executive Session was to discuss contract negotiations and Real Estate Tax lien sales.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS;**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement and Main Street for February were presented for Council's approval.**

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the Department Reports for February, as presented.

**MAYOR'S REPORT:**

Mayor Acri said he had nothing to report at this time.

**PUBLIC COMMENT: Agenda Items Only**

There were no comments.

**COMMUNICATIONS:**

**Mr. Musser** – informed Council of the following additions to the Communication portion of the Agenda:

- 1) **Mandy Cleckner, Steel-High Cheerleader** – Informing Council that she has been selected as a Big 33 Cheerleader in the 2006 BIG 33 FOOTBALL CLASSIC, on June 17, 2006 at 7:00 p.m., at Hershey Park Stadium, and requesting Council Members and/or the Borough to sponsor her so that she may participate in all the events and responsibilities of a Cheerleader for the PNC Big 33 Football Classic
- 2) **Carl L. Millard III, HATS Planning Staff** – Informing Council that HATS did not recommend local Transportation Enhancements/Home Town Streets/Safe Routes to School funding for the project but did recommend it be considered by the State Transportation Commission for statewide funding. Mr. Musser said that he will work on that.
- 3) **Paul Wintergrass** – Providing Council with a copy of a Certificate for completing 7 hours of Training for Hazardous Waste Operations & Emergency Response Refresher approved for Water/Wastewater Operator Training.
- 4) **Mr. Musser** – Providing a copy of Article 4, of the Police contract, which will be discussed later in the meeting.
- 5) **Rayzor Tattoos** – Copy of a Parental consent Form, which will be discussed later on the agenda.
- 6) **Charlie C. Lawson, 401 Columbia St., Steelton, PA** – Letter rebutting statements Councilman Heefner may or may not have made on Penn Live. Mr. Lawson indicated that he may or may not be at this meeting.

**Dwayne Davis, Adam Street Summer Basketball League – Request to reserve Bailey Street Park for a Steelton Basketball League from June 10, 2006 to August 5, 2006.**

Mr. Davis reviewed his plans for the program and noting that Mr. Brian Proctor had already received permission to use Municipal Park, asked if he would be able to use Municipal Park until Mr. Proctor's program begins, then he will move his to Bailey Street Courts. He noted the differences in the programs and elaborated on his reasons for wanting to give the boys and girls in Steelton an alternative to just

hanging out and getting into trouble.

Mr. Albert asked Mr. Davis if he and Mr. Proctor are working together. Mr. Davis said the Mr. Proctor wants to start in July and he wants to have the program for the whole summer and every age group, both boys and girls. Mr. Albert asked Mr. Davis if he has insurance. Mr. Davis said he can get insurance once he has the Borough's permission to run the program. Dr. Szada asked Mr. Davis if he and Mr. Proctor would be pulling from the same group of children and diluting the pool of potential players. Mr. Davis said that his program includes a larger range of ages than Mr. Proctor's program. Mr. Albert noted that while Mr. Davis does not have children of his own yet, he has devoted countless hours working with children in the winter basketball programs and encouraged Mr. Davis to keep up the good work. Dr. Szada and Mayor Acri also thanked and commended Mr. Davis. Mr. Albert said that he understands that Mr. Davis may be selling soda and informed him that the Borough has an exclusive contract with Coke and asked him to talk to Ms. Sviben about the particulars.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to give Mr. Davis permission to use Municipal Park until Mr. Proctor's program starts, then to use Bailey Street Playground, contingent on his providing proof of insurance for the program.

**Brian Proctor – Providing Council with copies of his fliers for the Steelton Summer Basketball Classic to be held at Municipal Park.**

This was for Council's information – there were no comments.

**Ray Young, owner of Rayzor Tattoos, 27 North Front Street, Steelton – Proposing the Borough adopt Regulations for Tattooing and Body Piercing in the Borough of Steelton.**

Mr. Young addressed Council, noting that Council received a copy of his letter explaining his reasons for recommending the Borough adopt Regulations for the profession of Tattooing and Body Piercing in the Borough of Steelton, and outlining what he believes are some important aspects to be included in the legislation. Mr. Young explained that the State of Pennsylvania does not regulate this business, but added that local municipalities can, in the absence of State Regulations. Mr. Heefner asked Mr. Young how he arrived at these recommendations and asked if there are other Municipalities that have legislation. Mr. Young said that there are other Municipalities with regulations and noted that Harrisburg is one. Mr. Kovach asked Mr. Young if he could provide council with a copy of that legislation. Mr. Young said that he would, and invited Council to visit his place of business. Mr. Kovach said that Council would review other legislation and sent the matter to Committee who will do some research and discuss the matter with our Solicitor. Mr. Kovach thanked Mr. Young for bringing the issue to Council's attention.

**Alan Lindenmuth – Requesting the Borough place a traffic light at the intersection of North Front and Gibson Streets.**

Mr. Kovach stated that Borough Council had looked at this issue and noted that the area is part of Swatara Township.

**Wendy S. Penica, Manager, Steelton Senior Center – Presenting Council with her Letter of Resignation as Manager of the Steelton Senior Center, SEBOS Coordinator and Member of the**

**Steelton Community Development Foundation, Inc.**

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to accept Mrs. Penica's Letter of Resignation, as presented.

Mrs. Wiedeman-Krosnar asked Council's permission to advertise to fill the vacancy and noted that Mrs. Penica will be missed and difficult to replace. It was the consensus to advertise to fill the position.

**Dauphin-Lebanon County Boroughs Association – Invitation to the next Dauphin-Lebanon County Boroughs Association hosted by the Borough of Cleona on April 18, 2006 at 6:30 p.m.**

Mr. Kovach asked those who are interested in attending to contact Mr. Musser.

**UNFINISHED BUSINESS:**

**Mr. Musser – noted the following additions to the Agenda under Unfinished Business:**

- 1) Resolution 2006-R-13, a Resolution Authorizing payment service Agreement with Steelton BG Club Property, LP for Borough Public Parking Lot on 3.8 Acre Tract between Trewick and Locust Streets.**
- 2) A Facilities Agreement with New Hope Living Baptist Church – drafted by Mr. Wion for the Summer Recreation Program.**

**RESOLUTION 2006-R-12, A RESOLUTION ESTABLISHING A SPECIAL PURPOSE PARKING ZONE FOR GRACE C. BUTTS, OF 305 SOUTH SECOND STREET, STEELTON PA,** was presented for Council's consideration.

On a motion by Mr. Albert, seconded by Mr. Heefner, Council Members present voted unanimously to adopt RESOLUTION 2006-R-12, as presented.

**RESOLUTION 2006-R-13, AUTHORIZING PARKING PAYMENT SERVICE AGREEMENT WITH STEELTON BG CLUB PROPERTY, LP FOR BOROUGH PUBLIC PARKING LOT ON 3.8 ACRE TRACT BETWEEN TREWICK AND LOCUST STREETS,** was presented for Council's consideration.

On a motion by Mrs. Wiedeman-Krosnar, seconded by Mr. Wright, council Members present voted unanimously to adopt RESOLUTION 2006-R-13, as presented.

**The Facilities Agreement between the Borough of Steelton and the New Hope Living Baptist Church, for the use of portions of the New Hope School Building for the Borough's Summer Recreation Program, was presented for Council's consideration.**

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the Facilities Agreement, as presented.

**NEW BUSINESS:**

**Mrs. Lisa Wiedeman-Krosnar – Requesting Council appoint Amanda Peters and Matthew Tunnel to the Steelton Community Development Foundation, Inc.**

Mr. Wright asked that this matter be discussed in Executive Session.

**Robert Gaither, Jr., retired Police Officer – Letter requesting the Borough of Steelton pay him his Longevity Payment for an 11-month period.**

Mr. Musser said this will be discussed in executive session also.

**OTHER BUSINESS:**

**There was no other business presented.**

**AUDIENCE PARTICIPATION:**

**Colleen Carnes, 111 Greenwood Drive, Middletown** – Informed Council that she is selling her home and has a buyer but on the day of settlement, they ran into problems because it was discovered that her property is zoned Commercial. Ms. Carnes said that she was not aware of the zoning and has learned that this was done in 1973 before she purchased her home and she never had a problem. Ms Carnes said that a house in her block just sold and apparently didn't have a problem and wondered why she is having problems. Ms. Carnes also wanted to know why the Code Officer, Ms Stoner, told they appraiser that the house was zoned Commercial.

Mr. Kovach said that he was not aware of the zoning, but said that changing zoning is not a fast or easy thing to do. He said that Council is sorry for the problems that Ms. Carnes is experiencing, but there is nothing that Council could do at this time. Mr. Kovach also said that if someone asks Ms. Stoner about the Zoning in a particular area, she must give them the zoning. Ms. Stoner said that this was the first time someone came in to check o the zoning for that area. Ms. Stoner said she spoke with the buyer today and he is going to try another lender.

Mr. Wion explained that when the zoning changes in an area, the pre-existing buildings become a non-conforming use, which means that they can remain as they are, but if something should happen to one of the non-conforming structures, if it is destroyed by fire, for example, then the non-conforming building or structure cannot be put back there. There new building must comply with the current zoning.

Mr. Wright said now that Council is aware of the situation we can address it and move forward. Mr. Kovach concurred that it can't be solved this evening but they are working on it. Ms. Carnes told Council that if she can't sell her property, then no one else in that area is going to sell their property, even if she has to go public.

**COUNCIL'S CONCERNS**



**Mr. Wright** – added that Council will look into the issue, but said they can't guarantee anything. He told Ms. Carnes that she would get a response from Council.

**Mr. Musser** – requested an Executive Session to discuss police personnel and land acquisition issues.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to recess into executive session at 7:35 p.m., to discuss police personnel and land acquisition issues.

The meeting reconvened at 8:10 p.m.

On a motion by Dr. Szada, seconded by Mr. Wright, Council Members present voted unanimously to deny Officer Gaither's request to receive eleven (11) months of his longevity pay.

On a motion by Mr. Wright, seconded by Dr. Szada, Council Member present voted unanimously to appoint Amanda Peters and Matthew Tunnel to fill two (2) vacancies on the Board of the Steelton Community Development Foundation.

**ADJOURNMENT:**

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Albert, the Council meeting adjourned at 8:11 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

Steelton Borough  
Council Meeting  
April 3, 2006

The regular monthly meeting was called to order at 6:30p.m., by the Vice-President, Stephen Shaver, with the pledge of allegiance, followed by a moment of silence.

In Attendance

Jeffrey Wright  
Michael Albert  
Stephen Shaver  
MaryJo Szada  
Lisa Wiedeman-Krosnar  
Dennis Heefner

Absent:

Michael Kovach

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**PRESENTATION: By Charles Smith of Xspand in regards to purchasing the Borough of Steelton's Real Estate Tax Liens.**

Mr. Smith noted that he had made a presentation to Council in an executive session and was here tonight to make a public presentation. Mr. Smith explained the process of his company, Plymouth Park Tax Services, purchasing the Borough of Steelton's Delinquent Real Estate Taxes for a determined amount. Mr. Smith reviewed the method for determining the purchase price offer, noting that the new packets Council has, shows an increase in the purchase price from the previous demonstration, after discussions with Mr. Musser. Mr. Smith said the Borough would be paid 93.69% for non-bankruptcy and 75% for the properties in bankruptcy or a blended total of 92% if the Borough decided to sell the bankrupt delinquent taxes.

Mr. Smith said that if the Borough decides to sell the Real Estate Tax Delinquencies to Xspand, the Borough would forgo the interest paid on the delinquencies, but the Borough would benefit from the interest they would earn on the revenues because the Borough would have those revenues invested sooner.

Mr. Musser referred to Section 2 of the Resolution and asked what the purchase price would be. Mr. Smith said it would be either \$206,526 or \$191,295, depending on whether or not the Borough sells the bankruptcy properties.

Mr. Wion stated that the Resolution he prepared is different from the Resolution initially presented. The suggested Resolution by Plymouth Park Tax Services authorized the sale, and in effect approved the contract. The one before Council is to authorize Mr. Musser, Mr. Kovach and myself to negotiate the terms of the purchase agreement and upon it

being satisfactory to us, to execute the agreement and to enter into the deal on Council's behalf. Mr. Wion said it does not mandate the sale, so there is a slight difference in the approach, adding that they he wants to make sure that all the documents are satisfactory and the deal is as Mr. Smith has described it and that the documents reflect that. Mr. Wion said at that time the document will be executed and the Borough will be bound.

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Council Meeting  
April 3, 2006

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Mr. Smith said that if Council passes the Resolution, a copy of that should be given to the Tax Claim Bureau as soon as possible to start the required thirty-day notice.

Mr. Shaver asked why page four (4) of this report was different from the original one. Mr. Smith said that nine (9) Adams Street properties were removed on Mr. Musser's recommendation.

Mr. Shaver said he would deviate from the agenda to allow consideration of the appropriate Resolution. He reiterated that this isn't a mandate to sell the taxes; it is just authorizing Mr. Wion, Mr. Musser and Mr. Kovach to enter into negotiations with Mr. Smith's firm.

**RESOLUTION 2006-R-14, A RESOLUTION OF THE BOROUGH OF STEELTON, PENNSYLVANIA, AUTHORIZING THE SALE OF CERTAIN REAL ESTATE TAX CLAIMS AND LIENS AND ASSOCIATED RIGHTS AND REMEDIES; AND MAKING CERTAIN DETERMINATIONS AND APPROVALS IN CONNECTION THEREWITH, was presented for Council's consideration.**

Mr. Wion questioned if the amount of the purchase price to include in Section (2) should be \$206,526, which includes the bankruptcies or \$15,231, less if they aren't included. He said that figure should be filled in. Mr. Wion said if Council wishes, the way the Resolution is written, \$206,526, can be filled in and then we can negotiate the contract and other things, the \$15,231, can be removed if it is deemed to be ore appropriate, if that is okay with Council. It was the consensus of Council Members present to agree with Mr. Wion's recommendation.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2006-R-14, as presented.

#### **COMMUNICATIONS:**

##### **Paula Sviben – Discussion regarding the Derby Day hosted by Jump Street.**

Ms. Sviben said that Derby Day is Jump Street's major fundraiser and will be held on May 6, 2006 from 3:00 to 7:30 p.m. Ms. Sviben said that Mrs. Wiedeman-Krosnar, Mr. Musser and she will be attending and asked that anyone else who wishes to attend should let her know so that she can get the tickets.

Mr. Shaver apologized for missing the public comment segment of the agenda.

**PUBLIC COMMENT: Agenda Items only.**

**Charles Lawson** – said he sent Council a letter and wanted to address Council. Mr. Lawson said he has been a resident of Steelton for 66 years and expressed concern about the small number of black Borough Employees. Mr. Lawson said that the Borough has a good program to help the residents and asked if they will have anyone help them to fill out the forms. He also commented on some of the things Mr. Trish approached him about, but thinks he lets other more serious problems go in other areas. Mr. Lawson said he also thinks that someone from the community should accompany Mr. Trish since he isn't from the community and the residents aren't going to talk to him. Mr. Lawson said there was a big drug bust, which took four

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months in a white neighborhood, but the Borough doesn't put that kind of resources in a black neighborhood where that stuff goes on in the open. Mr. Lawson also asked why felons are allowed to live in public housing and asked why the Borough doesn't get them out like the City of Harrisburg does. He said that if you ride down Watson Street and in Cole Crest you will see all these expensive cars and he wondered how people who live in public housing can't afford those expensive cars. Mr. Lawson closed by advising Council to just be fair and equitable and we can clean up this town.

**Carol Kenly** – said she is a trustee at the Club 320 and she noticed that the police come into the area with flashlights, looking into cars that are parked at the club and asked why they are doing that and if it is just her area or are they doing it in other areas. She asked if they are looking for weapons.

Mr. Shaver said that is part of it. He said that it is something the police officers have been assigned to do to prevent problems before they arise, and it is being done all over town. Mr. Shaver said there have been some arrests at the Dutch Club, and some business owners have requested this and it is to protect the public.

Ms. Kenly said that their club membership includes retired police officers and Councilman Wright used to be a member. She thanked Council for their answers and said she will take that back to the club members.

Mr. Shaver added that in a lot of those cases the Borough partners with County Agencies and thanked Ms. Kenly for coming to the meeting and addressing her concerns.

Mr. Shaver continued with the Communications portion of the Agenda.

**Pauline Douglas & Family – Letter of thanks to Mayor Acri & Council for their kindness and sympathy at the passing of her husband, the former Steelton Police chief Fred Douglas.**

There were no comments.

**Edward A. Ellinger, Regional Environmental Service Group Manager, HRG, Inc. – Providing Council with a copy of the letter submitted to DEP in regards to the Act 537 Plan Updated.**

Mr. Musser said this was reviewed with Council about two (2) months ago and it is now being completed. He noted that the project is very costly, but Act 537 has Grants to help fund half of the project and the balance will come from the Bond Funds allotted to the sewer improvements.

Mr. Shaver said there was one additional communication from Mrs. Delores A. Robinson, which has been referred to the Mayor and Chief Lenker.

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#### **UNFINISHED BUSINESS:**

**Paula Sviben – Providing Council with an Update on the Steelton Summer Parks Program.**

Ms. Sviben said the report contains everything that transpired since her last report. She said that Comcast will require a letter from the New Hope Board to install the internet into the building. Ms. Sviben said New Hope's Board meeting will be held this Saturday morning and she will be out of town, but she has coordinated things with them and they have everything they need for the approval and the letter.

Ms. Sviben said she met with Evelyn Sanchez, who was the Summer Parks Program Coordinator for the last two years. She said the Ms. Sanchez decided not to return to the program, since she can't dedicate the required time on site. Ms. Sviben recommended Council hire Adrienne Kable who worked as a playground leader for the past two summers and has some experience with the schedules and programs. Ms. Sviben requested Council hire Adrienne Kable for the position of Summer Parks Program Director at the rate of \$9.00 an hour, as an at-will employee, with no benefits. She said that beginning June 5, 2006, Ms. Kable would work 35 hours a week, but asked that Council to

allow her to work a total of 40 hours between April 4, 2006 and June 5, 2006 in order to put the schedules and programs together and to get the necessary supplies before the program actually starts.

Mr. Heefner asked if the Borough breaks even on the program. Ms. Sviben said yes it did, since any proceeds are put back into the program. Mr. Heefner asked if it would be a good idea to charge a little more to build up a reserve. Mr. Albert suggested the Borough try this new program at the current rates for this year to see how it goes.

Mr. Wright asked Ms. Sviben if she had any idea of how many children will be participating at Cottage Hill, which is the only facility the program would be using. Ms. Sviben said she expects about 100 children. She said there are four (4) leaders and that would cover up to 100 children. She said if the number goes over 100, we will have to hire additional staff. Mr. Wright said he is concerned because that is one of the smaller parks. Ms. Sviben said that Ms. Kable is going to use the entire area, and she will be submitting her plans for the program.

There was a discussion regarding the \$1,000 Ms. Sviben requested for the purchase of (1) router and (6) additional wireless cards for the set up at New Hope, which could potentially be recouped if the Intergovernmental Grant through the County is approved. Ms. Sviben requested that Council approve the purchase, which would be charged to the Summer Program Budget.

Mr. Wright asked what happens to the computers after the summer program ends. Ms. Sviben said the New Hope is trying to get someone to run an after school program, so that has yet to be determined. After additional discussion, it was the consensus of Council to approve spending the \$1,000, from the Summer Program Budget, as requested.

On a motion by Mr. Wright seconded by Mr. Albert, Council Members present voted unanimously to appoint Adrienne Kable to the position of Summer Parks Program Director, at the rate of

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\$9.00 an hour, to be paid for a total of (40) hours between April 4<sup>th</sup> and June 4, 2006 and a total of (35) hours per week beginning June 5, 2006, through the end of the program.

**NEW BUSINESS:**

**RESOLUTION 2006-R-14 – Was addressed earlier in the meeting.**

**Paula Sviben – Was addressed earlier in the meeting.**

**Lisa A. Daley, 219 'D' Avenue, Steelton – Submission of a Special Purpose Parking Application.**

Mr. Shaver noted that this was for Council's information, but asked Mr. Musser if the Borough requires proof of ownership of the vehicle. Mr. Musser said that the Borough requires a copy of the vehicle registration.

**RESOLUTION 2006-R-15 – A RESOLUTION ELIMINATING THE SPECIAL PURPOSE PARKING ZONE FOR EMILY A. YINGER OF 140 SOUTH SECOND STREET was presented for Council's consideration.**

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2006-R-15, as presented.

**Mr. Musser – Discussion in regards to retaining the professional services of Caldwell Banker Commercial, Bennet Williams, RSR Realty and Kirkpatrick & Lockhart Nicholson Graham, LLP FOR MARKETING AND PURCHASING OF Real Estate and to Create the Steelton Development Corp.**

Mr. Musser said that, as a part of the Downtown Revitalization process, the Borough should retain a Real Estate representative for about a (2) or (3) month period until the Steelton Economic Development Corporation is in place. He said there would be no fee and noted that they are already bringing clients to look at properties. Mr. Musser said they would help to create the Steelton Economic Development Corporation and are doing this pro bono and we would hope that the Corporation would hire them.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to retain the professional services of Caldwell Banker Commercial, Bennett Williams RSR Realty & Kirkpatrick & Lockhart Nicholson Graham LLP for marketing, purchasing real estate and to create the Steelton Economic Development Corporation, subject to being able to negotiate an Agreement.

**ADDITIONS:**

**Mr. Musser said there were two (2) items to add to the agenda:**

- 1) The Borough of Steelton Community Development Core Feasibility Study - was submitted at the March Council meeting and is ready to be officially adopted. Mr. Musser**

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said that Mr. Wion will prepare the Resolution, which will be **RESOLUTION 2006-R-16, ADOPTING THE BOROUGH OF STEELTON COMMUNITY DEVELOPMENT CORE FEASIBILITY STUDY, for Council's consideration.**

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2006-R-16, to be prepared by Mr. Wion.

- 2) **The Codes Software** – Mr. Musser said they have finally negotiated the software agreement with Geodecisions and he will e-mail Council Members a copy and requested that Council authorize Mr. Kovach and Mr. Musser to execute the agreement.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to authorize Mr. Kovach and Mr. Musser to execute the agreement.

Mr. Heefner asked when the Codes office would receive the software. Mr. Musser said he hopes it will be installed and hopefully up and running by fall.

#### **OTHER BUSINESS:**

**Mr. Musser, Mr. Gehrlein and Ms. Sviben** – presented packets so that Council Members can become familiar with the presentation which will be held on Thursday evening at the Hilton. Mr. Musser asked Council Members to review the material and e-mail him any questions or comments so that the responses can be sent to everyone. There was additional discussion on the preparations for the event. Mr. Musser said the staff will be there at 4:00 p.m.

Mr. Shaver thanked the staff for all of their time and tremendous efforts to prepare for this event,

#### **AUDIENCE PARTICIPATION:**

There were no additional comments.

#### **COUNCIL'S CONCERNS:**

**Mr. Heefner** – asked if PP & L was contacted about moving the lines in the parking lot. Mr. Musser said he would contact them. Mr. Heefner stated that on Sunday morning, the Fire Department drove the new fire truck through the proposed turning radii at various intersections in the Borough and everything went well.

**Mr. Shaver** – said he would like to be replaced on the Civil Service Commission, since there are conflicts with his position on the Personnel Committee. He recommended Gertrude Saunders, 107 Lincoln Street.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to appoint Gertrude Saunders to the Civil Service Commission.

Mr. Shaver informed Council Members that the Personnel Committee and Mrs. Wiedeman-Krosnar, Chairperson of the Senior Center Committee, would be conducting interviews for the position of Senior Center Coordinator on Sunday at 5:00 p.m. Mr. Shaver requested permission



for the Committee to make a selection, which would be ratified by Council at the next meeting, in order to get someone on board before Mrs. Penica leaves.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to authorize the Personnel and Senior Center Committees to fill the vacancy and Council will ratify the selection at the next Council Meeting.

**Mr. Wright** – thanked Mr. Musser and the staff for their work on the downtown revitalization presentation.

**Mr. Albert** – said he thinks the downtown redevelopment is great and suggested making new t-shirts for the Borough employees, including the park program staff. Mr. Shaver suggested getting them for Council also. Ms. Sviben said she would contact the supplier and work on a design.

**Mrs. Wiedeman-Krosnar** – commended everyone for their work on the downtown redevelopment presentation and congratulated Ms. Sviben for taking the parks program to a new level.

**ADJOURNMENT:**

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Albert, the Council meeting adjourned at 8:00 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:30 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach  
Stephen Shaver  
Lisa Wiedeman-Krosnar  
Jeffery Wright  
Michael Albert  
MaryJo Szada  
Dennis Heefner

Absent:

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES:**

Minutes from the March 20, 2006, and the April 3, 2006 Council Meetings were presented.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve the minutes as presented..

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to add other than what is stated in the minutes.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Dr. Szada, seconded by Mr. Shaver, Council Members voted unanimously to approve the schedules of bills, requisitions and change orders for as presented.

**APPROVAL OF DEPARTMENT REPORTS;**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement and Main Street for March were presented for Council's approval.**

On a motion by Dr. Szada seconded by Mr. Heefner Council Members voted unanimously to approve the Department Reports for March, as presented.

**MAYOR'S REPORT:**

Mayor Acri said he had nothing to report at this time.

**Mr. Shaver** noted that Chief Lenker added two items of information. Mr. Shaver said that the first one was the Middle District of Pa Fugitive Task Force Statistics and Highlights, Fiscal Year 2006 – First Quarter Report; and the second is a letter from Cpl. James Hills, Pa State Police, notifying Chief Lenker that the Steelton Police Department received a Satisfactory Rating for the CLEAN/NCIC Audit.

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members voted unanimously to have a copy of the audit placed in the personnel file for the following employees mentioned in the audit: Chief Kenneth Lenker, Sergeant Spangler, Officer Minium and Administrative Assistant Shirley Neal.

**PUBLIC COMMENT: Agenda Items Only**

**Renee Drayton-Bowers, 504 Lincoln Street** – said that she and Rachel Slade would like to suggest that Council consider re-naming the Hygienic Park, at Bailey and Adams Street for the recently deceased, former Police Chief, Fred Douglas. Mayor said that Mr. Conjar brought to his attention that act that there are a few unnamed streets in the Borough and Mr. Douglas' was suggested for one of those streets. Ms. Drayton-Bowers agreed that would be nice, but said she thought the community would prefer that the park/playground be named for Mr. Douglas, since he was greatly respected by young and old and he was the first black Chief of Police in Pennsylvania.

Mr. Kovach thanked Mrs. Drayton-Bowers for coming to Council with the suggestion and agreed that it was a very good idea. He said that it will be sent to the community Development Committee for their consideration, but said he thought that Mrs. Douglas should be contacted about that before anything is done. Mayor Acri said he would speak with Mrs. Douglas and report back to the Community Development Committee.

**COMMUNICATIONS:**

**Mr. Musser – Providing Council with a copy of the 2006 Steelton Spring Clean Up Flyer.**

There were no comments.

**Mr. Musser – Providing Council with a copy of the March edition of the Legislative Locator**

There were no comments.

**Pennsylvania State Association of Boroughs – Providing Council with a copy of the April 6, 2006 PSAB Alert.**

There were no comments.

**Thomas F. Acri, Mayor- Informing Council that Mittal Steel has donated \$5,000 towards the purchase of the new tower truck.**

Mr. Kovach said that was wonderful. He also encouraged any Council Members who haven't seen the new truck yet, to go up to the firehouse to see it. Mr. Kovach added that it is pretty impressive.

Chief Vance said he appreciates the donation from Mittal Steel and informed Council that they would be training on the new Fire Truck this weekend. He said a factory representative would be coming in for a three-day training session. The Chief said it would probably be about another month until the new truck is in service. Chief Vance said they can't have the dedication on May 13<sup>th</sup>; they will need more time to prepare for it. He asked Mr. Musser to contact Mr. Tim Holden so that he can be at the ceremony. Chief Vance said they just receive a \$9,500 grant from the State Fire Commissioner's Department.

**Mark P. Andreozzi, Business Agent, Chauffers, Teamsters and Helpers Local Union No. 776 – Letter in regards to the Unions' position regarding the Summer Schedule for 2006.**

Mr. Kovach said this would be discussed in executive session.

**Pennsylvania Rural Water Association & PA Section American Water Works –Providing Council with Certificates of completion for “Water Infrastructure Security Enhancements Course and Protection Public Drinking Water SWPS” Courses.**

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members voted unanimously to have the Certificate placed in Mr. Wintergrass' personnel file.

**Paul E. Wintergrass, IV, Superintendent of Water Filtration & Lab – Providing Council with a letter of Retirement effective May 13, 2006 and requesting payment for unused sick leave over 140 days.**

On a motion by Mr. Albert, seconded by Mr. Heefner, Council Members voted unanimously to accept Mr. Wintergrass' resignation, effective May 13, 2006. Mr. Kovach said that his request for unused leave over 140 days will be discussed in executive session. Mr. Kovach said the Mr. Wintergrass has been a valued employee for over 36 years and he hopes he enjoys his retirement.

**UNFINISHED BUSINESS:**

**Mr. Musser – Providing an update on the Adams Street Project.**

Mr. Musser said that Mr. Wion would discuss three properties we wish to acquire in executive session. Mr. Musser added that it is safe to say that on the odd side of Adams Street from the AME church to Daron Alley, the only property the Borough hasn't acquired is 109 ½ Adams Street. He said that there is a Resolution for Council's consideration tonight, which would authorize the purchase of 119 ½ Adams Street. Mr. Musser said the Borough would be able to demolish the buildings and then subdivide the lots and start plans for phase (1) of what Council would like to see in that area. Mr. Musser said he thinks that construction could start as early as this fall. He added that the demolition costs would probably use up the remainder of the CDBG funds, through fiscal year 2006.

Mr. Musser informed Council that the former Soneez Bar should close on May 18<sup>th</sup>. He said it will be a 14-bed facility and it meets the zoning requirements so it will not have to go before the Zoning Board or the Planning Commission. Mr. Musser also said that it could potentially bring 17 to 20 jobs to the Borough. Mr. Musser said that this shows that the Borough is not only doing things downtown, but the

staff is working behind the scenes to keep things moving in the residential areas and the next area will be the Elm Street area.

**Resolution 2006-R-18, A RESOLUTION AUTHORIZING THE ACQUISITION OF THE REAL PROPOERTY LOCATED AT 119 1/2 ADAMS STREET, AS A PROPERTY LOCATED WITHIN THE ADAMS STREET REDEEVELOPMENT AREA, was presented for Council's consideration.**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to adopt RESOLUTION 2006-R-18, as presented.

**Mr. Shaver – Requesting Council to ratify the hiring of Susan Kline as the new Senior Center Manager at an annual salary of \$20,000, effective April 17, 2006.**

Mr. Shaver noted that Council authorized the Personnel Committee and Mrs. Wiedeman-Krosnar to conduct interviews for the position of Senior Center Manager and to make a selection, which would be ratified by Council. Mr. Shaver said the applicant they chose is Susan Kline, and requested Council to ratify the hiring of Susan Kline at an annual salary of \$20,000, effective April 17, 2006.a

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members voted unanimously to ratify the hiring of Susan Kline as the new Senior Center Manager, at an annual salary of \$20,000, effective April 17, 2005, as recommended by the Committee.

Mr. Musser noted that he just finalized the background check.

**Mr. Musser – Providing Council with an update on Mrs. Julia Zonarich's sewer backup claim.**

Mr. Musser said that Council has a copy of the offer from the Borough's insurance Company. He noted that he hasn't heard anything from Mrs. Zonarich and he will inform Council once he hears from our insurance company. Mr. Musser noted that Council should not have any contact with the family until the matter has been settled with the insurance company.

#### **NEW BUSINESS:**

**Dennis Yablonsky, Secretary, Pennsylvania Department of Community and Economic Development – Letter informing the Borough that DCED has approved a Grant in the amount of \$228,225, for the Elm Street Program.**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to authorize Mr. Kovach to execute the contract.

**Mr. Musser – Discussion in regards to extending the Zoning Hearing Board from (3) members to (5) members and providing council with the names of (2) potential appointments.**

Mr. Musser said that Mr. Kanaskie, Chairman of the Zoning Hearing Board is requesting Council to increase the number of Zoning Hearing Board Members to five (5). Mr. Musser said that sometimes it is

difficult to get the existing members together and with two (2) additional members, it may increase the chances of having a quorum. Mr. Musser said that if Council agrees, a Resolution could be prepared. Mr. Kovach said that he believes this would help Council's commitment to speed up the process for new development, which was expressed at the presentation at the Hilton.

On a motion by Mr. Shaver, seconded by Mr. Albert, council Members voted unanimously to have Mr. Wion prepare a Resolution to increase the number of Zoning Hearing Board Members from three (3) to five (5).

Mr. Musser recommended Susan O'Keefe and Michael R. Rozman to fill the two (2) new positions.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members voted unanimously to appoint Susan O'Keefe and Michael Rozman to the Zoning Hearing Board.

**RESOLUTION 2006-R-17, A RESOLUTION ESTABLISHING THE FILING OF ETHIC STATEMENTS FOR THE INDIVIDUALS LISTED was presented for Council's consideration.**

On a motion by Mrs. Wiedeman-Krosnar, seconded by Mr. Shaver, Council Members voted unanimously to adopt RESOLUTION 2006-R-17 as presented.

**OTHER BUSINESS:**

**Mr. Musser – Requesting permission to recess into executive session to discuss personnel matters.**

**AUDIENCE PARTICIPATION:**

**There were no additional public comments.**

**COUNCIL'S CONCERNS**

**Mr. Heefner** – reminded Council Members that there is still one (1) vacancy on the Planning Commission. Mr. Heefner also informed Council Members that Rebuilding Together would be in Steelton on April 29<sup>th</sup>, the same day as the Borough Spring Clean-up. He said they will be working on five (5) properties. Mr. Heefner said he will e-mail Council Members and the Mayor the addresses in case anyone would like to stop by then.

**Mr. Kovach** – noted that he missed the last Council Meeting, but wanted it noted for the record that he would like to commend the staff and all involved with the presentation at the Hilton. He said that the event surpassed his expectations; the news coverage was great as were the responses. Mr. Kovach encouraged everyone to continue the good work.

**Mr. Shaver** – asked Mr. Heefner to thank Rebuilding Together for starting so quickly.

On a motion by Dr. Szada, seconded by Mr. Wright, Council Members present voted unanimously to recess into executive session at 7:03 p.m., to discuss personnel and land acquisition issues.

The meeting reconvened at 7:55 p.m.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members voted unanimously to move the Handicapped Parking sign to the new residence of Joyce D. Rickard, previously of 712 South Second Street, to her new residence at 540 Ridge Street, per her written request dated March 29, 2006.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Member voted unanimously to donate one (1) police vehicle, VIN 2FAFP71WXYX137595, to the HACC Public Safety Center.

Mr. Musser informed Council that Jules Svidunovich of 337 Locust Street requested that the temporary Handicapped Parking sign be made permanent, due to his wife's health.

On a motion by Dr. Szada, seconded by Mr. Albert, Council Members voted unanimously to make the sign permanent.

On a motion by Mr. Albert, seconded by Dr. Szada, Council Members voted unanimously to deny Mr. Wintergrass' request for payment for unused sick leave over (140) days, to comply with Resolution 2005-R-34.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members voted unanimously to agree to the Teamster's Union request on behalf of the police to not require the police officers to change shifts this summer, per Mayor Acri's recommendation.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Albert, seconded by Dr. Szada, the Council meeting adjourned at 8:04 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

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The regular monthly meeting was called to order at 6:30 PM, by the President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance**

Michael Kovach  
Stephen Shaver  
Jeffery Wright  
MaryJo Szada  
Michael Albert  
Dennis Heefner

**Absent:**

Lisa Wiedeman-Krosnar

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS AS PRESENTED:**

On a motion by Mr. Albert, seconded by Mr. Wright, the minutes of the April 17, 2006 Council Meeting were approved as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report other than what is stated in the meeting minutes.

**PUBLIC COMMENT:            Agenda Items only.**

There were no comments.

**COMMUNICATIONS:**

**Daniel S. Cohen, Cohen Telecommunications Law Group – Providing the Borough of Proposed Legislation to eliminate Cable Franchises and requesting the Borough to pass the enclosed Resolution and to send letters to Senator Piccola and Representative Buxton.**

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to adopt **RESOLUTION 2006-R-19, RESOLVING THAT THE BOROUGH OF STEELTON OPPOSES BOTH STATE AND NATIONAL FRANCHISING LEGISLATION CURRENTLY BEING CONSIDERED BY THE PENNSYLVANIA STATE LEGISLATURE AND THE UNITED STATES CONGRESS; AND THAT THE BOROUGH OF STEELTON WILL SEND THIS RESOLUTION TO ALL PENNSYLVANIA STATE REPRESENTATIVES, ALL**



**PENNSYLVANIA STATE SENATORS, THE PENNSYLVANIA CONGRESSIONAL DELEGATION AND THE TWO U.S. SENATORS FROM PENNSYLVANIA, as presented.**

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**Ms. Sviben – Providing Council with an update on the Hot & Spicy Festival, Sunday May 21, 2006, from 2 PM to 5 PM.**

Ms. Sviben reviewed all of the preparations with Council. She noted that Front Street will be closed from Pine to Adams Street beginning at 11:00 AM, and the area will be roped off. Ms. Sviben said that only those with wristbands will be permitted in the roped off area. She named some of the vendors who will be participating in the event and said that the Keystone Residence Group has volunteers to work the event. Ms. Sviben also informed Council that the Impact Band will be performing on the Municipal Building front steps and the building will be locked, so only the staff will have access. Ms. Sviben said that the Borough would have a booth at the event to distribute information on the New Steelton Project.

Dr. Szada asked if there would be food there that isn't spicy. Ms. Sviben said there would be.

**Stuart I. Gansell, Director, DEP, Bureau of Watershed Management and Commonwealth Drought coordinator – Letter informing Council that on Tuesday, April 11, 2006, Secretary McGinty executed a Statewide Drought Watch Declaration.**

There were no comments.

**FEMA Emergency Management Institute – Providing Council with Certificates of Achievement, which acknowledges that Kenneth A. Lenker completed Course IS-00100; IS-0200.FW; IS-00700 & IS-00800.**

On a motion by Dr. Szada, seconded by Mr. Shaver, Council Members present voted unanimously to have the Certificates place in Chief Lenker's personnel file.

**Juanita Jackson, 253 Lincoln Street, Steelton, PA – Requesting permission to block off Lincoln Street from Harrisburg/19<sup>th</sup> Street to Bailey Street on May 26, 2006 for the Prom.**

Mr. Kovach asked Mayor Acri if the Chief is okay with this request. Mayor Acri said he didn't know if the Chief had seen the request. The Mayor said that the Fire Police will be out that evening to assist with traffic and he recommended that Council approve the request.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the request a presented.

**Mr. Musser – Informing Council of a Tree Inspection at 1 South Fourth Street, Steelton, PA.**

Mr. Musser said this is just for Council's information

**UNFINISHED BUSINESS:**

**Mr. Musser – Providing an Update on the Adams Street Project.**

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Mr. Musser said that 109 ½ Adams Street will be going to Judicial Sale soon and once we have that we will have that row. He said that Mr. Wion is working with Mr. Neumann to acquire his properties and Sonnez is closing on May 18<sup>th</sup>, so the Adams Street Development is moving along well. Mr. Musser said the Borough should probably consider purchasing the parking lots by the Elks Club and by the Church. Mr. Musser informed Council that the courts have changed the laws so that the church parking lots are no longer taxable, so unless there are any objections, Mr. Musser said he will talk to the Church and the Elks about purchasing that land and allow them to use it for parking.

**ADDITION:**

**Lisa A. Daley – Request for a handicapped parking space at 219 'D' Street, Steelton, PA.**

Mr. Musser said that he and Mr. Conjar both inspected the property and Ms. Daley has a driveway that can accommodate at least two vehicles, and Mr. Musser showed Council Members the pictures Mr. Conjar took, showing the two vehicles parked in the driveway. Mr. Musser said it is the recommendation of the committee to deny the request, because the application clearly states that if off-street parking is available, the Borough will not approve the space.

On a motion by Dr. Szada, seconded by Mr. Albert, Council Members present voted unanimously to deny the request for a Special Purpose Parking space due to the fact that off-street parking is available.

**Paul Curry, Sewage Planning Specialist, Water Management Program, DEP – Letter informing the Borough that the Proposed Plan of Study and Task Activity Report for the Act 57 Plan Cost of \$135,638.00, has been approved.**

Mr. Musser said that he is happy to report that our application has been approved for the full amount and the Borough will receive 50% reimbursement.

**RESOLUTION 2006-R-20, A RESOLUTION ELIMINATING THE SPECIAL PURPOSE PARKING SPACE FOR SAMUEL RITTNER, was presented for Council's consideration.**

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2006-R-20, as presented.

**Mr. Shaver – Requesting Council to approve the hiring of the Summer Parks Program Positions; ratify the appointment of Daniel Scheitrum as Acting Superintendent of Water Filtration & Lab; approve the hiring of Josh Bosak as Summer Laborer; discussion in regards to the interviews for the position of Superintendent of Water Filtration & Lab; and discussion of scheduling of the Summer Laborer's Positions.**

Mr. Shaver informed Council Members that the Personnel Committee interviewed individuals for the Summer Parks Program positions and asked Ms. Sviben to present the selections.

Ms. Sviben said per the Personnel Committee Recommendations, she is requesting that Council  
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hire the following individuals, who worked in the Summer Parks Program last year, for the positions of Park Leaders at the rate of \$7.00 per hour, not to exceed 200 hours for the summer: Zachary Neubaum, Jerel Lewis, Jordan Krovic, Nicholas Pogasic and Tory Pogasic. Ms. Sviben said the Personnel Committee recommends hiring the following three (3) new persons as Summer Park Assistants at the rate of \$6.50, per hour, not to exceed 200 hours for the summer: Courtney Albert, Joshua Neubaum and Ashley Mohn. Ms. Sviben requested Council to hire the following applicants for On-Call status at the rate of \$6.50 per hour: Jordan Hill, Brooke Decker and Isaiah White. She said they would start work on Monday, June 5, 2006, which is one (1) week before the program starts so they can set up the classrooms at the school. Ms. Sviben informed Council that all of the selected applicants passed their background checks and the returning Parks Program Leaders have attended CPR classes and Michael Houser will conduct the CPR classes for the new hires.

Ms. Sviben also informed Council that Mayor Acri has requested that the Parks employees work the National Night Out on August 2, 2006 from 6PM to 8PM.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members voted unanimously to hire those applicants as recommended by the Personnel Committee and presented by Ms. Sviben. Mr. Albert abstained, due to conflict of interest.

Mr. Shaver requested Council to ratify the appointment of Mr. Daniel Scheitrum as Acting Superintendent of Water Filtration and Lab. Mr. Shaver said this was effective as of April 18<sup>th</sup> and done prior to this Council Meeting so that Mr. Wintergrass could begin showing someone else what was needed before he retired.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to ratify the appointment of Mr. Daniel Scheitrum as Acting Superintendent of the Water Filtration and Lab, effective April 18, 2006, as requested.

Mr. Shaver recommended hiring Josh Bosak as a summer Laborer at the rate of \$8.00 an hour, beginning May 5, 2006. Mr. Shaver noted that Mr. Bosak is the only returning summer laborer to date.

Mr. Musser noted that he has advertised for those positions and the deadline to receive applications is May 17<sup>th</sup>, and then the interviews can be scheduled. Mr. Albert asked what the age limit was. Mr. Musser said the Borough prefers the applicants to be at least 16 years of age. He added that he sent out several applications upon request and he e-mailed the notice to the school also.

On a motion by Mr. Shaver, seconded by Dr. Szada, the Council Members present voted unanimously to hire Josh Bosak as a Summer Laborer, at the rate of \$8.00 per hour, beginning May 5, 2006.

Mr. Musser said he has received two applications for the position of Superintendent of the Water Filtration and Lab. Mr. Shaver said he would like to conduct the interviews on Thursday, May 11, 2006, at 7:00 p.m. and asked if all of the Council Members would like to sit in on the interviews or if they wanted the Personnel Committee to conduct the interviews. Mr. Wright suggested that the Personnel Committee interview the applicants and make a recommendation to Council. It

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was the consensus of Council to have the Personnel Committee conduct interviews and make a recommendation to Council as recommended by Mr. Wright.

Mr. Wright asked if there are minimum state requirements for this position. Mr. Musser said he contacted the state and was told that individual you appoint to this position does not need a license, since the Borough has three (3) employees who are licensed. Mr. Musser noted that when the position was advertised we asked for licensed applicants. Mr. Musser also informed Council that there are not requirements for the lab, since at this time all the lab tests are being done by Analytical Labs.

**Mr. Musser – Informing Council of the submission of a Special Purpose Parking space for Beverly J. Garland of 333 Locust Street.**

There were no comments.

**ADDITION:**

**RESOLUTION 2006-R-21, ESTABLISHING THE STEELTON ZONING HEARING BOARD AS A FIVE MEMBER BOARD AND FIXING THE TERMS OF OFFICE OF ITS MEMBERS, was presented for Council's consideration.**

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to adopt RESOLUTION 2006-R-21, as presented.

**NEW BUSINESS:**

**Mr. Musser & Mrs. Wiedeman-Krosnar – Requesting that J. J. Harris and Patrick Gehrlein be appointed to the Steelton Community Development Foundation, Inc.**

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to appoint Mr. J. J. Harris and Patrick Gehrlein to the Steelton Community Development Foundation, Inc., as requested.

**OTHER BUSINESS:**

**Mr. Musser – Requesting permission to recess into executive session to discuss personnel matters, land acquisition and formation of the Steelton Economic Development Corp.**

**AUDIENCE PARTICIPATION:**

There were no comments.

**COUNCIL'S CONCERNS:**

**Mr. Heefner**– said that Rebuilding Together was in town on Saturday and did five (5) homes and one (1) of them at 333 Locust Street was major repairs.

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**Mr. Kovach** – Reminded Council Members that the new ladder truck was now at the Fire Steelton and invited those who have not seen it yet to do so. He also informed Council Members that the New Steelton Presentation was given to the Borough employees on Friday afternoon and it went very well. He said the employees asked questions and they are definitely on board. Mr. Kovach said that Mr. Heefner, Ms. Sviben, Mr. Gehrlein and Rene Reigle made the presentation to the Steelton-Highspire School teachers this afternoon, and a presentation will be given to the Steelton-Highspire School Board next Monday evening.

Mr. Kovach said he spoke with Ms. Sviben about the Borough's Web Page and she arranged it so that people can e-mail him through the web site and told Council Members that they can do that too if they would prefer that. He cautioned them that if they do, they should be very diligent about responding to the e-mails in a timely manner.

**RECESS:**

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members voted unanimously to recess into executive session at 7:16 PM, to discuss personnel matters, land acquisition and formation of the Steelton Economic Development corp.

The meeting reconvened at 8:03 PM.

On a motion by Dr. Szada, seconded by Mr. Albert, Council Members present to appoint the following persons to the Steelton Economic Development Corp.: Jerry Morrison, Joseph Beck, Patty Husic, Stan Rapp, Tom Bell, Charles Wallace, and a representative from the County IDA – either Dan Robinson or Skip Memmi.

On a motion by Dr. Szada, seconded by Mr. Wright, council Members voted unanimously to authorize the transfer of \$50,000, to the Steelton Economic Development Corp., as start up funds, subject to the review of the Borough’s Solicitor to determine that the Borough has a legal propriety of doing that.

Mr. Shaver noted for the record that after reviewing the By-Laws for the Steelton Economic Development Corp., they appear to be acceptable to the Council.

**ADJOURNMENT:**

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Albert, the Council meeting adjourned at 8:07 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:30 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Stephen Shaver  
Jeffery Wright  
Michael Albert  
MaryJo Szada  
Dennis Heefner

**Absent:**

Lisa Wiedeman-Krosnar

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

**PRESENTATION OF PROCLAMATION:**

Mayor Acri presented a Proclamation to Michael Powanda, Executive Director of Keystone Residence and Dawson Flinchbaugh, Honorary Chairperson and owner of Flinchy's Restaurant in Camp Hill, declaring May 15<sup>th</sup> through May 21<sup>st</sup> "Hot & Spicy Week in Steelton, PA."

**APPROVAL OF MINUTES:**

Minutes from the May 1, 2006, Council Meeting were presented for approval.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the minutes as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to add other than what is stated in the minutes.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS;**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement and Main Street for March were presented for Council's approval.**

On a motion by Dr. Szada seconded by Mr. Wright Council Members voted unanimously to approve the Department Reports for April, as presented.

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**MAYOR'S REPORT:**

Mayor Acri said he had nothing to report at this time.

**PUBLIC COMMENT: Agenda Items Only**

There were no comments on the Agenda from the audience.

**COMMUNICATIONS:**

**Ms. Stoner – Providing Council with a copy of her Certificate of Certification as a Property Maintenance & Housing Inspector.**

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to have the Certificate placed in Ms. Stoner's Personnel File.

**Jean Beatty, Executive Director, Channels Food Rescue – Letter informing the Borough that the Summer Recreation Program in the Borough of Steelton has been approved to receive free lunches through Channels Food Rescue.**

Ms. Sviben said she was very happy that the Program was approved on such short notice. She noted that the lunches would be delivered to New Hope Church. Ms. Sviben said that she and Ms. Kable must attend a mandatory meeting on June 5, 2006 to be briefed on the program, but Ms. Kable will be on vacation, so she will attend the meeting.

**Chief Lenker – Informing Council of a recent drug arrest in the Borough of Steelton.**

Mayor Acri said the Chief did an interview with Fox 43 news and the detail was a response to numerous complaints in the Adams and Bailey Street areas.

**Ms. Sviben – Letter requesting the review of Special Purpose Parking Space at 2620 South Third Street, Steelton, PA.**

Ms. Sviben informed Council that as a result of several Special Purpose Parking spaces being denied due to off-street parking, she requested that some of the existing Special Purpose Parking spaces be reviewed. She said that she received comments from neighbors about the fact that the person at 2620 South Third Street has a special purpose parking space, but also has a garage where the vehicle is kept.

Mr. Kovach said that he would ask Mr. Conjar to review the situation.

**Mr. Joshua Bosak – Letter regarding his summer employment.**

Mr. Musser informed Council that Mr. Bosak has an opportunity to for an internship in his major, which is accounting. He said that Mr. Bosak called him today to say that he has accepted the offer and regrets any inconvenience to the Borough. Mr. Musser said that he could certainly understand his decision. He noted that the deadline for applications for summer employment is May 17<sup>th</sup> at 2:00 p.m., and added that the



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Personnel Committee will meet to interview the applicants and then make a recommendation at the next Council Meeting.

**Mayor Thomas F. Acri – Providing Council with a Certificate of Achievement from FEMA for the IS-00700 Course.**

Council Members commended the Mayor and on a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to have the Certificate placed in Mayor Acri's personnel file.

**Peter Tartline, Tartline Consulting – Letter of Thanks to the Borough of Steelton for allowing him the opportunity to work on the Steelton Downtown Feasibility Study.**

There were no comments.

**Dennis Yablonsky, Secretary, DCED – Letter informing the Borough that it has been approved for a Grant of \$40,000 for the Main Street Program for Year Four.**

Mr. Kovach expressed Councils' appreciation.

**William H. Zuck, President, Dorgan & Zuck Building Contractors, Inc.- Letter informing the Borough of their interest in the Adams Street Development.**

Mr. Musser informed Council that he and Mr. Gehrlein took a ride through the Adams and Bailey Street area to review the progress. He gave Council an update on the properties that have been acquired and the status of those to be acquired. Mr. Musser added that he hopes to have the sites cleared and ready for bid by early fall. He noted that there has been a lot of interest in the area and said that Mr. Gehrlein will respond to this letter.

**Senator Jeffrey E. Piccola, Majority Whip – Letter thanking the Borough for helping him arrange his Town Meeting for Saturday, June 3, 2006, from 8:30 a.m. to 9:30 a.m., in Council Chambers.**

There were no comments.

**UNFINISHED BUSINESS:**

**Mr. Musser and Mr. Wion – Providing Council with an update on the sale of the Borough's Real Estate Tax Liens.**

Mr. Wion noted that Council passed a Resolution authorizing Mr. Musser and himself to negotiate for the sale of the Boroughs delinquent tax claims. Mr. Wion said that he and Mr. Musser did negotiate and arrived at the agreement between Dauphin county Tax Claim Bureau, the Borough of Steelton and Plymouth Park for the sale of the Borough of Steelton's Delinquent Taxes for the price of \$195,301.67. Mr. Wion informed Council Members that settlement was held on Friday, May 12, 2006, via conference call among all parties, at which time he gave his legal opinion. Mr. Wion said he believes that the money was wired to the Borough's General Fund Account that day and we should be receiving the paper work

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and documentation this week.

Mr. Shaver thanked Mr. Wion and Mr. Musser for their efforts and said he believes this sale to be very beneficial to the Borough.

**Mr. Shaver – Requesting Council to approve the appointment of Daniel P. Scheitrum as Superintendent of Water Filtration and Lab at an annual salary of 49,500.00, effective May 16, 2006, to increase to \$51,000.00, after completion of a successful six-month probationary period.**

Mr. Shaver said that the Personnel Committee interviewed two current employees for the position and the Committee recommends appointing Daniel Scheitrum.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to appoint Mr. Daniel Scheitrum to the position of Superintendent of Water Filtration and Lab at an Annual Salary of \$49,500, effective May 16, 2006, to increase to \$51,000, after completion of a successful six-month probationary period.

**ORDINANCE 2006-2-AN ORDINANCE APPROPRIATING \$50,000 FROM THE GENERAL FUND OF THE BOROUGH OF STEELTON TO THE STEELTON ECONOMIC DEVELOPMENT CORPORATION FOR UTILIZATION IN FURTHERING ITS PURPOSES OF STIMULATING ECONOMIC DEVELOPMENT IN THE BOROUGH OF STEELTON, PENNSYLVANIA, was presented for Council’s consideration.**

On a motion by Dr. Szada, seconded by Mr. Shaver, Council Members present voted unanimously to adopt ORDINANCE 2006-R-2, as presented.

**AORDINANCE 2006-3, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF STEELTON, PENNSYLVANIA, CHAPTER 69, “INSPECTION LICENSES”, BY REVISION OF SECTION 69-3., “DUTIES OF OWNERS AND/OR MANAGERS OF PROPERTY”, SUBSECTION A.(5), BY ADDING THE OBLIGATIONS OF THE OWNER TO PAY OR ENSURE PAYMENT OF THE WATER RATES, AND BY REUIRING THE OWNER TO PROVIDE AND ENSURE PLACEMENT OF THE APPROPRIATE CONTAINERS REQUIRED FOR COLLECTING MUNICIPAL WASTE AND RECYCLING MATERIAL, BY PROVIDING TO SAME SAID SECTION AND SUBSECTION A FURTHER REQUIREMENT THAT THE OWNER MAINTAIN THE EXTERIOR APPEARANCE OF THE PROPERTY, AND BY AMENDING SECTION 69-6, “FEES”, CHANGING THE COST FOR REINSPECTION (NOT NECESSITATED BY FAILURE IN PREVIOUS INSPECTIONS) FROM \$20.00 TO \$30.00, was presented for Council’s consideration.**

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to adopt ORDINANCE 2006-3 as presented.

**Mr. Albert and Ms. Sviben – Discussion in regards to the Summer Basketball Programs.**

There was a discussion on the age groups Mr. Davis was targeting. Mr. Davis explained that his program was for children in 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup> grades and that he was going to Swatara and Susquehanna Steelton Borough  
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Township as well as areas on the West Shore, to avoid competing with Mr. Proctor's program. Mr. Albert said the Mr. Proctor's program is a non-profit program and asked Mr. Davis is his was also, since he heard that Mr. Davis was selling raffle tickets for a trip. Mr. Davis said that he hasn't made any profit and everything he has spent has been out of his pocket. Mr. Albert repeated his question and asked Mr. Davis if he is a Non-Profit or For Profit program. Mr. Davis said that his program is neither – it is just for the kids. Mr. Albert asked Ms. Sviben if it has to be a non-profit. Ms. Sviben responded that she doesn't know what guidelines to use, since this is new to her. Mr. Albert said that next year he and Ms. Sviben are not going to deal with the conflicts that are going on this year. He told Mr. Davis that next year he will have to work with Mr. Proctor and not target the same age groups. Mr. Davis reiterated that he isn't targeting the same age group, since he is going by grades and Mr. Proctor's program is for (8) to (10) year olds. Mr. Albert asked Mr. Davis to please send any (8) to (10) year olds that may register for his program to Mr. Proctor, so that both Mr. Davis and Mr. Proctor can have successful programs.

Mr. Shaver asked how many children were registered for Mr. Davis' program. Mr. Davis said that there were (35) registered. Mr. Shaver asked how many were Steelton residents. Mr. Davis said there were nine. Mr. Davis said he went out of the area to get kids to play the kids from Steelton. He said he wants to start his Program in June and Mr. Proctor wants to start in July. Mr. Davis said he tried to talk to Mr. Proctor, and he got his own insurance. Ms. Sviben said she received a call from Mr. Kelvin Lewis who inquired if \$50,000 would be sufficient for a Commercial General Liability Policy. Mr. Musser said the Borough has insurance on our parks and his insurance should be fine for what he is doing, but the Borough should be named as an additional insured on the policy. Ms. Sviben said she would inform Mr. Lewis so he can issue the certificate.

Mr. Albert said to be sure that there is better communication next year, because he and Ms. Sviben would not deal with these conflicts again.

#### **NEW BUSINESS:**

##### **Mr. Musser – Discussion in regards to projects for the CDBG FY 2007 Funds.**

Mr. Musser said he received the application for 2007 DCBG Funds, which is due by July 10, 2006. He asked Council Members to make their project recommendations at the next Council meeting. Mr. Musser noted that Council Members didn't have any specific projects, the money could be put into the Adams Street Project initially, because the funds can be moved if a project becomes available at a later date.

Mr. Wright suggested that this be discussed at the next Community Development Committee meeting, to be held on June 12, 2006, and they can bring their recommendation to Council. Mr. Musser advised those Council Members who are not on the Community Development, to give their recommendations to one of the Committee Members.

##### **Mr. Heefner – Requesting Mr. Mike Runkle of 321 Swatara Street Steelton be appointed to the Steelton Planning Commission to replace Mr. Ken Wise.**

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to appoint Mr. Mike Runkle to the Steelton Planning Commission, to fill the position vacated by Mr. Wise.

**RESOLUTION 2006-R-22, A RESOLUTION REQUIRED TO HAVE A POLICE OFFICE ATTEND A BASIC TRAINING PROGRAM, was presented for Council's consideration.**

On a motion by Mr. Shaver, seconded by Mr. Albert, Council members present voted unanimously to adopt RESOLUTION 2006-R-22, as presented.

**Chief Lenker – Requesting Council to approve the Memorandum of Understanding by and between the Steelton Police Department and the Dauphin County Juvenile Probation Office, May 2006.**

Mayor Acri said he believes this will be beneficial to the Borough, since they will check on the juveniles currently under the juvenile probation officer's supervision, as well as build a better relationship between the Steelton Police Department and the juvenile offender and their parents. The Mayor also noted that the juvenile probation officer is available to assist the Steelton Borough Police with curfew details and other juvenile related details or problems that may arise. Mayor Acri said that one officer would be assigned to this detail. Dr. Szada asked if there would be an additional officer on duty when this officer is on the juvenile probation detail. Mayor Acri said that they would have a part-time officer out.

On a motion by Dr. Szada, seconded by Mr. Wright, Council Members present voted unanimously to approve the Memorandum of Understanding By and Between the Steelton Police Department and Dauphin County Juvenile Probation Office, May 2006, as presented.

**Mr. Musser – Informing Council that the Dauphin County Commissioners have approved the Memorandum of Understanding between the Borough and the County for CDBG Funds for 2008-2010.**

Mr. Kovach asked Mr. Musser to send a letter of thanks to the Commissioners.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to authorize the execution of the Memorandum of Understanding, as presented.

**Ms. Stoner – Discussion in regards to purchasing or leasing a new copier for the Code Enforcement Office.**

Ms. Stoner said that the copier in the Code Office is old and not very efficient, which necessitates the use of the copier in the Secretary's office. Ms. Stoner said that she received quotes from three (3) different companies and recommended getting the refurbished copier from Executive Image. Mr. Shaver asked if this was budgeted. Ms. Stoner said that it wasn't.

After discussion, Mr. Musser recommended going with a new copier. He said that the three companies that submitted quotes are on State Contract; so bidding would not be necessary and he could try to negotiate with them for the best price. Mr. Musser said that this purchase had been delayed because he was hoping to move the Secretary's office to the third floor and both offices could use the new copier.

On a motion by Mr. Shaver, seconded by Mr. Wright Council Members present voted unanimously to authorize the Borough Secretary negotiate the best price for the purchase of a copier from Executive Image

Mr. Musser noted that the Police Department has equipment from Harrisburg copier and the Secretary's office has a printer from Phillips, as well as the copier from Executive Image.

Mr. Shaver amended his motion, not to restrict the purchase to Executive Image, seconded by Mr. Heefner,

**Mr. Musser – Requesting the Council approve the Borough of Steelton Audit for the Year Ending December 31, 2005.**

On a motion by Dr. Szada, seconded by Mr. Wright, Council Members present voted unanimously to approve the Borough of Steelton Audit for the year ending December 31, 2005, a presented.

**OTHER BUSINESS:**

**Mr. Musser – Requesting permission to recess into executive session to discuss personnel matters.**

Mr. Musser said it was to discuss posting of the water filtration operator's position and to discuss a Chief Operator position.

**AUDIENCE PARTICIPATION:**

**Veronica Supan, 2604 S. 4<sup>th</sup> Street** – expressed her concerns about children on scooters; children shooting pellet and B-B guns; her neighbor's truck was egged; offensive language from young children; cars parking against traffic; cars blocking access to her garage. Mrs. Supan said she didn't want to be constantly calling the police, but she did speak with Chief Lenker on one occasion, but she wanted to let Council know of the potential problems in her area and thanked Council for allowing her to express those concerns.

Mr. Kovach asked Mrs. Supan if she knows which children are causing the problems. She said she knows some of them. Mr. Kovach said he will be glad to talk to their parents, if Mrs. Supan could get him the names.

**Margaret Crawford of 154 Lincoln Street and Theresa Williams of 158 Lincoln Street** – informed Council of continuing problems at 156 Lincoln Street, which is owned by an absentee landlord and is used as a drug rehabilitation residence. They said it is supposed to be for women, but they see men sneaking in the back of the property, there is loud music – they put the speakers in the windows; offensive language, between 6:00 PM and 6:00 AM, at least 50 people in and out in a week's time. They said there is pounding and thumping and the walls shake and they can't keep anything on their walls because of it. They said they called the police and spoke to the Commissioner, who suggested they speak with the owner.

After further discussion, Mr. Kovach assured Ms. Crawford and Ms. Williams that they would try to determine who the owner is to see if they get any financing from the State or County and make sure they are complying with all the regulations. Mr. Kovach said he will ask Ms. Stoner, the Code Enforcement Officer, inspect the property to be sure there are no code violations, and asked Ms. Crawford and Ms. Williams, to please put the problems in writing. Mayor Acri asked if they call the police. Ms. Crawford said she tied not to call them because she is trying to be a nice neighbor, but things are too bad there and

they can't enjoy their own homes. Mayor Acri said they should call the police whenever there is a problem, and said he would talk to the Chief about the situation. After further discussion, it was the consensus of Council that Ms. Crawford and Ms. Williams should call the police as often as they need them and this will give a record if the case goes to court.

**Rene Drayton-Bowers** – asked if Steelton had a noise ordinance and what the hours were.

Mr. Musser said the Borough has a noise ordinance and there is no time limit, it is based on decibels. Mr. Shaver added that residents have to call the police to report it.

**Emuel Powell – 321 Lebanon St.** – asked if the Borough has a law requiring dog owners to clean up after their dog's mess on sidewalks. Mr. Kovach said it does, but it is difficult to enforce and told Mr. Powell to call the police when he sees it happen. Mr. Powell asked if he sees it happen can he tell the person to clean it up. Mr. Kovach said he could. Mr. Powell said that when some of his neighbors do work on their property, they throw the materials out and let it lay for several weeks and then they get a dumpster and he asked why they can't have the dumpster there to put the debris in while they are doing the work. Mr. Shaver asked Mr. Powell to call the Code Enforcement Office when that happens. Mr. Powell then asked why the County dispatchers have to ask so many questions when you call for an ambulance for someone who is ill or dying. Mr. Shaver said that the information they ask is very important, even though it may not seem like it. He said that the dispatchers may be able to help the caller assist the person until help arrives. Dr. Szada said she understands Mr. Powell's frustration because she has called for an ambulance and has identified herself as a physician and I tell them that I want them to send the ambulance and we'll talk about it later. Mr. Shaver said he understands, but they are required to get that information.

## **COUNCIL'S CONCERNS**

**Dr. Szada** – thanked those in the audience for coming to the meeting and encouraged them to keep coming. Dr. Szada said Council may not always be able to solve all of the problems, but they will listen and do their best to help.

**Mr. Shaver** – said he would like to echo Dr. Szada's comments, and asked Mrs. Supan to call the Police Department when she has any problems, noting that it is important to call even if they don't get there in time, at least there is a record.

**Mr. Wright** – said he agrees with his colleagues and thanked the citizens for coming to the meeting.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to recess into executive session at 7:45 p.m., to discuss personnel matters.

The meeting reconvened at 8:04 p.m.

## **ADJOURNMENT:**

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Shaver, the Council meeting adjourned at 8:05 p.m.

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Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:43 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach  
Stephen Shaver  
Lisa Wiedeman-Krosnar (was excused at 7:15 p.m.)  
Jeffery Wright  
Michael Albert  
MaryJo Szada  
Dennis Heefner

Absent:

David A. Wion, Solicitor

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary

**APPROVAL OF MINUTES:**

Minutes from the February 6, 2006, and the May 15, 2006 Council Meetings were presented for approval.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the minutes as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said that an executive session was held at 6:00 p.m., prior to this meeting to discuss land acquisition. Present were Mr. Musser, Mr. Gehrlein, Mr. Wright, Mr. Albert, Mrs. Wiedeman-Krosnar, Mr. Kovach, Mr. Shaver, Dr. Szada, Mr. Heefner, Mr. Matthew Tunnel, and Mr. Grainger Brown. Mr. Musser stated that the meeting ended at 6:37 p.m.

**APPROVAL OF SCHEDULES OF BILLS REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS;**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement and Main Street for May were presented for Council's approval.**

On a motion by Dr. Szada seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve the Department Reports for May, as presented.



**MAYOR'S REPORT:**

Mayor Acri said he had nothing to report at this time.

**PUBLIC COMMENT: Agenda Items Only**

There were no comments on the Agenda from the audience.

**COMMUNICATIONS:**

**Mark P. Andreozzi, Business Agent, Chauffeurs, Teamsters and Helpers Local Union No. 776 – Letter requesting the Borough to commence Police Contract Negotiations with the Steelton Borough Police Department.**

Mr. Musser said that he and the Mayor met with Mr. Andreozzi, Officer Cuckovic and Officer Basonic. Mr. Musser informed Council Members that he and the Mayor accepted the proposed updates and sent them to the Borough's attorney, Mr. William Flannery. He added that once Mr. Flannery and Chief Lenker review the proposal, the Borough representatives will prepare a response and bring it to Council for review, and then arrange to meet with the union representatives.

**Barry G. Hoffman, P.E., District Executive, Penn DOT District 8 – Letter to the Borough informing them of the Route 230 Paving Project to take place in 2007.**

Mr. Musser said that this correspondence explains briefly, the project on Route 230, and noted that Council also has correspondence from HRG, which discusses the Home Town Streets Project. Mr. Musser said he will address the proposed water line project a little later in the meeting. Mr. Musser noted that there will be a lot of work going on down town in the next year.

**Cohen Telecommunications Law Group, PSAB & PLCM – Providing Council with information on the Cable Franchise Legislation.**

Mr. Musser asked Council to read over the items and then to contact him with any questions. Mr. Shaver asked Mr. Musser if he thought it was wise to pass the Resolution and forward the letters as requested. Mr. Musser said he believes Mr. Cohen's advice has been very helpful to Steelton and the other Municipalities he represents. Mr. Musser noted that the Borough did pass a Resolution about a month ago and this Resolution would be contingent on whether or not Council passed a Resolution last month.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to authorize Mr. Wion to prepare a continuation Resolution regarding Cable Franchise Legislation as presented in Mr. Cohen's memorandum to Council dated, May 31, 2006.

**Scott W. Bollinger, Boating Facilities Program Coordinator – Letter informing the Borough that its request for an Extension to Complete the Project was granted.**

Mr. Musser explained that he and Mr. Kovach discussed the matter in light of the bids the Borough received coming in extremely high, which will be discussed later in the meeting. Mr. Musser said that

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The program would have ended in June 2006, so he requested an extension to June 2007, which this letter indicates was granted. Mr. Musser asked Council to ratify the action taken.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to ratify the request for an extension by Mr. Musser.

**Bobbie & Doug Malinak, Co-Chairs, Ryan Lee Mohn Walk – Letter requesting permission to use the Borough Streets for the Ryan Mohn Walk on August 12, 2006.**

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve Mr. and Mrs. Malinak's request.

**Dauphin-Lebanon Boroughs Association – Invitation to the next meeting on July 25, 2006, hosted by Dauphin Borough.**

Mr. Kovach said that those who are interested in attending should contact Mr. Musser.

**Residents of South Second Street and Chestnut Street – Requesting the Borough Deem the pit bull at 32 Chestnut Street a nuisance and dangerous to residents.**

Mr. Eugene Spizziri addressed Council on this concern, explaining several incidents involving two different pit bulls in the area. Frank Spizziri Sr., and Frank Spizziri, Jr., also made comments on the matter. Mr. Spizziri informed Council that the police had been called and that a petition was being circulated to have the dog declared a nuisance and removed from the area. Mr. Spizziri said that they are like prisoners in their homes, because they have to be afraid to go outside because the dogs roam the area after they can get out over the fence. Mr. Spizziri said that one family did move because of all of the complaints and problems, but there is still one dangerous dog in the neighborhood.

Mayor Acri noted that the police cited the owners and they will be going before the District Justice. Mrs. Wiedeman-Krosnar asked if the hearing was for one dog or for two different dogs. Mr. Gene Spizziri responded that it was for two different dogs. He said the hearing for him was scheduled for June 29<sup>th</sup>, and Mr. Frank Spizziri said his was scheduled for August 1<sup>st</sup>.

Mr. Wright asked if the dog was fenced in. Mr. Gene Spizziri said that it was, but the dog can get out. Mayor Acri informed the residents that Borough Council cannot declare the dogs as nuisances, but the District Justice can and he can even have them put down, depending on the circumstances and suggested that the residents wait until the hearings to see what the District Justice does.

Mr. Shaver agreed, but encouraged the residents to continue to call the police when they see the dog at large or when they feel threatened by the dog and he also suggested that all of the concerned neighbors should attend the hearings to give their testimony to the problems, and to take the pictures with them to the hearings.

Mr. Kovach said that he understands the residents concerns, but they need to present all of this to the District Justice because the Council is limited in what they can do in the matter. He also encouraged the residents to call the police and they can continue to cite the owners and these documented calls can be

presented to the District Justice.

**Shirley M. Carter, 244 ridge Street, Steelton, Pa – Letter of concern about the illegal drug activity on Ridge Street.**

Mr. Kovach informed Council that this matter has been forwarded to the Mayor and Chief Lanker.

**Pauline Douglas, 433 Bessemer Street, Steelton, PA – Letter informing the Borough of what she would like to have made in honor of former Steelton Police chief Fred Douglas.**

Mr. Wright said that this matter was discussed at the last Community Development meeting. He said that Mr. Patrick Gehrlein is researching some things and the Committee will report back to Council and will inform Mrs. Douglas of any decisions.

**Mrs. Delores Gardner, 501 'R' St, Steelton, Pa – Letter requesting permission to speak to Council about having the deeds to her properties combined into one tax bill.**

Mrs. Gardner introduced her attorney, James L. Walsh. Mr. Walsh said that he spoke with Mr. Wion directly about the (25') unopened and perhaps vacated Street adjacent to the Scrap yard. He said that Mrs. Gardner is apparently paying taxes on it since 1983 and in order for him to prepare the deed, he needs some point of reference that this paper Street was vacated, adding that he would need the dates to prepare language for the Deed. Mr. Walsh said that Mr. Wion and he could probably work something out, but Mr. Wion told him something different from what Mr. Musser told Mrs. Gardner. Mr. Musser said that if Mrs. Gardner is paying taxes on that then it has to be on the deed. Mr. Musser said that he understands about the comfort resolution, but it would then show that ½ of the vacated street would go to Mrs. Gardner and the other ½ would go the Mittal Steel and then she would have to negotiate with them for the other half. Mr. Musser added that he would like to determine if there is another way to do this, if we can determine that Mrs. Gardner has maintained this land for twenty-one years. Mr. Musser said he would like to speak to Mr. Wion when he returns.

Mrs. Gardner said that the original deed doesn't include the unopened alley; that it was given to her at three (3) different times. Mr. Shaver agreed with Mr. Musser that if the property isn't included on her deed, then she isn't paying taxes on it. Mrs. Gardner said they gave her a variance to build on the property. Mr. Shaver said he thinks that Mr. Wash and Mr. Wion should resolve this matter.

Mr. Walsh asked if there has been any decision on the Special Purpose Parking Space. Mr. Musser said that Mrs. Gardner hadn't submitted an application yet. Mrs. Gardner said she was told that she wouldn't qualify because she has off-street parking. Mrs. Gardner informed Council that a van has been parked in front of her place for a very long time, but the police can't do anything about it because it has a current registration and inspection. She said where the van is parked makes it difficult for her to get into her driveway. Mrs. Gardner added that the driveway isn't close to her entrance and she has problems carrying heavy things. There was also discussion on parking violations and enforcement in the area.

Mr. Kovach assured Mrs. Gardner that Council would look into the matter.

**Todd S. Lawson, Owner, 180 North Front Street, Steelton – Letter informing Borough**

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**Council of problems he has with how the Mayor and the Police are handling some matters with his establishment.**

Mr. Kovach said that this matter will be discussed in executive session.

**LouAnn Buffington, Penn Vest – Letter informing the Borough that the request for the Scot of Work Change has been approved.**

Mr. Kovach expressed Councils' appreciation. Mr. Musser noted that the storm sewers on Pine Street was inspected with cameras and the DVD will be reviewed tomorrow at 10:00 a.m. in the police station, if anyone would like to see that.

**Mrs. Pauline Douglas, Mount Zion Missionary Baptist Church – Letter Requesting permission for Mount Zion Missionary Baptist Church to use the former 11" Bar Mill Parking lot for additional parking during church services.**

Mr. Musser said that they can temporarily approve this request until the Borough has a Parking Agreement in place for the old Mellon Bank Building, then no one will be able to park there for free. Mr. Heefner asked if once there is a Parking authority and downtown gets up and running, will we allow for parking in spaces on Sunday? Mr. Musser said the Parking Authority could look at that or there could be a daily fee established.

**Elizabeth L. Reid, 503 North Front Street, Steelton – Letter of thanks to Steelton Borough and Police Department for allowing the a block of Lincoln Street to be shut down and for the professionalism of the Steelton Police.**

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to have a copy of the letter placed in the appropriate individuals' personnel files.

**Daniel P. Scheitrum, Superintendent of the Water Filtration & Lab – Providing Council with a Certificate of Completion for the Corrosion Control Treatment Workshop.**

On a motion by Mr. Albert, seconded by Mr. Wright, council Members present voted unanimously to have the Certificate placed in Mr. Scheitrum's personnel file.

**ADDITION:**

**Mr. Musser** – informed Council that he received Certificates of Completion for PA DEP Courses for Mr. Conjar, Mr. Wierzbic, Mr. Cleckner and Mr. Charles Miller, Jr.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to have the Certificates placed in the individuals' personnel files.

**Gene Vance, Fire Chief – Letter requesting the Budget Line Item for the Steelton Ambulance be increased and informing Council that on Saturday, the old Tower Truck was sold.**

Mr. Kovach said he was glad to here that the old Tower Truck was sold.

**John Zonarich, Skarlatos and Zonarich – Letter of Thanks and Satisfaction in regards to the damage to his Mother’s property due to a sewage backup.**

There were no comments

**UNFINISHED BUSINESS:**

**Mr. Musser – Informing Council that no new CDBG Projects were introduced tat the Community Development Meeting and he would recommend the funds be used for the Adams Street Project.**

Mr. Musser noted that there were no new CDBG Project recommendations, and asked Council’s permission to place the funds in the Adams Street Project adding that if another project becomes a priority, the funds can be moved at that time.

On a motion by Mr. Wright, seconded by Mr. Shaver, Council Members present voted unanimously to authorize Mr. Musser to have the CDGG FY 2007 funds designated to the Adams Street Project, as recommended by Mr. Musser.

**Mr. Musser – Providing Council with the Bid from Lobar Associates in the Amount of \$1,464,000.00 for the Boat Launch Phase II Project. It is the recommendation of Mr. Musser and Mr. Bachik to reject the Bid.**

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to reject the bid from Lobar Associates in the amount of \$1,464,000.00 for the boat Launch Phase II Project, as recommended by Mr. Musser and Mr. Bachik.

**Mr. Musser – Providing council with an Update on the Adams Street Project.**

Mr. Musser said he is very pleased to say that the project is going very well. Mr. Musser said that the borough acquired 109-1/2 Adams Street at a Judicial Sale so that completes the first block and once 119-1/2 is purchased, along with all the grassy lots up to Harrisburg Street. Mr. Musser said they will prepare demolition costs and hopefully get the lots cleared. Mr. Musser said they will be discussing with a developer about combining several small lots and bring the plans to Council, but we will be working in Committee. He said he is excited to say that thanks to the hard work of the Mayor, Council and Community Development Committee and Administrative Staff, this project is going very well.

**Mr. Musser – Providing Council with an update on the Hometown Streets Project and the Waterline Project.**

Mr. Musser informed Council that he e-mailed Mr. Jim Delaney requesting a status report on the project. Mr. Musser said the project appears to be on track and is expected to be put out for bid in August. Mr. Musser said that Jim Delaney is getting the dollar figure for this and he added that we should have the funding available in the bond issue to do that. Mr. Musser also informed Council that he received an e-

mail from Ed Ellinger discussing the storm sewer project on Pine Street. Mr. Musser said the Pine Street storm sewer is funded by Penn Vest and should begin in September or October. Mr. Musser said he hopes to be out to bid in August for the water line project and he will get figures on extending the project as recommended by Mr. Heefner to look around to put the waterline in the rear of a portion of Front Street.

Mr. Heefner asked if the Penn DOT street project on Route 230 and our waterline project be coordinated. Mr. Musser said he hopes that we will be done with the waterline project by the time Penn DOT starts their project, but they have the information of the waterline project. Mr. Musser noted that if construction bids go over the funds the Borough has for the project, it may be pushed back, but he will check on that for Council.

**Mr. Gehrlein – Discussion in regards to the police for the naming of a Borough Park.**

Mr. Gehrlein said the Community Development Committee has been working on a policy for naming Recreation areas and public plazas and the Committee has a set of criteria and the updates were provided to Council tonight. Mr. Gehrlein informed Council that the Committee looked at twelve (12) different Municipalities, and there are no policies in place, so the Community Development Committee will continue to work on the policy and present their recommendations to Council when they are finalized.

Mr. Shaver commended Mr. Gehrlein on the documentation and thanked him for his efforts.

**RESOLUTION 2006-R-23, ELIMINATING THE SPECIAL PURPOSED PARKING FOR EMILY A. YHINGER OF 140 SOUTH SECOND STREET, was presented for Council's consideration.**

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2006-R-23, as presented.

**NEW BUSINESS:**

**Mr. Musser said listed the following additions to the agenda:**

- 1) RESOLUTION 2006-R-24, APPROVE, ADOPT AND PLACE INTO IMMEDIATE EFFECT THE EMERGENCY OPERATIONS PLAN OF DAUPHIN COUNTY, was presented for Council's consideration.**

On a motion by Mr. Albert, seconded by Mr. Heefner, Council Members present voted unanimously to adopt RESOLUTION 2006-R-24 as presented.

- 2) Letter to Officer Fry requesting him to take additional action.**

Mr. Musser said this will be discussed in Executive Session.

- 3) Letter from Barbara Barksdale, President, Friends of Midland – thanking the Rotary Club and the Borough of Steelton for their contributions to the Friends of Midland Cemetery.**

There were no comments.

**OTHER BUSINESS:**

**Mr. Musser – Requesting permission to recess into executive session to discuss personnel matters, and land acquisition.**

**Mr. Shaver** – Asked Ms. Sviben to discuss the need for addition personnel for the summer program due to the overwhelming success of the program.

Ms. Sviben informed Council that there are (96) children in the program and only (26) are not from Steelton or Highspire. She said that there is presently a staff of (8) from 8:00 a.m. to 4:00 p.m., with a director, Adrienne Kable. Ms. Sviben said that the Borough received approximately \$11,000 in from registration fees and a donation from Steelton-Highspire High School, and noted that the budget should allow for the hiring of additional personnel. Ms. Sviben said this is a result of a very aggressive approach to publicize this new program. She said she spoke with Councilmen Shaver and Heefner about the need for additional personnel.

Ms. Sviben requested that Council hire Brook Decker, who was next on the list. She said that Brooke Conjar, who was next, accepted another position. Ms. Sviben said that Jeremy Kable, who worked in the program in a previous year, is also interested. Ms. Sviben also asked Council to consider changing the status of Isaiah White, who was hired as an on-call park assistant, since he will probably be needed on a regular basis to fill in for personnel who are on vacation or off for other reasons. Ms. Sviben also asked to hire Mattie Waters, who is a Steelton Resident and works in the Elementary School cafeteria, at a rate of \$7.00 per hour, three (3) hours a day to serve lunches and to clean up. She said this would free up the staff to work with the children. Mr. Wright said that we need to have someone clean up the facilities. Ms. Sviben said she would ask some of the staff if they could stay after the program to clean the facilities one of the days.

Ms. Sviben said that there are (29) five and six year olds and we need two to three staff members for that group; there are (29) seven and eight year olds; (23) nine and ten year olds and (13) eleven and twelve year olds. Ms. Sviben said that the approximate cost for Ms. Waters would be \$822.00, and the additional staff and extended hours would cost approximately \$4600. Mr. Albert noted that the program took in additional fees this year.

On a motion by Dr. Szada, seconded by Mr. Albert, Council Members present voted to hire Brook Decker and Jeremy Kable as Parks Assistants at the rate of \$6.50 an hour; to hire Mattie Waters at \$7.00 an hour for three (3) hours a day; and to allow Isaiah White to work additional hours as needed.

Mr. Wright noted that he knows this had to be addressed quickly, but said he would like everything to be run through the Borough Manager's Office in the future.

**AUDIENCE PARTICIPATION:**

**Angela Davis, 342 Bessemer Street** – expressed her concerns about police officers harassing and nit-picking with the children. She cited an example that there were two or three students in front of a food establishment on Front Street and the officers told the children that they can't stay there, they have to

move. She said the police came back to check on them and she was there and when they saw an adult there, they didn't say anything. Ms. Davis said she lived in Steelton all of her life and she understands that there are some new police officers, but she would like the officers to get to know the kids and to not stereo-type them. Ms. Davis also said that her son has a summer basketball league and the police keep coming around there and she said she isn't saying it is a racial thing because she isn't prejudiced, but she wants to know why the police are coming around and nit-picking. She added that when she sees a wrong she wants to address it.

Dr. Szada suggested that as a resident of Steelton, if she sees these new officers doing something that she doesn't think they should be doing, she should try to approach the officer, introduce herself and find out what is going on. Ms. Davis said she would like to but she didn't know how that would work out. Dr. Szada also suggested that she get together with her neighbors and have a block party. Ms. Davis said she didn't know she could do that. Dr. Szada said that she could. Mr. Musser concurred, noting that several neighborhoods do that every summer. He said she should send a letter to Council a few weeks in advance requesting to block off the streets. Ms. Davis said she might do that. There was some additional discussion on the curfew. Mayor Acri informed her that those under (15) years of age must be in by 10:00 p.m., and those (16) (17) and (18) years of age must be in at 11:00 p.m.

### **COUNCIL'S CONCERNS**

**Mr. Shaver** – thanked those in the audience for coming to the meeting.

**Mr. Wright** – thanked Ms. Sviben, Mr. Gehrlein and Mr. Musser for their great efforts.

**Mr. Kovach** – thanked everyone for coming to the meeting.

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to recess into executive session at 8:00 p.m., to discuss personnel matters and land acquisition.

The meeting reconvened at 8:26 p.m.

### **ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Wright, seconded by Mr. Albert, the Council meeting adjourned at 8:27 p.m.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary



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The regular monthly meeting was called to order at 6:36 p.m. by President, Stephen Shaver, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Stephen Shaver  
Michael Albert  
Jeffrey Wright  
Lisa Wiedeman-Krosnar  
Dennis Heefner

**Absent:**

MaryJo Szada

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary

**APPROVAL OF MINUTES:**

On a motion by Mr. Kovach, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the June 19, 2006 Council Meeting minutes as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said that there was an Executive Session held on July 17, 2006 from 6:00 PM – 6:15 PM. Mr. Musser, Mrs. Wiedeman-Krosnar, Mr. Shaver, Mr. Heefner, Mr. Wright, Ms. Denise Brinley, South Central Liaison for DEP, Ms. Beth Shuman, Attorney for DEP, and Lynn Langer, Assistant Regulations Director for DEP.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS:**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, and Code Enforcement for June, were presented for Council's approval.**

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar Council Members present voted unanimously to approve the Department Reports for June, as presented.

## **MAYOR'S REPORT:**

Mayor Acri stated that National Night Out would be held in the Steelton Fire House on August 1, 2006 at 6:00 PM. He said he hopes everyone can make it.

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## **PUBLIC COMMENT: Agenda Items Only**

There were no public comments on agenda items.

## **COMMUNICATIONS:**

**Dauphin County Commissioners – Letter in regards to the 1<sup>st</sup> Public Hearing on the Annual Action Plan for the Community Development Block Grant (CDBG) Program Home Investment Partnership (HOME) Program American Dream Down Payment Initiative Program (ADDI) is Scheduled for Tuesday, July 18, 2006 at 10:00 PM.**

Mr. Shaver stated that this was for Council's information only.

**Dennis Yablonsky, Secretary of DCED – Letters informing the Borough that it has received \$10,000 for Steelton Recreational Activities and \$85,000 Rehabilitation to the Senior Center.**

Mr. Shaver asked Mr. Musser to send Mr. Yablonsky a thank you note. Mr. Musser stated that he would, and that he'd like to send one to Senator Piccola and Representative Buxton also. Council agreed.

**Corporal Brenda E. Holmes, Harrisburg Police Bureau – Letter of Appreciation for allowing the Harrisburg Police Bureau to use Officer Foster in an Undercover Capacity.**

Mr. Wright motioned, and Mrs. Wiedeman-Krosnar seconded, placing the letter of appreciation into Officer Foster's personnel file. Motion approved unanimously.

**New Hope Living Baptist Church – Requesting the Borough allow them to use the Mohn Street Tennis Courts from Monday, July 24<sup>th</sup> through Friday, July 28, 2006 from 6:30 PM– 8:30 PM, for their Bible School Week.**

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to allow them to use the Mohn Street Tennis Courts from Monday, July 24<sup>th</sup> through Friday, July 28, 2006 from 6:30 PM – 8:30 PM.

**Susan Kline, Senior Center Coordinator – Providing Mayor Acri & Borough Council with a Flyer to their August 2, 2006 Fundraiser at Isaac's.**

Mr. Shaver stated that he is impressed with the work Ms. Kline has been doing with the Senior Center. He stated that he was impressed with both this project and the newsletter also.

**Dauphin County Planning Commission – Providing the Borough with a Copy of their 2005 Annual Report.**

There were no comments.

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**UNFINISHED BUSINESS:**

**RESOLUTION 2006-R-25 – Approval of Resolution in Regards to the Two Special Purpose Parking Spaces Requested by New Hope Baptist Church.**

Mr. Wright stated that New Hope went to the Community Development meeting to request two Handicapped Spaces to alleviate traffic problems on Sundays. He stated that the spaces would only be needed 7:30 AM – 4:00 PM on Sundays.

After discussion between Mr. Musser and Solicitor Dave Wion on the legality of regulating dates and times, Mr. Wright motioned to approve Resolution 2006-R-25, creating two special purpose parking spaces by New Hope Baptist Church, seconded by Mr. Kovach. Motion approved unanimously.

**Mr. Musser – Recommending Council Approve Mr. Patrick J. Gehrlein’s Completion of a Successful 6 month Probation Period and Increase his Salary to \$45,000 a Year, effective June 12, 2006.**

Mr. Wright asked where Mr. Gehrlein’s salary comes from. Mrs. Wiedeman-Krosnar stated that 90% of his salary comes from the Main Street Grant and is reimbursed in that way. Mr. Wright stated that Mr. Gehrlein is doing an exceptional job.

Mrs. Wiedeman-Krosnar motioned to approve a salary increase for Mr. Patrick Gehrlein, bringing his total salary to \$45,000, effective June 12, 2006 because he has satisfactorily completed his six month probationary period, seconded by Mr. Wright. Motion approved unanimously.

**Ms. Sviben – Providing Council with the Press Release and Related Info in Regards to the Borough of Steelton’s National Night Out.**

Mr. Shaver stated that the media advisory was for Council’s information. He then stated that this year the Police Department is partnering with the Steelton Fire Department, the East Side Crime Watch, Dauphin County Juvenile Probation, Pennsylvania Department of

Probation and Parole, Pennsylvania Freemasons, and Steelton/Swatara Lodge. Mr. Shaver stated that the program looks like it is very well put together and the people involved should be commended.

Mr. Wright stated that there were members of the East Side Crime Watch present and asked them to stand and be recognized for their good work.

**Mr. Musser – Requesting Council Provide him with Projects by August 1, 2006 to be done as Part of the Comcast Cares Day Project.**

Mr. Musser stated that this project will go to the Community Development Committee. He stated that they need to get ideas and bring a recommendation to Council by the next meeting. He explained that Comcast usually brings about 50 – 60 volunteers and works for about 2 – 4 hours.

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**Mr. Musser – Providing Council with Mr. Carl Kanaskie, Jr.'s Letter of Resignation from the Steelton Zoning Hearing Board, Effective July 15, 2006.**

Mr. Shaver explained that Mr. Carl Kanaskie, Jr. moved out of the Borough.

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to accept Mr. Carl Kanaskie, Jr.'s Resignation, effective July 15, 2006.

**RESOLUTION 2006-R-26 – Providing Council with the Community Development Committee's Recommendation to Appoint Patsy C. Taylor-Moore to the Steelton Zoning Hearing Board, Effective July 15, 2006.**

Mr. Shaver stated that Mr. O'Keefe recommended her for the position and asked Mrs. Taylor-Moore to introduce herself.

Mrs. Taylor-Moore gave a brief rundown of her professional and educational backgrounds. After brief discussion of her qualifications,

On a motion by Mr. Kovach, seconded by Mr. Wright, Council Members present voted unanimously to adopt RESOLUTION 2006-R-26, as presented.

**Mr. Musser – Requesting Council ratify the Approval of an Emergency Repair that was done to the Motor Drive Replacement on or after July 3, 2006.**

Mr. Shaver reminded Council that the Borough was in a State of Emergency at the time of the needed repair.

Mr. Musser stated that the Borough was preparing to go out to bid, but the emergency came up and it was necessary to expedite the process.

Mr. Wright motioned to approve the emergency repairs to replace the Motor Drive on the Wastewater Treatment System, seconded by Mrs. Wiedeman-Krosnar. Motion approved unanimously.

**Mr. Musser – Informing Council that Theresa A. Sviben has become a Notary Public.**

Mr. Musser stated that the Borough paid for the training and receives all fees when people come into the Borough for her services.

Mr. Wright requested a sign be put in the downstairs window informing the public that those services are offered.

Mrs. Wiedeman-Krosnar motioned, and Mr. Kovach seconded, the placing of the Notary Certificate into Ms. Sviben's personnel file. Motion approved unanimously.

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**NEW BUSINESS:**

**Mr. Wright – Recommendation of Candidate for Water Plant Operator.**

Mr. Wright stated that his committee interviewed five candidates for the position of Water Plant Operator, and that they were all good candidates. He stated that the Personnel Committee recommends Gregory W. Shea for the entry-level position of Water Plant Operator with a starting wage of \$13.88.

On a motion by Mr. Wright, seconded by Mr. Kovach, Council Members voted unanimously to hire Gregory W. Shea for the entry-level position of Water Plant Operator with a starting wage of \$13.88.

**RESOLUTION 2006-R-27 – Requesting Council Remove a Handicapped Parking Space from 438 Swatara Street.**

Mr. Musser explained that the resident has moved.

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2006-R-27, as presented.

**Mr. Musser – Requesting “No Parking” On the East Side of N. Harrisburg Street from Northeast Corner of Sweet Briar going North 145 feet.**

Mr. Musser explained that this was upon recommendation of Mr. Conjar. He stated that when cars park there it blocks the vision of cars trying to pull out. Solicitor Wion stated that a traffic study would need to be completed first.

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve a traffic study.

**RESOLUTION 2006-R-28 – Letter from Joyce Prickard requesting the Removal of a Handicapped space at 712 S. Second Street, due to moving.**

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to adopt RESOLUTION 2006-R-28, as presented.

**RESOLUTION 2006-R-29 – Letter from Joyce Prickard requesting the Establishment of a Handicapped space at 540 Ridge Street, due to moving**

On a motion by Mr. Heefner, seconded by Mr. Kovach, Council Members present voted unanimously to adopt RESOLUTION 2006-R-29, as presented.

**Mr. Musser – Extending Sympathies to the McNaughton and Fuhrman Families for the Recent Passing of their Loved Ones.**

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**RESOLUTION 2006-R-30 – Requesting a Consent Order and Agreement from DEP be signed, in relation to the Combined Sewer Overflow matters of the Borough and the Requirements in relation to the MPDES Permitting and those requirements concerning the Overflow Matters in the Borough and the Necessary Planning to be done, and Authorizing Mayor Acri, Mr. Musser, and/or President Kovach to enter into the Consent Order on the Borough’s Behalf.**

Mr. Shaver stated that the Consent Order has been reviewed with the Borough by DEP.

On a motion by Mr. Heefner, seconded by Mr. Kovach, Council Members present voted unanimously to adopt RESOLUTION 2006-R-30, as presented.

**Mr. Heefner – Requesting a Schedule be Created for the Cleaning of Storm Drains and Asking about the Status of a Second Person being Authorized to run the Street Sweeper.**

Mr. Shaver asked that Mr. Musser recommend to Mr. Conjar that a schedule be created. Mr. Shaver stated that he will e-mail Public Works Chairman Mr. Albert to inform him of the recommendation.

Council then discussed the problems associated with the "Patriot Plus," a free advertisement from The Patriot News.

Discussion followed on the lengthening of the Street Sweeper Season.

#### **OTHER BUSINESS:**

**Mr. Musser – Requesting an Executive Session to discuss land acquisition and personnel matters.**

#### **AUDIENCE PARTICIPATION:**

**Emuel Powell, 321 Lebanon Street** – stated that at the last Council Meeting crime and police up on the hill was discussed. He stated that there's about six of them watching crime, and the police have increased the amount they patrol. Mr. Powell stated that now there are people complaining about this. He stated that he doesn't understand why anyone would complain.

#### **COUNCIL'S CONCERNS:**

**Mr. Shaver** – said that on August 12, 2006 at 9:00 AM the Annual Ryan Mohn walk will take place at the Steelton-Highspire High School Football Field. Anyone that would like to participate can get additional information off of the Borough's website. He also thanked Mrs. Taylor Moore for joining the Zoning Hearing Board. Mr. Shaver stated how important it is for the residents to get involved in their communities. He then thanked Mr. Pat Gehrlein for the work he is doing and congratulated him on his pay increase.

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**Mrs. Wiedeman-Krosnar** – extended her sympathies to Mayor Acri and Peggy for the recent passing of Mr. Fuhrman as well as the McNaughton Family. She also stated that Mr. Gehrlein, Ms. Sviben, and she met and developed a formal Park Naming Policy, application, and evaluation which she'll be sending out to Community Development Committee Members. It will then go to Solicitor Wion's office for his review before coming before Council.

**Mr. Wright** – thanked Mr. Kovach for his dedication to the Borough, even though he has been ill.

**Mr. Heefner** – had no additional comments.

**Mr. Kovach** – thanked everyone for their support during his recent illness.

**Mayor Acri** – thanked Mrs. Taylor-Moore for volunteering her time by joining the Zoning Hearing Board and for moving into the Borough and becoming active.

On a motion by Mr. Wright, seconded by Mr. Kovach, the Council meeting recessed into executive session to discuss land acquisitions and personnel matters, at 7:27 PM.

The meeting reconvened at 8:17 PM.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mrs. Wiedeman-Krosnar, seconded by Mr. Wright, the Council meeting adjourned at 8:18 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Jennifer Brown-Sweeney  
Administrative Assistant



Steelton Borough  
Council Meeting  
August 7, 2006

The regular monthly meeting was called to order at 6:30 PM, by the Vice-President, Stephen Shaver, with the pledge of allegiance, followed by a moment of silence.

In Attendance  
Stephen Shaver  
MaryJo Szada  
Jeffery Wright  
Dennis Heefner  
Lisa Wiedeman-Krosnar

Absent:  
Michael Kovach  
Michael Albert  
Mayor Thomas Acri

Michael G. Musser, II, Secretary  
Kathleen D. Handley, Assistant Secretary  
David A. Wion, Solicitor

#### **APPROVAL OF MINUTES OF PREVIOUS MEETINGS AS PRESENTED:**

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, the minutes of the July 17, 2006 Council Meeting were approved as presented. Mr. Musser informed Council that his Administrative Assistant, Jennifer Sweeney did the minutes as well as the newsletter and added that she is doing a good job.

#### **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser said he had nothing to report other than what is stated in the meeting minutes.

#### **PUBLIC COMMENT:           Agenda Items only.**

There were no comments.

#### **COMMUNICATIONS:**

**The Vanatta Family – Letter of thanks for the Borough’s kind expression of sympathy during the passing of Mr. Kenneth Vanatta.**

There were no comments.

**Pennsylvania State Association of Boroughs, PSAB – Invitation to the Fall Leadership Conference at the Lancaster Host October 20-22, 2006.**

Mr. Shaver asked that anyone who wishes to attend should contact Mr. Musser.

**Mr. Musser – Informing Council and Department Heads that the 2007 Budget Requests are due Thursday, August 31, 2006, by 3:00 P.M.**

There were no comments.

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**COMMUNICATIONS:**

**Mrs. Sandra L. Good, 32 South Fourth Street, Steelton, PA – Letter of complaint in regards to Mr. John Trish.**

Mr. Shaver noted that this will be discussed in executive session, since it is a personnel matter.

**Charles D. Gassert, Executive Director, Dauphin County Housing Authority – Providing the Borough with a copy of the Annual Report of the Housing & Redevelopment Authorities of the County of Dauphin for the Fiscal Year Ended June 30, 2005.**

This is for Council's information.

**Chief Lenker – Letter outlining an incident involving a missing child on July 25, 2006, and thanking all of the Agencies that were involved in searching for this child, which resulted in a safe return of the Child to his parents.**

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to place a copy of this letter in Sgt. Crawford's and Officer Shaub's personnel file.

**Rev. Iris J. Andrews, Executive Director, Grace Temple Community Development, Inc., - Letter of request to block off Mulberry Alley from Penn Street to North Fourth Street for a Community Day on Saturday, August 12, 2006, from 11:00 A.M., to 4:00 P.M.**

On a motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the request, contingent upon Mayor Acri and Chief Lenker's approval.

**David E. Black, President & CEO, Harrisburg Regional Chamber – Invitation to this year's "Meet Your Elected Official" Reception on Wednesday, August 30, 2006, at 5:30 P.M., in Liberty Forge, 3804 Lisburn Road, Mechanicsburg.**

Mr. Shaver said that anyone who wishes to attend should contact Mr. Musser. Mr. Heefner, Mr. Wright and Mrs. Wiedeman-Krosnar informed Mr. Musser that they will be attending.

**Craig E. Powers – Letter of Resignation as a Part-Time Officer with the Steelton Police Department, effective July 20, 2006.**

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to accept Officer Power's resignation, as presented.

**Richard T. Wiley, Police Chief, Lower Swatara Township Police Department – Letter of Thanks to the Steelton Police Department for their assistance with the capturing of robbery suspects on June 30, 2006.**

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On a motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to have a copy of this letter placed in Officer Zarra, Bankert, Fry, Minium, and Conjar's Personnel Files.

**UNFINISHED BUSINESS:**

**Officer William J. Shaub – Providing Council with a copy of the Traffic Study conducted on North Harrisburg Street from Walnut Street to Sweetbriar Road.**

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to authorize the Solicitor to prepare a resolution based on the traffic study recommendations, by Officer Shaub.

**Mr. Shaver – Requesting Council to Name River Alley, South and North respectively by using Locust Street as the dividing line between South and North.**

Mr. Shaver informed Council that there were two recent incidents in River Alley and there was a problem for emergency responders because there is no North or South. He requested Council to designate River Alley as North and South, with Locust Street as the dividing line.

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to authorize Mr. Wion to prepare the proper Resolution.

Mr. Wion said that Mr. Musser requested that he prepare a Resolution for Council's consideration, in anticipation of Council's approval tonight.

**RESOLUTION 2006-R-32, RE-DESIGNATING RIVER ALLEY AS NORTH RIVER ALLEY AND SOUTH RIVER ALLEY, was presented for Council's consideration.**

On a motion by Mrs. Wiedeman-Krosnar, seconded by Mr. Heefner, Council Members present voted unanimously to approve RESOLUTION R-32, as presented.

**Daniel Scheitrum, Superintendent of Water, Filtration & Lab – Letter requesting the posting of a Chief Operators Position within the Water Filtration Plant.**

Mr. Shaver said this was discussed in the Personnel Committee following the last interviews for the Filter Plant Superintendent. Mr. Musser said the position would be posted but the wage amount was not discussed. Mr. Shaver said he would table the matter until it could be discussed in executive session.

**RESOLUTION 2006-R-31 – A RESOLUTION AUTHORIZING THE ACQUISITION OF THE REAL PROPERTY LOCATED AT 152 ADAMS STREET, BOROUGH OF STEELTON, DAUPHIN COUNTY, PENNSYLVANIA AS A PROPERTY LOCATED WITHIN THE ADAMS STREET REDEVELOPMENT AREA, was presented for Council’s consideration.**

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2006-R-31, as presented.

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**NEW BUSINESS:**

**Mr. Musser - Requesting Council provide him with Projects to be done as part of the Comcast Cares Day Project.**

Mr. Musser informed Council that Mrs. Wiedeman-Krosnar did submit some ideas from the Community Development the project, but Comcast said they can’t do them because they are on private property. Mr. Musser said that they are receiving project requests from other areas so there is no guarantee that our projects would be selected, so we have to submit a good project to them. There was some discussion on possible projects and Mr. Musser asked Council Members to think about it and submit the ideas to Mrs. Wiedeman-Krosnar by Wednesday. Mr. Shaver asked Mr. Musser to contact Mayor Acri, Mr. Kovach and Mr. Albert.

**Mr. Conjar – Providing Council with a Storm Water Catch Basin Cleaning Schedule.**

Mr. Shaver asked Council to contact Mr. Conjar or Mr. Albert if they have any questions relating to the schedule.

**ADDITIONS:**

**Mr. Shaver** – said that Ms. Sviben has requested Council to hire another person for the summer program, since two of the staff will be leaving to begin football practice. Mr. Shaver said the Ms. Sviben is recommending Chapree Cox-Smith, as a Summer Part-

Time Program Assistant, at the rate of \$6.50 an hour for the remainder of the season. Mr. Shaver noted that the Criminal Background check was completed. Mr. Wright noted that Ms. Sviben did contact all of the Personnel Committee with the request.

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to hire Chapree Cox-Smith, as a part-time Summer Program Assistant, at the rate of \$6.50 an hour for the remainder of the season, as recommended by the Personnel Committee.

**Mr. Musser – Special Purpose Parking Request from Beverly Garland, 333 Locust Street.**

**RESOLUTION 2006-R-33, ESTABLISHING A SPECIAL PURPOSE PARKING SPACE FOR BEVERLY GARLAND, AT 333 LOCUST STREET, STEELTON, PA., was presented for Council's consideration.**

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to adopt RESOLUTION 2006-R-33, as presented.

**Mr. Musser – Invitation to the Steelton Fire Department Truck Dedication.**

Mr. Musser noted that Council received invitations to the dedication and asked that they please RSVP.

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#### **OTHER BUSINESS:**

**Mr. Musser – Requesting permission to recess into executive session to discuss land acquisition matters, personnel issues and potential litigation.**

#### **AUDIENCE PARTICIPATION:**

There were no comments.

#### **COUNCIL'S CONCERNS:**

**Dr. Szada** – said that Council has passed a Resolution prohibiting parking and authorizing the curb to be painted, so she hopes that these areas will be enforced. She noted that there is an area near her residence that is not enforced. Mr. Heefner said he spoke to the officers and they are going to start to enforce that. There was a discussion on painting curbs and enforcing the no parking resolutions. Mr. Wion cautioned that the painted curb alone is not sufficient to enforce the law, that there must be a sign designating the area as 'no parking'. Dr. Szada said that there is an area in front of Tree's Tavern where cars park on Front Street, right up to the intersection at Conestoga

Street and cautioned that there is going to be a bad accident in that area because it is difficult to see oncoming traffic due to the cars parking there.

**Mr. Heefner**– asked why all of the fire hydrants are not painted red. Mr. Musser said they are painted different colors to designate the size of the connection.

**Mr. Wright** – Thanked the staff, and all who participated in the National Night Out. Mr. Wright said that it was a very successful event. Council Members present and Mr. Musser concurred.

**RECESS:**

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to recess into executive session at 7:13 PM, to discuss personnel matters, land acquisition and potential litigation.

The meeting reconvened at 7:35 PM.

It was the consensus of Council Members present to post for the position of Chief Operator at the Filter Plant and for Mr. Musser to work with Mr. Scheitrum on the job description.

**ADJOURNMENT:**

There being no other business before Council, on motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, the Council meeting adjourned at 7:36 PM.

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Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Kathleen D. Handley  
Assistant Borough Secretary

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The regular monthly meeting was called to order at 6:33 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Stephen Shaver  
Jeffrey Wright  
Lisa Wiedeman-Krosnar  
Dennis Heefner

**Absent:**

Michael Albert  
MaryJo Szada

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**APPROVAL OF MINUTES:**

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to approve the August 7, 2006 Council Meeting Minutes as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser stated that there was nothing else to report besides what was stated in the Minutes.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to approve the schedules of bills, requisitions, and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS:**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, and Code Enforcement for June, were presented for Council's approval.**

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to approve the Department Reports for July, as presented.

**MAYOR'S REPORT:**

Mayor Acri thanked everyone for their support of National Night Out. He stated that Paula Sviben and Chief Lenker did a great job. He thanked Mr. Musser and his staff for their support also, and stated that he's hoping to make it even better for next year.

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Mayor Acri stated that on Thursday, August 17, 2006, a Back to School Rally was held at the High School. It was a great turn out with a few hundred kids attending. He stated that this will be a yearly event, and it was done very well. There were past graduates as well as great speakers, and he thanked everyone for their support.

**PUBLIC COMMENT: Agenda Items Only**

There were no public comments on agenda items.

**COMMUNICATIONS:**

**Barry G. Hoffman, District Executive, PennDOT District 8-0 – Letter requesting utility information from the Borough and informing the Borough that the paving project may begin on May 7, 2007.**

Mr. Kovach stated that this is regarding Front Street.

**The Acri, Mull, and Fuhrman Families – Letters of Thanks for the Borough's expression of sympathy during their difficult time.**

Mr. Kovach stated that this was for Council's information.

**Representative Raymond Bunt, Jr., 147<sup>th</sup> Legislative District, Majority Caucus Secretary – Letter in response to Representative Bunt's proposed changes to the Cable Franchise Legislation.**

Mr. Kovach stated that this was for Council's information.

**Joseph J. Yetter, President, Fifth Ward Club – Letter requesting the Borough provide some guidance in regards to their current parking situation.**

Mr. Musser stated that this letter is in regards to the purchase of the used car lot behind the Fifth Ward proposed by Mr. Risk. The current owner was directed by the Borough to fix the lot, and an extension of time was granted. Mr. Risk has indicated that if he has to fix it up, he won't allow Fifth Ward members to park there. The Community Development Committee recommended that Council stand by the decision to fix the lot.



After much discussion, Council consented to allow Mr. Musser to contact the Fifth Ward to let them use the 11 inch Bar Mill Parking Lot, until such time that a contract is entered into with the Front Street Development Projects.

**George P. Hartwick, III, Dauphin County Commissioner – Providing the Mayor with a copy of his letter to David Dunkel in regards to 156 Lincoln Street.**

Mayor Acri stated that the incident happened in July, but that he received the letter on August 3, 2006. He stated that this incident was already addressed. The Police and Code Officer responded to Mrs. Crawford, and it was decided that the landlord needed to purchase more

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cans. Mrs. Crawford said he did, and the place has been cleaned up. Mayor Acri stated that he has tried to contact Commissioner Hartwick, and will confirm the information with him.

**Jeffrey Linta – Letter of Complaint in regards to the noise from the Pipe Mill.**

Mr. Musser stated that Mr. Linta has written a couple of letters. He stated that the consensus of Council, last time, was to reply that the Pipe Mill has been in existence for many years and that he was the sole complainant. Mr. Musser stated that he did inform Mr. Linta of that consensus after he received Mr. Linta's previous complaint.

**Thomas D. Gould, President, and Deborah Ritchey, Director, Neighborhood Dispute Settlement – Letter of Thanks from the Neighborhood Dispute Settlement for the Borough's support in 2006, and requesting the Borough provide an increase of their 2007 Contribution from \$500.00 to \$750.00.**

Mayor Acri stated that the Steelton Police use them throughout the year, especially with domestic problems. He stated that they are a great organization and are good for the police and the community. Mayor Acri stated that the Borough has been contributing \$500.00 for many years and, on behalf of himself and Chief Lenker, request that Council contribute more.

After a brief discussion on the cost increase and frequency of use, Mr. Shaver motioned to approve the increased 2007 Contribution to the Neighborhood Dispute Settlement, through the budget process, to \$750.00, seconded by Mr. Wright. Motion approved unanimously.

**Todd Zwigart, Chief, Paxtang Fire Co. No. 1 – Requesting the use of 4 Fire Police for their 6<sup>th</sup> Annual Crab Fest/Pig Roast Fundraiser on Saturday, September 9, 2006 from 12:00 PM to 6:00 PM.**

Mayor Acri stated that Chief Lenker and Chief Zwigart have been working this out. He stated that this would be considered mutual aid and the request is mainly for Council's information.

**UNFINISHED BUSINESS:**

**Mr. Musser – Providing Council with an update on Borough Projects**

Mr. Musser updated Council with the following information:

Hometown Streets – Mr. Musser enclosed an e-mail from Bill Delancey of HRG. Mr. Musser stated that it does not look like the Borough will be able to go to construction until the Spring of next year. He said that this delay was mainly due to the problems encountered while trying to get answers from outside organizations.

Locust Street Steps – Mr. Musser stated that Renee Regal and Craig Bachik are getting the plan together and that the grant funding is in place. He stated that he expects construction to start no sooner than the Spring of next year.

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RT 230 Waterline Project – Mr. Musser stated that this project is currently on track.

PennVEST Storm Sewer Line on Pine Street – Mr. Musser stated that the Borough received an extension until November 1<sup>st</sup>, and is therefore meeting its timeframe and is still on line.

Boat Launch Project – Mr. Musser stated that the project was once again way over bid, even after the second bid. Mr. Musser recommended taking the \$450,000 in grant funds available and scaling down the project. He stated that the clubhouse will be taken away from the project, because it is not cost effective at this point.

Canal Project – Mr. Musser stated that this project is on target, and that the plantings will be done in October of this year or early Spring of next year. The determining factor will be the types of plants being planted, and what time of year is better for them. This project is also on track.

Mellon Bank Building – Mr. Musser stated that it is the consensus of the Community Development Committee to apply for a \$150,000 anchor building grant to fill the gap, and keep the project moving forward.

Emergency Pump Repairs – Mr. Musser stated that the engineer’s estimate for the project was \$65,000 and the lowest quote, out of the two quotes received, was \$87,895. He said that all of these types of projects are coming in so far over bid, due to the cost of materials rising. He stated that B & R Electrical Contractors was the low bid and the project could be paid out of bond funds.

President Kovach stated that he was upset that the pumps needed repaired already, after the prior pumps worked for years. Mrs. Wiedeman-Krosnar requested that the Borough do updates every month. Mr. Musser stated that it would be better to do updates every three months, so Council can see changes.

Mr. Wright motioned to award the Trewick Street Pump Repairs bid to B & R Electrical Contractors for the low bid amount of \$87,895, seconded by Mr. Heefner. Motion approved unanimously.

Adams Street – Mr. Musser stated that there was a Community Development Committee meeting to discuss Adams Street, attended by himself, Mr. Gehrlein, Mr. Heefner, and Gary Lenker from Donco Construction. Mr. Lenker walked the site with them and gave them some ideas on where they should be going next. Mr. Musser said that the project is proceeding on target, but if the Borough were to go out to bid, it would probably go over bid, so it may be better to wait until the market settles down.

Liquor Store – Mr. Musser stated that the project has gotten scaled down into basically rehabbing the property to one level. He stated that even after plugging in grant money, real and possible, he was still unable to get the cost below \$17.50 per square foot. Mr. Musser stated that he will be meeting with officials from the Economic Development Corporation.

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**RESOLUTION 2006-R-34 – Resolution establishing a “No Parking” Zone on the East side of North Harrisburg Street, from Walnut Street to Sweetbriar Road.**

Mr. Heefner motioned to approve Resolution 2006-R-34 as presented, seconded by Mrs. Wiedeman-Krosnar. Motion approved unanimously.

**RESOLUTION 2006-R-35 – Resolution striking Fifth Alley from the General Plan of Streets for the Borough of Steelton.**

Mr. Shaver motioned to approve Resolution 2006-R-35 as presented, seconded by Mr. Heefner. Motion approved unanimously.

**Mr. Musser – Providing Council with an update on the 2007 Budget Process.**

Mr. Musser stated that budgets are due on August 31, 2006 by 3:00 PM. He stated that they will be reviewed by the Finance Committee in the interview process.

**Mr. Shaver – Discussion in regards to setting up Part-Time Police Officer interviews and the applicants for the position of Chief Operator in the Water Filtration Plant.**

Mr. Shaver stated that August 31, 2006 is the cut off on police applications. He said that he would like to wait until next meeting to discuss this issue further.

Mr. Shaver stated that the Borough received a resume for Chief Operator of the Water Filtration Plant from Scott Wible, a current employee.

After brief discussion, Mr. Shaver motioned to elevate Scott Wible to the position of Chief Operator of the Water Filtration Plant, at an additional salary of \$1.00 per hour, effective next pay period. Seconded by Mr. Wright. Motion approved unanimously.

**NEW BUSINESS:**

**Mr. Musser – Providing Council with a report on the Pennsylvania 2006 Brownfields Conference.**

Mr. Musser encouraged Council to attend the Conference if they are able. He stated that Steelton Borough will be presenting on the 22<sup>nd</sup> at 11:15 AM. Mr. Musser asked Council to please let him know who will be coming.

**Norma Totten, 519 South Front Street, Steelton, PA – Submission of a Special Purpose Parking Space at 519 South Front Street, Steelton, PA.**

Mr. Musser stated that this was for Council's information.

**OTHER BUSINESS:**

**Mrs. Wiedeman-Krosnar – Requesting feedback on the Park Facility Naming Policy.**

Mrs. Wiedeman-Krosnar asked Council to review Solicitor Wion's comments and the policy, and then give her feedback by Friday for approval at the next Council Meeting.

### **Mr. Heefner – Discussing the SHIP Program.**

Mr. Heefner stated that one project went over budget. He stated that Council allocated \$5000, and unforeseen problems caused them to go over budget by \$1400. Mr. Heefner requested that Council use CDBG money to cover the shortfall.

Mr. Heefner stated that since the original allocation has already been used, Rebuilding Together offered to do the houses slated for September's United Way Day under their budget, not ours.

Mr. Heefner stated that he spoke to Representative Buxton who agreed to give the SHIP Program \$10,000 per year, if Mr. Musser could send a letter to that effect. Mr. Heefner requested that Council allow Mr. Musser to send a letter on their behalf.

Mr. Heefner requested that a committee be formed to review the applications, so they have a closer watch on the projects being done and the money spent.

After brief discussion on the cost overrun and new committee, Council expressed its discontent with the additional amount and decided that a new Committee was not needed because it falls under Community Development. Mr. Wright stated that he would like to be more careful in using CDBG money to fund projects that are not planned. Council stated that it is a good program for the residents of Steelton.

Mr. Wright motioned to approve using \$1400 of CDBG money to pay for the SHIP shortfall, and authorizing Mr. Musser to send a letter to Representative Buxton requesting \$10,000 for the 2007 SHIP Program, seconded by Mr. Shaver. Motion approved unanimously.

### **AUDIENCE PARTICIPATION:**

**Jean Barr, 349 South 4<sup>th</sup> Street** – stated that the Steelton Night Out was very nice. She then stated that the bank behind her house is getting pretty bad. Ms. Barr requested that the Borough clean it up and cut down the weeds.

President Kovach stated that he would find out who it belongs to, and have the problem taken care of.

### **COUNCIL'S CONCERNS:**

**Mr. Wright**– requesting an Executive Session.

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**Mrs. Wiedeman-Krosnar** – stated that some street signs in Steelton do not have “North” or “South” on them. She stated that this makes it difficult for delivery drivers and people from out of town. Mrs. Wiedeman-Krosnar asked to refer this to Superintendent Conjar.

**Mr. Shaver** – asked Chief Lenker if we were eligible for funding from PA Crime and Delinquency. Mr. Heefner stated that the Borough has already looked into it and we do not qualify, but if there’s left over money they will consider us.

**Mr. Heefner** – stated that the Midget Field’s outfield and the home run fence’s ground are eroding. Mayor Acri stated that the team was unable to play the last couple of games on the field. He said that he previously spoke to Craig Bachik about the drainage. Mr. Kovach stated that the Borough needs to keep a closer eye on projects and follow up to make sure they are done properly. Mr. Musser stated that he can set up a meeting between Kairos, Stoner, and the Borough to look at the field. Mayor Acri stated that a brick is being used to hold the dugout gate shut.

**Mr. Kovach** – thanked everyone for their cards and concern during his recent illness. He also thanked everyone for their support of National Night Out.

On a motion by Mr. Wright, seconded by Mr. Shaver, the Council meeting recessed into executive session to discuss land acquisitions and personnel matters, at 7:40 PM.

The meeting reconvened at 8:12 PM.

#### **ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Wright, seconded by Mr. Shaver, the Council meeting adjourned at 8:13 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The special monthly meeting was called to order at 6:35 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence in remembrance of the September 11<sup>th</sup> tragedy.

**In Attendance:**

Michael Kovach  
Stephen Shaver  
Jeffery Wright  
Lisa Wiedeman-Krosnar  
Dennis Heefner

**Absent:**

Michael Albert  
Maryjo Szada  
Kathleen D. Handley

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Jennifer Brown-Sweeney, Administrative Assistant

**PUBLIC COMMENT:**

There were no members of the public present.

**UNFINISHED BUSINESS:**

**Frank Leber of Rhodes & Sinon and Ed Ellinger of HRG – Informing Council of the status of the Pine Street Storm Water Project bid, its current state of funding, and giving their recommendations.**

Mr. Musser stated that the Pine Street Storm Water Project had an original estimated cost of approximately \$950,000. He stated that the market changed, so Mr. Frank Leber contacted PennVEST for an extension. An adjusted estimate was then calculated at \$1.2 million to \$1.3 million, with PennVEST funding at \$1,285,000. Mr. Musser then stated that the bid results showed one bidder, Rogele Inc., bid on the project at \$1.7 million. He stated that he was surprised because the maximum the engineer's thought it would go was \$1.3 million. Mr. Musser stated that Ed Ellinger of HRG, Inc. was here to talk about the bid, and that they would recommend to Council to reject the bid.

Mr. Ellinger stated that timeliness is very important at this point. He stated that in order to receive PennVEST funding, the Borough must meet PennVEST's time constraints. He stated that the Borough may also need to pull out a bond to fill the gap between PennVEST funding and the bid amount. He also stated that the project may not get funding from PennVEST if the project is rebid, due to time issues.

Mr. Ellinger stated that he believes, upon speaking with a representative of Rogele, Inc., that Rogele's subcontractors inflated their costs. He stated that Rogele's subcontractors requested that more manholes be put in than were on the original plans, and that they be

allowed to fix a porch that would most likely fall in while the work was being completed. Mr. Musser stated that when he talked to Dennis of Rogele Inc., Dennis estimated the cost of replacing the line at \$500/lineal foot. He stated that the subcontractor came in at \$1000/lineal foot. Mr. Ellinger stated that the request for more manholes was most likely done to expedite the project, because it would be difficult to sleeve instead.

Mr. Ellinger stated that he believes that if the project were sent out to bid again, that the Borough would receive at least three bids. He stated that he spoke to a few contractors, including the contractor who did the Swatara Street line, and that he was left with the impression that if they extended out the contract time and gave the contractors more time to submit their bids, that the Borough would get more bids. He stated that this may save the Borough money, but would put a very tight time constraint on meeting the deadline for PennVEST money.

Mr. Ellinger stated that he believes it to be in the best interest of the Borough to rebid the project.

Mr. Leber of Rhodes & Sinon stated that there are a number of different components that affects the cost and financing of this project. He stated that it is very important to decide if that is a good bid for the project first.

Mr. Leber stated that in order to close PennVEST funding by the extended deadline, the bid would have to be accepted so that an ordinance could come before Council the following week. He stated that this would have needed to be done to get it closed by the October 25<sup>th</sup> date that was prearranged by him. He stated that the Borough would not reach that deadline if the bid were rejected.

Mr. Leber stated that he spoke to Brian from PennVEST and explained the situation. Brian stated that the next PennVEST meeting was on October 24, 2006. Mr. Leber explained that the Borough may be able to do everything and present it at the PennVEST Board meeting with changes, but that there were no promises it would be approved. Brian of PennVEST also expressed concern to Mr. Leber about getting it in front of the PennVEST Board.

Mr. Leber explained that if the Borough were to accept the bid and PennVEST funding were to go through, the Borough would still need to pull out a bond to cover the gap. Mr. Leber stated that presently, \$500,000 - \$600,000 would be financed anyway. He stated that the Borough may be better off putting the whole thing in a bond, assuming you got better bids. Mr. Leber stated that since the Borough is already doing a Water Bond, the issuance costs would be minimal. He also said that the Borough should make a business decision based on the most favorable economic situation for the Borough.



Mr. Leber stated that although the Bond's interest rate is greater, the Borough has the option to push back the principal to minimize impact on the General Fund. PennVEST financing is level.

Mr. Kovach stated that the Borough hired professionals and would follow their opinions. He also stated that he wished previous community leaders would have known more about engineering in the past.

Mr. Shaver motioned to reject the bid for the Pine Street Storm Water Replacement Project from Rogele, Inc. in the amount of \$1,675,900, seconded by Mrs. Wiedeman-Krosnar. Motion approved unanimously.

Mr. Shaver motioned to re-bid the Pine Street Storm Water Replacement Project, with details to be determined by staff, seconded by Mr. Heefner. Motion approved unanimously.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, the Council meeting adjourned at 7:23 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Jennifer Brown-Sweeney  
Administrative Assistant

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The regular monthly meeting was called to order at 6:31 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Stephen Shaver  
Jeffrey Wright  
Michael Albert  
Lisa Wiedeman-Krosnar  
Dennis Heefner  
MaryJo Szada

**Absent:**

Kathleen D. Handley

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Jennifer Brown-Sweeney, Administrative Assistant

**APPROVAL OF MINUTES:**

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to approve the August 28, 2006 Council Meeting Minutes as amended.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser stated that there was nothing else to report besides what was stated in the Minutes.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the schedules of bills, requisitions, and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS:**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, and Code Enforcement for June, were presented for Council's approval.**

On a motion by Mrs. Wiedeman-Krosnar, seconded by Mr. Heefner, Council Members present voted unanimously to approve the Department Reports for August, as presented.

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**MAYOR'S REPORT:**

Mayor Acri stated that on Saturday at 1:00, the Steelton Fire Department will dedicate the new tower truck. Council members and the general public are invited to attend. After the program is over, there will be a fellowship.

**PUBLIC COMMENT: Agenda Items Only**

There were no public comments on agenda items.

**COMMUNICATIONS:**

**Chief Lenker – Informing Council that he approved Officer Basonic to participate in an event involving the Children's Miracle Network and to use the Police motorcycle for the event.**

Mr. Kovach stated that this is for Council's information.

**Kim L. Moreland, Executive Director, The Humane Society of Harrisburg Area, Inc. – Letter requesting the Borough of Steelton execute the Agreement between the Borough and the Humane Society for 2007.**

After brief discussion on the agreement, Mr. Shaver motioned to approve the agreement between the Borough and the Humane Society for 2007, seconded by Mrs. Wiedeman-Krosnar. Motion approved unanimously.

**Susan Kline, Senior Center Coordinator, Steelton Borough – Informing Council of a Benefit Performance for the Senior Center by Dreamgirls on Saturday, September 30, 2006 at 8:00 PM at the Whitaker Center.**

Mr. Kovach stated that this was for Council's information.

**Mr. Musser – Providing Council with a copy of his recertification as a Certified Municipal Clerk.**

Mr. Albert motioned, and Mr. Wright seconded, placing the certificate in Mr. Musser's personnel file. Motion approved unanimously.

**Pennsylvania State Association of Boroughs – Invitation to the Fall Leadership Conference at the Lancaster Host on October 20 – 22, 2006.**

Mr. Musser stated that anyone wishing to attend should contact him.

**UNFINISHED BUSINESS:**

**ORDINANCE 2006-4 – An Ordinance to Amend the Code of the Borough of Steelton Chapter 110 Thereof Entitles "Vehicles and Traffic" to Establish Additional**

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**Special Purpose Parking Zones. To Eliminate Special Parking Zones, and to Establish No Parking Zones.**

Mr. Heefner motioned to adopt Ordinance 2006-4 as presented, seconded by Mr. Albert. Motion approved unanimously.

**Mr. Shaver – Requesting a date and time to schedule Part-Time Police Officer Interviews.**

Mr. Shaver stated that he will talk to the Committee and set up interviews. Mr. Albert stated that because of prior commitments, he'll be unable to attend. He asked Council if it would be alright for Mr. Heefner to take his place. Council's consensus was yes. Mr. Musser stated that there are currently nine applicants.

**RESOLUTION 2006-R-40 – Resolution establishing a Special Purpose Parking Space for Norma Totten of 519 South Front Street, Steelton, PA.**

Mr. Shaver motioned to approve Resolution 2006-R-40 as presented, seconded by Mrs. Wiedeman-Krosnar. Motion approved unanimously.

**Craig Bachik & Renee Regal, Kairos Design Group, LLC. – Providing the Borough with a Proposal for Architectural and Design Services for Restoration and Street Scope Enhancements at the Locust Street Stairs in the amount not to exceed \$21,775.00.**

Mr. Musser stated that the amount was included in a DCED grant. He stated that it would be his recommendation to approve the services in an amount not to exceed \$21,775.00 and contingent upon the agreement to accept any changes that Solicitor Wion makes to the proposal.

Mr. Wright motioned to approve the Proposal contingent upon any changes that Solicitor Wion makes to the proposal, seconded by Mr. Albert. Motion approved unanimously.

**Mr. Gehrlein – Providing Council with the Final Draft of the Park Naming Guidelines.**

Mrs. Wiedeman-Krosnar spoke since Mr. Gehrlein was absent. She asked Council to look the policy over and it will be presented at the next Council Meeting for approval.

**Mr. Gehrlein – Discussion in regards to the transition from a Main Street Community to an Elm Street Community.**

Mr. Musser spoke on Mr. Gehrlein's behalf. He stated that the Pennsylvania Downtown Center did an appraisal through the Elm Street Program, which is how you become an Elm Street Community. He stated that they are recommending that the Borough become an Elm Street Community. Mr. Musser stated that the Borough will have to drop its Main Street Program and move into the Elm Street Program. He stated that the Borough must meet their list of nine

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requirements, if we would like to go this route. He stated that he believes the Borough should go along with their recommendation since the Borough is nearing the end of its Main Street Program and the Elm Street Program needs to be done.

Mr. Wright stated that the Community Development Committee recommends its approval.

Mr. Wright motioned to accept the proposal from DCED and change Patrick Gehrlein's position from Main Street Manager to Elm Street Manager, seconded by Mrs. Wiedeman-Krosnar. Motion approved unanimously.

**Officer William J. Shaub – Providing Council with a Traffic Survey at the intersection of South Second Street and Swatara Street.**

Chief Lenker stated that this traffic study was done to see if there was a need to restrict parking areas where the fire truck cannot turn.

Mr. Shaver motioned to accept the recommendation of Officer Shaub's traffic survey, seconded by Mr. Wright. Motion approved unanimously.

**NEW BUSINESS:**

**RESOLUTION 2006-R-41 – Approving the Municipal Winter Traffic Services Agreement for 2006-2007.**

Mr. Albert motioned to approve Resolution 2006-R-41 as presented, seconded by Mrs. Wiedeman-Krosnar. Motion approved unanimously.

**W. Lance Turley, Principal, Hull & Associates, Inc – Providing Council with a Proposal to prepare U.S. EPA Assessment Grant Application.**

Mr. Musser stated that he has a meeting with Hull and HRG to look at the West Side Storm Water issues. He stated that the proposal is to prepare a grant application to do a study to determine what can be done about the Storm Water issues.

Mr. Shaver stated that the Borough would be paying Principal, Hull & Associates, Inc. a consultant fee to prepare the document.

Mr. Heefner motioned to approve the proposal contingent upon Solicitor Wion's review, seconded by Mr. Albert. Mr. Shaver abstained from the vote. Motion carried.

**Mr. Musser – Providing Council with a letter from Christine Bailey of 350 South Third Street requesting an Appeals Hearing in regards to repairing her sidewalk.**

Mr. Wright stated that this matter will be discussed in Community Development Committee, and they will send a letter out to Ms. Bailey regarding their discussion and/or decision.

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Codes Officer Stoner stated that the Borough Code specifically states that all sidewalks must be done in concrete.

**Mr. Musser – Discussion in regards to preparing a Shade Tree List for the Borough of Steelton.**

Mr. Musser stated that Mr. Bachik provided Council with a recommended list of Shade Trees. He stated that the trees listed will not grow very high or disturb the roads or sewer lines.

Solicitor Wion suggested that this item be readdressed at the next meeting.

**OTHER BUSINESS:**

**RESOLUTION 2006-R-42 – Resolution authorizing acquisition of real property at 152 ½ Adams Street located in the Adams Street Redevelopment Area and indicates that Solicitor Wion represents both the Borough of Steelton and the Estate.**

Solicitor Wion reminded Council that this is the property where he represents both the current owner and the Borough of Steelton. It was the consensus of Council that this would be okay.

Mr. Heefner motioned to approve Resolution 2006-R-42 as presented, seconded by Mrs. Wiedeman-Krosnar. Motion approved unanimously.

**Mr. Shaver – Discussion regarding the cell phone for the Chief Operator of the Water Filtration Plant.**

Mr. Shaver stated that he believes the issue to be a Committee matter. It was the consensus of Council to let the Committee handle the matter.

**Mr. Musser – Regarding an email received from Frank Leber to discuss PennVEST funding.**

Mr. Musser stated that PennVEST did agree with the plan for the Pine Street Storm Sewer Line and attached a revised schedule for the PennVEST loan.

Mr. Musser stated that a Special Meeting will be held on Thursday, September 21, 2006 at 5:30 PM to discuss the bond issue and PennVEST funding.

**Grace Temple Church – Letter requesting space for their Tent Revival on September 27 through September 29, 2006 right next to the Bailey Street Park.**

Mr. Albert motioned, seconded by Mrs. Wiedeman-Krosnar, to approve use of Bailey Street for Grace Temple Church's Tent Revival from September 27, 2006 through September 29, 2006. Motion approved unanimously.

**Mr. Musser – Regarding a letter received from Congressman Holden regarding the Federal Cable Regulations Act.**

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Mr. Musser stated that the letter says that Congressman Holden voted against it.

**Mr. Musser – Regarding a letter of complaint against the Steelton Police Department.**

Mr. Musser stated that he provided the Mayor and the Police Chief with a copy and will let them handle it.

**Ms. Stoner – Regarding the Subdivision Plan for Anthony Bucher who resides at 2402 S. Fourth Street.**

Ms. Stoner stated that the Subdivision Plan was approved through the Planning Commission as well as Dauphin County, to give Marie Kist of 2402 South 3<sup>rd</sup> Alley .3 acres of his property.

Motioned by Mrs. Wiedeman-Krosnar, seconded by Mr. Heefner to approve the subdivision plan for Anthony Bucher. Motion approved unanimously.

**RESOLUTION 2006-R-43 – Resolution approving the Minimum Municipal Obligation for all uniformed employees' pension plans.**

Mr. Wright motioned, seconded by Mrs. Wiedeman-Krosnar, to approve Resolution 2006-R-43 as presented. Motion approved unanimously.

**RESOLUTION 2006-R-44 – Resolution approving the Minimum Municipal Obligation for all non-uniformed employees' pension plans.**

Mr. Wright motioned, seconded by Mrs. Wiedeman-Krosnar, to approve Resolution 2006-R-43 as presented. Motion approved unanimously.

**AUDIENCE PARTICIPATION:**

**Mariano Peters of 363 South Second Street, Steelton, PA** – stated the Codes Officer sent him and his neighbors letters stating that he needs to pave his gravel lot. He stated that if he and the neighbors pave their back lots, since it is sloped, the water will run into everyone's basement. He then stated that if he does not park there, he'd have to park in the on-street parking creating problems for the neighbors.

After much discussion, Council stated that the new UCC Code regulates what needs to be done when building new buildings or repairing existing buildings, and this matter falls under the state's regulations. Mr. Kovach stated that time extensions were granted to make it easier on the property owners to comply. Mr. Kovach also suggested talking with contractors to get ideas on what could be done. Mr. Kovach stated that the Borough would be open to suggestions that would make the property owner and the Borough happy.

**Jean Barr of 341 South Third Street, Steelton, PA** – stated that since the Borough is fixing up the Locust Street Steps, she was hoping that the Third Street steps would also be repaired and cleaned off during the wintertime.

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Council stated that they will look into the matter.

**COUNCIL'S CONCERNS:**

**Mr. Wright**— stated that he went to the Emergency Preparedness Seminar in Hershey on Thursday. He stated that it was a very good class and if it comes up again would recommend Council to look at it.

**Mr. Heefner**- inquired as to whether Mr. Navarro got in touch with the Borough regarding the Swatara Street Wall. Mr. Musser informed Council that they have not contacted the Borough with their findings.

**Mr. Kovach**- stated that Saturday is the Fire Truck Dedication and invited all members of Council and the Community to attend. He thanked Congressman Holden for helping fund the then new tower truck.

On a motion by Mr. Albert, seconded by Mr. Wright, the Council meeting recessed into executive session to discuss land acquisitions and personnel matters, at 7:38 PM.

The meeting reconvened at 8:20 PM.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Wright, seconded by Mr. Shaver, the Council meeting adjourned at 8:23 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary



The special monthly meeting was called to order at 5:30 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Stephen Shaver  
MaryJo Szada  
Jeffery Wright  
Lisa Wiedeman-Krosnar  
Dennis Heefner

**Absent:**

Michael Albert  
Kathleen D. Handley

Thomas Acri, Mayor  
Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Jennifer Brown-Sweeney, Administrative Assistant

**PUBLIC COMMENT:**

There were no members of the public present.

**UNFINISHED BUSINESS:**

**Frank Leber of Rhoads & Sinon – Explaining the funding options for the Storm Sewer Project.**

Mr. Leber reviewed the funding options discussed at the prior Council Meeting and the recommendations given to him by Council at that time. He stated that after speaking to many people at PennVEST and explaining the timeline needed by the Borough, it was decided to re-advertise the project for bids. Mr. Leber explained that, assuming a good bid comes in; the timeframe will be met to fulfill all requirements to receive PennVEST funding. He explained that Mr. Musser authorized the advertisement, even though it was not in front of PennVEST, to ensure that the timeline could be met.

Mr. Leber explained that he plans to have the bond sale for the Water System on or about October 19, 2006. He stated that this will enable the Borough to go to the PennVEST closing indicating the shortfall for the project is covered.

Mr. Leber stated that he asked PennVEST to agree to three different points, to make the process work. He stated that they had to agree that the project's overage could be funded from the bond, that they'd have to accept Bond papers to show the Borough's contribution instead of actual cash-in-hand, and that they'd have to fast-track their usual administrative process to make it work. PennVEST agreed to all of the requirements.

**ORDINANCE NO. 2006-5 – AUTHORIZING AND DIRECTING  
ISSUANCE OF A 2006 GENERAL OBLIGATION NOTE, IN THE MAXIMUM  
PRINCIPAL AMOUNT OF \$1,259,000.**

Mr. Leber stated that the Ordinance presented to Council is the same as the one formerly presented to Council in draft form. He stated that there were only a few changes including: the usual clean-ups in grammar and language, the revised maturity date of November 1, 2028 along with the revised amortization schedule, and the completion of certain blanks.

Mr. Kovach thanked Mr. Leber for a great presentation. He stated that all parties involved did a great job and that he had asked Mr. Musser to send a letter of thanks to PennVEST. Mr. Kovach said that the Borough will realize a huge savings because of all the phone calls, meetings, and work put into this. He thanked Council for attending.

Mr. Shaver motioned to approve Ordinance No. 2006-5 as presented, seconded by Mr. Wright. Motion approved unanimously.

Mr. Leber requested a role call vote:

Mr. Wright, yes, Mrs. Wiedeman-Krosnar, yes, Mr. Kovach, yes, Mr. Shaver, yes, Dr. Szada, yes, Mr. Heefner, yes. Motion approved unanimously.

Mr. Kovach stated that he hopes when the New Steelton Project finishes and we cut the ribbon, that Mr. Leber would be there.

Mr. Leber stated that it would be his privilege.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mrs. Wiedeman-Krosnar, seconded by Mr. Shaver, the Council meeting adjourned at 5:45 PM. Motion approved unanimously.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The regular monthly meeting was called to order at 6:30 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach  
Jeffery Wright  
Lisa Wiedeman-Krosnar  
Dennis Heefner  
MaryJo Szada  
Thomas Acri, Mayor

Absent:

Michael Albert  
Stephen Shaver

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**COMMUNICATIONS:**

**Christine Bailey, 350 South Third Street, Steelton, PA – Letter requesting permission to discuss with Council the letter from the Codes Office in regards to the repairs to her sidewalk.**

Mr. Musser stated that Ms. Bailey received a letter from the Codes Office at the beginning of September in regards to repairing her brick sidewalk. Ms. Bailey is requesting permission to discuss with Council the fact that she doesn't believe her sidewalk is in disrepair. She stated that there aren't any broken bricks, it's just wavy. She also stated that it gives her home character and she puts a lot of work into her home.

Mr. Kovach stated that he spoke to Codes Officer Stoner and the Ordinance only allows for certain things. He stated that since the Borough is undertaking a beautification project, he directed Sylvie to research Ordinances from neighboring communities. Mr. Kovach granted Ms. Bailey an extension until May to give Council time to overhaul the Ordinance. He stated that in the mean time, any broken bricks or tripping hazards must be fixed.

**Paula Sviben, Community Development Coordinator – Discussion in regards to Sponsorships for the Lady Rollers.**

Ms. Sviben stated that in past years the Borough has sponsored one thing at Steelton-Highspire High School and one thing at Prince of Peace. Ms. Sviben asked Council how they would like to proceed this year. After much discussion, Council turned the matter over to the Community Development Committee.

**Mike Kovach, Council President – Informing Council that Dr. Szada is the new Doctor for Bishop McDevitt High School.**

This is for Council's information.

**James M. Close, Director, Department of Water Filtration & Lab – Providing Council with copy of the Consulting Engineers’ Annual Report and Budget for 2007 as it pertains to the Harrisburg’s Advanced Wastewater Treatment Facility and Sewage Conveyance System and Informing the Borough that a rate increase will not be necessary for 2007.**

This is for Council’s information.

**Daniel Scheitrum, Superintendent of Water Filtration & Lab – Providing Council with a copy of a certificate stating that he has successfully completed the “Controlling and Maintaining Chlorine Residuals” PA DEP #1811.**

Dr. Szada motioned, and Mrs. Wiedeman-Krosnar seconded, to place the DEP certificate in his personnel file. Motion approved unanimously.

**Daniel J. Robinson, 402 Ridge Street, Steelton, PA – Letter requesting his property be extended to include half of the Ridge and Reading Street Dead End Area and for Reading Street to be extended to match his property line.**

Mr. Musser requested that this matter be tabled to allow him time to gather more information.

**Dauphin-Lebanon County Boroughs Association – Invitation to the November 1, 2006 Meeting at the Palmyra VFW, 232 East Main Street, Palmyra, PA.**

Mr. Musser asked that anyone interested in attending contact him.

**Rebuilding Together Greater Harrisburg – Providing the Borough with a Certificate of Appreciation for their kind contribution 2005-2006.**

Mr. Heefner stated that he went to a luncheon with Rebuilding Together where they gave him the Borough’s Certificate of Appreciation for helping the elderly maintain their homes. He stated that Rep. Buxton is planning on giving the Borough \$10,000 for the SHIP program. Mr. Heefner stated that eight homes have been done since the program began in April. He stated that he is looking into getting banks to donate money and is asking Council if they can extend the program to single parents with children.

Mr. Kovach asked Mr. Musser to make sure Rep. Buxton gets a thank-you letter.

**Mrs. Wiedeman-Krosnar – Discussion in regards to Trick or Treat in the Borough.**

Mrs. Wiedeman-Krosnar stated that the Chiefs of Police Association set Trick or Treat for October 26<sup>th</sup> from 6:00 PM to 8:00 PM this year. She stated that she’d like to discuss changing Trick or Treat to Saturday during the day.

Mayor Acri stated that he is not against changing it, but the Fire House has already invested money and advertised for their Haunted House that will be held on October 26<sup>th</sup>. He asked that the Borough do a survey of the residents for next year.

After much discussion, Council reached a consensus to do a survey for next year.

**Mr. Musser – Update on the Grant Proposal for the Stormwater Project in Steelton Borough**

Mr. Musser stated that there will be a new meeting scheduled on October 26<sup>th</sup> to approve the proposal for a DEP grant.

**RESOLUTION 2006-R-45 – Resolution approving the Shade Tree Commission Recommendation of the List of Shade Trees which may be planted on the public highway right-of-ways of the Borough of Steelton.**

Mr. Kovach stated that the Downtown Planners have already reviewed the list.

Mr. Musser stated that there are certain trees for certain areas, and that shade trees are for people's yard also. He stated that the Shade Tree Ordinance requires a list, and that Council can always go back and fine tune it.

Mr. Heefner motioned to approve Resolution 2006-R-45, as presented, seconded by Mr. Wright. Motion approved unanimously.

**RESOLUTION 2006-R-46 –Resolution to Establish a “No Parking Zone” on the Northeast and Southwest Intersection of South Second Street and Swatara Street.**

Council reviewed the proposed Resolution and asked that it be reviewed further. Mayor Acri stated that this would take away a lot of the parking in that area. Council also discussed using different colors to paint the curbs and better enforcement of “No Parking Zones.”

Mr. Heefner motioned to take Resolution 2006-R-46 off of the table, pending further review, seconded by Dr. Szada. Motion approved unanimously.

**Patrick J. Gehrlein, Main Street Manager – Providing Council with the Final Memorial Park Naming Policy.**

Mr. Gehrlein stated that this policy has been in process for awhile. He asked Council to review the policy and look for approval at the next meeting.

Mr. Kovach stated that if there are any concerns or changes, to contact Mr. Gehrlein.

**NEW BUSINESS:**

**Mr. Musser – Informing Council that a Special Purpose Parking Application has been submitted by Joyce Nicholson of 44 South Second Street.**

Mr. Musser stated that this was for Council's information.

**AUDIENCE PARTICIPATION:**

Terry Lynn Brown of 226 North Second Street, Steelton, PA – stated that there was a drug bust at 232 North Second Street a couple of months ago and new tenants have now moved in. She thanked Council for getting them out and asked them to please keep an eye on that property because the new residents seem suspicious. She asked Council and the Police Department to look out for the long-time residents and requested that more patrols be done.

Mr. Kovach thanked her for coming to the meeting and assured her that Chief Lenker will keep an eye on the problem. He asked her to call the Police anytime she sees suspicious behavior.

Mrs. Wiedeman-Krosnar stated that there are Community Crime Watch Programs in place, and to get in touch with Chief Lenker for more information.

**COUNCIL'S CONCERNS:**

**Mr. Wright** – asked Police to use discretion when giving parking tickets at the football games. He said that a lot of time people are just dropping their kids off and traffic is still moving.

Mr. Wright stated that on October 16 at 6:00 PM there will be a dedication for Fred Douglas. He hoped everyone could attend.

**Mr. Heefner-** asked if Codes Officer Stoner could send out letters asking the residents to call instead of giving them 30 days.

Solicitor Wion stated that it is a requirement to have that information in the violation letter.

Mr. Musser stated that it may be better to cite the law and information the residents need, instead of stating the year. He said that a lot of problems may come of that.

**Dr. Szada** –commended Ms. Sviben and Mr. Gehrlein for the Summer Movie Theater. She said that it was a wonderful idea and hopes they do it again next year.

**Mayor Acri**– stated that Fire Prevention Week is coming up and there will be a lot of town activities. He said that the Fire Department will be visiting Prince of Peace and Steelton Elementary School.

Mayor Acri stated that Tim Lehman, EMA Coordinator, will have the TMI drill on 2/13, 2/20, or 3/20. The time is not set yet. He stated that some employees and Council still need to complete their NIMS testing.

Mr. Lehman stated that all of the tests are online and are multiple choice. He stated that the testing needs to be completed as soon as possible.

Mr. Musser stated that there are a lot of people that have not done it. He stated that it needs to be done so our funding is not at risk. Mr. Musser said that compliance with NIMS is a requirement to receive disaster funding.

Mayor Acri asked the Borough staff to set it up so everyone gets it done.

Mr. Wion stated that there are different requirements for different levels, depending upon your position and what you do. He stated that elected officials have one level. He said that the Borough cannot afford to not do it, flood insurance and everything is affected by it.

Mrs. Wiedeman-Krosnar asked if Mr. Lehman could head up the project and work with Ms. Sviben.

Mr. Kovach stated that he'd like to have everyone done by the end of the month. He then asked to have a memo sent out clarifying the requirements for all employees.

Mr. Lehman stated that there is a minimal amount of time and effort involved.

**Mr. Kovach** – commended everyone on the dedication of the fire apparatus. He said that as a fellow firefighter he found it touching and moving. He stated that everyone did an excellent job and he was glad to be a part of it. He stated that according to the program handed out there were only six aerial trucks that have been in service since the Fire Department began.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, the Council meeting adjourned at 7:36 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The regular monthly meeting was called to order at 6:31 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Jeffery Wright  
Dennis Heefner  
MaryJo Szada  
Thomas Acri, Mayor

**Absent:**

Lisa Wiedeman-Krosnar  
Michael Albert  
Stephen Shaver

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**APPROVAL OF MINUTES:**

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to approve the January 3, 2006, August 21, 2006, September 18, 2006, September 21, 2006, and October 9, 2006 Council Meeting Minutes as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser stated that there was nothing else to report besides what was stated in the Minutes.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Dr. Szada, seconded by Mr. Heefner, Council Members present voted unanimously to approve the schedules of bills, requisitions, and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS:**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, and Code Enforcement for June, were presented for Council's approval.**

On a motion by Dr. Szada, seconded by Mr. Wright, Council Members present voted unanimously to approve the Department Reports for September, as presented.

**MAYOR'S REPORT:**

Nothing to report.

**PUBLIC COMMENT: Agenda Items Only**

There were no public comments on agenda items.



**COMMUNICATIONS:**

**Mr. Musser – Reminding Council of the Following Meetings: October 17<sup>th</sup> at 6 PM Budget Sessions, October 19<sup>th</sup> at 6PM Joint Meeting of Council & the Authority, October 23<sup>rd</sup> at 6 PM Budget Session, October 24<sup>th</sup> at 6 PM Part-Time Police Interviews, and October 30<sup>th</sup> at 6 PM Budget Session.**

Mr. Musser stated that a meeting may also be held on November 16<sup>th</sup>, but may not be necessary.

**Mayor Acri – Swearing in of Teresa Sviben as Fire Police in the Borough of Steelton.**

Mayor Acri gave the oath to Teresa Sviben, making her a member of the Steelton Fire Police. Council congratulated her.

**Gene Vance, Fire Chief – Letter informing the Borough that Emergency Vehicles would not be able to access a fire hydrant at South Third Street and D Avenue due to a Special Purpose Parking Space.**

Council recommended turning this matter over to Chief Lenker for a traffic survey.

**Scott Wible, Water Filtration Plant Operator – Providing the Borough with a Copy of his Class C License**

Mr. Wright motioned, and Mr. Heefner seconded, placing the certificate in Mr. Wible's personnel file. Motion approved unanimously.

**Chief Lenker and Paula Sviben – Informing Council on the status of the NIMS testing and asking Council for a motion to place the completed certificates in their respective personnel files.**

Dr. Szada motioned, and Mr. Wright motioned to place the NIMS certificates in the personnel files. Motion approved unanimously.

**UNFINISHED BUSINESS:**

**RESOLUTION 2006-R-46 – A Resolution Establishing a Special Purpose Parking Space for Joyce Nicholson of 44 South Second Street, Steelton, PA.**

Mr. Kovach requested the matter be tabled until it can be looked into further.

**Pat Gehrlein – Providing Council with the Final Draft of the Park Naming Guidelines.**

Mr. Gehrlein stated that Council received the final draft at the previous meeting, and asked that Council approve it if there are no further questions or comments. Mr. Wright stated that they have been reviewed by the Community Development Committee.

Mr. Wright motioned, seconded by Dr. Szada to approve the Park Naming Guidelines. Motion approved unanimously.

**AUDIENCE PARTICIPATION:**

Colleen Carnes owner of 516 N. Front Street-stated she received a letter from John Trish regarding paving out back of her property for parking. She stated that the letter said that she had 30 days to do it. She stated that the road behind Million Dollar Row belongs to the residents, not the Borough, and that many residents cannot afford to pave it. She stated that she has paperwork showing the land was subdivided into sixteen 14' X 70' lots, and is now owned by the residents.

Theresa Dicken of 510 N. Front Street-stated that she was speaking on behalf of 11 people on the 500 block of N. Front Street. She stated that some people received letters and others did not. She also asked for clarification on the zoning, the codes, and on who owns the street behind the houses.

Victoria Smith of 470 N. Front Street-stated that there is no place to put all four of her cars out front. She said that she cannot afford to pave it, and asked if she could put cement blocks in. She stated that she does not believe it is safe to park out front of her house because of the high incidence of car accidents there.

Keith Szada of 518 A North Front Street-stated that he was not notified of this, and he had a trailer parked there.

Nancy Hammaker of 532 North Front Street-stated that she would like a copy of the new ordinance. She then asked Council if they were picking on her because they want her property.

Jean Barr of 349 South Fourth Street-stated that Fall Fest was very cold outside. She also questioned who was paying for The New Steelton development. She then stated that Rachel Slade still needed people to go to the football game.

Don Looker of 522 N. Front Street- stated that the Codes Office told him he couldn't have an outdoor table and chair set on his deck. Mr. Kovach stated that Council would look into it.

Tammy Coy of 518 N. Front Street – stated that one of her neighbors received a letter to remove items after a couple of days and another one of her neighbors has had stuff on her porch for months. She questioned the inconsistency and asked Council to review the matter.

Ms. Sviben stated that letters were sent out in East End and along Front and Second Streets as well, for the same issue. She stated that the Codes Office is giving extensions to those who need them and that if the space is not being used for parking, it does not need to be paved, and would not have received a letter. Ms. Sviben stated that the Codes Office will try to work with everyone.

Council addressed the residents by clearly stating that the Borough has no interest in the property back there. Council then stated that the new BOCA Code has minimum standards for building and construction that must be followed. After much discussion by all Council Members, Mayor Aciri, and Borough Employees, Mr. Kovach stated that the laws have to be followed but the Borough would review the matter to try to give homeowners more options other than concrete. Mr. Kovach stated that this matter will still have to comply with federal and state laws. He said that the Borough would also try to find out who owns the land. Council decided to turn this project over to the Community Development Committee.

Council stated that interested residents should contact the Codes Office and ask for an extension, so they are not fined, until this matter is reviewed. Dr. Szada suggested that interested residents attend future Council Meeting to stay abreast of the situation. Mr. Kovach stated that he would have a letter sent to the residents when a decision is reached.

**COUNCIL'S CONCERNS:**

**Mr. Heefner-** stated that the blocks on the three foot retaining wall owned by Mr. Hart fell down. Mr. Kovach asked him to contact Mr. Hart.

**Dr. Szada** –complimented the residents for coming out and thanked them for cleaning up their area.

**Mr. Kovach-** asked if anyone had heard from Mr. Navarro regarding the Swatara Street Wall. Mr. Heefner stated that he did not get the report back.

On a motion by Dr. Szada, seconded by Mr. Wright, the Council meeting recessed into executive session to discuss land acquisitions and personnel matters, at 7:43 PM.

The meeting reconvened at 9:00 PM.

Mr. Musser stated that he received a letter from the Steelton Volunteer Fire Department Board of Directors requesting a change to the current House Rules. Dr. Szada motioned to approve the changes to the Fire Department House Rules, seconded by Mr. Wright. Motion approved unanimously.

Mr. Musser stated that there would be a Special Council Meeting on Thursday, October 19, 2006 at 6:00 PM.

Mr. Wright motioned, seconded by Mr. Heefner to amend the Engineer's contract for the Pine Street Project to include a fee increase of \$15,600. Motion approved unanimously.

**ADJOURNMENT:**

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Heefner, the Council meeting adjourned at 9:04 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The joint meeting was called to order at 6:00 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**COUNCIL:**

In Attendance:

Michael Kovach  
Jeffrey Wright  
Michael Albert  
Lisa Wiedeman-Krosnar  
Dennis Heefner

Absent:

Stephen Shaver  
MaryJo Szada  
Michael G. Musser, II

Thomas Acri, Mayor  
Frank Leber, Solicitor  
Jennifer Brown-Sweeney, Administrative Assistant  
Kathleen D. Handley, Asst. Secretary-Treasurer

**AUTHORITY:**

In Attendance:

Matthew O'Keefe  
Eileen Kovach  
Thomas Acri  
Raymond Spencer

Absent:

Michael G. Musser, II

Frank Zulli, Solicitor  
Frank Leber, Bond Council  
Joseph Conjar, Superintendent of the Highway, Water Distribution, and Sewer Departments  
Daniel Schietrum, Superintendent of the Water Filtration System  
Jennifer Brown-Sweeney, Administrative Assistant  
Kathleen D. Handley, Asst. Secretary-Treasurer

There was a quorum of both the Authority and Council present, as well as the Mayor.

There were no members of the public present.

**PRESENTATION OF BOND ISSUE:**

Mr. Leber of Rhoads & Sinon stated that the joint meeting was properly advertised at the Borough Building and in the newspaper in compliance with the Sunshine Act. He then said that the Ordinances were separately advertised, posted at the Borough Building, and were distributed to all members along with their solicitors. Mr. Leber stated that the Borough Council and Authority are undertaking the approval of the Ordinance for the Bond Issue to: finance the improvements to the water system and to fund the excess portion of the storm water improvements for the Borough Council, in its own right, not covered by PennVEST funding.

Mr. Leber stated that he has obtained approval from DCED, and that PennVEST has all of the necessary documents. He stated that the closing should occur on October 25, 2006, as scheduled. He stated that the Resolutions that need approval have been distributed to both Council and the Authority Board.

Mr. Carlin of A.J. Edwards and Sons, inc. stated that Council has received a copy of the Bond Purchase Contract and went over the debt service schedules and sources and uses of funds. He stated that the Borough has entered into this with good timing, because the rates of today are at their ten year low. He stated that \$4,295,000 will go to the Authority for Water System Improvements and \$640,000 will go to the Borough for Storm Water Improvements, which is solely the bond funded portion not including the PennVEST component. He stated that Borough is receiving the highest triple A rating, which gives the Borough a better savings.

Mr. Regal of Public Financial Management provided Council with detailed schedules and went over market conditions and the price of the bonds.

Mr. Leber then went over the Resolution's for the Authority and Council and clarified any questions. Mr. Leber then discussed the significance of the subsidy agreement which is the contract that allows water revenues to support the Borough's Bond.

**AUTHORITY RESOLUTION 2006-R-3- Approving the Subsidy Agreement for the 2006 Bond Issuance.**

Mr. Leber stated that this agreement was needed to give both parties sufficient borrowing capacity to undertake the transaction. He stated that this agreement pertains to the \$4,295,000 portion of the \$4,935,000 Bond Issue. Mr. Leber then went over other portions of the Subsidy Agreement to clarify for Council and Authority Members. Mr. Leber stated that all parties have received copies of this document previously, for their inspection.

Motioned by Mrs. Kovach, seconded by Mr. Spencer to approve Authority Resolution 2006-R-3 as presented. Motion approved unanimously.

**BOROUGH ORDINANCE 2006- 06 – Approving the Bond Purchase Proposal, Approving the Subsidy Agreement, Authorizing the Execution and Delivery of all related documents, and Approving the Preliminary Official Statement and Continuing Disclosure Agreement.**

Mr. Leber went over the Ordinance to clarify any questions. He stated that there is a five year call provision, which is very advantageous to the Borough. Mr. Leber stated that not all municipalities are sufficiently credit worthy to earn insurance that allows them to go into the market as AAA Bonds. He congratulated Council.

Mr. Albert motioned, seconded by Mr. Heefner to approve Ordinance 2006-6 as presented. A role call vote was taken.

Mr. Wright, yes, Mr. Albert, yes, Mrs. Wiedeman-Krosnar, yes, Mr. Kovach, yes, Mr. Heefner, yes. Motion approved unanimously.

**AUTHORITY RESOLUTION 2006-R-4 – Awarding contract to Rogele, Inc. for Water Repairs and authorizes an issuance of a Notice to Proceed at the Authority's discretion.**

Mr. Leber stated that Solicitor Zulli and Engineer Navarro have already reviewed the Resolution.

Mr. Acri motioned, seconded by Mrs. Kovach, to adopt Authority Resolution 2006-R-4, as presented. Motion approved unanimously.

**BOROUGH RESOLUTION 2006-R-46 – Awarding contract to Jerry Justice Excavating, Inc. for Storm Sewer Repairs in the amount of \$1,412,950.00.**

Mr. Leber stated that Solicitor Wion and Engineer Ellinger have already reviewed the Resolution.

Mr. Heefner motioned, seconded by Mrs. Wiedeman-Krosnar, to adopt Borough Resolution 2006-R-46, as presented. A roll call vote was taken.

Mr. Wright, yes, Mr. Albert, yes, Mrs. Wiedeman-Krosnar, yes, Mr. Kovach, yes, Mr. Heefner, yes. Motion approved unanimously.

Mr. Leber stated that the financing worked out between the Bond Issue and the PennVEST funding has saved approximately \$250,000 in interest expense. He then stated that PennVEST was very helpful and intervened on the Borough's behalf when dealing with unexpected occurrences.

Mr. Leber stated that he'd be leaving documents to be executed. He then stated that the PennVEST closing would not require a representative of the Borough to be present. Mr. Leber stated that the Bond Issue would be handled similarly, and that he would circulate those documents for execution at that time.

Mr. Leber stated that it was a pleasure to represent the Borough.

Mr. Kovach thanked all parties involved, especially Mr. Leber, for all of their work and effort.

**ADJOURNMENT:**

Authority:

There being no other business before the Authority, on motion by Mr. Acri, seconded by Mr. Spencer, the Authority meeting adjourned at 6:50 PM.

Council:

There being no other business before Council, on a motion by Mr. Wright, seconded by Mr. Heefner, the Council meeting adjourned at 6:50 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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Jennifer Brown-Sweeney  
Administrative Assistant

The regular monthly meeting was called to order at 6:30 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach  
Jeffery Wright  
Michael Albert  
Dennis Heefner  
Thomas Acri, Mayor

Absent:

Stephen Shaver  
MaryJo Szada  
Lisa Wiedeman-Krosnar

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**COMMUNICATIONS:**

**National Multiple Sclerosis Society – Letter congratulating Mr. Musser for his acceptance of the MS Leadership Award**

Mr. Wright motioned to have the letter placed in Mr. Musser's personnel file, seconded by Mr. Albert. Motion approved unanimously.

**Chief Lenker and Ms. Sviben – Providing Council with more Certificates of Completion in regards to the NIMs testing.**

Mr. Albert motioned to have the certificates placed in each individual's personnel files, seconded by Mr. Heefner. Motion approved unanimously.

**Dan Scheitrum, Superintendent of Water Filtration, and Scott Wible, Water Operator – Providing Council with a copy of the certificates stating that they have successfully completed the Plant Chemical Feed Pump Workshop.**

Mr. Wright motioned, seconded by Mr. Albert, to have the certificates placed in Mr. Scheitrum and Mr. Wible's personnel files. Motion approved unanimously.

**Kathy Handley, Assistant Borough Secretary/Treasurer, and Michele Powell, Billing Clerk – Providing Council with a copy of the Certificates of Attendance to the 2006 User Group Conference at Hershey Park.**

Mr. Albert motioned, seconded by Mr. Wright, to have the certificates placed in Mrs. Handley and Mrs. Powell's personnel files. Motion approved unanimously.

Steelton Borough  
Council Meeting  
November 6, 2006

**Officer Fry and Officer Minium – Providing Council with a Certificate of Training Completion for the Vehicle Weighing and Measuring Training Program Through the Commonwealth of Pennsylvania’s Department of Transportation.**

Mr. Albert motioned, seconded by Mr. Wright, to have the certificates placed in Officer Fry and Officer Minium’s personnel files. Motion approved unanimously,

**Ron Sabatini, Chairperson for Motorin’ for Miracles Committee at PSHMC – Letter of Thanks to Officer Basonic for helping with the fundraiser for the Children’s Miracle Network through the Biketoberfest on September 30<sup>th</sup>.**

Mr. Heefner motioned, seconded by Mr. Wright, to have the letter placed in Officer Basonic’s personnel file. Motion approved unanimously.

**William Scott, Custodian – Letter informing the Borough that he will be resigning his position as Custodian for the Borough of Steelton effective October 18, 2006.**

Mr. Musser requested an executive session to discuss this matter.

**Pennsylvania Brownfields 2006: Putting the Deal Together – Providing the Borough of Steelton a copy of the comments from the presentation at the conference on the New Steelton done by Mr. Musser, Commissioner Hartwick, and Mr. Tunnell.**

Mr. Wright motioned, seconded by Mr. Albert, to have these comments placed in Mr. Musser’s personnel file. Motion approved unanimously.

**UNFINISHED BUSINESS:**

**Mr. Gehrlein – Providing Council with an update of the transition from Main Street to Elm Street**

Mr. Gehrlein stated that his title will change for Main Street Manager to Elm Street Manager. He said that the funding for the Main Street program will be transferred to the Anchor Building Project at the former Steelton Trust Building at 1 North Front Street. Mr. Gehrlein stated that he is in the process of closing out the remaining façade applicants, as there will no longer be façade and sign funding. He stated that the Elm Street funding is for three year cycles and the Borough’s matching requirements will be reduced in comparison to the Main Street Program.

Mr. Gehrlein stated that there will be three public meeting to clearly define the mission, to discuss fundraising, and to develop a sustainable budget. He stated that three



meetings will be held on Wednesday, November 8, at 6:00 PM, Wednesday, November 22, at 6:00 PM, and Wednesday, December 6, at 6:00 PM.

**Mr. Musser – Providing an update on the Hometown Streets Project in Steelton**

Mr. Musser explained that the project is pretty much on schedule. He stated that the issues with PPL lighting have caused some delays, and they will be meeting this week.

**Mr. Musser – Providing Council with a Cost-of-Living Study for the retirees of the Borough of Steelton's Non-Uniformed Pension Plan.**

Mr. Musser stated that this is the same thing Council reviews every year. He stated that he gave a breakdown on the costs of a 1% - 4% cost-of-living increase and how the increase would affect each retiree.

Mr. Shaver requested the matter be put on the agenda for the next Council Meeting.

**Dauphin County Commissioners and the Dauphin County Planning Commission – Inviting the Borough to enroll in the Municipal Planning Advisory Service for 2007.**

Mr. Heefner motioned to authorize Mr. Musser to execute the agreement for a full-time planner, on the Borough's behalf seconded by Mr. Wright. Motion approved unanimously.

**RESOLUTION 2006-R-49 – Resolution to file a tax exempt change, and allow Solicitor Wion to file the paperwork on the Borough's behalf, on the 3.8 acre tract of land that is currently being used as a parking lot.**

Mr. Musser stated that he sits on the board, and that would necessitate Mr. Gehrlein, another Department Head, or a Council Member to argue on the Borough's behalf. He stated that nobody objected to this.

Mr. Wright motioned to approve Resolution 2006-R-49, as presented, seconded by Mr. Albert. Motion approved unanimously.

**OTHER BUSINESS:**

**Mr. Kovach recognized Mayor Hoerner from Highspire at the meeting and thanked him for coming.**

**AUDIENCE PARTICIPATION:**

Highspire Mayor Hoerner stated that he wanted to come and personally thank Mayor Acri, Council Members, and the Fire Department, on behalf of Highspire Council and residents, for helping them in their time of need with the Fire Department. He stated that it was appreciated.

**COUNCIL'S CONCERNS:**

**Mr. Wright-** stated that there will be a Community Development Meeting on Monday at 6:00 PM.

On a motion by Mr. Albert, seconded by Mr. Wright, the Council meeting recessed into executive session to discuss land acquisitions, personnel issues, and litigation, at 6:55 PM.

The meeting reconvened at 7:49 PM.

Mr. Heefner motioned to not accept the resignation of William Scott, Custodian, seconded by Mr. Albert. Motion approved unanimously.

Council stated that they are issuing a directive that if Teresa Sviben would like to attend additional training courses, that she be allowed to do so.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Albert, seconded by Mr. Wright, the Council meeting adjourned at 7:50 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

The regular monthly meeting was called to order at 6:33 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach  
Stephen Shaver  
Lisa Wiedeman-Krosnar  
Jeffery Wright  
Michael Albert  
Dennis Heefner  
MaryJo Szada  
Thomas Acri, Mayor

Absent:

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**PRESENTATION: HONORING ZACHARY DORMAN FOR HIS LIFE SAVING 911**

Mayor Acri, Chief Lenker, and Dauphin County District Attorney Ed Marsico presented a certificate, Borough pin, and Borough hat to Zachary Dorman for his life saving response in dialing 911. Mayor Acri stated that Zachary was home sick from school when his father's girlfriend went into a diabetic coma. Zachary found her and stayed calm and followed the necessary procedures. Stephen Shaver, Director of Dauphin County Emergency Management Agency, then presented Zachary with a certificate for his quick thinking and life saving response on behalf of the Emergency Management Agency.

**PRESENTATION: HONORING SGT. DAVID CRAWFORD AND OFFICER DENNIS BASONIC**

Mayor Acri, Dauphin County District Attorney Ed Marsico, and Chief Lenker presented Sgt. David Crawford and Officer Dennis Basonic with the Commonwealth of Pennsylvania medal of valor and the Purple Heart for his performance on December 15, 2004.

Chief Lenker stated that on December 15, 2004 Sgt. Crawford and Officer Basonic responded to a call involving a fight between two brothers. While surveying the scene, Sgt. Crawford was attacked with a claw hammer, necessitating the use of deadly force. Sgt. Crawford and Officer Basonic responded in a justified manner and went above the call of duty in handling the situation. Both officers' actions saved lives by handling the matter professionally and calmly, and immediately helping the perpetrator, perhaps saving his life and the life of Sgt. Crawford. Both Officers were recognized for their

outstanding police work by Borough Council President Michael Kovach, District Attorney Ed Marsico, Mayor Acri, Chief Lenker, and all members of Council.

Mr. Wright motioned, seconded by Mr. Albert, to place the certificates in Sgt. Crawford and Officer Basonic's personnel files. Motion approved unanimously.

**APPROVAL OF MINUTES:**

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to approve the October 23, 2006 Council Meeting Minutes as presented.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser stated that there was nothing else to report besides what was stated in the Minutes.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;**

On a motion by Dr. Szada, seconded by Mr. Heefner, Council Members present voted unanimously to approve the schedules of bills, requisitions, and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS:**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, and Code Enforcement for October, were presented for Council's approval.**

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members present voted unanimously to approve the Department Reports for October, as presented.

**MAYOR'S REPORT:**

Nothing to report.

**PUBLIC COMMENT: Agenda Items Only**

There were no public comments on agenda items.

**COMMUNICATIONS:**

**Daniel S. Cohen – Letter of Thanks to Mayor Acri, Borough Council, and Mr. Musser for their help and support opposing the Statewide Cable Franchise Legislation.**

Mr. Albert motioned, seconded by Mrs. Wiedeman-Krosnar to place this letter into Mr. Musser's personnel file. Motion approved unanimously.

**UNFINISHED BUSINESS:**

**Chief Lenker and Mayor Acri – Requesting Council hire three additional Part-Time Police Officers.**

Chief Lenker asked Council to approve the Civil Service List and hire three part-time police officers. He stated that he'd like to start two officers now and one around the beginning of the year.

Mr. Heefner stated that it has been hard to get part-time police officers in the past and he recommends hiring them.

Mr. Shaver stated that the Personnel Committee has reviewed the list, and that the rankings are in the order listed.

Mr. Albert motioned to approve hiring Brian E. Goodling, David M. McCahan, and Scott M. Flowers to the position of part-time police officer, seconded by Mr. Heefner. Motion approved unanimously.

**Mr. Musser – Providing Council with a Cost-of-Living Study for the Retirees of the Borough of Steelton's Non-Uniformed Pension Plan.**

Mr. Musser explained that this information was presented at the last Council Meeting and tabled for tonight. After much discussion, Council decided that a 4% increase was in order.

Mr. Shaver motioned to direct Solicitor Wion to prepare a resolution reflecting the 4% increase for approval at the next Council meeting, seconded by Mr. Albert. Motion approved unanimously.

**AUDIENCE PARTICIPATION:**

There were no audience comments.

**COUNCIL'S CONCERNS:**

**Mr. Wright-** stated that he'd like to recognize and thank the kids who came out for the meeting.

**Mr. Albert-** stated that the Rollers are playing at 1:00 on Friday for the District Championship and he'd like to wish everyone a Happy Thanksgiving.

**Mrs. Wiedeman-Krosnar-** stated that the poinsettia sales are wrapping up and sales are approximately \$6,200. If anyone is interested in purchasing any, she asked them to contact Donna in the office.

**Mr. Shaver-** stated that it was an honor to recognize Sgt. Crawford and Officer Basonic. He then stated the importance of teaching kids how to dial 9-1-1, and was honored to recognize Zachary Dorman.

**Dr. Szada-** thanked everyone for coming out and wished everyone a Happy Thanksgiving.

**Mr. Kovach-** wished everyone a Happy Thanksgiving and commended the police officers and Zachary Dorman. He stated that the Christmas Tree Lighting will be on November 29, 2006 at 6:00. He then congratulated the Rollers for going to Districts.

On a motion by Mr. Wright, seconded by Mr. Albert, the Council meeting recessed into executive session to discuss land acquisitions and personnel matters, at 7:00 PM.

The meeting reconvened at 8:31 PM

#### **ADJOURNMENT:**

There being no other business before Council, on motion by Mrs. Wiedeman-Krosnar, seconded by Mr. Shaver, the Council meeting adjourned at 8:32 PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

Steelton Borough  
Council Meeting  
December 4, 2006

The regular monthly meeting was called to order at 6:30 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Stephen Shaver  
Jeffery Wright  
Dennis Heefner  
Thomas Acri, Mayor

**Absent:**

Lisa Wiedeman-Krosnar  
MaryJo Szada  
Michael Albert

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary  
Jennifer Brown-Sweeney, Administrative Assistant

**PRESENTATION:**

Craig Bachik and Renee Regal of Kairos Design Group provided Council with a presentation on the Locust Street Steps Project. Mr. Bachik and Mrs. Regal presented Council with three design options for the Locust Street Steps.

Mr. Wright stated that the Community Development Committee recommended Option #3, with slight modifications. Council agreed with that recommendation and asked Mr. Bachik and Mrs. Regal to proceed on that recommendation.

Mr. Kovach stated that he'd like to see the brick work tied in between Front and Second Streets. Mr. Bachik agreed and stated that he is working on it.

Mr. Heefner stated that he was concerned about the maintenance of the surface level can lights. Mr. Kovach stated that we have to develop a maintenance plan on all of the recent and upcoming projects.

Mr. Shaver motioned to permit Kairos Design Group and Borough Staff to develop specifications and guidelines to go to bid or Request for Proposals, under the auspices of Option #3, seconded by Mr. Wright. Motion approved unanimously.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser stated that there was nothing else to report besides what was stated in the Minutes.

**PUBLIC COMMENT: Agenda Items Only**

There were no public comments on agenda items.

**COMMUNICATIONS:**

**Kenneth L. Klothen, Deputy Secretary for Community Affairs & Development, DCED – Informing the Borough that the grant application for \$10,000 for the Steelton Home Improvement Program has been preliminarily recommended for funding.**

Mr. Musser stated that this was for Council's information.

**Jennifer Rabuck, Assistant Borough Secretary – Invitation to all Borough Employees, Council Members & Mayor to the Highspire Borough 2006 Annual Tree Lighting Ceremony on Saturday, December 9, 2006 at 6 PM at Citizen's Bank.**

Mr. Musser stated that this was for Council's information.

**Mid Penn Bank - Invitation to the opening of Mid Penn Bank Branch in Steelton on Thursday, December 7, 2006 from 6 PM to 8 PM.**

Mr. Musser stated that this was for Council's information.

**UNFINISHED BUSINESS:**

**RESOLUTION 2006-R-50 – Resolution adopting the 2007 Borough of Steelton Sewer Budget.**

Mr. Heefner motioned to adopt the 2007 Borough of Steelton Sewer Budget, seconded by Mr. Wright. Motion approved unanimously.

**RESOLUTION 2006-R-51 – Resolution adopting the 2007 Borough of Steelton General Fund Budget.**

Mr. Shaver motioned to adopt the 2007 Borough of Steelton General Fund Budget, seconded by Mr. Heefner. Motion approved unanimously.

Mr. Kovach stated that there will be no tax increase this year.

**ORDINANCE 2006-7 – Ordinance Fixing the Tax Rates for 2006.**

Mr. Wright motioned to adopt Ordinance 2006-7, as presented, seconded by Mr. Shaver. Motion approved unanimously.

**RESOLUTION 2006-R-52 – Resolution adopting the Discounts and Penalties for 2007.**



Mr. Shaver motioned to adopt Resolution 2006-R-52, as presented, seconded by Mr. Wright. Motion approved unanimously.

**RESOLUTION 2006-R-53 – Resolution adopting the Borough of Steelton Design Guidelines for Façade and Streetscape Improvements for both Front Street and Second Street.**

Mr. Heefner motioned to adopt Resolution 2006-R-53, as presented, seconded by Mr. Wright. Motion approved unanimously.

**RESOLUTION 2006-R-54 – Resolution amending Defined Benefit Pension Plan Joinder Agreement for the Borough of Steelton Non-Uniformed Pension Plan, Section IV, “Retirement Benefits”, Part IV-1 (4.01)(B)(VII) by Providing for a 4.000 Percent Cost of Living Adjustment Over and Above the Current Benefit Payment for Currently Retired Former Borough Employees.**

Mr. Shaver motioned to adopt Resolution 2006-R-54, as presented, seconded by Mr. Wright. Motion approved unanimously.

**William Delancey, HRG, Inc, - Providing the Borough with an updated schedule on the Hometown Streets Project.**

Mr. Kovach stated that this was for Council's information.

**NEW BUSINESS:**

**Dennis Yablonsky, Secretary, DCED – Requesting the Borough Execute Contract # C000022081 in the amount of \$35,000 between the Borough of Steelton and the Commonwealth of Pennsylvania to be used for renovations to the Senior Center.**

Mr. Wright motioned to allow Mr. Musser to execute the contract between the Borough of Steelton and the Commonwealth of Pennsylvania for the Senior Center on the Borough's behalf, seconded by Mr. Heefner. Motion approved unanimously.

**Dennis Yablonsky, Secretary, DCED – Requesting the Borough Execute Contract # C000022080 in the amount of \$50,000 between the Borough of Steelton and the Commonwealth of Pennsylvania to be used for renovations to the Senior Center.**

Mr. Shaver motioned to allow Mr. Musser to execute the contract between the Borough of Steelton and the Commonwealth of Pennsylvania for the Senior Center on the Borough's behalf, seconded by Mr. Heefner. Motion approved unanimously.

**Laura Montgomery, Environmental Planner, McCormick Taylor – Requesting the Borough execute the Federal-Aid Reimbursement Agreement Between the Borough of Steelton and the Commonwealth of Pennsylvania for the Steelton Hometown Streets Program in the Amount of \$537,438.00.**

Mr. Shaver motioned to table the matter until Solicitor Wion can thoroughly review, seconded by Mr. Heefner. Motion approved unanimously.

Mr. Shaver asked Mr. Musser to put the matter on the agenda for the next meeting.

**OTHER BUSINESS:**

**Mr. Musser – Requesting Permission for an executive Session to Discuss Land Acquisitions Matters.**

**AUDIENCE PARTICIPATION:**

There were no audience comments.

**COUNCIL'S CONCERNS:**

**Mr. Wright-** thanked Council for approving the Community Development Committee's recommendation on the Locust Street Steps.

**Mayor Acri-** stated that Community Development did a good job on the three designs for the steps.

**Mrs. Wiedeman-Krosnar-** stated that the poinsettia sales are wrapping up and sales are approximately \$6,200. If anyone is interested in purchasing any, she asked them to contact Donna in the office.

**Mr. Kovach-** thanked all individuals for participating in the project. He stated that everyone did an excellent job. Mr. Kovach stated that we are closing the end of the year on a good note with no tax increase. He stated that he would like to have a meeting at the end of the year to reflect on what we did and accomplished throughout the year, in order to fine tune some things.

**Mr. Musser-** stated that he received a copy of the inspection from DEP for the Elementary School. He said that Highspire is having their Firefighter's meeting tonight. Mr. Musser stated that he received a letter from Comcast and cable rates are going up for 2007. He stated that Dauphin County Department of Community and Economic Development has approved the \$250,000 in CDBG money for the Adams Street Project. Mr. Kovach stated that Dan Robinson is doing a good job and to keep up the good

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work. Mr. Musser then stated that the City of Harrisburg informed the Borough that the City is looking at a 15% increase in the sewer rate to pass onto the Borough.

On a motion by Mr. Wright, seconded by Mr. Heefner, the Council meeting recessed into executive session to discuss land acquisitions and personnel matters, at 7:00 PM.

The meeting reconvened at 7:30 PM

Mr. Wright motioned to redirect a maximum of \$150,000 in CDBG money to the Steelton Economic Development Corporation for the Downtown Revitalization Efforts, seconded by Mr. Shaver. Motion approved unanimously.

**ADJOURNMENT:**

There being no other business before Council, on motion by Mr. Shaver, seconded by Mr. Heefner, the Council meeting adjourned at 7:31PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary

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The regular monthly meeting was called to order at 6:30 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

**In Attendance:**

Michael Kovach  
Lisa Wiedeman-Krosnar  
Stephen Shaver  
MaryJo Szada  
Michael Albert  
Dennis Heefner  
Thomas Acri, Mayor

**Absent:**

Jeffery Wright

Michael G. Musser, II, Secretary  
David A. Wion, Solicitor  
Kathleen D. Handley, Assistant Secretary

**PRESENTATION:**

Mayor Acri and Councilman Shaver stated that Timothy Lehman, EMA Coordinator, has received his basic EMA certification from PEMA making him a certified EMA Coordinator. Mr. Shaver stated that he'd like to see Mr. Lehman go on for his advanced and perhaps his professional certification in the future. Mr. Shaver thanked Mr. Lehman on behalf of the Borough Council and on behalf of the Dauphin County EMA. Mayor Acri stated that he appreciates Mr. Lehman for all of his hard work.

**APPROVAL OF MINUTES:**

Motioned by Mr. Albert, seconded by Mr. Heefner, to approve the Minutes from the October 2, 2006 Council Meeting as presented. Motion approved unanimously.

Motioned by Mr. Albert, seconded by Mr. Heefner, to approve the Minutes to the November 20, 2006 Community Development Meeting as presented. Motion approved unanimously.

**EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:**

Mr. Musser stated that there was nothing else to report besides what was stated in the Minutes.

**APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:**

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to approve the schedules of bills, requisitions, and change orders as presented.

**APPROVAL OF DEPARTMENT REPORTS:**

**Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, and Code Enforcement, were presented for Council's approval.**

On a motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the Department Reports for December, as presented.

**PUBLIC COMMENT: Agenda Items Only**

There were no public comments on agenda items.

**COMMUNICATIONS:**

**Pennsylvania State Association of Boroughs – Invitation to the PSAB Spring Legislative Conference March 18-20, 2007 at the Holiday Inn Harrisburg/Hershey in Grantville.**

Mr. Musser stated that he would like anyone wishing to attend to contact him.

**UNFINISHED BUSINESS:**

**RESOLUTION 2006-R-58 – Requesting the Borough Execute the Federal-Aid Reimbursement Agreement Between the Borough of Steelton and the Commonwealth of Pennsylvania for the Steelton Hometown Streets Program in the Amount of \$537,438.00.**

Motioned by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, to approve RESOLUTION 2006-R-58t as presented. Motion approved unanimously.

**ORDINANCE 2006-8 – An Ordinance Authorizing an Intergovernmental Agreement with the Borough of Highspire to Appoint Steelton Volunteer Fire Company as the Fire Protection and Emergency Service Provider for the Borough of Highspire, Pursuant to the Intergovernmental Cooperation Law.**

Mr. Shaver motioned to adopt Ordinance 2006-8, as presented, seconded by Mr. Heefner. Motion approved unanimously.

**RESOLUTION 2006-R-55 – Requesting Council Approve 1.1% Contributions from the Steelton Police Officers for the Year of 2007.**

Dr. Szada motioned to adopt Resolution 2006-R-55, as presented, seconded by Mr. Heefner. Motion approved unanimously.

**RESOLUTION 2006-R-56 – Approving the Special Purpose Parking Space for Joyce Nicholson of 44 South Second Street.**

Dr. Szada motioned to adopt Resolution 2006-R-56, as presented, seconded by Mrs. Wiedeman-Krosnar. Motion approved unanimously.

**NEW BUSINESS:**

**Mr. Musser – Informing Council that a Special Purpose Parking Application has been submitted by Lewis Wright of 152 Conestoga Street.**

Mr. Musser stated that this was for Council's information.

**Mr. Heefner – Requesting Approval for the Installation of a New Air Conditioning Unit in Council's Chambers.**

Mr. Heefner stated that he was approached earlier this year about replacing the Air Conditioning Unit. Mr. Heefner stated that Mr. Donley did an estimate on a low voltage fan where the compressor is outside. He stated that the system will be mounted on brackets and it cools and heats, and can be operated by a remote control.

Mr. Shaver requested a more detailed estimate, in an effort to gain more information before the matter is more thoroughly discussed. Mr. Kovach asked for an additional two more estimates.

**Mr. Heefner, Chairman of the Steelton Planning Commission – Requesting Council Approve the Home Occupation Request of Ms. Ernestine Crankfield of 214 Harrisburg Street.**

Mr. Heefner, Chairman of the Planning Commission, stated that the Planning Commission had a meeting on the first Wednesday of the month to hear Ms. Crankfield's request for a Home Occupation. Mr. Heefner stated that she doesn't fall into the parking regulations; however it is a low-impact business. Mr. Heefner stated that Ms. Crankfield will be selling baked goods out of her house and delivering them on her own. He stated that Codes Officer Stoner recommended the property be listed as a

Home Based Business with low impact and the Planning Commission voted unanimously to approve that recommendation with a six month probationary period. He stated that Ms. Crankfield will have to have no complaints about parking or traffic for six months, before the property listing will be finalized.

Mr. Shaver motioned to approve the recommendation of the Planning Commission, seconded by Mr. Albert. Motion approved unanimously.

**OTHER BUSINESS:**

**Mr. Musser – Requesting Permission for an Executive Session to Discuss Personnel and Land Acquisitions Matters.**

**AUDIENCE PARTICIPATION:**

*Pauline Douglas of 433 Bessemer Street* – asked what time contractors are allowed to start work in the morning. Codes Officer Stoner stated that the Noise Ordinance falls under the Police and she would find out from them and let her know.

Ms. Douglas asked Council what would occupy the old Hill-Mar. Mr. Musser stated that a Community Services group will occupy the building and it will be funded through Dauphin County. He stated that it will be a fourteen bay facility to treat persons with depression.

Ms. Douglas asked Council if there was anybody in town to pick up old appliances in the yard. She stated that 101 Lincoln Street has a refrigerator in the yard. Codes Officer Stoner stated that she would talk to the Police about this matter.

Emuel Powell of Lebanon Street – stated that there are unnecessary vehicles, such as a trailer parked on the corner of Lincoln and Reading Streets, parked on the street taking up needed parking spaces. Codes Officer Stoner stated that the police are aware of the problem and are working to fix it.

Mr. Powell stated there is also junk in the trailer and other junk in the truck. Codes Officer Stoner stated that she will look into it.

**COUNCIL'S CONCERNS:**

**Mr. Heefner** – wished everyone a Merry Christmas and stated that the Storm Water Project is running very smoothly and should be off of Pine Street within the next week.

**Dr. Szada** – wished everyone a Merry Christmas and a Happy New Year. She asked Chief Vance to remind his firemen that when responding to a call they must still obey traffic laws.

**Mr. Shaver** – thanked everyone for coming out and thanked Mr. Lehman for all that he does for the Borough. He also wanted to publicly recognize, as Chairman of the Personnel Committee, all of the Department Heads and other employees for their hard work which has enabled the Borough to stave off a tax increase in recent years. He also wished everyone a Merry Christmas.

**Mrs. Wiedeman-Krosnar**- commended the staff for their hard work throughout the year. She then wished everyone a Merry Christmas. Mrs. Wiedeman-Krosnar also Ms. Crankfield luck at her new business.

**Mr. Albert** – wished everyone a Merry Christmas.

**Mayor Acri** – wished everyone a Merry Christmas. He then asked if Pine Street would be completely reopened by next week. Mr. Musser stated that Pine Street below the Fourth Street access will still be closed.

**Mr. Kovach**- stated that it has been a pleasure serving on Council with the men and women that are in their current positions, and with the staff. He stated that we got a lot of things accomplished this year. Mr. Kovach stated that the waterline project is going smoothly and he hopes the weather cooperates so that the project can be completed soon. He stated that he will be looking into committees soon. Mr. Kovach then thanked the Department Heads for controlling their budgets, and therefore holding the line on Borough taxes, and the staff. He then wished everyone a Merry Christmas and Happy New Year.

**ADDITIONS:**

**RESOLUTION 2006-R-57** – adopting the Police Contract for 2007, 2008, and 2009.

Motioned by Mr. Shaver, seconded by Mr. Albert, to adopt Resolution 2006-R-57, as presented. Motion carried with Mr. Heefner dissenting.

**RESOLUTION 2006-R-59** – authorizing PennDOT to fix the agreed upon manholes along RT 230 during the upcoming paving project, with the cost to be shared equally between PennDOT and the Borough of Steelton.

Mr. Kovach stated that he had spoken with Mr. Conjar about some manholes that needed fixed. He stated that they need to be fixed and this is a pretty good deal.



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Mr. Heefner motioned to adopt Resolution 2006-R-59, as presented, seconded by Mr. Albert. Motion approved unanimously.

On a motion by Mr. Shaver, seconded by Mr. Heefner, the Council meeting recessed into executive session to discuss land acquisitions and personnel matters, at 7:05 PM.

The meeting reconvened at 7:40PM

Dr. Szada motioned to fund the Economic Development Corporation by funding their budget \$150,000 a year for ten years, seconded by Mrs. Wiedeman-Krosnar. Motion approved unanimously.

**ADJOURNMENT:**

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Albert, the Council meeting adjourned at 7:41PM.

Respectfully submitted,

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Michael G. Musser, II  
Borough Secretary