

Steelton Borough
Council Meeting
February 7, 2005

The Council Meeting was called to order at 6:30p.m. by the President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
MaryJo Szada
Michael Albert
Dennis Heefner
Stephen Shaver

Absent:

Lisa Wiedeman-Krosnar
Kathleen D. Handley

Michael G. Musser, II, Secretary
David A. Wion, Solicitor

PRESENTATION: By Matt Tunnell, Assistant Vice-President of Crossgates, Inc., In Regards to the Downtown Redevelopment Proposal Feasibility Study Scope-of-Work.

Matt Tunnell of Crossgates and Craig W. Bachik and Renee Regal of Kairos Design Group, reviewed the scope of work with Council and said they will begin the process when Council is ready.

PUBLIC COMMENT: Agenda Items Only.

There were no comments.

COMMUNICATION:

Ralph Amato, Municipal Manager, York Waste Disposal, Inc. - Letter confirming that the Borough of Steelton's Spring Clean Up is Scheduled for April 30, 2005.

Council Members present concurred with the proposed date for Spring Clean Up.

PSAB - Invitation to attend the PSAB Spring Legislative conference at the Holiday Inn Harrisburg/Hershey in Grantville, March 20-22, 2005.

Mr. Kovach said anyone who wishes to attend should contact Mr. Musser.

Jeanne P. Gray, 240 Woodbine Street, Steelton - Letter of Congratulations to the Borough of Steelton.

There were no comments.

Gene Richards, 351 South Second Street, Steelton - Letter of congratulations to the Borough and requesting assistance with his sidewalk.

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There were no comments.

Thomas L. Zimmerman, Consulting Actuary, Conrad M. Siegel - Letter requesting an opportunity to present their Investment Advisory Service Plan to the Borough for the Borough of Steelton Police Pension Plan.

Council Members present authorized Mr. Musser to arrange a meeting.

UNFINISHED BUSINESS:

Mr. Musser - Informing Council that the Borough of Steelton Police Association has agreed to the changes made to the Steelton Police Pension Plan to comply with Act 30.

There were no comments.

RESOLUTION 2005-R-1 - ESTABLISHING A LOADING/UNLOADING ZONE FROM 9:00 A.M. TO 5:00 P.M., AT THE INTERSECTION OF SOUTH FRONT & CHESTNUT STREETS was presented for Council's consideration.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to adopt RESOLUTION 2005-R-1, as presented.

ORDINANCE 2005-1, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF STEELTON, PENNSYLVANIA, CHAPTER 82, "PROPERTY MAINTENANCE", SECTION 82-3, "ADMINISTRATION AND ENFORCEMENT OF OFFICE OF CODE ENFORCEMENT" REQUIRING ANNUAL INSPECTION OF ALL RESIDENTIAL RENTAL, COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL PROPERTIES; CHAPTER 84, "REAL ESTATE REGISTRATION:", SECTION 84-6 BY THE ADDITION THERETO OF A NEW SUBSECTION E, REQUIRING THE BOROUGH SECRETARY TO NOTIFY THE CODE ENFORCEMENT OFFICER OF LANDLORD REPORTS CONCERNING CHANGES IN USE OR OCCUPANCY OF ANY RENTAL UNIT; AND BY THE ADDITION OF A NEW CHAPTER 69 TO BE ENTITLED "INSPECTION LICENSES", WHICH CHAPTER PROVIDES FOR CERTAIN RESIDENTIAL RENTAL, COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL INSPECTION LICENSES, PROCEDURES FOR ISSUING THE LICENSES, PROVIDING FOR INSPECTIONS, PROVIDING FOR APPEALS FROM ADVERSE INSPECTION DETERMINATIONS AND PROVIDING PENALTIES FOR VIOLATION OF THE CHAPTER, was presented for council's consideration.

On a motion by Mr. Heefner seconded by the Council Members present voted unanimously to adopt ORDINANCE 2005-1, as presented.

Mr. Heefner thanked everyone involved in making this Ordinance a reality, noting that a lot of time and effort went into it. Mr. Heefner stressed that improving the housing stock is a crucial piece to the Main Street program and overall Borough improvement.

RESOLUTION 2005-R-2, IMPLEMENTING THE BOROUGH OF STEELTON

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INSPECTION LICENSES ORDINANCE BY ESTABLISHING THE APPEAL FEE FOR AN APPEAL TO THE BOROUGH CODE HEARING BOARD.

Mr. Wion explained that ORDINANCE 2005-1, which Council just passed authorizes this Resolution fixing a fee for applications for an appeal and is consistent with what we have done for the land development, and the UCC, establishing a fee of \$318.00, for such an appeal, plus any costs that are in excess of that initial application fee.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to adopt RESOLUTION 2005-R-2, as presented.

NEW BUSINESS:

Mr. Musser - Discussion regarding the Special Purpose Parking requests that have been submitted by Prince of Peace Church and Monumental A.M.E. Church.

Mr. Musser explained where the spaces were located and the number requested. It was the consensus of the Council Members present to have Mr. Wion prepare the Resolution for consideration at the next Council Meeting.

Mr. Musser - Update on Grant Initiatives through the Main Street Program.

Mr. Musser said that a list of grants that we are eligible for under the Main Street Program was included in Council's packets. Mr. Musser said there is a Planning Grant for \$25,000 which can be used for downtown parking management study, E-Commerce study, a signage study and then there was also another one which can be used for to study the downtown improvement districts, which Mr. Musser said he didn't believe the Borough was ready for yet. Mr. Musser said he and Mrs. Fackler recommend the Borough apply for a grant in the amount of \$25,000 for option one and three.

Mr. Musser said the second incentive is the Downtown Reinvestment Grant and the Anchor Building Grant. Mr. Musser suggested that Council Members give these some thought before the next Council Meeting, and gave a brief explanation of the Grants.

Mr. Heefner recommended, in order to take some of the burden off of the Code Office, that the Boat Dock Permits be issued in the Secretary's office and if there are any problems at the Boat Dock, the Public Works Department should be notified.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve Mr. Heefner's recommendation as presented.

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Mr. Heefner also requested that the Code Officer give Council a report on the status of the letters being mailed, the work station, and the new software. Mr. Ron Acri said the work station is in place, but they have to run some wires for the computer; the letters are being stuffed into the envelopes and will be mailed tomorrow; he will be meeting with Ron Brady tomorrow discuss the proposals and to get the costs.

Mr. Shaver - Providing an update on the Sewer Department Laborer Interviews.

Mr. Shaver said that the Personnel Committee and Mr. Albert, Chairman of the Public Works Committee interviewed six (6) applicants for the position. Mr. Shaver said there were several well-qualified applicants, but the one who scored the highest and the committee's recommendation to hire for the position is Richard W. Miller, Jr.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to hire Richard W. Miller, Jr., for the Sewer Department Laborer position, at the rate of \$10.00 an hour starting on February 14, 2005.

OTHER BUSINESS:

Mr. Musser - Requesting permission for an Executive Session to discuss Land Acquisition matters, Personnel matters & Union Contract Negotiations.

Mr. Wright - requested that the Community Development meeting be changed from Monday, February 14th to Tuesday, February 15th at 7:00 p.m.

It was the consensus of the Committee Members to hold the meeting on February 15th as requested.

On a motion by Mr. Wright, seconded by Mr. Shaver, the Council meeting recessed into executive session at 7:30 p.m.

The meeting reconvened at 7:45 p.m.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to move Luz Pabon from part-time to full-time status, effective February 14, 2005, at her current rate.

COUNCIL'S CONCERNS:

Mr. Wright - spoke to the Mayor about 4th and Walnut if he could address that situation with the school kids in the afternoon. Mayor Acri said he will take care of that.

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ADJOURNMENT:

There being no other business before Council, on motion by Mr. Wright, seconded by Mr. Heefner, the Council meeting adjourned at 7:50 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary