

Steelton Borough
Council Meeting
December 4, 2006

The regular monthly meeting was called to order at 6:30 p.m. by President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Stephen Shaver
Jeffery Wright
Dennis Heefner
Thomas Acri, Mayor

Absent:

Lisa Wiedeman-Krosnar
MaryJo Szada
Michael Albert

Michael G. Musser, II, Secretary
David A. Wion, Solicitor
Kathleen D. Handley, Assistant Secretary
Jennifer Brown-Sweeney, Administrative Assistant

PRESENTATION:

Craig Bachik and Renee Regal of Kairos Design Group provided Council with a presentation on the Locust Street Steps Project. Mr. Bachik and Mrs. Regal presented Council with three design options for the Locust Street Steps.

Mr. Wright stated that the Community Development Committee recommended Option #3, with slight modifications. Council agreed with that recommendation and asked Mr. Bachik and Mrs. Regal to proceed on that recommendation.

Mr. Kovach stated that he'd like to see the brick work tied in between Front and Second Streets. Mr. Bachik agreed and stated that he is working on it.

Mr. Heefner stated that he was concerned about the maintenance of the surface level can lights. Mr. Kovach stated that we have to develop a maintenance plan on all of the recent and upcoming projects.

Mr. Shaver motioned to permit Kairos Design Group and Borough Staff to develop specifications and guidelines to go to bid or Request for Proposals, under the auspices of Option #3, seconded by Mr. Wright. Motion approved unanimously.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser stated that there was nothing else to report besides what was stated in the Minutes.

PUBLIC COMMENT: Agenda Items Only

There were no public comments on agenda items.

COMMUNICATIONS:

Kenneth L. Klothen, Deputy Secretary for Community Affairs & Development, DCED – Informing the Borough that the grant application for \$10,000 for the Steelton Home Improvement Program has been preliminarily recommended for funding.

Mr. Musser stated that this was for Council's information.

Jennifer Rabuck, Assistant Borough Secretary – Invitation to all Borough Employees, Council Members & Mayor to the Highspire Borough 2006 Annual Tree Lighting Ceremony on Saturday, December 9, 2006 at 6 PM at Citizen's Bank.

Mr. Musser stated that this was for Council's information.

Mid Penn Bank - Invitation to the opening of Mid Penn Bank Branch in Steelton on Thursday, December 7, 2006 from 6 PM to 8 PM.

Mr. Musser stated that this was for Council's information.

UNFINISHED BUSINESS:

RESOLUTION 2006-R-50 – Resolution adopting the 2007 Borough of Steelton Sewer Budget.

Mr. Heefner motioned to adopt the 2007 Borough of Steelton Sewer Budget, seconded by Mr. Wright. Motion approved unanimously.

RESOLUTION 2006-R-51 – Resolution adopting the 2007 Borough of Steelton General Fund Budget.

Mr. Shaver motioned to adopt the 2007 Borough of Steelton General Fund Budget, seconded by Mr. Heefner. Motion approved unanimously.

Mr. Kovach stated that there will be no tax increase this year.

ORDINANCE 2006-7 – Ordinance Fixing the Tax Rates for 2006.

Mr. Wright motioned to adopt Ordinance 2006-7, as presented, seconded by Mr. Shaver. Motion approved unanimously.

RESOLUTION 2006-R-52 – Resolution adopting the Discounts and Penalties for 2007.

Mr. Shaver motioned to adopt Resolution 2006-R-52, as presented, seconded by Mr. Wright. Motion approved unanimously.

RESOLUTION 2006-R-53 – Resolution adopting the Borough of Steelton Design Guidelines for Façade and Streetscape Improvements for both Front Street and Second Street.

Mr. Heefner motioned to adopt Resolution 2006-R-53, as presented, seconded by Mr. Wright. Motion approved unanimously.

RESOLUTION 2006-R-54 – Resolution amending Defined Benefit Pension Plan Joinder Agreement for the Borough of Steelton Non-Uniformed Pension Plan, Section IV, “Retirement Benefits”, Part IV-1 (4.01)(B)(VII) by Providing for a 4.000 Percent Cost of Living Adjustment Over and Above the Current Benefit Payment for Currently Retired Former Borough Employees.

Mr. Shaver motioned to adopt Resolution 2006-R-54, as presented, seconded by Mr. Wright. Motion approved unanimously.

William Delancey, HRG, Inc, - Providing the Borough with an updated schedule on the Hometown Streets Project.

Mr. Kovach stated that this was for Council's information.

NEW BUSINESS:

Dennis Yablonsky, Secretary, DCED – Requesting the Borough Execute Contract # C000022081 in the amount of \$35,000 between the Borough of Steelton and the Commonwealth of Pennsylvania to be used for renovations to the Senior Center.

Mr. Wright motioned to allow Mr. Musser to execute the contract between the Borough of Steelton and the Commonwealth of Pennsylvania for the Senior Center on the Borough's behalf, seconded by Mr. Heefner. Motion approved unanimously.

Dennis Yablonsky, Secretary, DCED – Requesting the Borough Execute Contract # C000022080 in the amount of \$50,000 between the Borough of Steelton and the Commonwealth of Pennsylvania to be used for renovations to the Senior Center.

Mr. Shaver motioned to allow Mr. Musser to execute the contract between the Borough of Steelton and the Commonwealth of Pennsylvania for the Senior Center on the Borough's behalf, seconded by Mr. Heefner. Motion approved unanimously.

**Laura Montgomery, Environmental Planner, McCormick Taylor –
Requesting the Borough execute the Federal-Aid Reimbursement Agreement
Between the Borough of Steelton and the Commonwealth of Pennsylvania for the
Steelton Hometown Streets Program in the Amount of \$537,438.00.**

Mr. Shaver motioned to table the matter until Solicitor Wion can thoroughly review, seconded by Mr. Heefner. Motion approved unanimously.

Mr. Shaver asked Mr. Musser to put the matter on the agenda for the next meeting.

OTHER BUSINESS:

Mr. Musser – Requesting Permission for an executive Session to Discuss Land Acquisitions Matters.

AUDIENCE PARTICIPATION:

There were no audience comments.

COUNCIL'S CONCERNS:

Mr. Wright- thanked Council for approving the Community Development Committee's recommendation on the Locust Street Steps.

Mayor Acri- stated that Community Development did a good job on the three designs for the steps.

Mrs. Wiedeman-Krosnar- stated that the poinsettia sales are wrapping up and sales are approximately \$6,200. If anyone is interested in purchasing any, she asked them to contact Donna in the office.

Mr. Kovach- thanked all individuals for participating in the project. He stated that everyone did an excellent job. Mr. Kovach stated that we are closing the end of the year on a good note with no tax increase. He stated that he would like to have a meeting at the end of the year to reflect on what we did and accomplished throughout the year, in order to fine tune some things.

Mr. Musser- stated that he received a copy of the inspection from DEP for the Elementary School. He said that Highspire is having their Firefighter's meeting tonight. Mr. Musser stated that he received a letter from Comcast and cable rates are going up for 2007. He stated that Dauphin County Department of Community and Economic Development has approved the \$250,000 in CDBG money for the Adams Street Project. Mr. Kovach stated that Dan Robinson is doing a good job and to keep up the good

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work. Mr. Musser then stated that the City of Harrisburg informed the Borough that the City is looking at a 15% increase in the sewer rate to pass onto the Borough.

On a motion by Mr. Wright, seconded by Mr. Heefner, the Council meeting recessed into executive session to discuss land acquisitions and personnel matters, at 7:00 PM.

The meeting reconvened at 7:30 PM

Mr. Wright motioned to redirect a maximum of \$150,000 in CDBG money to the Steelton Economic Development Corporation for the Downtown Revitalization Efforts, seconded by Mr. Shaver. Motion approved unanimously.

ADJOURNMENT:

There being no other business before Council, on motion by Mr. Shaver, seconded by Mr. Heefner, the Council meeting adjourned at 7:31PM.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary