

The regular monthly meeting was called to order at 6:30 p.m. by the President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Thomas Acri
Jeffery Wright
MaryJo Szada

David A. Wion, Solicitor
Kathleen D. Handley, Assistant Secretary

Absent:

Albert Gornik
Michael Albert
Jeffrey Wrightstone
Mayor George P. Hartwick, III
Michael G. Musser II, Borough Secretary

APPROVAL OF MINUTES:

There were no minutes submitted for approval at this meeting.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

There was nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS: REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On motion by Mr. Acri, seconded by Mr. Wright, Council members present approved the schedules of billings requisitions and change orders as presented:

APPROVAL OF DEPARTMENT REPORTS FOR DECEMBER:

Community Development - On motion by Mr. Wright, seconded by Mr. Acri, Council members present voted unanimously to approve the Community Development Report as presented.

Finance - On motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to approve the Finance Report as presented.

Fire and Ambulance - On motion by Dr. Szada, seconded by Mr. Wright, Council members present voted unanimously to approve the Fire and Ambulance Report and annual report as presented.

Personnel - On motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to approve the Personnel Report as presented.

Police - On motion by Mr. Wright, seconded by Mr. Acri, Council members present voted unanimously to approve the Police Report as presented.

Public Works - On motion by Dr. Szada, seconded by Mr. Acri, Council members present voted unanimously to approve the Public Works Report as presented.

Code Enforcement – On motion by Mr. Wright, seconded by Mr. Acri, Council members present voted unanimously to approve the Code Enforcement Report as presented.

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Mayor's Report - In Mayor Hardwick's absence, there was no report given.

PUBLIC COMMENTS - Agenda Items Only:

There were no members of the public present at this time, and therefore no comments

COMMUNICATIONS:

Pennsylvania Steel Technologies, Inc. - Providing Council and the Mayor with a copy of their Monthly Newsletter.

There were no comments.

Dauphin County Commissioners - Providing Council and the Mayor with a copy of Regional Impact.

There were no comments.

Robert G. Garraty, President, New Baldwin Corridor Coalition - Letter informing the Borough that the New Baldwin is considering putting on a 2 day session for Municipal Officials and would like input on the session.

Mr. Kovach asked Council members to give their suggestions to Mr. McDonald. Mr. Acri asked when the session would be held. Mr. McDonald said it hasn't been decided, but they are looking at some time in the spring. Mr. Acri said he would like to attend and asked to be notified when a date and time has been set.

Dauphin County Commissioners - Informing the Borough of a meeting to discuss the Three Mile Island Emergency Response on Wednesday, January 23, 2002, at 6:00 p.m., at the Dauphin County Emergency Management Agency.

Mr. Kovach said that anyone who wishes to attend should notify Mr. Musser immediately. Chief Lenker informed Council that one of his officers will attend.

Joanne B. Archfield, Engineering Technician, UGI - Requesting the Borough to Provide UGI with a list of streets that will be paved in the Borough of Steelton for 2002.

Mr. Kovach noted that Mr. Musser forwarded this matter to Mr. Conjar.

Donald L. Tappan, Assistant Township Manager, East Pennsboro Township - Thank you letter to the Borough for their help with changing the township's Banners.

Mr. Kovach said that Comcast Cable used to help them with this, but could no longer do it, so they requested our assistance. Two Borough employees went over with our bucket truck to help the township for about two (2) hours. Mr. Kovach said this is cooperation between municipalities.

New Baldwin Corridor Coalition - Providing the borough with a copy of the Minutes from the December 18, 2001 Meeting.

There were no comments.

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Pennsylvania State Association of boroughs - Providing the borough with a Seminar for newly elected Borough Officials.

Mr. Kovach asked anyone who is interested to contact Mr. Musser.

UNFINISHED BUSINESS:

Mr. Musser - Requesting permission to set up interviews for the position of part-time police officer in the borough of Steelton.

Mr. Kovach said that Mr. Musser suggested that since there is only one applicant, Council could allow Chief Lenker to interview him and if the Chief wants to hire the applicant, then he could proceed with the background check.

Chief Lenker requested this matter be tabled and asked if the Borough would re-advertise in hopes of getting more applicants. Chief Lenker noted that he just gave Council members a copy of one of his part-time officers, Gordon Berlin, who was hired full-time in Elizabethtown.

It was the consensus of Council members present to re-advertise for part-time police officers.

Mr. Musser - Informing Council that the Borough's share from the dissolution of the Lower Dauphin Council of Governments Solid Waste Authority is \$2,779.30.

There were no comments.

RESOLUTION 02-R-01 - A RESOLUTION AMENDING THE DEFINED BENEFIT PENSION PLAN JOINDER AGREEMENT FOR THE BOROUGH OF STEELTON NON-UNIFORMED EMPLOYEES PENSION PLAN, SECTION IV, "RETIREMENT BENEFITS", PART IV-1 (4.01)(B)(VII) BY PROVIDING FOR A 3.000 PERCENT COST OF LIVING ADJUSTMENT OVER AND ABOVE THE CURRENT BENEFIT PAYMENT FOR CURRENTLY RETIRED FORMER BOROUGH EMPLOYEES, was presented for Council's consideration.

On motion by Mr. Wright, seconded by Mr. Acri, Council members present voted unanimously to adopt Resolution 02-R-01, as presented.

Mr. Musser - Informing council that Mr. Donald Donley has bid on the borough owned land at 313-317 North Front Street in the amount of \$35,000.00

On motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to award the bid to Mr. Donley in the amount of \$35,000.00, and requested Mr. Wion to proceed with the settlement.

NEW BUSINESS:

Mr. Musser - Informing Council that a Special Purpose Parking Application has been submitted by John Clea, Sr., of 333 Lincoln Street.

There were no comments.

Mr. Musser - Requesting Council to reappoint Herbert, Rowland & Grubic, Inc., as the Borough of Steelton's Sewer Engineer for 2002 and 2003.

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On motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to reappoint Herbert, Rowland and Grubic, Inc., as the Borough of Steelton Sewer Engineer for 2002 and 2003.

On motion by Mr. Wright, seconded by Mr. Acri, Council members present voted unanimously to execute the Retainer Agreement between HRG, Inc., and the Borough of Steelton.

OTHER BUSINESS:

Mr. Acri - Gordon J. Berlin Resignation.

On motion by Mr. Acri, seconded by Mr. Wright, Council member present voted unanimously to accept Gordon J. Berlin's resignation, effective January 17, 2002.

Mr. Acri - Requesting an executive session to discuss the grievance filed by Terrance Sinclair, Sr.

AUDIENCE PARTICIPATION:

Chief Lenker said he distributed the Annual Police Report. Chief Lenker and Council discussed several areas of the report.

Chief Lenker also reported that we purchased signs for the Cross Walks, but they haven't arrived yet.

COUNCIL'S CONCERNS:

Mr. Kovach commended the Borough Public Works employees, saying that once again they did a terrific job on the streets during the recent snow event.

On motion by Mr. Acri, seconded by Mr. Wright, Council recessed into executive session at 6:55 p.m. to discuss the Grievance filed by Terrance Sinclair.

The meeting reconvened at 7.22 p.m.

On motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to remove the written warning from Terrance Sinclair's file and replace it with a written indication of a verbal warning.

There being no other business before Council, on motion by Mr. Acri, seconded by Dr. Szada, the Council meeting adjourned at 7:23 p.m.

Respectfully submitted,

Kathleen D. Handley
Assistant Borough Secretary

**Steelton Borough
Council Meeting
February 19, 2002**

The regular Council meeting was called to order at 6:30 P.M. by the President, Michael J. Kovach, followed by the pledge of allegiance, and a moment of silence.

In attendance :

Michael J. Kovach
Jeffery L. Wright
Thomas F. Acri
Albert A. Gornik
Mary Jo Szada

Absent:

Michael K. Albert
Jeffrey A. Wrightstone

George P. Hartwick, III, Mayor
Michael G. Musser, II, Borough Secretary/Treasurer
Kathleen D. Handley, Assistant Borough Secretary/Treasurer
David A. Wion, Solicitor

MINUTES:

On a motion by Mr. Wright, seconded by Mr. Acri, Council members present voted unanimously to approve the January 22, 2002, Council meeting minutes as presented.

EXECUTIVE SESSIONS:

There was no report given.

SCHEDULE OF BILLS:

The schedule of bills, requisitions and change orders were presented.

On a motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to approve the schedule of bills, requisitions and change orders as presented.

DEPARTMENTAL REPORTS:

Mr. Kovach said he would like one motion to approve all of the reports as presented.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to approve the Community Development, Finance, Fire & Ambulance, Personnel, Police, Public Works, Code Enforcement & Mayor's report for January 2002, as presented.

Mayor Hartwick said he would like to discuss the land acquisition for the Boat Dock facility in executive session and will reserve his comments for that time.

PRESENTATION: RUSS MONTGOMERY, DIRECTOR OF THE REGIONAL ECONOMIC DEVELOPMENT DISTRICT INITIATIVES (REDDI).

Mr. Kovach said Mr. Musser indicated that Mr. Montgomery was ill and unable to attend the meeting, but he will reschedule his presentation.

PUBLIC COMMENT: On agenda items only.

There were none.

Mr. Musser said the following items should be added to the agenda for public comment:

Letter of resignation from Jill Perez as accounts payable clerk for the Borough of Steelton effective March 15, 2002, due to health issues.

Resolution 2002-R-2, establishing a special purpose parking space for John Clea, Sr. of 333 Lincoln Street.

Resolution 2002-R-3, approve the destruction of records under the retention law.

Letter from the Islamic Society of Greater Harrisburg, 407 North Front Street, Steelton, PA requesting permission to close North Second Street from Jefferson Street to Conestoga Street from 7:30 A.M. to 10:30 A.M. on Saturday, February 23, 2002.

Requesting an executive session to discuss the letter from the Dauphin County General Authority in regards to the land acquisition of Cibort Park.

Mr. Acry said Jill Perez never applied for the 12 weeks of non-pay under the Family Medical Leave Act and he would like to her have every advantage available to her.

Mr. Musser said he has met with Mrs. Perez 3 times and gave her every option available as far as using all of her sick leave taking off of work as much time as she needs and assured her that we would try to accommodate any of her needs. Mr. Musser said Mrs. Perez said she is very grateful for all of the offers, but this is what she wants to do. Mr. Musser said he would like to commend Mrs. Handley and Mrs. Powell for helping to pick up all of the extra work. Mr. Musser said he must regrettably request Council to accept Mrs. Perez's letter of resignation.

On a motion by Mr. Acri, seconded by Mr. Wright, Council members present regrettably accepted the resignation of Mrs. Jill Perez effective March 15, 2002, as presented and to authorize Mr. Musser to write a letter to Mrs. Perez thanking her for a job well done.

On a motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to post the position of accounts payable clerk in the Borough of Steelton and to advertise the position.

On a motion by Mr. Wright, seconded by Mr. Gornik, Council members present voted unanimously to adopt Resolution 2002-R-2, as presented.

On a motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to adopt Resolution 2002-R-3, as presented.

Mr. Kovach called for a motion granting the Islamic Society's request to close down North Second Street for a church service. Mayor Hartwick said before this is approved he would like this discussed with Chief Lenker, so that everything is in order. Mayor Hartwick said there were some problems the last time, especially with traffic and barricades. Mr. Musser said he does make sure in the letters he requests that they contact Chief Lenker and review the matter with him as a condition of the approval. Mayor Hartwick said he would also like them to provide us more notice. Dr. Szada said she would also like to make sure the vehicles are parked appropriately.

Chief Lenker said he thought from talking with Mr. Kahn that this parking on North Second Street was just if needed, since they have over 100 spaces that they are allowed to use near Advanced Auto. Mr. Musser said he will suggest to them that North Second Street is only block if needed as a secondary measure. Mr. Kovach said this should be at Chief Lenker's discretion.

On a motion by Mr. Wright, seconded by Mr. Acri, Council members present voted unanimously to approve the request of the Islamic Society as presented, but that North Second Street only be block off if needed and that this decision is up to the discretion of Chief Lenker.

COMMUNICATIONS:

Sam McCullough, Secretary, DCED – Invitation to Attend the Southcentral Region “DCED-On-The-Road...Again”, April 29, 2002.

Mr. Kovach said anyone wishing to attend should contact Mr. Musser.

Ralph Amato, Municipal Manager, York Waste Disposal, Inc. – Confirming the Borough of Steelton’s Spring Clean Up is Scheduled for April 20, 2002, from 7:00 A.M. to 3:00 P.M.

There were no comments.

Senator Jeffrey E. Piccola, 15th District – Confirming the Town Meeting Scheduled for Saturday, June 8, 2002 from 8:30 A.M. to 9:30 A.M. in Council Chambers.

There were no comments.

PSAB’s TEAM 2002 – Invitation to the 2002 Public Sector Labor & Employment Law Seminar.

Mr. Kovach said anyone wishing to attend should contact Mr. Musser.

William P. Gralski, Brinjac Engineering, Inc. – Informing the Borough of New GIS Grant Through the Department of Environmental Protection (DEP).

Mr. Kovach said Mr. Musser has given this information to Mr. McDonald to follow up on.

One Source Municipal Training – Informing the Borough of a Seminar on Helping the Borough Understand It’s Options Under the New Statewide Building Code.

Mr. Musser suggested members of the Community Development Committee attend, especially Ms. Czeiner.

Delaware Municipal Clerks Association – Certifying That Mr. Musser Participated in The IIMC Region II Conference and Received Six (6) Hours of Education.

On a motion by Mr. Gornik, seconded by Mr. Acri, Council members present voted unanimously to place this in Mr. Musser’s personnel file.

Pennsylvania State Association of Boroughs – Informing the Borough of the PSAB Spring Legislative Conference, March 17-19, 2002 At the Holiday Inn Harrisburg/Hershey.

Mr. Kovach said anyone wishing to attend should contact Mr. Musser.

Michael G. Hubler, Dauphin County Conservation District – Providing the Borough With Revised Rules and Guidelines for Erosion and Sediment Control Plans Effective February 1, 2002.

There were no comments.

New Baldwin Corridor Coalition (NBCC) – Providing Council With Minutes From the January 15, 2002, Meeting.

There were no comments.

Ms. Rhonda J. Horne, New Resident & Business Owner – Informing Council & the Mayor That She is Proud to Live and Do Business in the Borough.

There were no comments.

Wayne E. Shank, Mayor, Borough of Highspire – Requesting the Mayor & Council to Authorize the Highspire Fire Police to Perform Their Assigned Duties & Responsibilities in Steelton When Called Upon by the Dauphin County Emergency Response Center to Provide Mutual Aid.

Chief Lenker said he doesn't think this is necessary, because of the law and the mutual aid agreement and he will get in touch with Mayor Shank and inform him.

Laurel A. Wilson, Highspire Borough Manager/Secretary – Letter Thanking Mr. Conjar and His Staff for Their Assistance in Removing Their Christmas Decorations.

Mr. Acri said he would like Mr. Conjar to display the letter in the Highway Garage so everyone can see it.

Harrisburg Regional Chamber – Informing the Borough of the Fourth Annual InterCity Visit to Hartford, CT.

Mr. Gornik said he would like the Mayor to attend again. The Mayor said he would be honored and let Council know at the next meeting.

Mr. Musser – Informing Council That Bethlehem Steel Never Provided Capital City Cab With Permission to Park Vehicles on the Grassy Lot Beside Their Building Owned by Bethlehem Steel.

Mr. Acri asked what is being done with this matter. Mr. Musser said Ms. Czeiner is handling it and has sent a letter out to the Cab Company and Mr. Wion reviewed it. Mr. Musser said he has been contacting Mr. Watkins at the Bethlehem Steel about the matter.

Leadership Harrisburg Area – Informing Council & the Mayor of the Upcoming Lunch/Program on “Leadership In Crisis Times” on Thursday, February 28, 2002.

Mr. Kovach said anyone wishing to attend, please contact Mr. Musser.

UNFINISHED BUSINESS:

Chief Lenker – Providing Council & the Mayor With Information on the Upcoming Citizens Police Academy.

Mr. Kovach said if there are any questions please direct them to Mr. Musser or Chief Lenker.

Mr. Musser Informing Council That It Is His Recommendation Along With Mr. McDonald’s and Mr. Snyder’s to Award the Engineering Services for the Bailey Street & Poplar Streets Park Project to Brinjac Engineering, Inc., in the Amount of \$12,750.00.

Mr. Musser said that he, Mr. Snyder and Mr. McDonald conducted interviews and Brinjac Engineering, Inc., was the unanimous choice to complete the project. Mr. Musser said they were the second lowest bidder, but they were the most competent and experienced and it is their recommendation to award the bid to Brinjac Engineering, Inc.

On a motion by Mr. Acri, seconded by Mr. Gornik, Council members present voted unanimously to award the contract for engineering services for the Bailey Street & Poplar Streets Park project to Brinjac Engineering, Inc., in the amount of \$12,750.00, to be paid from Community Development Block Grant funds.

Mr. Musser – Informing Council of the Status of the Foreign-Trade Zone.

Mr. Musser said he just wanted to provide Council with correspondence from Mr. Ted Davie of GAMBIT in regards to a Foreign Trade Zone. Mr. Musser said you can see Mr. Davie makes it very clear that if Bethlehem Steel would like to work with the Borough to establish this type of zone they would have to do it soon if they wanted to see the zone happen soon. Mr. Musser said from Mr. Davie’s experience it takes anywhere from 16 to 18 months to get this type of zone approved by the US Customs Service.

Mayor Hartwick & Mr. Musser – Providing Council With a Letter From the PA Turnpike Commission and Providing Council With an Update on the Boat Dock Project.

Mayor Hartwick asked that this be discussed in executive session.

NEW BUSINESS:

Mr. Musser – Informing Council of the Board of Assessment Appeals Decision's.

Mr. Musser said this is for Council's information and that he and Mr. Wion will be handling these matters. Mr. Musser said the County's Board of Assessment Appeals also informed the Borough that it's exemption for the Borough's Walnut/Poplar Street Playgrounds was granted.

Mrs. Czeiner – Providing Council With a Fee Schedule Report As of February, 2002.

Mr. Kovach said this would be tabled until Ms. Czeiner is present to discuss it further.

Mr. McDonald – Informing Council and the Mayor That Effective February 28, 2002, He Will Be Resigning as the Community Development Coordinator for the Borough of Steelton.

Mr. Musser recommended that his resignation be effective March 5, 2002, so that he could use his 3 personal days.

On a motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to accept Mr. McDonald's resignation effective March 5, 2002, per Mr. Musser's recommendation.

OTHER BUSINESS:

Mr. Musser – Requesting a Special Meeting of the Community Development Committee to Discuss Projects for the 2002 CDBG Funds.

Mr. Musser said the Community Development Committee met this evening and discussed the projects that the 2002 Community Development Block Grant Funds would be used for. Mr. Musser said it should be noted for the record that proposals from Bishop Bass and Reverend Marshall were presented and considered by the committee. Mr. Musser said it was the decision of the committee not to fund any of these projects at this time, but to review them each year on a year-by-year basis. Mr. Musser said the three projects that

have been proposed by the committee are the water line project on Lincoln Street, the demolition of vacant properties on Adams Street, Daron Alley, Ridge Street and Harrisburg Street and Street Scape funds for the Downtown Business District.

On a motion by Mr. Acri, seconded by Mr. Wright, Council members voted unanimously to submit an application to Dauphin County for these three projects to be funded with the Borough of Steelton's Community Development Block Grant funds.

Mayor Hartwick said the crosswalks that have been discussed almost 6 months ago would be put in soon at the intersection of North Front Street and Pine Street and at the intersection of South Front Street and Walnut Street.

Mayor Hartwick said Mr. Acri, Chief Lenker and himself would be conducting interviews for part-time police officers soon.

Mayor Hartwick said the study and plans or recommendations for the redesign of Route 230 or South Front Street in the area known as "No man's land" will be completed sometime in March.

Mayor Hartwick said at the last Dauphin County Commissioner's meeting the Borough along with the City of Harrisburg, received a \$12,500 GIS grant to place our tax parcel information on our GIS system.

Mr. Acri said after audience participation he is requesting an executive session to discuss the police pension grievance and to discuss a new policy for leave of absences.

AUDIENCE PARTICIPATION:

Richard Plesic, Jr. of Bressler, representing the Friendship Fire Company, Bressler, PA, and Swatara Township said the fire company found out over the weekend that Dauphin County General Authority was going to sell Cibort Park, for which Friendship Fire Company has been the caretaker for the last 70 years. Mr. Plesic, Jr. said he is here, because he heard that the Borough Council and the Mayor were interested in purchasing the property. Mr. Acri said the Borough is going to into executive session to discuss this matter and Friendship Fire Company will be the first notified if the Borough decides to go any further with this. Mr. Acri said this really only came up as an issue this morning and they will ask Mr. Musser to give them an update in executive session.

Mr. Plesic said they know about as much as Mr. Acri does and they are just here to see what direction the Borough is going in. Mr. Plesic said they have heard that other parties are also interested in the land, but haven't been able to get the names of those individuals from the Dauphin County General Authority.

Mr. Musser said sometime in late November or early December of 2001, Mr. William Hawk of the Dauphin County General Authority contacted Mayor Hartwick and himself and said in a general conversation that the Authority was in the process of divesting itself of some of its assets and that one of them, Cibort Park, is in the Borough. Mr. Hawk asked if the Borough was interested. Mr. Musser said Mayor Hartwick said the Borough is always willing to talk about any type of development in the Borough. Mr. Musser said he then picked up a brief study done by an engineering firm in December and that was the last the issue was discussed until now. Mr. Musser said Council was informally informed of this, but since there was no specifics or anything at that time nothing was discussed and we did not know what direction the Authority was taking. Mr. Musser said to date he is not sure if there is an asking price on the property or anything. Mr. Musser said he does have to say that the Borough of Steelton cannot just purchase a property for the asking price, it must have an appraisal of its own done and it cannot pay more than what amount the appraisal states the property is worth. Mr. Musser said the Borough has not even considered that yet, because it just got the same letter today that Friendship received on Saturday saying if the Borough was interested in purchasing the 25 acres that it should put in a bid. Mr. Musser said he has kept Mr. Bob Zalek up to date on the issue.

Mayor Hartwick said he understands from talking with members of the Fire Company how much work has gone into the development of Cibort Park. Mayor Hartwick said when he was approached, it was in general terms and he said he stated as he does with everyone that discusses development in the Borough that the Borough is landlocked and we would be happy to listen to any proposals that they have. Mayor Hartwick said different proposals are brought forth all the time, but unless they are in the Borough's best interest they don't move forward. Mayor Hartwick said there has always been an open line of communication between Friendship Fire Company and the Borough. Mayor Hartwick said there have been rumors stating that a back door deal was being developed and nothing could be further from the truth. Mayor Hartwick said till now not many of our residents realized Cibort Park was in the Borough and neither did some of our Council members. Mayor Hartwick said the Borough is just completing its comprehensive plan and there have been no discussions in that process to develop this land.

Mr. Kovach asked where the idea that some deal was being done come from? Mayor said he doesn't know and the only person he talked to about it in Bressler was Rudy Spoljaric and since then there are many different stories. Mayor Hartwick said in talking with Mr. Musser last night there are many rumors and he is not sure where they are coming from. Mayor Hartwick said that is why the Borough believes in an open line of communication. Mr. Musser said the only people he talked to were Robert Spandler, Bob Zalek and Mr. Loncar. Mr. Musser said he told them the same thing he told Mr. Plesic and Mr. Lescanec tonight.

Mr. Kovach said what will happen is that this will be discussed in executive session and Friendship Fire Company will be the first to know if the Borough intends anything for the property and they will be fully involved in anything we do.

Mr. Larry Lescanec, President of Friendship Fire Company of Bressler, PA, Swatara Township said he is happy he came here tonight to talk to Council about this matter. Mr. Lescanec said he heard a rumor that the Borough was going to purchase the property and that is why he came tonight. Mr. Lescanec said he is glad to hear what he heard tonight and said the Fire Company and the Borough have always had a great working relationship and he is glad that it will continue.

Mr. Kovach said Mr. Musser will get their phone numbers after the meeting and keep them informed on the issue.

COUNCIL'S CONCERNS:

Mr. Gornik said he has two Christmas Trees at his property and he wants to know when they will be picked up. Mr. Musser said he would take care of it.

Mr. Acri said he has to laugh about all of these rumors and he can assure Friendship Fire Company if the Borough is considering purchasing this land, they will work with them on any issue.

Mayor Hartwick said he is glad Friendship Fire Company came tonight and expressed their concerns and heard the facts of the matter. Mayor Hartwick said he would like to see the Fire Company restructure the lease so that the Fire Company is not in this same position in the future, such as having the first option to purchase the property.

Mr. Kovach said since Chief Vance and Chief Lenker are here tonight he would like to commend both of them and their departments on the excellent jobs they are doing.

On a motion by Mr. Acri, seconded by Mr. Gornik, Council members present voted unanimously to recess into executive session at 7:33 P.M. to discuss the police pension grievance and discuss a new policy for leave of absences.

The meeting reconvened at 9:12 P.M.

Mr. Kovach said he would like the General Authority contacted and if Cibort Park is going to be sold he would like to have a meeting with them to discuss the matter in more detail.

ADJOURNMENT:

On a motion by Mr. Acri, seconded by Mr. Gornik, Council members present voted unanimously to adjourn the meeting at 9:14 P.M.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary/Treasurer

Kathleen D. Handley
Assistant Borough Secretary/Treasurer

**Steelton Borough
Council Meeting
March 18, 2002**

The regular Council meeting was called to order at 6:30 P.M. by the Vice-President, Jeffery L. Wright, followed by the pledge of allegiance, and a moment of silence.

In Attendance:

Jeffery L. Wright
Thomas F. Acri
Albert A. Gornik
Michael K. Albert
Jeffrey A. Wrightstone
Mary Jo Szada

Absent:

Michael J. Kovach

George P. Hartwick, III, Mayor
Michael G. Musser, II, Borough Secretary/Treasurer
Kathleen D. Handley, Assistant Borough Secretary/Treasurer
David A. Wion, Solicitor

MINUTES:

There were none presented.

EXECUTIVE SESSIONS:

There was no report given.

SCHEDULE OF BILLS:

The schedule of bills, requisitions and change orders were presented.

On a motion by Mr. Acri, seconded by Mr. Albert, Council members present voted unanimously to approve the schedule of bills, requisitions and change orders as presented.

DEPARTMENTAL REPORTS:

Mr. Wright said he would like one motion to approve all of the reports as presented.

On a motion by Dr. Szada, seconded by Mr. Acri, Council members present voted unanimously to approve the Community Development, Finance, Fire & Ambulance, Personnel, Police, Public Works, Code Enforcement & Mayor's report for February 2002, as presented.

Mayor Hartwick said he encourages everyone to get involved in the New Baldwin Corridor Coalition and said there is a workshop scheduled to bring all of the communities together to discuss issues throughout the corridor and that is scheduled for Thursday, May 23, 2002 at Wildwood Conference Center, HACC.

Mayor Hartwick said he would like to schedule another Community-wide Clean Up Day, but he is not sure if that will be possible, because of the current drought situation.

Mayor Hartwick said he has met with Mr. Wright to discuss the Steelton Mural project. Mayor Hartwick said he met an artist that has done murals in Philadelphia and would like to see this project started if possible. Mayor Hartwick said there are three initial themes for the murals: 1) the many countries one people, because of cultural diversity; 2) the Steel Industry; 3) the proud sports history of the town. Mayor Hartwick said he would just like to bring this to Council's consideration and he has presented Council with a proposal to have an idea of the cost of the project.

Mr. Musser said he would have Mr. Wintergrass and Mr. Conjar look into the drought situation for the Community-wide Clean Up Day. Mr. Musser said he would also suggest having a meeting to coordinate this clean up. Mayor Hartwick asked if we could run the street sweeper. Mr. Musser said he is not sure, he will check with Mr. Conjar. Mr. Musser said in regards to the mural proposal he did not provide that to Council yet, because he was waiting for the Mayor to discuss it with them.

PUBLIC COMMENT: On agenda items only.

There were none.

COMMUNICATIONS:

Bill Eason, President, Foreign Policy Association of Harrisburg, Pennsylvania – Informing the Mayor & Borough Council That the Ambassador of the Republic of Macedonia to the United States will be speaking on March 21, 2002, at 8:00 P.M. at Hardings Restaurant in Camp Hill and Respectfully Requests That We Inform All of Our Residents of This.

Mr. Wright said anyone wishing to attend contact Mr. Musser.

Chief Lenker – Providing Council with Letter of Commendation and Appreciation to the Steelton Police Department.

On a motion by Mr. Acri, seconded by Mr. Albert, Council members present voted unanimously to have this letter of commendation and appreciation placed in the appropriate police officer's files.

Ms. Gwendolyn Miller, 327 Walnut Street, Steelton, PA – Letter In Regards to Problems With the Steelton Police Department and the Towing of a Vehicle.

Mayor Hartwick said he is reviewing the situation with Chief Lenker and they have not come to a conclusion in regards to the situation.

New Baldwin Corridor Coalition (NBCC) – Providing Council With Minutes From the February 19, 2002, New Baldwin Meeting.

There were no comments.

Virginia D. Keister, 327 South Front Street, Steelton, PA – Informing Council & the Mayor of Problems She is having with Individuals Parking in Her Handicap Parking Space and Expressing Her Safety Concerns for the Need of a Crosswalk in Her Area.

Mr. Wright asked Mrs. Keister to step forward and address Council.

Mrs. Keister said she would like to thank Council for the handicap space they provided for her. Mrs. Keister said her problem is with people parking in the space when Bingo is held at three different places around her house. Mrs. Keister said she does ask the people to move or make an announcement about, but it finally got bad enough that she went to the police and they do ticket them, but that doesn't bother them. Mrs. Keister said he doesn't think people can see the pole and she would like a fluorescent strip put on the pole and to have the pole straightened. Mrs. Keister said she also thinks a crosswalk is needed, because of all of the Senior Citizens that play Bingo and she is scared a car may hit someone.

Mr. Wright asked Mr. Musser to talk with Mr. Conjar about this matter. Mr. Musser said the pole can be straightened and we will look into the fluorescent striping. Mr. Musser said the crosswalk is up to Council to approve or deny.

Chief Lenker said he spoke with Mr. Conjar about straightening the sign, painting the lines and he will look into the fluorescent strip for the pole. Chief Lenker said you can't instill safety in people, but he will look into the crosswalk there. It was the consensus of Council to have survey done to see if a crosswalk is needed in the area. Mayor Hartwick also said we will start to enforce the crosswalks.

Dr. Szada said the problems in these areas come from the Bingo Halls and the disregard of people just deciding to park anywhere. Dr. Szada suggested a letter be sent to Bingo Halls asking them to obey the parking laws. Mayor Hartwick said he would be happy to send a letter.

Ethel Brookin, Volunteer, Steelton Senior Center – Thank You Letter to Mr. Musser, Council & the Mayor for Her Monetary Gift for Service to the Steelton Senior Center.

Mr. Musser said the Steelton Community Development Foundation, Inc., gave this gift to her.

Mr. Musser – Informing the Mayor & the Council of a New Business in Town, A&T Gift Shop at 143 North Front Street.

Mr. Musser said each Council member should have a flier from the business. Mr. Musser asked everyone to support her business.

Gene T. Richards, 351 South Second Street, Steelton, PA – Letter Informing the Borough How Happy He is to Be Back In Town and How Excited He is About the Future of the Town. Mr. Richards Would Also Like Us to Look Into the Condition of the Sidewalk In Front of His Home.

Mr. Musser said Mr. Richards' request is for the Borough to possibly repair the sidewalk in front of his home. Mr. Musser said he suggests doing this with grant funding and said Mr. Richards' states that the Borough did other corners. Mr. Musser said in looking into this matter on the other side of the street, the curb cuts were done with Community Development Block Grant funds, but this was part of a legal settlement and it was agreed that only that side of the street needed done and is was done in 1994 or 1995. Mr. Musser said the property owners, at their expense, did all of the curb cuts done on that side of the street. Mr. Acri said the gentleman lives on the corner right across from Wiedeman's Funeral Home. Mr. Acri said he was at the gentleman's home 2 times to inform him of the situation, but he was never home.

Dauphin County Commissioners – Informing the Borough That At the December 11, 2001, County Commissioners Meeting a Resolution Was Passed Approving the Dauphin County Tax Deferral Program.

Mr. Wright said this is for Council's information.

Michael S. Leonzo, 2002 Chairman of the Annual Boy Scout Fund-Raising Breakfast - Informing Council That Mayor Hartwick Will Be the Guest Speaker and One of the Sponsors at May 7, 2002 Breakfast.

Mr. Wright said this is for Council's information.

Luis F. Rodrigues, 660 North Second Street, Steelton, PA – Letter of Complaint About Trash Pick Up.

Mr. Albert said he has a problem with this issue too. Mr. Albert said that what Ms. Czeiner must do is drive through the River Alley on Thursday, morning and check if the cans are still out. Mr. Albert said sometimes the trash hauler misses you on Wednesday and needs to come back on Thursday. Mr. Albert suggested she drive through Friday morning and then most of the people she needs to send letters to will definitely be violators.

James R. Beistline, Jr. Resident – Letter of Complaint Regarding Letters From the Code Office About Trash Containers.

There were no comments.

Jean H. Faul, 219 Swatara Street, Steelton, PA – Letter In Regards to Feeling Unsafe in Her Neighborhood.

Mayor Hartwick said the matter was discussed with Ms. Faul and she understands that the individual she has had problems with has been arrested and she is happy with the resolution and Council can consider the matter closed.

Francis I. Saluta, 347 South 4th Street, Steelton, PA – letter to All Government Officials in Regards to the Tax Burden Put on Individuals That Are Retired.

Mayor Hartwick said he did respond to Mr. Saluta with a letter in regards to the situation.

Mr. Musser – Informing Council That the 91st PSAB Conference is in June 9-12, 2002, in Seven Springs Mountain Resort.

Mr. Wright said anyone wishing to attend, please contact Mr. Musser. Mr. Wright said he will be attending along with Mr. Musser and Mayor Hartwick.

UNFINISHED BUSINESS:

Mr. Musser said he has one item that should be added under Unfinished Business:

- 1) Mr. Musser said it must be approved to sell the Borough owned property known as 313-327 North Front to Donald Donley in the amount of \$35,000.

Mr. Musser – Requesting a Motion Accepting Terrance M. Sinclair’s Resignation Effective Monday, February 25, 2002.

On a motion by Mr. Acri, seconded by Mr. Gornik, Council members present voted unanimously to accept the verbal resignation of Terrance M. Sinclair as Water Filtration Plant Operator effective Monday, February 25, 2002, and that no sick leave be paid to him at his time of resignation, because he did not leave the Borough in good standing.

Mr. Musser – Informing Council members Who Were Unable to Attend the Meeting With PennDOT In Regards to Safety Concerns With Route 230 of the Recommendations That Were Made.

Mr. Musser said on Thursday, March 7, 2002, the Borough met with Mr. Ron Jones and Larry Fagen of PennDOT to review the studies that were completed for Route 230. Mr. Musser said the he, Chief Lenker, Mr. Conjar, Mr. Acri, Mr. Wright and the Mayor were at the meeting.

Mr. Musser said three recommendations were given. Mr. Musser said the first is to completely get rid of the left turn off of Front Street and the committee totally rejected that. Mr. Musser said the second option was to widen the roadway. Mr. Musser said the best option and the one agreed on was to eliminate the passing lanes in “No man’s land”. Mr. Musser said the only thing that could make this option cost prohibitive is if the sanitary sewer line needs to be relocated. Mr. Musser said Mr. Conjar does not believe this is necessary. Mr. Musser said some of the benefits to this option is that it would widen the shoulder of the roadway coming down Felton Street about 8 to 10 feet. Mr. Musser said this would mean you could actually pull down the hill and get a better look at on-coming traffic. Mr. Musser also said that by eliminating the passing lane, will reduce the increase in speed and stop individuals from drag racing and trying to pass everyone. Mr. Musser said the option also considers rumble strips, wider turning lanes and reflectors. Mr. Musser said PennDOT will also have a lighting study done by Gannett Fleming to see what additional lighting will be needed even though lighting is a Borough expense. Mr. Musser said the option would also increase the speed limit from 35 MPH to 45 MPH.

Mr. Musser said the way the project is done is that it is a lump sum contract and PennDOT has their engineer complete the specifications and the bids. Mr. Musser said the Borough then places the project out to bid and if the bids are acceptable, the contract is awarded to a contractor and then the Borough signs a contract with PennDOT for a

lump sum payment once the project is completed. Mr. Musser said the Borough must first pay the contractor for the whole contract and then request reimbursement from PennDOT.

Mr. Albert asked how raising the speed limit 10 MPH reduces the amount of accidents. Chief Lenker said it will actually reduce the speed, because instead of it being 35 MPH and everyone going 55 MPH out of town, the increase in speed to 45 MPH will make drivers go at that rate of speed more, instead of trying to increase it to pass everyone. Chief Lenker said the main key to this is that it will work only if the passing lanes are cut out. Chief Lenker said the reason it was reduced to 35 MPH was because people used to pull into the mill along Route 230 to park there when the mill was in its prime.

Dr. Szada asked if the speed limit were raised to 45 MPH would we be stopping people for speeding at 51 MPH. Chief Lenker said yes 6 MPH over the speed limit would be the allowance.

Mayor Hartwick said he is very happy with the help PennDOT gave and very thankful to Representative Buxton and Representative Marsico for their help. Mayor Hartwick said he is very glad that the solution will help save lives and not cost the Borough anything except for lighting.

Mayor Hartwick – Requesting Permission to Represent the Borough at the 2002 InterCity Visit.

On a motion by Mr. Albert, seconded by Mr. Gornik, Council members present voted unanimously to approve for Mayor Hartwick to represent the Borough of Steelton at the 2002 InterCity visit to Hartford, Connecticut.

Barbara Y. Groce, Vice President, Community Relations, Executive Director, ENVISION Capital Region – Informing the Mayor That There is an InterCity Visit Task Force Meeting March 25, 2002, at 8:00 A.M.

Mr. Wright said this is for Mayor Hartwick's information.

NEW BUSINESS:

Mr. Musser – Informing Council That the New “Welcome to Steelton” Signs Are Complete. Mr. Musser is also presenting a Proposal to Purchase the Final Two Signs.

On a motion by Dr. Szada, seconded by Mr. Albert, Council members present voted unanimously to purchase the final two “Welcome to Steelton” signs to be placed at the

top of Swatara Street and at Harrisburg & Cameron Streets in the amount of \$3,200, which will also include a small sign in front of the Borough to be completed for free.

Mr. Musser – Informing Council of Problems of Illegal Dumping Behind Adams Street and St. Mary’s Drive.

Mr. Musser said he wanted to inform Council of illegal dumping behind 530 St. Mary’s Drive. Mr. Musser said the dumping is coming down the hill from the properties in Swatara Township possibly, but the area where the debris is laying is either in Swatara Township or Steelton we are not sure by looking at the tax maps. Mr. Musser said if there are unopened alleys there the properties may have reverted to the homeowners. Mr. Musser said he would possibly like to see the adult probation or prisoners from Dauphin County clean the area, because many of these property owners probably do not know it is their property. Mr. Musser said he would only do this once and then send all the homeowners letters letting them know it was cleaned up, but it is their responsibility to take care of the property and if it isn’t they will be cited.

Mr. Musser said on Adams Street behind the AME Church there is trash and debris that has been dumped down from Ridge Street behind the church and the other properties. Mr. Musser said behind the Church and the properties is an unopened alley know as Jones Alley and since this alley was never opened, the alley has reverted to the property owners on each side of the unopened alley. Mr. Musser said he would also try to help the property owners clean this area up with probation employees.

Mr. Musser said Reverend Hearst and Ms. Alcendor are here to talk about the property across from the Church, located behind the old Jackson House at Second and Adams Street and an unopened alley by the name of Water Street. What they are requesting is to purchase this area from the Borough if it is owned by the Borough, in order to expand the parking lot. Mr. Musser said he did some research with Mr. Wion and because the alley was unopened, the Church may in fact own half of the alley.

Mr. Wright asked Mr. Wion to comment on the matter. Mr. Wion said tax maps are notoriously inaccurate and the only way to find out is to do a survey. If the property doesn’t belong to the Borough then the Borough may not be able to justify the cost of the survey. Mr. Wion said he is not even sure the Borough wants to get into any of this expense.

Mr. Reverend Stanley Hearst, Sr. of AME Church in Steelton said he is concerned with the trees that are on the property behind their parking lot, because they may fall and damage the property or vehicles.

Ms. Ina Alcendor said she had spoken with Mayor Hartwick and Mr. Musser about Water Street and if the Borough owned the property. Ms. Alcendor said she was not aware that since it is an unopened alley, the property reverts to the property owners. Ms. Alcendor said the Church would look at doing the survey so that the property is added to their deeds. Ms. Alcendor said the church would like to help clean up the town. Ms. Alcendor said the church is also working with safety concerns with kids coming down Ridge Street and sliding down the property behind the church.

Mr. Musser said he is sure we can work together with the Church through the Code Office and his office to try to solve some of these problems.

Mayor Hartwick said he was glad to see Reverend Hearst and Ms. Alcendor at the meeting and he is a happy to hear that they are ready to help revitalize the community and work with our youth. Mayor Hartwick said he would like the Borough employees to help with the tree removal on Water Street.

Mr. Musser – Informing Council That a Special Purpose Parking Request Has Been Submitted for John & Donna Kyler of 26 North Third Street.

Mr. Musser said this is for Council's information.

OTHER BUSINESS:

Mr. Musser – Requesting an Executive Session to Discuss Personnel Matters in the Borough Secretary's Office, Filling the Accounts Payable Position, Filling the Community Development Position on a Full-Time Basis, Filling the Water Treatment Plant Operator's Position, Approval of the Part-Time Police Officer Candidates' List, the Non-Uniform Union's Request In Regards to Charles L. Miller, Jr. ,and a Discussion on The Recent Clarification By The Auditor General's Office In Regards to The Police Pension Issue.

Mr. Wright said he will ask for this motion after audience participation.

AUDIENCE PARTICIPATION:

There were no comments.

COUNCIL'S CONCERNS:

Dr. Szada said it is nice to have the audience participate in the Council Meetings.

Mr. Albert said he is happy to see all the members of the clergy here and he would like to commend them for all of their hard work.

Mr. Acri said he would like to welcome everyone and said he hopes to see them more.

On a motion by Mr. Acri, seconded by Mr. Gornik, Council members present voted unanimously to recess into executive session at 7:55 P.M. to discuss personnel matters in the Borough Secretary's Office, filling the Accounts Payable position, filling the Community Development position on a full-time basis, filling the Water Treatment Plant Operator's position, approval of the Part-Time Police Officer candidates list, the Non-Uniform Union's request in regards to Charles L. Miller, Jr., and a discussion on the recent clarification by the Auditor General's Office in regards to the Police Pension issue.

The meeting reconvened at 8:22 P.M.

On a motion by Mr. Acri, seconded by Mr. Albert, Council members present voted to raise Michele Powell's hourly rate to \$13.90 an hour effective March 19, 2002.

On a motion by Mr. Acri, seconded by Mr. Albert, Council members present voted to hire Donna Sprow as the Accounts Payable Clerk in the Borough Secretary's Office at an hourly rate of \$13.00 an hour, effective April 1, 2002, if no bids are submitted before the close of business tomorrow.

On a motion by Mr. Acri, seconded by Dr. Szada, Council members present voted unanimously to appoint Paula Sviben Community Development Coordinator at a salary of \$27,000 a year, effective April 1, 2002.

On a motion by Mr. Acri, seconded by Mr. Albert, Council members present voted unanimously to accept the part-time police officer's list as presented by Chief Lenker, listing the top 5 candidates and giving him permission to fill the two positions with the top two candidates.

On a motion by Mr. Acri, seconded by Mr. Albert, Council members present voted unanimously to hire Jeff Swartz to fill the vacant Water Filtration Plant Operator's position, contingent upon a successful interview with the personnel committee.

On a motion by Mr. Acri, seconded by Dr. Szada, Council members present voted unanimously to table the salary request of Charles L. Miller, Jr., until a meeting is scheduled to discuss the matter more with the Non-Uniform Union.

On a motion by Mr. Acri, seconded by Mr. Albert, Council members present voted unanimously to have a letter sent to the Police Association informing them of the recent Auditor General's decision or clarification in regards to the police pension issue and request them to withdrawal their grievance.

ADJOURNMENT:

On a motion by Dr. Szada, seconded by Mr. Acri, Council members present voted unanimously to adjourn the meeting at 8:27 P.M.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary/Treasurer

Kathleen D. Handley
Assistant Borough Secretary/Treasurer

The regular monthly meeting was called to order at 6:30 p.m. by the President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Thomas Acri
Albert Gornik
Michael Albert
Jeffery Wright

Absent:

MaryJo Szada
Jeffrey Wrightstone

Mayor George P. Hartwick, III
Michael G. Musser II, Borough Secretary
Kathleen D. Handley, Assistant Secretary
David A. Wion, Solicitor

APPROVAL OF MINUTES:

Minutes from the October 15, 2001 and November 7, 2001 Meetings were presented for approval.

On motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to approve the minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

There was nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS: REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On motion by Mr. Wright, seconded by Mr. Acri, Council members present approved the schedules of billings requisitions and change orders as presented:

APPROVAL OF DEPARTMENTAL REPORTS FOR THE MONTH OF MARCH:

On motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to approve the following Departmental Reports for March:

Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement, Senior Center.

Mayor's Report -

PUBLIC COMMENTS - Agenda Items Only:

There were no comments.

COMMUNICATIONS:

Virginia D. Keister, 327 South Front Street, Steelton, Pa – Letter expressing her concerns with the parking problems in the area.

Chief Lenker said that the police knock on doors to get the cars moved, that is their practice. He said that after the last meeting, a blue stripe was put on the sign to draw more attention to it and he instructed the officers to go down and have the cars moved so she can park there. The Chief said that Mrs. Keister is upset because we didn't ticket the cars. He said that she also makes reference to the bent sign, but it didn't appear to be bent. Chief Lenker said that Mrs. Keister was given a 25-foot area, instead of the usual 22 feet and they will paint the lines when the machine is available and they are done black topping.

Mr. Keister was present in the audience and said that his wife was not present because she was ill. Mr. Keister said that his wife called the State Police and they told her that the area should be painted blue and another deterrent would be to have the fine posted.

Mr. Kovach said the sign was erected there for the sole purpose of the person whose license number is on the sign. If said that if anyone else parks there, they could get fined. Chief Lenker said that he thought that what we wanted to do was get the car moved. He said that if we ticket then it doesn't get the car moved, but if that is what council wants, they will do it. Mr. Kovach said that we should get a letter to the Lion's Club to make the announcement about parking there. Mr. Kovach told Mr. Keister that Council understands the problem and they will try to correct it.

Dauphin-Lebanon County Boroughs Association – Invitation to the next meeting on April 30th at 6:30 p.m., at the Hummelstown VFW.

Mr. Kovach said that anyone who wishes to attend should notify Mr. Musser.

Dauphin County Department of Community & Economic Development – Notice of the Second County Public CDBG Hearing on April 16, 2002, at 11:30 a.m.

There were no comments.

Brian Handley – Letter of resignation from the Civil Service Commission, effective April 1, 2002.

On a motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to accept the letter of resignation. Mr. Kovach commented that there are now two (2) vacancies for Council to fill.

New Baldwin Corridor Coalition (NBCC) – Providing Council with minutes from the March 19, 2002 meeting.

Mayor Hartwick said that the meeting was changed to May 29, from 4:00 p.m. to 8:00 p.m.

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Frank Lynch, Comcast – Providing Council and the Mayor with a copy of the Comcast Annual Report.

There were no comments.

Steelton Moose – Invitation to the installation of officers on April 17, 2002, at 7:30 P.M. at the Steelton Moose

There were no comments.

National Brownfield Association – Invitation to the Mid-Atlantic Deal Flow Conference on June 6, 2002, at the Hyatt Regency Penn's Landing, Philadelphia, Pa

Mr. Kovach asked anyone who is interested to contact Mr. Musser.

Communities United for Service – Invitation to Earth Day 2002 events on Saturday, April 20th at 9:00 a.m.

Mr. Kovach asked anyone who wishes to attend to contact Mr. Musser.

Mayor Hartwick said another note on the Capital Area Greenbelt - with our Comprehensive Plan – we hope to extend that from Harrisburg to Highspire and would like our Community Development coordinator to become a member of the Board and he asked Council to instruct Mr. Musser to inform Paula Sviben of this.

UNFINISHED BUSINESS:

Donna Czeiner, Code Officer – Requesting permission to continue with the Code Procedure to bring Marks Atlantic and Steelton Auto into compliance with the Borough Codes.

Mr. Wion said it is his understanding that these involve zoning issues. He asked to see the notices which were given to the two people mentioned. He said if there is enforcement action after there was no compliance after notices were sent, it is up to the Council to determine the course of action. The action will be to either move with a civil complaint because they are violating the ordinance, or some action through my office.

Mr. Acri said that he met with Ms. Czeiner, Mark and the owner of Steelton Auto. He said he personally recommends that we go forward on this. Mr. Acri said that every time Ms. Czeiner tries to deal with them, they keep asking for more time and nothing gets done.

On a motion by Mr. Acri, second by Mr. Albert, Council Members present voted unanimously to authorize Ms. Czeiner to file a complaint with the District Justice.

Matthew O'Keefe, President, Zoning Hearing Board – Providing Council and the Mayor with the Zoning Hearing Board Decision on Mr. Rich Hart.

Mr. Musser said the hearing was held on the 21st. He said the variance was approved by the Zoning Hearing Board and will be presented to Council after the required waiting period of thirty (30) days. Mr. Musser said a Council meeting is scheduled for May 6th if we need it, so we can address this then. He said if we don't need to hold the second meeting in May, we won't.

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Pa Department of Community and Economic Development – Requesting the Borough to execute the Agreement between the Commonwealth of Pennsylvania and the Borough of Steelton for the New Communities Program.

Mayor Hartwick said this is the first award, since we have been accepted as a Main Street Community. The Mayor said this first award is in the amount of \$5,000.00.

Mr. Kovach thanked the Mayor, Mr. Musser and Mr. Wright for their leadership for a better Steelton.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to authorize execution of the Agreement as presented.

Mr. Musser – Providing Council with an update on the John & Donna Kyler Special Purpose Parking Application.

Mr. Musser said hopefully we should have information by the May 6th meeting. He said Mrs. Kyler wanted the parking space located somewhere other than in front of their property, with the neighbor's permission.

NEW BUSINESS:

Mr. Musser – Informing council and the Mayor that Benjamin Klugh of 36 S. third Street has submitted a Special Purpose Parking application.

Mr. Musser said this is for Council's information.

Mr. Musser – Discussion in regards to the Cable Television Agreement with Comcast.

Mr. Musser said that a copy of the Agreement was included in Council's packet. He said that the transfer of the acquisition acquiring the AT & T system requires the Borough to allow them to transfer their Franchise Rights. Mr. Musser said a few years ago, we used Dan Cohen who is

currently being retained by the Lower Dauphin Municipalities and at this point, it will cost each of the Communities between \$500.00 and \$1,000.00. He said the other Municipalities are on board.

On a motion by Mr. Gornik, seconded by Mr. Wright, Council Members present voted unanimously to approve the Agreement, contingent upon Mr. Wion's review and approval, and retain Mr. Cohen.

Resolution 02-R-04 – Resolution establishing the filing of Ethics for the year of 2001 for Borough Public Officials and Public Employees.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to adopt Resolution 02-R-04 as presented.

Mr. Musser – Recommending the approval of a Special Purpose Parking Space for Charlie Thaug of 615 South Front Street.

On motion by Mr. Gornik, seconded by Mr. Wright, Council Members present voted unanimously to
Authorize Mr. Wion to prepare the Resolution for the May 6th meeting.

Mr. Musser – Reminding Council that the Spring Clean Up is scheduled for Saturday, April 20, 2002, from 7:00 a.m., to 3:00 p.m.

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Mayor Hartwick said the date has been changed to May 11, 2002. He asked if we will be allowed to use water for this. Mr. Musser said it is okay as long as the hose has a shut-off.

Mr. Musser – Reminding Council of the meeting immediately following the Council meeting to discuss the Parade & Festival.

Mr. Wion said that would be a continuation of this meeting.

OTHER BUSINESS:

Mr. Acri – Requesting an Executive Session to discuss Personnel matters concerning Robert Gaither, Jr., Charles L. Miller, Jr., and other non-uniform union matters.

AUDIENCE PARTICIPATION:

Frank Salinger, 32 N. Second Street – Mr. Salinger had some complaints about neighbors at 36 North Second Street. He said that he and his neighbors have called the police many times. He said there is one adult and many kids there. He said there are problems with the Boys & Girls Club, they can't sit out on their front porch. Mr. Salinger said he thinks we should find out what is going on in there.

Chief Lenker said they are watching the house and they are in the computer. Mayor Hartwick said this problem also existed when they lived on Third Street. He said since we have established a pattern, we need to have a no tolerance policy.

Mrs. Salinger said she has young grandchildren and she doesn't want them to hear the terrible language they use. She said she has to give up her life for those people. Mr. Salinger asked if there was any way we could send HUD a letter to let them know what is going on. Mr. Kovach said we will look into it and do whatever we can.

Mr. Kovach deviated from the Agenda, to allow Mr. Bachik & Mr. Mileo, listed earlier on the Agenda, to make their presentation.

Mr. Musser, Mr. Bachik & Mr. Mileo – discussion and presentations on the options available for the Park System Projects.

Mr. Mileo and Mr. Musser presented the bids for the Park Systems Projects to Council and Mayor Hartwick, and all of the different options were discussed. During the discussion, Council Members agreed to cut numerous items, which were viewed as non-essential at this time. Mr. Musser informed Council that the grant for the project was \$300,000, which was \$150,000 grant money and \$150,000 was the Borough's matching funds. Mr. Musser said that the project, with the equipment and engineering costs, would bring the cost of the project over budget by about \$100,000 to \$120,000, even with removing some of the items. Mr. Musser said he is not an advocate of using the reserves, but would rather see the bond refinanced or some short-term borrowing considered. Mr. Kovach said he did not believe any of the cuts to the project would compromise it in anyway.

On a motion by Mr. Gornik, seconded by Mr. Wright, Council Members present voted unanimously to accept the bid by Rogele, Inc., in the amount of \$419,000, less the cuts decided by Council this evening. (Mr. Albert was excused at 8:00 p.m.) Council selected play structures for East End and Cottage Hill.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to reject the bid submitted by D. L. Stoner for the Park System Project, because the bid bond was incorrectly submitted and did not contain specific information as required in the bid specifications.

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Mr. Kovach resumed with the **AUDIENCE PARTICIPATION** portion of the meeting.

Paula Sviben - Reported that Bethlehem Steel offered their parking lot between Locust and Trewick Streets. She said we could move the Festival off of Front Street and there would be no meter charges for parking on that day. Ms. Sviben said she approached the businesses and they liked the idea. She said she would also like to put in a gate to the parking lot at the alley between Turkey Hill and the old Flower shop for foot access. She said she is waiting for final approval from Bethlehem Steel. Ms. Sviben said the parade route is from Hoffer Street to Trewick and the review stand will be at the Municipal Building. Ms. Sviben said that she has a confirmation from Kiss Radio from 2:00p.m to 4:00 p.m. and they will advertise the parade and festival in thirty (30) spots for the whole week prior to the events. She said that Hunter Hayes has confirmed, but the Polka Quads had a scheduling conflict.

On Motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to approve Ms. Sviben's proposals.

Mr. Kovach thanked Ms. Sviben for her early efforts and encouraged her to keep up the good work.

Mr. Musser – Received a letter from the International Institute of Municipal Clerks informing him that he was appointed to serve on the Public Relations & Marketing Committee for a period ending 2002-2003.

Mr. Musser requested that Council inform him of what date would be the best for the Grand Opening of the Steelton Senior Center.

Mr. Musser – Submitted Officer Shaub's Traffic Study of River Alley from Eleanor to Brewster Streets.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to approve Officer Shaub's recommendations and authorized Mr. Wion to prepare the Resolution.

On motion by Mr. Acri, seconded by Mr. Wright, Council recessed into executive session at 8:28 p.m., to discuss personnel matters regarding Robert Gaither, Jr., Charles L. Miller, Jr., and other non-uniform union matters.

The meeting reconvened at 8:55 p.m.

On motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to appoint Michael Stone and Matthew O'Keefe to the Civil Service Commission. Mr. Musser said that Mr. Stone and Mr. O Keefe, have accepted the appointments because of vacancies, but request that Council try to find replacements for them.

On a motion by Mr. Wright, seconded by Mr. Gornik, Council Members present voted unanimously to adopt **Resolution 2002-R-5** suspending Robert Gaither, Jr., for fifteen (15) days.

Mr. Musser stated for the record that it was the consensus of Council Member present to have him sit down with the Non-Uniform Union and Mr. Charles Miller, Jr., to negotiate a pay increase for his position as Assistant Highway Foreman.

Mr. Kovach said, for the record, that he would have voted for Ms. Sviben and Mrs. Sprow, but he

Steelton Borough
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was sick and could not attend the last meeting.

(There is a note that there is an addition from Dave Wion at the end and it is not on tape – it is not in my notes either)

There being no other business before Council, on motion by Mr. Gornik, seconded by Mr. Wright, the Council meeting adjourned at 9:00 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

Steelton Borough
Council Meeting
May 6, 2002

The regular Council meeting was called to order at 6:30 p.m. by the President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Thomas Acri
Jeffrey Wright
Jeffrey Wrightstone
Albert Gornik
MaryJo Szada
Michael Albert
Mayor George Hartwick, III

Absent:

David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

PUBLIC COMMENT: On Agenda Items Only

There were no comments.

Mr. Kovach deviated from the Agenda to allow Paula Sviben to present an overview of the Main Street Program.

Mrs. Sviben said she will be attending the June Conference since the Main Street Manager will not be hired by then. She said that some training is suggested, which will be done by someone in the Pa Downtown Center. She suggested that we should have some high visibility of something getting done. They also said that 'Motivated and on the Move' is too long to recognize according to DCED research. Ms. Sviben said that the finance subcommittee is very important, and we are looking at eight (8) to ten (10) hours a month over and above regular meetings for volunteers. She asked Council members to let her know if they have any volunteers. Ms. Sviben suggested that Council Members should attend some of the initial training sessions.

Mayor Hartwick asked who appoints people to the board of Advisors. Mrs. Sviben said the director, advisors and Main Street Manager would be appointed by Council.

Mr. Musser suggested that the Executive Committee could be the Chairpersons of the three (3) committees.

Mr. Kovach said we agree with the Mayor, that this needs to move forward, but the key word is volunteers – we don't want all of this to fall on the staff. Mayor Hartwick agreed and said it is very important to make some corporate and Business sponsorships because the first year we receive

\$5,000 and all the big money comes in the successive years so the people we get on board are critical. He said that is why it is important to: set up training dates; have action planning and strategy; promotion; economic and organizational committees. Mr. Albert asked how many volunteers would be needed. Mrs. Sviben said a minimum of twenty (20) – five (5) on each committee. Mrs. Sviben was excused at 6:45 p.m.

Mayor Hartwick said he has another meeting this evening and asked if Council could address the items he is involved with first.

Mr. Kovach agreed.

The Harrisburg Regional Chamber & CREDC – Invitation to “Meet Your Elected Officials” reception on Thursday, May 1, 2000, from 5:30 p.m., to 7:30 p.m., at the Felicita Resort.

Mayor Hartwick said the date is changed to May 16, 2002.

Mayor Hartwick – Providing Council with an update on the Clean up Day on Saturday, May 11, 2002, from 8:00 a.m. to 1:00 p.m.

Mayor Hartwick said we won't be able to hose down the buildings because of the drought. We need people to sweep streets and pick up trash.

Mayor Hartwick – Informing Council that a letter has been submitted to the Steelton-Highspire School District Requesting them to participate in a Summer Playground Program next summer.

Mayor Hartwick said he is asking the School Board to include a share for the Summer Playground Program in their next year's budget. He said that if we want to move kids off the street, we want to implement a summer playground program for next year. He said that the details have not been worked out yet.

Mr. Kovach asked if we do not get any funds from the School District, will the program go forward. The Mayor said he will be at the meeting to give it a good push and he won't asked for more than \$12,500 from Council.

Mr. Kovach further deviated from the Agenda to allow Mr. Donley to address Council at this time.

Donald Donley – Requesting permission to discuss the Agreement of Sale for 313-327 North Front Street.

Mr. Donley told Council Members that the way the contract is worded, no bank will lend him the money, because it says that if there are no improvements done in a year the Borough can take the property back. He said he has been to three (3) different banks and all three (3) have approved the money, except for the wording.

Mr. Wion said that Mr. Donley is correct because the Borough has consistently used the basic contract of sale which says that you will start building within six (6) months and finish within twelve (12) months. If you don't complete it, the Borough will take it back. Mr. Wion said that Mr. Donley is the only person who has had this problem, and recommended that Council not remove any language to maintain their interest.

Mr. Donley said he has the money to buy the land, but not to build. Mr. Acri said we should sell him the land and then the Borough is done with it. He said If Mr. Donley doesn't build on it, then we have to address it, but the land sat vacant for this long, no one wants it. Mr. Kovach agreed and said the Borough makes \$35,000.00 on the deal.

Mr. Wion said Council will have to refund the bid deposit, remove the appropriate wording and rebid the lot because the bid documents say that something must be built within a year.

Mr. Kovach told Mr. Donley that Council will discuss this with Mr. Wion and get back to him within the week. He assured Mr. Donley that Council wants to work with him.

Ms. Czeiner & Mr. Wion – Submission of the Preliminary/Final Subdivision & Land Development Plan for "The Townes at Hillside".

Mr. Hart was present and told Council that he purchased a lot on North Harrisburg Street and is proposing to put six (6) townhouses there. He said he met with the Zoning Board and received a variance for the setbacks. He said they will be similar to the ones at 6th and Catherine Streets. He said the two (2) end ones will have garages and the houses are set back about five (5) feet to allow for parking. He said he is asking for an exemption for the sewer module submitted to the Borough Engineers and Harrisburg. Mr. Hart said he should have an answer by the end of the week.

Mr. Hart said there were a few comments from the Borough engineers. The first two (2) items – they wanted \$4.50 to \$5.00, a square foot security for the sidewalks and he has not problems with the connection fees. Mr. Hart said he presented it making one huge driveway apron instead of having a sidewalk, because there are no sidewalks there and the ones that are there are dilapidated. Mr. Hart referred to #4 saying that the storm water from the rear, based on the way the hill is, there is a flat spot from back of the building to the hill – Omar said water will go onto everyone's property, but it won't because we will have a channel to divert it.

Mr. Wion asked if the Borough's engineer has been asked to look at that and does he agree with that?

Mr. Hart said he hasn't spoken with them yet. Mr. Kovach said he believes the sidewalks will have to go in. He said that Mr. Wion will prepare the agreement containing the three (3) items that were discussed and ask Mr. Hart to execute the document this evening.

COMMUNICATIONS:

Harrisburg Regional Chamber – Invitation to the Eighth Annual Governor's Breakfast on Tuesday, May 21, 2002, at 7:30 a.m. at the Radisson Penn Harris Hotel and Convention Center.

Mr. Kovach said anyone who wishes to attend, should contact Mr. Musser

Leadership Harrisburg Area – Invitation to "Leadership Under Fire" Friday, May 31, 2002, from 12:00 noon to 1:30 p.m., at the Radisson Penn Harris Hotel and Convention Center.

Mr. Kovach asked anyone who wishes to attend, please contact Mr. Musser

Mayor Hartwick was excused at 7:35 p.m.

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The South Central Assembly for Effective Government – Invitation to the Land Use Planning Forum on Friday, May 10, 2002, at 7:30 a.m., at the Dauphin County Agriculture & Natural Resource Center.

Mr. Kovach asked anyone who wishes to attend, please contact Mr. Musser.

The Harrisburg Regional Chamber & CREDC - Invitation to “Meet your Elected Officials” Reception, Thursday, May 16, 2002, from 5:30 p.m., to 7:30 p.m., at the Felicita Resort.

Mr. Kovach noted that the Mayor had previously addressed this noting the date change. He asked that anyone who wishes to attend, contact Mr. Musser.

Royalton Activity Committee – Invitation to a “Children’s Miracle Network Fair” on June 1, 2002, at Kiwanis Park, Royalton, Pa from 10:00 a.m. to 4:00 p.m.

Mr. Kovach said this is for Council’s information.

Mayor Hartwick – Providing Council with an update on the Clean Up Day on Saturday, May 11, 2002, from 8:00 a.m. to 1:00 p.m.

Mr. Kovach said that this was addressed previously.

New Baldwin Corridor Coalition – Invitation to the Community Development Workshop on Wednesday, May 29, 2002, from 4:00 p.m., to 8:00 p.m., at the Wildwood Conference Center, HACC.

Mr. Kovach said that the Mayor will be making a presentation and needs Council Members, Planning Commission members, zoning Members and Department Heads to attend this meeting.

Frank Lynch, Director of Government Relations, Comcast – Informing the Borough of a Change in Channel Selection.

Mr. Kovach said this was for Council’s consideration.

Donna Czeiner – Informing Council that she has completed the National Fire Academy for Fire Inspection Principles.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members voted unanimously to place this in Ms. Czeiner’s Personnel File.

United Way – Presenting Steelton Borough with the Gold Award for Outstanding Service to the people of our community and the United Way.

Mr. Kovach said this was for Council’s information.

John D. Payne, Chairman, Dauphin County Commissioner – Informing Mayor Hartwick that he has been appointed to the Tri-County Regional Planning Commission.

Mr. Kovach said this was for Council's information.

UNFINISHED BUSINESS:

Mr. Musser – Requesting Council to execute the Intergovernmental cooperation Agreement for the Lower Dauphin Intermunicipal Cable television Cooperative.

On motion by Mr. Gornik, seconded by Mr. Albert, the Council Members voted unanimously to execute the Intergovernmental Cooperation Agreement as presented.

Mr. Acri – Recommending the hiring of Jack Eugene Kutz as the Water Filtration Plant Operator at an hourly rate of \$12.50, effective May 8, 2002, and contingent upon a successful background check.

Mr. Acri informed Council Members that Mr. Kutz was first interviewed by Mr. Wintergrass, then by the Personnel Committee, Mr. Albert, Mr. Gornik, Mr. Wright, and himself along with Mr. Wintergrass. He said that Mr. Kutz has a Class 'C' License and a Wastewater License from Texas and he will work on getting them transferred.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to hire Jack Kutz as the Water filtration Plant Operator at \$12.50 per hour, effective May 8, 2002, contingent upon a successful background check.

Mr. Musser – Providing an update to Steelton Borough Council in regards to the potential borrowing proposal.

Mr. Musser said that he and the Mayor met with Mr. Leber regarding any potential borrowing in the future. Mr. Musser said he asked Department Heads to submit to the Finance Committee. He said that if there is any interest, we will have Mr. Leber address the Council, but this is in the preliminary stages.

Ms. Czeiner & Mr. Wion – Submission of the Preliminary/Final subdivision & Land Development Plan for the "Townes at Hillside".

Mr. Kovach noted that this was previously addressed.

Resolution 2002-R-6 – Resolution establishing a Special Purpose Parking space for Benjamin F. Klugh, 36 S third St.

Mr. Musser said that Mr. Klugh must get permission from the neighbor, for him to park in front of 34 S. Third Street.

Resolution 2002-R-7 – Resolution establishing a Special Purpose Parking Space for Charlie Thaug of 615 S. Front St.

On motion by Mr. Acri, seconded by Mr. Wright, Council Members voted unanimously to approve Resolution 2002-R-7 as presented.

Donald Donley – Requesting Permission to discuss the agreement of sale for 313-327 North Front Street.

Mr. Kovach said this was addressed earlier in the meeting.

NEW BUSINESS:

Mr. Musser – Providing Council with a Workmen’s Compensation budgetary update memorandum.

Mr. Musser said that we did experience a loss and the market is restructuring itself, so we will see an increase in the premium. He said that by next August, we should be able to shop around.

Mr. Musser – Requesting Council appoint Wolf, Block, Schorr & Lolis-Cohen as Solicitor for the Steelton Borough Civil Service commission.

Mr. Musser said that the Civil Service Commission will need their own attorney, since Dave Wion represents the Borough and the Commission needs their own attorney only on a per case basis. Mr.

Musser said that this firm is very experienced, and the cost would be about \$150.00 an hour. Mr. Kovach asked how we chose this firm. Mr. Musser said we didn’t have much time to shop around. Mr. Kovach said that Council Members didn’t recognize the firm. Mr. Wion said they are from Philadelphia, with offices here. Dr. Szada asked if there were any firms based in the Harrisburg area that do this work. Mr. Musser said he is sure there are, but we didn’t have much time. He said we can always change that at any time, but we need someone right now.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to appoint Wolf, Block, Schorr & Solis-Cohen as Solicitor for the Steelton Borough Civil Service Commission.

Kathy Potami – Requesting permission to discuss the possibility of establishing a library in the Borough of Steelton.

Mr. Musser said that Mrs. Potami was not present to discuss and suggested that Council table the matter for another meeting.

Resolution 2002-R-8 – Approving the Borough of Steelton’s participation in the Pennsylvania State Association of Borough’s “Borough Management Caucus”

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members voted unanimously to adopt Resolution 2002-R-8 as presented.

Mayor Hartwick – Informing Council that a letter has been submitted to the Steelton-Highspire School District requesting them to participate in the Summer Playground Program next summer.

Mr. Kovach said this was addressed earlier in the meeting.

Mr. Kovach - Providing Council with copies of Steelton Borough Code in regards to Council Compensation and the Forfeiture Provision.

Mr. Kovach tabled this item.

Mr. Musser – Informing Council that applications for summer help have been sent to the School District and Churches. The job has also been advertised in the Patriot-News and the deadline is May 13, 2002.

Mr. Musser reported that we received two (2) applications. He said the hourly rate is \$8.00. Mr. Musser said he will call the Personnel Committee and the Public Works Chairperson to arrange for interviews. Mr. Acri asked how many openings we had. Mr. Musser said there were three (3) openings.

Ms. Czeiner – Discussion in regards to a request from businesses to have outdoor cafes in the Borough.

Ms. Czeiner said the memo was in the packet. She said she was approached by a few businesses along Front Street about putting tables in front of their businesses on Front Street in the allowable space. She said we have an ordinance that does keep in the same spirit of what we are allowing other businesses to do. She asked if this is something that is allowed, she needs some direction.

Mr. Kovach said this will be given to Mr. Wright and the Community Development Committee for their recommendations.

Mr. Musser & Ms. Sviben – Update on the Main Street Program.

Mr. Kovach noted that this was also addressed earlier in the meeting.

OTHER BUSINESS:

Mr. Acri – Requesting an executive session to discuss personnel matters concerning Mr. Musser, Officer Gaither, the Code Office, Department Job Descriptions and duties and appeals filed by Bethlehem Steel in regards to Real Estate Taxes.

AUDIENCE PARTICIPATION:

There was none.

COUNCIL'S CONCERNS:

Mr. Wright – said that he spoke to Mr. Musser and the Personnel Committee about having each Department Head to provide Council Members with job descriptions.

Mr. Acri – Asked about the status on the house at Second & Locust Street, owned by Gene McCaleb.

Ms. Czeiner said it was condemned prior to her coming on board. She said it is boarded up according to code. Ms. Czeiner said we could have an engineer inspect it to determine if it is safe.

Mr. Kovach asked Ms. Czeiner to determine if he has current permits. Mr. Wright asked Ms. Czeiner to speak with Mr. Wion on that and follow his recommendation. Mr. Acri said that it needs to be addressed.

On motion by Mr. Wright, seconded by Mr. Albert, the Council meeting recessed into executive session at 8:00 p.m., to discuss personnel matters regarding Mr. Musser, Officer Gaither, and the Code Office, Department job descriptions and duties and appeals filed by Bethlehem Steel on their Real Estate Taxes.

Mr. Albert was excused at 8:35 p.m.

The meeting reconvened at 8:47 p.m.

On motion by Mr. Acri, seconded by Mr. Gornik, Council Members present voted 5 to 1 to cancel the Agreement of Sale with Donald Donley and return the down payment. Mr. Kovach asked for a roll call vote:

Dr. Szada – Yes; Mr. Gornik – Yes; Mr. Kovach – Yes; Mr. Wright – No; Mr. Acri – Yes; Mr. Wrightstone – Yes.

On motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to advertise the lots for sale with the minimum bid of the current assessed value, with no restrictions.

ADJOURNMENT

There being no other business before Council, on motion by Mr. Acri, seconded by Dr. Szada, the Council meeting adjourned at 8:49 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

Steelton Borough
Council Meeting
May 20, 2002

The regular Council meeting was called to order at 6:30 p.m. by the President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Thomas Acri
Jeffrey Wright
Albert Gornik
MaryJo Szada

Absent:

Michael Albert
Jeffrey Wrightstone
Mayor Hartwick

David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

PUBLIC COMMENT: On Agenda Items Only

There were no comments.

MINUTES:

There were no minutes presented.

EXECUTIVE SESSIONS:

Mr. Musser said he had nothing to report at this time.

SCHEDULE OF BILLS, REQUISITIONS AND CHANGE ORDERS:

On motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to approve the Schedule of Bills, Requisitions and Change Orders as presented.

DEPARTMENTAL REPORTS:

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to approve the Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement and Senior Center Reports for April, as presented

ADDITIONS TO THE AGENDA:

Mr. Musser presented to following additions to the Agenda:

Communication from Dauphin County Commissioners – invitation to the Grand Opening of the Dauphin County Administration Building, 2 S. Second Street, Harrisburg, Wednesday, June 12, 2002, at 2:00 p.m.

Mr. Musser said anyone who wishes to attend should let him know.

Communication from Richard Lehigh – Parking at Casa Cica, and concerns about bleachers at the Midget Field.

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Mr. Musser said that he forwarded this to Council and Department Heads. He said Chief Lenker will look at the parking situation and Mr. Conjar will address the issue of the bleachers at the Midget Field.

Certificate of Recognition from the Pa Department of Environmental Protection recognizing the outstanding efforts of the Steelton Borough Water Authority for meeting all MCL, Monitoring, Reporting and Treatment Technique Performance Requirements under the Safe Drinking Water Program during 2001.

Communication from Pennsylvania State Association of Boroughs - Information on the new Pennsylvania Uniform Construction Code and how it will affect us.

Mr. Musser said he responded with a letter of interest in order to get more information on the Regional Codes Program, listing Ms. Czeiner and himself as contact persons.

Resolution 2002-R-10 – establishing no parking in North River alley between Eleanor to Brewster Streets.

Summer Per-Diem Applications. – Mr. Musser said that four (4) applications were received for three (3) openings. Mr. Musser said he discussed them with Mr. Conjar and his recommendation is to hire Mr. Bosak, Mr. Crist and Mr. Mummert. Mr. Musser said this would be effective June 10th, at a maximum rate of \$8.00 per hour. Mr. Musser said their time would be divided three ways – Water, Sewer and General Fund, to work with the Public Works Department.

Mr. Wright said that once these applicants are hired, he would like to address the situation with the Borough trash cans. Mr. Musser said we will try to determine if the trash company is abusing them.

Proposal to Provide Professional Services to the Borough of Steelton to study the possible connection of Second Street to "R" Street.

Mr. Musser said he and Mr. Conjar met with HRG this morning. He said that Mr. Conjar recommends that we try a few more things and see if it works and if they don't, then we can do the study. Mr. Conjar said he explained to Mr. Linta that the water isn't coming from the Street any more.

Mr. Acri mentioned Second and Mohn and Mr. Musser said that will be addressed.

COUNCIL CONCERNS FOR DEPARTMENT HEADS:

Mr. Acri - asked Mr. Conjar if he could put it on the schedule this summer to clean the Locust Street Steps once a week. Mr. Kovach said to make sure they follow the safety rules and have proper equipment. Mr. Kovach said that any Borough employees who are doing an unsafe job can be stopped.

Mr. Acri asked Mr. Wintergrass how the newest Filtration Plant employee was working out. Mr. Wintergrass said he is doing great.

Mr. Wintergrass and Mr. Conjar were dismissed at 6:51 p.m.

COMMUNICATIONS:

Willie and Mamie Edmonds, 160 Ridge Street – Letter to Mayor Hartwick requesting assistance to build housing units on Ridge Street.

Steelton Borough
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There were no comments.

Shirley Gallagher, Administrator, Dauphin County Area Agency on Aging – Informing the Borough that the funding for 2002-2—3, funding for the Senior Center is \$33,000.00.

There were no comments.

Cantone’s Downtown – Invitation to the Pre-Opening Celebration Tuesday, May 21, 2002, from 5:30 p.m., to 9:00 p.m.

There were no comments.

Elizabeth Ann Phillips, Planning Commission Member, 53 S. Second Street. – Informing Council that, due to other obligations and time restraints, she must resign from her position as a Steelton Borough Planning Commission Member.

On a motion by Mr. Gornik, seconded by Mr. Wright, Council members present voted unanimously to accept Mrs. Phillips resignation as presented.

Jonathan G. Williams, Fire Chief, HIA – Letter of thanks to Chief Vance and the Steelton Volunteer Fire Department during the recent funeral services for Mac McCall.

There were no comments.

Pennsylvania State Association of Boroughs – Providing the Borough with seminars on: Bringing Vitality Back to Downtown; the Role of Design in the Revitalization Process; Geographic Information Systems and Police Civil Service.

Mr. Kovach said anyone who is interested in attending should contact Mr. Musser.

Pennsylvania State Association of Boroughs – Informing Mr. Musser that he has completed the Certified Borough Official Program.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to place the letter in Mr. Musser’s file.

Brownfield's 2002 – Invitation to the Annual conference on November 13-15, 2002 at the Charlotte Convention Center, Charlotte, NC.

Mr. Kovach said anyone who wishes to attend should contact Mr. Musser. Mr. Musser said that somebody should eventually attend one of these because we have to deal with Bethlehem Steel area. He said some of these are a lot closer than this.

New Baldwin Corridor Coalition (NBCC) – Providing Council with minutes from the April 16, 2002 meeting.

There were no comments.

Steve Shaver – Letter of thanks for the flowers sent to him when his father passed away.

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There were no comments

UNFINISHED BUSINESS:

Mr. Musser – Informing Council of the Dates and Times of the Summer Basketball League run by Mr. Lewis at the Bailey Street Basketball Courts.

Mr. Musser said this is for Council's information. There were no comments.

Resolution 2002-R-9 – Resolution adopting an addendum to the AFSCME Agreement dated October 15, 2001, amending Article 7, entitled "Sick Leave".

On motion by Mr. Wright, seconded by Mr. Gornik, Council Members present voted unanimously to adopt Resolution 2002-R-9, as presented.

Resolution 2002-R-10 - Resolution establishing as a 'No Parking' zone North River Alley, East and West side from Eleanor Street to Brewster Street.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to adopt Resolution 2002-R-10, as presented.

Summer Per Diem Employment

Mr. Acri said we received applications from the following: Donald Mummert, Highspire; James Crist, Steelton, Dauphin County Vo-tech; Josh Bosak, Steelton, Sophomore, Bishop McDevitt; Christopher Blaze, Middletown.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to hire Mr. Mummert, Mr. Crist, and Mr. Bosak, starting June 10th, at the rate of \$8.00 per hour.

Dr. Szada said there was a young man in her office who was interested in the position but he didn't have a driver's license. She asked why the notice stipulated that applicants must be sixteen (16) and have a driver's license. Mr. Musser said that in the past we haven't always stuck with that, but we wanted to start there since it would be advantageous for the Borough. Dr. Szada asked if next the age could be lowered next year. It was the consensus of Council Members present to try that next year.

HRG, Inc. – Alignment Study.

Mr. Musser asked for a motion to table the matter per Mr. Conjar's recommendation.

On a motion by Mr. Wright, seconded by Mr. Gornik, Council Members present voted unanimously to table the matter per Mr. Conjar's recommendation.

Mr. Musser – Discussion in regards to the land beside Capital City Cab.

Mr. Musser said that Chief Lenker addressed the situation to have the cars removed. Mr. Watkins said their documents show lots six (6) and seven (7) as being Borough Property and the grassy area as Bethlehem Steel Property. Mr. Watkins said they will allow the Borough to file a quick claim deed for that grassy area. Mr. Musser said we could also contact the bus company to buy a shelter and install a fence to prevent the cab company from parking there. Mr. Musser said he will give everything to Dave Wion to

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research the information Mr. Watkins forwarded to us. Mr. Musser said we have to let Mr. Watkins know if we are interested. Mr. Wion said we may have a problem with the building encroaching on the property.

On a motion by Mr. Wright, seconded by Mr. Gornik, Council members present voted unanimously to send a letter of interest of Robert Watkins and have Mr. Wion look into the matter.

Mr. Musser – Execution of the Agreement between the Borough of Steelton and Rogele, Inc., for the Park Improvement Projects.

On a motion by Mr. Wright, seconded by Mr. Aciri, Council members present voted unanimously to execute the Agreement between the Borough of Steelton and Rogele, Inc., in the amount of \$332,995.00, for construction of three Parks, Cottage Hill, East End and Municipal, for construction only, not for the equipment.

Mr. Aciri asked if the money was available. Mr. Musser said most of it. He said the Borough has to come up with approximately \$90,000.00. Mr. Musser said he has approached Mr. Piccola for money. Mr. Musser said that Mr. Piccola had approached him about getting the Borough \$50,000.00. Mr. Musser said he thinks we can come up with the balance.

Mr. Musser – Reminding Council of the New Baldwin Corridor Coalition Community Development Workshop on Wednesday, May 29, 2002, from 4:00 p.m., to 8:00 p.m., at Wildwood conference Center, HACC.

Mr. Musser said that Mr. Aciri, Mr. Kovach, Mr. Wright, Ms Sviben, Mayor Hartick and he planned to attend. Mr. Wright said that Ms. Czeiner won't be able to make it. Mr. Musser said that anyone who isn't on the Committee may attend, just let him know.

NEW BUSINESS:

Mr. Musser – Informing Council and the Mayor that Jill M. Perez of 232 Elm Street has submitted a Special Purpose Parking Application.

Mr. Musser said this was for council's information.

Chief Lenker – discussion in regards to the parking problem with the Senior Center on Wednesday's during fitness class.

Mr. Wright said he talked to Chief Lenker and Mrs. Penica, and they Seniors may park on Second Street on Wednesday without being ticketed for the Street Sweeper.

AUDIENCE PARTICIPATION:

There was none.

COUNCIL'S CONCERNS:

Mr. Gornik – asked about the news paper article on the Main Street Manager. Mr. Musser said the article is pretty accurate. He said when we apply for the second year, funding is basically for the Main Street Manager for four years. Mr. Musser said he put something in Council's mail boxes about the Main Street Program. He said it is very competitive and a long hard road, but if we get through the first year, it is worthwhile. Mr. Wright said the Community Development Committee and the Personnel Committee will be working on that over the next few months and report back to Council

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Mr. Wright – said he and Mr. Acri will be walking down town with Ms. Czeiner on Thursday, if anyone has anything to check. Let them know.

Mr. Acri – wished everyone a safe holiday.

Mr. Kovach – thanked Council for their commitment to this Borough.

Mr. Wright – said he attended the School Board Meeting and Dr. Kitch had some nice things to say about the way Council works together.

ADJOURNMENT

There being no other business before Council, on motion by Mr. Acri, seconded by Mr. Gornik, the Council meeting adjourned at 7:25 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Secretary

Steelton Borough
Council Meeting
June 3, 2002

The regular monthly meeting was called to order at 6:32 p.m. by the President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Jeffrey Wright
Albert Gornik
MaryJo Szada
Michael Albert
David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

Absent:

Thomas Acri
Jeffrey Wrightstone
Mayor, George P. Hartwick, III

PUBLIC COMMENT: On Agenda Items Only

There were no comments.

PRESENTATION: Craig W. Bachik, Brinjac Engineering, Inc. – Presentation on the Bailey Street & Poplar Street Park System Renovations.

Mr. Bachik reviewed the planned improvements and alterations to the Bailey Street Basketball Courts and Tot Lot and the Poplar Street Playground and retaining wall.

Mr. Bachik said that the plans and bid documents are ready for the Solicitor's review and to advertise.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to Authorize Mr. Bachik to present the documents for the Solicitor's review and, if there are no changes, put the project out for bid.

Mr. Gornik asked when the project would be completed. Mr. Bachik said that it would probably be completed in September.

Mr. Kovach deviated from the Agenda to allow Mr. Paul Navarro, of Navarro, & Wright Engineering to discuss the report from Advantage Engineering on the Swatara Street Retaining Wall Review.

Mr. Navarro said that Council has a copy of the report. Mr. Navarro discussed the wall and the possible reasons for its present condition. He said that he agreed with the assessment and recommendations in the report prepared by Mr. Balsavage, Managing Partner with Advantage Engineering.

Mr. Wion referred to the mention of the daily field reports in the report and asked if these were the Navarro & Wright or Rogele reports. Mr. Navarro said they are referring to Navarro & Wright reports.

Dr. Szada asked if part of the wall has to be replaced, how much would be replaced and how much would it cost. Mr. Navarro said he would like some time to respond to that question. He said he would confer with Mr. Balsavage and report back to Council within the month.

Mr. Kovach said that it was the consensus of the Council members present to have Navarro & Wright monitor the wall, as recommended, to determine if there is any additional rotation, or if this was due to

Settlement, then proceed with remedies from that point. Mr. Kovach informed Mr. Navarro that the next

Scheduled Council meeting would be on July 15, 2002. He also asked Mr. Navarro to contact Dr. Szada

as soon as the information that she requested is available.

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COMMUNICATIONS:

Commissioner John D. Payne, HATS Secretary – Informing the borough of the next meetings of the HATS Technical and Coordinating Committee on Friday, June 7th and Friday June 21st at 9:00 a.m.

Mr. Kovach asked that anyone who wishes to attend, please contact Mr. Musser.

Mr. Musser – Providing Council with the June 2002 Borough Calendar.

There were no comments.

Mr. Musser – Providing Council with information from the New Baldwin corridor Coalition Community Workshop.

There were no comments.

Jesse M. Evans, Jr., 2640 South Third Street – Informing council of a trash complaint.

Mr. Musser informed Council members that Mr. Wright discussed this with Ms. Czeiner and it has been addressed.

Boyer & Ritter, CPA's – Invitation to an Evening with the Harrisburg Senators on City Island on June 22, 2002.

Mr. Kovach noted that this is the same day as our Pre-Independence Day Parade and Festival.

Ron Jones, PennDOT, District 8 – Providing council and the Mayor with an update on the Route 230 Safety Project.

Mr. Musser said that we should hear in July that the project is approved. He said that the bid specs and agreements should be completed no later than August, 2002, and then we will be able to go out to bid. Mr. Musser said that if we aren't in time to get good prices, we will wait for winter to bid. Mr. Musser also noted that once the funds are approved, PennDOT will encumber them, so we are in no danger of losing the funding.

Dick Miller, Chairman of the Board, CAT – Invitations to a Breakfast Meeting on Tuesday, June 25th at 8:00 a.m. to 10:00 A.M., at the Radisson Hotel, Camp Hill, Pa.

Mr. Kovach said that anyone who wishes to attend, should contact Mr. Musser.

George W. Gekas, 17th District, U.S. Congressman – Providing council with information on the Safety and Security of the Three Mile Island.

There were no comments.

Cathy Long, Corresponding Secretary, Capital City Chapter – Requesting a meeting to discuss pedestrian safety issues regarding individuals who are visually impaired and who live in the Borough.

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There were no comments.

Larry G. Williamson, Director, DCNR – Invitation to the DCNR Regional Stakeholder meeting on Thursday, June 13, 2002, from 9:00 a.m. to 4:00 p.m., at the Capital Union Building, Penn State Harrisburg, Middletown, Pa.

Mr. Musser recommended that someone from the Borough attend, but said that he will be unable to attend, because he will be at a conference.

UNFINISHED BUSINESS:

Mr. Musser - Requesting Council to award the bid for 313-317 North Front to Donald Donley, in the amount of \$35,000 and to authorize Mr. Wion to prepare the Agreement of Sale.

On motion by Mr. Albert, seconded by Mr. Wright, the Council members present voted 4 to 1 to award the bid to Mr. Donley in the amount of \$35,000, and to authorize Mr. Wion to proceed with necessary agreements to complete the sale.

Dr. Szada cast the dissenting vote.

Resolution 2002-R-11 – A Resolution Designating a Special Purpose Parking Space for Jill M. Perez, 232 Elm Street, was presented for Council's consideration.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to adopt **Resolution 2002-R-10** as presented.

Daniel S. Cohen – Providing Council with copies of the Resolution approving the Change of Control and Internal reorganization along with the Certificate of Acceptance.

Mr. Musser informed council members that Mr. Wion reviewed these documents and has no changes or concerns. These are just for council's information and will be placed on the July agenda for adoption.

Mr. Musser – Requesting Council to approve the Agreement regarding the increase of \$.50 an hour for Charles L. Miller, Jr., retroactive to May 7, 2002, to compensate him for his position as Assistant Highway Foreman.

On motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to approve the Agreement for an increase of \$.50 an hour for Charles L. Miller, Jr., retroactive to May 7, 2002, as compensation for his position as Assistant Highway Foreman.

NEW BUSINESS:

Richard J. Thompson, 153 Lincoln Street – Submission of Special Purpose Parking Space Application.

Mr. Musser said this is for Council's information.

Robert J. Murphy, CPA, Partner, Boyer & Ritter – Providing Council with a Letter of Understanding of the Arrangements for the Services to be provided to the Borough of Steelton for the year ending December 31, 2002.

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On motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to execute the Letter of Understanding with Boyer & Ritter, as presented.

Mr. Musser – Providing Council with the bids for the Borough of Steelton Trash & Recycling Contract.

Mr. Musser said that Mr. Ralph Amatto, from York Waste Disposal was present in the audience. He informed Council that the bids were received for the trash contract and red allowed for the public, today, June 3, 2002, at 3:00 p.m. Mr. Musser said the Mr. Wion reviewed them at 4:00 p.m. Mr. Musser said that in all instances, the lowest bidder was York Waster. He also noted that there was a problem with Waste Management's documents – they were not dated or signed. Mr. Musser informed Council that the present contract expires at the end of June. He then explained that there were six alternate bids.

After review of the six alternates, on motion by Mr. Gornik, seconded by Mr. Wright, Council members present voted 4 to 1, to accept the bid alternate for 5 years, at a rate of 36.75 per quarter, in the first year.

Dr. Szada cast the dissenting vote.

Mr. Musser noted that the current cost per quarter is 29.72, plus the \$1.00 administration charge, equaling an increase of \$7.00 for the first year. Mr. Musser said that this option was the least costly of the six alternates.

On motion by Mr. Albert, seconded by Mr. Wright, Council members present voted to keep the Administrative Fee at \$1.00 per quarter.

Mr. Kovach asked Mr. Musser to send a letter to the residents, informing them of the new contract.

Mr. Kovach said that two items were overlooked on the Agenda.

Mr. Musser – Providing council with an update to the Steelton Borough council regarding the potential borrowing proposal.

Mr. Musser said that he would like to contact the Finance Committee to arrange an advertised meeting to discuss the proposal, then make a recommendation to the full Council.

Ms. Czeiner – Providing council with an Amendment to Chapter 94, Subsection 20 of the Code of the Borough of Steelton.

It was the consensus of Council members to table this matter.

OTHER BUSINESS:

Mr. Acri – Requesting an executive session to discuss personnel matters concerning Sylvie Stoner and Wendy Penica.

Mr. Musser said that in Mr. Acri's absence, he was requesting the executive session to discuss the personnel matters concerning Sylvie Stoner and Wendy Penica.

AUDIENCE PARTICIPATION:

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Saek Salomon, Owner of 175 S. Front St.

Mr. Salomon said that Ms. Czeiner said that Council was going to discuss this tonight, so he wanted to attend the meeting. He said that he would like to have two or three tables out on the sidewalk, in front of his restaurant located at 175 S. Front St., from around 5:00 to 10:00 in the evening.

Mr. Kovach said this is the matter that was just tabled, but since Mr. Salomon was present, Council agreed to discuss the Amendment to chapter 94, Subsection 20.

Mr. Wion said that the Borough now allows displays on sidewalks, but they must allow so many feet free. Mr. Wion said that the ordinance refers to 'goods' and Ms. Czeiner would like to change the ordinance to allow for tables and dining. He said that Ms. Czeiner has to discuss that with all of Council. Mr. Wion said council must decide what they want these owners to be able to do. He said that whatever Council does, they want to have a minimum width, no matter what is permitted.

After further discussion, on motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to authorize Mr. Wion to prepare and advertise the amendment, as presented, and allow Mr. ??? to do this on a trial basis and the amendment will be considered at the July Meeting.

Mr. Kovach told Mr. Salomon that Ms. Czeiner would be informed of Council's actions and be in touch with him.

On motion by Mr. Albert, seconded by Mr. Wright, the Council meeting recessed into executive session to discuss personnel matters regarding Sylvie Stoner and Wendy Penica, at 8:00 p.m.

The meeting reconvened at 8:26 p.m.

On motion by Mr. Albert, seconded by Mr. Gornik, Council members present voted unanimously to increase the salary for Wendy Penica to \$15,000 a year, effective July 1, 2002.

On motion by Mr. Albert, seconded by Mr. Gornik, Council members present voted unanimously not to change Sylvie Stoner's duties, or to increase her wages.

At the request of Mr. Wright, Mr. Kovach took over the Chairmanship of the Community Development Committee, and appointed Mr. Wright as Chairman of the Finance Committee. Mr. Wright will remain a member of the Community Development Committee and Mr. Kovach will continue to be a member of the Finance Committee.

ADJOURNMENT

There being no other business before Council, on motion by Mr. Gornik, seconded by Mr. Albert, the Council meeting adjourned at 8:28 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

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Council Meeting
July 15, 2002

The regular monthly meeting was called to order at 6:31 p.m. by the President, Michael J. Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael J. Kovach
Jeffrey Wright
Thomas Acri
MaryJo Szada
Michael Albert
Jeffery Wrightstone

Absent:

Albert Gornik
George Hartwick, III, Mayor

David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

The minutes from the November 19, 2001, December 17, 2001, January 7, 2002, February 19, 2002, March 18, 2002, June 3, 2002 and the June 17, 2002 meetings were presented for approval.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to approved the minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the Schedule of Bills as presented.

APPROVAL OF DEPARTMENT REPORTS:

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to approve the Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement, and Senior Center Departmental Reports for June, as presented.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Lila Shue, Owner of Steel Plate Bar/Restaurant, 183 South Front Street, Steelton – Introducing herself to Council & the Mayor and informing them of the type of establishment she is opening.

Ms. Shue introduced herself and informed Council and those in the audience that she has a new business

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in Steelton, with primarily a lunch and dinner menu and a little night life also. Ms. Shue said she hopes to draw new business into town. She said her sister owns some property in town and she is hoping to add a coffee shop, arcade and used car dealership.

Mr. Kovach thanked Ms. Shue for coming to the Council meeting and welcomed her to Steelton.

Jules Svidunovich, 337 Locust Street, Steelton – Letter explaining how the quality of life on Locust Street has deteriorated and the problems that are occurring on the Street.

Chief Lenker said he has been running details and curfew details with extra officers on duty, and will continue to do so. He said there is also a problem in the 700 block of South Second Street. The Chief said that there is an East Side Crime Watch and crime has gone down.

Mr. Kovach said the Borough is going to take a very active role in curtailing this loigering problem. Mr. Acri said he hopes all the Council will read this letter. He said he wants the audience to know that the Council is serious about resolving this issue.

Michael Wanda, 17 Pine Street, Steelton – Requesting “No Parking” restrictions be placed in River Alley from the Borough parking lot to Pine Street.

Mr. Wanda was expected to be present to discuss this, but he was not in the audience.

Paul Kuder, III, Owner of Square One - Requesting “No Parking” restrictions be place in River Alley from the Borough parking lot to Pine Street.

Mr. Kovach asked Chief Lenker to do a traffic survey of the area in question.

Mr. Musser – Informing Council and the Mayor that all budget requests for 2003 are due by August 10, 2002.

There were no comments.

Senator Jeffrey Piccola, Majority Whip, 15th District – Providing the Borough with a copy and an analysis of House Bill 2100 (Act 100 of 200) in regards to the Open Records Law.

There were no comments.

Sandra J. Roderick, Community Relations Coordinator, DEP – Informing the Borough that there is a Public Hearing for citizens to hear concerns in regards to the Harrisburg Incinerator.

Mr. Musser suggested that this be placed in the next newsletter for public information. It was the consensus of Council Members to include it in the newsletter.

Dauphin-Lebanon County Boroughs' Association – Informing the Borough that the next meeting is scheduled for July 30, 2002, at 6:30 p.m., at the Borough of Jonestown.

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

LeRoy D. Kline, Jr., President, Delta Development Group, Inc. – Invitation to a Breakfast Reception in honor of Ed Rendell, on Wednesday, August 7, 2002, at 8:30 p.m., at the Offices of Delta Development.

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Mr. Kovach said that anyone who wishes to attend, should contact Mr. Musser.

Carol J. Murphy, Council Secretary, St. Johns Church – Requesting permission to close North Second Street from Pine Street to Locust Street on September 14, 2002, from 9:00 a.m. to 6:00 p.m., for their Annual Street Fair.

On a motion by Mr. Wright, seconded by Dr. Szada, Council Members present voted unanimously to approve the request.

New Baldwin Corridor Coalition (NBCC) – Providing the Borough with minutes from the June 18, 2002, meeting and other information.

There were no comments.

Phil Hrobak, Secretary, Steelton V.F.W., 747 North Front Street, Steelton – Letter questioning the need for a Building Permit to repair their air conditioning unit.

Ms. Czeiner said that it was a \$30,000, replacement job and Mr. Muretic did get the permit.

Jay Smar, Jay Smar Traditional & Original Music – Thank you letter to Ms. Sviben, Borough Council and the Mayor for allowing him to perform at this year's festival.

There were no comments.

Rodney V. Zwigart, Part-Time Police Officer – Letter of resignation from the Steelton Police Department, Effective June 30, 2002.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to accept Officer Zwigart's resignation as presented.

Mr. Acri asked Chief Lenker if he is going to replace Officer Zwigart. Chief Lenker said that he would like to talk to Council about that.

Shanna Hawkins, 2690 South Third Street, Steelton – Letter of thanks to Officer Crawford and the Steelton Police Department for the Sponsorship of the 4.0 Program.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members Present voted unanimously to have the letter placed in Officer Crawford's file.

James Stubljar, President & Marie Michtich-Morris, Assistant Director, Sveti Lovro Junior Tamburitzans – Requesting Council and the Mayor to provide a personal donation to support the Sveti Lovro (St. Lawrence) Junior Tamburitzans of Steelton.

There were no comments.

Mr. and Mrs. Ronald Powell, II, Residents – Letter thanking Ms Czeiner for her Enforcement of the Borough Codes.

Mary E. Miller, Paula & Joanne C. Chambers – Letter thanking Ms. Czeiner for helping with their Dog.

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On a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to have these letters placed in Ms. Czeiner's personnel file.

Raymond P. Zomok, P.E., Chief, soils & Waterways Section Water Management Program – Letter informing Borough Council that our Permit for the Boat Dock has been approved.

Mr. Kovach stated that this is a big step for us.

Adam Street Residents – Informing the Borough Council that tickets for the street sweeper need to be raised.

There were no comments.

Rev. John White, Sr., New Hope Living Baptist Church – requesting the Borough to eliminate or reduce the parade permit fee.

There were no comments.

Marilyn A. Zimmerman, 357 South 4th Street, Steelton – Letter expressing concern over the Borough's new Trash and Recycling Contract.

There were no comments.

Harrisburg Area Transportation Study (HATS) – Providing the Borough with the 2001 Annual Report.

There were no comments.

Mr. Musser – Providing Council and the Mayor with information on the Brownfields 2002, Conference November 13-15.

Mr. Musser said that with the things the Borough is going through with the Mill, someone from Council or Community Development should be attending it to get educated on the issue.

MR. KOVACH DEVIATED FROM THE AGENDA:

Mr. Conjar reported that Municipal Park should be completed in next two weeks and they should be moving to Cottage Hill to start work on the tot lot later this week. Mr. Kovach said he understands that some of our workers moved the water line, which is excellent.

Ms. Czeiner said she has started working with Juvenile Probation. She said she has the juveniles picking up trash and have already completed all the playgrounds.

Mr. Vance said that everything was in his report, he has nothing new to add.

Mr. Wintergrass said that since we are back to four operators, we are getting caught up and everything is going great.

Ms. Sviben said that the Borough is hosting the New Baldwin Corridor meeting tomorrow. She said that Tuesday, August, the East Side Crime Watch will hold a National Night Out., from 6:00 to 9:00 p.m., and everything is free. Ms. Sviben said that they did a great job putting everything together.

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Ms. Sviben said that the Festival numbers are not in yet. She said that the Main Street will have a meeting with the core group once they are designated, on July 30th.

Mr. Kovach said that if anyone is interested please let Council know.

Donna Czeiner said we need some Planning and Zoning members to fill the vacancies.

Chief Lenker said they are very busy this year.

Mr. Kovach said Council will address that before we leave tonight. Mr. Acri asked Ms. Sviben if she could send council an e-mail to remind them about the National Night Out. Ms. Sviben said she would.

UNFINISHED BUSINESS:

Mr. Musser – Discussion in regards to the Route 230 Project.

Mr. Musser said he received updated information from PennDOT, which he distributed to Council Members this evening. He noted that the cost estimate is reduced from \$204,000 to \$169,637.96. Mr. Musser reminded Council Members that the Borough will sign the contract, bid the project out and pay the contractor from our reserve fund and once the project is complete we will bill PennDOT. He said we should be reimbursed in about six (6) weeks, from the time we bill them. Mr. Musser said there is also the option of borrowing on a credit line, if we didn't want to use our reserves. He noted that Council has already approved this. Mr. Musser said that Gannett –Fleming is designing the project and the bid specs will be given to Chief Lenker and Mr. Conjar to review.

Mr. Musser – Requesting Council to execute an Agreement to participate in the Pennsylvania Association of Boroughs' CDL Drug and Alcohol Testing Program.

On motion by Mr. Acri, seconded by Mr. Wrightstone, Council Members present voted unanimously to authorize the execution of the Agreement, as presented.

Chief Lenker – Providing some suggestions in regards to permits for the storage of motor vehicles.

Chief Lenker said that he has been experiencing several problems with the vehicle storage permits. He said that people who are not residents of the Borough are getting permits to store vehicles in the Borough and permits are being extended over and over again. The Chief said he faxed his concerns and recommendations to Mr. Wion for his review and Mr. Wion said that we can't change anything. Mr. Musser asked Mr. Wion to comment.

Mr. Wion addressed the question of restricting the permits to residents. He said this concerns vehicles being stored on private property in the Borough. Mr. Wion said that if the person is repairing the vehicle, that is fine. He said if it is abandoned, the Police or Codes Department doesn't have to issue the permit. He said the person has to convince the Police or Codes Department that the request is legitimate to renew it and at any time the police or codes could say no. Mr. Wion said that all fees for non-taxed items, that is for services, must be equated with what it costs us, so the Borough couldn't justify increasing the fees for the second or third permit. Mr. Musser concluded that the best way to curtail this problem is to be restrictive in issuing the permit. Mr. Wion added that the Borough has a whole list of what consists of nuisances and the only reason to issue the permit is if you can believe that these conditions are being corrected.

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RESOLUTION 2002-R-12 – A Resolution establishing a Zone for Loading and Unloading Vehicles between the hours of 7:00 a.m., and 11:30 A.M., Sundays in Front of 723 North Front Street, was presented for Council's consideration.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2002-R-12, as presented.

Mr. Musser – Providing Council with an update on the Special Purpose Parking application from Izola Robinson of 144 Lincoln Street.

Mr. Musser said that he has to get permission from the neighbor at 142 Lincoln Street to allow Ms. Robinson to have ten (10') feet of frontage. Mr. Musser said when he gets that, he will bring it to Council for their consideration.

ORDINANCE 2002-1 – An Ordinance Amending the Code of Ordinances of the Borough of Steelton, Chapter 94, "Streets and Sidewalks", Article III, "Obstructions", Section 94-20, "Obstructions of Streets and Sidewalks Prohibited", Subparagraph B, to permit food and beverage establishments to use certain areas of pavement or foot walks of streets or alleys for the purpose of placing café style tables and chairs in said areas, was presented for Council's consideration.

Mr. Wright asked what the handicap accessibility requirements are. Mr. Wion said that right now the Borough has a provision for all but forty-eight (48") inches of the side walk. Mr. Wion said he

hasn't ever read any sidewalk requirements and doesn't know if there are any maximum limitations. He said he doesn't believe it violates any ADA requirements.

Dr. Szada said she doesn't have a problem with using all but forty-eight (48") inches, but questioned if the Borough wants to have the times listed as sunrise to sunset. Mr. Kovach said he believes that Council agreed that we would like to see how this works first, then revisit it. Mr. Musser said that Council could adopt it now, since it has been advertised. Mr. Acri asked if this complies with the liquor laws. Chief Lenker said that places with a liquor license are permitted to serve outside the establishment as long as they are on their property. Mr. Acri asked if the Borough has some kind of guidelines for the kind of tables that are put out. Chief Lenker said it only regulates the size of tables. Mr. Wion said there is no basis for regulating the color or style of tables and chairs.

On a motion by Mr. Wrightstone, seconded by Mr. Albert, Council Members present voted unanimously to adopt Ordinance 2002-1 as presented.

NEW BUSINESS:

Chief Lenker – Requesting permission to purchase a police vehicle now instead of in 2004, to save 3% of the cost of the vehicle.

Chief Lenker said the Borough won't have to pay for the vehicle until September or October, when the vehicle comes in. Mr. Wrightstone asked how often we rotate the vehicles. Chief Lenker said every other year for the patrol cars, if we can. Mr. Kovach noted that with the Chief's plan, we are saving in vehicle repair costs. Mr. Wright inquired about the status of the crime scene van and asked the Chief which was needed most. Chief Lenker said he needs a patrol car more. He said we did get a used van.

On motion by Mr. Albert, seconded by Mr. Acri, Council Members present voted unanimously to approve the purchase of a new Police Vehicle, as requested.

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Mr. Musser – Discussion in regards to the need for more police officers or at least more part-time officers.

Mr. Musser said that we have five (5) part-time officers and in the past we had eight (8). Mr. Musser said that he and the Chief adding three (3) more part-time officers in addition to filling Officer Zwigart's vacancy, for a total of nine (9) part-time officers. Mr. Musser said that way the Borough could put the more officers on the street for less money. Mr. Musser said that he and the Chief also discussed applying for a Cops Grant again. He said that the call volume has gone up again and it is a quality of life issue.

Mr. Kovach said that after talking to the Chief, Mr. Musser and other Council Members, he has no problem with getting additional part-time officers. He asked if there are any resources or any way we can have someone else take charge of juveniles who we have to bring in. Chief Lenker said the Dauphin County Chiefs of Police support a central booking station, but it is a political and money issue.

Chief Lenker asked if the Mayor was okay with this. Mr. Kovach said that Council will be sure to contact him and he was sure that the Mayor would support it. Chief Lenker said it would cost about \$2,400, for each new part-time officer. Mr. Wrightstone asked if that would mean that three part-time officers would be on each shift. Chief Lenker said that he would like to use them during the 3-11 and the power shift, which is 6:00 p.m. to 2:00 a.m. the Chief said he would like to advertise for part-time officers to get a list together.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to authorize Mr. Musser to advertise for part-time police officers, as requested.

OTHER BUSINESS:

Mr. Musser – 2001 Borough Audit.

Mr. Musser said that the Borough's Auditors presented the 2001 Audit report and give the borough a very good grade.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to accept the December 31, 2001 Audit, as presented.

AUDIENCE PARTICIPATION:

Pauline Douglas, 433 Bessemer Street. Ms. Douglas informed Council that the National Crime Watch night out will be August 6th and said that she would like to have Council more involved. Mr. Kovach said that Council supports the program, but with all the other meetings they must attend, they can't always attend the Crime Watch meetings, but they certainly support it.

Dr. Szada asked when the meetings were held. Ms. Douglas said they are held the second Monday of the month, in Council Chambers. She said that Tuesday, August 6th is National Crime Watch Night Out, at Bessemer and Harrisburg Streets, from 6:00 p.m. to 9:00 p.m. Dr. Szada asked Ms. Douglas to remind her and she'll be there.

Ms. Douglas said she has been hearing about people wanting to move out because of kids and things but the housing isn't good either. She said that 310 Lincoln Street is falling down. She said it is next door to her son and asked if Council could find money to tear it down. She said the owner is not doing anything about this. Mr. Wright asked Ms. Douglas if she contacted the Code Officer. Ms. Douglas said nothing is being done. Mr. Acri said that at the next Council meeting, we should not let Department Heads leave

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early so they could answer these questions. Mr. Kovach said he'll make some calls tomorrow.

Maxine Mitchell asked why these people can't be put in jail if they don't do anything.

Mr. Wion responded that the problem is that these issues aren't criminal. He said that property issues are civil in nature. Mr. Wion said that the Borough has to go to Court to have it declared a public nuisance and it is a very long and difficult process. We would have to get an engineer to say that it is in danger of falling down. Mr. Wion explained the process involved in getting this type of problem resolved.

Ms. Mitchell asked about the snakes and mice. Mr. Wion said the place could be boarded up and have some kind of vector control to remove the pests. Mr. Kovach said he didn't know what the Code Officer has done to date, but will make a call tomorrow. He said we will do whatever is in our ability to correct the problem.

Robin Kissler, 308 Angle Avenue said that there is a storm drain on North Third Street which doesn't have a grate over it and has been missing for awhile. Mr. Kovach said Mr. Conjar will be informed of this.

Wanda Johnson, 343 South 4th Street said that from Fourth Street there is a child who is hurting people's property. She said Mr. Lopez didn't want to come down because this child retaliates. She said she tried to befriend him, since he doesn't have a mother. Ms. Johnson said she talked to the child's dad who says he will take care of it, but he doesn't. Mr. Kovach commended Ms. Johnson for coming to the Council with the problem and asked her to give Chief Lenker the information.

Maxine Mitchell, 420 Ridge Street – said that behind her in the woods she has been finding things like couches and toilets dumped illegally for quite awhile. Mr. Kovach responded that this is the first time Council is hearing about this. He asked her to call the codes office as soon as she is aware of a problem.

Ron Powell, 402 Pine Street said it is very noisy at the intersection of Pine and Harrisburg Streets, and would like the noise ordinance to be enforced more. He said he is not complaining about traffic noise, he is talking about music.

Jim Moser said he just received his school taxes and they went up 65% and the Borough's went up 64% and asked if the Borough got a windfall.

Mr. Musser responded that the law says that the Borough could realize no more than a 10% increase, so when we did the budget we used 9.2%, not the full 10% allowed. He said the Borough did not see a windfall, it only reflects 9.2% and we have an 8% delinquency rate. Mr. Musser said the Mr. Moser's increase must be because his property was really under-assessed.

Mr. Moser asked if the school has the same limit. Mr. Musser replied that it does during a re-assessment. Mr. Musser said that he didn't get many calls in February when the Borough taxes went out, but he has received a lot more since the school taxes went out. He stated that the Borough's mileage is 4.4 and the School District's is 20 mils.

COUNCIL'S CONCERNS:

Mr. Acri thanked everyone for coming to the meeting and thanked Ms. Sviben and Mr. Musser for a great job on the Pre-Independence Day parade and festival.

Dr. Szada said she was glad to see everyone here tonight and nice to see the young people.

Mr. Kovach thanked everyone for coming this evening. He said that Council tries to do their best, but they need the resident's help. He told the students that Council would answer their questions during the recess, prior to the executive session.

On a motion by Mr. Acri, seconded by Mr. Albert, the Council meeting recessed into executive session to discuss Public Works Personnel matters, at 8:08 p.m.

The meeting reconvened at 8:38 p.m.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to appoint Charles L. Miller as Assistant Foreman in the Highway Department, with an increase of \$.50 an hour.

ADJOURNMENT:

There being no other business before Council, on motion by Mr. Wrightstone, seconded by Mr. Albert, the Council meeting adjourned at 8:29 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:35 p.m. by the President, Michael J. Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael J. Kovach
Jeffrey Wright
Albert Gornik
Thomas Acri
MaryJo Szada
Michael Albert
Jeffery Wrightstone

Absent:

George Hartwick, III, Mayor
David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

There were no minutes presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members voted unanimously to approve the Schedule of Bills as presented.

APPROVAL OF DEPARTMENT REPORTS:

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members voted unanimously to approve the Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement, and Senior Center Departmental Reports for July, as presented.

Mayor Hartwick said that all of his concerns are on the agenda.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Barbara Barksdale, President, Friends of Midland – Requesting the borough of Steelton to jointly sponsor a Memorial Day parade next year.

Ms. Barksdale was not present to discuss this.

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Paula Sviben, Community Development Coordinator – Informing Council of the Candlelight Vigil on Wednesday, September 11, 2002, at 8:00 p.m., on the Municipal Building Steps.

Ms. Sviben said that Mayor Hartwick will not be able to attend due to a conflict in his schedule and asked Mr. Kovach to speak in his place. She said that Representative Buxton has expressed an interest in speaking, the Steel High Band and chorus will participate; the VFW would like to have a 21-gun salute, but that is not confirmed yet. Ms. Sviben said that the Police and Fire Departments will be there in dress uniform and Lisa Wiedeman will be there with the bracelets.

Paul Wintergrass, IV, Superintendent of Water, Filtration & Lab – Providing Council with Certificates of Completion for Himself and Daniel Scheitrum.

Mr. Wintergrass added that Randy Keller just completed his correspondence course, Jack Kutz completed Volume 2, and Dan Scheitrum will receive a Class A License on December 31, 2002.

On a motion by Mr. Acri, Seconded by Mr. Albert, Council Members voted unanimously to place the Certificates of Completion in Mr. Wintergrass' and Mr. Scheitrum's personnel file.

Adams Street Resident – Letter of complaint in regards to cars not moving during street sweeping on Adams Street and suggesting tickets be over \$50.00, and that the vehicles be towed on the third offense.

Chief Lenker said he believes \$10.00, is sufficient and he would prefer not to tow for a street sweeping offense. Mr. Acri asked if these are repeat offenders. Chief Lenker said some are. Mayor Hartwick said he agrees with the Chief. Mr. Kovach said the purpose is to get the street cleaned. He said he would like the committee to look at this to see if there are repeat offenders and discuss including them.

Mr. Musser – Providing the Mayor and Council with copies of the minutes from the construction job conference on June 28, 2002, in regards to the Municipal, East end and Cottage Hill Parks Project.

There were no comments.

York Waste Disposal, Inc. – Letter informing the Borough that they must make a modest rate increase due to rising expenses and due to House Bill (HB) 2044.

Mr. Wion said that the legislature passed a bill on Solid Waste Disposal fees. He said they imposed a fee for everybody who is a transport hauler to help to defer the costs of the legislation to regulate and gives the hauler the right to pass it on to the customer. Mr. Acri asked if York Waste is going to notify the customers. Mr. Wion said he thinks they indicate the content of that letter would be about what I just explained. Mayor Hartwick suggested that, for public information purposes, we should include this in the next newsletter and encourage residents to contact the legislature.

Ina Alcendor, 109 Conestoga Street, Steelton – Providing Council with her letter of resignation from the Steelton Planning commission, effective August 18, 2002.

On a motion by Mr. Acri, seconded by Mr. Wrightstone, Council Members voted unanimously to accept Ms. Alcendor's resignation, as presented. Mayor Hartwick asked Mr. Musser to send her a letter thanking her for services to the Borough.

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Robert Houser & Lorraine Singer, 444 South Second Street – Requesting Council to appoint them to the Steelton Borough Planning Commission upon a vacancy.

Mr. Musser noted that there are now two vacancies since Ms. Alcendor and Mrs. Phillips resigned.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to appoint Robert Houser and Lorraine Singer to fill the two vacancies on the Planning Commission.

Troy P. Elhadj, Steelton Borough Police Officer – requesting an extension be given to him for the up-coming physical agility test for the promotion of Corporal due to his work related injury.

Chief Lenker said we will submit this to the Civil Service Commission. He added that if the Borough hires three (3) sergeants, this will be a moot point.

Robert E. Watkins, Jr., Vice-President, Pa Steel Technologies, Inc. – Letter in response to the Code Violation letter dated June 11, 2002.

Mayor Hartwick said they are telling us that they will not comply with the codes because of funds. Mr. Kovach said he told codes to continue to enforce the violation and if need be, we will trim their woods and bill them. He said they aren't any different from any other citizen. Mr. Acri agreed that they should be treated the same. All Members of Council concurred.

New Baldwin Corridor Coalition (NBCC) – Providing Council with the minutes from the July 16, 2002 meeting and other information.

There were no comments.

David and Judy Venturo, Steelton – Requesting the Borough investigate specific alleys surrounding their home.

Mr. Musser said that he and Mr. Wion will research this and report at the next meeting.

Jesse M. Evans, Jr., 2640 South 3rd Street and Geraldine G. Evans, 36 south Harrisburg Street – Letter in regards crime and deterioration that is happening to the neighborhood around 36 South Harrisburg Street.

Chief Lenker said he agrees with them. He said we have had extra men on patrol and Council just authorized hiring two part-time officers to improve the quality of life. He said we received nine (9)

applications and we will be setting up interviews. Mr. Acri said he agrees with the Chief, that we need to increase the patrols and crack down on these kids.

Pennsylvania State Association of Boroughs – Invitation to the Fall Leadership Conference, October 25-27, 2002, at the Sheraton Station Square, Pittsburgh, Pa.

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

Ms. Czeiner - Providing Council with a copy of the newly revised Code Enforcement Letter for repeat offenders.

Mr. Kovach asked Council Members to review the letter and if there are any questions, they should direct them to Ms. Czeiner.

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UNFINISHED BUSINESS:

Ms. Czeiner – Requesting final approval of the Land Development Plans for a proposed Laundromat at 256 North Front Street, Steelton.

Ms. Czeiner said the plan has been approved by the County and Steelton Planning Commissions and they went through a zoning hearing and it was approved. She said the only thing we need from the owner is a letter of intent. Ms. Czeiner presented the plans for Council's review. She said the Laundromat would be located at the corner of Trewick and North Front Street.

Mr. Wion said that Dauphin County and Steelton Planning Commission approved them pending all of their comments being met. He asked if they have been met. Ms. Czeiner said yes. Mr. Wion said there are some public improvements and normally there has to be an improvement guarantee. He said the owner posts 110% of the value of the submission of the improvements and the owner will have his engineer supply the information, it will be reviewed by the Borough's engineers. Mr. Wion said his recommendation is if Council wants to approve this, it should be on the condition of the improvement guarantee and the financial security based on the engineer's indications. Mr. Wion informed Council that the variance before the Zoning Hearing Board was on July 15th, so the thirty (30) days for appeal has passed.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members voted unanimously to approve the Land Development Plan submitted, contingent on the owners signing the original plan, having it notarized and submitting the improvement guarantee and the financial security based on the engineer's indications, and having it recorded. It was noted that the owner has agreed to these conditions.

RESOLUTION 2002-R-13, A Resolution establishing a Special Purpose Parking Space for Izola Robinson of 144 Lincoln Street, was presented for Council's consideration.

Mr. Musser said he still needs the neighbor to give permission for the additional space.

On motion by Mr. Wrightstone, seconded by Mr. Wright, Council Members voted unanimously to adopt RESOLUTION 2002-R-13 as presented, contingent upon receipt of neighbor's permission to use additional space.

RESOLUTION 2002-R-14 – a Resolution establishing a Special Purpose Parking Space for John & Donna Kyler of 26 North Third Street was presented for Council's consideration.

On a motion by Mr. Acri, seconded by Mr. Wrightstone, Council Members voted unanimously to adopt RESOLUTION 2002-R-14 as presented.

Chief Lenker – Providing Council with the Traffic Survey for River Alley.

Chief Lenker said this is a result of a letter received at last month's council meeting. He said that under PennDOT guidelines, we can legally prohibit parking on that section of River Alley. He said it is also a safety issue.

On a motion by Mr. Wright, seconded by Mr. Gornik, Council Members voted unanimously to approve the Traffic Survey as presented.

Mr. Musser – Providing Council with an update on the bids received for Bailey Street and Poplar Street Playgrounds.

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Mr. Musser said Rogele, Inc., was the lowest bidder at \$177,997.00. He said after the alternate deducts, the bid is reduced to \$142,300.00. Mr. Musser said that \$90,000 to \$92,000, is available in CDBG Funds to do these parks, without General Fund dollars. He listed some of the options available to the Borough. Mr. Musser said that the Borough can do one total park or part of each or wait until additional funds become available. Mayor Hartwick asked if it affects the bid since Rogele is already doing some of the other parks and their equipment is here. Mr. Musser said it does. Mayor Hartwick reminded Council that we made a commitment to do the parks and recommended we do Bailey Street Playground this year and do Poplar Street Playground next year, noting that the Bailey Street Playground is about \$108,000.

Mrs. Handley was excused at 7:10 p.m.

Mr. Kovach said Rogele, Inc. is currently doing the work on the other parks. Mr. Kovach asked what the total cost to do Bailey Street Park would be. Mr. Musser said \$124,000. Mr. Acri said that leaves us about \$35,000 short. Mayor Hartwick asked if we do both parks this year could we use next year's CDBG funds to reimburse ourselves for the work? Mr. Musser said this is not permitted under the program. Mr. Musser said there is not much more that can be deducted from the project after the alternates are taken away. Mr. Acri said he was afraid of running into the same problem that we had with Municipal Park at Bailey Street when we redo the Basketball Courts. Mayor Hartwick asked if we could do the basketball courts in the future. Mr. Musser said we could do this as second phase of the project in the upcoming years with CDBG funds.

Mr. Kovach suggested that Council reject the bids, because of the cost and re-bid the projects next year. Mayor Hartwick said because of the future projects that are to be funded from CDBG funds like the Lincoln Street waterline project we can either do what we can this year or borrow money next year to do these parks. Mayor Hartwick said he is not in favor of putting the projects on the back burner. Mr. Acri said he is in favor of doing what we can this year, but not in favor of borrowing money to do playgrounds. Mr. Albert said we should wait until next year. Mayor Hartwick said the problem with that is that we are getting a good bid from Rogele, Inc., now,

because they have their equipment on site. Mr. Musser said one of the problems is the cost estimates done by Marcel Mileo are under estimated by about \$70,000 and that is one reason we do not have enough CDBG funds at this time. Mr. Kovach and Mr. Gornik said if we don't do it this year we won't do it next year. Mr. Kovach said we promised the public we would do all the playgrounds and it is not fair to do 3 and not the other 2. Mr. Kovach said there must be something we can work out here.

Mr. Musser said one of the main problems at Poplar Street is the liability with the retaining wall collapsing there if we don't do the project this year.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to award the bid to Rogele, Inc., and only do the Playground at Bailey Street and all of Poplar Street at this time. Mr. Kovach said the basketball courts at Bailey Street will be done in the upcoming years.

Mr. Navarro – Providing Council with an update on the Swatara Street Retaining Wall.

Mr. Musser said the report he received from Mr. Navarro states that the cracks at the Swatara Street wall were due to settlement and that the wall is stable. Council agreed that, if there are any problems with the wall in regards to repairs, and it has only been a year since the wall was built, Mr. Navarro should pay for the repairs. Mr. Musser said the report does not say that repairs are needed, it is only a cost estimate if anything would need done, but Mr. Navarro does not believe anything will need to be done.

Mr. Musser – Requesting Permission to set a date to interview for the position of Part-Time Police Officer in the Borough of Steelton.

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Mr. Kovach said a date can be picked after the meeting.

NEW BUSINESS:

Susan J. Hoff, Dauphin County Maintenance, PennDOT – Requesting the Borough Execute the Winter Traffic Agreement #087306, for Fiscal Year 2002-2003, as presented.

There were no comments.

Mayor Hartwick – requesting council approve a Resolution in support of the regional Asset District (“RAD”).

Mayor Hartwick said he is doing more research on this matter and does not request Council to take any action on this matter until he is more confident on his recommendation.

Mayor Hartwick – Discussion in regards to the New Year's Eve Celebration.

Mayor Hartwick said he has received a lot of public support for a New Year's Eve Celebration and thinks it would fit nicely into the Main Street Program. Mayor Hartwick said he would suggest dropping a Schmidt's Sausage into a Belgrade Roll. Mayor Hartwick said this is a unique idea, but

he would like to hear other ideas. Mayor Hartwick said it is up to Council. Mr. Wright said this item should be placed in committee.

Mr. Musser – Discussion in regards to the need to compensate Mrs. Ethel Brookins for her job as Administrative Assistant to the Mrs. Penica in the Steelton Senior Center.

Mr. Musser explained the duties Mrs. Brookins' performs as a volunteer. Mr. Musser said it is the recommendation of the Senior Center Advisory Committee to request Council appoint Mrs. Brookins as an Administrative Assistant to Mrs. Penica at a salary of \$200.00 a month. Mr. Musser said she will be an appointed employee of the Borough, but the Steelton Community Development Foundation, Inc., will pay all of the costs associated with her position.

On a motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to appoint Mrs. Ethel Brookins as Administrative Assistant to the Senior Center Coordinator at a salary of \$200.00 a month effective immediately.

Mr. Musser – Informing Council that Special Purpose Parking Applications have been received from Anthony Bernardo, 28 North Second Street and Stanley Edwards of 32 North Second Street.

On a motion by Mr. Wright, seconded by Mr. Acri, Council members present voted unanimously to adopt **RESOLUTION 2002-R-15**, establishing a special purpose parking space for Stanley Edwards of 32 North Second Street.

On a motion by Mr. Wright, seconded by Mr. Acri, Council members present voted unanimously to adopt **RESOLUTION 2002-R-16**, establishing a special purpose parking space for Anthony Bernardo of 28 North Second Street. Mr. Musser noted that the space is located beside his property.

AUDIENCE PARTICIPATION:

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Shelia Walker of Bright Future Day Care said the Borough painted parking lines on their property for public parking and the Day Care did not authorize it. Mr. Musser said that is true. Mr. Musser said Mr. Watkins from Bethlehem Steel believed it was their property and gave the Borough permission. Mr. Musser said we later found out that it was not the mill's property and was in fact Bright Future's property. Mr. Kovach said he would have signs posted and make sure the lines are painted over.

COUNCIL'S CONCERNS:

Mr. Musser presented RESOLUTION 2002-R-17, eliminating a special purpose parking space for Pauline M. Crist of 608 North Second Street.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to adopt **RESOLUTION 2002-R-17**, eliminating the special purpose parking space for Pauline M. Crist of 608 North Second Street.

Mr. Musser presented Change Order #1 for the Municipal Park Project. Mr. Musser said

this change order has to do with all of the erosion and wash out that was discovered when the Basketball Courts at Municipal Park were dug up.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to approve Change Order #1 payable to Rogele, Inc., in the amount of \$16,244.64, as presented.

Mayor Hartwick asked Council to consider changing the zoning of the Cibort Park property from light industrial to recreational.

Mayor Hartwick – Requesting an Executive Session to Discuss the Bethlehem Steel Tax Appeal Issue.

On a motion by Mr. Acri, seconded by Mr. Albert, Council members present voted to recess into executive session to discuss the Bethlehem Steel Tax Appeal

Mrs. Handley returned during the executive session

The meeting reconvened at 9:00 p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Wright, seconded by Mr. Albert, the Council meeting immediately adjourned.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:31 p.m. by the President, Michael J. Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael J. Kovach
Jeffrey Wright
Thomas Acri
Albert Gornik
MaryJo Szada
Michael Albert
Jeffery Wrightstone

Absent:

Mayor George Hartwick, III

David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

There were no minutes presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion by Mr. Wright, seconded by Mr. Gornik, Council Members voted unanimously to approve the Schedule of Bills as presented.

APPROVAL OF DEPARTMENT REPORTS:

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members voted unanimously to approve the Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement, and Senior Center Departmental Reports for September, as presented.

Mr. Kovach asked Mr. Conjar about the status of the parks and the alley off of Lincoln Street. Mr. Conjar said that the alley was never opened and recommended that the Borough abandon it. He said that at the East End Park, we are waiting for P. P. & L. to move their pole.

Mr. Acri asked about the status of Swatara Street. Mr. Conjar responded that Swatara Street, from Sixth Street to Front Street will be started this week or next. He said the contractors are running a little behind. He said they are milling along the curb.

Mr. Acri asked what will happen with the run-off. Mr. Conjar said they will do that in the final phase.

Mr. Wintergrass said the Mr. Kutz, an employee in the filter plant will be grandfathered for his license because of his military service. He said that DEP is going to make a decision on the level of license he will receive.

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Council excused Mr. Conjar and Mr. Wintergrass.

MAYOR'S REPORT:

Mr. Kovach said that the Mayor was running a little late and since we have a lot to cover, he would come back to this later.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Paula Diane Harris, President of the Greater Harrisburg Area NAACP Branch – Presentation of recommendations to the Borough from the Community Meeting held at New Hope Baptist Church in regards to problems between the police and the youth.

Ms. Harris thanked Council for allowing her time to talk to them. She said they wanted to do a little investigation regarding the Police in the Borough and she has recommendations to present this evening. Ms. Harris distributed copies for Council, Mayor Hartwick and Chief Lenker, along with signatures on a petition from residents of the Borough.

Ms. Harris read the purpose of the NAACP. She said she is deeply concerned about police brutality. Ms. Harris stated that they formed a group called the Steelton Citizen Action Committee, or SCAC. Ms. Harris discussed some of the recommendations. 1) Curfew signs should be posted on the playgrounds; she said she asked for #5 and still didn't receive that; 6) some people seemed confused on the Mayor's directive, where to take the complaints. She said they should go to the Mayor's home; 10) She said this is very important. A lot of people were very intimidated about coming in here; 11) Ms. Harris said that it is very important that parents have a copy, so nothing else is added; 12) She said we need to be very careful who is on foot patrol. Ms. Harris said they are still collecting signatures, but will give the ones she has to Mr. Kovach. Ms. Harris then introduced members of the new SCAC. Lucille Ray – said she is very serious about getting these things resolved; Robin Lemons did not have any comments.

Mr. Kovach said he is not aware what the recommendations of the INC Ministerium were. Ms. Harris said she is going on record as supporting the INC Ministerium.

Mr. Kovach told Ms. Harris that Mr. Musser will get her a copy of #5. Mr. Acri said that all Council people here have a responsibility to be sure that all citizens are safe. Mr. Albert asked if there are any Caucasian members of the SCAC. Ms. Harris said it is diverse. Mr. Albert said that it is not just black children being harassed. Mr. Albert asked if Council could have a list of the SCAC. Ms. Harris said she will get Council a list.

Most members of the SCAC left the meeting at this time.

MR. KOVACH DEVIATED FROM THE AGENDA:

Chief Lenker introduced the new part-time patrolman: Joseph LaPorta, who works full time at the New Cumberland Army Depot and Luz Pabon, the new Parking Enforcement Officer.

AGENDA ADDITIONS:

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Josephus Wallace – Letter of resignation, effective November 12, 2002

On a motion by Mr. Gornik, seconded by Mr. Wright, Council Members voted unanimously to accept Mr. Wallace's resignation, effective November 12, 2002, as presented,

Lisa Chicon – Thank you letter to Donna Czeiner.

On a motion by Mr. Acri, seconded by Mr. Wrightstone, Council members voted unanimously to place the letter in Ms. Czeiner's personnel file.

John Fry – Memo informing Council about starting a roller hockey league.

Mr. Musser said that if anyone is interested, they should contact Officer Fry.

MR. KOVACH RETURNED TO THE AGENDA WITH COMMUNICATIONS:

Eugene Vance, III, Fire Chief – Requesting Steelton Borough Council swear in the new Steelton Fire Police.

Mr. Kovach said they would have to wait for the Mayor.

Mr. Wintergrass IV, Superintendent of Water Filtration & Lab – Providing Council with Certificates of Completion for himself and Daniel Scheitrum.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members voted unanimously to place the Certificates in their personnel files.

William D. Smith, Chief, Derry Township – Letter of thanks to the Steelton Police Department for their valuable assistance.

There were no comments.

Paula J. Sviben, 349 South Front Street – Requesting permission to close River Alley from Strawberry Alley to Blueberry Alley on Saturday, November 2, 2002, from 2:30 p.m. to 7:00 p.m., for a pizza party for the Steel-High band.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members voted unanimously to approve Ms. Sviben's request as presented.

Chief Lenker – Requesting the Certificates of Completion of The Police Supervisor In-Service Training and in Officer Scott E. Spangler’s Personnel file.

On motion by Mr. Acri, seconded by Mr. Wrightstone, Council Members voted unanimously to have the Certificates placed in Officer Spangler’s personnel file.

Charity McCrae – Letter commending Officer John King for all of his help and professionalism in regards to a domestic violence incident.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members voted unanimously to have the letter placed in Officer King’s personnel file.

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Thomas Gould, President & Deborah Ritchey, Director, Neighborhood Dispute settlement - Requesting the Borough of Steelton to help fund the partnership between the Borough and their Agency in the amount of \$500.00, to \$1000.00. for Fiscal Year 2003.

There were no comments.

J. Michael Stone – Informing Borough Council that he must resign his position on the Zoning Hearing Board effective September 11, 2002, and his position on the Civil Service Commission, as soon as a replacement is found.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members voted unanimously , but with regret, to accept Mr. Stone’s resignations, effective September 11, 2002, for the zoning Board and when a replacement if found for the Civil Service Commission. Mr. Acri asked Mr. Musser to send a letter of thanks to Mr. Stone, for his service.

Robert Garraty, President, New Baldwin Corridor Coalition – Reminding the Borough of the “Municipal Officials Meeting on EMS” on Wednesday, October 30th, at Penn State Harrisburg.

Mr. Kovach said that anyone who wishes to attend the meeting, should please contact Mr. Musser.

Chief Vance said that he will attend.

Olga Pugh – Letter of thanks to Mr. Musser for all of his help with her family’s memorial tree.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to have the letter placed in Mr. Musser’s personnel file.

Dauphin-Lebanon County Borough’s Association - Invitation to the October 22, 2002, Meeting at Hoffer Park in the Borough of Middletown, at 6:30 p.m.

Mr. Kovach said anyone who is interested in attending, should contact Mr. Musser.

Laurel Wilson, Borough Manager, Borough of Highspire – Letter informing the Borough that at the end of October the Borough of Highspire would like to talk with the Borough about possible consolidation.

There were no comments.

New Baldwin Corridor Coalition (NBCC) – Providing the Borough with a copy of the September 17, 2002, minutes.

There were no comments.

Donna L. Czeiner, Code/Zoning/Planning Officer – Providing Council with an article from the Dauphin County Juvenile Probation Newsletter Summer of 2002.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to have a copy of the letter placed in Ms. Czeiner's personnel file.

Calvin L. Johnson, Chairperson, Dauphin County Lodge #359 - requesting the Mayor and Steelton Borough Council place an ad in their Souvenir Booklet.

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Mr. Kovach said that anyone who is interested in placing an ad must do so with personal funds.

Mrs. Helen Hughes, 443 Catherine Street, Steelton – Informing Council of her concerns in regards to parking in her area and the mud that is coming from the runoff from the properties on Jessamine Street.

Mr. Kovach asked if Mr. Conjar was made aware of this. Mr. Musser said he forwarded it to Ms. Czeiner. Ms. Czeiner said she checked on it and things are on their way.

Paula Sviben – Providing Council with a copy of the minutes from the October 7, 2002, Fire Police Meeting.

There were no comments.

Calvin L. Johnson, Sr., 323 Lancaster Street – Requesting permission to obtain ownership of the unpaved section of Aberdeen Alley, adjacent to his property and for clarification on ownership of a section of Ridge Street between Columbia Street and William Howard Day Cemetery.

Mr. Kovach noted that Mr. Conjar addressed this earlier.

Mr. Musser – Informing Council and the Mayor that the Borough's anticipated 2003 CDBG allocation is \$220,080.00, and requesting a meeting to discuss projects that the funds will be used for.

Mr. Musser said that he will schedule a meeting after one of the Budget meetings. Mr. Kovach asked Council members to write their ideas down and get them to Mr. Musser.

UNFINISHED BUSINESS:

Chief Lenker – Informing Council that it is his recommendation, along with the Personnel and Police Committees to ratify the hiring of Luz E. Pabon as Part-Time Parking Meter Enforcement Officer in the Borough of Steelton, effective October 4, 2002, at \$8.50 an hour.

On motion by Mr. Acri, seconded by Mr. .Wrightstone, Council Members voted unanimously to ratify the hiring of Luz Pabon as part-time Parking Meter Enforcement Officer, effective October 4, 2002, at \$8.50 per hour, as recommended by Chief Lenker, the Personnel and Police Committees.

Mr. Musser – Requesting Council approve the execution of the Sub-recipient Agreement for the 2002 CDBG Funds between the Borough of Steelton and Dauphin County.

Mr. Musser said that projects are already under way, but the contracts have just arrived.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members voted unanimously to authorize the execution of the Sub-recipient Agreement of the 2002 CDBG Funds between the Borough of Steelton and Dauphin County as presented.

ADDITIONS:

Mr. Musser - Presenting RESOLUTION 2002-R-21, adopting the Borough 2002 Comprehensive Plan, was presented for Council’s consideration.

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Mr. Wright stated that Council held a Public Hearing at 6:00 p.m., this evening and no one from the public was present to comment on the Plan. Mr. Kovach thanked the Mayor, Council and the Borough Staff for their work on this project. He said it hasn’t been done since 1972.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members voted unanimously to adopt RESOLUTION 2002-R-21, as presented.

Mr. Musser – Letter from Rogele, Inc., informing Council of the status of the three parks.

Mr. Musser said that most of the work will be completed by November 15th, but they need an extension to color coat the Basketball court at East End Park, and reseed all the areas in the spring. Mr. Musser said that they haven’t been able to pave the court, since Verizon hasn’t moved the utility pole located in the court. And we have had a lot of rain recently.

On motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to grant Rogele, Inc., an extension, as requested.

NEW BUSINESS:

Mr. Musser – Providing Council with a proposal from HRG, Inc., to provide Sewage Enforcement Officer (SEO) Services to the Borough of Steelton.

Mr. Musser said that Gannett-Fleming used to be our SEO. He said that even though we rarely needed one, the ordinance requires it. Mr. Musser said that since Gannett-Fleming is now longer

our Engineering Firm and HRG, Inc., was appointed as the Borough's Sewer Engineers, they submitted a proposal to serve as our SEO.

On motion by Mr. Albert, seconded by Mr. Wright, Council Members voted unanimously to accept the proposal from HRG, Inc., as presented, to serve as the Borough's Sewage Enforcement Officer.

Mr. Conjar – Providing Council with an estimate to place black vinyl coated chain link fence at the end of the Swatara Street Wall for safety purposes.

Mr. Wright said that he, the Mayor, Mr. Acri and Mr. Kovach, looked at the area and it could be a liability. Dr. Szada said that in addition to seeing kids sliding down the hill, they are also climbing over the wall. She said we are spending a lot of money to improve the area, but parents need to teach their children to respect property that is not theirs. Mr. Kovach said he is concerned about erosion and some blocks on top have been lifted off and rolled down, and they are very heavy. He said this is not budgeted but is needed.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members voted unanimously to approve the price and the installation of the fence, as presented.

James M. Close, Director, Public Works, City of Harrisburg – Providing the Borough with a copy of the City of Harrisburg's Independent Consulting Engineer's Annual Report, the 2003 Budget and informing the Borough that a sewer rate increase is necessary for 2003.

Mr. Musser said that depending on how high the rate increase is and the stability of the sewer fund, we may not have to pass this on at this time, but we will have to see what the increase is. He said we will do our best to keep the price down.

Chief Lenker – Providing Council with information on an Eyewitness In-Car Video System.

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Chief Lenker said this is the best price for voice and video Chief Lenker requested one (10) for the new police car and three (3) for the 2003 budget. He said that two grants were applied for that would offset the costs if they are approved. Mr. Musser said that if Council is considering purchasing this, Chief Lenker must get two (2) more phone quotes, since it is below \$4,000. He said that \$10,000, to purchase three (3) will have to be put out to bid.

Mayor Hartwick arrived at 7:12 p.m.

On motion by Mr. Albert, seconded by Mr. Wrightstone, Council Members voted unanimously to purchase the Eyewitness In-Car Video System, contingent upon Chief Lenker getting two more phone quotes.

ORDINANCE 2002-3 – An Ordinance Amending the Code of the Borough of Steelton by the addition thereto of a New Chapter, Chapter 47, "Cable Rate Regulation", adopting regulations to implement the Steelton Borough's Authority to regulate cable rates for basic service and associated equipment, was presented for Council's consideration.

On a motion by Mr. Gornik, seconded by Mr. Wright, Council Members voted unanimously to adopt Ordinance 2002-3, as presented.

RESOLUTION 2002-R-20 – A Resolution to appoint a Compliance Officer Pursuant to the Steelton Borough Cable Rate Regulation Ordinance, was presented for Council’s consideration.

Mr. Wion explained that 47–7A requires Council to appoint a Compliance Officer to administer the Ordinance in accordance with its terms. He said that the Resolution assigns Michael G. Musser, II, or the Borough Secretary-Treasurer.

On motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to adopt Resolution 2002-R-20, as presented.

Chief Lenker – Requesting permission to discuss the status of a Central Booking Center in Dauphin County.

Chief Lenker said that the Dauphin County Chiefs of Police will review this and make recommendations, so no action is necessary right now. Mr. Kovach said it seems that the County is trying to get funding for something that they should be doing in the first place.

MR. KOVACH DEVIATED FROM THE AGENDA TO ALLOW THE MAYOR TO SWEAR IN THE FIRE POLICE.

GENE VANCE informed Council Members that the Fire Police have reorganized with three (3) former members and ten (10) new members and they are here to be sworn in. Chief Vance also said that Chief Lenker assigned Officer Fry to train them.

The Mayor swore in the following as Steelton Fire Police: Ron Drabenstadt, Elena Daniel, Larry Fry, Robert Houser and Paula Sviben. Mayor Hartwick commended these individuals for volunteering and thanked them for providing them with a much needed service.

Mr. Musser and Mayor Hartwick – Presenting Council with a Memo of Understanding between the Borough of Steelton and Pennsylvania Turnpike Commission.

Mayor Hartwick said that the Turnpike Commission and the Borough will swap land because the Turnpike

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Commission is moving the location of the bridge and it runs through the land we have for the boat dock. He said that the Borough will be getting an additional 8.5 acres as well as improvements on the land for \$65,000, which is due by April 2003. Mr. Musser said that the Turnpike Commission did pay well above the Market value for this land. Mr. Musser said that we will purchase the land, with the improvements, from the Turnpike Commission for the \$65,000 and give them our land. Mr. Musser said that the Borough has \$57,000, in savings and another \$8,000 will be due by the end of April, 2003.

On a motion by Dr. Szada, seconded by Mr. Albert, Council Members voted unanimously to approve the Memo of Understanding between the Borough of Steelton and the Pennsylvania Turnpike Commission, as presented.

Mr. Kovach again deviated from the agenda to allow Mayor Hartwick to give his report.

MAYOR'S REPORT:

Mayor Hartwick said we have several projects in the works with the Main Street Program and we have two more parks bid out. He said he is looking forward to having a summer recreation program. Mayor Hartwick said the borough won the first appeal regarding Bethlehem Steel, but they have the right to appeal this in the Commonwealth Court. Mayor Hartwick stated that we need to encourage the Mill to sell the land they aren't using. He said we want to be sure that the land isn't under-valued and we need to prepare a land use study for that property.

Mr. Musser – Pa Junior emergency Service compliance Manual.

Mr. Musser asked Council and Mr. Wion to review the manual.

Mr. Musser – Budget Sessions.

Mr. Musser said he is going to schedule Budget sessions at 6:00 p.m., on October 28th, November 4th and November 11th.

OTHER BUSINESS:

Mr. Musser – Providing Council with the Certified List from the Borough of Steelton Civil Service Commission for the promotion of Sergeant within the Steelton Borough Police Department.

Mr. Acri requested Council discuss this in executive session.

Mr. Musser – Requesting an executive session to discuss the Dauphin County Board of Assessment's decision in regards to the Borough's appeals of the Bethlehem Steel parcels.

AUDIENCE PARTICIPATION:

Jean Barr, 346-B Locust Street - asked why the 4th Street Steps weren't repaired. Mr. Kovach responded that when Council received a proposal for repairs, the costs were just too high to consider repairing them. Mr. Musser added that they were different from the Locust Street steps, since there wasn't anything to rehab. He said those steps would have to be built from scratch and that is why the costs were so high.

Ms. Barr asked if there were any more of those robberies still going on in town, and did they find out who was responsible for the ones by her house. Chief Lenker said no.

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Michael Sucec, 14 Pine Street – said his wife and he were talking to another person on the Turkey Hill parking lot and asked if there is an ordinance prohibiting that. Chief Lenker said that there are copies of the loitering ordinance are on the rack in the lobby. Mayor Hartwick advised Mr. Sucec that, if he believes he was improperly treated, he should file a complaint form.

Dennis Heefner, 337 Swatara St. – Mr. Heefner thanked council for putting up the fence. He said that there are more cracks in the wall. Mr. Heefner asked if there is any way to slow down the cars, since they are doing about 40 mph there. Chief Lenker said his department is working with citizens on complaints. He said he can work in a detail and do a traffic survey on having a stop sign at Fourth and Swatara Streets.

COUNCIL'S CONCERNS:

Mr. Wright – thanked everyone for coming to the meeting and said he hoped they continue to attend the meetings.

Mr. Kovach – congratulated the new Fire Police and complimented the Mayor on his projects.

On a motion by Mr. Acri, seconded by Mr. Wright, the Council meeting recessed into executive session to discuss the Dauphin County Board of Assessment's decision regarding the Borough's appeals of the Bethlehem Steel's parcels, and the Civil Service List, at 7:40 p.m.

The meeting reconvened at 8:58 p.m.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members approved the tax assessment as presented.

Mr. Musser submitted the following three (3) names from the Steelton Civil Service Commission, as ranked, for the promotion to Sergeant with in the Steelton Police Department: Officer John King, Officer Scott Spangler and Officer David Crawford.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members voted unanimously to promote Officer John King to the position of Sergeant, conditional upon passing his physical.

Mr. Musser submitted the following three (3) names, as ranked, from the Steelton Civil Service commission for promotion to Sergeant within the Steelton Police Department: Officer Scott Spangler, Officer David Crawford and Officer Robert Gaither, Jr.

On a motion by Mr. Gornik, to promote Officer Gaither Robert Gaither, Jr., to the position of Sergeant with in the Steelton Police Department, seconded by Mr. Albert, Council Members voted two (2) votes to five (5) against promoting Officer Robert Gaither, Jr., to the position of Sergeant. Dr. Szada, Mr. Kovach, Mr. Wright, Mr. Acri and Mr. Wrightstone cast the dissenting votes.

On a motion by Mr. Wrightstone, to promote Officer Scott Spangler to the position of Sergeant within the Steelton Police Department, seconded by Mr. Wright, Council Members voted five (5) to two (2) to promote Officer Scott Spangler to the position of Sergeant, conditional upon passing his physical. Mr. Albert and Mr. Gornik cast the dissenting votes.

Mr. Musser submitted the following two (2) names as ranked, from the Steelton Civil Service

Commission, for the promotion to sergeant within the Steelton Police Department: Officer David Crawford and Officer Robert Gaither, Jr.

On a motion by Mr. Acri, seconded by Mr. Wrightstone, Council Members voted unanimously to promote Officer David Crawford to the position of Sergeant, conditional upon passing his physical.

ADJOURNMENT:

There being no other business before Council, on motion by Mr. Wright, seconded by Mr. Acri, the Council meeting adjourned at 9:02 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

Steelton Borough Council
Special Hearing
October 21, 2002

The Steelton Borough Council special hearing for the Steelton Borough Comprehensive Plan Update was called to order at 6:07 p.m. by the Council-President, Michael Kovach.

In Attendance:

Michael Kovach
Jeffrey Wright
Thomas Acri
Albert Gornik
Maryjo Szada
Michael Albert

Absent:

George Hartwick III, Mayor

Michael G. Musser, II, Secretary -Treasurer
Kathleen d. Handley, Assistant Secretary-Treasurer
David Wion, Solicitor
Daron Asper, Vice President, Planning Development Services
Delta Development Group

Mr. Asper briefly reviewed the planning process and said that the Borough was successful in securing a grant for the Main Street Program.

PUBLIC COMMENT:

Mr. Wion stated for the record that this Special Hearing was advertised according to law for two (2) successive weeks, so that the public could make any comment as required by law, in addition to meetings of the Borough and County Planning Commissions. He noted that even though advertised, there were no members of the public to make comments on the Comprehensive Plan.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members voted unanimously to present the Steelton Borough 2002 Comprehensive Plan at this evening's Council meeting for approval as presented.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Wright, seconded by Mr. Acri, the hearing was adjourned at 6:13 p.m.

Respectfully submitted,

Michael G. Musser, II

Borough Secretary

Kathleen D. Handley
Assistant Secretary

The regular monthly meeting was called to order at 6:38 p.m. by the Vice-President, Jeffrey Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffrey Wright
Thomas Acri
Albert Gornik
MaryJo Szada
Michael Albert

Absent:

Michael Kovach
Jeffrey Wrightstone

Mayor George Hartwick, III
David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to approve the minutes of the Budget Meetings of October 28, 2002, and November 5, 2002, as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to approve the Schedule of Bills as presented.

APPROVAL OF DEPARTMENT REPORTS:

On a motion by Dr. Szada, seconded by Mr. Gornik, Council Members present voted unanimously to approve the Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement, and Senior Center Departmental Reports for October, as presented.

Mr. Wright deviated from the Agenda so Mayor Hartwick could swear in the police officers who were promoted to Sergeant.

Mayor Hartwick informed everyone that Officers John King, Scott Spangler and David Crawford were promoted to the rank of Sergeant, and were officially sworn in on October 29, 2002. The Mayor then administered the oath of office to each officer. (NOTE: This was for ceremonial purposes.)

PRESENTATION:

Mayor Hartwick presented a Proclamation to 5-year-old Michael Intreri for his outstanding actions by calling 911 during a recent fire at his home.

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PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Eugene Vance, III, Fire Chief – Requesting Steelton Borough Council swear in the new Steelton Fire Police Members.

Mayor Hartwick then administered the oaths of office to John Brandt, John Friese and Bruce Elliot

Commissioner John D. Payne, HATS Secretary – Invitation to the upcoming meetings.

There were no comments.

Martin Nevil, Chairman, Dauphin County Local Emergency Planning Committee – Informing the borough that the Drought Emergency has been lifted, effective November 7, 2002.

There were no comments.

Deborah K. Purvis – Letter of thanks to Sergeant John N. King of the Steelton Police Department, for all of his help with her domestic violence case.

On a motion by Mr. Albert, seconded by Mr. Gornik, Council Members present voted unanimously to have the letter placed in Sergeant King's personnel file.

Daniel S. Cohen, President, Cohen Telecommunications Law Group – Providing Council with an update on the Cable Franchise Extension for Comcast Cable Compliance Review and System Upgrade.

There were no comments.

Lisa Atkinson Brown, Deputy Secretary for Community Affairs and Development – Providing the Borough with DCED's Interpretation of the August 22, 2002, PA Supreme Court's Decision on applicability of Pennsylvania's Prevailing Wage Act.

There were no comments.

Leroy D. Kline, Jr., President, Delta Development Group, Inc.- Providing the Borough with Governor-Elect Rendell's New Economic Development Plan for Pennsylvania.

There were no comments.

Eugene Vance, III, Fire Chief & Brian G. Handley, Assistant Fire Chief – Requesting Council approve the promotion of Victor Brubacher and Richie Miller to Battalion Chiefs, effective December 1, 2002.

On a motion by Mr. Gornik, seconded by Mr. Acri, Council Members present voted unanimously to approve the promotion of Victor Brubacher and Richie Miller to Battalion Chiefs, effective December 1, 2002, as requested by Chief Vance & Handley.

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Timothy A. Zechman, Part-Time Police Officer – Informing Borough Council, Mayor Hartwick and Chief Lenker that he must resign his position as Part-time Police Officer in the Borough of Steelton, effective November 10, 2002.

On a motion by Mr. Albert, seconded by Mr. Gornik, Council Members present voted unanimously to accept Officer Zechman's resignation effective November 10, 2002.

Robert Garraty, President, New Baldwin Corridor – Informing the Borough of the Second Community Development Workshop on Tuesday, November 26th, at the Wildwood Conference Center, HACC from 5:00 p.m. to 8:30 p.m.

Mr. Wright said that anyone who wants to attend the workshop should contact Mr. Musser.

Eric Joseph Epstein, Chairman, Three Mile Island Alert – Requesting the Borough to submit comments in support of TMIA's petition for rulemaking to the U.S. Nuclear Regulatory commission to include all Nursery Schools and Day Care Centers in the Federally Required Radiological Emergency Readiness Plans.

There were no comments.

Ross E. Seltzer, owner of 600 South Second Street, Steelton, Pa., informing the Borough of the parking problems with his apartment building at 600 South Second Street.

Mr. Wright said this will be forwarded to Chief Lenker and Mr. Conjar for their review and recommendations

Commissioner John D. Payne, Chairman, Dauphin County Commissioners – Informing the Borough of the success of New County Voluntary Recycling Drop-Off Depots Program.

There were no comments.

Reverend Dr. W. Braxton Cooley, Sr., Pastor, and Sis. Ludella V. Alsop, Church Clerk, First Baptist Church – Letter of Thanks to Mayor Hartwick, Borough Council, Mr. Musser & Chief Lenker for all their help and support of the recent Pa Baptist State Convention.

On a motion by Mr. Acri, seconded by Mr. Gornik, Council members present voted unanimously to have a copy of the letter placed in Chief Lenker and Mr. Musser's personnel files.

New Baldwin Corridor Coalition (NBCC) – Providing the Borough with a copy of October 15, 2002 meeting minutes

There were no comments.

Charles D. Gassert, Executive Director, Redevelopment Authority of Dauphin County – Informing the Borough that the 2002 CDBG Funds have been drawn down and that the Projects can now proceed.

There were no comments.

David E. Black, President & CEO, Harrisburg Regional Chamber Informing the Borough that the Chamber has received authorization by the PA Department of Community & Economic

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Development to pursue the feasibility of establishing a Technology Corridor Enterprise Zone (EZ) from Hershey to Shippensburg.

Mayor Hartwick said that they would like to include the Borough in this project to lure technology companies to the region. He said that this will not cost the Borough anything and we could gain a lot. The Mayor asked that Council consider this before the new administration comes on.

Paul E. Wintergrass, IV, Superintendent of Water Filtration and Lab – Providing Council with the PT Study Test report for Chromo/Fluoro and a Certificate of Attendance for Jack Kutz for a Waterworks Operator Certification Review Workshop.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members voted unanimously to place the Certificate in Mr. Kutz's file.

Jane McGarrity, Daughter of Margaret Gould – thanking the Borough for their thoughtfulness at the time of her mother's passing.

Mr. Wright noted that Mrs. Gould was the previous Assistant Borough Secretary-Treasurer.

UNFINISHED BUSINESS:

Peman Hampton, Jr. – Informing the Borough that he is bidding on the vacancy in the Highway Department.

Mr. Musser noted that no one else bid on the vacancy.

On motion by Mr. Albert, seconded by Mr. Acri, the Council members present voted unanimously to approve Peman Hampton, Jr.'s bid to fill the vacancy in the Highway Department, effective as soon as we fill his vacancy.

Mr. Musser – Providing the Borough with the actual rate increase from the City of Harrisburg in respect to Sewage charges.

Mr. Musser reminded Council that at the Budget meeting, he had informed them that we would be getting a Sewer Rate increase from the City, but at that time they didn't know the amount. Mr. Musser said that a meeting was scheduled for next Tuesday evening at Lower Paxton Municipal Building to review the sewer increase with the other municipalities it will affect. Mr. Musser said he will attend the meeting. Mr. Musser said he doesn't think we will have to raise our sewer rates at this time.

Mr. Wright asked that if any Council Members would like to attend the meeting with Mr. Musser, they should let him know.

NEW BUSINESS:

Mr. Musser – Providing Council with Special Purpose Parking Requests from William Crystal of 203 Pine Street & Dale F. Biesecker of 2620 S. Third St.

Mr. Musser said this is for Council's information. He said these will be presented at the December 2, 2002 Council meeting.

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Mr. Musser – Requesting Council to approve the execution of the Borough of Steelton Police Pension Trust Agreement and Amended Mellon Bank, N.A. Agreement.

On motion by Mr. Acri, seconded by Mr. Gornik, Council members present voted unanimously to approve the execution of the Trust Agreement and the amended Agreement as presented.

Mr. Musser – Providing Council with the Cost-of-Living study for the Borough of Steelton Non-Uniformed Employees Pension Plan.

Mr. Musser noted that Council had copies of the cost of living increases from 1% to 5% for the non-uniform retired employees, to take effect on January 1, 2003. Mr. Musser asked Council which percentage increase they favored. He said the material he gave to Council show the dollar amounts associated with each percentage and the impact it has on the Borough's contributions.

After discussion, on motion by Mr. Albert, seconded by Mr. Acri, Council Members voted to give a 5% cost of living increase to the non-uniformed retired employees, and have Mr. Wion prepare the Resolution to be presented at the December 2, 2002 Council meeting.

William V. Harbeson, Executive Director, Capital Tax Collection Bureau – Informing the Borough of Changes to the Bureau's Earned Income Tax Regulations.

Mr. Musser said that Credit Plus currently collects our delinquent Personal taxes and he is recommending that the Borough appoint the Capital Tax Collection Bureau as the Borough's delinquent personal tax collector beginning in 2003. Mr. Musser said that in the proposal, they

request a change to our Tax Collection Ordinance. Mr. Musser said that if Council agrees, Mr. Wion could prepare the necessary ordinance for the December 2, 2002 Council meeting.

William V. Harbeson, Executive Director, Capital Tax Collection Bureau – Informing the borough of changes to the Bureau’s Earned Income Tax Regulations.

Mr. Musser said that he recommends the Borough comply with the changes and if Council is in agreement, the necessary Resolution will be presented at the next meeting.

PSAB – Informing the Borough Elected Officials of a New Group Term Life Insurance Policy Program.

Mr. Wright asked Council to consider this.

ADDITIONS:

Mr. Musser said there were several additions to the agenda.

- 1) New Baldwin Corridor Coalition – News Release regarding the Community Development Workshop November 26, 2002, which was addressed earlier.**
- 2) Borough of Steelton Bureau of Fire – Activities for October and November.**
- 3) Donna Czeiner – Requesting Council to look at Swatara Township’s ordinance on cellular towers.**

Mr. Musser said that this topic was discussed in the Community Development meeting. Ms. Czeiner said

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that the Borough doesn’t have any regulations on cellular towers at this time. Mr. Wion said that back in 1999, when this was a hot issue before Council, they approved that the Swatara Township Ordinance be

sent to the Planning Commission for their recommendation to council. Mr. Wion said he doesn’t think this was ever done. He said this should be sent to them. Mr. Musser said that he believes this all occurred around the time that Mr. Marroquin was ill. He said he will forward a copy of the Swatara Township Ordinance to the Planning Commission for review and recommendations.

Dr. Szada asked if there has been any health studies done. Mr. Wion said that this has been dealt with extensively and he doesn’t believe that this is an issue any more. Mr. Musser said he will contact Ms. Czeiner tomorrow.

- 4) Memo from Paula Sviben – Regarding Dynamic Site Framework.**

Ms. Sviben said that the Borough of Steelton is the smallest of six (6) Municipalities selected to attend a demonstration of the Dynamic Site Framework. She said our website could be hosted by the County at no charge to us at present. Ms. Sviben said the single web server could host multiple websites. Ms. Sviben said she was very impressed with the demonstration. She

explained some of the details of the program and training and requested that Council approve the use of the DSF Site to create and host our website.

Ms. Sviben also informed Council Members that the Federal Government has just made the URL.gov available to all municipal governments. She recommended that we register it for Steelton, just so no one else will use it. She said we don't have to use it, our address would still be steeltonpa.com.

Mayor Hartwick added that this is a great opportunity to save money and increase information to people. The Mayor commended Ms. Sviben for all she has done for the Borough, particularly in the area of technology and this project.

On a motion by Mr. Albert, seconded by Mr. Acri, Council Members present voted unanimously to approve the use of the Dynamic Site Framework Site to create and host our web site.

Mayor Hartwick said that there will be a meeting with representatives from the turnpike tomorrow. He said that hopefully the boat dock will become a reality in the spring of next year.

Mayor Hartwick also said that we are providing training in the police department on several issues in the community. He said we are going to develop a community based response team, made up of clergy and community leaders to deal with problems before they become police issues.

OTHER BUSINESS:

Mr. Musser – Requesting an executive session to discuss the Dauphin County Board of Assessment's decision in regards to the Borough's appeals of the Bethlehem Steel parcels and Bethlehem Steel's appeals and land acquisition issues.

AUDIENCE PARTICIPATION:

Michael Sucec, 14 Pine Street - Mr. Sucec said after an incident at Turkey Hill between himself and three officers, he got a copy of the loitering ordinance. He said the ordinance is very vague so that leaves it open to interpretation by the police officers. He also said that it does not afford him to speak to his side.

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Jean Barr, 346 B Locust St. - Ms. Barr asked Chief Lenker if the loitering is getting any better since the children are in school and it is getting colder.

Chief Lenker responded that it is better.

Ms. Barr said that the last time that the children had a half day and they were all hanging out on Front Street and the Boys & Girls Club was closed. Chief Lenker said he called the club house and was told that they were supposed to open but the person was late. He said it was a mistake and shouldn't happen again.

Mary Burnett, 242 Ridge St. – Ms. Burnett asked who was responsible for wild animals. She said that wild cats run around.

Chief Lenker said that the police do not have jurisdiction over cats. Mr. Wright suggested that Ms. Burnett contact the code office for information.

Mr. Sucec , 14 Pine St. - Mr. Sucec said that he was arrested at the Pre-Independence Parade and there was a lack of communication between three police officers and himself. He said he wasn't afforded the opportunity to give his side of the story. Mr. Wright told Mr. Sucec that he may file a complaint form if he believes he was treated unfairly. Mr. Sucec said he has filed an appeal and the court will decide. He said he the point he wanted to make was that the loitering ordinance is very vague and the police officers are abusing their authority. Mr. Sucec continued on a variety of subjects and Mr. Wright informed him that his time to address the Council has expired.

Mayor Hartwick said that he was contacted by Mr. Kitch , who said that he met with Swatara Township and the Steelton Police to discuss jurisdiction at the high school. He said it is in the early stages and just wanted to let Council know about the discussion. He also said that they talked about having a full-time police officer at the school to be paid for with grant funds.

COUNCIL'S CONCERNS:

Mr. Albert – Wished everyone a Happy Thanksgiving.

Mr. Acri - Wished employees and everyone a Happy Thanksgiving.

Mr. Wright - Wished everyone a Happy Thanksgiving and announced that the December Council meeting would be held on December 2, 2002.

On motion by Mr. Gornik seconded by Mr. Albert, the Council meeting recessed into executive session to discuss the Dauphin County Board of Assessment's decision regarding the Borough's appeals of the Bethlehem Steel's appeals and land acquisition issues, at 7:42 p.m.

The meeting reconvened at 8:22 p.m.

Mr. Musser said Donna Czeiner requested permission to attend classes at the Fire Academy in January.

On motion by Mr. Acri, seconded by Mr. Gornik, Council members present voted unanimously to deny the request.

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ADJOURNMENT:

There being no other business before Council, on motion by Mr. Acri, seconded by Mr. Gornik, the Council meeting adjourned at 8:24 p.m.

Respectfully submitted,

Michael G. Musser, II Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:30 p.m. by the Council-President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Jeffrey Wright
Thomas Acri
Albert Gornik
Michael Albert
David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

Absent:

MaryJo Szada
Mayor George Hartwick, III

APPROVAL OF MINUTES:

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to approve the minutes of the November 18, 2002 Council Meeting, as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to approve the Schedule of Bills as presented.

APPROVAL OF DEPARTMENT REPORTS:

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to approve the Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement, and Senior Center Departmental Reports for November, as presented.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

David E. Black, President & CEO, Harrisburg Regional Chamber – Informing the Borough that the Chamber has received authorization by the Pa Department of Community & Economic Development to pursue the feasibility of establishing a Technology Corridor Enterprise Zone (EZ) from Hershey to Shippensburg.

Mr. Black was present and Mr. Kovach invited him to address the Council.

Mr. Black said that the Enterprise Zone Program expired last year, but was given an extension. He said

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they want to identify the areas here in town. He said they are looking at the Bethlehem Steel Property. He said they received a planning grant from DCED to pursue this initiative. He said it is not exclusive to technology, but that is what they are focusing on. Mr. Black said they are looking at the quality of life in the area. He said they have seen more of an interest in areas like this. Mr. Black said it is an ideal area. He distributed information and maps. He said he will e-mail Mr. Musser their presentation to DCED. Mr. Black said the program provides low-interest financing and tax break incentives. He said that the program doesn't require any tax forgiveness like the Keystone Zone. Mr. Black said he would appreciate a letter of support from the Borough.

Mr. Wion asked Mr. Black to provide him with the statutory authority or basis for the Enterprise Zone.

Mr. Black said there is no statutory basis for this. He said the program is from the early 1980's, and he will be happy to provide Mr. Wion with this information.

On a motion by Mr. Gornik, seconded by Mr. Albert, Council members present voted unanimously to provide a letter of support for the program.

Chief Vance – Providing Council with a copy of the Truck Fund Letter for their review.

There were no changes made to the letter.

Chief Lenker – Providing Council with Certificates of Completion for a class in Police and Minority Community relations.

On a motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to place the certificates in the respective employee's files.

Laurel A. Wilson, Borough Manager, Borough of Highspire – Informing Steelton Borough Council that Highspire Borough Council, at their Regular November Council Meeting, voted unanimously not to discuss a merger with Steelton at this time.

Mr. Kovach said that Mayor Shenk went out on a limb addressing this issue. He said the Mayor Shenk has some foresight and hopes that everyone puts personal differences aside and do what is best for the communities.

Daniel S. Robinson, Director, Dauphin County Office of Community & Economic Development – Providing the Mayor& Council with an economic update for Dauphin County.

There were no comments.

Capital Area Greenbelt Association – Invitation to the Capital Area Greenbelt Association Annual Meeting/Elections Holiday Party Wednesday, December 18th, at 6:30 p.m., at the Crowne Plaza.

Mr. Kovach said that anyone who wishes to attend should let Mr. Musser know.

Allfirst Bank – Invitation to the Allfirst Wealth Management’s Holiday Reception on Thursday, December 12, 2002, from 6 p.m., to 8 p.m., at the Whitaker Center.

Mr. Kovach said that anyone who wishes to attend should let Mr. Musser know.

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Mr. Musser – Providing Council with an update on the potential expansion of the Keystone Opportunity Zone Program.

Mr. Musser said that they are anticipating that the State may open the window for participation in the program. He said the reason they approached us is to see if there is any interest again. Mr. Musser said that it is tough to justify a Keystone Zone at this time. He said the benefit might be that once you are in the program, you might be able to expand the area to include the Borough owned properties, which are already tax exempt. Mr. Musser said it would not be feasible to include the Bethlehem Steel Property. He added that he isn’t even sure that it will even be opened.

Mr. Kovach asked everyone to think about it to discuss this at the next meeting.

Mr. Musser – Informing Council that on Monday, December 16, 2002, at 7:00 p.m., at the Home Association, Mayor Hartwick will be presenting Karen Hoover with a Proclamation for all of her Community Service.

There were no comments.

Lisa M. Wiedeman-Krosnar – Letter of thanks for having Swatara Street paved.

There were no comments.

Paul E. Wintergrass, IV, Superintendent of Water Filtration Plant & Lab – Informing Council that Jack E. Kutz has obtained his Class A., Type 1 water system License as of October 1, 2002.

On a motion by Mr. Acri, seconded by Mr. Albert, Council members present voted unanimously to place this in Mr. Kutz’s file.

Rick Wynn, Human Service Director & Ramona Thompson, Family Service System Reform Coordinator, Dauphin County - Providing the Mayor & Council with information on the Juvenile Delinquency Prevention efforts as well as testimony and themes gathered through various Delinquency Prevention Forums.

There were no comments.

Michael S. Hackman, HRG, Inc. – Providing the Borough with a report of Engineering Activities from September 13th through November 14, 2002.

There were no comments.

ADDITIONS:

Mr. Musser said he received additional communications today.

The Islamic Society of Greater Harrisburg – Requesting permission to close North Second Street, between Conestoga and Jefferson Streets, on December 6, 2002, from 7:30 a.m. to 10:30 a.m.,

On motion by Mr. Gornik, seconded by Mr. Albert, the Council members present voted unanimously to approve the request, as presented.

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Paula Sviben, Community Development Coordinator – Announcing a second meeting regarding the EMS situation in Central Pennsylvania, which is open to the public, to be held on December 5, 2002, from 6:00 p.m. , to 8:00 p.m., at the Capital Union Building, Penn State Harrisburg, Middletown, Pa

Mr. Wright said that he will be attending.

UNFINISHED BUSINESS:

RESOLUTION 2002-R-23 was presented for Council's consideration.

On motion by Mr. Albert, seconded by Mr. Gornik, the Council members present voted unanimously to adopt RESOLUTION 2002-R-23, eliminating monthly contributions of participants of the Borough of Steelton Police Pension Plan and Fund for a period of one (1) year from January 1, 2003 to December 31, 2003.

RESOLUTION 2002-R-24 was presented for Council's consideration.

On motion by Mr. Gornik, seconded by Mr. Albert, the Council members present voted unanimously to adopt RESOLUTION 2002-R-24, adopting the 2003 Borough of Steelton Sewer Budget.

RESOLUTION 2002-R-25 was presented for Council's consideration.

On motion by Mr. Acri, seconded by Mr. Wright, the Council members present voted unanimously to adopt RESOLUTION 2002-R-24, adopting the 2003 Borough of Steelton General Fund Budget

ORDINANCE 2002-4 was presented for Council's consideration.

On motion by Mr. Gornik, seconded by Mr. Albert, the Council members present voted unanimously to adopt ORDINANCE 2002-4 fixing the Tax Rates for 2003.

RESOLUTION 2002-R-26 was presented for Council's consideration.

On motion by Mr. Albert, seconded by Mr. Acri, the Council members present voted unanimously to adopt RESOLUTION 2002-R-26, adopting the Discounts & Penalties for 2003.

RESOLUTION 2002-R-27 was presented for Council's consideration.

On motion by Mr. Albert, seconded by Mr. Wright, the Council members present voted unanimously to adopt RESOLUTION 2002-R-27, approving the addition of a Certificate of Residence Requirement to the Capital Tax Collection Bureau Earned Income Tax Regulations.

RESOLUTION 2002-R-28 was presented for Council's consideration

On motion by Mr. Albert, seconded by Mr. Wright, the Council members present voted unanimously to adopt RESOLUTION 2002-R-28, amending defined benefit Pension Plan Joinder Agreement for the Borough of Steelton Non-Uniformed Employees Pension Plan, Section IV, "Retirement Benefits", Part IV-1 (4.01)B)(VII) by providing for a 5.000 Percent Cost of Living Adjustment over and above the Current Benefit Payment for currently retired Borough Employees.

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Mr. Musser – Providing Council Special Purpose Parking Resolutions for Adoption. RESOLUTION 2002-R-30 – FOR ROBERT THOMPSON, 153 LINCOLN ST., AND RESOLUTION 2002-R-31 FOR DALE F. BIESECKER, 2620 S. THIRD ST., were presented for Council's consideration.

On motion by Mr. Wright, seconded by Mr. Acri, the Council members present voted unanimously to adopt RESOLUTION 2002-R-30, and RESOLUTION 2002-R-31, establishing a Special Purpose Parking Space.

Mr. Musser said the Mr. Crystal's request is tabled until we get permission form the landlord of the property.

ORDINANCE 2002-5 was presented for Council's consideration.

On motion by Mr. Wright, seconded by Mr. Acri, the Council members present voted unanimously to adopt ORDINANCE 2002-5, AMENDING THE Code of the Borough of Steelton, Chapter 16, "Pensions", Article III, "Police Pension Plan and Fund", Section 16-10, "Retirement or Pension Benefits", by providing a New Subsection "J", Providing a Special Ad Hoc Post Retirement Cost-of-Living Adjustment Pursuant to Act 64 of 2002.

RESOLUTION 2002-R-29 was presented for Council's consideration.

On motion by Mr. Albert, seconded by Mr. Gornik, the Council members present voted unanimously to adopt RESOLUTION 2002-R-29, adopting the Restated Master Plan and Trust Currently Administered by the Pennsylvania State Association of Boroughs Master Retirement Trust (the "PSAB Master Retirement Trust"), effective December 31, 2002, which the Borough of Steelton established on May 31, 1974, as a

Retirement Plan for Certain Employees known as the Borough of Steelton Non-Uniformed Employees' Pension Plan.

Mr. Musser & Mr. Wion – Providing copies of the Swatara Township Ordinances pertaining to the Zoning Regulations for Wireless Telecommunications Facilities to the Code office to present to the Steelton Borough Planning Commission for review and recommendation.

On motion by Mr. Wright, seconded by Mr. Acri, the Council members present voted unanimously to authorize Ms. Czeiner to present the Ordinances, as prepared by Mr. Wion, to the Planning commission for their next meeting.

Mr. Musser – Providing Council with an update from the Joint Municipal Meeting regarding the Harrisburg City Sewer Rate increase and to provide a recommendation on the next step for Council to consider.

Mr. Musser said it is his recommendation to do a fact finding mission, because we have some questions on the numbers in the budget, and to retain the current legal counsel of the Committee. Mr. Musser said the group could file a Right to Know Claim if the information we request isn't supplied. He said he wouldn't recommend going to arbitration at this time.

On motion by Mr. Albert, seconded by Mr. Acri, the Council members present voted unanimously to accept Mr. Musser's recommendation.

Mr. Musser – providing Council with an update on David & Judy Venturo's request.

Mr. Musser said that this was presented at the August Council meeting and he and Mr. Wion were doing some research and it was overlooked. Mr. Musser said that he and Mr. Wion met last week, but Mr. Wion
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was not able to prepare the Resolution for this meeting. Mr. Musser said that he informed Mr. and Mrs. Venturo of this.

Mr. Wion explained that as Council is aware, there are paper streets which were never opened. He said they actually own the property now, this is just to recognize the fact, as well as the applicable law. Mr. Wion said we do this mainly because people prefer it be put on the record, so we need to get the proper description.

NEW BUSINESS:

Mrs. Lisa Wiedeman-Krosnar – Informing Council that a suggestion of the Steelton Business Association is to have the hours the parking meters are enforced posted on the meters.

Mr. Musser said he thinks it is a good point, but we need to see if it can be put inside the meter or on a metal plate, since stickers could be removed. He said he will get some cost estimates and present them to Council. Mr. Kovach suggested checking with other municipalities to see how they do it. It was the consensus of Council members present that it was a good idea.

ADDITION:

Mr. Musser – Sewer Module for Donald Donley Property.

Mr. Musser said Ms. Czeiner received this and on Friday requested if this could be added to the agenda. He said Mr. Donley submitted the land development plan to the County Planning commission and the Borough Planning commission. He said the Borough has to submit the proper sewer module information needed to DEP provided through Navarro & Wright Engineers.

Mr. Wion said that under the Borough's 537 Plan, we must verify that there is a sewer system, indicate the number of EDU's that will flow from that connection, and confirm that the Borough's system is capable of handling that. Mr. Wion presented RESOLUTION 2002-32 for Council's consideration.

On motion by Mr. Albert, seconded by Mr. Acri, the Council members present voted unanimously to adopt RESOLUTION 2002-R-32, a Resolution for Plan Revision for New Land Development.

OTHER BUSINESS:

Mr. Musser – Requesting an executive session to discuss the Dauphin County Board of Assessment's decision in regards to the Borough's appeals of the Bethlehem Steel parcels and Personnel matters concerning Officer Robert Gaither, Jr.

AUDIENCE PARTICIPATION:

Emmuel Powell, 321 Lebanon St. – Mr. Powell commented on the traffic lights at Front and Locust Streets. He said that when the pedestrian signal to walk is displayed, one of the traffic signals is still green, so that it is still very difficult to cross the street. He said that they should both be red when the walk signal is activated.

Mr. Musser said that this is permitted and regulated by the State, but he will check on the possibility of getting that changed.

Mr. Powell also noted that there are a lot of Christmas lights that are out. Mr. Kovach said that we

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have made P. P. & L. aware of it and they are supposed to be working on it. Mr. Musser said he used to be able to deal with Mr. Dininni, but he has retired and he doesn't really have a contact there right now. Mr. Musser said that Mr. Conjar has been work on this, but he will make some calls too.

Jean Barr, 346 B Locust St – asked what the Home Association is.

Mr. Gornik said it is a private club. Mr. Wright said this individual has been giving food to the less fortunate.

Ms. Barr said that one of the street lights at the Locust street Steps keeps going on and off. Mr. Kovach said that we will report it.

COUNCIL'S CONCERNS:

Mr. Acri - Wished everyone a Merry Christmas and a Happy New Year. He asked everyone to come to the meetings next year and bring a friend.

Mr. Wright - Wished everyone a happy and safe holiday.

Mr. Gornik – Wished everyone a happy and healthful holiday.

Mr. Albert - Wished everyone a Happy Holiday.

Mr. Kovach – Said we are wrapping up another year and everyone has worked well together and had a great year. He thanked Mr. Wright for filling in for him at the November meeting and thanked Mr. Musser and Mrs. Handley for their work on the Budget, and Mr. Wion for his support and advice through the year.

Mr. Wion - Wished Happy Holidays to the Council, staff and the public.

On motion by Mr. Acri seconded by Mr. Wright, the Council meeting recessed into executive session to discuss the Dauphin County Board of Assessment's decision regarding the Borough's appeals of the Bethlehem Steel's parcels and Personnel matters concerning Officer Robert Gaither, Jr., at 7:14 p.m.

ADJOURNMENT:

The meeting reconvened at 7:33 p.m., and there being no other business before Council, on a motion by Mr. Acri, seconded by Mr. Wright, the meeting was immediately adjourned

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Secretary