

The regular monthly meeting was called to order at 6:33 p.m. by the Council-President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Jeffrey Wright
Thomas Acri
Albert Gornik
Maryjo Szada

Absent:

Michael Albert
Jeffrey Wrightstone
Mayor George Hartwick, III

David A. Wion, Solicitor
Michael G. Musser, II , Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to approve the minutes of the May2, 2002 and December 2, 2002, Council Meeting, as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion by Mr. Wright, seconded by Mr. Gornik, Council Members present voted unanimously to approve the Schedule of Bills as presented.

APPROVAL OF DEPARTMENT REPORTS:

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to approve the Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement, and Senior Center Departmental Reports for December, and the Fire and Police Department Annual Reports as presented.

Mr. Musser noted that the Fire Department also included the following: the new drivers list; and update on the purchase of a new ambulance; a copy of the contract with Tri-Community for 2003; and an update on the truck fund drive.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

Mr. Kovach deviated from the agenda to allow **Mr. O'Keefe to address Council on behalf of the Code Office to present the Donald Donley Development Plan.** This item was included under the finished business section of the Agenda.

Mr. O'Keefe, zoning Hearing Board Chairman, said he was representing the Code Office, since Ms. Steelton Borough
Council Meeting
January 21, 2003

Page (2)

Czeiner was attending Fire School and couldn't attend this meeting. Mr. O'Keefe said the Development Plan review for a Wine and Spirit Shop at 320-327 North Front Street was completed by the County Planning Commission, the Borough Planning Commission and was presented to the Borough Zoning Board for variances, which was also approved. Mr. O'Keefe said that the Borough Engineer's report is also complete. He stated that the Highway Occupancy Permit has been applied for, but not received, and the improvement guarantee and the letter of credit is still outstanding. Mr. O'Keefe noted that the Council's conditional approval is needed in order to get the letter of credit. Mr. Brian Fincher, Navarro & Wright consulting Engineers for Mr. Donley stated that there was some Ms. Czeiner was not clear on the need for the improvement guarantee, but that is being prepared.

Mr. Fincher and Mr. O'Keefe presented the Council and Mr. Wion with copies of the plan. Mr. Wion noted that under the notes, # 7 requires them to provide that a Highway Occupancy Permit must be secured, it doesn't have to be in hand, Council may consider this plan at this time. He said the plan has been signed and notarized and signed by the Engineers and Surveyors.

Mr. Fincher said the plan is for one-quarter (1/4) acre, at 325-327 North Front Street, with a 50' x 80' building and seven (7) parking spaces are provided on the lot. There was a discussion the on the storm drainage, and other improvements required.

Mr. Wion said that normally Council would have two (2) steps – a preliminary plan and a final plan. He said this procedure, because of the nature of this plan is a preliminary and final plan combined, so Council would need to waive the separate submission of your preliminary plan requirement.

On a motion by Mr. Aciri, seconded by Mr. Wright, Council Members present voted unanimously to waive the requirement for a Preliminary Plan.

Mr. Wion asked Mr. O'Keefe if the other requirements, such as the Sedimentation Erosion Study, has been completed and submitted to the Borough. Mr. O'Keefe confirmed that it was. Mr. Wion said that there are no other outstanding items except for posting the improvement guarantee and asked if Council had any questions..

Mr. Aciri said that he thought the building was to house Mr. Donley's Heating and Air Conditioning Company and asked when it changed. Mr. Donley said at least six months ago or more, before the plans were prepared, he became aware of the fact that the State Store was losing their lease and looking for another location, but they didn't want any other business in the building, so he decided to build for them. Mr. Donley said that this has been the use since the first plan was submitted. Mr. Fincher concurred. All of the Council members said they were unaware of this change, and asked why they weren't informed. Mr. Musser said that it is Ms. Czeiner's responsibility to inform Council, or at the very least, keep the Council Chairperson of her Department informed.

Dr. Szada asked Mr. O'Keefe if anyone considered the residents living in the area. Mr. O'Keefe explained that the ordinance requires the posting and mailing to the immediate residents. Mr. O'Keefe said that the way he has always done it on the Zoning Board, and Ms. Czeiner has agreed to it, is to inform anyone who can see the site. He said that Ms. Czeiner testified at the hearing that the neighborhood reaction and the public reaction she has received from anyone she mentioned it to has been favorable. Mr. O'Keefe said they try to get the word out and he was quite surprised that Council was unaware of the use. Dr. Szada said that she lives within a block of this site and she never received any notification. Mr. O'Keefe said that he can only go by the testimony at the hearing.

Mr. Wion explained that the only matter before the Zoning Hearing Board were the variances you Council

Steelton Borough
Council Meeting
January 21, 2003

Page (3)

sees on the front page, which have to do with the setbacks, the buffer yard area and the off-street parking. He said that the use which is proposed is not a matter for the Zoning Hearing Board, or the Council. Mr. Wion said the Zoning Hearing Board is required to advertise the meeting to consider these variances and it has nothing to do with the use of the land, as long as it is a permitted use, which this is. Mr. Wion said that since there is no basis to deny the plan, the next order of business would be to adopt Resolution R-2003-6, approving the plan contingent upon the developer meeting the requirements of filing an Improvement Guarantee Agreement with the Borough and providing the security. He said the Improvement Guarantee Agreement is 110% of the value of the public improvements, which is going to be somewhere around \$16,000, and then providing a letter of credit which is the financial basis for the Improvement Guarantee.

On motion by Mr. Aciri, seconded by Mr. Wright, Council Member present voted 4 to 1, to adopt **RESOLUTION R-2003-6**, approving the Development Plan of Donald Donley for 325-327 North Front Street, contingent upon the developer filing the Improvement Guarantee Agreement with the Borough and providing a letter of credit. Dr. Szada cast the dissenting vote.

Mr. Kovach stated that this discussion on the change in use is not a reflection on the engineer, Mr. Donley or Mr. O'Keefe. Mr. Kovach said it was an internal problem, which Council will resolve and wished Mr. Donley success on his project.

COMMUNICATIONS:

PSAB – Informing the Borough of PSAB'S Regional Codes Program.

Mr. Musser said the presentation will be at 5:30, on February 18, 2002, prior to the Council Meeting.

Ms. Czeiner – Providing Council with an Update on the implementation of the Statewide Uniform Construction Code.

There were no comments.

IIMC – Providing Council with information regarding the 57th IIMC Annual conference.

There were no comments.

Mayor Hartwick – Note of thanks to the Public works Department and Mr. Conjar for the excellent snow removal service they provide.

Lisa M. Wiedeman, Wiedeman Funeral Home, Inc. – Letter of Thanks to Mr. Musser, Mr. Conjar and the Public Works Department for their help with snow removal during a recent funeral. this time.

Lisa M. Wiedeman, President, Steelton Business Association – Letter of thanks to Paula Sviben for the excellent job she did with the Borough Tree Lighting Ceremony.

Jason Revay, Community Service Participant – Letter of thanks to Mr. Musser, Brian Wagner and Mayor Hartwick for their help with the Community Service Program.

Ms. Melissa Bacon – Letter of thanks to Ms. Czeiner for her work in helping to clean up our town.

Steelton Borough
Council Meeting
January 21, 2003

Page (4)

On a motion by Mr. Gornik, seconded by Mr. Wright, Council Members present voted unanimously to have Mr. Musser place copies of these letters in the appropriate personnel files.

Dauphin County Commissioners – Letter informing Mayor Hartwick that he has been reappointed to the Dauphin County Economic Development Advisory Board.

There were no comments.

New Baldwin Corridor Coalition (NBCC) – Providing council with minutes from the November 19, 2002, and December 17, 2002 meetings.

There were no comments.

Governor’s Center for Local Government – Providing the Borough with a copy of the Pa Department of Community and Economic Development Newsletter.

There were no comments.

Joanne B. Archfield, Engineering Technician-Systems, UGI – Requesting the Borough Provide UGI with a list of possible streets scheduled to be repaved in 2003.

Mr. Kovach said that this has been given to Mr. Conjar for his response.

Ms. Sviben – Providing Council with a copy of the Hummelstown Newsletter.

There were no comments.

Ms. Sviben – Requesting permission to hold a “Black History Month” celebration on the steps of the Municipal Building on Saturday, February 22, 2003, at 10:00 a.m.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to approve Ms. Sviben's request.

Ms. Sviben – Informing Council and the Mayor that the next workshop for the Main Street Program is scheduled for Sunday, February 23, 2003, from 4:00 p.m. to 8:00 P.m., in Council Chambers.

Mr. Kovach asked council Members to make a note in their calendars so they can attend the meeting.

Ms. Sviben – Providing Council and the Mayor with a list of tentative events and dates for 2003.

There were no comments.

Ms. Sviben – Requesting Permission to move the 2003 Pre-Independence Festival to Cibort Park, change the parade route and make other suggested changes.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously not to move the Festival.

Mr. Acri said this is to bring business to the downtown, and he didn't agree with moving it.
Steelton Borough
Council Meeting
January 21, 2003

Page (5)

Chief Lenker said that at the Department meeting, they wanted to have a backup in the event we couldn't use the Bethlehem Parking Lot this year. Mr. Acri said that if we can't use the Bethlehem Steel Parking lot, then he would like to have it on Front Street again.

Dauphin-Lebanon County borough's Association – Invitation to the January 28, 2003, meeting at the Palmyra VFW, at 6:30 p.m.

Mr. Kovach asked anyone wishing to attend to please contact Mr. Musser.

Harrisburg Regional Chamber & CREDC – Invitation to the 6th Annual Legislators' Forum, Tuesday, January 28, 2003, at 7:30 a.m., at the Hilton Towers.

Mr. Kovach asked anyone wishing to attend to please contact Mr. Musser

Leadership Harrisburg Area – invitation to the 2003 Leadership Luncheon Series, 1st Quarter Lunch Program, Friday, February 28, 2003, at the Radisson Penn Harris Hotel at 11:30 a.m.

Mr. Kovach asked anyone wishing to attend to please contact Mr. Musser.

ENVISION Capital Region – Invitation to the Annual review Thursday, February 20, 2003, at 4:00 p.m., at the Whitaker Center for Science & the Arts.

Mr. Kovach asked anyone wishing to attend to please contact Mr. Musser.

Governor's Center for Local Government Services & PEMA – Providing the Borough with Information on a Disaster Prevention Workshop "What's the Worst that Can Happen?"

Mr. Kovach asked anyone wishing to attend to please contact Mr. Musser.

Crossgates, Inc. – Invitation to the remaining Open Houses to view the TecPort Business Center, January 24th & 31st, from 2:00 p.m. to 5:00 p.m.

Mr. Kovach asked anyone wishing to attend to please contact Mr. Musser.

Mr. Musser – Providing Council with the memo freezing all Non-essential purchases for all Borough & Authority Departments until April 30, 2003.

Mr. Gornik questioned the availability of a camera for use in the Police Department. Mr. Lenker said that at the last Department meeting, Mr. Musser informed him that a digital camera was purchased for the use of all Borough Departments. Chief Lenker said that the camera had been kept in the Community Development Office, and he wasn't aware that it was for their use. Chief Lenker said that everything has been resolved and the camera is now being used by the Police Department.

ADDITIONS:

Amjad Ali Khan, President ISGH – Requesting permission to block North Second Street for the Feast of Abraham on either 2/11/03 or 2/12/03, from 8:30 a.m. through 10:30 a.m.

Chief Lenker said that the last time this area was closed off, there were a lot of problems and complaints. He said that they do have off-street parking and advanced Auto has given them permission to use their parking lot in the rear of the store. He said he would like to do it this way, to see how it works out.

Steelton Borough
Council Meeting
January 21, 2003

Page (6)

Mr. Khan, present in the audience said that this is going to be very inconvenient. He said they get more than 200 cars, and this is the first time they had a problem. Mr. Kovach said that when Council had given permission before, they did not know that it was to park the cars, he thought it was for an assembly of persons. He said that having all the cars there poses a real problem for emergency vehicles to pass, if necessary.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to deny the request, based on Chief Lenker's recommendation.

UNFINISHED BUSINESS:

Mr. O'Keefe – Requesting permission to address Council on behalf of the Code Office to present the Donald Donley Development Plan.

This was addressed earlier in the meeting.

Mr. Musser – Informing council that he has been informed by Senator Piccola's office that the Grant submitted to DCED for \$50,000, to help with the purchase of a new ambulance was approved in the amount of \$25,000.

There were no comments.

Mr. Musser – Requesting Council to ratify the transfer of Peman Hampton to the Highway Department on a full-time basis to fill the vacancy left by Josephus Wallace and to ratify Mr. Mummert’s upgrade to full-time status to fill the vacancy left by Mr. Hampton. Both the transfer and the upgrade were effective Saturday, December 21, 2002. Mr. Hampton’s hourly rate is \$10.25 an hour and Mr. Mummert’s hourly rate is \$10.00 an hour.

On motion by Mr. Acri, seconded by Mr. Wright, the Council members present voted unanimously to ratify the personnel changes presented by Mr. Musser, effective December 21, 2002.

Mr. Musser – Providing Council & the Mayor with copies of the CDBG Applications that were submitted to Dauphin County FY2003 funding.

On motion by Mr. Gornik, seconded by Mr. Wright, the Council members present voted unanimously to approve the applications as submitted.

RESOLUTION 2003-R-1 was presented for Council’s consideration.

On motion by Mr. Wright, seconded by Mr. Acri, the Council members present voted unanimously to adopt RESOLUTION 2003-R-1, establishing a Special Purpose Parking space for William Crystal of 203 Pine Street.

RESOLUTION 2003-R-2 and RESOLUTION 2003-R-3 were presented for Council’s consideration.

On motion by Mr. Wright, seconded by Mr. Gornik, the Council members present voted unanimously to adopt RESOLUTION 2003-R-2, striking a portion of Aberdeen Alley from the General Plan of Streets of the Borough of Steelton; and RESOLUTION 2003-R-3, STRIKING A PORTION OF Unopened “A” Avenue Unopened “B” Avenue and Unopened Fifth Alley from the General Plan of Streets of the Borough of Steelton.

Steelton Borough
Council Meeting
January 21, 2003

Page (7)

Mr. Musser - Providing Council with the Final Cost Estimate for the Route 230 Safety Project.

Mr. Musser said the Engineers have reviewed the estimates and agree. Mr. Musser reminded Council that the Borough will pay for the project and will then be reimbursed by PennDOT. Mr. Musser said the Project will be bid in early spring.

Mr. Kovach commended Chief Lenker, Mr. Musser, Mr. Conjar, Mayor Hartwick and Representative Buxton for making that area safer.

NEW BUSINESS:

George P. Hartwick, III Mayor – Providing Council with letters of resignation from the Steelton Borough Authority and Keystone Municipal Power Agency, Effective December 2, 2002.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to accept Mayor Hartwick’s resignations as presented, effective December 2, 2002.

Mr. Musser said that Mr. Acri has expressed an interest in serving on the Keystone Municipal Power Agency, and Mr. Wright, has expressed an interest in serving on the Steelton Borough Authority.

Mr. Kovach asked if there were any other nominations for the vacancies. There were none.

On a motion by Mr. Gornik, seconded by Mr. Wright, Council Members present voted unanimously to appoint Mr. Acri to the Keystone Municipal Power Agency, and Mr. Wright to the Steelton Borough Authority to fill the vacancies created by Mayor Hartwick.

Mr. Kovach commended Mayor Hartwick for the time he spent on the committees.

Mr. Musser informed Council that one of the Zoning Hearing Board alternates, Margie Mundie, has moved out of town and he would like to fill that vacancy. He said that Mr. O'Keefe had a recommendation.

Mr. O'Keefe said that Elaine Fuller used to live in Steelton, owns property at 605 S Front Street, and plans to move back here from Virginia. He said she has expressed an interest in serving the community. Mr. O'Keefe said he was very impressed with her and would like to endorse her appointment. He said she is sending a letter to Council. Mr. Kovach said that Council would have to wait until she has established residency, and would consider his recommendation.

Thomas Wargo – Providing Council & the Mayor with a letter of Resignation from the position of Part-Time Police Officer in the borough of Steelton, effective Monday, December 30, 2002.

On a motion by Mr. Gornik, seconded by Mr. Acri, Council Members present voted unanimously to accept Officer Wargo's resignation, effective December 30, 2002.

Chief Lenker requested Council's permission to advertise for Part-Time Officers.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to authorize Chief Lenker to advertise for part-time police officers.

Tri-County Regional Planning Commission – Providing Council with the Municipal Planning

Steelton Borough
Council Meeting
January 21, 2003

Page (8)

Advisory Service Agreement for the year 2003.

On a motion by Mr. Wright, seconded by Mr. Gornik, Council Members present voted unanimously to approve execution of the Agreement as submitted, noting that there is no cost to the Borough.

Jeanette Kearney, Executive Director, Humane Society of Harrisburg Area, Inc. – Providing the Borough with the Municipal Domestic Animal Protective Services Agreement for 2003 for execution.

Mr. Musser informed Council that in 2002, the Borough paid \$2,326.50 for services. Mr. Musser recommended that Council approve the Agreement, since the annual fee is \$1,937.00.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to approve execution of the agreement with the Municipal Domestic Animal Protective Services Agreement for 2003, as presented.

RESOLUTION 2003-R-4 was presented for Council's consideration.

Mr. Musser noted that the only change in the Resolution is that the fee for copies is thirty (30) cents per copy.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to adopt RESOLUTION 2003-R-4, adopting the Steelton Borough Policy for Implementing the Amended Right to Know Law, as presented.

RESOLUTION 2003-R-5 was presented for Council's consideration.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to adopt RESOLUTION 2003-R-5, establishing a Special Purpose Parking Space for Dorotheia R. Wagner, of 330 Locust Street, as presented.

Mr. Musser – Requesting approval to use Citizens Bank as one of the Borough's Depositories.

Mr. Musser said some of the banks are offering us better rates to invest. He said he is not moving the payroll from AllFirst, at this time. Mr. Musser said he will be bringing proposals from other institutions as he receives them. Mr. Musser said that Mr. Wion has prepared RESOLUTION 2003-R-7, if Council's approves his request.

On a motion by Mr. Gornik, seconded by Mr. Acri, Council Members present voted unanimously to adopt RESOLUTION 2003-R-7, designating Citizen's Bank as a Borough of Steelton depository, as presented.

Mr. Musser – Providing Council with a Blood Borne Pathogen Policy and request Council Review it and consider adopting a policy at the next Council meeting.

Mr. Musser asked council to please review the Policy for consideration at the next meeting. Mr. Kovach asked if this is voluntary. Mr. Wion said he has to review the policy and Council should do so also, because there area number of blanks to be filled in. He suggested that a Committee be formed, perhaps with Dr. Szada, to make recommendations.

Mr. Kovach asked Dr. Szada if she would agree to head the committee to review this policy and make

Steelton Borough
Council Meeting
January 21, 2003

Page (9)

recommendations to Council. Dr. Szada said she would.

Mr. Musser – Providing Council and the Mayor with Compliance Audit Reports of the Borough Pension Plans for the period January 1, 2000, to December 31, 2001.

On a motion by Dr. Szada, seconded by Mr. Gornik, Council members present voted unanimously to approve the Audit Reports as presented.

Mr. Musser noted that there are a few findings that are mandated by State Law. Mr. Musser said that he and Mr. Wion will be working on them over the next few months, to prepare the necessary Ordinances to include the changes, so that we are in compliance.

Mr. O’Keefe – Providing Council with a copy of the recent Zoning Decision from the October 23, 2002 Meeting.

There were no comments.

Mr. Musser – Requesting permission to place the lot at 631-633 North Front Street out for bid.

Mr. Musser said he received some interest in the lot for commercial use. It was the consensus of Council Members present to allow Mr. Musser to advertise the lot for bid.

Mr. Musser – Providing Council with information from the City of Harrisburg on Nuisance Property Owners.

Mr. Musser said that since we have recently had problems with this, he wanted to present Council with what the City has tried and some of the problems they encountered.

OTHER BUSINESS:

Mr. Acri - Requesting an executive session to discuss Police Personnel Matters, Fire Department Personnel Matters, Code Enforcement Personnel Matters & Personnel Matters regarding Officer Gaither.

AUDIENCE PARTICIPATION:

Robert Amstel, 221 Pine Street – Mr. Amstel said he was here a number of months ago to request that the parking meters on North Second Street, by the Post Office, be removed, to allow more access for the customers. He said that unfortunately this has backfired. He said that instead of allowing more access to the customers, the postal employees are using the spaces. He said he approached Mr. Radabaugh, at the Post Office, but the Post Office doesn’t provide parking for their employees.

After discussion, it was the consensus of Council Members present to request Chief Lenker to do a traffic study to see if placing fifteen (15) minute parking signs in that area would be affective.

COUNCIL’S CONCERNS:

Dr. Szada – Dr. Szada said that she believes that while trying to attract new businesses to town, Council is overlooking the residents.

Mr. Gornik – Wished everyone a happy new year.

Mr. Acri – Thanked the public and Mr. O’Keefe for his service. Mr. Acri said Mr. O’Keefe is very knowledgeable and wished he could serve on Council, but his job prohibits that. He told Mr. O’Keefe that he appreciates his time and dedication.

Mr. Wright - Said it is a new year and he hopes to get more participation in the Business Association and the Main Street Project.

Mr. Kovach – thanked Mr. Musser, Mrs. Handley Mr. Wion and Chief Lenker for their dedication. He said we accomplished much last year and hopes to continue.

On motion by Mr. Acri seconded by Mr. Wright, the Council meeting recessed into executive session to discuss Police Personnel matters, Fire Department Personnel matters, Code Enforcement Personnel Matters and Personnel Matters regarding Officer Gaither, at 7:56 p.m.

ADJOURNMENT:

The meeting reconvened at 8:29 p.m., and there being no other business before Council, on a motion by Mr. Wright, seconded by Mr. Gornik, the meeting was immediately adjourned.

Respectfully submitted,

Michael G. Musser, II

Borough Secretary

Kathleen D. Handley
Assistant Secretary

Steelton Borough
Council Meeting
February 3, 2003

The Council meeting was called to order at 6:35 p.m. by the Council-President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:
Michael Kovach
Jeffrey Wright
Thomas Acri
Albert Gornik
Maryjo Szada
Michael Albert

Absent:
Jeffrey Wrightstone

George Hartwick, III, Mayor
Michael G. Musser, II, Secretary -Treasurer

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Ms. Czeiner, Code/Zoning/Planning Officer – Letter of resignation as Code/Zoning/Planning Officer of the Borough of Steelton, effective March 3, 2003.

On a motion by Dr. Szada, seconded by Mr. Wright, Council Members present voted unanimously to accept Ms. Czeiner's resignation as presented.

UNFINISHED BUSINESS:

There was no unfinished business presented.

NEW BUSINESS:

Michael J. Kovach, Community Development Committee Chairman – Requesting Steelton Borough Council appoint Ronald J. Acri as Steelton Borough Code/Zoning/Planning Officer, effective February 4, 2003, at a salary of \$30,000, a year.

On a motion by Mr. Gornik, seconded by Mr. Wright, Council Members present voted unanimously to appoint Ronald J. Acri as Steelton Borough Code/Zoning/Planning Officer, effective February 4, 2003, at a salary of \$30,000, a year. Mr. Thomas Acri abstained.

Mr. Kovach noted for the record that Mr. Acri was chosen from a pool of applicants who applied for the position, when Ms. Czeiner was hired. He further stated that Mr. Acri is an at-will employee and will handle all new matters, while Ms. Czeiner handles all past matters, until March 3, 2003, the effective date of her resignation.

AUDIENCE PARTICIPATION:

Ronald Acri - Mr. Acri thanked Council Members for appointing him to the position and promised that he would work 200% to improve the code office and to help make Steelton a better place to live.

Steelton Borough
Council Meeting
February 3, 2003

Page (2)

COUNCIL'S CONCERNS:

Council Members did not express any additional concerns at this time.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Gornik, seconded by Mr. Albert, the meeting was adjourned at 6:38 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Steelton Borough
Council Meeting
February 24, 2003

The regular monthly meeting was called to order at 6:33 p.m. by the Council-President, Michael Kovach, with the pledge of allegiance. Mayor Hartwick invited Reverend Hearst to give the invocation.

In Attendance:

Michael Kovach
Jeffrey Wright
Thomas Acri
Maryjo Szada

Absent:

Michael Albert
Jeffrey Wrightstone
Albert Gornik

Mayor George Hartwick, III
David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

Mr. Kovach deviated from the Agenda to allow Mayor Hartwick to swear in Mark Daniel to the Borough Fire Police and Victor Brubacher as Battalion Chief in the Steelton Fire Department

Mayor Hartwick said that he appreciates those individuals who volunteer for public service, in particular to the Fire Department and applauds them for their efforts.

APPROVAL OF MINUTES:

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to approve the minutes of the January 21, 2003 and the February 3, 2003, Council Meetings, as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time.

Mr. Acri noted that at the February 3, 2003 meeting, Council voted to accept Ms. Czeiner's resignation, effective March 3, 2003, but did not vote on the recommendation to pay her through March 14, 2003, and he would like to do that at this time.

On motion by Mr. Wright, seconded by Dr. Szada, Council members present voted unanimously to pay Ms. Czeiner through March 14, 2003.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to approve the Schedule of Bills, requisitions and change orders as presented.

APPROVAL OF DEPARTMENT REPORTS:

On a motion by Mr. Acri, seconded by Dr. Szada, Council Members present voted unanimously to approve the Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement, and Senior Center Departmental Reports for January, as presented.

Steelton Borough
Council Meeting
February 24, 2003

Page (2)

MAYOR'S REPORT:

Mayor Hartwick said that while there is a lot going on, at this time he wanted to commend the Public Works Department for all the extra hours and hard work during the recent snow storm. He commended Mr. Conjar and all of his men. He said they take pride in their work and it shows.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Paula J. Sviben – Providing Council with an update on the Pre-Independence Day Parade & Festival and requesting permission to pursue the possibility of using Second Street from Pine Street to Adams Street for the event.

Ms. Sviben said that we will have to limit the Festival to one (1) day instead of trying it for three days, because of the uncertainty of the Bethlehem Steel lot, which we used last year. Mayor Hartwick suggested that the Community Development Committee discuss this and make a recommendation to Council at the next meeting. It was the consensus of Council Members present to accept the Mayor's recommendation.

Mr. Musser said he had one addition which didn't appear on the agenda:

Chief Lenker – Certificate of Completion presented to John N. King and Kenneth A. Lenker for Law Enforcement Officers Flying armed Program.

On a Motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to place the certificates in the Officer's personnel files.

Mr. Musser – Providing Council and the Mayor with information regarding Downtown Development Courses.

Mr. Kovach asked that anyone who wishes to attend please contact Mr. Musser

Shirley Neal – Thank you note to Mayor Hartwick, Council & the Borough Staff for the gift honoring her for 26 years of service with the Borough.

There were no comments.

Kenneth Lenker, Police Chief – Providing Council with an update regarding impounded vehicles.

There were no comments.

Mr. Musser – Providing Council with an update on the CDBG Projects.

Mr. Musser said that the Municipal Parking Lot does not qualify as a project and the income surveys have not been completed for the Municipal Park, due to the snow. He said that the Borough, as a whole, may qualify but the 2000 census data hasn't been completed yet. Mr. Musser presented Council with the following recommendations for the FY 2003 CDBG Projects. 1) Spot Clearance/Land Acquisition – \$160,000; 2) Update of the Land Development/Subdivision Ordinance - \$17,560; 3) Bailey Street Steelton Borough
Council Meeting
February 24, 2003

Page (3)

Playground/Basketball Court - \$40,000.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to approve the FY 2003 CDBG Projects as recommended by Mr. Musser.

Mr. Musser – Providing Council with an update on the Police Pension Plan.

Mr. Musser informed Council that he and Mr. Wion met with Tom Zimmerman from Conrad Siegel to discuss the investment performance over the last few years in the Police Pension Plan. Mr. Musser noted that the Police Pension Plan was over-funded, but now it is even because investments have done poorly, not just in the Pension Fund, but most investments have been affected. Mr. Musser said that the MMO for 2003 is \$28,000.00, and we will have sufficient State Aid for that; in 2004 the MMO will be \$40,000 and we should get enough state aid for that also; in 2005 the MMO will be \$140,000, and the officers will have to start contributing to the Plan. He said we will have to look at investment rates and actuarial planning and we may be able to reduce that. Mr. Musser said that the member contributions would be five (5%) per cent. He said that Council is obligated to fund the Pension Plans. Mr. Musser said that we will have some time to work on this, but he just wanted to make Council aware of the situation as it exists right now.

South Central Assembly for Effective Governance – Providing the Borough with a report on Brownfield's in South Central PA.

There were no comments.

Dauphin County Commissioners – Letter informing Mayor Hartwick that he has been reappointed to the Dauphin County Economic Development Advisory Board.

There were no comments.

New Baldwin Corridor Coalition (NBCC) – Providing Council with Minutes from the January 21, 2003 meeting.

There were no comments.

David E. Black, CREDC – Requesting the Borough to pass a Resolution which serves as notice to the State that the Borough has publicly acknowledged the Enterprise Zone Designation.

Mr. Musser recommended that Council pass the RESOLUTION 2003-R-12, because it will not cost the Borough any money, it entitles the area to low-interest loans and does not provide for tax abatements.

On motion by Mr. Wright, seconded by Mr. Acri, Council Members presented voted unanimously to adopt RESOLUTION 2003-R-12, which serves as notice to the State that the Borough has publicly acknowledged the Enterprise Zone Designation, as presented.

Paul Wintergrass – Informing Council that he and Dan Scheitrum have successfully completed the Maintenance Management Workshop for Water Treatment and Pumping Facilities.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to have the Certificates placed in their personnel files.

UNFINISHED BUSINESS:

Dennis Heefner, Steelton Planning Commission – Requesting Permission to address
Steelton Borough
Council Meeting
February 24, 2003

Page (4)

Council on behalf of the Planning Commission regarding the proposed ordinance on the Regulations for Wireless Telecommunications Facilities.

Mr. Heefner noted that the Planning Commission forwarded a copy of the Swatara Township Ordinance as a guide for adoption in the Borough, but he noted that there is no wording for the residential areas and wondered if the Council should try to work something into the ordinance including the residential areas in the Borough.

Mr. Musser suggested that once the Swatara Township Ordinance is amended to the Borough's specifications, Council could adopt it so that we have some regulations in place and then when we have the wording for the residential areas ready, we can amend the Ordinance to include that.

Mr. Wion said that the Swatara Township Planning Commission had about five or six meetings and they had a lot of different literature on the subject and had five or six Cellular Providers address them. He said then they came up with the provision before Council, but Council has to look at this Community to see if all the wording is applicable. Mr. Wion said that it would be a zoning change, so when the Planning Commission sends Council their recommendations, Council should advertise it, hold a public hearing, then send it to the Tri-County Planning Commission. Mr. Wion said that as long as there are no gaps in service, they can't make Council put something up. He also noted that there are no longer any health concerns with the towers, according to the Federal Government. Mr. Heefner thanked everyone for their comments.

Tri-County Regional Planning Commission – Requesting Borough Council to indicate if they should or should not adopt the South Central Pennsylvania Principles of Intergovernmental Cooperation.

Mayor Hartwick said the he is in full support of this since it benefits the community without losing the Community's identity.

On motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to approve the Principles of Intergovernmental Cooperation.

Mr. Musser – Reminding Council that a Committee should be established to review the proposed Bloodborne Pathogens Policy.

Dr. Szada said that we have to have a policy in place for our employees and volunteers, but we have to determine the wording in the policy. Mr. Kovach and Mr. Acri volunteered to serve on the Committee with Dr. Szada as the Chairperson.

Mr. Musser – Informing Council four applications were received for the position of Part-Time Police Officer.

Mr. Musser asked Council the set a meeting date and time to interview the four (4) applicants.

Ralph Amato, Municipal Manager, York Waste Disposal, Inc. – Letter confirming the Borough of Steelton’s Spring Clean-Up for Saturday, April 26, 2003.

Mr. Acri asked if the residents have to take their items to the dumpsters. Mr. Musser said that they would or the Fire Department will again be picking up items for a donation. He noted York Waste’s prices for Borough-Wide Bulk Pickup was too high.

Steelton Borough
Council Meeting
February 24, 2003

Page (5)

ADDITIONS:

Chief Lenker – Presenting Officer Shaub’s Traffic Survey for the 0-100 block of North Second Street, to establish fifteen (15) minute parking in that area.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to accept the Traffic Survey Recommendations of Officer Shaub, as presented.

NEW BUSINESS:

RESOLUTION 2003-R-8 – A Resolution supporting the petition of the Executive Director of the Capital Tax Collection Bureau to the Supreme Court of Pennsylvania, was presented for Council’s consideration.

On a motion by Mr. Wright, seconded by Dr. Szada, Council Members present voted unanimously to adopt RESOLUTION 2003-R-8, as presented.

RESOLUTION 2003-R-9 – A Resolution of the Borough of Steelton, Dauphin County, Pennsylvania, Authorizing the Borough of Steelton to enter into Agreement No. 08799s with the Commonwealth of Pennsylvania Department of Transportation, was presented for Council’s consideration.

On a motion by Mr. Acri, seconded by Dr. Szada, Council Members present voted unanimously to adopt RESOLUTION 2003-R-9, as presented.

RESOLUTION 2003-R-10 – A Resolution removing the Special Purpose Parking Space for Cheryl A. Jones of 26 Kennedy Lane, was presented for Council’s consideration.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to adopt RESOLUTION 2003-R-10, as presented.

RESOLUTION 2003-R-11 – A Resolution establishing a Special Purpose Parking Space for Annie Mae Hunter of 26 Kennedy Lane, was presented for Council’s consideration.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to adopt RESOLUTION 2003-R-11, as presented, contingent upon the Dauphin County Housing Authority giving permission for the space.

Mr. Musser – Requesting Council approve the following bids for the Borough of Steelton’s excess vehicles.

Mr. Musser informed Council Members that we advertised for the sale of five (5) Borough vehicles. He presented the following bids and requested Council’s approval:

- | | |
|------------------------|--|
| 97 Ford Crown Victoria | - Grace Quality Used Cars bid \$3,805.00 |
| 96 Ford Crown Victoria | - Police Cars Unlimited bid \$1,440.00 |
| 94 Ford Crown Victoria | - Ritchie’s Towing, Inc. bid \$500.00 |
| 83 GMC Box Truck | - Ritchie’s Towing, Inc. bid \$750.00 |

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to accept the bids as presented.

Steelton Borough
Council Meeting
February 24, 2003

Page (6)

Mr. Musser said that there were no bids received for the 5-ton dump truck, so he will re-advertise.

OTHER BUSINESS:

Mr. Acri - Requesting an executive session to discuss Police Personnel Matters in regards to Officer Gaither.

AUDIENCE PARTICIPATION:

Reverend Hearst, Sr., 2nd & Adams Street - wanted to thank the Borough for the snow removal.

Sherri Summerfield, 20 S. Harrisburg Street - said she is new to the Borough and wanted to know if the Borough had a snow removal plan. She said that, like everywhere else, there is so much snow and they don’t know where to put it.

Mr. Kovach explained that when we have a snow storm of this magnitude we open all the primary roads first, then the secondary roads and the alleys. He said there were a few times that we hauled snow away, when we had several storms in a row. Mr. Kovach said that Council decided not to do that this year, because of budget constraints. He agreed that it is a difficult situation.

Mayor Hartwick said that if neighbors move the cars when the men are out plowing, they try to help by moving the snow, but with this much snow, it makes it difficult because it makes the piles at the end of the street very high. Dr. Szada wondered if it would be possible to take one of the Borough dump trucks to a neighborhood and have the neighbors shovel the snow into the dump

truck. Mr. Kovach said that is a good idea, but Mr. Conjar said that we don't really have any place to dump the snow. He also noted that we have had some mechanical problems with some of the vehicles.

Jean Barr, 346 B Locust Street – asked Chief Lenker if someone gets subpoenaed to go to a hearing, but at the time you get there you're not needed, if you leave would you get arrested. Chief Lenker said that it is up to the Judge to determine, it is not a police matter. Ms. Barr also commented that she wished some of the neighbors would try to reduce some of the piles of snow, especially at the corners.

Chief Lenker – Requested Mr. Wion to review our snow emergency plan. Mr. Acri agreed that Council needs to address that. Mr. Kovach said that Chief Vance also has some suggestions for when we activate our Emergency Operations Center. Mr. Kovach said that when we get 26 inches of snow it makes things difficult. He said we will meet with the Departments to discuss the Snow Emergency Plan.

Mr. Acri said that we have a highway crew that we can be proud of. Mr. Musser noted that when the snow emergency was declared it specified that it was for vehicle travel on the streets, not the parking. Mr. Acri said that he likes the idea of moving the cars and have Public Works move the snow.

Ina Alcindor – 109 Conestoga Street – Asked if it would be possible for Council to contact the business, for permission to have the people park on the least used parts of their lots, so the men could plow the streets.

Mr. Wright said that we will try to have a plan. Mayor Hartwick noted that we have TMI drills through the Emergency Management Agency, but we need to have drills and assignments for snow and floods. Mr. Kovach stated that these were all good ideas.

Chief Lenker said that some people did park on business lots and did not move the cars for days and the police had to get involved in having them moved.

Steelton Borough
Council Meeting
February 24, 2003

Page (7)

Mr. Kovach – Said that he is pleased to announce that Mr. Mike Stone has agreed to remain on the Civil Service Commission.

COUNCIL'S CONCERNS:

There was nothing additional at this time.

On motion by Mr. Acri seconded by Mr. Wright, the Council meeting recessed into executive session to discuss Police Personnel matters, regarding Officer Gaither, at 7:42 p.m.

ADJOURNMENT:

The meeting reconvened at 8:00 p.m., and there being no other business before Council, on a motion by Mr. Wright, seconded by Mr. Acri, the meeting was immediately adjourned.

Respectfully submitted,

Michael G. Musser, II

Borough Secretary

Kathleen D. Handley
Assistant Secretary

Steelton Borough
Council Meeting
March 17, 2003

The regular monthly meeting was called to order at 6:31 p.m. by the Council-President, Michael Kovach, with the pledge of allegiance, and a moment of silence. Mr. Kovach asked everyone to please keep Councilman Gornik, who is ill, in their thoughts, as well as the men and women of the armed forces.

In Attendance:

Michael Kovach
Jeffrey Wright
Thomas Acri
Mike Albert
Maryjo Szada

Absent:

Albert Gornik
Jeffrey Wrightstone

Mayor George Hartwick, III (arrived 6:36 p.m.)
David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

ADDITIONS:

Mr. Musser presented the following additions to the Agenda for this evening:

- 1) If Deb Fry is present this evening, the Mayor will swear her in to serve on the Borough of Steelton's Fire Police, when the Mayor arrives.
- 2) Council was given an amended set of Minutes for October 21, 2003, to replace the ones in their packets.
- 3) Council was given a copy of the Spring Clean-Up Flyer for their information.
- 4) Thomas Zimmerman, Conrad Siegel – Presented the Preliminary 2003 Actuarial Evaluation results.
- 5) Prior to this Council meeting, there was a presentation by Mellon Bank to review the Police Pension
- 6) Lou Verdelli, presented some bond financing options to Council Members prior to this evening' Council Meeting.
- 7) There is a change in schedule 'C' of the Coca-Cola contract to include the 6% sales tax.
- 8) An e-mail from Ron Acri, Code Enforcement Officer giving Council an over-view of the Seminar he attended.
- 9) Letter from Barry Baumgardner to schedule a meeting with Steelton, Highspire and School Board to discuss mutual concerns.
- 10) President Bush approved snow emergency aid for Pennsylvania covering February 14-19.

11) Letter of Resignation from Kevin Scott, Part-time Police Officer.

12) Letter from Passo Family, Chief Lenker and Officer Basonic will address this.

Steelton Borough
Council Meeting
March 17, 2003

Page (2)

APPROVAL OF MINUTES:

Minutes from the May 20, 2002, July 15, 2002, October 21, 2002 Special Hearing and Regular Council Meeting, and February 24, 2003 Council Meetings were presented for Council's approval. Mr. Wion noted the following changes: May 20, 2002, Page 4, third line from the bottom, quick claim, should be quit claim; February 24, 2003, Page 4, Paragraph 4, 5th line, should read: send it to the Tri-County Planning Commission, advertise a public hearing and adopt it as appropriate. The next sentence should read: Mr. Wion said as long as there are no gaps in service, they can't put something up unless it complies with whatever zoning requirements exist at that time.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the minutes as presented, with the changes noted by Mr. Wion.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to approve the executive session held between meetings.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the Schedule of Bills, requisitions and change orders as presented.

APPROVAL OF DEPARTMENT REPORTS:

On a motion by Dr. Szada, seconded by Mr. Albert, Council Members present voted unanimously to approve the Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement, and Senior Center Departmental Reports for February, as presented.

MAYOR'S REPORT:

Mayor Hartwick asked if the Borough has advertised for the summer recreation staff. MR. Musser said we haven't advertised that yet. Mayor Hartwick asked if we still plan to do that jointly with the School District. The Mayor congratulated the Steel-High Boys, Girls and Midget Basketball teams and thanked Ms. Sviben for her foresight in arranging a parade on the 29th of March.

PUBLIC COMMENT: Agenda Items Only

Leonard Yablon, 720 S. 2nd St – That he is not here for an Agenda item, but appreciates the opportunity to speak at this time, since he is unable to stay until the end of the meeting. Mr. Yablon said that he has come in advance of what he believes to be several problems. He said the

parking between Dupont and Hoffer Streets is a problem and seems to be caused by numerous non-residents co-habiting with residents in the area. He asked Council members to be creative to come up with something for a tax base. He said that the Police cannot be several places at once and they do the best they can and with summer coming he foresees a problem. He said the majority of his neighbors are senior citizens. Mr. Yablon said that he is a long-time resident and is very proud of Steelton, but at age 59, he has had it. He thanked Council for allowing him to express his concerns.

Paul Cronin, Steel-High Principal – thanked Council for the opportunity to inform Council and the audience about changes being implemented at the High School. Mr. Cronin distributed packets,

Steelton Borough
Council Meeting
March 17, 2003

Page (3)

reviewed the contents, and answered some of Council's questions.

Mayor Hartwick thanked Mr. Cronin for coming to the meeting. He said that one of the Borough's goals with the Senior Center and the Boys & Girls Club, was to have intergenerational programs. Mayor Hartwick noted that Mr. Cronin mentioned scheduling guest speakers, with historical ties to the Boroughs to address classes at school. He suggested that Mr. Cronin consider a school project to compose a book on Steelton's History, by interviewing seniors, current and former residents. Mr. Cronin agreed that this is a good idea. Mr. Kovach thanked Mr. Cronin for speaking with Council.

Douglas and Elizabeth Passo, 2125 South Front Street. Mr. Passo presented their documentation of repeated incidents occurring to their vehicles, home and persons living in or visiting their home since June 30, 2000. Mr. Passo stated that he was not satisfied with the way the police have responded to the various incidents and their requests for help. Mr. Passo also expressed his disappointment that the Mayor did not return their calls until today.

Mayor Hartwick apologized for not returning their calls sooner. He and Council assured Mr. and Mrs. Passo that they will meet with the Chief to determine a course of action. Mr. Kovach thanked them for bringing the situation to their attention, and encouraged them to contact Council sooner, if they believe that they aren't getting the help they need.

Chief Lenker – Requested that Council approve the new list for Part-Time Police Officers. He said that he, Mayor Hartwick, Mr. Acri, Mr. Kovach and Mr. Wright interviewed all applicants on the list and recommend placing Crystal Foster, Linda Rivera, and Robert Campbell on the list for Part-Time Police Officers.

On a motion by Mr. Acri, seconded by Mr. Albert, Council members present voted unanimously to approve the list for part-Time Police Officers as presented.

Chief Lenker requested that Council hire two (2) of the applicants, Crystal Foster and Linda Rivera. Chief Lenker said that they both have previous police experience and Ms. Foster is a Borough resident. Mayor Hartwick said he was thoroughly impressed with these candidates. He said they were the most qualified.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to hire Crystal Foster and Linda Rivera as part-time police officers pending a background check and if they are certified by MoPac.

COMMUNICATIONS:

Robert Houser, Emergency Management Coordinator – Requesting permission to address Council in regards to the new PEMA Plan to standardize emergency operations.

Mr. Musser said that Mr. Houser was not present this evening to discuss this topic.

Commonwealth of PA, PennDOT – Informing Council and the Mayor that Governor Rendell has authorized the early release of Liquid Fuels Funding to Municipalities.

There were no comments.

Lisa Wiedeman-Krosnar, President, Steelton Business Association – Requesting permission to address Council to provide a Steelton Business Association update.

Steelton Borough
Council Meeting
March 17, 2003

Page (4)

Mrs. Wiedeman-Krosnar said that the Business Association members asked her to bring the following three (3) issues to Council's attention:

1. Parking permits for use by construction/service companies, temporarily working at the business.
2. Place stickers on the meters.
3. Winfield's asked that something be done about the scrap trucks that go back to the Bethlehem Steel Facility. She said that they are not covered and they are dropping sharp materials and many of their clients have gotten flat tires.

Mr. Musser asked if the permits would only be used by service people. Mrs. Wiedeman-Krosnar said that the permits would be on marked vehicles. Mr. Acri said that in Harrisburg, the business pays for a bag on the meter, which costs \$5.00 a day. He suggested that we charge less than that.

Mr. Kovach thanked Mrs. Wiedeman-Krosnar and said that Council would consider the requests.

Mr. Musser – Requesting Council to consider allowing departments which do not require 24-hour coverage to use personal or vacation days on December 26, 2003 and January 2, 2004.

Mr. Wright said that this has been done in the past and we have not had any problems. On a motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to approve the request.

Mr. Musser – Providing Council with a copy of the Swatara Township Newsletter.

There were no comments.

Matthew D. Cichy, E.I.T., Staff Environmental Professional – Providing council with an engineering report from February 10, 2003 to March 10, 2003.

There were no comments.

Mr. Musser – Providing Council with a copy of the Tri-County Regional Planning Commission Letter.

There were no comments.

PSAB – Informing the borough of an up-coming seminar on Organizing Municipal Public Works: An Overview.

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

Zoran Dimovski – Requesting the Mayor Place a fourth stop sign at the intersection of Harrisburg and Pine Streets.

Mr. Kovach said that Chief Lenker is working on a traffic survey to provide the proper recommendation.

Deirdre R. Mays, CMC, City Clerk, IIMC Director, Region IV, City of Greenwood – Letter of Congratulations to Mr. Musser for achieving his Certified Municipal Clerks Designation.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to have the letter placed in Mr. Musser's personnel file.

Steelton Borough
Council Meeting
March 17, 2003

Page (5)

Milt Carnes, Lt. 50-2, Steelton Fire Department – Letter challenging Chief Lenker and the Steelton Police Department to become shaves or sponsors to help raise money for the National Childhood Cancer Foundation.

Mr. Wright said that he will be there and noted that he asked Ms. Sviben to contact local barbers to request their participation.

Dauphin County Commissioners & the Dauphin County Economic Development Advisory Committee. – Invitation to a Breakfast Meeting with Arlen Specter on Monday, April 7, 2003, at the Harrisburg-Hershey Marriott.

Mr. Kovach said that anyone who wishes to attend, should contact Mr. Musser.

PSAB – Invitation to the 92nd Annual Conference & Exhibition at the Hershey Lodge & Convention Center, June 22-25, 2003.

Mr. Kovach said that anyone who wishes to attend, should contact Mr. Musser

The Employees alliance of Municipalities – Invitation to a Labor & Employment Law Seminar April 28th & 29th, Heritage Hills Golf Resort & Conference Center, York, PA.

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

Mr. John A. Garner, Jr., Executive Director, Pennsylvania League of Cities and Municipalities PLCM- Welcome Letter to the Borough for becoming a member of the PLCM and informing the Borough of some of their benefits.

There were no comments.

Pennsylvania League of Cities and Municipalities PLCM – Invitation to the Southeast Spring District Meeting Thursday, April 24th, at 6:00 p.m., at the Turk’s Head Inn in West Chester.

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

Dauphin County Juvenile Probations Office – Providing the borough with a copy of their newsletter.

There were no comments.

Ronald Acri, Code/Zoning/Planning Officer – Providing Council with an update on the Labor & Industry’s Uniform Construction Code.

There were no comments.

Ronald Acri, Code/Zoning/Planning Officer – Providing Council with a Code Office Status Report and other information materials.

There were no comments.

UNFINISHED BUSINESS:

Steelton Borough
Council Meeting
March 17, 2003

Page (6)

RESOLUTION 2003-R-13 – a Resolution establishing a 15-Minute Parking Zone on North Second Street, was presented for Council’s consideration.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2003-R-13, as presented.

Mr. Musser & Mr. Wion – Providing Council with the Agreement between the Borough of Steelton and Coca-Cola Enterprises, Inc.

Mr. Wion noted that the borough has been dealing with Coca Cola for about two (2) years regarding a sponsorship agreement by which Coca Cola will be the sole vendor at all Borough Activities. Mr. Wion reviewed the agreement which was before Council for their consideration. Mr. Musser said that Coca Cola would like to execute the Agreement first but requested that Council Authorize Mr. Kovach to execute the Agreement after Coca Cola.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to authorize Mr. Kovach to execute the Agreement at the appropriate time.

Carl G. Wass, Caldwell & Kerns – Informing the Borough of Judge Bratton’s decision regarding the Bethlehem Steel Corporation-Office Building.

There were no comments.

NEW BUSINESS:

Matthew D. Cichy, E.I.T., Environmental Staff Professional – Providing the borough with the 2003 Municipal Wasteload Management Report.

There were no comments.

Mr. Musser – Providing Council with the Liquid Fuels Tax Fund Audit for the Years 2000 & 2001.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the audit as presented.

Mr. Musser – Providing Council with a copy of the Borough of Steelton Police Pension Plan as amended.

Mr. Wion said that in order to be in compliance with both ARISSA and Act 30, Mr. Musser and he met with Thomas Zimmerman, of Conrad Siegel, the firm who initially drafted the ARISSA, which dealt mainly with rollovers, must be in all Pension Plans and Act 30 mandated requirements are included. Mr. Wion said this has been provided to the Steelton Police Association for their review. Mr. Wion said that Council has a copy to review, pending the Police Association approval. Mr. Wion said he will then prepare an ordinance for Council’s adoption.

Boyer & Ritter – Providing Council with a Letter of Understanding for services to be performed for the Borough of Steelton for the year ending December 31, 2003.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to approve the Letter of Understanding, as presented.

Steelton Borough
Council Meeting
March 17, 2003

Page (7)

Mr. Musser – Providing Council with a copy of the MS4 NO1 Application.

There were no comments.

Mayor Hartwick, Chief Lenker & Police Committee – Recommending the Borough of Steelton hire Linda Ivette Rivera & Crystal Nachele Foster as part-time officers in the Borough of Steelton Contingent upon successful background checks.

Mr. Kovach said this was addressed earlier.

AUDIENCE PARTICIPATION:

Margaret Crawford, 154 Lincoln Street – said she was with her neighbor to protest the fact that the residence between their two houses, is going to be used as a half-way house for seven (7) ladies and workers. Mrs. Crawford said she is very upset because she doesn't want junkies living next to her. She said that her grandchildren will not be able to visit her. Mr. Acri asked if that has to go before the Zoning Board.

Mr. Wion said that it doesn't. He said that there are Federal cases on this under the Federal Fair Housing Laws, saying you can't limit the numbers or prevent it. He said he presented that to Mr. Acri when this was brought to his attention. Mr. Wion said that the courts have interpreted a family as those not necessarily related by blood and the Borough cannot discriminate against them. It is to incorporate them into the community. Mr. Wion noted that there is another establishment of this nature in the Borough. He said that it is his experience in these situations, that most times residents' fears do not come to pass.

Mr. Kovach said they understand the neighbor's concerns but under Federal Law, there is nothing the Borough can do to prevent it, but the Borough can make certain that the house is up to Code.

Mr. Wright asked Mrs. Crawford to let Council know if there are any problems there with the residents.

Jean Barr, 346B Locust Street said she would like to know why Council fired Donna Czeiner. Mr. Wright said that Ms. Czeiner resigned.

Emmuel Powell, 321 Lebanon Street – asked if there is any law against a real estate man buying up a lot of property. He said he is concerned because some of the property is in disrepair. Mr. Kovach said the one thing we can do is make sure they are brought up to code. Mr. Powell asked how long they have to bring it up to code. Mr. Kovach said that depends on the nature of the violation.

Mr. Musser suggested the Mr. Powell contact the Code Enforcement Officer, Ron Acri for his assistance.

OTHER BUSINESS:

Mr. Acri - Requesting an executive session to discuss Police Personnel Matters in regards to Officer Gaither.

Kevin Scott – Letter of resignation from the Steelton Police Department, effective March 17, 2003.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to accept Kevin Scott's resignation as presented.

Barry Baumgardner – Requesting Council appoint a Committee to meet with Highspire and School Board representatives on March 26th, at 7:00 p.m. to exchange ideas, and discuss matter of mutual interest.

Mr. Wright said he would like to attend. Mr. Kovach said that any Council person who wanted to attend should do so.

Chief Vance – Informing Council that a member of our Ambulance Crew, Tim Layman, was called to active duty.

Mayor Hartwick – Letters of Commendation to Chief Lenker, and Officers John Fry, Troy Elhadj, Joseph Conjar, Dennis Basonic, and Sgt. David Crawford, for their involvement in a counterfeit detail, involving the US Secret Service.

On a motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to have the letters of commendation placed in their personnel files.

John R. King and Scott E. Spangler – Certificates of Completion for 7 Habits of Highly Effective First Line Supervisors; Character Based Policing, from HACC.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to have the Certificates placed in their personnel files.

Chief Lenker – said he wanted to commend his officers' work with the United State Secret Service on the counterfeit detail last week. Mr. Kovach agreed and thanked the Chief.

COUNCIL'S CONCERNS:

There was nothing additional at this time.

On motion by Mr. Albert, seconded by Mr. Wright, the Council meeting recessed into executive session to discuss Police Personnel matters, regarding Officer Gaither. At 8:10 p.m. Mr. Wion added that the Bethlehem Steel Assessment Appeal will also be discussed.

ADJOURNMENT:

The meeting reconvened at 8:20 p.m., and there being no other business before Council, on a motion by Mr. Acri, seconded by Dr. Szada, the meeting was immediately adjourned.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Secretary

Steelton Borough
Council Meeting
April 7, 2003

The regular monthly meeting was called to order at 6:31 p.m. by the Council-President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence. Mayor Hartwick asked everyone to please keep the men and women of the armed forces in their thoughts.

In Attendance:

Michael Kovach
Jeffrey Wright
Thomas Acri
Mike Albert
Maryjo Szada

Absent:

Albert Gornik
Jeffrey Wrightstone

Mayor George Hartwick, III (arrived 6:36 p.m.)
David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

Mr. Kovach deviated from the agenda to allow Mayor Hartwick to swear in Crystal Foster and Linda Rivera as the Borough's two new part-time police officers

Mayor Hartwick thanked the families for coming and said he is pleased to have two females join the force. He emphasized that these two officers were not hired just because they were minorities or females, but because they were the most qualified. Mayor Hartwick said they are already actively involved in the community and he is very grateful for their service.

PUBLIC COMMENT: Agenda Items Only

Dorothy Wagner, 330 Locust Street – spoke to Council about the loitering in her neighborhood. She said that the problem is pretty bad. She said that her car has been scratched and sometimes she can't even get out of her door. She said that when the officers come, the youth run onto the porches. She suggested that the neighbors give the police permission to come onto the property. Chief Lenker said there will be extra patrols out and this weekend the Mayor and some of the Council Members will be riding around this weekend.

COMMUNICATIONS:

Robert Houser, Emergency Management Coordinator – Requesting permission to address Council in regards to the new PEMA Plan to standardize emergency operations.

Mr. Houser said that the County will write the plan for the Borough, and that the intent is to have the same plan for the State, County and Borough emergency operations.

Mr. Kovach asked if there was a deadline. Mr. Houser said they would like to have it in place by June. Mr. Wright asked Mr. Houser to provide Mr. Musser with a copy of the Plan so that Mr. Wion and Council could review it, and have an answer by the next Council meeting.

Kolo Club Marian – Requesting Council Members & the Mayor consider advertising in their Annual Spring Concert Program.

Mr. Kovach reminded the Mayor and Council Members that this must be done with their personal funds.

Steelton Borough
Council Meeting
April 7, 2003

Page (2)

Dauphin-Lebanon County Boroughs' Association – Invitation to their April 29th meeting hosted by Millersburg Borough at 6:30 p.m., at the Millersburg Moose.

Mr. Kovach said that anyone who is interested in attending should contact Mr. Musser.

South Central Employment Corporation – Invitation to participate in the Youth Job Fair at the Salvation Army, 1122 Green Street, Harrisburg, PA, on Thursday, April 23, 2003.

Mr. Kovach said this might be an opportunity to help us in our summer employment for public works and playgrounds.

Representative LeAnna M. Washington, Chair, Pa Legislative Black Caucus – Invitation to Mayor Hartwick to the Pa Legislative Black Caucus Breakfast, Tuesday, April 8th, at 8:30 a.m., at the Crown Plaza.

Mayor Hartwick said he will not be able to attend.

William J. Shaub, President, Steelton Police Association - requesting the Borough to set up a meeting to begin Contract Negotiations.

Mr. Musser said he spoke with Officer Basonic about this. Mr. Musser suggested the following three (3) possible dates to meet of April 9th, 14th or 23rd. Mr. Musser said it would involve the Police Negotiating Committee, the Police Officers and himself. Mr. Musser said that the Police Association requested that the attorneys not be involved at this point. It was the consensus to meet on April 23, 2003 at 5:30 p.m., in Council Chambers.

UNFINISHED BUSINESS:

Mr. Musser – Providing Council with an update in regards to the boat Dock Facility and requesting execution of the Deed of Sale.

Mr. Musser said that the opening ceremonies would be held at the site on April 24th at 11:00 a.m. He said we will have an exchange of deeds and we will acquire nine (9) acres and the land where the bridge now crosses, later down the road. He said the turnpike Commission is willing to do some paving, but not until the new Bridge Project takes place. Mr. Musser noted that since the Bridge Project is now on hold for a few years the Borough will probably do the paving, but there may be other things they can do for the Borough. Mr. Musser said that the deed must be a special warranty deed and the Turnpike Commission is working on that. Mr. Musser said the Borough will pay \$65,000.00 for the land and exchange the land we currently own. He said that for now the property will just be a launch facility and he, Mr. Ron Acri and Ms. Sviben will hopefully have a plan for Council's consideration.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to authorize Mr. Kovach to execute the Special Warranty Deed and pay \$65,000.00, plus our deed in exchange for their property.

Mr. Musser – Informing Council that the Bids were received for the Lincoln Street Waterline Project.

Mr. Musser noted that Council has copies of the bid tabulation and requested that Council give permission to the Borough Authority to award the bid and allow them to proceed on Council's behalf. Mr. Musser said the new water line will be installed on Lincoln Street, from Front Street to Harrisburg Street and will be paid from the 2002 CDBG Funds.

Steelton Borough
Council Meeting
April 7, 2003

Page (3)

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to permit the Authority to award the bid and allow them to proceed with the project on Council's behalf.

Dennis Heefner, Chairman, Steelton Planning Commission – Discussion in regards to Wireless Telecommunication Regulation in the Borough of Steelton.

Mr. Musser said that he would discuss this with Council, in Mr. Heefner's absence. He said that Mr. Heefner wanted to have hearings on the Ordinance, but there was a tower installed recently at the High School and he would like Mr. Wion to prepare an ordinance based on the Swatara Township Ordinance so we have something in place for now, but the Planning Commission will still hold hearings and take recommendations, which could be incorporated at a later time. Mr. Acri said he thought this had already been addressed. Mr. Musser said that Council discussed it, but the Planning Commission hasn't had any hearings yet and he would like to have something on the books while they work on it.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to authorize Mr. Wion to look at the Swatara Township Ordinance and adapt it to Steelton and bring the proposed ordinance to Council for their consideration.

Ms. Sviben, Community Development Coordinator – Requesting Council approve Resolution 2003-R-14 and the Guidelines for the Main Street Grant Program.

Mr. Acri commended Ms. Sviben and Mrs. Krosnar, saying they did an excellent job on this project.

On a motion by Mr. Acri, seconded by Mr. Wright, council Members present voted unanimously to adopt RESOLUTION 2003-R-14, authorizing the filing of a proposal for the funds with the Department of Community and Economic Development, Commonwealth of Pennsylvania, as presented.

Mr. Musser – Providing Council with Copies of the Pa Junior Emergency Service Compliance Manual

Mr. Musser noted that Council was also given copies of the New Fire Department SOP's and a list of other things Council should be aware of.

Chief Vance stated that a few months ago, the idea of a Junior Firefighters Program was brought before Council. He said that they have seven (7) people interested and he believes it is a good idea

to keep the kids busy and off the streets, and will be for ages 14 through 18 years of age. The Chief said that the change in SOP'S were made to keep up with NFPA Standards and they will have to follow child labor laws. Chief Vance said that when someone applies for membership, the department will check with the school to be sure that their grades are good. He noted that the membership will be free. Mr. Acri asked if they will be covered by our insurance and was it advertised at the school. Chief Vance said that it was advertised at the school and that he checked with our insurance companies to be sure they would be covered.

Mr. Kovach asked Chief Vance if he has prepared a program. The Chief said they will have their own SOP's to follow and their own by-laws.

Mr. Wion referred to the manual Chief Vance provided to Council and asked them to turn to page 10-a, which talks about the steps to take to develop the program. Mr. Wion mentioned several of the steps and said he just wondered if the Fire Department had a program in place following the guidelines in the

Steelton Borough
Council Meeting
April 7, 2003

Page (4)

manual. Mr. Wion said that Council isn't adopting this manual and asked if there is a committee coordinating the program.

Chief Vance said he will have the information for Council by the next meeting, noting that the program won't start for another three (3) months.

Mayor Hartwick said that this is a great idea and supports it fully. Mr. Kovach suggest that the information be given to all the schools in the area. Chief Vance said it will be. Mr. Musser added that the main partner in the program is the school district.

NEW BUSINESS:

Mr. Musser – Informing Council that title searches are being done for the properties the Borough is trying to obtain with FY2003, CDBG Funds and to discuss the possibility of purchasing 214 and 216 Ridge Street.

Mr. Musser said that one of the projects designated for the 2003 CDBG funds is to acquire properties for rehabilitation or demolition, depending on the condition of the property and area. He said that the Redevelopment Authority told him that 214 and 216 Ridge Street may be available for this project. Mr. Musser noted that there is some question of the ownership and Mr. Wion has initiated a title search. Mr. Musser said he contacted the current owner of record, Mr. McKinnon, who said he would be willing to sell the two (2) properties to the Borough and a copy of his letter is in Councils' packets. Mr. Musser said he offered \$5,000 per property, noting that the CDBG funds will not be available until October, and he doesn't think we will be able to wait until then. Mr. Acri said that his understanding is that Mr. McKinnon filed a quit claim on the properties in December and that the properties were condemned. He said that some men were working on the properties and he stopped the work.

Mr. Wion explained that under the law, condemnation means it is acquired by a government entity by eminent domain, but that is not what happened here. Another situation is if the structure is unsound and unfit for human habitation and no one can live in there, but the owner doesn't have to do anything beyond that unless they are going to do the work to make it livable, and in that case, he must get a permit and follow the code requirements. Mr. Wion said that we are not sure

how he acquired this property and that is why he initiated a title search. He said that if this is part of the Redevelopment area, which it is, the Borough can acquire it by eminent domain and pay him fair market value, based on an appraisal. Mr. Wion informed Council that another option is if the Borough passes a resolution declaring an area blighted, the Housing Authority would clear it and sell it to a developer, if the Borough wants to develop it.

Mr. Musser informed Council that the Borough has followed the necessary steps, but he is asking for Council's approval to use General Fund money now, since the CDBG funds won't be available until October.

Mr. Kovach asked Ron Acri what the owner's intent was. Mr. Acri said he bought each property for \$1,100 and he believes the only remodeling he has seen was very minimal - he put some sheeting up. Ron Acri said he would like to verify that he has done what he says. Mr. Acri informed Council that on April 10th, three (3) Borough Properties are scheduled for Sheriff's Sale. Mayor Hartwick asked if we will be reimbursed by the CDBG Funds and Mr. Musser said that we would not. Dr. Szada asked if we have the reserves to acquire the properties and Mr. Musser said we do. Mr. Musser said he realizes this is not how the Borough wants to spend its reserves, but we have to start somewhere.

Steelton Borough
Council Meeting
April 7, 2003

Page (5)

Mr. Acri said we have to start this redevelopment and made a motion to offer the owner \$10,000 for both properties, contingent upon proof of ownership, when the money becomes available. The motion by seconded by Dr. Szada, but was defeated by a vote of 3 to 2. Mr. Kovach asked for a roll call vote.

Dr. Szada – yes; Mr. Albert – No; Mr. Kovach – No; Mr. Wright – No; and Mr. Acri – Yes.

On a motion by Mr. Albert, seconded by Mr. Acri, Council members present voted 4 to 1, to offer the owner \$7,500 for both properties, contingent upon a clear title, and when the CDBG Funds are available.

Mr. Kovach cast the dissenting vote.

RESOLUTION 2003-R-15, A Resolution adopting a Privacy Policy for the Borough Employee Welfare Benefits Plans pursuant to Requirements of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), was presented for Council's consideration.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to approve RESOLUTION 2003-R-15, as presented, appointing the Borough Secretary as the Privacy Official.

Mr. Musser – Providing Council with a copy of the Special Purpose Parking Application that was submitted by Marilyn Taylor of 430 Swatara Street.

There were no comments.

Mr. Musser - Providing Council with a Copy of the Special Purpose Parking Application that was submitted by Joyce Rickard of 712 South Second Street.

There were no comments.

Mr. Albert A. Gornik, Council Member & Authority Member – Submitting his letter of Resignation from Steelton Borough Council & Steelton Borough Authority, effective June 1, 2003.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously, with regret, to accept Mr. Gornik's resignation from the Council and Borough Authority, effective June 1, 2003, as presented. Mr. Kovach noted that Mr. Gornik is an outstanding citizen and served well on Council and the Authority and now has some health problems. Mr. Kovach wished him a speedy recovery. Mayor Hartwick suggested that flowers be sent to Mr. Gornik. Mr. Wion informed Council that they will have thirty (30) days from the date of resignation to appoint a replacement.

OTHER BUSINESS:

Mr. Musser - Route 230 Project bids.

Mr. Musser asked Council to approve going out to bid on the Route 230 Project.

On a motion by Mr. Albert, seconded by Mr. Acri, Council Members present voted unanimously to approve going out to bid on the Route 230 Project, as requested.

Mayor Hartwick – Discussion in regards to the sale of the Pipe Mill property.

Mayor Hartwick said that a Company named Dura Bond, a piping and fabricating Company from Westmoreland are dealing with CREDC, who is negotiating with Bethlehem Steel to purchase the Pipe Mill

Steelton Borough
Council Meeting
April 7, 2003

Page (6)

property from Bethlehem Steel. He said that since the sale of Bethlehem Steel to ISG is to take place on April 30, 2003, they need to do a sub-division prior to that. Mayor Hartwick said they hope to have that before Council by the next meeting. He said he was also informed by Delta Development that they have another company interested in some of the property, which could mean up to 260 new jobs by the summer this year, adding that renovations should begin in early May. Mr. Acri asked if CREDC is going to sell the property to Dura Bond. Mr. Musser said they are going to lease it to them. Mr. Kovach asked if CREDC would pay taxes. Mayor Hartwick said they are not going to be tax-exempt. He said he understand is that CREDC is going to sell the property to Dura Bond. Mr. Ron Acri said that they had a Planning Commission Meeting on Thursday and he understands that CREDC will own the land and lease it to Dura Bond. He said that he made some calls and the feedback was that Dura Bond will be a good neighbor. Mayor Hartwick said he will get answers to those questions. He noted that Mr. Kovach brought up a good point and he wants the property to be taxable.

Mr. Musser stated that Mr. Wion said that it isn't tax exempt, since it is for a private use.

AUDIENCE PARTICIPATION:

Chief Lenker – said that at the last meeting, Council asked him to get prices on stickers and signs for the parking meters, requested by the Business Association. He said that the stickers would cost \$900.00, and the signs would cost \$2,500. The Chief recommended that the Borough not do that, because of the cost. He suggested that we use bags for the meters, which would cost \$120.00, for five (5), which is a lot less. The Chief noted that Mr. Wion would have to prepare an ordinance to support this.

Chief Lenker said that in response to complaints from Winfield Funeral Home about trucks going to the scrap yard, dropping pieces of metal on the street, causing flat tires, he, Mr. Conjar and Mr. Ron Acri inspected the area and verified that the problem did exist and suggested that they Police run details there to curtail the problem. The Mayor and Council agreed and authorized the details.

Chief Lenker referred to a suggestion that a four-way stop sign should be put at Fourth and Pine Streets, and said that Mr. Conjar contacted the State and we have put up PennDOT official three-way stop signs, and recommended that no change be made. It was the consensus of Council Members present to concur with the Chief's recommendation.

Mr. Kovach – asked Mr. Musser if he knew the estimated time for finishing the East End playground. Mr. Musser said he will check the the contractors and provide Council with an update.

COUNCIL'S CONCERNS:

Mr. Acri – said he wanted to follow up with Chief Lenker's report on the parking meters, and asked what Council wanted to do about it. Mr. Kovach asked if the prices should be given to the Business Association. Mrs. Krosnar said that another suggestion was to laminate a parking permit to be displayed by the construction vehicle window, which would cost a lot less. Mr. Wion said that if the meter is not covered, someone could park there before the vehicle with the permit arrives and that person couldn't be made to move. He added that whatever changes Council makes will have to be reflected in the Borough Ordinances.

After further discussion, Ms. Sviben suggested that in the interest of time, she could bring the suggestions and information to the next Business Association, prepare a plan and then bring it back to Council at the next meeting for their consideration.

Steelton Borough
Council Meeting
April 7, 2003

Page (7)

Mayor Hartwick – said everyone got information on the second phase of the Police Cultural and Sensitivity Awareness to be held on April 23rd, from 2:00 to 4:00 p.m., in Council Chambers and encouraged everyone to attend.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Albert, seconded by Dr. Szada, the meeting was adjourned at 8:08 p.m.

Respectfully submitted,

Michael G. Musser, II

Borough Secretary

Kathleen D. Handley
Assistant Secretary

Steelton Borough
Council Meeting
April 21, 2003

The regular monthly meeting was called to order at 6:31 p.m. by the Council President, Michael Kovach, with the pledge of allegiance, and a moment of silence.

In Attendance:

Michael Kovach
Jeffrey Wright
Thomas Acri
Mike Albert
Maryjo Szada

Absent:

Albert Gornik
Jeffrey Wrightstone
Mayor George Hartwick, III

David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

Minutes from the April 7th and 21st, and the May 5th, 2003, Council meetings were presented for approval.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to approve the minutes as presented.

Mr. Acri informed Council Members that Mr. Musser receives copies of the Steelton Highspire School Board Meeting minutes, which are on file in the office. Mr. Acri told the Council Members that they should inform Mr. Musser if they want him to give them copies of the minutes.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the Schedule of Bills, requisitions and change orders as presented.

APPROVAL OF DEPARTMENT REPORTS:

On a motion by Dr. Szada, seconded by Mr. Wright, Council Members present voted unanimously to approve the Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement, Departmental Reports for April, as presented.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Dennis Yablonsky, Secretary, DCED – Providing the Borough with a Letter of Acceptance into the Second Year of the Main Street Program and supplying the Borough with a grant in the amount of \$55,000.

On a motion by Mr. Wright, seconded by Mr. Albert Council Members present voted unanimously to authorize Mr. Kovach to execute this Letter of Acceptance as presented

Steelton Borough
Council Meeting
April 21, 2003

Page (2)

Citizen Fire Co. #1 of Oberlin – Invitation to Mayor Hartwick to attend the 85th Annual Dauphin County Volunteer Firemen’s Convention and Parade on Saturday, June 13-14, 2003.

There were no comments

William D. Smith, Police Chief, Derry Township – Letter of thanks to Chief Lenker, Officer Elhajj and Officer Conjar for their assistance in regards to the incident on March 22, 2003, at the Giant Center.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to place copies of this letter in each Officer’s personnel file.

Mr. Musser – Reminding Council Members of the QRS Meeting on Wednesday, May 28, 2003, at 7:00 P.M.

There were no comments.

Craig Zumbur, Executive Director, The South Central Assembly for Effective Governance – Invitatin to the First Annual Neighborhood Initiatives Workshop on May 29th from 5 p.m. to 9 p.m., at the Penn State Middletown Campus.

Mr. Kovach said that anyone who is wishes to attend, should contact Mr. Musser.

UNFINISHED BUSINESS:

Mrs. Sviben – Update on the Unity Day Celebration.

George Connor, Community Development Coordinator, Dauphin County – Requesting the Borough Execute the Agreement between the Borough and County for the FY 2003 CDBG Funds in the amount of \$225, 480.00.

On a motion by _____, seconded by _____, Council Members present voted unanimously to authorize Mr. Kovach to execute the Agreement as presented.

Mr. Musser – Informing Council that the written testing for full-time police officers in the Borough of Steelton, has been scheduled for Saturday, June 28, 2003.

ORDINANCE 2003-2, An Ordinance to Amend the Code of the Borough of Steelton, Pennsylvania, Chapter 120 Thereof Entitled “Zoning”, Article II, “Definitions and Word Usage” Chapter 120-8, “Definitions” and Article III, “Regulations Applicable in All Districts”, Section 120-10, “Usage Regulations” to Provide Appropriate Definitions and Further Providing for Regulation of Wireless Telecommunications Facilities, was presented for Council’s consideration.

On a motion by _____, seconded by _____, Council Members present voted unanimously to adopt ORDINANCE 2003-2, as presented.

Mr. Ron Acri, Code/Zoning/Planning Officer – Discussion in regards to the sale of food and bait at the new Boat Dock Facility.

NEW BUSINESS:

Bill and Jackie Hrestak, 506 Spruce St., Steelton, PA – Requesting permission to address Council regarding their Dog Grooming Business located in their home.

Steelton Borough
Council Meeting
April 21, 2003

Page (3)

Mr. Acri – Requesting Council to approve the hiring of the following three summer time per diem employees: James Crist, Joshua Bosak and Jerry D. Cooper, at the rate of \$8.00, per hour.

Musser – Providing council with a Special Purpose Parking Space for Susana Svidunovich of 337 Locust Street, Steelton.

Mr. Musser said that Ms. Svidunovich is requesting a temporary space while she is getting chemotherapy treatments. He said that everything is in order, and if Council approves, RESOLUTION 2003-R-20 has been prepared for their consideration.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to adopt RESOLUTION 2003-R-20, as presented.

OTHER BUSINESS:

Mr. Musser presented the following additional items not on the agenda:

1) RESOLUTION 2003-R-18, a Resolution designating Steelton Borough Public Officials and Public Employees pursuant to the Pennsylvania Ethics Act and Supporting Regulations was presented for Council's consideration.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2003-R-18, as presented.

2) RESOLUTION 2003-R-19, a Resolution Authorizing the Borough to file for Snow Emergency Reimbursement was presented for Council's consideration.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to adopt RESOLUTION 2003-R-19, as presented.

Mr. Musser said it will be submitted Tuesday or Wednesday of this week.

3) Traffic Study conducted by Officer Shaub.

Mr. Musser said that Chief Lenker and Dr. Szada requested that a study be conducted to determine the feasibility of allowing parking on North Front Street from Conestoga Street to Jefferson Street on the Westside of North Front Street.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the traffic study as presented and authorize Mr. Wion to prepare the Resolution.

AUDIENCE PARTICIPATION:

Jean Barr, 346B Locust Street said she at the last Council meeting, she asked why Donna Czeiner left the Codes Office and was not able to finish. Mr. Wright said that Council cannot discuss personnel issues.

Shirley Wagner, 330 Locust Street – said that she is getting fifteen (15) parking meter bags with chains from Indiantown Gap, for the Borough's use and all the Borough will have to supply is the locks. Ms. Wagner said that she has been in touch with two people who may be interested in investment and beautification in the Borough. She said she has given the information to Mr. Musser and noted that one of the persons is a former resident of Steelton Borough.

Steelton Borough
Council Meeting
April 21, 2003

Page (4)

Justin Nicholson, Assistant Manager, Vendetta's, 801 S. Front St., introduced his Sister Ashley Nicholson, President and Manager of Vendetta's, Paul Condon, her fiancée, and Mr. Dasheau, an investor in Vendettas. He said they were there to hopefully ease Council's minds by assuring them that, though they had an incident at Vendetta's on Friday night, they replaced the security and Saturday night there were no incidents. He said they are not just a night club, they are also a restaurant. Mr. Nicholson said that he met with Mr. Ron Acri, the Code Officer, to address some additional minor items which will be taken care of. He said they hope to get into catering, and are there to do a good job. He also discussed some additional ideas for development in the Borough.

Ashley Nicholson told Council that she was pleased to be here and said that their capacity for the building is posted. Mayor Hartwick wished them success and Ms. Nicholson invited the Mayor to come to the Restaurant.

Pauline Douglas, 433 Bessemer Street asked if there was any kind of policy or controls over rental properties. Mr. Ron Acri, Code Enforcement Officer said that properties can be rented, but they can't be altered to additional units.

COUNCIL'S CONCERNS:

Dr. Szada said that she was glad to see the Council Chambers full of people and invited them back to the next meeting.

Mr. Acri agreed with Dr. Szada and thanked everyone for coming. He welcomed the new businesses to town and suggested that they keep the area clean. Mr. Acri said that the Borough and Council will support them and asked for their cooperation.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Acri, seconded by Mr. Albert, the meeting adjourned at 8:03 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Secretary

Steelton Borough
Council Meeting
May 5, 2003

The regular monthly meeting was called to order at 6:31 p.m. by the Council-President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence. Mayor Hartwick asked everyone to pray in their own way, keeping in mind those in our community who are ill, particularly Councilman Gornik.

In Attendance:

Michael Kovach
Jeffrey Wright
Thomas Acri
Mike Albert
Maryjo Szada

Absent:

Albert Gornik
Jeffrey Wrightstone

Mayor George Hartwick, III (excused at 6:45)
David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

PUBLIC COMMENT: Agenda Items Only

Tina and Tom Muza, owners of TJ's, East End Pub, 2443 South Front Street, submitted a business proposal for the concession at the Boat Dock. She said it is pretty self-explanatory and asked for Council's consideration on the proposal.

Mr. Kovach said that he will bring this before the Committee and get back to them.

Mr. Kovach deviated from the agenda to allow Mayor Hartwick to swear in Deb L Fry, as a member of the Steelton Volunteer Fire Police. Mayor commended Ms. Fry and all who volunteer in their community.

The Mayor was excused.

COMMUNICATIONS:

Tom Powers, Crossgates, Inc. – Invitation to the Crossgates' 7th Annual Day with the Senators on May 14th.

There were no comments.

John A. Wise, Butler Mfg. Co. – Requesting permission to hold a Bass Tournament on Sunday, June 29th at 5:30 a.m. at the Steelton Boat Dock Facility.

On a motion by Mr. Albert, seconded by Mr. Acri, Council Members present voted unanimously to approve Mr. Wise's request as presented. Mr. Acri noted that the Code Officer will be managing the Boat Dock.

Troy L. Page, Systems Plus Office Service, Inc. – Requesting permission to use a portion of the Borough's Right-of-Way for parking purposes.

Mr. Musser informed Council that this is an alley on the west side of the building at 102 Franklin Street, formerly Bogar's Lumber Co., which Mr. Page would like to acquire for parking purposes. Mr. Musser noted that Mr. Page does not want to put a structure there, but would like to put a locking gate across the alley and provide the Borough with a key, to prevent vandalism. Mr. Musser informed Council that

Steelton Borough
Council Meeting
May 5, 2003

Page (2)

the Borough's water line runs under the alley, so we would not vacate the alley or allow Mr. Page to acquire the alley. He also noted that there is a sewer transfer line from the Borough to Harrisburg under the alley also. Mr. Kovach said that there is a fire hydrant there and asked Chief Vance if he had a problem with closing the area in. Mr. Musser said they wouldn't fence in the hydrant. Chief Vance said then he wouldn't have a problem with that.

Mr. Wion said that he has some legal problems with the whole thing. He said he doesn't think the Borough should do anything at this time. He said the Borough doesn't allow structures like fences or gates across alleys. The Borough vacates alleys or streets, but the Borough can't do that in this case, because the Borough has water and sewer facilities there. Mr. Wion said he has some problems with putting a gate/fence there. He said there isn't a problem with Mr. Page parking cars on the alley, since there is no longer a through way there. Mr. Wion said he doesn't think that Council can really consider what Mr. Page is requesting.

Mr. Musser asked if Council allows him to just park in the alley, is there a liability issue. Mr. Wion said not on the Borough.

It was the consensus of Council Members present to allow Mr. Page to park there, but denying his request to put a locking gate across the alley.

Chief Lenker, Steelton Police Department – Requesting a change in the Borough of Steelton's Ordinance, Chapter 73, "Loitering", to include penalties for parents of juveniles who are in violation of the Ordinance.

Chief Lenker was not present. Mr. Wion said that this is the first time he has seen the request and he would need some time to review the Chief's request, then he will bring his recommendations to Council.

David Black, President & CEO, Harrisburg Regional Chamber & CREDC –Informing the Borough that the sale of the Pipe Mill will take place sometime next week, but the sale will now be between CREDC and ISG.

There were no comments.

Barb Barksdale, President, Friends of Midland – Providing Council with a copy of the flyer for the Saturday, May 24, 2003 event.

There were no comments.

ADDITION:

Ms. Sviben – New Hope Baptist Church.

Ms. Sviben said that she received a call from the New Hope Baptist Church and they are requesting the Mayor present a proclamation at their ceremonies at the William Howard Day Cemetery on May 26th. They also extended an invitation to the Mayor Council to participate in the parade preceding the ceremonies. Ms. Sviben asked that if the Mayor or Council wish to ride in the parade, they should let he know and she will pass it on.

Mr. Wright asked if the parade fee could be waived. Mr. Musser said that the New Hope Baptist Church has submitted the request for the parade permit. However, since the Borough is waiving the parade permit for the Friends of Midland Parade this year because we are co-sponsoring it, he recommended

Steelton Borough
Council Meeting
May 5, 2003

Page (3)

that we waive the permit for the New Hope Baptist Church parade for this year only.

On a motion by Mr. Wright, seconded by Mr. Albert, the Council Members present voted unanimously to waive the permit fee for the New Hope Baptist Church Memorial Parade for 2003 only.

Alan W. Gallagher, Lt. Col (Ret), U.S. Army Reserve, VIP Coordinator – Invitation to Armed Forces Day in the City of Harrisburg on Saturday, May 17, 2003.

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

Paula M. Slade, African American Chamber of Commerce of Central PA – Invitation to the 11th Annual Awards Banquet on May 9th, at 6:00 p.m. at the Harrisburg-Hershey Marriott.

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

Frank Lynch, Comcast – Invitation to the Harrisburg Studio Grand Opening on Monday, May 12th at 5:30 p.m. at the Walnut Street Garage.

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

Derek Lewis, Summer Basketball Coordinator – Requesting Permission to use the Steelton Municipal Park Basketball Courts for the 2003 Adams Street Summer Basketball League from June 21, 2003 to August 3, 2003.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted to give permission to Mr. Lewis as requested.

Mr. Musser noted that if Mr. Lewis plans to sell any types of beverages, they must be Coco Cola products, including the water, since we have a contract with them. Mr. Wright asked Mr. Musser to include that in the letter to Mr. Lewis.

UNFINISHED BUSINESS:

RESOLUTION 2003-R-21 – A Resolution approving the Rules & Fee Schedule for the Steelton Borough Municipal Boat Dock Facility, was presented for Council’s consideration.

Mr. Musser discussed the following changes to the schedule:

- 1) Storage will not be permitted. Therefore, there are no fees for this.
- 2) Borough employees, Steelton and Highspire Residents permit fee is \$25.00.
- 3) For special events there will be a \$4.00, per boat charge for that day for non-permitees.
- 4) The daily launch fee for non-permitees is \$5.00.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2003-R-21, as presented.

RESOLUTION 2003-R-22 – A Resolution eliminating the “No Parking” Zone on the West Side of North Front Street, from Conestoga Street to Jefferson Street, was presented for Council’s consideration.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to adopt

Steelton Borough
Council Meeting
May 5, 2003

Page (4)

RESOLUTION 2003-R-23, as presented.

Ms, Sviben – Requesting Council to execute the Agreement between the Borough of Steelton and Friendship Fire Company for the use of Cibort Park for Unity Day.

Ms. Sviben said that the Borough was not being charged for the use of the facilities, this is just a formality.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to authorize Mr. Kovach to execute the Agreement as presented.

PUBLIC HEARING:

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to recess the public meeting to open a Public Hearing at 7:00 p.m.

Mr. Kovach - This is the time, date and place set for the public hearing for the purpose of receiving comments and recommendations of interested individuals residing in the Borough concerning application by Shane A. Mrakovich, t/d/b/a “Shane’s”, to transfer a retail liquor license to premises in the Borough of Steelton, more particularly known as “Shane’s 2701 South Front Street”. At its regular meeting of April 21, 2003, Council had previously held a hearing on this matter and heard both Mr. Mrakovich and others relating to this transfer. Unfortunately, the advertisement for that hearing, and the Resolution approving the transfer, erroneously referred to the transfer being to 801 South Front Street, in the Borough, rather than 2701 South Front Street. As a result, it was necessary to re-advertise this matter and hold a second hearing this evening. We will incorporate, however, the minutes of the hearing of April 21, 2003 and the comments made therein as part of this hearing.

Mr. Kovach asked Mr. Mrakovich, present in the audience, if he had any additional comments to make. Mr. Mrakovich said he did not. Mr. Kovach asked if anyone else in the audience wished to make any comments in regard to the proposed transfer. There were no comments.

There being no comments, Mr. Kovach closed the Public Hearing at 7:03 p.m., and reconvened the public meeting.

RESOLUTION 2003-R-23 – A Resolution of the Borough of Steelton, Dauphin County, Pennsylvania, approving an Intermunicipal Alcoholic Beverage License Transfer Application.

On a motion by Mr. Albert, seconded by Mr. Acri, Council Members present voted unanimously to Adopt RESOLUTION 2003-R-23, as presented.

Eugene Vance, III, Fire Chief – Providing Council & the Mayor with an update in regards to the Junior Firefighter Program.

Mr. Kovach commended Chief Vance and all who worked on this. Chief Vance informed the Council Members that the principal will be the coordinator for the program.

Eugene Vance, III, Fire Chief – Recommending the Borough participate in the QRS Program and informing them of a meeting scheduled for Thursday, May 15th, at 7 p.m., in Middletown Borough Council Chambers.

Steelton Borough
Council Meeting
May 5, 2003

Page (5)

Dr. Szada said that after reviewing the information and discussing this at the last meeting, she recommended that Council adopt this program.

On a motion by Dr. Szada, seconded by Mr. Acri, Council Members present voted unanimously to participate in the Quick Response Service program.

Mr. Musser – Update in regards to the Summer Recreation Program and requesting approval of the job descriptions for the four (4) positions.

Mr. Musser asked the Council to approve the Registration form, as well as the job descriptions for the four (4) positions. He noted that two (2) applications have been received for the Coordinator position. Mr. Kovach commended Ms. Sviben for her work on the program.

On a motion by Mr. Albert, seconded by Mr. Acri, Council Members present voted unanimously to approve the Registration form, and the job descriptions for the Summer Playground Program as presented.

NEW BUSINESS:

Mr. Kovach – Discussion in regards to the vandalism at Bailey Street Playground.

Mr. Kovach said that the Borough has made significant improvements as several parks and built one new one. Mr. Kovach said he was very upset about the vandalism at the Bailey Street Playground. Mr. Kovach said he hopes that those who live near the playgrounds would be observant and call when they see someone vandalizing the playgrounds. Mr. Kovach informed

Council Members that Mr. Conjar's department will make the repairs the playground and Chief Lenker said that he would increase the patrols.

Police Negotiating Committee – Requesting an executive session to update Council on contract negotiations.

There were no comments.

Mr. Musser – Discussion in regards to rental properties.

Mr. Musser said that he was trying to find ways to assist landlords, when selecting prospective tenants. Mr. Musser said he would like to have some type of board that landlords could contact to check on potential renters. Mr. Musser said that Mr. Wion would have to advise Council on the Liabilities and limitations. Mr. Albert said he thinks it is a good idea but we need to know about the liabilities. Mr. Wright suggested that this matter be given to the Community Development Committee and the Codes Officer, to prepare some ideas and then have Mr. Wion review them.

It was the consensus of the Council Members present to refer the matter to the Community Development Committee.

Mr. Musser – Requesting an executive session to discuss the acquisition of land in the Adams Street area.

OTHER BUSINESS:

Mr. Musser – noted the following additional correspondence given to Council Members this evening:

- 1) A copy of a letter from Senator Piccola regarding the Passo family, who appeared here in Council at a previous meeting.
- 2) A copy of the Wireless Telecommunications Facilities Ordinance, prepared by Mr. Wion, so

Steelton Borough
Council Meeting
May 5, 2003

Page (6)

Council can have adequate time to review it. Mr. Musser said the Planning Commission reviewed it and will be bringing it to Council at the next meeting.

- 3) Copies of memos from Ronald Acri, Code Enforcement regarding dead trees located at several locations.

Mr. Musser said that the dead tree issues would be for the Shade Tree Commission, and according to our ordinance, if a tree is in the right-of-way, it is the home owners responsibility. Mr. Musser said that there are only two members on the Shade Tree commission, now and Council should appoint a third member.

Mr. Kovach said he wanted to comment on Senator Piccola's letter, and make a correction for the record. Mr. Kovach said he told Mr. Passo that police patrols would be increased in the area. Mr.

Kovach said he gave Mr. Passo his card and asked Mr. Passo to call if there were any other problems. Mr. Kovach said that he didn't hear from them. Mr. Kovach said both he and the Mayor gave Mr. Passo their cards and told him to call if the problems didn't cease.

Mr. Musser said that bids for line painting on Route 230 in East End, were opened today. Mr. Musser said that the only bidder was Traffic Lines, Inc., from New Jersey. Mr. Musser said it is the recommendation of the engineers and himself to reject the bids for the following reasons:

1) The bidder failed to give a stipulated sum bid price for the projects. No bid amount was given.

2) The bid bond which accompanied the bid was for 10%. However, since no bid sum was given, 10% of zero is zero, not \$10,000.00.

Mr. Wion concurred, saying that the whole bid was invalid due to the above-mentioned reasons.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to reject the bid submitted by Traffic Lines, Inc., for the reasons stated by Mr. Musser and Mr. Wion and authorized Mr. Musser to advertise for the re-bidding of the project.

Mr. Musser asked that Mr. Acri and Mr. Albert, and anyone else they wanted to include on the interviews for summer laborer positions to set a date and time for the interviews. Mr. Musser noted that two of the individuals who worked last summer have submitted applications.

AUDIENCE PARTICIPATION:

There were no comments.

COUNCIL'S CONCERNS:

Mr. Kovach – said he wanted to remind Council Members to get their wish lists for the bond refinancing into Mr. Musser by Friday of this week. Mr. Kovach also thanked everyone for coming this evening.

EXECUTIVE SESSION:

Steelton Borough
Council Meeting
May 5, 2003

Page (7)

On a motion by Mr. Mr. Acri, seconded by Mr. Wright, Council recessed into executive session at 7:25 p.m., to discuss Police Contract negotiations and land acquisition.

The meeting reconvened at 7:57 p.m.

On a motion by Mr. Wright, seconded by Dr. Szada, Council Members present voted unanimously to authorize Mr. Musser to attend the tax sale with Mr. Wion to attempt to purchase 119, 123, 123-1/2, 133 and 149 Adams Street for our appraised amounts and the costs imposed at the sale.

It was the consensus of Council Members present to authorize Mr. Acri to contact Officer Shaub to inform him that our Negotiating Committee will meet to discuss the Police Association's offer, and they get back to him.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Acri, seconded by Mr. Albert, the meeting was adjourned at 7:59 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Secretary

Steelton Borough
Council Meeting
May 19, 2003

The regular monthly meeting was called to order at 6:31 p.m. by the Council President, Michael Kovach, with the pledge of allegiance, and a moment of silence.

In Attendance:

Michael Kovach
Jeffrey Wright
Thomas Acri
Mike Albert
Maryjo Szada

Absent:

Albert Gornik
Jeffrey Wrightstone
Mayor George Hartwick, III

David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

Minutes from the April 7th and 21st, and the May 5th, 2003, Council meetings were presented for approval.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to approve the minutes as presented.

Mr. Acri informed Council Members that Mr. Musser receives copies of the Steelton Highspire School Board Meeting minutes, which are on file in the office. Mr. Acri told the Council Members that they should inform Mr. Musser if they want him to give them copies of the minutes.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the Schedule of Bills, requisitions and change orders as presented.

APPROVAL OF DEPARTMENT REPORTS:

On a motion by Dr. Szada, seconded by Mr. Wright, Council Members present voted unanimously to approve the Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement, Departmental Reports for April, as presented.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Dennis Yablonsky, Secretary, DCED – Providing the Borough with a Letter of Acceptance into the Second Year of the Main Street Program and supplying the Borough with a grant in
Steelton Borough
Council Meeting
May 19, 2003

Page (2)

the amount of \$55,000.

On a motion by Mr. Wright, seconded by Mr. Albert Council Members present voted unanimously to authorize Mr. Kovach to execute this Letter of Acceptance as presented.

Citizen Fire Co. #1 of Oberlin – Invitation to Mayor Hartwick to attend the 85th Annual Dauphin County Volunteer Firemen’s Convention and Parade on Saturday, June 13-14, 2003.

There were no comments

William D. Smith, Police Chief, Derry Township – Letter of thanks to Chief Lenker, Officer Elhadj and Officer Conjar for their assistance in regards to the incident on March 22, 2003, at the Giant Center.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to place copies of this letter in each Officer’s personnel file.

Mr. Musser – Reminding Council Members of the QRS Meeting on Wednesday, May 28, 2003, at 7:00 P.M.

There were no comments.

Craig Zumbrum, Executive Director, The South Central Assembly for Effective Governance – Invitation to the First Annual Neighborhood Initiatives Workshop on May 29th from 5 p.m. to 9 p.m., at the Penn State Middletown Campus.

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

UNFINISHED BUSINESS:

Mrs. Sviben – Update on the Unity Day Celebration.

Ms. Sviben said that, as Council is aware, she and the School District has received some complaints about the fees we were going to charge for the Summer Playground Program. Ms. Sviben said that she had some discussions with the School District, Council persons, and residents and is making the following recommendations for changes in the Summer Playground Fees for this year: \$25.00 for the 1st child; \$35.00 for two children; and \$5.00 additional dollars for each child over two, living in the same household. Ms. Sviben said this is the fee schedule used for the athletic programs in town.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the changes to the Summer Playground Fees as recommended.

Mr. Wright asked if the residents would be notified. Ms. Sviben said she would like to do a mailing to the residents informing them of the change to the fees, as well as information on the Pre-Independence Day Parade and boat dock.

It was the consensus of Council Members present to do the mailing as recommended by Ms. Sviben.

George Connor, Community Development Coordinator, Dauphin County – Requesting the Borough Execute the Agreement between the Borough and County for the FY 2003 CDBG Funds in the amount of \$225, 480.00.

Steelton Borough
Council Meeting
May 19, 2003

Page (3)

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to authorize Mr. Kovach to execute the Agreement as presented.

Mr. Musser – Informing Council that the written testing for full-time police officers in the Borough of Steelton has been scheduled for Saturday, June 28, 2003.

There were no comments.

ORDINANCE 2003-2, An Ordinance to Amend the Code of the Borough of Steelton, Pennsylvania, Chapter 120 Thereof Entitled "Zoning", Article II, "Definitions and Word Usage" Chapter 120-8, "Definitions" and Article III, "Regulations Applicable in All Districts", Section 120-10, "Usage Regulations" to Provide Appropriate Definitions and Further Providing for Regulation of Wireless Telecommunications Facilities, was presented for Council's consideration.

Mr. Kovach said Council cannot consider ORDINANCE 2003-2, until Council holds the Public Hearing at 7:00 p.m., and moved on to the next item on the agenda.

Mr. Ron Acri, Code/Zoning/Planning Officer – Discussion in regards to the sale of food and bait at the new Boat Dock Facility.

Mr. Acri said that T.J.'s East End Pub submitted a proposal for a Chicken Shack at the boat dock facility. He said that the building will be removable and put on a 10 x 14 concrete slab. Mr. Ron Acri said they will have to supply the building and slab and their own self-contained water and sewer, since there is no water or sewer at the boat dock facility. Mr. Ron Acri said that we haven't established any vendor fees yet. Mr. Tom Acri asked what they charge on City Island. Mr. Ron Acri said they charge an annual fee and a percentage of sales. Mr. Wright asked if there is any place we can check for vendor fees. Mr. Ron Acri said he could check with Blue Marsh to see what they charge. Mr. Albert asked if any other businesses have been approached. Mr. Ron Acri said that we didn't contact any businesses. He said that T.J.'s approached us about doing this. Mr. Albert asked if we are going to limit the number of vendors. Mr. Kovach said he thought the Borough would welcome other vendors.

Mr. Wion said he thinks the Borough should look at this as a lease arrangement, which should include the things Council has talked about, and include insurance requirements, the commission or lease rentals. Mr. Wion said that the Borough should conceptually have the structure of a letter to be presented to these vendors.

Mr. Wright suggested that Mr. Ron Acri a list of our requirements and give them to Mr. Wion to prepare a contract for Council's consideration. Mr. Musser said he would give Mr. Ron Acri a copy of a Lease Agreement, which the Borough has used in the past, as a guideline.

NEW BUSINESS:

Bill and Jackie Hrestak, 506 Spruce St., Steelton, PA – Requesting permission to address Council regarding their Dog Grooming Business located in their home.

Mr. Ron Acri introduced Mr. and Mrs. Hrestak. Mrs. Hrestak said that she will be doing the grooming and it will be a drop off and pick up type of business. Mrs. Hrestak stated that she and her husband could park their cars on Sixth Street, to leave room for parking and her next door neighbor doesn't park out front either, so there shouldn't be any parking problems. Mr. Tom Acri asked Mrs. Hrestak if she had any idea how many cars may be parked there are one time. Mrs. Hrestak said that probably no more than two or three.

Steelton Borough
Council Meeting
May 19, 2003

Page (4)

Mr. Wion said that Mr. & Mrs. Hrestak are asking for Council's consideration for their home occupation under the Borough's Zoning Ordinance, 120-10J. Mr. Wion said this lists a home occupation as conditional. He said what that means is they have to go to the Planning Commission, present their request to the Planning Commission, the Planning Commission then makes the recommendation to Council and it is Council that determines whether the conditional use is permitted, based on the eight (8) conditions listed in 120-10J. Mr. Wion recommended that Council review the eight (8) conditions and verify to Council's satisfaction that those conditions are being met

Mr. Kovach asked Mr. Ron Acri if the Hrestak's home occupation complies with the Borough's Zoning Ordinance 120-10J. Mr. Ron Acri said that it does. Mr. Tom Acri noted that it doesn't say anything about parking, and asked Mr. Wion if that means that Council cannot require off-street parking. Mr. Wion said that is correct, but the Hrestak's have indicated that they are aware of the fact that Council and the Planning Commission had a concern about the parking issue and are willing to park their personal cars away from that to free up some area there, so to that extent, and they are willing to do it, that would be another condition that Council could impose as pursuant to being approved

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to approve the Hrestak's request to have a Dog Grooming Business in their residence at 506 Spruce Street, contingent upon their meeting the eight (8) conditions in the Borough's Zoning Ordinance 120-10J, and an additional condition that the owners are willing to work with the Borough on the parking issue.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to have Mr. Ron Acri work with Mr. Wion to make an amendment to this ordinance to require off-street parking for home occupations. Mr. Acri said he is not anti-business, but he wants to address the parking issue.

Mr. Musser – Informing Council that two (2) applications for Special Purpose Parking Spaces have been submitted for Eartha D. Beaty, Sr., of 513 South Second Street and Shirley W. Keck of 331 Locust Street.

There were no comments.

Mr. Acri – Requesting Council to approve the hiring of the following three summer time per diem employees: James Crist, Joshua Bosak and Jerry D. Cooper, at the rate of \$8.00, per hour.

Mr. Acri said that last Wednesday evening, he, Mr. Albert and Mr. Wright interviewed seven (7) applicants for the three openings for the position of summer time per diem employees for the public works department. Mr. Acri noted that two of the applicants, James Christ and Joshua Bosak, worked for the Borough last year and Mr. Conjar indicated that he was happy with their performance.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to hire James Christ Joshua Bosak, and Jerry D. Cooper at a rate of \$8.00 an hour. Mr. Acri noted that Mr. Crist and Mr. Bosak, will start when school is finished and Mr. Cooper will begin on May 27th.

Mr. Musser – Discussion in regards to scheduling interviews for the position of Summer Time Recreation Supervisor and Playground Leaders and to discuss the possibility of sending out a mailing on the Program.

Mr. Musser said he would like to get a date when Personnel Committee members could interview for the Playground positions. He noted that the mailing was previous discussed.

ADDITIONS TO THE AGENDA:

Steelton Borough
Council Meeting
May 19, 2003

Page (5)

Mr. Musser announced the following additions to the agenda:

- 1) The April Fire & Ambulance Report, which Council approved earlier in the meeting.
- 2) Memo from Chief Vance – advising Council that Jeffrey Trammell and Keith Miller have completed training on Engine 50 and requesting that they be added to the driver's list.
- 3) Memo from Lisa Wiedeman to Chief Lenker – expressing concerns over the ongoing problems with youth and robberies/vandalism, etc., and requesting that Chief Lenker attend a meeting with the Business Association on June 8, 2003, at 3:00 p.m., in Council Chambers to begin to discuss a plan for the youth of Steelton.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to have Chief Lenker attend the meeting June 8th at 3:00 p.m., in Council Chambers.

Mr. Musser - Requesting an executive session to discuss a personnel matter in regards to Donald Mummert and to discuss legal matters in regards to the Boys & Girls Club.

PUBLIC HEARING:

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to recess into a Public Hearing at 7:00 P.M.

Mr. Kovach – This is the time, date and place set for the public hearing on the matter of the Wireless Communication Ordinance, to change the Zoning provision of the Steelton Code of Ordinances. Mr. Kovach noted that the Public Hearing was duly advertised and the Borough has proof of publication. Mr. Kovach also noted that the Council has received a copy of a letter dated May 5, 2003, a report from Dauphin County Planning Commission reviews of the purpose of the Ordinance and comments. He said it should also be noted that the Steelton Planning Commission has reviewed the Ordinance and presented it to Council. Mr. Kovach called upon the Code Enforcement Officer, Ronald Acri to provide comments related to this ordinance.

Mr. Ron Acri said this Ordinance is saying that we are allowing our Borough to have Wireless Telecommunication facilities in the Manufacturing-Heavy areas and under special exception, permitted in the Commercial Central, Commercial Neighborhood and Commercial Highway. He said there is a stipulation providing that they maintain a distance of five hundred (500') feet from any residential property; keep the towers at two hundred (200') feet maximum; if the tower is attached to a building, it can't be any more than twenty (20') feet higher than the building; provide paved off-street parking for at least one vehicle where there is an equipment cabinet and tower.

Mr. Tom Acri asked if the ones at the elementary school are legal. Mr. Ron Acri said they are. Mr. Musser added that even if they weren't, they were there prior to this ordinance. Mr. Musser noted that if they were to add to them, then the additions would have to comply with this ordinance and since the school is in a residential zone, they would have to apply for a special exception. Mr. Musser suggested that the Borough send a copy of the new regulations to the School Board informing them that this was passed tonight. He also suggested that a copy of the ordinance be sent to the vendors who have telecommunication towers in the area, so they are notified that before they approach anyone in town they are aware of the ordinance. Mr. Musser said that he thought it would be a good idea to have a record that they were notified after the ordinance was passed, that we do have this and if they have any comments or concerns, they could express them to us, since we didn't follow the exact procedure as our neighbor, Swatara Township did by having them come and present that. Mr. Musser said we could include a cover letter saying that this

Steelton Borough
Council Meeting
May 19, 2003

Page (6)

ordinance was passed, if you have questions or concerns, please address them and the Council or the Planning Commission will gladly listen to your concerns.

Mr. Wion said that Mr. Kovach indicated that the Borough has received, from the Dauphin County Planning Commission, a letter dated May 5, 2003, reporting on their review of the ordinance and their comments. He said they did make certain recommendations and oddly the first two (2) recommendations are already in the ordinance, and their other comments have been included in what is before you. Mr. Wion said they added the requirement that something be in writing and that evidence be presented in writing in another section of the ordinance, so we have incorporated those in as well as making the one correction where it said the Township, instead of the Borough. Mr. Wion said their comments have not only been considered, but the ordinance really basically does include of all of their changes.

Jeanne Barr asked what kind of towers are they were talking about putting up and where would they be located. Mr. Acri replied that they are telecommunications towers and they could be put in the Manufacturing Heavy area, which would be the Bethlehem Steel property, and with a special exception in the Commercial Central, Commercial Neighborhood and Commercial Highway, which would be most of Front Street. Mr. Wright emphasized that the Borough isn't putting up any towers. Ms. Barr said she just wondered since she had heard that they could cause cancer.

Dr. Szada said that Mr. Ron Acri stated that these towers can be placed along Front Street. Mr. Acri said that would be by special exception, but they still have to abide by the five hundred feet (500') from any residential property.

Mr. Wion said he thinks it is important that we distinguish here that this ordinance deals with wireless communication antennas, which are small antennas that cannot be placed in a residential property with a one or two family dwelling on it, but there may be other residential areas where you could have an antenna placed on it. Mr. Wion said then there is the communication tower, which is a much larger, generally considered commercial wireless communications, which are also controlled and limited where they can locate and the special exceptions, so you are dealing with both situations. Mr. Wion addressed her comment on the health situation. He said when these antennas first started coming out, there were a lot of studies and issues as there are in these new kinds of situations. Mr. Wion said that the FCC that controls this whole area, while allowing the local municipality to control some of the regulations, went through a whole series of studies conducted by the wireless communication industry and all the studies done by those opposed to the wireless communication industries and the FCC held hearings and the courts have had a number of cases that clearly indicate that that is no longer an issue which you can consider. The studies have clearly demonstrated that there are no harmful effects from any of these types of towers through the electro-magnetic situation or anything else. That has been put to rest, maybe as much as five (5) years ago. Now it is just a matter of regulating, where, particularly these big tall towers go. Mr. Wion said if you are going to have them in your community, you want to have other people piggy-back on there so that you can have more than one on that kind of antenna and hopefully if you had one in the Borough, or two or three, you could have fifteen service carriers on those and that's all you would need.

Dr. Szada said that she has to respectfully and professionally disagree with Mr. Wion, because there are ongoing studies at this point in time being done of cell phone use and the energy source that comes from cell phones that can potentially cause brain tumors and when you have a small device raising that particular issue, then there have to be on-going studies which have come out with the latest, within the last five years of whether the effect of massive uses of that same type of energy field are going to cause some problems. So while agree with you that the studies done by the FCC and the wireless communications industry did not show any health issues, I would respectfully say that they were probably biased studies.

Mr. Wion said he was just suggesting that those studies were all done and the number of court cases that

Steelton Borough
Council Meeting
May 19, 2003

Page (7)

had dealt with that issue, the courts have held that local communities can't refuse to allow such antennas or towers on the basis of danger to health from electromagnetic energy. He said he doesn't disagree with Dr. Szada, that anything can change and you may have a revelation medically next year that there is some cause, but the information now before you, there appears to

be, at least to the court's satisfaction, no harm caused that would warrant not permitting these antennas.

Dr. Szada said that according to our ordinance, and I understand that you can piggy-back multiple companies off of one tower, but with our ordinance, do we open ourselves up for the possibility of a large tower for every potential company who wants to run a wireless system. Does our ordinance open up the door for every single company to put up a tower in this town? Mr. Wion said it did not, it actually requires them to, before they put their own up, they have to demonstrate that they could not get on another tower, and that can't be because the other company says no. Mr. Wion said that there is a requirement that as many as can go on a tower as possible. He said the only thing they could do is somehow show that they would need another tower situated somewhere else to cover their communication, but most of these facilities have the same kind of range and one of the things the ordinance does is mandate that if a tower exists, you have to go on it unless you can demonstrate that it is impossible for them to be on there. Dr. Szada asked if there is any way we could know potentially how many of these towers we may be having in this town or how many of those potential companies can piggy-back on the existing towers. Mr. Wion said he has no idea about that and is not aware of any study done to determine that. Again the requirement is that they have to go one that could go up in the limited areas that we allow it.

There being no further comments, on a motion by Mr. Albert, seconded by Mr. Wright, the Public Hearing was closed at 7:15 p.m., reconvened the public meeting.

ORDINANCE 2003-2, an Ordinance to amend the Code of the Borough of Steelton, Pennsylvania, Chapter 120 thereof entitled "Zoning", Article II, "Definitions and Word Usage" Chapter 120-8, "Definitions" and Article III, "Regulations Applicable in all Districts", Section 120-10, "Usage Regulations" to provide appropriate definitions and further providing for regulation of Wireless Telecommunications Facilities was presented for Council's consideration.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to adopt ORDINANCE 2003-2 as presented and to have Mr. Musser send this Ordinance with a cover letter, by certified mail, to the Steelton-Highspire School Board and the Telecommunications Companies.

OTHER BUSINESS:

Ms. Sviben – requested permission to add information on the parade and the Boat Dock to the Summer Playground Information that will be mailed out to all of the residents.

It was the consensus of Council to include the additional information in the mailing.

AUDIENCE PARTICIPATION:

Jean Barr, 346B Locust Street said that the Borough updates go to the owners on the utility billings and since she rents, she doesn't get them.

Mr. Kovach said that is unfortunately true. He told Ms. Barr that they are also available in the lobby of the Municipal Building, or check with the office.

Ms. Barr said it was a shame that Mother Nature ruined the Unity Day festivities and asked if the borough

May 19, 2003

is going to have any more. Ms. Sviben said we are going to have another event in the fall. Ms. Barr asked if anything was going on this weekend. Ms. Sviben said that the Midland Cemetery is having an event Friday at 5:00 with an encampment on the lot across from the Municipal Building and on Saturday, there will be a parade beginning at 11:30 a.m., at 2nd and Adams Street to Mohn Street and then to the Midland Cemetery for a ceremony. Ms. Barr asked if food will be sold at the event. Ms. Sviben said that food will be sold. Here and at the firehouse. Sviben said that New Hope Baptist Church will also have a parade on Monday, beginning at 10:00 a.m., at Wood Street. Ms. Sviben said that some of these events are listed in the Steelton Update, which is available in the lobby.

COUNCIL'S CONCERNS:

Mr. Albert – asked if anyone else heard the 5 or 6 shots fired the other evening. He said that the police were investigating it. He said he was really disheartening.

Mr. Wright – commended the Department Heads for doing a good job and told Chief Vance to keep up the good work at the fire house.

Mr. Acri – wished everyone a safe holiday and said he hoped to see a lot of people at the encampment on Friday evening.

Mr. Kovach – encouraged everyone to vote tomorrow, it means a lot. Mr. Kovach noted that our Mayor Hartwick is running for Dauphin County Commissioner, and Mr. Acri, Dr. Szada, Mr. Albert and Mr. Heefner are running for Council.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Wright, seconded by Mr. Albert, the meeting recessed into executive session at 7:23 p.m.

The meeting reconvened at 7:41 p.m.

On a motion by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to place the memo of oral reprimand in Mr. Mummert's personnel file.

Mr. Musser noted for the record that it is the consensus of Council to have Mr. Ron Acri work with Mr. Caldwell on the Labor and Industry requirements and bring a report back to Council at the next meeting. Mr. Musser said that we have sixty (60) days to appeal or request an extension.

Mr. Kovach asked if there was an update on the Playgrounds. Mr. Musser said he forwarded the last one he received to Council members. He said he will be out of the office on Tuesday for Election Day, and asked Mr. Kovach to call him on Wednesday to remind him and he will contact the engineers for a written status report.

There being no other business before Council, on a motion by Mr. Wright, seconded by Mr. Acri, the meeting adjourned at 7:43 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Secretary

The regular monthly meeting was called to order at 6:32 p.m. by the President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Jeffrey Wright
Albert Gornik
MaryJo Szada
Michael Albert
David A. Wion, Solicitor
Michael G. Musser, II , Secretary
Kathleen D. Handley, Assistant Secretary

Absent:

Thomas Acri
Jeffrey Wrightstone
Mayor, George P. Hartwick, III

PUBLIC COMMENT: On Agenda Items Only

There were no comments.

PRESENTATION: Craig W. Bachik, Brinjac Engineering, Inc. – Presentation on the Bailey Street & Poplar Street Park System Renovations.

Mr. Bachik reviewed the planned improvements and alterations to the Bailey Street Basketball Courts and Tot Lot and the Poplar Street Playground and retaining wall.

Mr. Bachik said that the plans and bid documents are ready for the Solicitor's review and to advertise.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to Authorize Mr. Bachik to present the documents for the Solicitor's review and, if there are no changes, put the project out for bid.

Mr. Gornik asked when the project would be completed. Mr. Bachik said that it would probably be completed in September.

Mr. Kovach deviated from the Agenda to allow Mr. Paul Navarro, of Navarro, & Wright Engineering to discuss the report from Advantage Engineering on the Swatara Street Retaining Wall Review.

Mr. Navarro said that Council has a copy of the report. Mr. Navarro discussed the wall and the possible reasons for its present condition.. He said that he agreed with the assessment and recommendations in the report prepared by Mr. Balsavage, Managing Partner with Advantage Engineering.

Mr. Wion referred to the mention of the daily field reports in the report and asked if these were the Navarro & Wright or Rogele reports. Mr. Navarro said they are referring to Navarro & Wright reports.

Dr. Szada asked if part of the wall has to be replaced, how much would be replaced and how much would it cost. Mr. Navarro said he would like some time to respond to that question. He said he would confer with Mr. Balsavage and report back to Council within the month.

Mr. Kovach said that it was the consensus of the Council members present to have Navarro & Wright monitor the wall, as recommended, to determine if there is any additional rotation, or if this was due to

Settlement, then proceed with remedies from that point. Mr. Kovach informed Mr. Navarro that the next

Scheduled Council meeting would be on July 15, 2002. He also asked Mr. Navarro to contact Dr. Szada

Steelton Borough

Council Meeting

June 3, 2002

Page (2)

As soon as the information that she requested is available.

COMMUNICATIONS:

Commissioner John D. Payne, HATS Secretary – Informing the borough of the next meetings of the HATS Technical and Coordinating Committee on Friday, June 7th and Friday June 21st at 9:00 a.m.

Mr. Kovach asked that anyone who wishes to attend, please contact Mr. Musser.

Mr. Musser – Providing Council with the June 2002 Borough Calendar.

There were no comments.

Mr. Musser – Providing Council with information from the New Baldwin corridor Coalition Community Workshop.

There were no comments.

Jesse M. Evans, Jr., 2640 South Third Street – Informing council of a trash complaint.

Mr. Musser informed Council members that Mr. Wright discussed this with Ms. Czeiner and it has been addressed.

Boyer & Ritter, CPA's – Invitation to an Evening with the Harrisburg Senators on City Island on June 22, 2002.

Mr. Kovach noted that this is the same day as our Pre-Independence Day Parade and Festival.

Ron Jones, PennDOT, District 8 – Providing council and the Mayor with an update on the Route 230 Safety Project.

Mr. Musser said that we should hear in July that the project is approved. He said that the bid specs and agreements should be completed no later than August, 2002, and then we will be able to go out to bid. Mr. Musser said that if we aren't in time to get good prices, we will wait for winter to bid. Mr. Musser also noted that once the funds are approved, PennDOT will encumber them, so we are in no danger of losing the funding.

Dick Miller, Chairman of the Board, CAT – Invitations to a Breakfast Meeting on Tuesday, June 25th at 8:00 a.m. to 10:00 A.M., at the Radisson Hotel, Camp Hill, Pa.

Mr. Kovach said that anyone who wishes to attend, should contact Mr. Musser.

George W. Gekas, 17th District, U.s. Congressman – Providing council with information on the Safety and Security of the Three Mile Island.

There were no comments.

Cathy Long, Corresponding Secretary, Capital City Chapter – Requesting a meeting to discuss pedestrian safety issues regarding individuals who are visually impaired and who live in the Borough.

Steelton Borough
Council Meeting
June 3, 2002

Page (3)

There were no comments.

Larry G. Williamson, Director, DCNR – Invitation to the DCNR Regional Stakeholder meeting on Thursday, June 13, 2002, from 9:00 a.m. to 4:00 p.m., at the Capital Union Building, Penn State Harrisburg, Middletown, Pa.

Mr. Musser recommended that someone from the Borough attend, but said that he will be unable to attend, because he will be at a conference.

UNFINISHED BUSINESS:

Mr. Musser - Requesting Council to award the bid for 313-317 North Front to Donald Donley, in the amount of \$35,000 and to authorize Mr. Wion to prepare the Agreement of Sale.

On motion by Mr. Albert, seconded by Mr. Wright, the Council members present voted 4 to 1 to award the bid to Mr. Donley in the amount of \$35,000, and to authorize Mr. Wion to proceed with necessary agreements to complete the sale.

Dr. Szada cast the dissenting vote.

Resolution 2002-R-11 – A Resolution Designating a Special Purpose Parking Space for Jill M. Perez, 232 Elm Street, was presented for Council's consideration.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to adopt **Resolution 2002-R-10** as presented.

Daniel S. Cohen – Providing Council with copies of the Resolution approving the Change of Control and Internal reorganization along with the Certificate of Acceptance.

Mr. Musser informed council members that Mr. Wion reviewed these documents and has no changes or concerns. These are just for council's information and will be placed on the July agenda for adoption.

Mr. Musser – Requesting Council to approve the Agreement regarding the increase of \$.50 an hour for Charles L. Miller, Jr., retroactive to May 7, 2002, to compensate him for his position as Assistant Highway Foreman.

On motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to approve the Agreement for an increase of \$.50 an hour for Charles L. Miller, Jr., retroactive to May 7, 2002, as compensation for his position as Assistant Highway Foreman.

NEW BUSINESS:

Richard J. Thompson, 153 Lincoln Street – Submission of Special Purpose Parking Space Application.

Mr. Musser said this is for Council's information.

Robert J. Murphy, CPA, Partner, Boyer & Ritter – Providing Council with a Letter of Understanding of the Arrangements for the Services to be provided to the Borough of Steelton for the year ending December 31, 2002.

Steelton Borough
Council Meeting
June 3, 2002

Page (4)

On motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to execute the Letter of Understanding with Boyer & Ritter, as presented.

Mr. Musser – Providing Council with the bids for the Borough of Steelton Trash & Recycling Contract.

Mr. Musser said that Mr. Ralph Amatto, from York Waste Disposal was present in the audience. He informed Council that the bids were received for the trash contract and read aloud for the public, today, June 3, 2002, at 3:00 p.m. Mr. Musser said the Mr. Wion reviewed them at 4:00 p.m. Mr. Musser said that in all instances, the lowest bidder was York Waster. He also noted that there was a problem with Waste Management's documents – they were not dated or signed. Mr. Musser informed Council that the present contract expires at the end of June. He then explained that there were six alternate bids.

After review of the six alternates, on motion by Mr. Gornik, seconded by Mr. Wright, Council members present voted 4 to 1, to accept the bid alternate for 5 years, at a rate of 36.75 per quarter, in the first year.

Dr. Szada cast the dissenting vote.

Mr. Musser noted that the current cost per quarter is 29.72, plus the \$1.00 administration charge, equaling an increase of \$7.00 for the first year. Mr. Musser said that this option was the least costly of the six alternates.

On motion by Mr. Albert, seconded by Mr. Wright, Council members present voted to keep the Administrative Fee at \$1.00 per quarter.

Mr. Kovach asked Mr. Musser to send a letter to the residents, informing them of the new contract.

Mr. Kovach said that two items were overlooked on the Agenda.

Mr. Musser – Providing council with an update to the Steelton Borough council regarding the potential borrowing proposal.

Mr. Musser said that he would like to contact the Finance Committee to arrange an advertised meeting to discuss the proposal, then make a recommendation to the full Council.

Ms. Czeiner – Providing council with an Amendment to Chapter 94, Subsection 20 of the Code of the Borough of Steelton.

It was the consensus of Council members to table this matter.

OTHER BUSINESS:

Mr. Acri – Requesting an executive session to discuss personnel matters concerning Sylvie Stoner and Wendy Penica.

Mr. Musser said that in Mr. Acri's absence, he was requesting the executive session to discuss the personnel matters concerning Sylvie Stoner and Wendy Penica.

AUDIENCE PARTICIPATION:

SaEEK Salomon, Owner of 175 S. Front St.

Steelton Borough
Council Meeting
June 3, 2002

Page (5)

Mr. Salomon said that Ms. Czeiner said that Council was going to discuss this tonight, so he wanted to attend the meeting. He said that he would like to have two or three tables out on the sidewalk, in front of his restaurant located at 175 S. Front St., from around 5:00 to 10:00 in the evening.

Mr. Kovach said this is the matter that was just tabled, but since Mr. Salomon was present, Council agreed to discuss the Amendment to chapter 94, Subsection 20.

Mr. Wion said that the Borough now allows displays on sidewalks, but they must allow so many feet free. Mr. Wion said that the ordinance refers to 'goods' and Ms. Czeiner would like to change the ordinance to allow for tables and dining. He said that Ms. Czeiner has to discuss that with all of Council. Mr. Wion said council must decide what they want these owners to be able to do. He said that whatever Council does, they want to have a minimum width, no matter what is permitted.

After further discussion, on motion by Mr. Wright, seconded by Mr. Albert, Council members present voted unanimously to authorize Mr. Wion to prepare and advertise the amendment, as presented, and allow Mr. ??? to do this on a trial basis and the amendment will be considered at the July Meeting.

Mr. Kovach told Mr. Salomon that Ms. Czeiner would be informed of Council's actions and be in touch with him.

On motion by Mr. Albert, seconded by Mr. Wright, the Council meeting recessed into executive session to discuss personnel matters regarding Sylvie Stoner and Wendy Penica, at 8:00 p.m.

The meeting reconvened at 8:26 p.m.

On motion by Mr. Albert, seconded by Mr. Gornik, Council members present voted unanimously to increase the salary for Wendy Penica to \$15,000 a year, effective July 1, 2002.

On motion by Mr. Albert, seconded by Mr. Gornik, Council members present voted unanimously not to change Sylvie Stoner's duties, or to increase her wages.

At the request of Mr. Wright, Mr. Kovach took over the Chairmanship of the Community Development Committee, and appointed Mr. Wright as Chairman of the Finance Committee. Mr. Wright will remain a member of the Community Development Committee and Mr. Kovach will continue to be a member of the Finance Committee.

ADJOURNMENT

There being no other business before Council, on motion by Mr. Gornik, seconded by Mr. Albert, the Council meeting adjourned at 8:28 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

Steelton Borough
Council Meeting
June 16, 2003

The regular monthly meeting was called to order at 6:34 p.m. by the Council President, Michael Kovach, with the pledge of allegiance, and a moment of silence.

In Attendance:

Michael Kovach
Jeffrey Wright
Thomas Acri
Mike Albert
Maryjo Szada

Absent:

Jeffery Wright
Jeffrey Wrightstone
Mayor George Hartwick, III (arrived 6:55 p.m.)

David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

RESOLUTION 2003-R-24, A RESOLUTION FILLING A VACANCY ON BOROUGH COUNCIL, was presented for Council's consideration.

On a motion by Dr. Szada, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2003-R-24, as presented.

Judge Richard Lewis then swore in Lisa M. Wiedeman-Krosnar as Councilperson, who then took her seat on Council.

APPROVAL OF MINUTES:

Minutes from the May 19th and June 2nd Council meetings were presented for approval. Mr. Kovach noted that each Council person received a revised copy of the May 19th minutes, due to a correction on page 7, 1st paragraph, 1st line, suggested by Mr. Wion to correctly reflect what happened.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to approve the minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion by Mr. Albert, seconded by Mr. Acri, Council Members present voted unanimously to approve the Schedule of Bills, requisitions and change orders as presented.

APPROVAL OF DEPARTMENT REPORTS:

On a motion by Dr. Szada, seconded by Mr. Albert, Council Members present voted unanimously to approve the Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement, Departmental Reports for May, as presented.

PUBLIC COMMENT: Agenda Items Only.

Steelton Borough
Council Meeting
June 16, 2003

Page (2)

There were no comments.

COMMUNICATIONS:

Nathaniel P. Miscannon – Letter Steelton Borough Council informing them that he is working on obtaining his Citizenship of the Community Badge with the Boy Scouts.

Mr. Acri thanked Mr. Miscannon for coming to the meeting tonight. Mr. Acri noted that Nathaniel's goal is to become an Eagle Scout, and is a member of Troup 36, at St. Margaret Mary's Church. Mr. Acri added that Nathaniel interviewed several Council Members this evening. Mr. Kovach commended Mr. Miscannon for his service to his community.

Citizen Fire Co. #1 of Oberlin – Invitation to Mayor Hartwick to attend the 85th Annual Dauphin County Volunteer Firemen's Convention and Parade on Saturday, June 13-14, 2003.

There were no comments

Robert Houser, Emergency Management Coordinator – Requesting Council to adopt the Dauphin County Emergency Management Response Plan.

On a motion by Mr. Albert, seconded by Mr. Acri, Council Members present voted unanimously to adopt RESOLUTION 2003-R-27, to adopt and place into immediate effect, the Emergency Operations Plan of the Borough of Steelton, which conforms to the requirements of the Dauphin County Emergency Operations guideline.

Lisa Wiedeman-Krosnar, Business Association President & Foundation President – Informing Council of requests from the Business Association to set a price for bags for the parking meters; requesting permission to hold a block party on August 5, 2003, on Second Street from Pine to Walnut Street; and to ask Council to make appointments to the Steelton Community Development Foundation.

Mrs. Krosnar said that the Business Association is partnering with the Steelton Churches to assist with at-risk youth and would like to have a Block Party on August 5, 2003 on Second Street from Pine Street to Walnut Street in conjunction with National Night Out.

Mrs. Krosnar requested Borough Council to appoint the following persons to the Board of the Steelton Community Development Foundation: John Long, Lisa Lamp-Chacon, Laurie Musser and Robin G. Kisler.

On a motion by Mr. Albert, seconded by Dr. Szada, Council Members present voted unanimously to appoint John Long, Lisa Lamp-Chacon, Laurie Musser and Robin G. Kisler to the Board of the Steelton Community Development Foundation, as recommended by Mrs. Krosnar.

Mrs. Krosnar said that the Business Association recommends that the fee for the parking meter bags be set at \$3.00, per day, with a \$20.00 deposit, refundable when the bags are returned. Mr. Albert asked who would put the bags on. Chief Lenker said he would like to give the bags to the person renting them and they can put them on. Mr. Wion said that Council would have to first adopt a Resolution and eventually change the ordinance.

On a motion by Mr. Aciri, seconded by Mr. Albert, Council Members present voted unanimously to authorize Mr. Wion to prepare the Resolution designating the parking meter bag fee at \$3.00 per day, with a \$20.00 refundable deposit.

Steelton Borough
Council Meeting
June 16, 2003

Page (3)

Mayor Hartwick arrived at 6:55 p.m.

John T. Hines, Acting Deputy Secretary, DEP – Informing the Borough that the State’s Budget for FY2003-2004 does not allocate funding for Act 339 Subsidy Recipients.

Mr. Musser said this will affect the 2004 Sewer Budget, with a loss of revenue in the amount of \$39,810.

Reverend John W. White, Sr., Pastor, New Hope Living Baptist Church – Letter of thanks to the Borough for their participation in their annual Memorial Day Parade.

There were no comments.

Daniel S. Robinson, Director, Dauphin County Office of Community and Economic Development – Informing the Borough that Dauphin County has decided to change the fiscal year of the CDBG and HOME Programs from a July 1st start date to a January 1st start date and to inform the Borough that FY 2004 CDBG Projects are due by July 16, 2003.

Mr. Musser said this change is going to be a good change, since it is going to follow our fiscal year, we just have to get our projects in by July 16th. He said we have a number of projects that we identified with this years funding. Mr. Musser asked Council Members to let him know if there are any other projects they would like included.

Mary Beth Jorich and Paula Sviben, Borough Residents – Letters of concern to Council in regards to motorized scooters.

Mayor Hartwick informed Council and the audience that there is nothing in the Borough laws that that covers these issues. The Mayor said we have received numerous complaints and he had the Chief contact Representative Buxton and the Mayor spoke personally with Senator Piccola to request that the State address this concern. Chief Lenker said he contacted Mr. O’Keefe to see if he could find any legislation covering the motor scooters and the closest thing was something in Millersburg for skateboards.

Mr. Wion said the Boroughs powers are only those given to us by the State or Federal law or other case law. He said the State has regulations for motor vehicles and pedicycles, but the motor scooters are removed because of the power of the motor. Mr. Wion said he asked the Chief to determine if there are any other municipalities who have passed any ordinances regarding this

issue in hopes that they may have done some studies and the only one the Chief found took the one for bicycles and added motor Scooters. Mr. Wion said he believes that if anyone challenges it, it won't stand. Mr. Wion agreed that the Mayor's approach is the correct one, to contact the State Senators and Representatives about the issue.

Ms. Sviben asked if there was an age restriction for pumping gas. Mr. Acri said he thought that was up to the gas stations to monitor.

Tim Reardon, Associate Director & Tara Herman, Project Planner, Tri-County Regional Planning Commission – Invitation to the June 23, 2003 Meeting at the Swatara Township Municipal Building to discuss the Regional Growth Management Plan.

Mr. Kovach asked anyone who is interested in attending to contact Mr. Musser. Mr. Musser said that he could print out the actual plan from the web cite if anyone is interested.

Steelton Borough
Council Meeting
June 16, 2003

Page (4)

The New Baldwin Corridor Coalition NBCC – Providing Council with a copy of the Minutes from the May 20, 2003 meeting.

There were no comments.

Jeffrey Stonehill, Borough Manager, Middletown Borough – Providing Council with a copy of the minutes from the Lower Dauphin Regional Quick Response Service (QRS) meeting.

Mr. Musser asked Council Members to mark their calendars for June 24th, at 7:00 p.m. for the meeting here in Council Chambers.

Frank A. Spizzieri, 709 South Second Street – Letter expressing his displeasure with the problems that Vendetta's is causing for him and his neighborhood.

Chief Lenker said he has contacted the LCB on this matter. He said that they received calls that people came out of Vendetta's and defecated on people's property. The Chief said they weren't informed until the next day, so they weren't able to catch anyone. He said he spoke to the owners about it. Mr. Acri said he spoke with some of the residents of the 700 block of South Second Street because of loud music. Mr. Acri said he contacted the owners and reiterated that it has been reported to the LCB. Mr. Kovach stated that the Borough will do whatever we need to do to get this resolved.

Chief Lenker said they are also having problems with theft at Turkey Hill, because there are large numbers of people in there between 2:00 and 3:00 a.m., and they appear to be coming from Vendetta's. Mayor Hartwick said he would like to have the owners attend a meeting with council to give them a chance to address the problem and let them know that if it isn't corrected, we will have to pursue it with enforcement.

Mr. Acri asked the Chief if he could bring more part-time officers out to cover Turkey Hill during the problem times. The Mayor said that if the businesses want to stay open at these hours, they have some responsibility for their security. Chief Lenker said he can get another officer out on Friday and Saturday night, it is in the budget. Mayor Hartwick said we may be able to get some under cover help to do a detail.

Mrs. Krosnar asked the Chief if the police are tied up at Vendetta's and Turkey Hill, is there someone to cover the rest of the town? Chief Lenker said that they go on the priority of the call.

Mr. Musser said he had one additional communication not on the agenda:

Gene Vance, Fire Chief – Informing Council that over the weekend, at the Dauphin County Firemen's Parade, the Steelton Fire Department received the following four (4) trophies:

1st Place: Areal Truck-Truck 50; 1st Place: Rescue-Rescue 50; 1st Place Marching Unit without Music; 2nd Place: Fire Chief's Vehicle.

On a motion by Mr. Albert, seconded by Mr. Acri, Council Members present voted unanimously to have Mayor Hartwick present the Fire Company with a Commendation for their accomplishments.

Dauphin-Lebanon County Boroughs Association – Invitation to the July 29, 2003 meeting at 6:30 p.m., at the Fairview Golf Course hosted by the Borough of Cornwall.

Mr. Kovach asked anyone who wishes to attend to please contact Mr. Musser.

Steelton Borough
Council Meeting
June 16, 2003

Page (5)

UNFINISHED BUSINESS:

Mr. Musser – Providing Council with an update on the renovation of the Playground facilities.

Mr. Musser said he received a new e-mail from the Engineers, shortly before the meeting and has distributed it to the Mayor and Council Members. Mr. Musser said that the Municipal, Cottage Hill and Poplar Street Playgrounds are completed; Bailey Street needs the utility pole and the light standards and the contractor will contact the electrical sub-contractor to determine when this will be finished. Mr. Musser reported that the East End Playground needs the following: pave the basketball court and install the standards and benches; trying to determine where the problem is with PP&L making the electrical connection.

Mr. Dennis Heefner, Planning Commission Chairman – Providing Council with minutes from the June 6, 2003 Planning Commission Meeting.

Mr. Heefner referred to the copies of the Planning commission Meeting minutes, which were included in Council's packets. Mr. Heefner stated that the Planning Commission members recommend that Ms. Lownes be denied her request to increase her day care from six (6) to twelve (12) children. He informed Council that her current occupation does not comply with our ordinance because more than 50% of her home is used to operate the business. Mr. Heefner said the Planning Commission did not feel comfortable closing the business, since Ms. Czeiner allowed

her to open the business. Three years ago. He said the Planning Commission was not approached about this.

Dr. Szada asked even though Ms. Czeiner made an error three (3) years ago, why can't we correct it now? Mr. Heefner said that is up to Council. Mr. Kovach asked Mr. Heefner to get the information to Mr. Musser, who will give it to Mr. Wion for his review and recommendations on the situation.

Mayor Hartwick asked if Ms. Lownes could be given an opportunity to appear before Council. Mr. Heefner said that Ms. Lownes was asked to come to the meeting tonight.

Mr. Wion said that the procedure Ms. Lownes is following now, should have been followed when the business originally opened. Mr. Wion said that before the day care opened, Ms. Lownes should have appeared before the Planning Commission and explained to them what she wanted to do and how she would meet the Borough's requirements. Mr. Wion said the Planning Commission would then make their recommendation to Council and if she meets the Borough's eight (8) requirements then it is up to the Borough to approve the request. Mr. Wion said that Ms. Czeiner could not grant permission for that, only the Council can. Mr. Wion informed Council that just because her business has been there for three years, doesn't mean that she can continue. He said that decision is up to Council. Mr. Wion suggested that the facts be gathered and Ms. Lownes appear before Council.

Mr. Heefner said that the Planning Commission reviewed the proposed ordinance pertaining to Home Occupations and recommends Council adopt the ordinance. Mr. Heefner noted that Mr. Omar Syed recommended that examples of no-impact home based business according to the existing code be included in the ordinance.

Mr. Wion said that the ordinance for Home Occupation is advertised for the July 21st meeting and before Council in draft form for their review.

RESOLUTION 2003-R-25, A Resolution establishing a Special Purpose parking space for Shirley W. Keck, 331 Locust Street, was presented for Council's consideration.

Steelton Borough
Council Meeting
June 16, 2003

Page (6)

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2003-R-25, as presented.

Mr. Musser – Informing Steelton Borough Council that the application of Eartha David Beaty, Sr., must be denied because there is off-street parking.

On a motion by Mr. Albert, seconded by Mr. Acri, Council Members present voted unanimously to deny the request.

Kellie Zema, Recreation Program Coordinator – Providing Council with an update on the Summer Recreation Program.

Mr. Musser said that the program is going extremely well. He said that enrollment is growing each day, noting that Municipal Park will be at 20, Cottage Hill is over 20 and East End has about 12 to 14 enrolled currently. Mr. Musser said that we need to allocate an additional playground

leader, who would be a floater. Mr. Musser recommended that Council hire Shannon Woods, who was interviewed with the original group of applicants and was fourth on the list of applicants chosen. Mr. Musser said the hourly rate would be \$7.00.

On motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to hire Shannon Woods as a playground leader at the rate of \$7.00, an hour.

Mr. Musser said that the leaders are running the program very well. He said we have to thank the City of Harrisburg for allowing our people to go through their orientation and they have invited us to many of their field activities. Mayor Hartwick asked Mr. Musser to send them a letter to formally thank them for their support and said he would like to do a press release for positive press coverage. Ms. Sviben added that Swatara Township also assisted us with our Recreation program and asked that they receive recognition also.

Mr. Musser – Discussion in regards to Mr. Page’s request to lease land from the Borough.

Mr. Musser noted that this was discussed at a previous meeting and the problem was the fact that he wanted to place a gate across an alley, which is a paper street. Mr. Musser said it was placed on the agenda again for further discussion to try to help him out and to utilize the storage he was offering the Borough. Mr. Musser said he spoke with Mr. Wion about the situation and Mr. Wion said that we must first vacate the alley, but the Borough must get a right-of-way from him for our utility lines, and stipulate that he cannot erect a building on that site. Mr. Musser added that if Council decides to do this, and Mr. Page agrees to this, he must agree to pay for the legal costs.

Dr. Szada asked if, hypothetically, sometime in the future, the Borough would acquire the adjacent land, would the Borough be able to get the alley back?

Mr. Wion said that the way the Borough acquires property to put a street in is the Borough would have to go to the owner to ask if he would convey it to the Borough. If he won't, then the Borough could take it, but would have to pay fair market value. Mr. Wion said that if the Borough vacates a street, Council you would have to hold a hearing on the vacation; give abutting owners written notice, hold a hearing, file a report with the court, advertise a Vacation Ordinance, pass the Ordinance and post the road-way; which would take about four or five months to meet these steps. Mr. Wion said the costs could be between \$1,000.00, and \$2,000.00, and it could be more if he has to search the title, unless Mr. Page’s attorney does that.

Dr. Szada asked if there would be an interest in the Borough owning the land and leasing it to Mr. Page. Mr. Wion responded that the Borough wouldn't own it as a piece of land, since it is a Borough Street and only for public access, so it can't be treated as a separate piece of land.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted four (4) to one (1) to authorize Mr. Wion and Mr. Musser to contact Mr. Page to discuss his options. Dr. Szada cast the dissenting vote.

Mrs. Sviben – Providing Council with an update on the Police Grants that have been applied for.

Ms. Sviben informed the Mayor and Council that several grants were identified and the following two (2) have been submitted: The Universal Hiring Program, which, if approved, would provide a percentage of the salary and benefits for a maximum of four (4) new full-time officers over a three (3) year period; the Homeland Security Overtime Grant, in the amount of \$25,000, which is the maximum the Borough is eligible for with our given population

Ms. Sviben informed Council that she received a call from Governor Rendell's office and he is tentatively scheduled to participate in our Pre-independence Parade on June 28th. She said that there will be a reviewing stand at the Municipal Building, but no prizes will be given. Ms. Sviben said that if any Members of Council would like to sit on the Reviewing Stand, let her know. She noted that the Borough Employees will have a float in the parade, with a patriotic theme.

Mayor Hartwick asked Ms. Sviben if a support letter was requested from Representative Holden. Ms. Sviben said it had not, but she would contact his office.

NEW BUSINESS:

Mr. Musser – Informing Council that two applications for Special Purpose Parking Spaces have been submitted for: Esther Grubb of 219 Lincoln Street and Johnie Mae Washington of 443 Lincoln Street.

There were no comments.

Mr. Kovach deviated from the agenda to fill a vacancy on the Borough Authority.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to appoint Lisa Wiedeman-Krosnar to the Steelton Borough Authority to fill the vacancy created by Mr. Gornik's resignation.

Mr. Musser noted that Mrs. Wiedeman-Krosnar was put on Mr. Gornik's Council Committees.

ADDITION TO THE AGENDA:

Mrs. Sviben – Pizza Hut fundraiser.

Ms. Sviben said that the Community Development Office was approached by Pizza Hut to participate in a fundraising promotion. Ms. Sviben explained the details and noted that a copy of the fliers was given to each Council person and will be available in the Borough, at businesses and the playgrounds. She encouraged everyone to participate and get the word out.

Steelton Borough
Council Meeting
June 16, 2003

Page (8)

Mr. Musser - Requesting an executive session to discuss police contract negotiations.

There were no comments.

OTHER BUSINESS:

Mayor Hartwick's Report: The Mayor congratulated Mrs. Wiedeman-Krosnar on her appointment to the Borough Council and Borough Authority. He said he knows she will be a very valuable asset to the Borough. Mayor Hartwick welcomed Nathaniel Miscannon and said he would be happy to support him with his goals and to put him to work in the Community.

The Mayor said he met with representatives of ISG and discussed land acquisition. Mayor Hartwick said he is very excited that they will try to sell the buildings and land they won't use, in a manner that is in the best long term interest of the community. He thanked the Planning Commission and the leadership of Council and commended the Governor's Office. The Mayor said he is hoping to get remediation in the Pig Iron Field. He also thanked CREDC and said we need to keep the momentum going.

Mayor Hartwick said that he was contacted last night by the PIAA Baseball Association asking for our ambulances to cover the games, since the City Units were unavailable. He apologized to Dr. Szada for not contacting her, due to the short notice.

Mayor Hartwick told Mr. Heefner that he is doing a great job on the Planning Commission, saying that he is very well informed, and was commended at the ISG ribbon cutting ceremony.

AUDIENCE PARTICIPATION:

Lorraine Houser, 444 S. 2nd Street - told Council that her car, Mr. Houser's truck and other neighbor's cars were vandalized. She said something must be done, and noted that the police officers cannot be all over town at the same time. Mrs. Houser said that if the vandals are caught, she expects them to be prosecuted to the full extent of the law and to reimburse her insurance company.

Mr. Kovach encouraged Mrs. Houser and her neighbors to begin a crime watch in the neighborhood, and said the Borough will do the best they can to correct the problem.

Emmuel Powell, 321 Lebanon Street – Mr. Powell noted that there are speed limit signs on Harrisburg, but said there are none on Lincoln, Ridge, Bessemer or Adams Streets. Chief Lenker responded that the speed limit is 25 MPH. Mr. Powell suggested posting more signs in those areas as well as speed bumps. Mr. Powell asked how far the new water line is going up on Lincoln Street. He said that the water pressure is bad above Harrisburg Street.

Mr. Musser said the new water line will go up to Harrisburg Street, adding that is what the grant would pay for. He said the new water line should help with the water pressure for Mr. Powell. Mr. Musser said the Borough could consider extending the water line with the new bond financing. Mr. Musser said he will check on that and let Mr. Powell know.

Mrs. Sviben – Asked Council to approve Mrs. Krosnar's request to close Second Street from Pine to Walnut Street for the neighborhood festival in conjunction with National Night Out. Mr. Acri said he thought that Council did approve that, but after reviewing the minutes, it was determined that a motion had not been done for that.

On a motion by Mr. Albert, seconded by Dr. Szada, Council Members present voted unanimously to approve the request to close Second Street between Pine and Walnut Streets, on August 5, 2003.

James Moser, 204 Pine Street – said that the storm sewers in Mulberry Alley are filled with stones and water is running over the walls. He said that the residents have called but there has been no response. Mr. Moser said he realizes that they are busy, but is concerned that there could be property damage if the problem isn't corrected.

Mr. Moser also informed Council that there is about two-thirds of a car length between two Special Purpose Parking spaces on Third Street, and asked if this was required by law. Mr. Moser said he wanted to bring this to Council's attention because of the already tense situation with parking in that area. Mr. Musser said that the space is set by resolution and we would check on that.

COUNCIL'S CONCERNS:

Dr. Szada – thanked Nathaniel Miscannon for his interest in Council.

Mr. Albert – welcomed Mrs. Wiedeman-Krosnar to Borough Council.

Mrs. Wiedeman-Krosnar – thanked everyone for their welcome.

Mr. Kovach – welcomed Mrs. Wiedeman-Krosnar and thanked everyone in the audience for attending the meeting.

Mr. Acri – said he had hoped to address problems with landlords and with garbage, but said he would put these topics on the agenda for the next meeting.

On a motion by Mr. Albert, seconded by Dr. Szada, Council Members present voted unanimously to recess into executive session at 8:25 p.m.

The Council meeting reconvened at 8:30 p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Albert, seconded by Mr. Acri, the meeting adjourned at 8:31 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Secretary

Steelton Borough
Council and Authority
Joint Meeting
June 16, 2003

The joint meeting of the Steelton Borough Council and the Steelton Borough Authority was called to order at 5:39 p.m., by the Borough Council President, Michael Kovach, and Authority Chairman, Matthew O'Keefe, followed by the pledge of allegiance.

In Attendance:

Absent:

For Steelton Borough Council

Michael Kovach
Thomas Acri
Michael Albert
MaryJo Szada

Jeffery Wright
Jeffrey Wrightstone
Mayor George Hartwick, III

David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

For Steelton Borough Authority

Matthew O'Keefe
Eileen Kovach
Thomas Acri

Jeffery Wright

David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

Mr. Kovach introduced the Bond Counsel, Mr. Frank Leber of Rhoads & Sinon. Mr. Leber said he has had the privilege of serving as the bond counsel for the Borough for the past two decades and was here tonight to make a presentation regarding the refunding of our 1998 bonds and a presentation with regards to financing new money. Mr. Leber gave a background on the last bond financing and explained that, if the Council and Authority determined to proceed with the refunding and new borrowing, it would be one series with the Borough with allocated portions and a Subsidy Agreement with the Borough Authority and that is why this is a joint meeting.

Mr. Leber introduced Louis Verdelli, the Managing Director of Public Financial Management to present the numbers. Mr. Verdelli then introduced his associates Shannon Smith and Scott Shearer and distributed copies of a financial update.

Mr. Verdelli said that the Borough will have an opportunity to refund the 1998 Bonds, which has a balance of \$3,505,000. He noted that they cannot be refinanced until mid July with a potential savings after issuance costs of \$152,000, which would be allocated to the various funds. Mr. Verdelli informed the Council and Authority Members that if they authorize them to proceed this evening, the potential time line would be to do the bond sale July 21st, and settlement would be around September 3, 2003. Mr. Verdelli confirmed that the interest rates are at the lowest they have seen in fifty years and it would make a great deal of sense to add in new money. Mr. Verdelli advised that the Borough and Authority should expect to spend 85% of the funds within a three-year period.

Dr. Szada referred to page eleven (11) of the financial update and inquired about the costs of issuance. Mr. Verdelli explained that the \$90,000 includes fees for the services of the Borough and Authority Solicitors, the Bond Counsel, Mr. Leber, Mr. Verdelli's firm, the credit rating, the financial documents, the engineer's report, bank fees and legal advertising requirements. Mr. Verdelli said that amount would be broken out at settlement. Mr. Leber said the savings are after the issuance costs.

Mr. Musser said Council and Authority Members have copies of the Departmental requests for projects. Mr. Musser asked the Council and Authority Members to review the requests and if they had any questions, let him know so he can get the answers. Mr. Musser said there would be another meeting prior to selecting the projects.

Mr. Leber said that once the Council and Authority give their direction, we can begin our work to position the Borough to enter the refinancing market, which takes some time. He said during that period of time, it is not necessary for them to know the exact amount of new borrowing. Mr. Leber said that they prepared a Resolution for the Council and one for the Authority if they are prepared to proceed.

RESOLUTION 2003-R-26, A RESOLUTION OF THIS BOROUGH APPOINTING A FINANCIAL ADVISOR AND BOND COUNSEL AND DETERMINING PRELIMINARILY TO PROCEED TO ISSUE GENERAL OBLIGATION BONDS OF THIS BOROUGH ; AND AUTHORIZING PROPER OFFICERS OF THIS BOROUGH, THE SOLICITOR, BOND COUNSEL AND SUCH FINANCIAL ADVISOR TO TAKE CERTAIN ACTION, was presented for Council's consideration.

On a motion by Dr. Szada, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2003-R-26, as presented.

RESOLUTION 1, A RESOLUTION OF THIS AUTHORITY APPOINTING A FINANCIAL ADVISOR AND BOND COUNSEL AND DETERMINING PRELIMINARILY TO REQUEST THE BOROUGH OF STEELTON, DAUPHIN COUNTY, PENNSYLVANIA, TO PROCEED TO ISSUE GENERAL OBLIGATION BONDS OF THE BOROUGH; AND AUTHORIZING PROPER OFFICERS OF THIS AUTHORITY, THE SOLICITOR, BOND COUNSEL AND SUCH FINANCIAL ADVISOR TO TAKE CERTAIN ACTION, was presented for the Authority Members consideration.

On a motion by Mrs. Kovach, seconded by Mr. Acri, Authority Members present voted unanimously to adopt RESOLUTION 1, as presented.

There being no other business before the Authority, on a motion by Mrs. Kovach, seconded by Mr. Acri, the meeting adjourned at 6:07 p.m.

There being no other business before the Council, on a motion by Mr. Acri, seconded by Mr. Albert, the meeting adjourned at 6:08 p.m.

Respectfully Submitted,

Michael G. Musser, II
Secretary

Kathleen D. Handley
Assistant Secretary

Steelton Borough
Council Meeting
July 21, 2003

The regular monthly meeting was called to order at 6:34 p.m. by the Council Vice-President, Jeffery Wright, with the pledge of allegiance, and a moment of silence.

In Attendance:

Michael Kovach
Jeffery Wright
Thomas Acri
Mike Albert
Maryjo Szada
Lisa Wiedeman-Krosnar

Absent:

Jeffrey Wrightstone

George W. Hartwick, III, Mayor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary
David A. Wion, Solicitor

The Steelton Borough Authority special meeting was called to order of Vice-Chairman, Matthew O'Keefe.

In Attendance:

Matthew O'Keefe
Eileen Kovach
Thomas Acri
Jeffery Wright
Lisa Wiedeman-Krosman

Absent:

Frank Zulli, Solicitor

On a motion by Mr. Acri, seconded by Mrs. Kovach, Authority Members voted unanimously to appoint Matthew O'Keefe as Chairman of the Steelton Borough Authority.

On a motion by Mr. Acri, seconded by Lisa Wiedeman-Krosnar, Authority Members voted unanimously to appoint Eileen Kovach as Vice-Chairperson of the Steelton Borough Authority.

Mr. Frank Leber stated that both meetings have been properly advertised and the Ordinances that have been distributed have been advertised according the Unit Debt Act.

Mr. Leber noted that Mr. Musser furnished him with the names and terms of office and read them for the record:

Matthew O'Keefe	12/31/03
Jeffery Wright	12/31/04
Thomas Acri	12/31/05
Eileen Kovach	12/31/06
Lisa Wiedeman-Krosnar	12/31/07

On a motion by Mr. Albert, seconded by Mr. Kovach, Council Members present voted unanimously to confirm the names of the members and their terms, as presented by Mr. Leber.

Steelton Borough Council
Steelton Borough Authority
Meeting July 21, 2003

Page (2)

Mr. Leber then presented Resolution No. 2, extending the life of the Steelton Borough Authority _____

On a motion by Mrs. Kovach, seconded by Mr. Wright, Authority Members voted unanimously to adopt Resolution No. 2, as presented.

Mr. Leber presented RESOLUTION 2003-R-28, _____ for Council's consideration.

On a motion by Mr. Kovach, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2003-R-28 as presented.

RESOLUTION 2003-R-24, A RESOLUTION FILLING A VACANCY ON BOROUGH COUNCIL, was presented for Council's consideration.

On a motion by Dr. Szada, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2003-R-24, as presented.

Judge Richard Lewis then swore in Lisa M. Wiedeman-Krosnar as Councilperson, who then took her seat on Council.

APPROVAL OF MINUTES:

Minutes from the May 19th and June 2nd Council meetings were presented for approval. Mr. Kovach noted that each Council person received a revised copy of the May 19th minutes, due to a correction on page 7, 1st paragraph, 1st line, suggested by Mr. Wion to correctly reflect what happened.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to approve the minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion by Mr. Albert, seconded by Mr. Acri, Council Members present voted unanimously to approve the Schedule of Bills, requisitions and change orders as presented.

APPROVAL OF DEPARTMENT REPORTS:

On a motion by Dr. Szada, seconded by Mr. Albert, Council Members present voted unanimously to approve the Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement, Departmental Reports for May, as presented.

PUBLIC COMMENT: Agenda Items Only.

Steelton Borough
Council Meeting
July 21, 2003

Page (3)

There were no comments.

COMMUNICATIONS:

Nathaniel P. Miscannon – Letter Steelton Borough Council informing them that he is working on obtaining his Citizenship of the Community Badge with the Boy Scouts.

Mr. Acri thanked Mr. Miscannon for coming to the meeting tonight. Mr. Acri noted that Nathaniel's goal is to become an Eagle Scout, and is a member of Troup 36, at St. Margaret Mary's Church. Mr. Acri added that Nathaniel interviewed several Council Members this evening. Mr. Kovach commended Mr. Miscannon for his service to his community.

Citizen Fire Co. #1 of Oberlin – Invitation to Mayor Hartwick to attend the 85th Annual Dauphin County Volunteer Firemen's Convention and Parade on Saturday, June 13-14, 2003.

There were no comments

Robert Houser, Emergency Management Coordinator – Requesting Council to adopt the Dauphin County Emergency Management Response Plan.

On a motion by Mr. Albert, seconded by Mr. Acri, Council Members present voted unanimously to adopt RESOLUTION 2003-R-27, to adopt and place into immediate effect, the Emergency Operations Plan of the Borough of Steelton, which conforms to the requirements of the Dauphin County Emergency Operations guideline.

Lisa Wiedeman-Krosnar, Business Association President & Foundation President – Informing Council of requests from the Business Association to set a price for bags for the parking meters; requesting permission to hold a block party on August 5, 2003, on Second Street from Pine to Walnut Street; and to ask Council to make appointments to the Steelton Community Development Foundation.

Mrs. Krosnar said that the Business Association is partnering with the Steelton Churches to assist with at-risk youth and would like to have a Block Party on August 5, 2003 on Second Street from Pine Street to Walnut Street in conjunction with National Night Out.

Mrs. Krosnar requested Borough Council to appoint the following persons to the Board of the Steelton Community Development Foundation: John Long, Lisa Lamp-Chacon, Laurie Musser and Robin G. Kisler.

On a motion by Mr. Albert, seconded by Dr. Szada, Council Members present voted unanimously to appoint John Long, Lisa Lamp-Chacon, Laurie Musser and Robin G. Kisler to the Board of the Steelton Community Development Foundation, as recommended by Mrs. Krosnar.

Mrs. Krosnar said that the Business Association recommends that the fee for the parking meter bags be set at \$3.00, per day, with a \$20.00 deposit, refundable when the bags are returned. Mr. Albert asked who would put the bags on. Chief Lenker said he would like to give the bags to the person renting them and they can put them on. Mr. Wion said that Council would have to first adopt a Resolution and eventually change the ordinance.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to authorize Mr. Wion to prepare the Resolution designating the parking meter bag fee at \$3.00 per day, with a \$20.00 refundable deposit.

Steelton Borough
Council Meeting
June 16, 2003

Page (4)

Mayor Hartwick arrived at 6:55 p.m.

John T. Hines, Acting Deputy Secretary, DEP – Informing the Borough that the State’s Budget for FY2003-2004 does not allocate funding for Act 339 Subsidy Recipients.

Mr. Musser said this will affect the 2004 Sewer Budget, with a loss of revenue in the amount of \$39,810.

Reverend John W. White, Sr., Pastor, New Hope Living Baptist Church – Letter of thanks to the Borough for their participation in their annual Memorial Day Parade.

There were no comments.

Daniel S. Robinson, Director, Dauphin County Office of Community and Economic Development – Informing the Borough that Dauphin County has decided to change the fiscal year of the CDBG and HOME Programs from a July 1st start date to a January 1st start date and to inform the Borough that FY 2004 CDBG Projects are due by July 16, 2003.

Mr. Musser said this change is going to be a good change, since it is going to follow our fiscal year, we just have to get our projects in by July 16th. He said we have a number of projects that we identified with this years funding. Mr. Musser asked Council Members to let him know if there are any other projects they would like included.

Mary Beth Jorich and Paula Sviben, Borough Residents – Letters of concern to Council in regards to motorized scooters.

Mayor Hartwick informed Council and the audience that there is nothing in the Borough laws that covers these issues. The Mayor said we have received numerous complaints and he had the Chief contact Representative Buxton and the Mayor spoke personally with Senator Piccola to request that the State address this concern. Chief Lenker said he contacted Mr. O’Keefe to see if he could find any legislation covering the motor scooters and the closest thing was something in Millersburg for skateboards.

Mr. Wion said the Boroughs powers are only those given to us by the State or Federal law or other case law. He said the State has regulations for motor vehicles and pedicycles, but the motor scooters are removed because of the power of the motor. Mr. Wion said he asked the Chief to

determine if there are any other municipalities who have passed any ordinances regarding this issue in hopes that they may have done some studies and the only one the Chief found took the one for bicycles and added motor scooters. Mr. Wion said he believes that if anyone challenges it, it won't stand. Mr. Wion agreed that the Mayor's approach is the correct one, to contact the State Senators and Representatives about the issue.

Ms. Sviben asked if there was an age restriction for pumping gas. Mr. Acri said he thought that was up to the gas stations to monitor.

Tim Reardon, Associate Director & Tara Herman, Project Planner, Tri-County Regional Planning Commission – Invitation to the June 23, 2003 Meeting at the Swatara Township Municipal Building to discuss the Regional Growth Management Plan.

Mr. Kovach asked anyone who is interested in attending to contact Mr. Musser. Mr. Musser said that he could print out the actual plan from the web cite if anyone is interested.

Steelton Borough
Council Meeting
June 16, 2003

Page (5)

The New Baldwin Corridor Coalition NBCC – Providing Council with a copy of the Minutes from the May 20, 2003 meeting.

There were no comments.

Jeffrey Stonehill, Borough Manager, Middletown Borough – Providing Council with a copy of the minutes from the Lower Dauphin Regional Quick Response Service (QRS) meeting.

Mr. Musser asked Council Members to mark their calendars for June 24th, at 7:00 p.m. for the meeting here in Council Chambers.

Frank A. Spizzieri, 709 South Second Street – Letter expressing his displeasure with the problems that Vendetta's is causing for him and his neighborhood.

Chief Lenker said he has contacted the LCB on this matter. He said that they received calls that people came out of Vendetta's and defecated on people's property. The Chief said they weren't informed until the next day, so they weren't able to catch anyone. He said he spoke to the owners about it. Mr. Acri said he spoke with some of the residents of the 700 block of South Second Street because of loud music. Mr. Acri said he contacted the owners and reiterated that it has been reported to the LCB. Mr. Kovach stated that the Borough will do whatever we need to do to get this resolved.

Chief Lenker said they are also having problems with theft at Turkey Hill, because there are large numbers of people in there between 2:00 and 3:00 a.m., and they appear to be coming from Vendetta's. Mayor Hartwick said he would like to have the owners attend a meeting with council

to give them a chance to address the problem and let them know that if it isn't corrected, we will have to pursue it with enforcement.

Mr. Acri asked the Chief if he could bring more part-time officers out to cover Turkey Hill during the problem times. The Mayor said that if the businesses want to stay open at these hours, they have some responsibility for their security. Chief Lenker said he can get another officer out on Friday and Saturday night, it is in the budget. Mayor Hartwick said we may be able to get some under cover help to do a detail.

Mrs. Krosnar asked the Chief if the police are tied up at Vendetta's and Turkey Hill, is there someone to cover the rest of the town? Chief Lenker said that they go on the priority of the call.

Mr. Musser said he had one additional communication not on the agenda:

Gene Vance, Fire Chief – Informing Council that over the weekend, at the Dauphin County Firemen's Parade, the Steelton Fire Department received the following four (4) trophies:

1st Place: Areal Truck-Truck 50; 1st Place: Rescue-Rescue 50; 1st Place Marching Unit without Music; 2nd Place: Fire Chief's Vehicle.

On a motion by Mr. Albert, seconded by Mr. Acri, Council Members present voted unanimously to have Mayor Hartwick present the Fire Company with a Commendation for their accomplishments.

Dauphin-Lebanon County Boroughs Association – Invitation to the July 29, 2003 meeting at 6:30 p.m., at the Fairview Golf Course hosted by the Borough of Cornwall.

Mr. Kovach asked anyone who wishes to attend to please contact Mr. Musser.

Steelton Borough
Council Meeting
June 16, 2003

Page (6)

UNFINISHED BUSINESS:

Mr. Musser – Providing Council with an update on the renovation of the Playground facilities.

Mr. Musser said he received a new e-mail from the Engineers, shortly before the meeting and has distributed it to the Mayor and Council Members. Mr. Musser said that the Municipal, Cottage Hill and Poplar Street Playgrounds are completed; Bailey Street needs the utility pole and the light standards and the contractor will contact the electrical sub-contractor to determine when this will be finished. Mr. Musser reported that the East End Playground needs the following: pave the basketball court and install the standards and benches; trying to determine where the problem is with PP&L making the electrical connection.

Mr. Dennis Heefner, Planning Commission Chairman – Providing Council with minutes from the June 6, 2003 Planning Commission Meeting.

Mr. Heefner referred to the copies of the Planning commission Meeting minutes, which were included in Council's packets. Mr. Heefner stated that the Planning Commission members recommend that Ms. Lownes be denied her request to increase her day care from six (6) to twelve (12) children. He informed Council that her current occupation does not comply with our ordinance because more than 50% of her home is used to operate the business. Mr. Heefner said

the Planning Commission did not feel comfortable closing the business, since Ms. Czeiner allowed her to open the business. Three years ago. He said the Planning Commission was not approached about this.

Dr. Szada asked even though Ms. Czeiner made an error three (3) years ago, why can't we correct it now? Mr. Heefner said that is up to Council. Mr. Kovach asked Mr. Heefner to get the information to Mr. Musser, who will give it to Mr. Wion for his review and recommendations on the situation.

Mayor Hartwick asked if Ms. Lownes could be given an opportunity to appear before Council. Mr. Heefner said that Ms. Lownes was asked to come to the meeting tonight.

Mr. Wion said that the procedure Ms. Lownes is following now, should have been followed when the business originally opened. Mr. Wion said that before the day care opened, Ms. Lownes should have appeared before the Planning Commission and explained to them what she wanted to do and how she would meet the Borough's requirements. Mr. Wion said the Planning Commission would then make their recommendation to Council and if she meets the Borough's eight (8) requirements then it is up to the Borough to approve the request. Mr. Wion said that Ms. Czeiner could not grant permission for that, only the Council can. Mr. Wion informed Council that just because her business has been there for three years, doesn't mean that she can continue. He said that decision is up to Council. Mr. Wion suggested that the facts be gathered and Ms. Lownes appear before Council.

Mr. Heefner said that the Planning Commission reviewed the proposed ordinance pertaining to Home Occupations and recommends Council adopt the ordinance. Mr. Heefner noted that Mr. Omar Syed recommended that examples of no-impact home based business according to the existing code be included in the ordinance.

Mr. Wion said that the ordinance for Home Occupation is advertised for the July 21st meeting and before Council in draft form for their review.

RESOLUTION 2003-R-25, A Resolution establishing a Special Purpose parking space for Shirley W. Keck, 331 Locust Street, was presented for Council's consideration.

Steelton Borough
Council Meeting
June 16, 2003

Page (7)

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2003-R-25, as presented.

Mr. Musser – Informing Steelton Borough Council that the application of Eartha David Beaty, Sr., must be denied because there is off-street parking.

On a motion by Mr. Albert, seconded by Mr. Acri, Council Members present voted unanimously to deny the request.

Kellie Zema, Recreation Program Coordinator – Providing Council with an update on the Summer Recreation Program.

Mr. Musser said that the program is going extremely well. He said that enrollment is growing each day, noting that Municipal Park will be at 20, Cottage Hill is over 20 and East End has about

12 to 14 enrolled currently. Mr. Musser said that we need to allocate an additional playground leader, who would be a floater. Mr. Musser recommended that Council hire Shannon Woods, who was interviewed with the original group of applicants and was fourth on the list of applicants chosen. Mr. Musser said the hourly rate would be \$7.00.

On motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to hire Shannon Woods as a playground leader at the rate of \$7.00, an hour.

Mr. Musser said that the leaders are running the program very well. He said we have to thank the City of Harrisburg for allowing our people to go through their orientation and they have invited us to many of their field activities. Mayor Hartwick asked Mr. Musser to send them a letter to formally thank them for their support and said he would like to do a press release for positive press coverage. Ms. Sviben added that Swatara Township also assisted us with our Recreation program and asked that they receive recognition also.

Mr. Musser – Discussion in regards to Mr. Page’s request to lease land from the Borough.

Mr. Musser noted that this was discussed at a previous meeting and the problem was the fact that he wanted to place a gate across an alley, which is a paper street. Mr. Musser said it was placed on the agenda again for further discussion to try to help him out and to utilize the storage he was offering the Borough. Mr. Musser said he spoke with Mr. Wion about the situation and Mr. Wion said that we must first vacate the alley, but the Borough must get a right-of-way from him for our utility lines, and stipulate that he cannot erect a building on that site. Mr. Musser added that if Council decides to do this, and Mr. Page agrees to this, he must agree to pay for the legal costs.

Dr. Szada asked if, hypothetically, sometime in the future, the Borough would acquire the adjacent land, would the Borough be able to get the alley back?

Mr. Wion said that the way the Borough acquires property to put a street in is the Borough would have to go to the owner to ask if he would convey it to the Borough. If he won't, then the Borough could take it, but would have to pay fair market value. Mr. Wion said that if the Borough vacates a street, Council you would have to hold a hearing on the vacation; give abutting owners written notice, hold a hearing, file a report with the court, advertise a Vacation Ordinance, pass the Ordinance and post the road-way; which would take about four or five months to meet these steps. Mr. Wion said the costs could be between \$1,000.00, and \$2,000.00, and it could be more if he has to search the title, unless Mr. Page’s attorney does that.

Dr. Szada asked if there would be an interest in the Borough owning the land and leasing it to Mr. Page. Mr. Wion responded that the Borough wouldn't own it as a piece of land, since it is a Borough Street and only for public access, so it can't be treated as a separate piece of land.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted four (4) to one (1) to authorize Mr. Wion and Mr. Musser to contact Mr. Page to discuss his options. Dr. Szada cast the dissenting vote.

Mrs. Sviben – Providing Council with an update on the Police Grants that have been applied for.

Ms. Sviben informed the Mayor and Council that several grants were identified and the following two (2) have been submitted: The Universal Hiring Program, which, if approved, would provide a percentage of the salary and benefits for a maximum of four (4) new full-time officers over a three (3) year period; the Homeland Security Overtime Grant, in the amount of \$25,000, which is the maximum the Borough is eligible for with our given population

Ms. Sviben informed Council that she received a call from Governor Rendell's office and he is tentatively scheduled to participate in our Pre-independence Parade on June 28th. She said that there will be a reviewing stand at the Municipal Building, but no prizes will be given. Ms. Sviben said that if any Members of Council would like to sit on the Reviewing Stand, let her know. She noted that the Borough Employees will have a float in the parade, with a patriotic theme.

Mayor Hartwick asked Ms. Sviben if a support letter was requested from Representative Holden. Ms. Sviben said it had not, but she would contact his office.

NEW BUSINESS:

Mr. Musser – Informing Council that two applications for Special Purpose Parking Spaces have been submitted for: Esther Grubb of 219 Lincoln Street and Johnie Mae Washington of 443 Lincoln Street.

There were no comments.

Mr. Kovach deviated from the agenda to fill a vacancy on the Borough Authority.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to appoint Lisa Wiedeman-Krosnar to the Steelton Borough Authority to fill the vacancy created by Mr. Gornik's resignation.

Mr. Musser noted that Mrs. Wiedeman-Krosnar was put on Mr. Gornik's Council Committees.

ADDITION TO THE AGENDA:

Mrs. Sviben – Pizza Hut fundraiser.

Ms. Sviben said that the Community Development Office was approached by Pizza Hut to participate in a fundraising promotion. Ms. Sviben explained the details and noted that a copy of the fliers was given to each Council person and will be available in the Borough, at businesses and the playgrounds. She encouraged everyone to participate and get the word out.

Mr. Musser - Requesting an executive session to discuss police contract negotiations.

There were no comments.

OTHER BUSINESS:

Mayor Hartwick's Report: The Mayor congratulated Mrs. Wiedeman-Krosnar on her appointment to the Borough Council and Borough Authority. He said he knows she will be a very valuable asset to the Borough. Mayor Hartwick welcomed Nathaniel Miscannon and said he would be happy to support him with his goals and to put him to work in the Community.

The Mayor said he met with representatives of ISG and discussed land acquisition. Mayor Hartwick said he is very excited that they will try to sell the buildings and land they won't use, in a manner that is in the best long term interest of the community. He thanked the Planning Commission and the leadership of Council and commended the Governor's Office. The Mayor said he is hoping to get remediation in the Pig Iron Field. He also thanked CREDC and said we need to keep the momentum going.

Mayor Hartwick said that he was contacted last night by the PIAA Baseball Association asking for our ambulances to cover the games, since the City Units were unavailable. He apologized to Dr. Szada for not contacting her, due to the short notice.

Mayor Hartwick told Mr. Heefner that he is doing a great job on the Planning Commission, saying that he is very well informed, and was commended at the ISG ribbon cutting ceremony.

AUDIENCE PARTICIPATION:

Lorraine Houser, 444 S. 2nd Street - told Council that her car, Mr. Houser's truck and other neighbor's cars were vandalized. She said something must be done, and noted that the police officers cannot be all over town at the same time. Mrs. Houser said that if the vandals are caught, she expects them to be prosecuted to the full extent of the law and to reimburse her insurance company.

Mr. Kovach encouraged Mrs. Houser and her neighbors to begin a crime watch in the neighborhood, and said the Borough will do the best they can to correct the problem.

Emmuel Powell, 321 Lebanon Street - Mr. Powell noted that there are speed limit signs on Harrisburg, but said there are none on Lincoln, Ridge, Bessemer or Adams Streets. Chief Lenker responded that the speed limit is 25 MPH. Mr. Powell suggested posting more signs in those areas as well as speed bumps. Mr. Powell asked how far the new water line is going up on Lincoln Street. He said that the water pressure is bad above Harrisburg Street.

Mr. Musser said the new water line will go up to Harrisburg Street, adding that is what the grant would pay for. He said the new water line should help with the water pressure for Mr. Powell. Mr. Musser said the Borough could consider extending the water line with the new bond financing. Mr. Musser said he will check on that and let Mr. Powell know.

Mrs. Sviben - Asked Council to approve Mrs. Krosnar's request to close Second Street from Pine to Walnut Street for the neighborhood festival in conjunction with National Night Out. Mr. Acri said he thought that Council did approve that, but after reviewing the minutes, it was determined that a motion had not been done for that.

On a motion by Mr. Albert, seconded by Dr. Szada, Council Members present voted unanimously to approve the request to close Second Street between Pine and Walnut Streets, on August 5, 2003.

James Moser, 204 Pine Street – said that the storm sewers in Mulberry Alley are filled with stones and water is running over the walls. He said that the residents have called but there has been no response. Mr. Moser said he realizes that they are busy, but is concerned that there could be property damage if the problem isn't corrected.

Mr. Moser also informed Council that there is about two-thirds of a car length between two Special Purpose Parking spaces on Third Street, and asked if this was required by law. Mr. Moser said he wanted to bring this to Council's attention because of the already tense situation with parking in that area. Mr. Musser said that the space is set by resolution and we would check on that.

COUNCIL'S CONCERNS:

Dr. Szada – thanked Nathaniel Miscannon for his interest in Council.

Mr. Albert – welcomed Mrs. Wiedeman-Krosnar to Borough Council.

Mrs. Wiedeman-Krosnar – thanked everyone for their welcome.

Mr. Kovach – welcomed Mrs. Wiedeman-Krosnar and thanked everyone in the audience for attending the meeting.

Mr. Acri – said he had hoped to address problems with landlords and with garbage, but said he would put these topics on the agenda for the next meeting.

On a motion by Mr. Albert, seconded by Dr. Szada, Council Members present voted unanimously to recess into executive session at 8:25 p.m.

The Council meeting reconvened at 8:30 p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Albert, seconded by Mr. Acri, the meeting adjourned at 8:31 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley

Assistant Secretary

Steelton Borough
Council Meeting
October 6, 2003

The Council meeting was called to order at 6:35 p.m. by the Council-President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Jeffrey Wright
Thomas Acri
MaryJo Szada
Michael Albert
Lisa Wiedeman-Krosnar

Absent:

Jeffrey Wrightstone
George Hartwick, III, Mayor

Michael G. Musser, II, Secretary -Treasurer
Kathleen D. Handley, Assistant Secretary-Treasurer
David A. Wion, Solicitor

ACCEPTANCE OF RESIGNATION:

Mr. Kovach – Presenting resignation of Jeffery A. Wrightstone, effective September 19, 2003, for Council’s consideration.

Mr. Musser noted that Mr. Wrightstone requested that the letter of resignation be read and included as part of the minutes. The letter read as follows:

Due to recent time constraints, which have not allowed me the involvement in Council matters that are required, please accept this as my official resignation from Steelton Borough Council, effective Friday, September 19, 2003.

It has been a great learning experience over the past 12 years serving my community. I am proud of our accomplishments. I would like to thank all Department Heads for their help in resolving matters over the years. It has been my immense pleasure serving with my fellow Council Members and distinguished Mayor. Their goals and hearts are in the right place and I am proud to call them my friends. I would also take this opportunity to welcome Lisa Wiedeman-Krosnar as Steelton Borough’s newest Council Member. Having known Lisa for several years, I know she will bring integrity and dedication to her position. Wishing you all the best with my continued support.

Sincerely,

Jeffrey A. Wrightstone

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members voted unanimously to accept Mr. Wrightstone’s resignation, effective September 19, 2003, as presented.

RESOLUTION 2003-R-39, RESOLUTION FILLING VACANCY ON BOROUGH COUNCIL, APPOINTING DENNIS C. HEEFNER FOR THE YEAR ENDING 2003, was presented for Council’s consideration.

On a motion by Dr. Szada, seconded by Mr. Albert, Council Members voted unanimously to adopt RESOLUTION 2003-R-39, as presented.

Steelton Borough
Council Meeting
October 6, 2003

Page (2)

SWEARING IN:

The Honorable District Justice Steven Semic administered the Oath of Office for Councilman of the Borough of Steelton, to Dennis C. Heefner.

Mr. Heefner then took his seat on Council

Mr. Kovach distributed the new list of Council's Committees, which included newly appointed Councilman Heefner, and noted that Mrs. Wiedeman-Krosnar requested to be moved from the Finance Committee to the Fire, Ambulance and EMA Committee and Mr. Heefner will be moved from the Fire, Ambulance and EMA Committee to the Finance Committee.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time. He said he will report at the October 20th Council Meeting, on the executive session held prior to this meeting.

PUBLIC COMMENT: Agenda items only.

Mr. Kovach noted that there were no members of the public present.

COMMUNICATIONS:

There were no communications presented.

UNFINISHED BUSINESS:

Mr. Musser – Requesting permission to schedule and advertise the necessary Budget Sessions.

Mr. Musser said he distributed a list of proposed Budget Meetings to be advertised. Mr. Musser noted that if a quorum is not present at a meeting, it will be considered an information session and the results of the meeting will be distributed to those who were not in attendance. He requested that any questions on the materials be brought to his attention prior to the next meeting to avoid a repetition of the previous work. Mr. Musser said he would like to have a budget finalized by the first or second meeting in November, so that the Budget can be placed before the public and adopted at the first meeting in December. Mr. Musser said he hopes that only one meeting will be necessary in December because of the holidays.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members voted unanimously to approve the proposed Budget Meeting dates for advertisement.

NEW BUSINESS:

There was no new business presented.

OTHER BUSINESS:

Mr. Musser – Requesting an Executive Session to discuss the Police Contract Negotiations, Land Acquisition and Water Filtration Plant Personnel Matters.

Steelton Borough
Council Meeting
October 6, 2003

Page (3)

Mr. Musser noted that the Water Filtration Plant personnel matters were discussed in the executive session held prior to this meeting.

AUDIENCE PARTICIPATION:

There were no members of the public present.

RECESS INTO EXECUTIVE SESSION:

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to recess into Executive Session to discuss Police Contract Negotiations, and Land Acquisition, at 6:37 p.m.

RECONVENE REGULAR MEETING:

The meeting reconvened at 7:07 p.m.

COUNCIL'S CONCERNS:

Lisa Wiedeman-Krosnar expressed concerns about parking in certain areas near the High School Football field during the football games. Mrs. Wiedeman-Krosnar said she was up in the area during a game and noticed vehicles blocking fire hydrants on many of the nearby streets and that emergency vehicles could not pass through Woodbine Street because of the way cars were parked. She asked why the vehicles blocking the hydrants weren't ticketed. Mr. Acri noted that Officer Shaub was doing a traffic study on one-way travel on Woodbine Street. After discussion, it was the consensus of Council Members to discuss the parking violation enforcement with Chief Lenker. Mr. Kovach commented that these are our streets and we should enforce the laws.

Mr. Albert welcomed Mr. Heefner to Council.

Mrs. Wiedeman-Krosnar also welcomed Mr. Heefner to Council and informed Council that District Justice Semic's mother passed away and her services would be held tomorrow.

Mr. Acri welcomed Mr. Heefner to Council.

Mr. Kovach welcomed Mr. Heefner to Council and said he know Mr. Heefner will do a good job. Mr. Kovach said that Local Government affects people more than any other form of government.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Acri, seconded by Mr. Albert, the meeting was adjourned at 7:17 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Secretary

The regular monthly meeting was called to order at 6:30 p.m. by the Vice-President, Jeffrey Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffrey Wright
Thomas Acri
MaryJo Szada
Michael Albert
Lisa Wiedeman-Krosnar
Dennis Heefner

Absent:

George Hartwick, III, Mayor
Michael J. Kovach

David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

The minutes from the October 6, 2003 meetings were presented for approval.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to approve the minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the Schedule of Bills as presented.

APPROVAL OF DEPARTMENT REPORTS:

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement, and Senior Center Departmental Reports for September, as presented.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Mr. Musser Providing Council with numerous training information.

There were no comments.

Stephen R. Reed, Mayor, City of Harrisburg – Letter informing the Borough that there will

Steelton Borough
Council Meeting
October 20, 2003

Page (2)

be no rate increase for Sewer Rates for 2004.

There were no comments.

Ronald I. Buxton, State Representative, 103rd Legislative District, House of Representatives – Requesting the Borough of Steelton’s input for the purpose of providing any information to the LCB, which may cause an investigation under the Nuisance Bar Program.

Mr. Wright said that Council will discuss this later in executive session with Chief Lenker, but asked if anyone in the audience would like to discuss this topic

Richard Rodgers, 2700 South Second Street, said that he appreciated that Chief Lenker and Council are trying to help the residents with the noise situation from the establishment at 2700 South Front Street. He said that there hasn’t been much improvement. Mr. Rodgers said he wondered if, when this individual decided to move into the Borough, his record when he was in Lower Swatara Township, was checked or taken into consideration at the time. He said a lot of misinformation was given by him at the meeting with the residents in May. Mr. Rodgers re-iterated that he appreciates what the police are trying to do.

Mr. Wright asked Mr. Rodgers if he has seen any improvement. Mr. Rodgers said he has to clean up empty beer bottles and broken glass on the weekends, so no he hasn’t seen an improvement.

Chief Lenker said the police have received complaints and have cited people numerous times. He said we haven’t gotten to three times in one night. He concurred that the noise is still coming from there from time to time. He said that he has officers sitting down there for thirty (30) minutes when it closes to deter any problems when the patrons leave.

Mr. Wright said we will continue to monitor the situation and so what we can.

Kirk Wilson, President, Pennsylvania League of Cities - Requesting the Borough to pass a Resolution in Seeking the Restoration of the 1925 National Football League Championship to the Pottsville Maroons.

There was a discussion on why the Borough was being asked to support this.. Mr. Musser said that the Borough is a member of the Pennsylvania League of Cities and a fellow member is requesting the Borough’s support.

Mr. Wion pointed out that Council has only heard one side of the issue and added that he is not sure why the Borough of Steelton has an interest in this matter. Mr. Albert suggested the Borough try to get the National League’s side, but Mr. Musser said that we wouldn’t be having another meeting before the Resolution was needed. It was the consensus of Council Members to do nothing.

Jeff Haste, Chairman, Dauphin County Commissioners – Informing the Borough of Steelton that the South Central Assembly for Effective Governance is hosting an Emergency Preparedness Symposium on Wednesday, October 22nd, at Wilson College, from 9:00 A.M. to 2 P.M.

There were no comments.

Mr. Musser and Mrs. Sviben – Providing Council with Information on numerous Grant opportunities for the Borough and providing an update on the Keystone Grant that was submitted to the State.

Steelton Borough
Council Meeting
October 20, 2003

Page (3)

In Ms. Sviben's absence, Mr. Musser addressed the issues, stating that the Grant opportunities were self-explanatory and added that the Keystone Grant was ready for submission for the upgrades to Reich Field and the Boat Dock area in the amount of \$300,000. Mr. Musser noted that the grant is for \$150,000 and has to be matched either by in kind services or monetary funding. Mr. Musser Council's approval of the submission of the grant will be addressed later in the meeting.

Cathy Curran Myers, Acting Deputy Secretary for Water Management, DEP – Letter in response to the Borough of Steelton's letter requesting that the Act 339 Funding be reinstated into the State's Budget.

There were no comments.

Senator Piccola & Representative Buxton – Letter to Penn DOT concerning the status of the reimbursement to the Borough of Steelton for the Route 230 Project.

Mr. Musser explained that when the Borough made an agreement with Penn DOT to do the Route 230 improvements, it was in the amount of \$161,541, and the agreement states that if the project comes in under the amount the Borough could keep the balance, but if the project would go over the amount, the Borough had to make up the difference. Mr. Musser said that the bids came in around \$46,000 and with the engineering fees, the project totaled approximately \$70,000. Mr. Musser said when he contacted Penn DOT about the Borough's payment, he was told that they didn't do that anymore and that the Borough would only receive the amount the Borough spent. Mr. Musser said that is not what the contract stated and he contacted Mr. Buxton, Mr. Piccola and Mr. Marsico to look into the matter for the Borough. He said that we haven't received a response yet.

Lisa Chacon, Editor, Steelton Courier – Letter of thanks to the Borough for their support of the Steelton Courier.

There were no comments.

James S. Nelson, President, Harrisburg East Rotary Club – Letter of thanks to Paula Sviben for allowing the Rotary Club to participate in the Fall Festival.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members voted unanimously to place the letter in Ms. Sviben's personnel file.

Jeannette Muza – Letter of Thanks to the Borough of Steelton’s Public Works Department for the excellent job they did removing a tree that fell in the street.

On a motion by Mr. Acri, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to place the letter in the respective employees’ personnel files.

Libby Thode – Letter of thanks to the Steelton Police Department and Officer Cuckovic for making sure her daughter arrived home safely.

Chief Lenker commended Officer Cuckovic for going out of his way to help this young lady get back home to Lancaster, by taking her to the bus station and giving her money for the bus ticket.

Mr. Wright asked to convey his thanks on behalf of Council to Officer Cuckovic. On a motion by Mr. Acri, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to have Ms. Thode’s letter placed in Officer Cuckovic’s file and to send him a letter of thanks from Council.

Steelton Borough
Council Meeting
October 20, 2003

Page (4)

Theodore K. Sjureseth, President, America’s 9/11 Ride foundation, Inc. – Letter of thanks to the Steelton Police Department, Chief Lenker and Part-Time Officer Yoder for their assistance with the Third America’s 911 Ride

On a motion by Mr. Acri, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to place the letter in Chief Lenker’s and Officer Yoder’s personnel file.

Chief Lenker said he and Officer Yoder wanted to thank the Mayor and Council for allowing Officer Yoder to participate in this event.

Mary J. White-Shaw – Requesting on Behalf of the Scott White Family, to have a banner hung across Front Street celebrating their 50th Singing Anniversary on November 30th.

Mrs. Wiedeman-Krosnar asked if the Borough Employees would hang the banner and take it down. Mr. Musser said it would either be the Borough Employees or the Fire Department personnel.

On a motion by Mr. Albert, seconded by Mr. Heefner, Council Members present voted unanimously to approve the request.

Dauphin-Lebanon County Boroughs Association – Invitation to the next meeting on October 28, 2003, at 6:30 p.m., at the Timbers, hosted by Mount Gretna Borough.

Mr. Wright said that anyone who is interested in attending should contact Mr. Musser.

ADDITIONS:

Eugene Vance, Chief, Steelton Fire Department – Informing Council that the Fire Company would like to purchase fencing for the parking lot.

Mr. Musser stated that per the memo, the Code Enforcement Officer was consulted and approved it and there will be no cost to the Borough, since the Company is paying for it. Mr. Musser said that Council must approve the request, since it is the Borough's property.

Mr. Acri made a motion to approve the request.

Mr. Heefner informed Council Members that in the past, when residents have proposed putting up a fence on Front Street, the Planning Commission has requested them to put up evergreen trees or shrubbery to improve the appearance and suggested that Council request the Fire Department to do the same, so as not to set a precedent for future fence projects.

After discussion, Dr. Szada said she will bring it up to the Company. She said she didn't think they would have a problem with putting the trees or shrubs around.

Mr. Wright suggested Council wait until Dr. Szada discusses this with the Fire Department.

Lisa Wiedeman – Submitting her resignation from the Steelton Community Development Foundation, Steelton Business Association and Main Street Committees effective December 1, 2003, due to current schooling and increased workload.

Mrs. Wiedeman-Krosnar said she won't be able to devote the time needed to effectively serve as the president/board member of these committees, but will try to stay involved as much as time allows.

Steelton Borough
Council Meeting
October 20, 2003

Page (5)

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to accept Mrs. Wiedeman-Krosnar's resignation, with regret.

UNFINISHED BUSINESS:

Mrs. Sviben – Requesting Steelton Borough Council approve resolution 2003-R-40 approving the submission of the Application for Steelton Borough's Park Recreation Improvement Program.

RESOLUTION 2003-R-40, approving the submission of the Application for Steelton Borough's Park Recreation Improvement Program, was presented for Council's consideration.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2003-R-40, as presented.

Mr. Acri asked if they got pricing on Reich field. Mr. Musser said that is included in that. He said he will try to provide Council Members some of the information in the grant. Mr. Wright asked Mr. Musser to inform Mr. Brubacher on this since he is working on the field project. Mr. Musser said that he has been informed.

Mr. Musser – Informing Council that Ordinance 2003-6, an Ordinance establishing the Quick Response Service, A New volunteer Emergency Medical Corps, Promoted by a Joint Municipal Council Pursuant to the Intergovernmental Cooperation Law is still tabled until action is taken by the Borough of Highspire and Middletown.

Mr. Musser said that he still recommends that they table this until the next Council Meeting, since none of the other Municipalities have approved it yet.

RESOLUTION 2003-R-41 - A Resolution establishing a Special Purpose Parking Space for Frank A. Zuvich, Sr., of 470 North Second Street.

Mr. Musser asked that this matter be tabled until Council can discuss this in executive session.

RESOLUTION 2003-R-42 – A Resolution establishing a Special Purpose Parking Space for Lyn Clark of 32 Walnut Street.

Mr. Musser asked that this matter be tabled until Council can discuss this in executive session.

ADDITIONS:

ORDINANCE 2003-7, An Ordinance Amending the

Mr. Wion said that according to Mr. Ron Acri, there is a problem in various neighborhoods with trash strewn around due to the trash bags tearing and Mr. Acri recommended that we eliminate the collection by bags to prevent this problem. Mr. Wion said that Ordinance 2003-7 changes the Ordinance by removing the paragraph which previously allowed Poly bags, and requires the use of plastic or metal cans. Mr. Wion noted that this will not be effective until January 1, 2004, which will allow ample time for the Borough to notify residence of the change and allow them time to get the required containers.

Steelton Borough
Council Meeting
October 20, 2003

Page (6)

Mr. Musser said he will try to include this change in with the Water billing, which is mailed out the first week of November. He asked if Council would like him to send out a separate mailing. Mr. Wright said he would like to send out a separate mailing. Mrs. Wiedeman-Krosnar asked if the Borough could also include the regulations on recycling. Mr. Musser said we could also inform them that the billing will not be going to the owners of the rental properties.

Dr. Szada said that she understands the reasoning behind this, but is not totally convinced that eliminating the bags will help. She said that cans can also be knocked over and the trash could be spilled. Mr. Acri said that the cans will have lids. Dr. Szada said that she agrees with the premise, she is just not sure it will resolve the problem. Mr. Wright suggested that we give this a try and we can re-address the issue if it doesn't see to work. Dr. Szada agreed.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2003-7 as presented.

NEW BUSINESS:

Kim L. Moreland, Executive Director, Humane Society of Harrisburg Area, Inc. – Requesting the Borough of Steelton execute the Agreement between the Borough of Steelton and the Humane Society for Municipal Animal Protective Services.

Mr. Musser noted that this agreement is a little different than the one we had previously, which was an annual fee. He said the Borough will now be billed monthly, but charge per animal according to the fee schedule listed in the agreement. Mr. Acri asked if that includes picking up the animal in the Humane Society ambulance. Chief Lenker said that is included, but costs extra. Mr. Musser said that unfortunately this is a service that the Borough needs.

On motion by Mr. Acri, seconded by Dr. Szada, Council Members present voted unanimously to approve the Agreement between the Borough of Steelton and the Humane Society as presented.

Mr. Kovach – Requesting a Cost-of-Living study be done for the retired employees of the Non-Uniform Pension Plan.

Mr. Musser said that the retired employees request this every year. Mr. Musser said that the study, if Council approves the request, will be presented at the November meeting so that Council can make a decision on a cost of living increase for the retirees.

On a motion by Mr. Acri, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to authorize the cost-of-living study, as requested.

OTHER BUSINESS:

Mr. Musser – Requesting an Executive Session to discuss the Police Contract negotiations, land acquisition, Water Filtration Plant personnel matters and CDL licenses.

Mr. Musser said to add the discussion of any legal matters regarding Resolutions 41 and 42.

AUDIENCE PARTICIPATION:

Lawrence Keefe, 2705 S. Third Street, Mr. Keefe said that the parks are beautiful but noted that there are no lights. He said he understands that the parks close at 8:00 p.m., but it will get dark early.

Steelton Borough
Council Meeting
October 20, 2003

Page (7)

Mr. Musser said that spotlights could be put at the parks since electricity is supplied to areas of the parks. He noted that the parks are open from eight a.m., to 8:00 p.m., and the Boat Dock is open from 8:00 a.m. to 10:00 p.m. Mr. Musser said the reason it was changed from dawn to dusk is that it was left to individual interpretation.

Mr. Wright said that this will be discussed by the Community Development and Recreation Committees and they will make a recommendation to Council.

Maria Marcinko, 2704 South Second Street. Mrs. Marcinko said that she wasn't here earlier and understands that Mr. Rodgers addressed some issues on Shane's. She said that she met with Mr. Mrakovich on October 10th. She said the only thing she wanted was for him not to force me to call the police. She said she made a deal with him that she would call him first and he said that would be great. She said that Friday, everything was fine, but that Saturday, she called

and asked to speak to Shane and was told that he was the Disc Jockey. She said she was very disappointed. She said that last Saturday, the LCB was there and they cited them. She invited council Members to come down to the area and hear how loud the music is. She said she doesn't want to shut him down, she just wants the noise to stop.

Mr. Wright thanked Mrs. Marcinko for coming to the meeting and said that council will continue to address the matter.

Jeanne Barr, 346B Locust Street. Ms. Barr asked Chief Lenker if he knows who is shooting out car windows in her neighborhood. Chief Lenker said that they didn't know who did it. She then asked if more bleachers would be put up at the football field. Mr. Wright told Ms. Barr that she will have to ask Dr. Kitch or the School Board about that.

COUNCIL'S CONCERNS:

Mrs. Wiedeman-Krosnar announced that the Steelton Senior Center is having a health fair on October 22nd at the Swatara Lodge in Oberlin.

Mr. Acri thanked Lisa Chacon for the first edition of the Steelton Courier and said that copies were available in the Borough Lobby and at various businesses.

Mr. Wright welcomed new Councilman Dennis Heefner, saying that he was appointed to fill the vacancy of Mr. Wrightsone.

On a motion by Mr. Acri, seconded by Mr. Albert, the Council meeting recessed into executive session to discuss the Police contract Negotiations, Land Acquisition, Water Filtration Plant Personnel Matters, CDL Licenses and legal aspects of Resolutions 41 and 42, at 7:23 p.m.

The meeting reconvened at 8:20 p.m.

RESOLUTION 2003-R-41 was presented for Council's consideration.

On a motion by Mr. Acri, seconded by Dr. Szada, Council Members present voted unanimously to adopt RESOLUTION 2003-R-41, establishing a Special Purpose Parking Space for Frank A. Zuvich, Sr., of 470 North Second Street, as presented, with a change in location to be on Jefferson Street, beside his residence. Mr. Musser noted this was necessary since there wasn't enough space in front of his property, without infringing on the neighbor's property or reducing the distance to the curb.

RESOLUTION 2003-R-42 was presented for Council's consideration.

Steelton Borough
Council Meeting
October 20, 2003

Page (8)

On a motion by Dr. Szada, seconded by Mr. Acri, Council Members present voted unanimously to table RESOLUTION 2003-R-42, until the owner and neighbor gave their permission.

CDL Licenses. Mr. Musser said that the union withdrew its grievance regarding the CDL licenses and additional pay, and agreed to address during the next non-uniform contract negotiations.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to rescind the directive regarding the CDL licenses.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to have Mr. Musser prepare a letter of reprimand to Mr. Wintergrass for his recent disrespectful attitude toward Mr. Acri, to take more appropriate responsibility as a Supervisor and to attend management classes at HACC.

ADJOURNMENT:

There being no other business before Council, on motion by Mr. Acri, seconded by Dr. Szada, the Council meeting adjourned at 8:23 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:30 p.m. by the Vice-President, Jeffrey Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffrey Wright
Thomas Acri
MaryJo Szada
Michael Albert
Lisa Wiedeman-Krosnar
Dennis Heefner

Absent:

George Hartwick, III, Mayor
Michael J. Kovach

David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

The minutes from the September 16, 2002 meetings were presented for approval.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to approve the minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion by Ms. Szada, seconded by Mr. Albert, Council Members present voted unanimously to approve the Schedule of Bills as presented.

APPROVAL OF DEPARTMENT REPORTS:

On a motion by Ms. Szada, seconded by Mr. Acri, Council Members present voted unanimously to approve the Community Development, Finance, Fire and Ambulance, Personnel, Police, Public Works, Code Enforcement, and Senior Center Departmental Reports, as presented.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

J. Stephen Snoke, DO, MBA & Michael Sola, Owners Atlas Investors – Requesting permission to discuss their high water bills with borough council.

Dr. Szada requested that Mr. Musser send a letter out to Atlas Investors with an explanation of water bills.

Kendra & Bob Hoffman, 11 South Fourth Street, Steelton, PA – Letter Expressing Her Dissatisfaction With the Parking Tickets She Received on October 24th, While Attending a Football Game.

Mrs. Hoffman was not in the audience to discuss this. There were no comments.

Rev. Iris J. Andrews, Grace Temple Church of the Living God, Inc. – Letter of Thanks to Chief Lenker for Allowing Sergeant King and Officer Basonic to Attend Their Community Day

A motion made by Mr. Acri, seconded by Mr. Albert, was made to have this letter placed in the personnel files of Chief Lenker, Sergeant King and Officer Basonic.

The Chambers Family –Thank You Card to the Borough for Their Support and Generosity during Their Difficult Time.

There were no comments.

William F. McLaughlin, Director of Business Development, Brechbill & Helman –Letter Complimenting the Prompt Service and Professional Service Shown by the Steelton Ambulance Crew in His Time of Need.

A motion was made by Mr. Acri, seconded by Mr. Albert, to have this letter posted in the Steelton Fire Department File.

Mr. Musser –Informing Council of the Presentation by Members 1st on Wednesday, November 19, 2003, From 12:00 Noon to 1 PM in Council Chambers.

There were no comments.

Eileen Emanuel, Education Program Director, Jump Street –Requesting the Mayor and Borough Council to Purchase Tickets to Santa’s Sandy Sleigh Ride to Help Support Jump Street.

Mr. Musser notified Council that this would have to be done with personal funds. Jump Street is the old Metro Arts of the Capital Region and has done various projects with the Senior Center and The Boys & Girls Club.

Mr. Wright advised any Council members interested in purchasing tickets to contact Mr. Musser.

Richard H. Sheibley, Chief, Laboratory Accreditation Program –Informing the Borough That the Laboratory at The Water Filtration Plant is Certified as a Microbiology Under the Pennsylvania Safe Drinking Water Act.

There were no comments.

Steelton Borough
Council Meeting
November 17, 2003

Page (3)

UNFINISHED BUSINESS:

Mr. Musser –Informing Council that the Steelton-Highspire School District Voted to Accept the Borough’s Offers on the 6 Parcels Purchased From the Repository List. Also Included is the Cost Associated with Properties that is paid to Prothonotary and Recorder of Deeds Offices of Dauphin County.

Mr. Wright stated that any Council member with questions should contact Mr. Musser.

Mr. Musser –Requesting Steelton Borough Award the Bid For the Street Sweeper to Golden Equipment Co., Inc. in the Amount of \$119,800.00.

Mr. Wright asked if proposed street sweeper is the same size as the one that is currently used. Mr. Musser stated that it is the same size. The new one is more updated but, has the same functions. Mr. Albert also asked how long this street sweeper will last. Mr. Musser stated that this one has the same/similar life of the current street sweeper.

A motion was made by Mr. Heefner, seconded by Mr. Albert, to award the bid for the street sweeper to Golden Equipment Co., Inc. in the amount of \$119,800.00.

Barry G. Hoffman, P.E., District Executive PennDOT –Informing the Borough That the Commonwealth Will Only Pay Expenses Actually Incurred for the Route 230 Project.

All questions pertaining to this matter should be referred to Mr. Musser.

Mr. Musser –Providing Council With a Copy of the RFP for Banking Services and Informing Them That All RFP’s Are Due on November 24, 2003 by 3:00 P.M.

There were no comments.

Officer William Shaub, Steelton Police Department –Providing Council with a Traffic Study for Woodbine Street.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members voted unanimously to have Mr. Wion draft a No Parking Resolution for the safety of residents.

Thomas P. Wilson, & Mike Hackman, Herbert, Rowland & Grubic, Inc. –Providing Council With the Proposal For Engineering Services to Comply With the Department of Environmental Protection (DEP) Small Municipal Separate Storm Sewer Systems (MS4s) Minimum Control Measures (MCMs) Along With GIS Related and Combined Sewer Overflows (CSOs).

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to have Mr. Wion review the proposal as submitted after much discussion and details given b Mr. Wilson and Mr. Hackman.

Steelton Borough
Council Meeting
November 17, 2003
NEW BUSINESS

Page (4)

Resolution 2003-R-44 –Resolution Eliminating the Monthly Contributions Of the Participants of the Borough of Steelton Police Pension Plan and Fund for the Period January 1, 2004 to December 31, 2004.

On a motion by Mr. Albert, seconded by Mr. Heefner, Council Members present voted unanimously to adopt Resolution 2003-R-44 as presented.

David W. Love, Vice President/General Manager, PERCS Traffic Signals, Inc. –Providing the Borough with the Traffic Signal Maintenance Agreement, Which is Effective January 1, 2004.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to approve the execution of this agreement.

Mr. Musser –Informing Council That Helen T. Case of 344 Locust Street Has Submitted an Application for A Special Purpose Parking Space.

There were no comments.

OTHER BUSINESS:

Mr. Musser –Requesting an Executive Session to Discuss the Police Contract Negotiations, Land Acquisition, & Water Filtration Plant Personnel Matters.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to recess into executive session for the reasons stated after Audience Participation and Council's Concerns.

AUDIENCE PARTICIPATION:

CEO, Bright Futures, 10-12 North Front Street, Steelton, PA –Addressing Council to Possibly Close Off Road Access behind His Business. He Also Wanted Information on the Steelton Economic Development Foundation. He wanted know if there is a Business Association and how

he can be a part of it. Lastly, he knows of Fortune 500 Companies that want to bring their businesses to the Borough.

Mr. Acri notified the resident that he will speak with the police about his concern of traffic behind his business. Mr. Heefner said that the road will not be able to be shut down but, he will speak to the Planning Committee about what can be done to fix the traffic problem. Mr. Acri also told the resident that they have been trying to assemble a Business Association and he has not seen him or anyone from his business attend any of those meetings.

Chief Lenker –Physical Fitness Test changes Resolution 2003-R-45

Chief Lenker gave details about how the test will be changed. Dr. Szada asked if these changes will lessen the requirements for officers. Her concern is that less qualified officers will be patrolling the streets. Chief Lenker assured her that the officers will not be less qualified. The changes are made to the physical portion of the test but, not the academic portion.

On a motion made by Mr. Albert, seconded by Mr. Acri, Council Members present voted unanimously to accept the changes to Resolution 2003-R-45.

Steelton Borough
Council Meeting
November 17, 2003

Page (5)

Leo Zuvick on behalf of Frank Zuvick, 470 North Second Street –Addressing Council to Discuss the Misplacement of His Special Purpose Parking Space.

He stated that the sign was placed in the wrong place and wants it moved in front of his house. Mr. Wion notified Mr. Zuvick that due to State Vehicle Code of PA, parking begins 20 feet from the intersection.

Due to this, the sign would be in front of his neighbor's house. In order for that to happen, his neighbor would need to approve the sign to be placed in front of his/her house. Therefore, the sign was placed on the side of Mr. Zuvick's house.

Mr. Zuvick then stated that another neighbor (located diagonally from him) has a Special Purpose Parking Space and it does not appear to be 20 feet from the intersection. Mr. Wright asked Chief Lenker to investigate this space to verify if it is within the State Vehicle Code. If it is not, it needs to be removed immediately.

Jeanne Barr, 346 B Locust Street, Steelton, PA –Addressing Council About the Number of Trash Cans Allowed For Her Apartment Building.

Ms. Barr stated that there are four apartments in her building and she wanted to verify if everyone in her building is allowed to have a trash can. Mr. Wright told her yes.

Chief Ken Lenker –Notified Council Members that a check was received in the amount of \$405.00 for a Tobacco Prevention Program that the officer will participate in totaling 2 hours.

There were no comments.

COUNCIL'S CONCERNS:

Mr. Albert: Wished everyone a Happy Thanksgiving.

Mr. Heefner: Wished everyone a Happy Thanksgiving.

Mr. Acri: Wished everyone a Happy Thanksgiving.

Mr. Wright: Wished everyone a Happy Thanksgiving. He also gave thanks to the audience for their participation and encouraged residents to continue to attend Borough Council Meetings and stay involved.

On a motion made by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to adjourn into Executive Session at 8:20 P.M.

EXECUTIVE SESSION:

Mr. Musser –Property Issue with Dr. Settino

Mr. Musser notified council that Dr. Settino wants an offer of \$24,000 on his building. On a motion made by Mr. Acri, seconded by Mr. Wright, Council Members present voted unanimously to make an offer of \$24,000.00 after discussion.

Steelton Borough
Council Meeting
November 17, 2003

Page (6)

ADJOURNMENT:

There being no other business before Council, on motion by Mr. Acri, seconded by Mr. Wright, the Council meeting adjourned at 8:22 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:35 p.m. by the President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Jeffrey Wright
Thomas Acri
Michael Albert
Lisa Wiedeman-Krosnar
Dennis Heefner

Absent:

MaryJo Szada

George P. Hartwick, III, Mayor
David A. Wion, Solicitor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

There were no minutes presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said an executive session was held today at 5:30 p.m. to discuss personnel matters in the Public Works and Police Departments. The following were in attendance: Mr. Kovach, Mr. Wright, Mr. Acri, Mr. Albert, Mr. Heefner, Mrs. Wiedeman-Krosnar, Mr. Conjar, Mr. Musser and Mrs. Handley.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

South Central Assembly for Effective Governance – Invitation to the ‘Back to Prosperity: A Competitive Agenda for Renewing Pennsylvania’ on Wednesday, December 10th from 11:45 AM to 2:00 PM at the Harrisburg Hilton & Towers Downtown.

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

Daniel S. Robinson, Director, Dauphin County Office of Community & Economic Development – Informing the Borough that at the October 28, 2003 Dauphin County’s Board of Commissioners’ meeting the FY 2004 Annual Action Plan for the FY 2004 CDBG Funds was approved for the Steelton Projects.

There were no comments.

Mr. Musser & Mr. Heefner – Providing council with information on proposed legislation in regards to a Municipal Public Service and Safety Fee and a Gaming Initiative.

There were no comments.

Marcus Kohl, Environmental Advocate, Pennsylvania Department of Environmental
Steelton Borough
Council Meeting
December 1, 2003

Page (2)

Protection – Informing the Borough of the opportunity to provide input on the application for an Amendment to Plan Approval 22-05007A from the Harrisburg Authority on December 2, 2003, at 7 PM at the Community Life Building, 1119 South Cameron Street.

There were no comments.

Thomas L. Zimmerman, F. S. A., Consulting Actuary, Conrad Siegel – Providing the Borough with a copy of the Borough of Steelton Police Pension Plan, January 1, 2003, Actuarial Valuation.

There were no comments.

Cathy J. Sprenger, Non-Credit Outreach Program Manager, Shippensburg University – Providing Mr. Musser with a Certificate of Appreciation in Recognition of his dedication and support on the 2002-2003 Advisory Board for the Institute for Municipal Secretaries, Clerks and Administrators.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to have the Certificate of Appreciation in Mr. Musser's personnel file.

Mr. & Mrs. David M. Dolfi, 352 South 7th Street, Steelton, PA – Letter informing Mrs. Sviben that she is doing a wonderful job and to keep up the good work.

On a motion by Mr. Acri, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to have the letter placed in Ms. Sviben's personnel file.

Herman Himes, ISG Employee – Letter requesting the traffic light at South Front and Swatara Streets, and South Front and Locust Streets have a different sensor installed.

This is for Council's information.

ADDITION:

George P. Hartwick, III – Letter of Resignation as Mayor of the Borough of Steelton, effective December 31, 2003 since he was elected to a County Commissioner's seat.

Members of Council offered their congratulations and best wishes to Mayor Hartwick. Mayor Hartwick addressed the Council and spoke of things accomplished and those that remained to be done.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to accept Mayor Hartwick's resignation, effective December 31, 2003.

UNFINISHED BUSINESS:

RESOLUTION 2003-R-46, adopting the 2004 Borough of Steelton Sewer Budget, was presented for Council's consideration.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to adopt RESOLUTION 2003-R-46, as presented.

Steelton Borough
Council Meeting
December 1, 2003

Page (3)

RESOLUTION 2003-R-47 - A Resolution adopting the 2004 Borough of Steelton General Fund Budget was presented for consideration.

On a motion by Mr. Acri, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2003-R-47 as presented.

ORDINANCE 2003-8, - An Ordinance Fixing the Tax Rates for 2004 was presented for Council's consideration.

On a motion by Mr. Wright, seconded by Mr. Albert, council Members present voted unanimously to adopt ORDINANCE 2003-8 as presented.

RESOLUTION 2003-R-48 – A Resolution adopting the Discounts & Penalties for 2004 was presented for Council's consideration.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to adopt RESOLUTION 2003-R-48 as presented.

RESOLUTION 2003-R-49 – A Resolution establishing a Special Purpose Parking Zone for Helen T. Case of 344 Locust Street was presented for Council's consideration.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2003-R-49 as presented.

RESOLUTION 2003-R-50 – A Resolution establishing a "No Parking" Zone on Woodbine Street from Catherine Street to Primrose alley on the East and West Side, was presented for Council's consideration.

On a motion by Mr. Acri, seconded by Mr. Heefner, Council Members present voted unanimously to adopt RESOLUTION 2003-R-50 as presented.

Ordinance 2003-9 – An Ordinance to Amend the Code of the borough of Steelton, Chapter 90 Thereof Entitled 'Sewers' to Change the Rents and Charges for Sewer Usage and the Effective Date of Such Changes of Rents and Charges.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to adopt ORDINANCE 2003-9 as presented.

Carrie Troutman, Actuarial Analyst, Mockenhaupt Benefits Group – Providing the Borough with an Actuarial Study as of January 1, 2003, to estimate the cost of an Ad Hoc Cost of Living Adjustment (COLA) equal to a 1%, 2%, 3%, 4%, and 5% Monthly Benefit Increase for the current retirees of the Non-Uniform Pension Plan, effective January 2004.

On a motion by Mr. Acri, seconded by Mr. Albert, Council Members present voted unanimously to approve a 3% Cost of Living Adjustment.

RESOLUTION 2003-R-52 – A Resolution establishing a 3% Cost of Living increase for the Non-Uniform Pension Plan effective January 2004, was presented for Council’s consideration.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to adopt RESOLUTION 2003-R-52 as presented.

Steelton Borough
Council Meeting
December 1, 2003

Page (4)

Mr. Musser – Providing council with a Breakdown of the Banking RFP’s received and request approval to name Citizens Bank as the Bank to handle all of the Borough’s daily banking and investments.

RESOLUTION 2003-R-53, a Resolution designating Citizens Bank to handle all of the Borough’s daily banking and investments was presented for Council’s consideration.

On a motion by Mr. Wright, seconded by Mr. Acri, Council Members present voted unanimously to adopt RESOLUTION 2003-R-53 as presented.

Chief Lenker – Providing Council with his recommendations in regards to the Special Purpose Parking Place at 15 Jefferson Street and the Request from 470 North Second Street.

Mr. Acri noted that Chief Lenker was not able to attend the meeting this evening, but explained that Mr. Zuvich was at the Council Meeting last month with his son and the Chief was asked to check out the situation. Mr. Zuvich has a Special Purpose Parking space on the side of his property and he would like to have it place in front of his home. Mr. Acri said that it was necessary to get permission from Mr. Zuvich’s next door neighbor to do that, since there wasn’t sufficient space directly in front of his home to do this, but permission was not given. Mr. Acri added that Mr. Zuvich has off-street parking and the Borough Codes says that if there is off-street parking, the borough doesn’t have to grant a parking space. Mrs. Wiedeman-Krosnar said that she spoke with Mr. Zuvich this afternoon and he is requesting that we keep the space on Jefferson. Mr. Musser added that this space is for the designated vehicle only.

Mr. Albert asked about the 15 Jefferson Street situation – the Handicapped Parking Space is too close to the alley. Mr. Heefner said it is only on an alley.

Mayor Hartwick said it would be his recommendation to allow Mr. Zuvich to keep the current Handicap Parking Location. Mr. Wright concurred and asked Mr. Musser to send him a letter that Council will allow the parking space, but he cannot park the vehicle any-where else.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to allow the parking space to remain on Jefferson Street and have Mr. Musser send Mr. Zuvich a letter telling him that he may not park anywhere else.

Mr. Musser – Providing Council with an update from the Joint Municipal Meeting in regards to Harrisburg City Sewer Rate Increase and to provide a recommendation on the next step for Council to consider.

Mr. Musser said this should not be on the agenda.

Mr. Musser – Presenting Council with a draft of the Rates, Rules & Regulations for the Borough Sewer System.

Mr. Musser said that these are the changes to be made, for Council's information.

Mr. Wintergrass – Providing Council with a Memorandum in regards to the Procedure for Working Vacation Days, Sick Days, WCI Days & Personal Days.

Mr. Acri asked Council if they were in agreement with the Sick Day Policy provided by Mr. Wintergrass. Mr. Kovach noted that the operators all signed it. Mr. Acri said that as the Personnel Chairperson, he would look into it.

Steelton Borough
Council Meeting
December 1, 2003

Page (5)

NEW BUSINESS:

RESOLUTION 2003-R-51 – A Resolution of the Borough of Steelton Granting an Extension of the Cable Franchise held by Comcast of Southeast Pennsylvania, Inc.

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2003-R-51 as presented.

OTHER BUSINESS:

Mr. Musser – Requesting an executive session to discuss Personnel matters and Police Contract Negotiations.

AUDIENCE PARTICIPATION:

Donna Althouse, 48 S. Harrisburg Street – stated that she does not live at this address, but her daughter does. She said that she received a call from Codes Officer Acri stating that 32 S. Harrisburg Street is having problems with their sewer backing up. He told her that each homeowner would be responsible for \$300.00 to have the problem fixed. Mr. Acri stated that since it is a shared line, each homeowner is responsible for a portion of the cost. Ms. Althouse said that Ed Chambers completed the work, and upon completion it was learned that the problem was at 32 S. Harrisburg Street, not the shared line. She stated that she believes it is unfair to make all of the homeowners pay when the problem was really at 32 S. Harrisburg Street.

Mr. Kovach stated that the engineers looked at the problem and concluded that it was not the Borough's problem. The houses in that area share a line, with laterals coming out of each property to go into that line. Although the problem was not directly affecting your home, in the near future it would have. Therefore, it needed to be fixed anyway. Mr. Kovach apologized for Mr. Ron Acri.

Ms. Althouse stated that the problem was caused by the wall collapse at 32 S. Harrisburg Street, and doesn't understand why the other homeowners would be responsible for the problems caused by it.

Ada Schmeidel, 46 S. Harrisburg Street – said that we all used our washers and commodes and had no problem. Mrs. Schmeidel stated that she had to give him money to do this and they aren't rich.

Geraldine Evans – 36 S. Harrisburg Street – said that she did not think the cost was fair.

Maria Marcinko, 2704 South Second Street - Mrs. Marcinko said that Saturday was the worst and it is very frustrating to sit in my home and make calls with all of the noise. She stated that she called Dauphin County Dispatch four times.

Ron Powell, 402 Pine Street – said that the noise and exhausts from the traffic are bad and requested the police to do a detail to enforce the noise ordinance. He said they could check any day from 9 PM to 11 PM. Mr. Powell said he thinks if they are stopped and warned it should work. He said he hasn't called the police because the offenders would be gone until the police get there. Mayor Hartwick said he will contact the Chief about running a detail.

COUNCIL'S CONCERNS:

Mr. Acri – thanked everyone for coming to the meeting and wished everyone a Merry Christmas and a Happy New Year.

Steelton Borough
Council Meeting
December 1, 2003

Page (6)

Mr. Wright – said he will look into these complaints personally.

Mr. Albert – wished everyone a Merry Christmas and a Happy New year.

Mrs. Wiedeman-Krosnar – wished everyone Happy Holidays and noted that the borough Tree Lighting Ceremony will be tomorrow at 6:30 PM. She also told Ms. Althouse and Ms. Marcinko that Council will work on their problems.

Mr. Kovach – wished everyone Happy Holidays and told Mayor Hartwick that it has been a privilege to work with him.

On a motion by Mr. Wright, seconded by Mr. Albert, the Council meeting recessed into executive session to discuss the Police contract Negotiations and Personnel issues. at 7:49 p.m.

The meeting reconvened at 8:10 p.m., and on a motion by Mr. Albert, seconded by Mr. Wright, immediately adjourned.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary