

**Steelton Borough
Council Meeting
January 20, 2004**

The regular Council meeting was called to order at 6:30 P.M. by the President, Michael J. Kovach, followed by the pledge of allegiance, and a moment of silence.

In attendance:

Absent:

Michael J. Kovach
Jeffery L. Wright
Stephen J. Shaver
Dennis C. Heefner
Michael K. Albert
Lisa M. Wiedeman-Krosnar
Mary Jo Szada

Thomas F. Acri, Mayor
Michael G. Musser, II, Borough Secretary/Treasurer
Kathleen D. Handley, Asst. Secretary/Treasurer
David A. Wion, Solicitor

MINUTES:

There were no minutes presented.

EXECUTIVE SESSIONS:

Mr. Musser reported that there was an executive session held earlier this evening at 5:30 PM., to discuss litigation regarding Shane's City Limits and the Bethlehem Steel/ISG Tax Assessment Appeal. Mr. Musser said the executive session ended at 6:15 PM., and the following individuals were present at the executive session: Mr. Kovach, Mr. Wright, Mr. Heefner, Mr. Albert, Mrs. Wiedeman-Krosnar, Dr. Szada, Mr. Shaver, Mayor Acri, Mr. Wion, Chief Lenker and Shane Marakovich (from 5:30 PM to 5:50 PM) and himself.

SCHEDULE OF BILLS:

The schedule of bills, requisitions and change orders were presented.

On a motion by Dr. Szada, seconded by Mr. Wright, Council members voted unanimously to approve the schedule of bills, requisitions and change orders as presented.

DEPARTMENTAL REPORTS:

Mr. Kovach requested that one motion be made to approve all of the reports as presented.

On a motion by Mr. Wright, seconded by Mr. Wiedeman-Krosnar, Council members voted unanimously to approve the Community Development, Finance, Fire & Ambulance, Personnel, Police, Public Works & Code Enforcement reports for July 2004, as presented.

Mayor Acri said he would update Council on a personnel problem during the executive session to be held at the end of the regular meeting.

PUBLIC COMMENT: On agenda items only.

There were none.

COMMUNICATIONS:

Mr. Kovach deviated from the agenda to discuss the Subdivision Plan for 200 Catherine Street.

Mr. Ronald Acri, Code/Zoning/Planning Officer – Requesting the Approval of the Subdivision Plan for 200 Catherine Street.

Mr. Ronald Acri informed council that the owner of the property, Mr. Charles Stroud, wishes to subdivide one (1) lot into two (2) lots. Mr. Acri added that Brinjac engineering reviewed the plans, and it meets the Borough's Zoning of RTU and meets all of the setbacks. Mr. Acri said the concrete monument will be moved from the rear to the front of the lot. He noted that Dauphin County had one (1) issue with sediment and erosion, but there is no Land Development Plan at this time, so it will be addressed when that time comes. Mr. Wion said this requires no Improvement Guarantee, because there are no public improvements.

On a motion by Mr. Acri, Seconded by Mr. Wright, Council Members voted unanimously to approve the Subdivision Plan for 200 Catherine Street, as presented.

Earl J. Mumma, President, Highspire Auto & Truck Repair Corp. – Letter Thanking the Borough for the Letters Explaining the Recent Increases.

There were no comments.

Ronald J. Paul, Manager, Lower Swatara Township – Informing the Borough That Lower Swatara is Updating Their Comprehensive Plan and They are Asking all Contiguous Municipalities for Their Review and Comment.

Mr. Musser said a copy of the plan is available for review in his office.

The Pennsylvania State Association of Boroughs (PSAB) – Providing Council & the Mayor With Information In Regards to Newly Elected Borough Officials Training.

Mr. Kovach said anyone wishing to attend should contact Mr. Musser.

PSAB -???????? Mr. Ron Acri, Code Enforcement Officer recommended that the Borough opt in. Mr. Wion said that Council will have to take formal action at that time. Mr. Acri said there will be a Resolution prepared for adoption.

Dauphin-Lebanon County Boroughs Association – Invitation to the Next Dauphin-Lebanon County Boroughs Association Meeting on January 27, 2004, Hosted by Myerstown Borough at the Lantern Lodge.

Mr. Kovach said anyone wishing to attend should contact Mr. Musser.

The Pennsylvania State Association of Boroughs (PSAB) – Invitation to the PSAB Spring Legislative Boroughs Conference at the Harrisburg Marriott from March 14th through the 16th.

Mr. Kovach said anyone wishing to attend should contact Mr. Musser.

William P. Hoyer, President, Tri-Community Ambulance Association of Swatara Township, Inc. – Informing the Borough That Tri-Community Ambulance Association of Swatara Township, Inc. Will Continue to Remain in Business in 2004.

Mr. Musser informed Council that the Ambulance Association lost their contract to support the County Home, they are in debt, and their ambulance is out of service because they don't have money to repair it. Mr. Musser said he would like to arrange a meeting with the Chief to discuss the situation. Mr. Musser said this should be addressed this early in the year. Mr. Wright asked if there was a contract. Mr. Musser said that there was, but a lot has happened, since that was made.

Mr. Shaver requested a brief explanation of the situation. Dr. Szada said that there was a joint venture between Tri-Community and Steelton Ambulance Associations, and she too

would like to address this as soon as possible. It was consensus of Council Members to arrange a meeting to address this situation as soon as possible.

Graci Spital, 396 Jessamine Avenue, Steelton, PA – Letter Expressing Her Disappointment with the Steelton Police at an Incident on December 11, 2003.

Mayor Acri informed Council Members that Chief Lenker spoke with Ms. Spital and Officer Basonic about this matter. Mr. Shaver asked Chief Lenker how he follows up on these incidents. Chief Lenker said that there were some discrepancies in the letter, which they discussed it and Ms. Spital is satisfied.

Sandra D. Hicks, Owner, Touched by an Angel, “A Multi-Cultural Men/Women Salon – Letter to See if the Borough Has Any Grant Money To Help Her With the Possible Expansion of Her Business at 113 South Front Street.

Mrs. Wiedeman-Krosnar said she will contact Ms. Hicks and ask her to come to the next Business Association Meeting.

UNFINISHED BUSINESS:

Ordinance No. 2004-1 – An Ordinance Amending the Code of the Borough of Steelton, Pennsylvania, Chapter 54, “Electrical Standards”, Section 54-3. “Administration and Enforcement”, Subsection B, “Inspections” to Authorize a Service, Rough Wire and Final Electrical Inspection to be Performed by the Steelton Code Enforcement Officer in Addition to An Approved Electrical Inspection Agency.

Mr. Wion said that he believes that Mr. Acri informed most Council Members previously when this was required, it could only be done by an approved electrical inspection agency, but since Mr. Acri is trained to do that, if Council wishes to change it would say that the Code Officer or electrical inspection agency could make those inspections and the Borough could charge the fee. Mr. Heefner asked how this would affect the Borough’s insurance. Mr. Acri said that he spoke with the insurance company and that would not increase the insurance.

After discussion on fees, on a motion by Mr. Wright, seconded by Mr. Albert, Council Members voted unanimously to adopt ORDINANCE 2004-1 as presented.

NEW BUSINESS:

Mr. Musser – Permission to Discuss the 2004 Street Paving Project.

Mr. Musser noted that Council Members each have a copy of a letter from UGI, Inc., asking what streets we are going to be paving, as well as a list from Mr. Conjar showing streets he recommends we pave with funds from the Bond Issue. Mr. Musser asked Council Members to review the list to determine if there should be any additions or changes. Dr. Szada asked how the Borough can get Rte. 230 paved, since it is the State's responsibility. Mr. Musser responded that we have to get on the twelve (12) year plan. Mr. Musser said he will contact someone at District 8 to see when we must have the request in.

Mr. Musser – Requesting Council Approve the Subdivision and Land Development Draft Ordinance Being Sent to the Steelton Borough Planning Commission and the Dauphin County Planning Commission for Review and Comments.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members voted unanimously to approve the Sub-division and Land Development Draft Ordinance as presented.

Mr. Wion noted that Council will also have a Public Hearing after it goes to the County and Borough Planning commission because this is a complete revision of your Sub-Division Land Development Ordinance. Mr. Wion also encouraged Council to review the copy and let him, Mr. Musser and Mr. Ron Acri know if there are any questions.

Mr. Kovach thanked all who worked on this project. Mr. Musser added that once the draft comes back to council for adoption, we will continue to fine tune it and hopefully have it completed by the end of the year.

Juanita Lewis-Chisholm, 437 Lincoln Street, Steelton, PA – Submission of an Application for a Special Purpose Parking Space.

There were no comments.

Robert P. Casey, Jr., Auditor General – Providing the Borough with a Copy of the Steelton Volunteer Firefighters' Relief Association Audit for the Period January 1, 2001 to December 31, 2002.

There were no comments.

Dauphin County Board of Commissioners & the Dauphin County Planning

Commission – Requesting the Borough Execute the Agreement Between the Borough and the Dauphin County Planning Commission for the Planning Commission to Provide Municipal Planning Advisory Service for the Year 2004.

On a motion by Mr. Heefner, seconded by Mr. Wright, Council members present voted unanimously to execute the agreement between the Borough of Steelton and the Dauphin County Planning Commission for the Planning Commission to provide municipal planning advisory service for the year 2004.

Mr. Musser & Mr. Wion – Discussion in Regards to Act 98.

Mr. Musser said that he and Mr. Wion are going to review the ordinance, but he wanted to bring it to Council's attention because of the recent fire losses. Mr. Wion said that some municipalities do get involved and some don't, but Mr. Musser and Mr. Ron Acri think this is something Steelton should look at and that is why Council has the model ordinance to review.

Mr. Musser said that the fire property on Harrisburg Street will be sold and repaired but the ones on Second Street are a little different. He said that one of the four homes is becoming an issue and Act 98 will obviously protect us from these issues in the future.

Mr. Musser – Providing Council with a Copy of the Street Lighting Study for Route 230.

Mr. Musser informed Council that PennDOT paid for the study and he would like to engineers to come to a meeting to discuss it. Mr. Wion asked if PPL or the Borough will own the lights. He said his main concern is if the Borough owns traffic signals and controls that is one of the exceptions to the Borough's immunity. Mr. Wion said if everything else is equal he recommends that PPL own the lights and the Borough pay the light bills.

Mr. Heefner said he agrees with Mr. Wion. Mr. Musser said that the Borough doesn't own any lights at this time.

Resolution 2004-R-3 – A Resolution of the Borough Council of the Borough of Steelton, Dauphin County, Pennsylvania, Declaring Its Intent to Follow the Procedures for the Disposition of Records as Set Forth in the Retention and Disposition Schedule for Records of Pennsylvania Municipalities Issued July 16, 1993.

On a motion by Mr. Heefner, seconded by Mr. Shaver, Council members voted unanimously to adopt Resolution 2004-R-3, as presented.

Mr. Musser – Permission to Review the Terms of the Boards and Commissions of the Borough of Steelton.

Mr. Musser informed Council that on the Planning Commission, there are two (2) one-year terms that have expired. He said that someone is needed to fill the two (2) year term of Mr. Wise. Mr. Musser said that Mr. Acri serves on the authority and would like to continue to serve. Mr. Musser said he wanted to bring these to council's attention so they can make recommendations at the next meeting.

Mr. Wion said if Mr. O'Keefe is going to serve on the Zoning Commission, council may want to replace him on the civil Service Commission.

Chief Lenker – Requesting Council to Approve the Part-Time Police Selection List for the Borough and to Approve the Hiring of 3 New Part-Time Officers to Fill the 3 Vacant Positions.

Chief Lenker stated that on January 12th, he, Mayor Acri, Mr. Kovach, Mr. Wright and Mr. Shaver interviewed the part-time applicants and gave each of them a score. He requested Council to approve the list and authorize him to hire three of the officers from the list.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members voted unanimously to approve the list as presented by the Committee and Chief Lenker and authorize Chief Lenker to hire the top three (3) candidates contingent upon their passing the background screening and obtaining their MOPEC number.

ADDITIONS:

Chief Lenker requested permission to purchase radios. He said he had proposals for radios from a company under State contract for \$8,500.00, which will be paid through the Bond Issue. Mr. Shaver asked if the price included the earpiece. Chief Lenker said no it didn't we will pay an addition \$20.00, for each.

On a motion by Mr. Heefner, seconded by Mr. Wright, Council Members voted unanimously to approve Chief Lenker's request to purchase the eight new radios as request by Chief Lenker.

Mr. Musser requested council to ratify a letter sent bid to 43,693 ??????

OTHER BUSINESS:

Mr. Musser – Requesting Permission for an Executive Session to Discuss Land Acquisition Matters.

Mr. Musser said this will be done after audience participation.

AUDIENCE PARTICIPATION:

Jeanne Barr, 346B Locust Street – Congratulated Mayor Acri and wished everyone a Happy New Year.

Leonard Yablon, 720 South Second Street – stated that he addressed Council ten (10) months and three (3) days ago concerning three (3) issues and he would like to get some feed-back. He said he would like to go on record to thank Chief Lenker and his staff for addressing one of the issues he raised then. Mr. Yablon thanked Mr. Ron Acri and Sylvie Stoner for the work they have done, noting that there is still some work to do and he realizes that they have other priorities. Mr. Yablon said the third issue is directed to Council adding that he is not aware of anything that has transpired since the last time he was here. Mr. Yablon said he has lived there for sixty (60) years and owns one car, which is the exception in that area. He expressed concern about the number of cars per residence in that area and questioned whether or not all of those people are on the tax rolls and questioned if there was a way to improve the parking situation in that area. Mr. Yablon said he spoke with Mr. Kovach and Mr. Wright recently about these things. He told council he would appreciate it if they would look into the issue and try to resolve the problems.

Mr. Kovach said that one of the issues they discussed was trash and that is being checked on and the police are running more details, but the parking is a problem. Mr. Kovach said that if a vehicle has a current registration and valid inspection, the car can park there.

There was additional discussion on the parking problems and the issue of whether or not all residents are on the tax rolls. Mr. Yablon asked if there is any opportunity to have a police dog. Chief Lenker said the budget situation is very tight, but they have looked at that possibility.

COUNCIL'S CONCERNS:

Mayor Acri – wanted to commend the water and highway department employees noting that there was a recent water break around 9:15 in the evening and the

Temperature was about 3 degrees, and they were in the hole in water. He added that he is proud of them and he sent Thank You letters to Turkey Hill and to Dick Albert who closed the Roller Inn early and gave him the keys to allow our employees to go in to keep warm if they needed to. Mrs. Wiedeman-Krosnar said she is preparing hand-written thank you notes on behalf of Council.

Mr. Heefner – thanked Mr. Musser and Mr. Ron Acri for the Land Development Ordinance, noting that Council has been trying to do this for two (2) years.

Mr. Wright – also thanked Mr. Musser and Mr. Ron Acri for their efforts on the Land Development Ordinance.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to recess into executive session at 7:48 P.M. to discuss personnel matters and land acquisitions.

The meeting reconvened at 8:03 P.M.

ADJOURNMENT:

On a motion by Mrs. Wiedeman-Krosnar, seconded by Mr. Wright, Council members voted unanimously to adjourn the meeting at 8:10 P.M.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary/Treasurer

Kathleen D. Handley
Assistant Secretary/Treasurer

Steelton Borough
Council Meeting
April 5, 2004

The regular monthly meeting was called to order at 6:30 p.m. by the President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Jeffrey Wright
MaryJo Szada
Michael Albert
Lisa Wiedeman-Krosnar
Dennis Heefner
Stephen Shaver

Absent:

David A. Wion, Solicitor
Michael G. Musser, II , Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

There were no minutes submitted.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

PRESENTATION:

Ryan Buxton and Sandra Friedman from the Pa Department of Treasury, PA INVEST Program gave Council Members and members of the audience a brief over-view of the following programs: Unclaimed Property, Tap 29, PA Invest, and the Business Outlet., and distributed brochures on the programs. Mr. Buxton requested Council to inform the Borough residents of these programs through the newsletter and include the phone numbers and website address. Mr. Buxton informed Council that there is over \$700,000,000 in unclaimed property. He also noted that the Borough does participate in the INVEST Program, but added that the program is available to Fire Departments and Non-Profit Organizations with a 501C3, 4 and 6.

Mrs. Wiedeman-Krosnar asked if they would be interested in making a presentation of their Business Outlet Program to the Steelton Business Association. Mr. Buxton said it was a great idea and asked Mrs. Krosnar to call him to arrange it.

PUBLIC HEARING:

On a motion by Mr. Wright, seconded by Mr. Heefner, the Council Meeting recessed to go into a Public Hearing for a Home Occupation for 358 South Second Street, from Mr. John Krosnar of JK Car Care. Mr. Kovach opened the Public Hearing at 6:40 p.m., with the following statement:

This is the time, date and place for a Public Hearing to consider a request for a conditional use for a home

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Occupation in the nature of a car detailing operation to be conducted out of the garage at the property of 358 South Second Street, Steelton, Pennsylvania. Let the record show that notice of this Public Hearing has been duly advertised according to law. Let the record also reflect that on March 4, 2004, the Steelton Borough Planning commission Board considered the request for a conditional use in the nature of a home occupation and recommended its approval to Council.

The purpose of this Public Hearing is for the Council to hear any comment in the relation to the proposed conditional use for home occupation.

Mr. John Krosnar, owner of JK Car Care said he is requesting permission to open a car detailing business in the rear of 358 South Second Street.

Mr. Ron Acri, Borough Code Enforcement Officer, stated that Mr. Krosnar has met all nine requirements for a home occupation. Mr. Acri informed Council Members that the Planning Commission is also requiring him to install a sanitary drain.

There being no additional comments from the public or the Council, on a motion by Mr. Albert, seconded by Mr. Wright, the Public Hearing closed at 6:45 p.m., and the regular Council meeting was reconvened.

COMMUNICATIONS:

Pennsylvania State Association of Boroughs (PSAB) – Providing the Borough with brochures for seminars on Grant Writing, Economic Development & Creating a Downtown Strategy.

Mr. Kovach asked that anyone who is interested in attending these seminars contact Mr. Musser

Mr. Wright asked Ms. Sviben if she was planning to attend the Grant Writing Seminar. Ms. Sviben said that she had already attended the seminar.

Dauphin/Lebanon Boroughs Association – Invitation to the next meeting on Thursday, April 29, 2004, at 6:30 p.m., at the Penbrook Municipal Building.

Mr. Kovach said that anyone who plans to attend the meeting should contact Mr. Musser.

Pennsylvania League of Cities & Municipalities – Invitation to the 105th Annual Convention, State College, Pa, June 23-25, 2004.

Mr. Kovach said that those who wish to attend should contact Mr. Musser.

Ralph Amato, Municipal Manager, York Waste Disposal, Inc. – Letter in response to the Borough letter dated March 9, 2004, regarding trash complaints.

There were no comments.

Michael S. Murphy, President, Mike Murphy Rentals – Letter informing the Borough that he is willing to liquidate up to five (5) residential properties a year in an effort to increase the number of owner-occupied homes in the Borough.

Mr. Musser asked if this is something Council would like him to pursue. Mayor Acri said he thinks this

would be good for the Borough to get more owner occupied homes. He said that Mr. Murphy does a good

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job with his properties and his trying to work with the Borough.

UNFINISHED BUSINESS:

Lisa Wiedeman-Krosnar, Chairwoman Steelton Revitalization Committee - Recommending Council award the Bid for Professional Services for th Streetscape Project to Kairos Design Group, LLC, in the amount of \$38,500.

Mrs. Wiedeman-Krosnar informed Council Members that Kairos Design Group, LLC was the lowest responsible bidder in the amount of \$38,500, and recommended that Council award the bid for the Streetscape Project to Kairos Design Group, LLC.

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members voted unanimously to award the bid for Professional Services for the Streetscape Project to Kairos Design Group, LLC, in the amount of \$38,500.

Ronald J. Acri, Code/Zoning/Planning - Recommendation in regards to the Home Occupation for 358 South Second Street, John Krosnar, JK Car Care.

Mr. Shaver asked if the sanitary sewer line has been put int. Mr. Acri said that it has not. They are waiting for the contractor. Mr. Wion suggested that if Council desires to grant approval, it should be subject to the installation of the sanitary sewer line as required by the Steelton Planning Commission.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members voted six (6) to one (1) to approve the home occupation of JK Car Care, at 358 South Second Street, on the condition that the sanitary sewer line be installed as required by the Steelton Borough Planning Commission.

Mrs. Wiedeman-Krosnar abstained, due to conflict of interest.

Lisa M. Wiedeman-Krosnar, Christina Fackler and Mr. Musser – Discussion on the Elm Street Program and the next step in the process.

Mr. Musser said we met about one week ago and Council has already approved the submission for the Elm Street Grant and the main issue before us is to decide which neighborhood to work on. Mr. Musser said we decided on North Second Street from Pine to Swatara Street. Mr. Musser

noted that Adams Street is being done under the CDBG program. He said this area was chosen because of the fire properties, the vacant lot across the street from them and the property owned by Mr. McCaleb. Mr. Musser said that area has been cited by all the Streetscape Designers who recommended using the Locust Street Steps to tie in with the Main Street. He noted that the area is quickly deteriorating.

Mr. Musser said that the Borough retained Civil Engineering Design Group to do the Elm Street Project, providing that Mrs. Fackler be assigned to the project. Civil Engineering Design Group has decided to eliminate the Planning Division of their firm. Mr. Musser recommended that Council cancel the contract with Civil Engineering Design Group and hire Mrs. Fackler to do the project.

Mr. Kovach said that when Council decided to do this, Mrs. Fackler was considered because of the work she did before on the Comprehensive Plan. He asked Mrs. Fackler if she had the resources and was she prepared to do this on her own. Mrs. Fackler said that she knew the company was going to eliminate her division and she was prepared for this.

Mrs. Fackler explained that the Elm Street Program is a 10% match. Mrs. Fackler said that it is a five-year

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program with funds designated for administration of the project. She asked if Council had any other comments on the area they would like to target before they advertise the program and meet with residents.

It was the consensus of Council to go with the designated area. Mrs. Fackler said that Council will have to adopt a Resolution designating that area and that Council is required to hold a public meeting with the public and the residents.

Mr. Heefner asked if the Elm Street Program is geared the same as the Main Street Program and will we have the same problems. Mr. Wright said his concern is that we didn't get the participation in the Main Street Program and believes this will be the same. Mrs. Krosnar agreed that resident participation is difficult. Mr. Shaver asked if resident participation is a requirement. Mr. Shaver said that even if we improve the sidewalks and the lighting that will be an improvement. Mrs. Krosnar said she thinks Council wants to improve the properties and the facades.

Mrs. Fackler said this is a tremendous opportunity and she understands Council's challenges, but thinks it is achievable. She said that the Elm Street Program will be really focused. Mrs. Fackler said she will work really hard to impress on the residents the need for their commitment. She said that Council may see more participation since it involves their homes or property, as well as the fact that the match required is only 10%. Mrs. Fackler said she would like to give a personal invitation to the residents and surrounding areas, and asked Council to think about what they want to see happen there.

Mr. Musser said this is for a three (3) block area, so we should be able to get at least ten home owners interested. He said that people are not going to complain when the Borough is making improvements, and it is a five year program. Mr. Musser asked if the Borough tries that area and doesn't get enough participation, can we change the area. Mrs. Fackler suggested that Council have their first meeting and see what the participation is like, then Council can back away or go to

another neighborhood. She said the program out there is significant and Steelton is a primary candidate.

Council Members requested Mrs. Fackler to submit a proposal so a new contract can be prepared. Mr. Shaver asked Mrs. Fackler to make it such that we could use her for additional services if needed.

NEW BUSINESS:

Mr. Musser- Discussion in regards to the Rate Increase filed by PP & L Electric Utilities.

Mr. Musser noted that Council was given information on this. Mr. Musser said that he and Mr. Acri met with Louise Knight and Kevin Scott of Saul Ewing Law Firm, because they are trying to determine if there is any interest in the Municipalities regarding the PP & L rate increase, which will affect the street lights and traffic lights. Mr. Musser said that historically, Municipalities have not been represented at the rate hearings. Mr. Musser said he then met with Highspire, Penbrook, Paxtang, Hummelstown and Swatara Township. Mr. Musser said that Susquehanna, Lower Paxton, Lower Swatara and Harrisburg have expressed some interest. He said that they haven't developed any type of cost sharing, since they are waiting for a written proposal from Mrs. Knight. Mr. Musser said they will schedule a meeting and have Mrs. Knight make a presentation. Mr. Musser noted that the Borough currently pays approximately \$90,000 to \$94,000 for street lighting and \$5,000 for traffic lights annually. He said the rate increase could mean about a \$10,000 increase to us. Mr. Musser said that all information would be presented to Council for approval before we would enter into an agreement.

Dr. Szada asked if we know what PP&L's end of year profit margin was. Mr. Musser said that Mrs. Knight would have that.

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Mr. Musser – Providing Council with an update on the Rate, Rules and Regulations for the Sewer System.

Mr. Musser said that the Rate, Rules and Regulations should be ready for presentation at the May Council meeting.

Mr. Musser – Informing Council that Robert McKay has submitted a Special Purpose Parking Application for 604 South Second Street.

There were no comments.

Mr. Musser – discussion regarding Proposed Projects for the FY 2005 Dauphin County community Development Block Grant Program (CDBG)

Mr. Musser informed Council that Mr. Wright's Community Development Committee has set a date of April 12th as a deadline to submit recommendations for projects. He said the Committee will meet to select the projects.

OTHER BUSINESS:

Mr. Musser – Requesting an Executive Session to discuss Personnel Matters concerning Department Heads.

AUDIENCE PARTICIPATION:

There were no comments.

COUNCIL'S CONCERNS:

Mr. Albert – commended Ms. Sviben for doing a great job with the Celebrating our Youth event.

Mr. Shaver – thanked Ms. Sviben for her report.

Mrs. Wiedeman-Krosnar commended Ms. Sviben on the event. She asked Council's permission to host an academic Recognition Event to be held at Prince of Peace.

Mr. Kovach said the new School Board President, Derek Lewis commended the Borough for the proceedings and he would also like to do something like that for academics. Mr. Kovach thanked Ms. Sviben, Council, and the Fire Department for doing an outstanding job. He said he heard so many great positive comments.

On a motion by Mr. Shaver, seconded by Mr. Albert, the Council meeting recessed into executive session to discuss personnel matters concerning Department Heads. at 7:30 p.m.

The meeting reconvened at 8:38 p.m.

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ADJOURNMENT:

There being no other business before Council, on motion by Mrs. Wiedeman-Krosnar, seconded by Mr. Albert, the Council meeting adjourned at 8:39 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:34p.m. by the President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Jeffrey Wright
MaryJo Szada
Michael Albert
Lisa Wiedeman-Krosnar
Dennis Heefner
Stephen Shaver

Absent:

David A. Wion, Solicitor
Michael G. Musser, II , Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

There were no minutes submitted.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;

On a motion by Mr. Shaver, seconded by Mr. Wright, Council members voted unanimously to approve the schedules of billings, requisitions and change orders as presented.

Mr. Musser noted that change orders#1-6 , in the amount of \$6,062.00, for Reich Field were included. He added that Council is reviewing change orders #7 and 8.

APPROVAL OF DEPARTMENT REPORTS;

Reports for Community Development, Finance, Fire and Ambulance, Personnel, Police, Public works, and Code Enforcement for April, were presented for Council's approval.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to approve the Department Reports for April as presented.

Mayor Acri thanked Councilman Heefner for ordering the new chairs for Council and Mayor.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Bobbie & Doug Malinak, Co-Chairs, Ryan Lee Mohn Walk – Requesting permission to use
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some Borough Streets for the 1st Annual Ryan Lee Mohn Walk on August 7, 2004, at 9:00 a.m.

Mr. Shaver said he thought it was a great idea, but expressed his concerns about parking, since they want to start at the football field. Ms. Sviben said they are going to ask everyone to park at the high school and walk to the football field. She said Mr. & Mrs. Malinak sent letters to Swatara Township and the School District. Mr. Albert said it wouldn't be any different than parking for the football games. Mr. Shaver asked why they couldn't start at the High School, since they plan to end there. Mr. Acri said he will talk to Chief Lenker about the situation. Mr. Shaver re-iterated that he is all for the event, he just would like to resolve the potential parking problems.

Commissioner Nick DiFrancesco, Vice-Chairman, Dauphin county Commissioners – Providing the Mayor and Council with Minutes from the EMS Meetings held on April 15th and 20th.

There were no comments.

Evelyn Sanchez, Director, Boys & Girls Club of Central PA-Steelton Branch – Providing Council with information regarding their Summer Camp Program and discussing the modifications made to make their program an addition to the Borough's Summer Recreation Program.

Mrs. Sanchez said the program will be different from previous years. She said the club program will open after the Borough's Parks and Recreation Programs, so the children can participate in the Borough's programs in the morning then go to the club house in the afternoon. She said they can provide a lunch program and possibly a supper program. Mrs. Sanchez said she believes this will benefit the community and the children. Dr. Szada asked Mrs. Sanchez how many children she thought would participate, and how many staff members were there. Mrs. Sanchez said she thought at least 50 children would participate and there were four staff members, in addition to herself, inside the club house. Dr. Szada asked if that was sufficient, noting that there are problems with the children loitering outside the club house. Mrs. Sanchez said that is ten (10) children to each staff member and they have several volunteer juvenile leaders. Mrs. Sanchez said that unfortunately they can't control what happens outside the club house.

Mayor Acri said this may not be the time to address this, but since you can't control what happens outside the Club House, this needs to be addressed. Mr. Shaver said he thinks the plan is very aggressive, which is great and commended Mrs. Sanchez for what she is trying to do, but noted that it is a really long day. Mrs. Sanchez said that Council members had the old schedule and said she would supply Council members with a revised schedule. Mr. Shaver asked if the lunches would be served inside the Club House and Mrs. Sanchez said they would. Ms. Sviben said that the plan is that the Children can come to the playground program in the morning and if the Borough partners with the Boys and Girls Club, we would be eligible for a free breakfast program.

Mr. Musser said that when we handed out our registration forms, we would include the Boys & Girls Club applications and the Boys and Girls Club would include the Parks and Recreation

applications when they hand out their applications. He noted that it is up to the individuals if they want to participate in one or both programs.

On a motion by Mr. Wright, seconded by Mr. Shaver, Council Members unanimously approved cooperating with the Boys & Girls Club.

Chief Lenker – Informing Council that training for the two (2) newly purchased tasers will take place on Thursday, June 10, 2004 from 7:00 p.m. to 11:00 p.m., in Council Chambers.

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Mr. Kovach said that anyone who plans to attend the training should contact Mr. Musser.

Barbara Barksdale, President, Friends of Midland – Invitation to the Memorial Celebration on Saturday, May 29th, at 1:00 p.m., at Midland Cemetery, and providing Council with information for placing an ad in their program for the event.

Mr. Kovach said that those who wish to attend should contact Mr. Musser. He noted that if anyone wishes to place an ad in the program, it must be personal and not a Borough ad.

Juanita Jackson, 253 Lincoln Street, Steelton, PA – Requesting permission to block off the back of Bessemer Street on Saturday, June 12, 2004, for a wedding and family reunion.

Mayor Acri said that he discussed this with Chief Lenker and he has no problems with the request.

On a motion by Mr. Albert, seconded by Mr. Wright, Council members voted unanimously to approve the request as presented.

Dan Wright, Chairman, Masonic Hall Association – Requesting permission for Paxton Lodge #16 to block off Bessemer Street from 19th Street to the end of the Lodge's property line on Saturday, June 5, 2004, from 7:a.m., until 7:00 p.m., for a flea market, chicken barbeque and fish fry.

Mayor Acri said that Chief Lenker reviewed the request and sees not problems with it.

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council members voted unanimously to approve the request as presented.

Larry Roberts – Letter of complaint against Officer Fry

There were no comments.

Karen M. Balaban, Esquire, Law Offices of Karen M. Balaban, LLC – Letter informing the Borough that on January 29, 2004, her client, Tri-Comomunity Ambulance Association ceased all operations.

Mr. Shaver asked if the Fire Department had an agreement with them. Mr. Kovach said they went bankrupt. Mayor Acri said that we have a signed agreement with Chamber Hill now. Mr. Kovach said we will discuss this in executive session.

Michael T. Burge, Sr., Chief of Police, Annville Township Police Department – Letter of thanks to the Steelton Police for their assistance during the Lebanon Valley College Incident.

Mayor Acri said he would like to have a letter place in the personnel files of the following police officers: Officers Shaub, Powers, Conjar, Zarra, Fry and Rupert.

On a Motion by Mr. Shaver, seconded by Mr. Wright, Council members voted unanimously to have the letter placed in the officers' personnel files as requested.

Tammy Nicaise – Letter in regards to requested reimbursement for her Mother's overpayment of Tri-Community Ambulance.

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There were no comments.

Diana J. Kerr, Main Street State coordinator, DCED – Letter approving the Borough's request to extend the Main Street Area from Mohn Street to Gibson.

There were no comments.

Gary E. Lenker, Vice-President/Director of Operations, Donco Comstruction – Letter of thanks to Mr. Musser, Mr. Heefner & Mr. Wright for meeting with him in regards to the Adams Street Revitalization Project.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members voted unanimously to have letters placed in the personnel files as requested.

Dauphin County Commissioners – Providing the Borough with a copy of the Regional Impact Newsletter.

There were no comments.

UNFINISHED BUSINESS:

RESOLUTION 2004-R-14, A RESOLUTION AUTHORIZING THE FILING OF THE ELM STREET GRANT APPLICATION was presented for Council's consideration.

On a motion by Mr. Wright, seconded by Mrs. Wideman-Krosnar, Council members present voted unanimously to adopt RESOLUTION 2004-R-14, as presented.

Ms. Sviben – Requesting permission to discuss the Pre-Independence Day Parade, a Community Block Party and the 125th Anniversary Plans.

Ms. Sviben asked Council's permission to cancel the Pre-Independence Day Parade this year, since the Steelton and Highspire Fire Departments were co-hosting the Annual Dauphin County Firemen's Convention this year, which includes a very large parade that will be held two (2) weeks prior to our scheduled parade. Ms. Sviben said that she didn't think it was advisable to hold two parades so close together and suggested that the Borough use those funds to sponsor other activities. Ms. Sviben said that one of those activities could be to hold a small event on the lot

across from the Municipal Building from 1:00 p.m. to 5:00 p.m., on June 26th, the date the Pre-Independence Parade would have been held., and tie it in with the Main Street Program. Ms. Sviben said that she had already booked Mr. Music and the Polka Quads for the Pre-Independence day activities and would like to have them perform, allow a few vendors, who already responded to set up and perhaps have a display set up on the Main Street Program. Ms. Sviben said there would be no additional costs to the Borough for set up and it won't require us to shut down Front Street.

Mr. Wright asked if this will save the Borough money, and if she contacted Chief Vance. Ms. Sviben said she did okay this with Chief Vance and that it would save the Borough a good bit of expense this year. Mr. Heefner asked about the Fireman's Parade Route. Ms. Sviben said that won't be known until the bid has been awarded for Swatara Street. She said that Brian Handley will talk to the Engineer to get their plans.

Ms. Sviben said that there were three (3) town meetings held to discuss the 125th Borough Anniversary Celebrations, but they were not well attended. She said that Connie Acri who volunteers with Penbrook

Borough's activities, has offered her time to do an anniversary book and calendar. Mayor Acri would like to have a formal gala in the fall. It was the consensus of Council members to have a semi-formal event. Mr. Shaver asked if there was a New Year's event planned. Ms. Sviben said there was not. Mr. Shaver said people have been asking him about T-shirts. Ms. Sviben said they are in the works. Mayor Acri said they are also working on a 125th Anniversary calendar for the Police Department.

Mr. Shaver asked if the Fire Department has applied for the parade permit. Ms. Sviben said that she and Mrs. Neal are working on the State Permit. Mr. Shaver said he was wondering about the Borough permit and suggested that the Borough waive the permit fee.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council members voted unanimously to waive the Borough Parade Permit Fee for the Steelton-Highspire hosted County Firemen's Parade.

Joanne Archfield, UGI – Letter informing the Borough of additional work UGI will be performing in Steelton this year.

Mr. Musser stated that it has been decided to postpone the big paving projects included in the Bond issue for 2004, to 2005. He asked if Council wanted to do some smaller paving projects this year. It was the consensus of Council to do that. Mr. Musser said he would discuss the areas with Mr. Conjar and then get the bid specifications ready.

Mr. Musser – Discussion regarding the 2004 paving projects, Swatara Street Stom Sewer Project and Interviews for summer laborers positions and summer recreation positions.

Mr. Musser noted that he just addressed the paving projects. He informed Council that the Swatara Street Project should start next week, with Rogele as the contractor. Mr. Musser said that he and Mr. Heefner met with the Engineer and Mr. Conjar's Department will provide most of the on-site oversight, but the engineers will make periodic inspections. Mr. Musser added that Navarro and Wright will work with HRG to do the compaction testing. He said the cost of the project on Swatara from Fourth Street to Second Street would be \$372,292.00, and the portion from Second Street to Front Street would cost approximately \$65,000.00. Mr. Musser informed council that the project will begin next week and he will contact the residents, but didn't anticipate having to shut down the street until June, when school is out. He said the pumps will continue to run until the project is done.

There was additional discussion on the traffic patterns and street closings, as well as parking and bus issues, which have been or will be addressed. Mayor Acri asked if they would allow parking against the flow of traffic during the project. Mr. Shaver suggested he speak to the Chief about that. Dr. Sazda asked about the area in front of the Casa Cica. Mr. Musser said that area is not in the bid. He said it does have to be addressed, and hopefully the Borough will be able to apply for grant funds in 2005.

Mr. Wion suggested that Council should approve the new figures for the project.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council members unanimously awarded the contract to Rogele, Inc., in the amount of \$372,290 , for the first section and approximately \$65,000, for the second portion.

Mr. Shaver asked Mr. Musser to contact UGI about the patch between Second Street and River Alley, which wasn't done properly. Mr. Shaver also suggested that we contact the Luthern Church to get permission for residents to use their parking lot during the week, while the Swatara Street work is being done. Mr. Heefner said that Mrs. Krosnar has contacted them and will follow up on that for us. Mr. Acri said that Bethlehem Steel has been approached to allow residents to park in their lot at Front and Swatara Street on Sundays when the Church lot is not available

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Mr. Musser informed Council that he and Mr. Shaver reviewed the applications that were received for the summer positions, the playground leaders and coordinator and the laborers. Mr. Musser noted that there are four (4) playground leader openings and we received four (4) applications; there are three (3) summer laborer positions available and we received three (3) applications, so if all is well with those applications, they could be hired. Mr. Musser said that three (3) applications were received for one (1) opening for the Playground Coordinator position, so the Personnel Committee will have to conduct interviews for that position. Mr. Shaver said he will arrange a time with the Personnel Committee to meet for the interviews.

RESOLUTION 2005-R-15, a Resolution accepting the Steelton Borough Police contract, effective January 1, 2004 to December 31, 2006, was presented for Council's consideration.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council members voted unanimously to adopt RESOLUTION 2005-R-15, as presented.

Mr. Musser – Requesting Projects to be funded with the FY 2005 CDBG funds.

Mr. Musser stated that this was presented to the Community Development Committee earlier this evening. Mr. Musser noted that thanks to Commissioner Hartwick, the Borough will receive approximately \$270,000, which was increased from approximately \$210,000. He said the Community Development Committee recommends the following projects and allocation: \$100,000, toward the Boat Dock to match the grants we hope to receive; \$100,000 will be moved to the Adams Street Project to acquire properties; \$40,000, to renovate the Senior Center; \$30,000, will be our match for the Elm Street Program.

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to approve the 2005 CDBG Fund Projects.

Mr. Musser – Discussion regarding the purchase of two (2) new police vehicles, Reich Field Update and the PP & L Rate Case.

Police Vehicles. Mr. Musser said he gave Council Members information on the purchase of two (2) new police vehicles: one 4 x 4 and one Crown Victoria sedan, pending Mr. Leber's okay to include this in the bond purchases. Mr. Musser said the Borough would transfer the two (2) police vehicles that are being replaced, to the Code Department and get rid of the Code Truck. Mr. Heefner asked why an Expedition was selected instead of an Explorer. Mr. Musser said that Chief Lenker informed him that the Explorer would be too small, they couldn't transport prisoners in it, so they had to go to a larger vehicle.

On a motion by Mr. Albert, seconded by Mr. Heefner, Council members voted unanimously to approve the purchase of two (2) police vehicles, as stated, contingent upon approval as a bond purchase by Mr. Leber.

Reich Field. Mr. Musser said that Reich Field is about 90% complete, and Council approved 1-6 Change Orders this evening. He said that they will work out some problems with Stoner. Mr. Musser said that the base pads were taken care of today and there is still a debate within the Association that the Sewer Grate at Third Base line is in play, but Mr. Bachik checked Little League Rules which okayed that.

PP&L Rate Case. Mr. Musser said he will have a conference call tomorrow on the rate case and he sent Council a confidential e-mail regarding this. Mr. Musser said he has a 12:00 noon meeting with Mr. Leber and he will be in Shippensburg Tuesday night.

NEW BUSINESS:

Mr. Musser- Discussion in regards to Industrial Appraisal proposal for the upcoming appraisal to make sure the Borough complies with GASB 34.

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Mr. Musser informed Council that under GASB 34, we are required to do full inventories of all Borough assets, which include the water and sewer distribution systems. He said this could cost a significant amount of money. Mr. Musser said that Industrial Appraisal is approved by our insurance company and our auditors. He noted that this isn't budgeted, but must be done by State Law. Mr. Musser assured Council that he will find the funds to do this.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council members voted unanimously to approve the Agreement with Industrial Appraisal in the amount of \$4,495 for their basic services for inventory and appraisal services; \$320.00, for annual updating of insurable values; and annual updating of the fixed asset report.

Dauphin County Commissioner's – Requesting the Borough of Steelton Opt in or out of the Dauphin County CDBG Program.

Mr. Musser recommended that council Opt in to the CDBG Program.

On a motion by Mr. Albert, seconded by Mr. Wright, Council members voted unanimously to Opt in to the Dauphin County CDBG Program.

Mr. Musser – Informing Council that a Special Purpose Parking Application has been submitted by Edward Terry, 217 Lincoln Street, Steelton, PA.

There were no comments.

ORDINANCE NO. 2004-5, An Ordinance to Amend the Code of the Borough of Steelton Chapter 110, Thereof Entitled "Vehicles and Traffic" to Establish Addition Special Purpose Parking Zones, to Eliminate special Purpose Parking Zone, to establish No Parking Zones and to Prohibit parking in Certain Locations for Specified Times, was presented for Council's consideration.

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council members voted unanimously to adopt ORDINANCE NO. 2004-5, as presented.

OTHER BUSINESS:

Mr. Musser – Requesting an Executive Session to discuss Code Officer Personnel matters and Land Acquisitions.

Mr. Shaver – Certificates for Course Completion for Paul Wintergrass and Jack Kutz.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members voted unanimously to have the certificates placed in the employees' personnel files.

Mrs. Wiedeman-Krosnar – Update on Elm Street Program.

Mrs. Wiedeman-Krosnar said they were getting the letters of support and added that she thinks it will be a very good program, since the meeting with the residents on Second Street was very successful. Mr. Musser noted that the Grant was submitted last Thursday.

AUDIENCE PARTICIPATION:

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Jeanne Barr – Informed Council that she has moved from 356 B Locust Street to 349 S. Fourth

Emmuel Powell, 321 Lebanon Street, why a property in the 400 block was allowed to have waist high grass and weeds and scaffolding lying around. He said that it is a disgrace to the whole neighborhood.

Mr. Ron Acri, Code Enforcement Officer, said that he is addressing the situation. He said that Mr. Mitchell is in the hospital. Mr. Wright assured Mr. Powell that Mr. Acri will be doing a follow-up and everything will be addressed this week. Mr. Shaver added that the Borough has to follow certain steps, which, unfortunately take time.

Paula Sviben - Ms. Sviben said she was asked to extend an invitation to Council and their families, if they want to sit on the Reviewing Stand or ride in the Firemen's Parade. She said that Rick Wagner will be the emcee. She asked that Council members let her know of their plans.

COUNCIL'S CONCERNS:

Dr. Szada – said she was able to represent the Borough on Saturday, at the Health and Safety Fair in Middletown, and the Steelton Fire Department and the Borough were given a Proclamation and Citation.

On a motion by Mr. Shaver, seconded by Mr. Albert, the Council meeting recessed into executive session to discuss Code Office personnel matters and Land Acquisition, at 7:32 p.m.

The meeting reconvened at 8:10 p.m.

Mr. Musser informed Council that the deadline for someone within the Bargaining Unit to bid on the Code Enforcement Assistant/Secretary position is Friday, Mar 21, 2004, and, to date, Ms. Sylvie Mixon is the only one to bid on it. Mr. Musser added that Ms. Mixon, who is currently the

Code Enforcement Secretary, meets the required qualifications, and recommended that Council award her the position, contingent on no one else bidding on the position.

On a motion by Mr. Albert, seconded by Mr. Heefner, Council members voted unanimously to select Ms. Sylvie Mixon to fill the position of Code Enforcement Assistant/Secretary, effective May 24, 2004, contingent upon no one else bidding on the position.

Mr. Kovach thanked Mr. Heefner for having Borough lapel pins made, which were given to the elected officials. It was the consensus of Council members to give a pin to each of the department heads with a note from Mr. Kovach and the Mayor thanking them for their service to the Borough.

ADJOURNMENT:

There being no other business before Council, on motion by Mrs. Wiedeman-Krosnar, seconded by Mr. Albert, the Council meeting adjourned at 8:13 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

Steelton Borough
Special Council Meeting
June 9, 2004

The Special Council Meeting was called to order at 6:00p.m. by the President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Jeffrey Wright
Michael Albert
Lisa Wiedeman-Krosnar
Dennis Heefner

Absent:

MaryJo Szada
Stephen Shaver

David A. Wion, Solicitor
Michael G. Musser, II , Secretary
Kathleen D. Handley, Assistant Secretary

Frank J. Leber, Bond Counsel, Rhoads & Sinon LLP
Scott E. Shearer, Senior Managing Consultant, Public Financial Management

ORDINANCE TO ALLOW THE BOROUGH TO REALLOCATE FUNDS TO PURCHASE THE POLICE VEHICLES:

Mr. Leber stated for the record that this meeting has been advertised in accordance with the requirements of the Pennsylvania Sunshine Act, it has been posted and this Ordinance has been advertised in accordance with the Pennsylvania Local Government Unit Debt Act. He noted that Mr. Musser contacted him to determine whether or not the some portion of the proceeds of the 2003 bond issue could be reallocated for the purpose of the acquisition of Police vehicles. Mr. Leber said the Borough could do that, but we have to do an amendatory proceeding and file it with the Department of Community and Economic Development. Mr. Leber referred to the ordinance before Council and said that is the reason for this ordinance. Mr. Leber said it identifies prior actions the Borough has taken on July 21, 2003, with the enactment of the 2003 Bond Enabling Ordinance indicating that those bonds were issued, and indicating the Council's intention to change the purpose of that ordinance to include the funding of police vehicles. Mr. Leber added that procedurally, we will place a second ad, and take the necessary steps to file the amended proceedings with the Department of Community and Economic Development. Mr. Leber said he will inform Mr. Musser, by letter, when the Borough ill be permitted to use the proceeds of the 2003 issue to fund the police vehicles. Mr. Leber noted that Mr. Wion has had an opportunity to review the ordinance.

ORDINANCE 2004-6, AMENDING AND SUPPLEMENTING AN ORDINANCE DULY ENACTED ON JULY 21, 2003, AUTHORIZING, INTER ALIA, THE ISSUANCE OF A SERIES OF GENERAL OBLIGATION BONDS, SERIE OF 2003, FOR THE PURPOSE OF CHANGING THE PURPOSE FOR ISSUANCE OF SUCH SERIES OF 2003 BONDS TO INCLUDE THE PURPOSE OF IFINANCING A CAPITAL PROJECT CONSISTING OF THE ACQUISITION OF CERTAIN POLICE VEHICLES AND RELATED EQUIPMENT AND AUTHORIZING RELATED ACTION, was presented for Council's consideration.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to adopt **ORDINANCE 2004-6** as presented.

Mr. Leber asked for a roll call vote, which follows:

Mr. Albert – Yes; Mrs. Wiedeman-Krosnar – Yes; Mr. Kovach – Yes; Mr. Wright – Yes; Mr. Heefner – Yes.

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SHORT TERM FUNDING FOR THE SWATARA STREET PROJECT (Credit Line):

Mr. Leber noted that Mr. Musser requested him to consult on how to fund the Storm Sewer Project in the most cost effective way, to pay the Borough's bills and have the least impact on the Borough finances. Mr. Leber said that he and Mr. Shearer reviewed the options and have recommendations on a comprehensive plan of finance, with three basic parts associated with it.

Mr. Leber said he has sent out requests for proposals for a credit line for two years, to local lending institutions, for the purpose of closing that transaction, fund the Borough's initial expenses, pending the development of the bond issue. We are requesting the lending institutions supply that information by June 15th and will make a report to Mr. Musser then.

REIMBURSEMENT RESOLUTION FOR THE SWATARA STREET PROJECT:

Mr. Leber said that in order to deal with the immediate cash flow problem of paying contractors or vendors in a timely manor with General Fund money, he has prepared a Resolution, a copy of which was distributed to Mr. Wion and Council Members. He explained that this is to create the opportunity for the Borough to expend General Fund money to meet project costs for the Storm Sewer Project, and then reimburse the General Fund out of proceeds of the tax exempt transaction. Mr. Leber noted that under the Internal Revenue Code, provisions which govern the ability of the Borough to issue tax exempt debt, there are prohibitions to using the tax exempt bond issue to reimburse general fund expenditures. Mr. Leber added, however, that if the Borough follows Section 150 procedure, which specifies Council's intention ahead of time, Council will be able to grandfather those expenses and reimburse the general fund at a later date.

Mr. Musser asked if the Borough has to make payments to vendors or contractors from the General Fund, can we reimburse the General Fund from the credit line and then pay off the credit line from the bonds? Mr. Leber said yes that they would create a number of different paths. Mr. Kovach asked when they refer to financing projects on a long -term basis, what time frame is that? Mr. Leber said we think of that as something longer than five (5) years.

RESOLUTION 2004-R-16, AN INTENT TO ISSUE BONDS TO FINANCE A CAPITAL PROJECT AND TO ALLOCATE A PORTION OF THE PROCEEDS THEREOF TO THE PAYMENT OF CERTAIN EXPENDITURES TO BE MADE TOWARD SUCH PROJECT PRIOR TO THE ISSUANCE OF SUCH BONDS, was presented for Council's consideration.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to adopt RESOLUTION 2005-R-16, as presented.

LONG-TERM FINANCING FOR THE SWATARA STREET PROJECT (Extra Borrowing under the Bond Issue)

Mr. Leber said the third component for Council to consider relates to what Mr. Kovach asked about – the long term financing. Mr. Leber said he is aware that the Borough has pending consideration with the Rural Utility Service financing option. Mr. Leber said he wanted to give the Borough several options, so he contacted Mr. Scott Shearer of Public Financial Management, the Borough's financial advisor in the 2003 transactions, and asked him to review the options with respect to the transaction covering not only what the impact of the Rural Utility Service financing might be, but also what the impact might be at looking at the alternative such as a public financing. Mr. Leber referred to #1 at the bottom of the page of the material he distributed. This chart sets out basically a reflection of what might be the case if it was done either as a Rural Utility service or a variety of different approaches to financing.

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Mr. Shearer reviewed the summary page, noting that there were three different financing vehicles, using a principal amount of \$750,000. He noted that columns 2 through 4 were for bond issues, showing the different lengths of terms, the total interest expenses, increase in average annual payment and average interest rate. Mr. Shearer explained that the interest rate used in these examples were as of May 25th, since there has been little change. Mr. Shearer said that column 5 was a different type of bond issue, called a wrap around, which is structured so that when the 2003 debt was paid in 2025, there is very little principal repayments during those years, and two main principal payments in 2026 and 2027, basically where the old debt tapers of we get around to this new debt. Mr. Shearer said that it does have slightly more issuance expense over the life of the loan, but it does allow the Borough to incur the debt with a smaller increase in the average annual payment. Mr. Shearer indicated that column 6 was the Rural Utility Service Loan, noting that the increase in average annual debt service payment is very similar to the wrap around structure, it has a low interest rate, but it is for 40 years. Mr. Shearer then referred to column 7, the bond pool, noting that this was similar to a bank loan and the interest is variable, changing weekly, with a higher increase in average annual payment. Mr. Shearer concluded that if the Borough is concerned about the increase in average annual debt service payment, the wrap around is the best option. Mr. Shearer emphasized that there is no right or wrong choice, it is just a matter of what area of financing is a concern to Council.

Mr. Kovach asked what the maximum interest rate is on the variable interest rate option. Mr. Shearer said the maximum is 12%. Mr. Kovach asked how much it could go up in one year – is there a cap? Mr. Shearer said that historically it would be 4%, but it could go up the full 12%.

Mr. Musser said that when we started to look into this, one of our major concerns was how much more debt we could handle on an annual basis while trying to avoid another tax increase. Mr. Musser said that he reviewed these options with Mr. Leber, Mr. Shearer and Mr. Wion and their consensus is that the Wrap option would probably be the best option for the Borough at this time. Mr. Musser noted that some of the advantages to going with this option are: the difference between the Wrap and the RUS annual debt service payment is \$652.00, more for the Wrap; the RUS loan is for 40 years, which will be 2044, and with the Wrap we will be done in 2025, a 19 year difference, so we will save about \$70,000.00, in interest payments; Mr. Musser said that an additional advantage to the Wrap option is that it doesn't extend the life of our current bond much further. Mr. Musser noted this is important for any larger projects that will come up in the future. Mr. Musser concluded that his recommendation would be option #5, the Wrap, since it has a lower increase in average annual debt payment, with a shorter life of the loan.

Mr. Heefner asked what the status was with the Department of Agriculture financing. Mr. Musser said that is contingent upon Council's decision on the financing options tonight. Mr. Musser added that what Bill Hanley, from Mr. Holden's office, said the advantage to the RUS loan is that it is spread out over a longer period of time. Mr. Musser said that it isn't necessary to be in the program now to possibly qualify for grants at a later date.

Mr. Leber noted that the interest rate for the Rural Utility Service is currently at 4.375% and the chart shows what the cost would be for a 40-year loan, adding that it is an alternative to the bond issue, but Council must determine which is best for the Borough. Mr. Leber further explained that the Department of Agriculture makes a determination based on each application and it isn't necessary to get in now to be eligible for another at a later date.

Mr. Musser informed Council that to implement the financing it would probably take from 90 to 120 days for the RUS option and 75 and 90 days for the bond option, to get the long term financing in place Mr. Musser said the RUS is definitely an opportunity for us according to Mr. Holden's office, after October 2005, since the income requirements will change then, and we may then qualify for grant money.

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Mrs. Wiedeman-Krosnar asked if we choose option 3 over 5, we would save over 10,000 at a lower interest rate for a little longer, so why not option #3 over option #5? Mr. Leber said that becomes a business decision for Council. He said that he is the Borough's Bond Counsel and Mr. Shearer is the financial advisor and it is their responsibility to show Council the impact of the decisions you make. Mr. Leber said it is true that the shorter the term the lower the costs, however there are two other factors that play into it. He said the first is that when a municipality is funding a capital facility it is often time wise to finance those facilities at a term that is consistent with the life of the facilities. The second component is where does that fit in with current interest rates, which are currently at a forty-year low. Mr. Leber agreed that if they were higher, Council might want to shorten the term. Mr. Leber re-iterated that it is their responsibility to present all the components of the decision. He added that, as Mr. Shearer observed, the Wrap appears to be the best of both worlds because you can take advantage of very advantageous rates of 2003, by wrapping this debt around them – the lowest impact of debt service with regards to amount and length of payments.

Mr. Musser noted that the wrap is only 22 years, and as Mr. Heefner alluded to, if we are going to have other large projects in the near future and have to pursue other funding sources, it is important to keep our annual debt service payment low. That is the reason we recommend the wrap option, because we want to get this project done, manage the debt, while looking to the future projects. Mr. Musser agreed that it would be great to go with the shorter period and lower interest, but the increase in the annual debt, but the increase of \$15,000, in annual debt service payments can make a big difference in a budget. Mr. Musser assured Council that if it is their decision to go with another option, we will do our best to tighten our belts to make it work, but we have to be aware of what we want to do in the future when we make this decision and the wrap option would make it easier.

It was the consensus of Council Members present to choose the Wrap option.

RESOLUTION 2004-R-17, appointing a Financial Advisor and Underwriter and Bond Counsel and determining preliminarily to proceed to issue General Obligation Bonds of this Borough; and authorizing proper officers of this Borough, the Solicitor, Bond Counsel and such

Financial Advisor and Underwriter to take certain action, was presented for Council's consideration.

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2004-R-17, as presented.

Mr. Musser noted that we may not have to borrow the full \$750,000, it will be fine tuned specifically for this project. Mr. Leber suggested the notion of the credit line because it may take time to get long-term financing, but , if the bond issue moves fast enough you might not have to do the short term financing.

Mr. Wion requested that Council address items #6 and #7 next, since he has another commitment.

Mr. Kovach deviated from the agenda to address items #6 and #7, as requested.

APPROVE THE AGREEMENT OF SALE ON 3 LOTS ON ADAMS STREET AND 3 LOTS ON RIDGE STREET (Adams Street Revitalization Project)

Mr. Wion noted that the Borough wanted to purchase 121, 125 and 129 Adams Streets. Mr. Wion said that the owner James F. Neumann agreed to the purchase price of \$12,000 and signed the agreement of sale which he prepared. Mr. Wion presented the Agreement of Sale between the Borough of Steelton and Mr. James F. Neumann, in the amount of \$12,000, for 3 lots on Adams Street 121, 125 and 129 Adams Street for Council's approval.

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On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to authorize the President of Council to execute the Agreement of Sale between the Borough of Steelton and James F. Neumann for lots 121, 125 and 129 Adams Street in the amount of \$12,000.00, as presented.

Mr. Wion then presented an Agreement of Sale between the Borough of Steelton and Mr. Willie Edmonds for the purchase of 125 Ridge Street and lots 2 and 3, which are adjacent to 125 Ridge Street, in the amount of \$15,000, for Council's approval. Mr. Wion noted that Mr. Edmonds has signed the Agreement.

On a motion by Mr. Wright, seconded by Mr. Albert, council Members present voted unanimously to approve the Agreement of Sale between the Borough of Steelton and Willie Edmonds for 125 Ridge Street and lots 2 and 3, in the amount of \$15,000.00, as presented.

APPROVE MR. WION FILLING FOR TAX-EXEMPT STATUS FOR THE BOAT DOCK AND THE PARCEL PURCHASED FROM DAVE SETTINO.

Mr. Wion noted that the Borough purchased the Boat Dock property and the parcel we use to connect Sweetbriar Alley and Harrisburg Street, so that we could provide safety services to the residents on Sweetbriar. He explained that, in order to move those properties from the tax assessment roles and taxation, the Borough is required to request an exception from the Dauphin County Board of Assessment Appeals. Mr. Wion requested Council to approve Mr. Ronald Acri, the Borough Code Enforcement Officer to file the appropriate documents to request tax exempt status for these properties, and authorize him to represent Council before the Assessment Appeals Hearing Board and payment of the filing fee of \$100.00. Mr. Wion explained that since Mr. Musser

serves on the Assessment Board, he is unable to present or hear the appeal. Mr. Wion added that he would accompany Mr. Acri at the appeal hearing.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to approve Mr. Acri to file the appeals and represent the Borough at the hearing.

Mr. Wion was excused at 6:45 p.m.

APPROVE HIRING THE SUMMER PARKS RECREATION COORDINATOR.

Mr. Musser said interviews were conducted and it is the recommendation to hire Evelyn Sanchez as the Recreation Supervisor/Coordinator, with an effective start date of June 7, 2004, at the rate of \$9.00 an hour.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to hire Evelyn Sanchez as Recreation Supervisor/Coordinator, at the rate of \$9.00 an hour, effective June 7, 2004.

OTHER BUSINESS:

Mr. Heefner informed Council that he has received numerous complaints from employees in the public works department about getting flat tires on both the Borough and their personal vehicles, from the scrap metal being dropped from the vehicles which use the ISG Scrap Facility. Mr. Heefner said that Mr. Ron Acri has talked to ISG about the problem, but they have failed to resolve the problem. Mr. Kovach said that this has been going on for about three years and he and Mr. Musser have spoken to them and nothing has been corrected. Mr. Kovach said he would like Council to request Mr. Wion to take legal action on the matter. Mr. Kovach said that since this started, the Borough has probably replaced or repaired close to 500 tires. Mrs. Wiedeman-Krosnar said that the Winfield Funeral Home has complained

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about the same problem. The Mayor suggested that the police run details in the area. Mr. Musser said he spoke with Dave Wirik about the problem and he will speak with him again. He said that Council should still proceed with legal action. The Mayor noted that some of the trucks have been fined for various violations, but it hasn't stopped them. Mr. Heefner said that the operator told Mr. Conjar and Mr. Handley that anything outside the fence is not his problem. After additional discussion, it was the consensus of Council Members present to inform ISG what we plan to do and in the meantime let Chief Lenker set up more details.

Mr. Acri asked Council for permission to advertise the sale of bicycles that have accumulated in the police department. Mr. Musser asked if the motion could be to allow this to be done on an annual basis, so we don't have to bring this to Council each year.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to authorize Mr. Musser to advertise for the sale of the bicycles and that this could be done on an annual basis.

Mr. Musser complimented Council for the spirit of cooperation in getting the financing done tonight.

ADJOURNMENT:

There being no other business before Council, on motion by Mr. Heefner, seconded by Mr. Wright, the Council meeting adjourned at 6:50 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

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The regular monthly meeting was called to order at 6:34p.m. by the President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Jeffrey Wright
MaryJo Szada
Michael Albert
Lisa Wiedeman-Krosnar
Dennis Heefner
Stephen Shaver

Absent:

David Wion, Solicitor

Michael G. Musser, II , Secretary
Kathleen D. Handley, Assistant Secretary

PRESENTATION: Dauphin County Commissioner George P. Hartwick, III will present a check to the Borough for their CDBG Funds.

Commissioner Hartwick said he made a pledge to the Council and residents to bring more resources to the Borough and was pleased to present Council with a check in the amount of \$276,000 for the Fiscal Year 2005, which is an increase of approximately \$60,000.00, from FY 2004. He also presented a check to Council in the amount of \$8,900.00, for the Steelton Senior Center Intergenerational Program.

Council President Kovach presented Commissioner Hartwick with a Borough pin in appreciation of his efforts on behalf of the Borough.

APPROVAL OF MINUTES:

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to approve the minutes from the May 17, 2004, the June 9, 2004 minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report other than what was recorded in the minutes.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;

On a motion by Mr. Wright, seconded by Mr. Albert, Council members voted unanimously to approve the schedules of billings, requisitions and change orders as presented.

APPROVAL OF DEPARTMENT REPORTS;

Reports for Community Development, Finance, Fire and Ambulance, Personnel, Police, Public works, and Code Enforcement for May, were presented for Council's approval.

On a motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, Council members voted unanimously to approve the Department Reports for May as presented.

Mayor Acri said he has nothing to report at this time.
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PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Robert E. Watkins, Jr., Dura-Bond – Requesting permission to discuss the Notice of Intent to Remediate at the Dura-Bond Mill facility in the Borough.

Mr. Watkins noted that the Borough received notification of their intent to remediate the property according to Act 2, the Land Recycling and Environmental Remediation Standards Act. Mr. Watkins informed Council that there has been a lot of renovations done inside the buildings, and the company now employs 30 people and hope to increase that to 85 by the end of the year. He added that if the company is successful they hope to eventually add more. Mr. Watkins then asked Mr. Nachlas, the Project Director with Alliance Environmental Services, Inc., to address the Council.

Mr. Nachlas informed Council that he is an independent environmental consultant and discussed the background of Act 2. He explained that the Act provides that when a site is a Special Industrial Area or is being remediated to a Site Specific Standard, the municipality is afforded a 30-day comment period, which begins tonight with our notification to the Borough. Mr. Nachlas said that the Phase I and Phase II testing was very exhaustive and they are developing a remedial plan to address those issues. He said there are two standards under the Act that we are going to which we are going clean this property. The Cite Specific Standard, which is the Special Industrial. Mr. Nachlas added that he and Mr. Watkins will answer any questions Council may have.

Mr. Acri asked when they will start and when they expect to finish. Mr. Nachlas said they will submit the reports and DEP will have ninety (90) days to review them, but we don't believe it will take that long, then once we have their approval we will select a contractor. Mr. Nachlas said he hopes to be done by the end of this year.

Dr. Szada asked Mr. Nachlas if he could explain to Council the differences between the standards in the Site Specific Industrial site and those in a residential cite. Mr. Nachlas said there are four (4) standards, three (3) of which are for residential and non-residential properties. He said in this case we are dealing with cite specific standard which is cognizant of the site's actual use. Mr. Nachlas said the objectives of this standard are: to create a setting there that is protective of the environment; of the workers, based on the assumption of their activities and their exposures at that site. That remediation would be different in a residential neighborhood. Dr. Szada asked what the levels of arsenic and lead permitted in each of those levels, and what is the pollution allotted to ground water, and what is allowed to be leached into the river.

Dr. Szada said that Council cannot comment on this because they don't have any numbers or figures. Mr. Nachlas said that they don't have any numbers at this time. Dr. Szada stated that Council has thirty (30) days to respond, but they have nothing to respond to. Mr. Nachlas responded that the ground water is not contaminated and is not leaching lead or arsenic to the

River. He added that the larger issue is the surface materials that someone will come in direct contact with, and eliminating the possibility of someone coming in contact with those materials.

Mr. Watkins reiterated that they are remediating the property because it is an enterprise zone, to a special industrial category, which is totally permitted under the act, which includes institutional controls that will probably include deed restrictions that the property could never be sold for anything other than industrial use. He said they will remediate to the intended and future use of the property.

Mr. Kovach verified that Dura Bond will meet all State and Federal Guidelines required for their use. Mr.

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Watkins confirmed that they are. Mr. Watkins noted that under the provisions, they are required to notify the Borough, not to seek the Borough's permission. Mr. Watkins said the Borough can ask for public involvement, but he doesn't believe that is required, because they intend to use it for industrial use, to improve the site, and they have clear data, which is public record and obtainable through DEP, which shows that ground water is not contaminated. He said there are areas on the property which are contaminated with arsenic and lead at levels that are slightly higher than the State contact limits and they are protecting the workers from that contact. Mr. Watkins added that they have clear data that the lead and arsenic are not leaching into the soil and is not being transported to the ground water.

Mrs. Wiedeman-Krosnar asked if this remediation pose any hazardous threats to the residents in the surrounding area. Mr. Watkins said it would not. Mr. Shaver asked if there is a plan. Mr. Nachlas responded that the remediation plan is yet to be developed. Mr. Watkins said the first step is to notify DEP and the Borough of the intent to remediate and publish it in the Patriot New, second is for Alliance to put together a plan for remediation, it must be approved by DEP, then CREDEC, Dura-Bond and DEP enter into an agreement, which is a legally enforceable document, which says that we will implement the plan to remediate, they must hire a contractor to implement the plan, and once the remediation is completed, the agreement is satisfied and we are given the actual release of liability for that property. Mr. Watkins added that Council could elect to be involved in the process and described the steps the Borough must take in order to do that. Mr. Musser asked, if the Council didn't vote to participate, would Dura-Bond be willing to share any plans with the Council? Mr. Watkins said the results of the tests are on file at DEP, it occupies five (5) full file drawers in his office and he isn't sure if they are on the internet. He said they will be happy to share the plan as it develops and share any feed-back from DEP. Mr. Watkins assured Council that they intend this to be an open process. He said that DEP has funded the Phase I and Phase II environmental assessment using tax dollars, so it is a public document.

Dr. Szada said she is concerned that the thirty (30) day period to comment on this will soon expire and there isn't a plan to comment on. Mr. Nachlas said right now the intent is to find out how involved the Borough wants to be with the plan and the only point of the thirty (30) day period is to decide to what extend Council wants to be involved.

Mr. Shaver suggested that since it is a health and safety issue it should be referred to committee for review. He said Council would like to be involved as far as at least being aware of what is in the plan on some level. Mr. Watkins said the plan will be much shorter than the assessment. Mr. Kovach agreed that Council should have some knowledge of the plan in order to answer any

questions that the residents may have. Mr. Watkins assured Council that he will keep the Borough informed.

Evelyn J. Sanchez, Summer Parks and Recreation Coordinator – Providing Council with an update on the Summer Parks and Recreation Program as well as the Summer Program at the Boys & Girls Club.

Ms. Sanchez distributed copies of reports and reviewed the report. There was a discussion on the need for additional personnel and limiting the number of participants. Ms. Sviben informed Council that Susquehanna Employment Corporation can supply us with one teenager to work at the parks, and asked Council to seriously consider capping the enrollment at 80 children. Mr. Shaver said Council will discuss this matter in executive session. It was the consensus of Council Members to cap the enrollment at 80 children.

Mrs. Lisa M. Wiedeman-Krosnar, Community Revitalization Committee Chairperson & Eileen J. Emanuel, Jump Street. – Permission to discuss the Mariposa Project and request the Borough to participate the program.

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Mrs. Wiedeman-Krosnar supplied Council with a rough proposal and asked them if this is something they would like the Community Revitalization Committee to pursue. Ms. Emanuel explained the program noting that it is something like the cow project, but on a smaller scale and more economical.

Mr. Acri asked if it has to be butterflies. Ms. Emanuel said it doesn't, it generally relates to the communities. Mr. Kovach asked if there was a deadline for Council. Ms. Emanuel said that there is some funding available for projects like these and the deadline for application for the funding is August 1, 2004, but she would like to have a decision by the end of July if possible. Mr. Kovach assured her that Council would make a decision as soon as possible, but they would like to review the particulars a little more closely.

Deborah A. Pogasic, 330 Spruce Street, Steelton, PA – Requesting permission to close off Woodbine Street from Spruce Street to the Steelton-Highspire Football Field for a High School graduation party.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to approve the request to close the street from 10:00 a.m., to 10:00 p.m., on June 26, as requested.

Shelley Baum, Director of Marketing, Pa Retailer's Association – Providing the Borough with information in regards to their Main Street Partners Program.

There was no comment.

Mr. Musser – Providing a copy of a memo to all departments requesting submission of 2005 budget requests by August 2, 2004.

There were no comments.

UNFINISHED BUSINESS:

Mrs. Lisa M. Wiedeman-Krosnar & Christina Fackler – Discussion in regards to the Home Town Streets Program & Safe Routes to School Program.

Mrs. Wiedeman-Krosnar informed Council that there is another grant opportunity the Borough may be eligible for. She said the deadline to apply is August 1, 2004 with a 20% match, which can be made with CDBG or DCED funds. Mr. Shaver asked if Ms. Sviben will be working with this. Mrs. Wiedeman-Krosnar said that she and Ms. Fackler can. Mr. Shaver asked Mrs. Wiedeman-Krosnar have Ms. Sviben pursue this.

Mr. Musser – Providing Council and the Mayor with various updates and reminders.

Mr. Musser gave the following updates: the Personnel Committee will meet in executive session on Thursday evening to discuss positions in the Borough that may be available; Council will meet with Kairos to review the Main Street and the Streetscape, on Wednesday at 6:00 p.m.; the trip to Homestead is scheduled for July 24, 2004 at 7:00 a.m. to review the Community Revitalization of the Mill area; Mr. Musser will give Council an update on the Senior Center acquisition in executive session; Mr. Heefner and Mr. Musser updated Council on the possible development on the 9.7 acre area between Cole Crest and Hempt Brothers, based on information on the County Economic Department, we will keep you updated; there was some vandalism at Bailey Street Park and the Mohn Street Tennis Courts ; we will meet with the Departments to discuss packets for new residents; Mr. Heefner and Mr. Ron Acri are working on ordinances for rental and property inspections; we are working on signs for the parks – the committee

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recommended we name the Bailey Street Park Hygienic Park and leave room on the plaque for names of those who were involved with the community. Mr. Musser noted that Mr. Heefner is very familiar with the Swatara Street Project and asked him to give an update.

Mr. Heefner said the project is a little ahead of schedule and Third Street may be open by the weekend. He said they had a problem with the Fourth and Swatara Street catch basin. Mr. Heefner said it won't fit because of utility lines there. He added that they are checking to see if they can eliminate that. Mr. Kovach noted that Mr. Heefner is working on the Code Office to promote this Housing update and if anyone on Council has any ideas, please get together with Mr. Heefner because this is something Council needs to look at and put together and pass. He added that we need to encourage a yes vote for that.

RESOLUTION 2004-R-17, GRANTING AN EXTENSION OF THE CABLE FRANCHISE HELD BY COMCAST OF SOUTHEAST PENNSYLVANIA, INC., was presented for Council's consideration.

Mr. Shaver asked why it is for (6-1/2) years. Mr. Musser said that is what the group came up with. He added that this is just a formality, since Council approved the Resolution last year, but the name was listed incorrectly and they are asking us to adopt it with the correction.

On a motion by Mr. Albert, seconded by Mr. Shaver, Council Members voted unanimously to adopt RESOLUTION 2004-R-17 as presented.

RESOLUTION 2004-R-18, TO ADOPT THE HAZARD VULNERABILITY ASSESSMENT AND MITIGATION PLAN FOR STEELTON BOROUGH, was presented for Council's consideration.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman Krosnar, Council Members voted unanimously to adopt RESOLUTION 2004-R-18, as presented.

RESOLUTION 2005-R-19, A RESOLUTION ESTABLISHING A SPECIAL PURPOSE PARKING ZONE FOR EDWARD TERRY OF 217 LINCOLN STREET, was presented for Council's consideration.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members voted unanimously to adopt RESOLUTION 2005-R-19, as presented.

Mr. Musser – Requesting Council approve the Agreement between Dauphin County and Mullin & Lonergan, to provide the Borough with technical assistance during the Adams Street revitalization efforts.

Mr. Musser gave a brief explanation for the need for these services. Mr. Heefner asked if the Borough will be billed for each report. Mr. Shaver said it looks like we will be billed for each report. He added that it looks like we will approve the three (3) items and if there is anything else, we would come before Council.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members voted unanimously to approve the Agreement as presented and authorize the County to execute the Agreement with Mullin & Lonergan.

Mr. Musser – Discussion regarding the Zoning & Planning vacancies.

Mr. Musser said there is a vacancy on the Planning Commission and the Zoning Board is currently complete, but Mr. O'Keefe would like to step down when we get a replacement. Mr. Musser said that there is a resident who has expressed interested and will give his name to the Committee for review.

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Mr. Musser recommended that Council try to get residents with professional expertise in areas where the vacancies exist. Mr. Musser asked that if anyone on Council has recommendations, they present them to Mr. Wright and his Committee for them to interview and make recommendations to Council.

Mr. Musser – Discussion in regards to the Agreement with Saul Ewing to represent the PP&L Public Lighting User Group (PLUG).

Mr. Musser said that the Borough's contribution would be \$3,000, but before Council votes to execute the Memorandum of Understanding, Mr. Musser recommended that Mr. Wion review it to be sure that we are capped at \$3,000.00.

On a motion by Mr. Shaver, seconded by MR. Wright, Council Members voted unanimously to approve the Agreement with Saul Ewing, contingent upon Mr. Wion's review and approval, and verification that the Borough's contribution amount would be capped at \$3,000.00.

NEW BUSINESS:

Mr. Musser- Informing council that a Special Purpose Parking Application has been submitted by Lisa H. Leininger, 133 South Fourth Street, Steelton, PA.

There were no comments.

OTHER BUSINESS:

Mr. Musser – Requesting an Executive Session to discuss police personnel matters and land acquisitions.

AUDIENCE PARTICIPATION:

Sherri Sucec, Pine St - said that about a week ago she was standing in front of Turkey Hill before the Parade, holding a scripture sign and Officer Basonic came by and made a ridiculous mocking face at her. Ms. Sucec said she believes that behavior is very unprofessional and immature for someone in a public position of great responsibility. She said that she came to Council because she can't go Chief Lenker with this. Ms. Sucec added that at the end of the parade and traffic allowed back on the road, Officer Basonic came up behind her and beeped his horn and frightened her and someone needs to know about this behavior and something needs to be done and she wasn't sure who to talk to about it. Mayor Acri said he wasn't aware of this and he will speak with Chief Lenker and they will talk to Officer Basonic about it. Mr. Kovach thanked Ms. Sucec for bringing the incident to their attention and assured her that they would look into the situation.

Jeanne Barr, 349 South Fourth Street – Last night was a really nice time at the Fire House and the parade was very nice. She informed Council that at the parade at Mohn Street, there were some firemen there, she didn't know who they were or where they were from, but they were yelling things at the people in the parade and the people watching the parade and they were very vulgar and rude to her mother. Mayor Acri asked her if anyone called the police. Ms. Barr responded that she didn't think so. Ms. Barr asked if there will be an Independence parade. Mayor Acri said there would not be one this year, but there would be a festival this Saturday, starting at 1:00 p.m., and the Polka Quads will be playing.

COUNCIL'S CONCERNS:

Mr. Shaver – Thanked Evelyn Sanchez and Paula Sviben for putting the parks program together,
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for the kids. Mr. Shaver also commended Rogele for the great job they are doing on Swatara Street.

Mr. Wright – said he would like to apologize to Ms. Sucec, on behalf of the Borough, for what happened to her and he will speak with the Mayor about. He added the Ms. Sucec has a right to her opinion. Ms. Sucec said she was hesitant to mention anything because she and her husband have been discriminately treated and she doesn't know what will happen to them as a result of her coming to Council.

Mr. Heefner – asked if Mr. Conjar could measure the line to get a price of putting a line in there. Mr. Kovach agreed that it makes sense to check the rest of the line to see what shape it is in

and what it would cost to put a liner in the rest of the storm sewer, while everything is still open. It was the consensus of Council Members to get a price.

Mr. Kovach - said that the direction sign for Steelton that was located at Eisenhower Blvd., and Rte. 230 was missing and he would like it replaced. Mr. Musser said that he has a meeting with PennDot and he will address that then.

On a motion by Mr. Shaver, seconded by Mr. Albert, the Council meeting recessed into executive session to discuss Police personnel matters and Land Acquisition, at 7:54 p.m.

The meeting reconvened at 8:35 p.m.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members voted unanimously to limit the number of children attending the summer playground program to eighty (80) as recommended by Ms. Sanchez and Ms. Sviben, and to authorize Mr. Musser to hire an additional playground leader, not to exceed an amount of \$2,000.00, in wages for the remainder of the summer program.

ADJOURNMENT:

There being no other business before Council, on motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, the Council meeting adjourned at 8:36 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

The Special Council Meeting was called to order at 6:30p.m. by the President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
MaryJo Szada
Michael Albert
Dennis Heefner
Stephen Shaver

Absent:

Lisa Wiedeman-Krosnar
Jeffrey Wright
David Wion, Solicitor

Michael G. Musser, II , Secretary
Kathleen D. Handley, Assistant Secretary

APPROVE HIRING CHRISTINA E. FACKLER AS THE BOROUGH OF STEELTON'S MAIN STREET MANAGER:

Mr. Shaver stated that the Personnel Committee interviewed for the position of Main Street Manager for the Borough of Steelton and he recommended Christina E. Fackler for the position, starting at \$40,000.00, per year. Mr. Shaver said Council would like her to start on July 8, 2004, noting that he believes she will be a great addition to the existing staff as the Borough moves forward on the Main Street and Elm Street Projects.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to hire Christina E. Fackler at the Borough of Steelton's Main Street Manager, beginning July 8, 2004, at a starting salary of \$40,000.00 per year.

APPROVAL OF THE MAIN STREET FAÇADE GRANT GUIDELINES:

Ms. Sviben informed Council that she, Mrs. Fackler, Mrs. Wiedeman-Krosnar, and Mr. Musser reviewed and revised the guidelines. She indicated that one of the changes was to remove the requirement that business must be in existence for eighteen (18) months, there is no minimum now. Ms. Sviben said that signs were eliminated from the façade program and will be a separate program. She said the requirements will be brought before the Planning and Zoning commissions and then to Council. Ms. Sviben added that meeting the Borough Codes have been included. Ms. Sviben said they hope to have the applications out on August 2, 2004 and they have to be in by September 10, 2004. She noted that the projects have to be completed and the funds expended by June 30, 2005, so they will have less than a year, since we are beginning late. Ms. Sviben said that future projects in subsequent years will have a full year.

Dr. Szada asked if this includes residential properties. Ms. Sviben said that it would, noting that the grants will be awarded on a points system and properties in the core area will get five (5) points so we can focus on that area first. She explained that the core business area is between the Municipal Building and Sun Bank. Dr. Szada asked if she could submit applications for two (2) grants. Ms. Sviben said that she could apply for a grant for each property she wants to improve. Ms. Sviben cautioned that if it is a rental property, she must have the owner's permission to make improvements.

Mr. Heefner asked if the Zoning requirements should be in place before the Grant Applications are distributed. Mr. Kovach asked all of the committees to bring any recommendations they have to Council so that they can be included, and the process can move quickly.

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Mr. Shaver asked if the conditions that exist are grandfathered. Mr. Musser said that if they want to make any changes or improvements, then they must comply with the new regulations, but if they don't make any changes the requirements don't apply. Ms. Sviben said that signs will be separate and they will contact sign companies to see if discounts are available. Mr. Musser cautioned her to be sure to give several names of sign contractors to the businesses, since we can't endorse one company.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to approve the Main Street Façade Grant Guidelines as presented.

RESOLUTION 2004-R-20, AUTHORIZING THE STEELTON COMMUNITY DEVELOPMENT DEPARTMENT TO MAKE APPLICATION FOR A GRANT-IN-AID FOR AN INTERGOVERNMENTAL COOPERATIVE PROJECT TO PROVIDE A QUALITY SUMMER RECREATIONAL PROGRAM FOR THE YOUTH OF OUR COMMUNITY AND ALLOCATE MUNICIPAL RESOURCES IN THE AMOUNT OF \$12,500.00, TO SAID PROJECT, was presented for Council's consideration.

Ms. Sviben said that, since the Summer Parks and Recreation Program was so successful, and Council hired an additional playground leader, the Borough is applying for an intergovernmental grant, through DCED, in the amount of \$12,500.00, to cover some of these additional expenses. She explained that this is possible, since the program is funded by both the Borough and the School District. Mr. Shaver asked if the School District was going to contribute to the additional person. Ms. Sviben said they were not. Mr. Musser noted that he believed the current budget had enough flexibility to accommodate that addition.

On a motion by Mr. Albert, seconded by Mr. Shaver, Council Members present voted unanimously to adopt RESOLUTION 2004-R-20, as presented.

RATIFY HIRING OF ADDITIONAL PLAYGROUND LEADER.

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to ratify the hiring of Eddie Albert on June 28, 2004, at the rate of \$7.00 per hour, as playground leader.

Mr. Michael Albert abstained, due to conflict of interest.

OTHER BUSINESS:

Mr. Heefner informed council that the contractor ran into shale while digging on the new storm sewer line, so the process has slowed down and the cost has gone up. Mr. Musser added that Mr. Conjar said we are about sixty (60') feet from the manhole. Mr. Heefner said Council received a request to use a quiet pump up at 6th and Swatara Streets, but that size is not available in a quiet pump. He added that they were able put a quiet pump in at 4th and Swatara Streets. Mr. Kovach asked about the status of using the camera in the rest of the line. Mr. Heefner said that Mr. Handley said they did that about a year ago and asked if they wanted them to do it again. It was

the consensus of Council Members present to re-run the camera in the rest of the line and to get a price to line it.

Mr. Heefner reported that the smell in the police station has not been resolved. Mr. Heefner said they think it may have something to do with the bathroom on the third floor. He said that Mr. Moore has done everything he can do except blow smoke through the system. Mr. Heefner said the Mr. Moore said some of the pipes are not capped. It was the consensus to run the water in that bathroom daily to see if that corrects the problem.

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Mr. Shaver said that when he was visiting the Dauphin County home and hospital, a lady asked him about Steelton and told him that two or three of our police officers visit her. Mr. Shaver said he thought that was commendable and he asked the Mayor to check to see who the officers were.

Mayor Acri welcomed Mrs. Fackler and said he believes she will be an asset to the team and said he is looking forward to working with her.

On a motion by Mr. Heefner, seconded by Mr. Albert, the meeting adjourned into executive session to discuss land acquisition. At 7:00 p.m.

The regular meeting reconvened at 7:45 p.m.

ADJOURNMENT:

There being no other business before Council, on motion by Mr. Shaver, seconded by Dr. Szada, the Council meeting adjourned at 7:46 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:33.m. by the President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Jeffrey Wright
MaryJo Szada
Dennis Heefner
Stephen Shaver
Thomas Acri, Mayor
David A. Wion, Solicitor
Michael G. Musser, II , Secretary
Kathleen D. Handley, Assistant Secretary

Absent:

Michael Albert
Lisa Wiedeman-Krosnar

APPROVAL OF MINUTES:

On a motion by Mr. Shaver, seconded by Mr. Wright, Council members voted unanimously to approve the June 21 and July 6, 2004, minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser reported that there was an executive session held this evening at 5:45 p.m. to discuss potential litigation regarding zoning. He said those in attendance were Mr. Shaver, Mr. Kovach, Mr. Wright, Dr. Szada, Mr. Heefner, Mayor Acri, Mr. Wion, Mrs. Fackler and himself.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;

On a motion by Mr. Wright, seconded by Mr. Heefner, Council members voted unanimously to approve the schedules of billings, requisitions and change orders as presented.

APPROVAL OF DEPARTMENT REPORTS;

Reports for Community Development, Finance, Fire and Ambulance, Personnel, Police, Public works, and Code Enforcement for June, were presented for Council's approval.

On a motion by Dr. Szada, seconded by Mr. Heefner, Council members voted unanimously to approve the Department Reports for June as presented.

Ms. Sanchez, Parks and Recreation Department, distributed copies of her report and discussed the activities which were held, those that are scheduled. She noted that there were 85 children in the program and the registration is closed. Ms. Sanchez reviewed the policies and procedures on discipline issues and the care and reporting of minor accidents. She informed Council that for two weeks, just two of the parks will be opens, due to staff vacations and she is notifying the parents of this change. Ms. Sanchez asked to meet with the Mayor to discuss loitering issues at the Boys and Girls Club.

Mayor Acri said that he will be attending a Rotary meeting tomorrow and he will thank them for their project they are planning to do at Midland Cemetery. The Mayor noted that Ms. Barksdale will be attending the meeting also. Mayor Acri informed Council that he will be touring the Borough Parks and playgrounds in the morning on Thursday, July 22nd.

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PUBLIC COMMENT: Agenda Items Only

There were no comments.

DEVIATE FROM AGENDA:

Mr. Kovach deviated from the agenda to address an issue listed under Unfinished Business:

ISG, Steelton, LLC – Requesting the Borough of Steelton to approve their Final Subdivision Plan.

Mr. Ron Acri reviewed the ISG, Inc. Sub-Division with Council, noting that the subdivision involved five (5) lots, with the primary purpose to sell the lots. Mr. Acri gave the description and location of each of the five (5) lots, and said that two (2) cannot have anything built on them and three (3) of them can.

Mr. Wion said the record should reflect that the Steelton Planning Commission reviewed the Plan and that they recommend approval provided that several conditions be met, and asked Mr. Acri if those conditions have been met. Mr. Acri responded that the conditions have been met, but ISG requested several waivers.

Mr. Wion advised Council to act on each waiver separately. He presented the waivers as follows:

1) Section 403, waive submission of separate preliminary plat plan. Mr. Wion explained that this plan is both a preliminary and final plan in one, rather than file separate plans.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to waive the submission of a separate preliminary plan, as presented.

2) Section 403-1 and 506 submission of storm water management/erosion and sedimentation control plan. Mr. Wion said he assumed this was being requested because this is simply a division of land, separating one tract into five separate tracts and they are not at the moment planning any development and this is not a land development plan, where you would traditionally have an erosion and control plan. Mr. Ronald Acri confirmed that this is the situation.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to waive the submission of storm water management/erosion and sedimentation control plan, as presented.

3) Section 407, Sewer planning for this subdivision. Mr. Wion said this is also because there is no building proposed at this time. He added that if any development occurs, they would have to comply with DEP's requirements of a sewer module plan, and Mr. Acri confirmed that the plan has a note to this effect.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to waive the submission of the Sewer Plan, as presented.

4) Section 505, requirement for lot to abut a public street. Mr. Wion noted that lot 1b does not abut a private street, but said he believes it is by private easement, connected to a public street. Mr. Wion said they are requesting a waiver because there is access to a public street. Mr. Acri confirmed these facts.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to waive the requirement for a lot to abut a public street, as presented.

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5) Section 613, requirement for buffer yard. Mr. Wion said that in the Borough Sub-division Land Development Ordinance and Zoning Ordinance you require certain buffers between potential different sub-division zones and zoning districts. He noted that in this case they are just subdividing, they are not proposing any uses, which at the time that they submit a land development plan they will be required to submit the buffer requirements. Mr. Acri confirmed this position.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to waive the buffer requirement, as presented.

Mr. Wion said that he believes that the Dauphin County Planning Commission has reviewed the plan and had some comments, and asked if those comments have been addressed and corrected on the plan. Mr. Acri said that they had. Mr. Wion said that he understands that the Borough's Engineers' Brinjac Engineering has reviewed the plan for its compliance with the Borough's Sub-Division and Land Development Ordinance, and they made certain recommendations or changes, and asked if those changes have been made and complied with. Mr. Acri responded that they had. Mr. Wion then asked Mr. Acri if all of the comments have been addressed, where required, in relation to this plan. Mr. Acri said that they have. Mr. Wion said that he has no further questions of Mr. Acri.

There being no further questions, on a motion by Mr. Wright, seconded by Mr. Heefner, Council members present voted unanimously to approve the plan as recommended by the Borough Planning Commission and Code Enforcement Officer.

COMMUNICATIONS:

Dauphin-Lebanon County Boroughs Association – Invitation to the Dauphin-Lebanon Borough Association meeting hosted by Highspire Borough on July 27th, at 6:30 p.m., at the Highspire Fire House.

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

Andy Courtney, Vice President, Morris Laundromation Services, Inc. – Letter informing the Borough of some of the problems their business experienced during the June 12th Dauphin County Firemen's Convention Parade and requesting the Fire Department writing a letter acknowledging their donation that day.

Mr. Musser said that Mr. Courtney listed the problems which occurred that day, as well as what he believed was a loss of business, which he believed were a direct result of the parade, and requested the Fire Department to give them a letter acknowledging a charitable contribution in the amount of \$500.00, since their property and lot were 'donated' to support the Dauphin County Firemen's Convention Parade.

Dr. Szada said that she disagreed with some of Mr. Courtney's statements. She agreed that there were cars parked there without permission, but she said that the road was shut down at the most for two (2) hours and she suggested that the amount be reduced to \$250.00, for an in-kind donation. Mayor Acri pointed out that the Borough has different activities on Front Street, and from time to time some businesses believe that their businesses are affected, but sometimes it is affected positively, and therefore he was not in favor of doing this. Dr. Szada said she would not dispute it if the Fire Department decided to comply.

After further discussion, it was the consensus of Council to refer it to the Fire Department to make the decision.

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Lori Kieffer Yeich, Recreation & Parks Advisor, North Central/South Central Region, DCNR – Letter of thanks to Mr. Musser and the Borough staff for all of their efforts in hosting the 2004 DCNR Grant Award Announcement Media Event at the Steelton Boat Dock Facility.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to have the letter placed in Mr. Musser's personnel file.

Connie Cox, 322 Locust Street, Steelton – Requesting permission to close off Penn Street from Locust Street to North Fourth Street, on August 7, 2004, from 2:00 p.m., to 10:00 p.m., for a Sweet 16 Birthday Party.

Chief Lenker suggested that they be told to open the road as soon as the party ends, noting that that seems like a long time for a birth day party. On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to approve the request as presented.

Rev. Iris J. Andrews, Grace Temple Church of the Living God, Inc., 300 Pine Street – Requesting permission to close Mulberry Street from Penn Street to North Fourth Street, on August 7, 2004, from 11:00 a.m., to 4:00 p.m., for a Community Day Event.

Chief Lenker said that the Steelton Police will be in attendance to talk to the children, as they do each year. On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to approve the request as presented.

Sgt. William M. Bowen, Supervisor, CLEAN Audit Unit, CLEAN Administrative Section – Letter thanking the Steelton Police Department for their assistance during the CLEAN Audit Review and to inform the Department that there were few errors found.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to place a copy of this letter placed in Chief Lenker, SGT. Spangler and Mrs. Neal's personnel files.

Harrisburg Area Transportation Study (HATS) – Providing the Borough with a copy of their 2003 Annual Report.

There were no comments.

Dauphin County Planning Commission – Providing the Borough with a copy of their 2003 Annual Report.

There were no comments.

Brownfield's 2004 – Invitation to the Brownfield's 2004; Gateway to Revitalization, September 20-22, 2004, at America's Center, St. Louis Missouri.

There were no comments.

Mr. Musser – Informing Council that a Special Purpose Parking application has been submitted by Jack Jacoby of 103 North Second Street, Steelton, Pa 17113

Mr. Musser informed Council Members that Dr. Szada spoke with Mrs. Jacoby, who is present in the audience. Mr. Musser explained that Mr. And Mrs. Jacoby have off-street parking and noted that it has been Council's policy since 1995, to deny Special Purpose Parking requests, when the applicant has off-

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street parking. Mr. Musser said that it is his and Mr. Conjar's recommendation to deny the request at this time. Mrs. Jacoby addressed Council, saying that their garage was built over one hundred years ago to keep horses and it is not big enough for a car. She also said that her husband's breathing ability limits the distance he can walk. Mrs. Jacoby said that if she parks her van in the driveway, her van sticks out in to the street. Mrs. Jacoby added that if she does park in her driveway, people park there and block her in. She said she doesn't bother to call the police. Dr. Szada asked if she could park across her driveway. Chief Lenker said that is against the law. The Chief added that if cars block Mrs. Jacoby's driveway, she should call the police and they would ticket the cars.

Mr. Wright told Mrs. Jacoby that Council would try to work with her. Mr. Kovach added that Council will try to accommodate her by ticketing those who block her driveway, but urged her to call the police when that happens.

UNFINISHED BUSINESS:

ISG, Steelton, LLC – Requesting the Borough of Steelton to approve their Final Subdivision Plan.

This was addressed earlier in the meeting.

RESOLUTION 2004-R-21, ESTABLISHING A SPECIAL PURPOSE PARKING SPACE FOR LISA H. LEINNINGER OF 133 SOUTH FOURTH STREET, STEELTON, PA.

Mr. Musser asked Council to table this Resolution until the next meeting, since the owner's permission is required and has not yet been received.

Mr. Musser – Requesting Council to approve the Execution of the Contracts for the following two (2) Community Revitalization Assistance Program Grants – Grant Contract Numbers C000005988 & C000005990.

On a motion by Mr. Wright, seconded by Mr. Heefner, Council Members present voted unanimously to approve the execution of the Community Revitalization Assistance Program Grant Contract Numbers C000005988 and C000005990 as presented.

Mr. Musser – Reminding Council of the Economic Development Trip to South Side and Homestead on Saturday, July 24, 2004.

Mr. Kovach asked Council Members to contact Mr. Musser to discuss this matter.

Mrs. Lisa Wiedeman-Krosnar and Mrs. Fackler – Requesting Council approve some minor changes to the Main Street Façade Grant Guidelines and to inform Council that there will be a review of the Sign Ordinance and a recommendation for changes.

In Mrs. Wiedeman-Krosnar's absence Mrs. Fackler informed Council of the following three (3) changes:

- 1) Extending approved Main Street Northern Boundary from Conestoga to Gibson Street.
- 2) Deadline will be Jun3 30, 2005, for project completion
- 3) Add Mrs. Fackler's contact information to the application.

Mr. Kovach asked if the June 30th deadline was achievable. Mrs. Fackler said she thought that it was.

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On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to approve the changes to the Main Street Façade Grant Guidelines as presented.

NEW BUSINESS:

Mr. Musser- Requesting a date for interviews for the part-time custodial position.

Mr. Shaver said he would contact him with a date.

OTHER BUSINESS:

Mr. Musser – Requesting an Executive Session to discuss land acquisition matters and personnel issues.

AUDIENCE PARTICIPATION:

Paul and Patty Wintergrass – 2851 South Third Street; Mike Kelly – 2711 South Third Street; Ken Wise – 2767 South Second Street; Jackie Schaffner – 2777 South Second Street; Terry Sweitzer – 2510 South Third Street; Harry Smith – 2838 South Third Street - appeared to express their objection to the placement of a trailer in the neighborhood. They questioned whether or not

it was done legally, why a variance was granted and if they owners misrepresented the variance request. They were concerned about the affect it would have on their property values and the parking in the area. The residents noted the Council's desire to revitalize the town and then allowing this to be located in their neighborhood. They were also upset that the owner of the trailer was on the school board.

Mr. Kovach told the residents that Council has not had enough time to research the situation. Mr. Kovach said he was on the phone with the attorney today trying to clarify the Borough's position and options. He explained that the zoning hearing took place about two years ago the time to appeal has passed. Mr. Kovach assured the residents that the Code Enforcement Officer would make sure that the trailer complies with all the Borough's codes and zoning requirements.

Mr. Wright said that this was just brought to Council's attention and it wasn't this Council who approved it. He said Council will meet with the Zoning Board to determine what happed and what can be done. Mr. Kovach said that Council will do whatever it can within the law.

Barbara Baker, 414 Reading Street – told Council that there is an accumulation of trash on Adams Street, between Second Street and Bailey Street. She said she didn't know if the Code Enforcement Officer has been around to see the trash that has been allowed to accumulate there. She said they are using it as a dump. Ms. Baker said that she called the Borough on Friday and asked if anyone else called and she wanted to go on record as calling. She said it is truly disgraceful that these residents are allowed to live like this, that they don't have pride in their area. Ms. Baker said she would like the Code Enforcement Officer to ride up Adams Street by the Monumental Church to see the trash. Ms Baker also asked, on behalf of her neighbors on the hill if the Borough would consider allowing residents who live on the steep hills to be able to park going down the hill., particularly during bad weather, since it is almost impossible to get out from between two cars when there is snow and ice on the road. And can be very dangerous.

Mr. Kovach said that Council will look into the parking and will have the Code Enforcement go up to check on the trash and dumping. He asked Ms. Baker to please call if she sees someone dumping and to ask her neighbors to do the same. Mr. Wright said that Council had Community Service people there a few years ago to clean that up. Ms. Baker said that this is up the street from that on the left hand side.

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Pauline Douglas, 433 Bessemer Street – Said that she agrees with Ms. Baker about the trash. She said that she doesn't live in that neighborhood, but she travels Adams Street a lot and it has been there about a month. She also said that it seems that the rental properties are getting away with a lot of things that home owners can't and she doesn't think that it is fair.

Mr. Heefner responded that Council is in the process of working on ordinances for rental properties, but it just takes some time.

Mrs. Douglas asked what is the use of beautifying Front Street if there is a mess on the hill? She said she thinks that as the police are riding around and see things, they should notify the Code Enforcement Officer about it.

Mr. Wise, 2767 South Second Street – said that we have people here, residents who have pride in their town and there are problems and asked what Council has to say.

Mr. Kovach said that most of the laws are written at the state level and it is hard to do anything. He said that council is trying to do what it can within the law. He suggested that the residents contact their State representatives to work on code issues.

Sherri Sucec, 14 Pine Street - noted that at the Forever Books Store, there is a sign on the door that you must be eighteen(18) years of age, but they have changed what is in the window and she doesn't believe it is appropriate and asked if there is anything that can be done.

Mr. Kovach asked Chief Lenker to check on it.

Teresa Williams, 158 Lincoln Street and Margaret Crawford, 154 Lincoln Street - informed that there are problems at 156 Lincoln Street, which is a half-way house. They said that there has a lot of noise, no supervision and an increase in the number of people coming in and out of the residence. They said that there is a new group since September 2003 and always someone new. They said that on Saturday, it looked like a drug house with thirty (30) to forty (40) different people in and out. Ms. Williams said she hasn't seen the owner in nine (9) months, and it sounds like someone is being thrown against the wall, the music is blaring, they don't cut the grass or move the trash cans and they work on their cars in the street. Mr. Kovach said they must call the police and the codes office each and every time there is a problem.

Ms. Crawford said she is getting very nervous since it is supposed to be a female half-way house but there are a number of men there and living there. Mr. Kovach asked Chief Lenker and Ron Acri to check on these issues.

Sherri Sucec, 14 Pine Street – thanked Council for their time and for listening.

Mr. Kovach said it is good when people come and voice their concerns.

Jeanne Barr, 349 South Fourth Street – said that at the event Council had recently on the lot across from the Municipal Building, a lot of people were complaining because there wasn't anything for kids to do and there wasn't anyone dancing. She said if the street was closed, maybe people could have danced. She suggested that Council have more bands and more things to do. Mr. Kovach asked Ms. Barr to contact Ms. Sviben with her suggestions.

COUNCIL'S CONCERNS:

Mr. Heefner – encouraged the residents to be sure to attend the Zoning Hearing Board and Planning Commission meetings to be aware of what is happening and to make comments

Pauline Douglas, 433 Bessemer Street – asked who approved the half-way house. Mr. Kovach said that is a permitted use if they meet the requirements. He encouraged her to contact her senators and representatives to complain. He also suggested that neighbors call when there are problems because reports are filed. Ms. Douglas said that people are afraid to call because they don't want their names on the radio. Chief Lenker said that anonymous calls go to the bottom, but told Ms. Douglas that people can call and say they don't want their names used on the

radio or they don't want the officers to stop at their house, to call them instead. The Chief asked the residents to call when something is happening, the police can file a report and use that to build a case.

Mrs. Jacoby, 103 North Second Street – said that there are people who are deceased and their handicapped parking sign is not taken down. Mr. Kovach said that Council is addressing that.

Barbara Baker, 414 Reading Street – said that people stop in the middle of the street and asked what to do.

Sherri Sucec, 14 Pine Street - said that a few years ago, she asked about putting parking lines on the street. Mr. Kovach said Council is working on that.

Dr. Szada – thanked everyone for coming to the meeting. She assured the residents that Council hears what they are saying and may not be able to fix everything, but they are trying. She asked residents to work with Council, but understand that if Council can't change something, it is not because they don't want to and that sometimes Council's hands are tied.

Mr. Shaver – thanked the residents for coming to the meeting and assured them that Council will look at the issues and try to do the right thing.

Mr. Kovach – also thanked everyone for coming to the meeting.

On a motion by Mr. Wright, seconded by Dr. Szada, the Council meeting recessed into executive session to discuss land acquisitions and personnel issues at 7:50 p.m.

The meeting reconvened at 8:10 p.m.

On a motion by Dr. Szada, seconded by Mr. Wright, Council Members present voted unanimously approve the Job Description for the Main Street Manager's position.

Mr. Kovach informed council that the Steelton Fire and Ambulance Departments responded to assist in Campbelltown following the tornado. Mayor Acri said the fire police are going down in the evenings to help in Campbelltown also. Mr. Shaver suggested that Council recognize these departments at a Council meeting and present them with certificates of appreciation.

ADJOURNMENT:

There being no other business before Council, on motion by Mr. Shaver, seconded by Mr. Wright, the Council meeting adjourned at 8:14 p.m.

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Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:32 p.m. by the Vice-President, Jeffrey Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Albert
Jeffrey Wright
Lisa Wiedeman-Krosnar
MaryJo Szada
Dennis Heefner
Stephen Shaver
Thomas Acri, Mayor
David A. Wion, Solicitor
Michael G. Musser, II , Secretary
Kathleen D. Handley, Assistant Secretary

Absent:

Michael Kovach

APPROVAL OF MINUTES:

On a motion by Mr. Heefner, seconded by Mr. Albert, Council members present voted unanimously to approve the October 6, 2004, Budget Meeting minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report other than what is stated in the minutes.

APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council members voted unanimously to approve the schedules of bills , requisitions and change orders as presented.

APPROVAL OF DEPARTMENT REPORTS;

Reports for Community Development, Finance, Fire and Ambulance, Personnel, Police, Public works, and Code Enforcement for June, were presented for Council's approval.

On a motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, Council members voted unanimously to approve the Department Reports for June as presented.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Mr. Conjar – Presenting Council with a Certificate of Completion for a course on Values: Operation and Maintenance.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to have the Certificate place in Mr. Conjar's personnel file.

Delmar Madden, 219 'D' Avenue, Steelton – Requesting the installation of a street light at
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219 'D' Avenue.

Mr. Musser said that he will contact P P & L tomorrow to meet with them at that address, since there is no pole there.

C.L. Meeler, 157 Ridge Street, 1st floor, Steelton, PA – Letter requesting more street lighting in her neighborhood and more police patrols.

Mr. Wright noted that Mr. Musser will look into the street lighting and Mayor Acri and Chief Lenker will address the police patrols.

Justin Ferrante – Letter of Resignation from the position of Part-Time Police Officer with the Borough of Steelton, effective October 7, 2004.

Chief Lenker stated that Mr. Ferrante was an excellent Patrolman, but he received a promotion at his full-time position and is no longer able to give the Borough the hours needed.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to accept Mr. Ferrante's letter of resignation, effective October 7, 2004. Mr. Shaver asked Chief Lenker to send Mr. Ferrante a letter thanking him for his service to the Borough.

Dauphin County Commissioner Jeff Haste – Letter informing Mr. Musser that he has been appointed to the Dauphin County Housing and Redevelopment Authority.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to have the letter placed in Mr. Musser's personnel file.

Senator Jeffrey Piccola – Invitation to a Business Advisory Committee event at HIA on Wednesday, October 20th from 7:15 a.m., until 9:00 a.m.

Mr. Wright said that anyone who wishes to attend should notify Mr. Musser.

Tri-County Regional Planning commission – Providing the Borough with a copy of their most recent Newsletter.

There were no comments.

Mrs. Mary Beth Jorich – Letter of Thanks to the Steelton Fire Department for their kindness and generosity shown on July 24, 2004.

There were no comments.

UNFINISHED BUSINESS:

Mayor Acri – Providing council with copies of the Borough of Middletown and the Borough of Columbia’s Ordinances in regards to residential rental units.

Mayor Acri said that copies were in the Council Members packets, and he would like the Community Development Committee to discuss where the Borough wants to go on that. Mr. Wright said the Committee will meet on the first Monday of November to work on that.

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Mr. Musser – Providing Council with an update on the Hometown Streets Application.

Mr. Musser informed Council Members that the Borough submitted the application to the HATS Board and out of the five (5) projects submitted, the Borough was rated 1st in Dauphin county. Mr. Musser said that there are three (3) other submitted from other counties and the next meeting will be on October 22nd. He said that if that is approved, we will have about \$539,000 in construction money for the downtown. Mr. Wright commended Mr. Musser, Mrs. Fackler, Mrs. Wiedeman-Krosnar and Ms. Sviben for their work on the project.

Mr. Musser - Informing Council Members that the CDBG Public Hearing to reallocate the CDBG funds for Municipal Park to Bailey Street Park will take Place on Wednesday, October 20, 2004.

There was some discussion about allocating the money to Bailey Street, because of the high incidence of vandalism at the existing facilities. Mr. Musser noted that the area needs recreation opportunities and hopefully we can cut down on the vandalism. He added that if Council wants to put permanent restrooms at Municipal Park, they will have the opportunity in future funding..

Matthew D. Cichy, HRG. Inc., - Requesting approval to advertise the Swatara Storm Sewer Project from Sixth Street to South Fourth Street.

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to approve advertising the request for bids for the project.

Erik Genga, Mullin & Lonergan Associates – Providing the Borough with a copy of the existing Land Use and Conditions Report “Blight Analysis” for the Adams Street Redevelopment Area.

There were no comments.

NEW BUSINESS:

James M. Close, Director, Department of Public Works, City of Harrisburg – Providing the Borough with their Annual Report and Budget for 2005, which reflects a 12.5% increase in rates.

There were no comments.

Kim L. Moreland, Executive Director, Humane Society of Greater Harrisburg – Requesting the Borough execute the 2005 Animal Protection Service Agreement.

Mr. Musser said that Chief Lenker will attend the meeting and suggested that he discuss establishing a procedure where Mr. Musser or Chief Lenker must give approval for taking an animal there, for us to pay for it. Mr. Musser said that if an individual brings an animal to the shelter, they should pay for it.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the execution of the Agreement, as presented.

Mr. Wion – Discussion in regards to the unopened part of Columbia Street.

Mr. Wion said this matter comes before Council through his office, since the attorney for the people who live on the Swatara Township side have requested the Township to vacate the unopened street, thereby

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giving them twenty feet (20'). He said that would entitle the people who on the Borough's side, Annie Mae Wansley and Doris A. Robinson, 599 Bessemer Street to the twenty feet (20'), in the Borough. Mr. Wion said he prepared **RESOLUTION R-2004-35, STRIKING A PORTION OF COLUMBIA STREET FROM THE GENERAL PLAN OF STREETS OF THE BOROUGH OF STEELTON**, for Council's consideration.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to approve RESOLUTION R-2004-35, as presented.

Mr. Shaver – Discussion in regards to WiFi Internet Access being proposed by Mr. Marty Schoffstall.

Mr. Shaver said he and Mr. Musser met with Mr. Schoffstall to discuss his proposal for a wireless internet facility, and noted that Mr. Schoffstall's letter explaining the proposal was in Council's packets. There was additional discussion on the proposal. Mr. Shaver said that Mr. Wion would review any proposed agreements that Council wanted to consider. He added that this is just for Council's information and consideration at the present time.

Mr. Ronald J. Acri, Code Enforcement Officer – Discussion in regards to the Advisory Council and Appeals Board for the New Uniform Construction Code.

Mr. Acri informed Council that in the last six (6) months, Municipalities have been discussing a joint appeals Board and Council has a copy of the first draft in their packets. He said they will be meeting again on this. Mr. Wion noted that one of the problems they would face is that the people who are on the Board are the ones involved in the appeal. Mr. Acri said that in that case, the person involved would not sit on the Board for that appeal. Mr. Wion said that the Board Members have to have certain qualifications and they are difficult to find, which is why the municipalities are looking to join for this. He added that they don't have to be a resident – they should be but don't have to.

Mr. Shaver thanked Mr. Acri for bringing this forward and asked him to work through the Community Development committee then present it to the Solicitor, and keep Council advised on the situation.

OTHER BUSINESS:

Mr. Musser – Requesting an Executive Session to discuss land acquisition matters.

AUDIENCE PARTICIPATION:

Emmuel Powell, 321 Lebanon Street – asked if the Borough has an Ordinance for what time the kids can ride bicycles. Mayor Acri said they have to abide by the curfew at 10:00 p.m., and cannot be riding on the sidewalks. Mr. Musser said that according to Mr. Wion, that comes under the Vehicle Code and if they ride in the dark they must have lights that project 500 feet. Chief added that they must ride with the flow of traffic, stop at stop signs and must have lights and reflectors to ride at night. He encouraged Mr. Powell to call if he is having an problems with kids riding their bicycles.

Mr. Powell also asked where he could get the signs for children that he sees in other towns. Chief Lenker said he has two 'Watch Children' signs available, and asked where he would like them, if Council approves. Mr. Powell said around the 200 block of Lincoln Street going up and the 400 block of Ridge going up. Mayor Acri asked Mr. Powell if he was referring to the 'slow down' signs. Mr. Powell said he was. Mr. Wion said that Swatara Township got them through their Police Department and gave them out through their commissioners. He noted that they have no legal impact. Mayor Acri asked Chief Lenker to

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check with Swatara Township Police Department to find out where they got the signs. Mr. Heefner said that one of the 'Watch Children' signs was supposed to be put on Swatara Street.

COUNCIL'S CONCERNS:

Dr. Szada – she wanted to publicly thank the Borough's Public Works employees, Police Officers and Fire Department for their tireless assistance during the flood. She said they helped the residents day and night.

Mr. Wright – thanked everyone for coming to the Council meeting and asked them to continue to come to the meetings and to support the Borough.

On a motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, the Council meeting recessed into executive session to discuss land acquisitions at 7:10 p.m.

The meeting reconvened at 7:34 p.m.

RESOLUTION R-2004-36 ACCEPTING THE REAL PROPERTIES LOCATED AT 24, 26 AND 28 NORTH SECOND STREET, BOROUGH OF STEELTON, DAUPHIN COUNTY, PENNSYLVANIA, AS A GIFT TO THE BOROUGH, was presented for Council's consideration.

On a motion by Mr. Albert, seconded by Mr. Shaver, Council Members present voted unanimously to adopt RESOLUTION R-2004-36 as presented.

ADJOURNMENT:

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Shaver, the Council meeting adjourned at 7:35 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

The regular monthly meeting was called to order at 6:32 p.m. by the President, Michael J. Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Albert
Jeffrey Wright
Lisa Wiedeman-Krosnar
MaryJo Szada
Dennis Heefner

Absent:

Stephen Shaver

Thomas Acri, Mayor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary
David A. Wion, Solicitor

APPROVAL OF MINUTES:

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the October 18, 2004 Council Meeting, the October 21 and October 25, 2004, Budget Meeting minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report other than what is stated in the minutes.

APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

APPROVAL OF DEPARTMENT REPORTS;

Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public works, and Code Enforcement for October, were presented for Council's approval.

On a motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the Department Reports for October as presented.

MAYOR'S REPORT:

Mayor Acri said he had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.
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COMMUNICATIONS:

Pennsylvania State Association of Boroughs (PSAB) – Invitation to a seminar on ‘Defining the Role of the Police in Your Community’.

Mr. Kovach said that anyone who wishes to attend should contact Mr. Musser.

Senator Jeffrey E. Piccola, Majority Whip, 15th District – Providing the Borough with a copy of the letter sent to Barry Hoffman in regards to the condition of Route 230.

There were no comments.

Robin G. Kisler – Letter of Resignation from the Steelton Community Development Foundation and the Main Street Organization Committee due to increased family and employment obligations.

Mr. Kovach said that the Foundation will submit a name to Council to fill the vacancy.

Joseph Conjar – Providing Council with a copy of a Certificate of Completion in regards to Valves: Operation and Maintenance for Mark R. Handley.

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to have the Certificate placed in Mark Handley’s personnel file.

Kenneth R. Kitch, Ph.D., Superintendent, Steelton-Highspire School District – Letter of Thanks to the Steelton Fire Department for their assistance with holding Fire Drills at both school buildings.

On a motion by Dr. Szada seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to post the letter in the Steelton Fire Department.

Alex L. Tatanish, Recreation & Park Advisor, Grant Projects Management DCNR – Letter informing the Borough that they have received the Borough’s submission in regards to Boat Launch Project and informing the Borough that we may proceed with the project.

There were no comments.

UNFINISHED BUSINESS:

Mr. Musser – Informing Council that the County has approved the transfer of the \$70,000.00, from the Municipal Park Project to the Bailey Street Park Project.

There were no comments.

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Mr. Musser – Requesting dates from Council to set up interview for Part-Time Police Officers and to inform Council that the Civil Service Commission has certified the full-time hiring list.

Mr. Musser said that set up interviews for the part-time police officer applicants. Mr. Musser informed Council that he will notify the police officers on the full-time list, of their scores, but not their ranking and that their potential start date will be in the first quarter of 2005. Mr. Musser reminded Council that, based on the Auditors' recommendation, the part-time officers must be on board and working independently before Council hires the full-time officers, in order to realize the projected savings. Mr. Musser said Council will receive the top three names when they are ready to hire the full-time officers. He added that none of the top five applicants have veteran's preference.

RESOLUTION 2004-R-37-A RESOLUTION ADOPTING THE 2005 BOROUGH OF STEELTON SEWER BUDGET was presented for Council's consideration.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2004-R-37, as presented.

RESOLUTION 2004-R-38, A RESOLUTION ADOPTING THE 2005 BOROUGH OF STEELTON GENERAL BUDGET was presented for Council's consideration.

On a motion by Dr. Szada, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2004-R-38 as presented.

ORDINANCE 2004-11, AN ORDINANCE FIXING THE TAX REATES FOR 2005, was presented for Council's consideration.

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt ORDINANCE 2004-11 as presented.

RESOLUTION 2004-R-39, A RESOLUTION ADOPTING THE DISCOUNTS & PENALTIES FOR 2005, was presented for Council's consideration.

On a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2004-R-39, as presented.

RESOLUTION 2004-R-40, A RESOLUTION RE-AUTHORIZING THE BOROUGH'S PARTICIPATION IN THE MAIN STREET PROGRAM FOR THE THIRD YEAR OF THE GRANT, was presented for Council's consideration.

On a motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2004-R-40, as presented.

RESOLUTION 2004-R-41, A RESOLUTION REQUESTING A BUSINESS IN OUR SITES PLANNING GRANT IN THE AMOUNT OF \$100,000, was presented for Council's

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consideration

Mr. Musser recommended that Council table this Resolution until the December 6th meeting. He said that he is not sure of the amount, so it has to be fine tuned.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to table RESOLUTION 2004-R-41, as recommended by Mr. Musser.

Mr. Musser noted that Council has a copy of a Lease Agreement with the Airport Authority for their review. He explained that the area beside the ramp towards Highspire, belongs to the Airport and they are willing to lease that land to the Borough. Mr. Musser said that Mr. Wion is reviewing the lease and he asked Council to review it and to be prepared to act on it at the December 6th meeting.

Mr. Musser asked Council to review the Master Streetscape Plan and Map that are also in front of them this evening. He asked them to review it and notify him of any comments by the week before Thanksgiving so Kairos has it ready for approval at the December 16th meeting. Mr. Musser noted that it will be necessary to have two (2) meetings in December.

ORDINANCE 2004-12, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE BOROUGH OF STEELTON, CHAPTER 102, "TAXATION" BY THE REVISION OF ARTICLE vii, "OCCUPATION TAX", SECTION 102-53, "COMPUTATION AND COLLECTION OF TAX" TO APPOINT THE STEELTON TAX ADMINISTRATOR AS THE TAX OFFICER, AND SECTION 102-54, "TAX DISCOUNT; COLLECTION; PENALTY" BY PROVIDING FOR AN ADDITIONAL PENALTY EQUAL TO THE COSTS OF COLLECTION, was presented for Council's consideration.

On a motion by Dr. Szada, seconded by Mr. Wright, Council Members present voted unanimously to adopt ORDINANCE 2004-12, as presented.

NEW BUSINESS:

Joseph Conjar – Requesting Steelton Borough Council approve posting the position held by Gary L. Wrightstone, due to his planned retirement on February 1, 2005.

After some discussion, it was the consensus of Council to meet with Mr. Conjar to discuss the matter.

Dauphin County Planning Commission – Requesting Council to approve the Municipal Planning Advisory Service Agreement for the year 2005.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to approve the Municipal Planning Advisory Service Agreement for the year 2005, as presented.

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Mr. Musser – Informing Council that William A. Wright & Lishelle Williams have submitted a Special Purpose Parking Application.

Mr. Musser informed Council that the application is not complete and asked that the matter be tabled. Mr. Musser said he will notify Mr. Wright and Ms. Williams of the missing documents.

OTHER BUSINESS:

Mr. Musser – Requesting an Executive Session to discuss land acquisition and personnel matters.

AUDIENCE PARTICIPATION:

Jeanne Barr, 349 South Fourth Street – asked Chief Lenker if he was aware that she called the police office on Friday because someone vandalized her neighbor's truck, at 346 South Fourth. She said that on Saturday another neighbor at 347 South Fourth Street called the police because someone poured kerosene on his steps. She said that it is getting scary and asked Chief Lenker if the police could increase patrols in the area.

Chief Lenker and Council thanked Ms. Barr for bringing this to their attention and asked her to encourage her neighbors to call the Police when these things happen.

COUNCIL'S CONCERNS:

Mr. Albert – wished everyone a Happy Thanksgiving..

Mrs. Wiedeman-Krosnar – wished everyone a Happy Thanksgiving and commended Chief Lenker and Police Department for the great job they did at the C&R's incident.

Mayor Acri – wished everyone a Happy Thanksgiving.

ADDITIONS:

Retiree's Cost of Living Increase – Mr. Musser noted that council has a copy of the Cost of Living information from MMC & P for the non-uniform employees. He said the report lists increases from 1% to 5%, and asked Council if they wished to give an increase and if so, how much, so that Mr. Wion could prepare a resolution for the next Council meeting.

After some discussion, on a motion by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to give a 4% increase for cost of living, t the current retirees or their beneficiaries.

Budget/Tax Letter - Mr. Musser said that Council has a copy of the letter he prepared explaining the tax increase and asked them to review it. He said that if there are no changes, he will mail it to all of the residents at the beginning of January.

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Issues for December 6, 2004 Council Meeting – Mr. Musser said that the December 6th Council Meeting should be very brief and is necessary to discuss the Airport Lease, Resolution 2004-R-41 and the Master Plan, all of which council has copies which should be reviewed prior to the meeting.

Bids for Pipe Coating - Mr. Musser informed Council Members that the bids were received today for coating the storm sewer pipe between 6th and 4th Streets on Swatara Street. Mr. Musser said the lowest bidder was Spinello Companies, 12 East Daniel Road, Fairfield, NJ 07004, in the amount of \$113,000. Mr. Musser noted that the engineers estimated construction cost at \$249,000, so this is a significant savings. Mr. Musser added that Mr. Wion has reviewed all of the bid documents and found no problems. Mr. Musser recommended that Council issue the intent to award the bid to Spinello Companies, in the amount of \$113,000, contingent upon satisfactory review by HRG, Inc. Mr. Musser recommended getting a price for coating the Storm Sewer on Pine Street, since we received a significant savings on the Swatara Street Project.

On a motion by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to issue the intent to award the bid to Spinello Companies in the amount of \$113,000, contingent upon the satisfactory review by HRG, Inc.

Mr. Kovach – wished everyone a Happy Thanksgiving and stated that the meeting for the downtown revitalization was excellent. He said he was very impressed with the individuals who attended and the interest they expressed. Mr. Kovach said he thought it was very positive. Mr. Kovach commended all those involved in preparing for and conducting the meeting, they did an excellent job.

On a motion by Mr. Albert, seconded by Mr. Wright, the Council meeting recessed into executive session to discuss land acquisitions and personnel matters, at 7:05 p.m.

The meeting reconvened at 7:50 p.m.

ADJOURNMENT:

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Albert, the Council meeting adjourned at 7:51 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

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December 6, 2004

The regular monthly meeting was called to order at 6:30 p.m. by the President, Michael J. Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Albert
Jeffrey Wright
Lisa Wiedeman-Krosnar
Stephen Shaver
Dennis Heefner

Absent:

MaryJo Szada

Thomas Acri, Mayor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary

PRESENTATION: Check presentation by the Dauphin County Commissioners to the Borough of Steelton and the Borough of Highspire for an Intergovernmental Grant to purchase Code Enforcement software and hardware for the respective Boroughs.

Mr. Kovach announced that the presentation has been postponed and will be made at the December 20th meeting.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATIONS:

Connie Acri – Letter informing the Borough that she will be unable to assist with the 125th Anniversary Celebration.

There were no comments.

Lisa Chacon – Letter of Resignation from the Steelton Community Development Foundation, Inc., due to overwhelming personal commitments.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to accept Lisa Chacon's resignation as presented. Mr. Shaver asked Mr. Musser to send a letter to Ms. Chacon, on behalf of the Borough, thanking her for her work on the foundation

Mr. Musser – Providing Council with a list of Public Meetings for 2005.

There were no comments.

Barry G. Hoffman, P.E., District Executive, Penn DOT District 8 – Letter in response to Senator Piccola’s letter in regards to paving Front Street in the Borough.

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There were no comments.

Lori Keiffer Yeich, Recreation & Parks Advisor, DCNR – Letter informing the Borough that it has passed the site inspections and that we are able to apply for final Closeout.

Mr. Kovach stated that Mr. Musser will begin the final closeout process.

UNFINISHED BUSINESS:

Craig W. Bachik & Renee M. Regal, Kairos Design Group. – Providing Borough Council with the Final Design Guidelines for Façade and Streetscape Improvements along with the Final Streetscape Master Plan.

Mr. Bachik informed Council that the cost of the Master Plan Improvements between Gibson and Mohn Street are estimated at almost \$6,000,000. Mr. Bachik said he is looking at the 2005 construction season to begin the improvements between Cranberry Alley and Pine Street.

Mr. Kovach thanked Mr. Bachik and Ms. Regal for their outstanding work they did for the Borough. Mr. Kovach said that there is a lot of excitement about the project and the Borough wants to do it right the first time, because the Borough may not get another chance.

Mr. Musser also commended Mr. Bachik and Ms. Regal on the entire process and the great working relationship they had with the Borough.

On a motion by Mr. Wright, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt the Streetscape Master Plan as presented.

RESOLUTION 2004-R-41, A RESOLUTION REQUESTING A BUSINESS IN OUR SITES PLANNING GRANT IN THE AMOUNT OF \$175,000.00, was presented for Council’s consideration.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to adopt RESOLUTION 2004-R-42, as presented.

RESOLUTION 2004-R-42-A RESOLUTION AMENDING DEFINED BENEFIT PENSION PLAN JOINDER AGREEMENT FOR THE BOROUGH OF STEELTON NON-UNIFORMED EMPLOYEES PENSION PLAN, SECTION IV, “RETIREMENT BENEFITS”, PART iv-

1(4.01)(b)(vii) BY PROVIDING FOR A 4,000 PERCENT COST OF LIVING ADJUSTMENT OVER AND ABOVE THE CURRENT BENEFIT PAYMENT FOR CURRENTLY RETIRED FORMER BOROUGH EMPLOYEES, was presented for Council's consideration.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2004-R-42, as presented.

Mr. Musser – Providing council with an update on the Airport Authority Lease, the
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PP&L light repairs, Swatara Street Storm Sewer Project and the Adams Street Project.

Mr. Musser Mr. Musser said that Mr. Wion did review the SARA Lease for the Boat Dock and he made some pertinent comments which we would like to have incorporated in the lease. Mr. Musser said he will contact the SARA Board to see if we could get those changes made before it is brought before Council.

Mr. Musser he received a report from Ed Ellinger, adding that he Mr. Heefner and Mr. Conjar will meet with Ed on Tuesday Morning at Swatara Street. Mr. Musser said his intentions are to have the project done by the end of this year or the beginning of 2005. Mr. Musser said that three (3) of the four (4) homes have settled and everyone seems to be very satisfied with the project. Mr. Musser noted that it is a three-fold project: 1) fill old storm sewer from 4th to Front Street with concrete; 2) coating the existing liner from 6th Street to Front Street; 3) install a new manhole at 5th Street.

Mr. Musser informed Council that, since the Swatara Street costs were lower than the estimates, he would like Council to consider do the Storm Sewer on Pine Street between 4th Street and Front Street. Mr. Musser said that would be brought to Council as a change order if the quantities and costs meet what we have left from the Swatara Street Project.

Mr. Musser said that the Borough is acquiring some property on Adams Street. He informed Council that representatives from Mullin & Lonergan Associates attended the Planning Commission meeting on December 1, 2004, to explain the process of declaring the site as a blighted area. He noted that that has taken place, and thought the Borough is acquiring property which is mostly land, but the process will take some time. Mr. Musser said the Planning commission approved a Resolution declaring the area as a blighted area.

NEW BUSINESS:

Mr. Musser – Discussion in regards to House Bill 197 and having a special meeting on December 29, 2004.

Mr. Musser informed Council Members that the State Legislature passed the Emergency and Municipal services tax which allows municipalities to charge a tax, to a maximum of

\$52.00, on the wages of those who work in the municipality. He noted that it was previously referred to as the occupational privilege tax, which was \$10.00, a year. Mr. Musser recommended that the Borough enact this tax, noting that it only affects those who work in the Borough. Mr. Musser said if council decides to do this, it will be necessary to enact the tax and amend the budget to reflect the revenues and offsetting expenses. He added that this will have to be done a special meeting on December 29th, to allow for preparation, and advertising of the amended budget and the new tax. Mr. Shaver asked how much additional revenue this would bring in. Mr. Musser said the total budget figure is \$62,400.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to: change the Ordinance to reflect an increase in the tax from \$10.00, a year to \$52.00, a year and have Mr. Musser to: advertise the Ordinance reflecting the change; authorize Mr. Musser to make the necessary changes to the budget, advertise the 2005

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General fund Budget and place it before the public; and to advertise a special meeting to adopt the 2005 General Fund Budget.

Mr. Musser – Discussion in regards to the position of Borough Engineer.

Mr. Musser recommended that Council consider appointing HRG, Inc., as the Borough Engineer. Mr. Musser said he would suggest that this would not be an exclusive position, noting that he would like to be able to be able to allocate work to engineers as Council wishes. Mr. Musser said, with Council's permission he would work with Mr. Wion to word the appointment to allow the Borough to have the flexibility.

OTHER BUSINESS:

Mr. Musser – Requesting an Executive Session to discuss land acquisition and personnel matters in regards to the custodian position, Luz Pabon, Mr. Wrightstone, Mr. Wierzbic and Mr. Anderson and contract issues in regards to Shoffstall Net.

AUDIENCE PARTICIPATION:

There were no comments.

COUNCIL'S CONCERNS:

Mr. Heefner– said that some business owners are parking for several hours in front of signs that specify 30-minute parking. Mayor Acri said the meter person should be taking care of that. Mr. Shaver asked if they are legal signs or just courtesy signs. Mayor Acri said he believes they are legal. Mr. Kovach said if they aren't supposed to be there, then they should be removed.

Mr. Shaver – said that Kairos did a great job and he learned a lot through this process. Mr. Shaver added that they went above and beyond the scope of services and asked that a letter be sent to thank them.

Mr. Kovach – requested Borough officials and employees, to register with the do not call registry for cell phones, so that the Borough doesn't have to pay for the additional minutes.

On a motion by Mr. Shaver, seconded by Mr. Wright, the Council meeting recessed into executive session at 7:12 p.m., to discuss land acquisitions and personnel matters, and contract issues as stated previously..

The meeting reconvened at 7:17 p.m.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to accept Mr. Gary L. Wrightstone's resignation, effective February 1st, 2005.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted

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unanimously to increase Mr. James Anderson's and Mr. Robert Wierzbic's wages by \$1.00, an hour, effective January 1, 2005..

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to terminate Herman Dawson's employment with the Borough, effective December 3, 2004.

On a motion by Mr. Wright, seconded by Mr. Albert, Council Members present voted unanimously to hire William Scott to fill the Custodian vacancy, at the rate of \$10.00 an hour, effective December 13, 2004.

On a motion by Mr. Albert, seconded by Mr. Wright, Council Members present voted unanimously to advertise to hire a laborer at the rate of \$10.00, an hour.

Mr. Musser stated reported that an executive session was held on Sunday, November 28, 2004, at 8:00 p.m. Those present were: Mayor Acri, Stephen Shaver, Dennis Heefner, Mike Kovach and Mr. Musser to discuss personnel matters regarding Christina E. Fackler and Ronald J. Acri. He said the executive session ended at 9:34 p.m.

ADJOURNMENT:

There being no other business before Council, on motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, the Council meeting adjourned at 7:22 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary

Steelton Borough
Council Meeting
December 20, 2004

The regular monthly meeting was called to order at 6:55 p.m. by the Vice-President, Jeffrey Wright, with the pledge of allegiance, followed by a moment of silence. (Mr. Kovach stepped out of the meeting temporarily)

In Attendance:

Stephen Shaver
Jeffrey Wright
Lisa Wiedeman-Krosnar
MaryJo Szada
Dennis Heefner

Absent:

Michael Albert

Thomas Acri, Mayor
Michael G. Musser, II, Secretary
Kathleen D. Handley, Assistant Secretary
David A. Wion, Solicitor

APPROVAL OF MINUTES:

On a motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the November 15, and December 6, 2004 Council Meeting minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

Mr. Musser said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED;

On a motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to approve the schedules of bills, requisitions and change orders as presented.

APPROVAL OF DEPARTMENT REPORTS;

Reports for Community Development, Main Street, Finance, Fire and Ambulance, Personnel, Police, Public Works, and Code Enforcement for November, were presented for Council's approval.

On a motion by Dr. Szada, seconded by Mr. Shaver, Council Members present voted unanimously to approve the Department Reports for November as presented.

MAYOR'S REPORT:

Mayor Acri said he had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

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There was no public comment.

COMMUNICATIONS:

Jeff Dougherty, Owner Intrepid Video TV/VCR Repair – Letter requesting a 15 Minute Parking Space be placed in front of 263 South Front Street.

Mr. Musser noted that Mr. Dougherty had originally requested a loading and unloading space, and after some discussion, Mr. Dougherty revised the request to a 15-minute parking zone. Mr. Musser said he believes that this is more acceptable. Mr. Heefner asked if that will eliminate a parking meter. Mr. Musser said he wasn't sure there was one there. He noted that there are two other signs that are 30-minute parking. Mr. Shaver asked if it would make sense to designate it as 15 minute parking, but keep the parking meter there.

Mr. Wion suggested that the police department do a traffic survey to determine the proper action.

On a motion by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to have the police department conduct a traffic survey on this parking situation.

Tri-County Regional Planning Commission – Providing Council with a Copy of the 2003 Annual Report.

There were no comments.

Matthew D. Cichy, E.I.T. Environmental Staff Professional, HRG., Inc. – Providing Council with a copy of the Engineers Report.

There were no comments.

UNFINISHED BUSINESS:

Mr. Musser – Informing Council that William A. Wright & Lichelle Williams have submitted a Special Purpose Parking application.

Mr. Musser said that Mr. Conjar did an inspection of the property and indicated that there is a garage at the rear, constituting off-street parking.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to deny the request, following the past practice of Council.

NEW BUSINESS:

RESOLUTION 2004-R-43, A RESOLUTION INDICATING THAT THE BOROUGH OF STEELTON IS IN SUPPORT OF DAUPHIN COUNTY ESTABLISHING A FOREIGN TRADE ZONE was presented for Council's consideration.

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On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2004-R-43, as presented.

Mr. Kovach returned to the meeting.

Chief Lenker - Requesting Council approve the part-time police hiring list.

Chief Lenker recommended hiring Timothy Zechman and Richard Crone. The Chief said that they passed their background checks and he would like to hire them and start training them as soon as possible.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to hire Timothy Zechman and Richard Crone as part-time police officers per Chief Lenker's request.

Christina E. Fackler, Main Street Manager – Requesting Council to designate a representative or representatives from Council to serve on the Elm Street Committee.

Mrs. Wiedeman-Krosnar, Mr. Wright and Mr. Acri volunteered to serve on the committee. Mr. Kovach appointed them to the Committee.

Mr. Musser – Requesting Council to approve 3% contributions from the Steelton Police Officers for the year of 2005, into the Steelton Police Pension Plan.

Mr. Musser said that Mr. Wion prepared the appropriate Resolution, if Council approves.

RESOLUTION 2004-R-44, ESTABLISHING MONTHLY CONTRIBUTIONS OF THE PARTICIPANTS OF THE BOROUGH OF STEELTON POLICE PENSION PLAN AND FUND WILL BE FIXED AT THREE (3%) PERCENT OF MONTHLY COMPENSATION FOR ONE (1) YEAR FROM JANUARY 1, 2005 TO DECEMBER 31, 2005, was presented for Council's consideration.

On a motion by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to adopt RESOLUTION 2004-R-44, as presented.

OTHER BUSINESS:

Mr. Musser – Requesting an Executive Session to discuss land acquisition and personnel matters.

Mr. Musser – Reminding Council that Steelton will be hosting the Dauphin-Lebanon meeting on January 25, 2005, at Shane’s City Limits. Mr. Musser said he hopes that all of Council will attend and encouraged the Department Heads and employees to attend also.

AUDIENCE PARTICIPATION:

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Dr. Kambic – said he met with Donald E. Potter, Jr., of Community Life Team and asked him to reconsider joint ALS service. He said he doesn’t want to loose the Volunteers, noting that it is a new concept for them. Dr. Kambic said that Mr. Potter said he doesn’t know how to work this out and he won’t be able to resolve this by December 29, 2004. Dr. Kambic said he will attend the Board meeting, if invited. He said that their ambulance membership runs from November to November and proposed that it be run from April to November, if the joint venture is to continue. Dr. Kambic asked Council to try to keep what we have.

Mr. Kovach said it is the consensus of Council to go forward with a merger.

On a motion by Mr. Wright, seconded by Dr. Szada, the Council meeting recessed into executive session to discuss land acquisitions and personnel matters, at 7:30 p.m.

The meeting reconvened at 7:55 p.m.

ADJOURNMENT:

There being no other business before Council, on motion by Dr. Szada, seconded by Mr. Wright, the Council meeting adjourned at 7:56 p.m.

Respectfully submitted,

Michael G. Musser, II
Borough Secretary

Kathleen D. Handley
Assistant Borough Secretary