

The regular monthly meeting was called to order at 6:30 p.m. by the President Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Kovach
Thomas Acri
Jeffery Wright
MaryJo Szada

David A. Wion, Solicitor
Kathleen D. Handley, Assistant Secretary

Absent:

Albert Gornik
Michael Albert
Jeffrey Wrightstone
Mayor George P. Hartwick, III
Michael G. Musser II, Borough Secretary

APPROVAL OF MINUTES:

There were no minutes submitted for approval at this meeting.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS:

There was nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS: REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On motion by Mr. Acri, seconded by Mr. Wright, Council members present approved the schedules of billings requisitions and change orders as presented:

APPROVAL OF DEPARTMENT REPORTS FOR DECEMBER:

Community Development - On motion by Mr. Wright, seconded by Mr. Acri, Council members present voted unanimously to approve the Community Development Report as presented.

Finance - On motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to approve the Finance Report as presented.

Fire and Ambulance - On motion by Dr. Szada, seconded by Mr. Wright, Council members present voted unanimously to approve the Fire and Ambulance Report and annual report as presented.

Personnel - On motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to approve the Personnel Report as presented.

Police - On motion by Mr. Wright, seconded by Mr. Acri, Council members present voted unanimously to approve the Police Report as presented.

Public Works - On motion by Dr. Szada, seconded by Mr. Acri, Council members present voted unanimously to approve the Public Works Report as presented.

Code Enforcement – On motion by Mr. Wright, seconded by Mr. Acri, Council members present voted unanimously to approve the Code Enforcement Report as presented.

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Mayor's Report - In Mayor Hardwick's absence, there was no report given.

PUBLIC COMMENTS - Agenda Items Only:

There were no members of the public present at this time, and therefore no comments

COMMUNICATIONS:

Pennsylvania Steel Technologies, Inc. - Providing Council and the Mayor with a copy of their Monthly Newsletter.

There were no comments.

Dauphin County Commissioners - Providing Council and the Mayor with a copy of Regional Impact.

There were no comments.

Robert G. Garraty, President, New Baldwin Corridor Coalition - Letter informing the Borough that the New Baldwin is considering putting on a 2 day session for Municipal Officials and would like input on the session.

Mr. Kovach asked Council members to give their suggestions to Mr. McDonald. Mr. Acri asked when the session would be held. Mr. McDonald said it hasn't been decided, but they are looking at some time in the spring. Mr. Acri said he would like to attend and asked to be notified when a date and time has been set.

Dauphin County Commissioners - Informing the Borough of a meeting to discuss the Three Mile Island Emergency Response on Wednesday, January 23, 2002, at 6:00 p.m., at the Dauphin County Emergency Management Agency.

Mr. Kovach said that anyone who wishes to attend should notify Mr. Musser immediately. Chief Lenker informed Council that one of his officers will attend.

Joanne B. Archfield, Engineering Technician, UGI - Requesting the Borough to Provide UGI with a list of streets that will be paved in the Borough of Steelton for 2002.

Mr. Kovach noted that Mr. Musser forwarded this matter to Mr. Conjar.

Donald L. Tappan, Assistant Township Manager, East Pennsboro Township - Thank you letter to the Borough for their help with changing the township's Banners.

Mr. Kovach said that Comcast Cable used to help them with this, but could no longer do it, so they requested our assistance. Two Borough employees went over with our bucket truck to help the township for about two (2) hours. Mr. Kovach said this is cooperation between municipalities.

New Baldwin Corridor Coalition - Providing the borough with a copy of the Minutes from the December 18, 2001 Meeting.

There were no comments.

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Pennsylvania State Association of boroughs - Providing the borough with a Seminar for newly elected Borough Officials.

Mr. Kovach asked anyone who is interested to contact Mr. Musser.

UNFINISHED BUSINESS:

Mr. Musser - Requesting permission to set up interviews for the position of part-time police officer in the borough of Steelton.

Mr. Kovach said that Mr. Musser suggested that since there is only one applicant, Council could allow Chief Lenker to interview him and if the Chief wants to hire the applicant, then he could proceed with the background check.

Chief Lenker requested this matter be tabled and asked if the Borough would re-advertise in hopes of getting more applicants. Chief Lenker noted that he just gave Council members a copy of one of his part-time officers, Gordon Berlin, who was hired full-time in Elizabethtown.

It was the consensus of Council members present to re-advertise for part-time police officers.

Mr. Musser - Informing Council that the Borough's share from the dissolution of the Lower Dauphin Council of Governments Solid Waste Authority is \$2,779.30.

There were no comments.

RESOLUTION 02-R-01 - A RESOLUTION AMENDING THE DEFINED BENEFIT PENSION PLAN JOINDER AGREEMENT FOR THE BOROUGH OF STEELTON NON-UNIFORMED EMPLOYEES PENSION PLAN, SECTION IV, "RETIREMENT BENEFITS", PART IV-1 (4.01)(B)(VII) BY PROVIDING FOR A 3.000 PERCENT COST OF LIVING ADJUSTMENT OVER AND ABOVE THE CURRENT BENEFIT PAYMENT FOR CURRENTLY RETIRED FORMER BOROUGH EMPLOYEES, was presented for Council's consideration.

On motion by Mr. Wright, seconded by Mr. Acri, Council members present voted unanimously to adopt Resolution 02-R-01, as presented.

Mr. Musser - Informing council that Mr. Donald Donley has bid on the borough owned land at 313-317 North Front Street in the amount of \$35,000.00

On motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to award the bid to Mr. Donley in the amount of \$35,000.00, and requested Mr. Wion to proceed with the settlement.

NEW BUSINESS:

Mr. Musser - Informing Council that a Special Purpose Parking Application has been submitted by John Clea, Sr., of 333 Lincoln Street.

There were no comments.

Mr. Musser - Requesting Council to reappoint Herbert, Rowland & Grubic, Inc., as the Borough of Steelton's Sewer Engineer for 2002 and 2003.

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On motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to reappoint Herbert, Rowland and Grubic, Inc., as the Borough of Steelton Sewer Engineer for 2002 and 2003.

On motion by Mr. Wright, seconded by Mr. Acri, Council members present voted unanimously to execute the Retainer Agreement between HRG, Inc., and the Borough of Steelton.

OTHER BUSINESS:

Mr. Acri - Gordon J. Berlin Resignation.

On motion by Mr. Acri, seconded by Mr. Wright, Council member present voted unanimously to accept Gordon J. Berlin's resignation, effective January 17, 2002.

Mr. Acri - Requesting an executive session to discuss the grievance filed by Terrance Sinclair, Sr.

AUDIENCE PARTICIPATION:

Chief Lenker said he distributed the Annual Police Report. Chief Lenker and Council discussed several areas of the report.

Chief Lenker also reported that we purchased signs for the Cross Walks, but they haven't arrived yet.

COUNCIL'S CONCERNS:

Mr. Kovach commended the Borough Public Works employees, saying that once again they did a terrific job on the streets during the recent snow event.

On motion by Mr. Acri, seconded by Mr. Wright, Council recessed into executive session at 6:55 p.m. to discuss the Grievance filed by Terrance Sinclair.

The meeting reconvened at 7.22 p.m.

On motion by Mr. Acri, seconded by Mr. Wright, Council members present voted unanimously to remove the written warning from Terrance Sinclair's file and replace it with a written indication of a verbal warning.

There being no other business before Council, on motion by Mr. Acri, seconded by Dr. Szada, the Council meeting adjourned at 7:23 p.m.

Respectfully submitted,

Kathleen D. Handley
Assistant Borough Secretary