

Unfinished Business:

- Mr. Wion Approval of Ordinance 2019-_____ Establishing Appropriations for 2020 General Fund and Sewer Fund Budgets.
- Mr. Wion Resolution 2019-R-__ Fixing Tax Rates for the Fiscal Year 2020.
- Mr. Wion Resolution 2019-R-__ Fixing Tax Discounts and Penalties on Tax Rates for the Fiscal Year 2020.
- Ms. Hodge Resolution 2019-R-__ Establishing Annual Salaries, Wages and Employee Benefits for Non-Uniform and Non-Union Employees in the Borough of Steelton for Calendar Year 2020.
- Mr. Segina Approval of HRG, Inc. Proposal to Perform Sewer Rate Study.
- Mr. Brown Approval of Payment #3 to For Roadway Improvement Project.
- Mr. Segina Approval of Fire Department Policies and Procedures.
- Mr. Brown Award of bid to Center for Employment Opportunities Work Crew.
- Mr. Brown Approval of Investment Policy Statement for Steelton Police Pension Plan.
- Mr. Brown Approval of Investment Policy Statement for Non-Uniform Pension Plan.
- Mr. Wion Ordinance 2019-__ An Ordinance Amending The Code Of The Borough Of Steelton, Pennsylvania, Chapter 92 “Solid Waste”,§ 92-3. “Definitions” By Revising The Definition Of “Exclusive Contract”;

§ 92-4. “Duties of Owners and Occupants” by A. “Containers” (1) Requiring Compliance With Use Of the Containers Provided By The Exclusive Contractor; § 92-17. “Payments Required” By Establishing A Minimum Quarterly Bill In Relation To Vacant Properties Containing A Dwelling Unit.

Mr. Wion

Ordinance 2019-__ An Ordinance Authorizing An Intergovernmental Cooperation Agreement With The City of Harrisburg To Provide For The Collection By The City Of Specified Municipal Solid Waste And Recycling Collection And Disposal Services for The Residents Of The Borough Of Steelton, Pursuant To the Intergovernmental Cooperation Law.

New Business:

Mr. Wion

Resolution 2019-R-_____ Authorizing Filing Of An Exemption Application Appeal With The Dauphin County Board Of Assessment Appeals In Relation To The Tracts Known As Tax Parcel Nos. 61-013-029, 61-013-030, 61-013-031, 61-013-032, 61-013-033, 61-013-034, 61-013-035, 61-013-036, 61-013-037, 61-013-038, 61-013-039, 61-013-040 And 61-013-050 Acquired By The Borough On October 9, 2019, And Utilized As A Parking Garage For Municipal Vehicles And Public Works Offices.

Mr. Wion

Resolution 2019-R-__ Authorizing the Removal of Existing Borough Stormwater Line From Borough Lands and Relocation of Stormwater line to the Economic Redevelopment Project Known As The Steel Works And Executing Such Documents As

Are Necessary To Implement Said Relocation.

Mr. Brown

Resolution 2019 - R__ Authorizing Application For A PA Small Water and Sewer Program Grant.

Public Comments:

Council Concerns:

Executive Session: Driver's for Fire Truck, Real Estate Acquisition

Other Business:

Ms. Hodge

Ratification of Employment Agreement between Ms. Anne Shambaugh and Steelton Borough for Appointment as Assistant Borough Manager.

Adjournment:

Steelton Borough Council Minutes

December 16, 2019

Present:

Michael Segina, Vice President	David Wion, Solicitor
Mayor Keontay Hodge, President Pro Tem	Aaron Curry, Codes Officer
Dennis Heefner	Eugene Vance, Fire Chief
Kelly Kratzer	Keith Miller, Foreman - Public Works
Natashia Woods	

Absent with cause: Brian Proctor, William Krovic, Olivia Palermo, Maria Marcinko, Douglas Brown, Anthony Minium, and Thommie Leggett-Robinson.

The meeting was called to order by Vice President Segina at 6:30 p.m., after which he led the body in the Pledge of Allegiance. Council Person Woods led a Moment of Silent Reflection.

Ms. Hodge arrived at the meeting at 6:33 p.m.

Council reviewed the minutes from December 2, 2019, meeting. *Ms. Kratzer moved, and Ms. Woods seconded the motion that the minutes be accepted as presented. A unanimous vote of the Council passed the motion.*

There were no comments from the public regarding agenda items.

The schedule of billing, requisitions, and change orders, as presented for November 2019, were submitted for approval. *Ms. Krater moved, and Mr. Heefner seconded the motion approving the report. The Council passed the motion by a unanimous vote.*

Approval of Department & Committee Reports:

Fire Department and Ambulance (Written Report)

Mr. Segina stated that the Volunteer Fire Department decided not to sell the Mack Fire Engine. They would like to keep it as an antique. The Fire Department is requesting Council's approval to store the vehicle in a bay at the Fire House. *Ms. Kratzer moved that the old Mack Fire Truck be stored as an antique, in a bay approved by the Fire Chief. The motion was seconded by Ms. Woods and passed by a unanimous vote of the Council.*

Police Department (No Written Report)

Codes Department (Written Report)

Public Works (Written Statistical Reports)

Mr. Heefner provided additional information to the written report. He says that the new Contract requires residents to use trash cans purchased from Harrisburg as a second trash can. They will not be allowed to use their old totes. He reported that Harrisburg considered using the old totes would be a "deal-breaker". He foresees this as a problem for the residents, particularly those who have recently

purchased new cans. Harrisburg will send a letter with the next billing cycle regarding the trash cans. Mr. Heefner said that the new trash cans may be available by January 18, 2020. They will be available for pickup at the Bar Mill Parking Lot. Harrisburg plans to move the trash pickup time from 7:00 a.m. to 6:00 a.m. due to the back-up along Front Street. This will alleviate congestion on Front Street. Residents should be notified, by letter, so they can put their trash out before 6:00 a.m. Mr. Heefner reminded Council that several meetings ago, there was discussion about persons moving and leaving their bulk items on the sidewalks. Steelton has been left with the responsibility to remove those items. If the Department of Public Works is to remove those items, there are two permits that the Borough must obtain: 1) recycling and 2) incinerator. The Council must give approval for the Borough to purchase those yearly permits. Ms. Hodge asked if landlords should be responsible for removing items left outside by tenants. Mr. Heefner responded that it should be their responsibility; however, it takes a long time for landlords to move the offending articles. She asked if it would be reasonable to make an arrangement with the landlords to pay the Borough to remove those items. Mr. Heefner stated that such an agreement is also in the plans. He asked Mr. Curry to address the problems already occurring. Mr. Curry noted that there were two areas where illegal dumping is occurring. Further, the Codes Office had to call someone in to remove the debris because it had been there so long. He recommended avoiding the cost of hiring a contractor by having the Department of Public Works to remove the trash. Ms. Hodge asked that since it is unknown who is doing the dumping if entering into an agreement with the landlord or billing, the homeowner would be a solution. He stated that he suggested issuing a notice of violation to the homeowner. If the homeowner does not respond, then the Borough would do the cleanup and bill the homeowner. The information regarding the cleanup and cost of trash removal should be included in the newsletter. Mr. Segina stated that he thinks it right that there is a less expensive way of handling the situation. Mr. Heefner noted that the last invoice received for a cleanup was \$800.00. Mr. Segina stated that illegal dumping occurs on the streets. He asked Mr. Heefner if there was a cost for filing the application. Mr. Heefner said that there was no fee for recycling; however, he has not carefully reviewed the information for the incinerator. Based upon a question from Ms. Kratzer, he stated that once the permit is obtained, there is a fee per pound of items to be placed in the incinerator. *Ms. Kratzer moved that trash pickup time be changed from 7:00 a.m. to 6:00 a.m. The motion was seconded by Mr. Heefner. The motion passed by a majority vote. Ms. Hodge cast the dissenting vote.* It was discussed that Harrisburg should include the new pickup times in a letter, and the information should also be placed in the Steelton Borough newsletter.

Ms. Woods asked how to avoid landlords using the Borough as trash service. Mr. Segina stated that if the Borough has to clean up the trash, a lien would be placed against the property for the cost of removal. The owner could take care of the claim, or it would be paid at the time the property is sold. Inaudible conversation. Mr. Segina stated that placing a lien against the property is the only way the

Borough can recoup payment if the bill is not paid by the owner or landlord. The administrative cost can be added to the charged. According to Mr. Segina, the Borough could also look at hiring a collection agency. Using a collection agency could be more desirable than placing a lien; however, it is more expensive. Mr. Heefner reported that neighbors have called the Borough to report debris that has been in place for a long time. Mr. Heefner stated that landlords are responsible for keeping the property free of debris. A Quick Ticket could be issued, which could cost the landlord \$50.00 to \$70.00 per day. It was suggested that the Borough Manager be authorized to investigate the options. *Ms. Hodge moved to table the discussion regarding obtaining permits to use the incinerator and landfill to a later date. Ms. Woods seconded the motion. Ms. Hodge and Ms. Woods voted yea, and Ms. Kratzer and Mr. Heefner voted nay. Mr. Segina broke the tie with a yea vote. Therefore the motion carried.*

Parks and Recreation Committee

Ms. Woods – approval of schedule. Santa Clause Run scheduled for December 21, 2019. Mr. Segina said that he would post the scheduled times on Facebook, and the Borough website.

Ms. Hodge added that in addition to the Santa Clause Run, the Holiday Dinner will be at Prince of Peace at 5:30 p.m. She encouraged persons to come out and enjoy the fun.

NEDC Committee

Mr. Segina stated he and Mr. Wion are working on wording changes that will bring the current Borough Ordinance more compatible with the proposed Code changes.

Ms. Hodge reported Committee accomplishments:

- The book to make current codes and codes revisions in 2020
- The Franklin Brown Townhomes Project started.
- The Front Street Project has a developer and is scheduled to begin work in 2020

Stormwater Committee

Ms. Kratzer stated that there was no report.

Mayor's Report

Mayor Marcinko was absent, and there was no report.

Jr. Councilperson Report – Ms. Palermo was not present, so there was no report from the Jr. Councilperson.

Borough Manager's Report – was not present; therefore, there was no Borough Manager Report.

The Vice President asked Anne Shambaugh, the new Assistant Borough Manager, to introduce herself to the body. She informed the group that she has about 15 years of previous municipal management experience, and she is really looking forward to being a part of the Borough.

Ms. Kratzer moved, and Ms. Hodge seconded the motion to accept the Departmental and Committee Reports as presented. The motion passed by a unanimous vote of the Council.

Presentation:

Mr. Jay Wenger was called to discuss the bank financing of the Sewer Line Relocation Project. Mr. Wenger's presentation was unintelligible; therefore, the information recorded in these minutes are taken from a written report he made to Doug Brown, Borough Manager. Mr. Wenger wrote that he recommends that the Borough secure two loans of \$1,500,000.00 each. Dividing the \$3,000,000 project into two distinct loans will satisfy the Redevelopment Assistance Capital Program (RCAP) grant requirements. Each loan will be a drawdown loan, and the Borough can draw up to \$1,500,000 for each loan but is not required or obligated to draw the full amount of either loan.

Mr. Timothy Horstmann presented information regarding Ordinance that covers the \$3 million in General Obligation (GO) Notes. His comments were unintelligible, therefore, not memorialized in these minutes.

Ms. Hodge asked a question about Mr. Horstmann's comment about the possibility of not using Fulton Bank. She asked if the Ordinance should be amended to include the name of Fulton Bank or if two separate documents should be prepared. Mr. Horstmann responded that the Ordinance can be filed as presented.

Mr. Wion stated that the Council should adopt Ordinance 2019-08 first, which makes it the general authorization, then consider the specific motion for the Fulton Bank proposal. He also informed the Council that a roll call vote should be taken for the Ordinance.

*Ms. Hodge moved that the Council approve **Ordinance 2019-08** Authorizing and Directing the Incurring of Non-Electoral Debt by the Borough of Steelton, Dauphin County, Pennsylvania Through the Issuance of its General Obligation Note, Series of 2019 in the Maximum Principal Amount of \$3,000,000.00 for the Purpose of Providing Funds for a Project Consisting of (1) the Relocation of a Stormwater Pipe In Connection With an Economic Redevelopment Project, and (2) Paying the Cost of Insuring the Note; Standing that Realistic Cost Estimates Have Been Made for the Capital Project and Stating the Estimated Project Completion Date; Stating the Realistic Estimated Useful life of the Capital Project for which the Note Is Issued; Authorizing and Directing the Proper Officers of the Borough to Prepare, Certify and File the Required Debt Statement and Borrowing Base Certificate; Covenanting that the Borough Shall Include the Amount of Annual Debt Service for the Note in Its Budget for Each Fiscal Year and Pledging the Full Faith, Credit and Taxing Power of the Borough Therefore; Setting Forth the Substantial Form of the Note' Appointing a Sinking Fund Depository; Providing for the Execution, Delivery and Authentication of the Note and the Disposition of the Proceeds Thereof; Awarding Such Note at Private Sale is in the Best Financial Interest of the Borough; Creating A Sinking Fund and Appropriating Annual Amounts for the Payment of Debt Service on the Note; Authorizing and Directing the Proper Officers of the Borough to Certify and to File with the Pennsylvania Department of Community and Economic Development Certified Copies of the Necessary Proceedings and to Pay Any Necessary Filing Fees; Making Certain Covenants as to Federal Tax Law Provisions; Designating the Note as a "Qualified Tax Exempt Obligation"; Authorizing and Directing the Proper Officers of the Borough to do All Things Necessary to Carry Out the*

Ordinance; Authorizing and Directing the Proper Officers of the Borough to Pay Issuance Costs; Authorizing Incidental Actions; Rescinding Inconsistent Resolutions and Ordinances; and Stating the Effective Date. The motion was seconded by Ms. Kratzer. A roll call vote was called with the following results:

Ms. Woods – yea

Mr. Segina – yea

Ms. Kratzer - yea

Ms. Hodge - yea

Mr. Heefner - yea

The motion was passed by a unanimous vote of the Council.

Ms. Hodge moved that Council approve a loan from Fulton Bank for \$1,500,000.00 at 2.8% interest over 24 years. Ms. Kratzer seconded the motion, which passed by a unanimous vote of the Council.

Ms. Hodge moved that Council approve a 20-year loan from Fulton Bank for \$1,500,000.00 at a fixed rate of 2.8%, for up to ten years, after which the interest rate will be re-calculated. Ms. Kratzer seconded the motion, which passed by a unanimous vote of the Council.

Mr. Alex Goldsmith reviewed a packet of information about the investment policy for Uniform and Non-Uniform Borough Employees' Pension Plans. The PFM Asset Management LLC was selected about a year ago to be the investor and manager of the Borough's Pension Plans. Mr. Goldsmith called attention to the Asset Allocation section of both the Uniformed and Non-Uniformed Policy Statements. In both documents, determined Asset Classes and Asset Weightings are listed. Under the Asset Weighting, an acceptable range of return and in some areas targeted investment returns are listed. It is hoped that the targeted profits will be met; however, anything within the range is acceptable. Included in the packet is information is an asset analysis and other pertinent information. With these facts, the Council can make an informed opinion regarding the decisions and management of the Employees' Pension Plan. The Council had the opportunity to review the information presented. *Ms. Hodge moved that Council accept and approve the Investment Policy Statement for the Police Pension Plan as presented. Ms. Woods seconded the motion, which was approved by a unanimous vote of the Council. Ms. Kratzer moved that the Council accept and approve the Investment Policy Statement for the Non-Uniform Pension Plan as presented. Ms. Hodge seconded the motion, which passed by a unanimous vote of the Council.*

Matt Cichy reviewed the highlights of the proposed HRG Agreement for Professional Services for the Hoffer Street Pump Station Improvement Project. The following points were made during the verbal and written presentation:

- The system was built in the early 1960s and updated in 1994. The mechanical and electrical equipment has exceeded the 20-year life-span expected.
- A recent study shows that the flow into the Station is 2,800 gallons per minute (gpm). The Station had a 1,149 gpm capacity. This indicates that there is a need to increase the size of the Pump Station.
- Currently, there is no back-up generator at the Station, which is problematic should there be a power outage.
- HRG proposes to complete 22 items, including 1) developing a new design for the Station, 2) securing the necessary permits, and clearances, 3) facilitate the PennVest

application process for funding assistance, and 4) other services offered by PennVest for this project.

- If the completion of the design process is accepted by the Borough by February 2020, the proposed timeframe for services is March 2020 to December 2020.
- The projected cost for time and materials is NTE - \$163,000.00.

Ms. Hodge asked for clarification of the fees listed on the proposal. Mr. Wion clarified that the \$163,000.00 is a "not to exceed" cost estimate. Mr. Cichy explained that the fee schedule listed will carry on over the one year projected for the project completion.

Mr. Heefner asked if the anticipated design includes a bypass at the Felton Street Station. Mr. Cichy stated that it was not included. Mr. Heefner made the point that the sewage from Swatara Township's payments should be increased if their sewage flows into the Hoffer Street Station. He suggested a meeting with Swatara Township to discuss the needed upgrades, the cost associated with the improvements, the increase in solid waste flowing through the system and estimated water usage. His final suggestion was that the Borough considers installing permanent flow meters to record what is coming into the Station, and increasing fees paid by the Township. Mr. Heefner stated that there is no problem with the Felton Street Station at this time. He asked that Mr. Segina discuss meeting with Swatara Township regarding the issues raised with their use of the Borough Sewage System. *Ms. Hodge moved that the Council accept the HRG Professional Services Agreement for the Hoffer Street Pump Station Replacement Project, at a cost not to exceed \$163,000.00. Ms. Kratzer seconded the motion, which passed by a unanimous vote of the Council.*

Mr. Heefner asked if HRG has had contact with PA American Water Company regarding the upgrade the sewer lines. Since PA American Water is replacing water lines, and the roads are open, Mr. Heefner thinks that sewer/solid waste lines could be replaced. Mr. Cichy responded that there have been discussions with the PA American Water Company regarding the replacement of water lines. The inclusion of Q Street was a part of the conversation. He stated there was discussion about pipes being installed and capped until such time as needed. There was a question about whether or not the Borough Department of Public Works should complete the work or should PA American Water complete the job and invoice the Borough. Mr. Heefner stated that he had talked with the Area Operations Manager from PA American Water. This person suggested that the Borough discuss the proposal with the contractor working on the project.

Mr. Segina asked Mr. Cichy to reach out to PA American Water to solicit their ideas on this project.

Communications:

PA American Water sent an announcement inviting the community to attend a New Customer Meet and Greet, December 17, 2019, 5-7 p.m. Steelton-Highspire High School Cafeteria.

Talent Energy acknowledged the Borough's request to discontinuation of services to the Borough.

Unfinished Business:

Mr. Wion informed the body that the Ordinance to be considered is the 2020 Budget Appropriation Ordinance. All of the usual procedures for determining the finances needed to operate the budget have been followed. That included the submission of a budget request by Departmental Heads, the review by the Finance Committee, public hearings, and placing the proposed budget before the residents for their review and comment.

During this process, the total estimated receipts for the General Fund are \$ 4,086,367, with the summary of appropriations being the same. The Sewer Fund receipts and appropriations are set as \$ 2,065,433.00. *Ms. Kratzer moved that the Council approve of **Ordinance 2019-09** Establishing Appropriations for 2020 General Fund and Sewer Fund Budgets. Ms. Hodge seconded the motion, which passed by a unanimous vote of the Council.*

Mr. Wion explained that the cost of advertising for passage of an Ordinance is high, and hardship for some municipalities. The PA Legislators acknowledged the difficulty caused by the advertising requirement for the adoption of an Ordinance. Therefore, this year, they are allowing the Fixing of the Tax Rate to be passed by Resolution if there is no increase in the rates. The tax rates in the Borough will stay the same this year. The tax rates are 15 mils per each dollar of the assessed valuation on real estate classified as farmland and on building real estate classified as buildings on the land. The occupational taxes are the same that the County establishes. No millage is included on debt service because, through the sale of the water system, debts were paid. Therefore, there is a reduction of millage. *Ms. Hodge moved that the Council approve **Resolution 2019-R-40** Fixing Tax Rates for the Fiscal Year 2020. Ms. Woods seconded the motion, which passed by a unanimous vote of the Council.*

Mr. Wion informed the body that there was a reduction or increase in the amount of the taxes paid during specific periods. Therefore a Resolution must be passed to set the payment reduction and penalties for 2020. *Ms. Hodge moved that **Resolution 2019-R-41**, Fixing Tax Discounts, and Penalties on Tax Rates for the Fiscal Year 2020 be passed by the Council. Ms. Woods seconded the motion, which passed by a unanimous vote of the Council.*

Ms. Hodge stated that this Resolution is to set a 3% Cost of Living Increase to all Borough Employees. *Ms. Woods moved, and Ms. Kratzer seconded the motion that **Resolution 2019-R-42** Establishing Annual Salaries, Wages, and Employee Benefits for Non-Uniform and Non-Union Employees in the Borough of Steelton for Calendar Year 2020 be passed by the Council. The motion passed by a unanimous vote of the Council.*

Mr. Segina presented the Sewer Rate Study Proposal presented by HRG. The study is to review the historical water usage of future capital improvements plans to determine a suitable sewer rate. The proposal will consider the water usage in 2019 and anticipates a preliminary study to be available in June 2020. Work will be billed on an hourly basis, the estimated cost of which included in the proposal. The Sewer Fund will cover the cost of the proposed study. Considered in the survey will be the review of the budgeted sewer rate income as related to the reduced budget expenses because the debt service has been paid. *Ms. Hodge moved that the Council approve the HRG, Inc. Proposal to Perform the Sewer Rate Study for a cost of \$12,500. The motion was seconded by Ms. Woods and supported by a unanimous vote of the Council.*

Ms. Hodge moved, and Ms. Kratzer moved that HRG be approved make Payment #3 for \$28,084.99 to Shiloh Contracting Company for the completion of the Roadway Improvement Project. The motion passed by a unanimous vote of the Council.

Mr. Segina presented the Fire Department Procedures and Policies Handbook for review and approval of the Council. He noted that the original Handbook was adopted by the Council in March 2019. He explained that some corrections were made and requested that Council consider approving the revised Handbook. *Ms. Hodge moved, and Ms. Woods seconded the motion that the Council adopts the Revised Fire Department Policies and Procedures Handbook. The motion passed by a unanimous vote of the Council.*

The request for approval of the Contract Proposal submitted by the Center for Employment Opportunities (CEO) was presented by Mr. Segina. The Contract proposal is for hiring a work crew. He explained that CEO was the only company to bid for the Contract. He further explained that the Contract included a proposed payment of \$1,350 per week for three days per week for 52 weeks. He also stated that the amount was included in the 2020 budget. Mr. Wion included information regarding CEO's continued excellent service over the years. *-Ms. Woods moved that the Contract bid for \$70, 200.00 be awarded to the Center for Employment Opportunities Work Crew. The motion was seconded by Ms. Hodge and passed by a unanimous vote of the Council.*

Mr. Wion presented information regarding the amendment of the Steelton Borough Codes on Trash Removal. Following the explanation, there was no discussion by the Council. *Mr. Heefner moved that the Council adopt **Ordinance 2019-10** An Ordinance Amending The Code Of The Borough Of Steelton, Pennsylvania, Chapter 92 "Solid Waste," § 92-3. "Definitions" By Revising The Definition Of "Exclusive Contract"; § 92-4. "Duties of Owners and Occupants" by A. "Containers" (1) Requiring Compliance With Use Of the Containers Provided By The Exclusive Contractor; § 92-17. "Payments Required" By Establishing A Minimum Quarterly Bill In Relation To Vacant Properties Containing A Dwelling Unit. Ms. Woods seconded the motion, which passed by a unanimous vote of the Council.*

Mr. Wion presented a proposed Ordinance, which will replace the Interim Agreement made with the City of Harrisburg for trash services. The Ordinance will be in effect for five (5) years. *Mr. Heefner moved that the Council adopt **Ordinance 2019-11** An Ordinance Authorizing An Intergovernmental Cooperation Agreement With The City of Harrisburg To Provide For The Collection By The City Of Specified Municipal Solid Waste And Recycling Collection And Disposal Services for The Residents Of The Borough Of Steelton, Pursuant To the Intergovernmental Cooperation Law. The motion was seconded by Ms. Woods and passed by a unanimous vote of the Council.*

New Business:

Mr. Wion explained that, following the sale of the water system and the disbandment of the Water Authority, the Council must reclaim the property previously given to the Water Authority. The proposed Resolution reclaims that property and allows the filing of the Application for an Exemption of Tax Appeal. *Ms. Hodge moved that **Resolution 2019-R-43**, Authorizing the Filing Of An Exemption Application Appeal With The Dauphin County Board Of Assessment Appeals In Relation To The Tracts Known As Tax Parcel Nos. 61-013-029, 61-013-030, 61-013-031, 61-*

013-032, 61-013-033, 61-013-034, 61-013-035, 61-013-036, 61-013-037, 61-013-038, 61-013-039, 61-013-040 And 61-013-050 Acquired By The Borough On October 9, 2019, And Utilized As A Parking Garage For Municipal Vehicles And Public Works Offices be passed by the Council. Ms. Woods seconded the motion, which passed by a unanimous vote of the Council.

Mr. Wion explained that the next two proposed Resolutions deal with the Front Street Steel Works, LLC Project. The Ordinance and financial actions taken earlier in the meeting were to cover the relocation of stormwater lines from the Borough to the Steel Works Project property. Steelton Community Development Corporation (SCDC) will secure a \$1, 500,000.00 grant from RECP Grant from the County to cover a part of the relocation project. The Steel Works LLC will get a maximum of \$ 878, 003 of the Grant, and the Borough will receive \$ 629,997.00. The Borough accepts responsibility for the financing of the relocation of the stormwater lines. PA Water American Water, and Steelworks LLC, will be responsible for the relocation of that the waterline. The deadline for the Borough finding financing for the project is January 31, 2020 with required begin date of May, 2020. The second Agreement is a Cooperation Agreement, which is also a part of the RACP requirements. The Agreement is between the SCDC, which receives the Grant directly, and Steelworks, LLC, which is a sub-grantee for the \$1,500.00. The Agreement states that the Borough will hold the LLC harmless if it is found not eligible to serve as sub-grantee. The second Agreement is similar, but it involves the Dauphin Redevelopment Authority because the Authority has to be a part of the Agreement, however, they will not be included in the project.

*Ms. Hodge moved, and Ms. Kratzer seconded the motion that Council approves **Resolution 2019-R-44** Authorizing the Removal of Existing Borough Stormwater Line From Borough Lands and Relocation of Stormwater line to the Economic Redevelopment Project Known As The Steel Works And Executing Such Documents As Are Necessary To Implement Said Relocation. The motion passed by a unanimous vote of the Council.*

Mr. Wion informed the Council that the next Resolution provides another method of securing financing of the line relocation. In it, the Borough is requesting the Commonwealth Financing Agency Authority to provide \$408.651.00 through a PA Small Water and Sewer Program Grant. The Grant will be used for the relocation and replacement of the storm sewer line on Front Street in the Borough of Steelton. *Ms. Hodge moved, and Ms. Kratzer seconded the motion that Council passes **Resolution 2019 – R-45**, Authorizing the Application for a PA Small Water and Sewer Program Grant for \$408.651.00. The Council adopted the motion by a unanimous vote.*

Public Comments:

Veronica Supan, 2604 South Fourth Street – thanked the Borough for maintaining the current tax rate and the reduction in the sewer rate. She also thanked the Council for conducting a “civil” meeting this year. Further, she thanked Ms. Kratzer and Mr. Heefner for their service on the Council.

Council Concerns:

Ms. Woods Ms. Supan for her comment, stating that it is nice to hear positive feedback about the work of the Council. She thanked persons for attending the meeting and wished everyone Happy Holidays.

Ms. Kratzer thanked people for attending the meeting. With the weather predictions, she asked that everyone keep first responders and the public work employees in mind as they work in dangerous situations to protect and serve the public. Ms. Kratzer considered it a pleasure to serve the Steelton Community. She said that she thinks the incoming Board will continue that was started.

Mr. Heefner thanked persons for their comments, stating that they mean a lot to him. He thanked persons for attending the meeting and so wished everyone Happy Holidays.

Ms. Anne Shambaugh stated that she is looking forward to working with the Council and staff.

Mr. Curry and Mr. Vance had no comments.

Mr. Wion stated that it has been a pleasure to work with Ms. Kratzer and Mr. Heefner. He said that they have been active and productive Council members, and have made considerable contributions. Mr. Wion hopes that the new Councilpersons will carry forth the type of activities that they have performed for the Council, which has been excellent over the years. He is looking forward to working with the new Council. He also wished persons "Very Happy Holidays."

Ms. Hodge thanked persons for their positive comments. As she spoke to Ms. Kratzer, she stated that the two of them started on the Council together. Ms. Hodge also reported her unhappiness that Ms. Kratzer would not be on the Council to help complete the vision that they had. She recognized the differences between Mr. Heefner and herself; however, she likes working with him. She noted that he is very knowledgeable and appreciates his wisdom. Ms. Hodge said, working with Ms. Kratzer and Mr. Heefner has been a great learning experience, which allowed her to learn a lot about herself, the Borough. She said she also learned how to place her ego and pride aside to ensure that things were done for the people who elected them. Regarding the newly elected Council, Ms. Hodge noted her faith in them just as people had faith in her as a new member of the Council. She expressed her hope that things would continue moving forward, and that the people currently on Board the change as a fresh opportunity.

Mr. Segina noted that he and Ms. Kratzer joined the Council at the same time. He thanked her for the phone calls and her hard work. He told Mr. Heefner that he "loved him to death" and respected his incredible knowledge and understanding. He reminded the public of the two events that will occur on December 21, 2019 - the Santa Run, from 3:00-5:00 p.m., and the Dinner, which begins at 5:30 p.m.

Ms. Hodge moved that the Council move into Executive Session at 8:08 p.m. Ms. Woods seconded the motion, which passed by a unanimous vote of the Council.

The Council resumed regular session at 8:27 p.m.

Ms. Hodge moved, and Ms. Kratzer seconded the motion that Mr. Segina is approved to sign the HRG Proposal in the absence of the Council President. The motion passed by a unanimous vote of the Council.

Ms. Hodge moved, and Mr. Heefner seconded the motion that Council approves the Employment Agreement between the Borough and Ms. Anne Shambaugh. The motion passed by a unanimous vote of the Council.

Ms. Kratzer moved, and Ms. Woods seconded the motion that the placard previously discussed by the Council be approved. The motion passed by a unanimous vote of the Council.

Ms. Hodge moved, and Mr. Heefner moved that the Borough advertise for a full-time Sewer Employee and a part-time Codes position. The motion passed by a unanimous vote of the Council.

At 8:31 p.m., Ms. Hodge moved that the Steelton Pennsylvania Council Meeting be adjourned. The motion was seconded by Ms. Woods and passed by a unanimous vote of the Council.

Respectfully Submitted,



Mr. Douglas Brown, Secretary