

Steelton Borough Council Agenda

February 3, 2020

Call Meeting to Order: President Proctor

Pledge of Allegiance: President Proctor

Moment of Silence:

Approval of minutes from the January 21, 2020 meeting

Public Comment on Agenda Items only:

Presentation:

Mr. Scott Campbell

Presentation of Oil Painting

Randy Watts, HRG Engineer

December/January Engineer's Report

Action Items

Approval of Change Order #1 for the 2019 Sanitary Sewer Rehabilitation Project in the amount of \$1,529.57

Approval of Application for Payment #2 – FINAL for the 2019 Sanitary Sewer Rehabilitation Project in the amount of \$11,455.57

Communication:

Unfinished Business:

New Business:

Mr. Wion

Approval of Engagement Letter with Zelenkofske Axelrod LLC for 2019 Audit.

Mr. Wion

Approval of Resolution 1010-R-11 Authorizing the Acquisition of the Real Property Located at 158 Daron Alley.

Public Comments:

Council Concerns:

Executive Session:

Other Business:

Adjournment:

Steelton Borough Council Meeting Minutes
February 2, 2020

Present:

Brian Proctor, President	Dave Wion, Solicitor
Mike Segina, Vice President	Anne Shambaugh, Borough Manager
Keontay Hodge, President Pro Tem	Randy Watts, Engineer - HRG
Denae House	Anthony Minium, Police Chief
William Jones	Aaron Curry, Codes Director
William Krovic	Keith Miller, Foreman, Public Works
Natasha Woods	Thomastine Leggett-Robinson, Exec. Asst.
	Renee Drayton Bowers, Admin. Asst.

Absent with Cause: Maria Marcinko, Olivia Palermo, and Gene Vance.

President Proctor opened the meeting at 6:30 p.m. then led the body in the Pledge of Allegiance. Ms. Woods led the body in a Moment of Silent Reflection.

After review, Mr. Segina moved, and Ms. Woods seconded the motion that the Council Meeting Minutes for the January 21, 2020 meeting be approved. The motion passed by a unanimous vote of the Council.

There were no comments from the public on agenda items.

Mr. Scott Campbell was slated to present an oil painting to the Borough; however, he was ill and unable to attend the meeting

Mr. Randy Watts presented oral highlights from January 2020 Engineer's Report:

- The design work for Phase II of the Skate Park Project is coming to an end. Mr. Watts plans to meet with Borough staff on February 5, 2020, to discuss and finalize the plan. He is hopeful that the project will be ready to advertise bids by the next Council meeting.
- HRG is working on the specifications for the Front Street Storm Sewer Relocation Project. The project should be ready for presentation to the Council for approval to advertise for bids before the end of the month.
- The Sanitary Sewer Rehabilitation Project is complete.

Following the presentation, Mr. Jones moved that the Council accepts the Engineer's Report as presented. The motion was seconded by Ms. Woods and passed by a unanimous vote of the Council.

During his presentation, Mr. Watts asked the Council to approve two requests. As a result, *Mr. Segina moved that the Council approve Change Order #1 for the 2019 Sanitary Sewer*

Rehabilitation Project for the amount of \$1,529.57. The motion was seconded by Mr. Krovic and passed by a unanimous vote of the Council.

Mr. Segina moved that the Council approve Application for Payment #2 and final payment for the Sanitary Sewer Rehabilitation Project for \$11,455.57. Mr. Krovic seconded the motion, which passed by a unanimous vote of the Council.

The Council did not receive any communications, neither was there Old Business to review.

New Business:

Mr. Wion introduced the four letters received from Zelenkofske Axelrod LLC. He reminded the Council that at the December 2, 2019 meeting, the Council approved Resolutions appointing Zelenkofske Axelrod LLC to perform the general and DCED Audits of both the Borough and the Water Authority. The Resolution included the cost of the services to be rendered. Because the Water Authority was terminated on October 9, 2019, the Council became responsible for whatever business was leftover from the Authority. The cost approved for the Borough was \$50,305.00 for the General audit, \$3,585.00 for the DCED Audit, and \$8,000.00 for a single Audit, if necessary. The price agreed for the Water Authority was \$8,650.00 for the General Audit, \$1,730.00 for the DCED Audit, and \$6,000.00 for any additional fees related to the sale of the water system. Mr. Wion explained that since the letters finalize the approval given by the Council in 2019, he recommends that the Council approve the Letters of Engagement submitted by the company. Following the ensuing discussion, *Ms. Hodge moved, and Mr. Segina seconded that the Council approves the Engagement Letters sent by Zelenkofske Axelrod for an amount of \$53,890.00 for the Borough 2019 audits. The motion was passed by a unanimous vote of the Council. Ms. Hodge moved that the Council approve \$16,480 for the Water Authority 2019 Audits, with both Audits not to exceed for a total of \$71,000.00. Mr. Segina seconded the motions. The motion was passed by a unanimous vote of the Council.*

Mr. Wion presented a Resolution through which the Borough will acquire real property. He reminded Council that in 2018 and 2019, due to the deterioration of the building, it determined to demolish 158 ½ Daron Alley. The structure was acquired by the Dauphin County Land Bank Authority, with the understanding that it would either convey the building to the Borough or demolish it and be reimbursed by the Borough for the demolition cost. Following an engineering study of the property, it was apparent that to demolish that building, 158 Daron Alley would need to be reinforced, forcing the relocation of the occupant during the demolition process. Rather than follow that route, Council decided to try to acquire 158 Daron Alley. An agreement was made with the owner of the property, and the Borough can purchase the property. Mr. Wion asked that the Council approve the Resolution to make the purchase. *Ms. Hodge moved that the Council approve **Resolution 2020-R-11** Authorizing the Acquisition of the Real Property Located at 158 Daron Alley for the amount of \$37,500.00. Mr. Jones seconded the motion, which passed by a unanimous vote of the Council.*

*Ms. Hodge moved that Council approve **Resolution 2020-R-12** Designating Anne Shambaugh Open Record Officer for the Borough of Steelton, Pennsylvania. The motion was seconded by Mr. Jones and passed by a unanimous vote of the Council.*

The following persons presented their concerns to the Council:

Marv Redcross, 2124 Franklin Avenue, Harrisburg 17109. Mr. Redcross requested the Council to serve as a co-sponsor of The Cave LLC's application for the Dauphin County Local Share Municipal Grant Program. He is starting up a gym and working on an anti-bullying program. Mr. Redcross is active in the Steelton Community as he currently serves as an Assistant Varsity Wrestling Coach at Steelton High School. In January 2020, he sponsored a free Orthopedic Clinic with Orthopedic Doctors from Danville, PA. He is planning activities in the area such as (unintelligible) in April, a basketball tournament in May, and a wrestling tournament in June. He would like to keep the relationship with Steelton going. He noted that his request is early in the year because he wanted to get a head start on securing support for the program. Ms. Hodge instructed him to attend the NEDC meeting scheduled for February 25, 2020, to discuss his request. She further explained that he needs to complete and submit a request form for his program to be considered for a potential Borough grant co-sponsorship. Ms. Hodge also said that she appreciated him making the request early in the year. Mr. Redcross handed out pamphlets about the program.

Council Members made the following comments:

Mr. Krovic, Ms. House, Ms. Woods, Mr. Jones, and Ms. Hodge each thanked persons for coming out to the meeting.

Ms. Shambaugh, Mr. Wion, Ms. Leggett-Robinson, Chief Minium, Mr. Curry, and Mr. Miller had no comments.

Ms. Drayton Bowers thanked persons for attending the meeting. She also stated her observation that Ms. Shambaugh was doing a good job.

Mr. Segina stated that he had published an article submitted by Ms. Barksdale about Steelton's 140th Birthday.

Mr. Proctor informed Mr. Powell that a Traffic Study had been conducted in response to his request about putting a no parking sign on Lebanon Street. However, the study showed that limiting parking on that street was not necessary. Mr. Wion explained that the criteria of PennDot must be met to make any changes in parking. The Regulations require that a Traffic Study supporting the request must be made. Since the Traffic Study did not show the need for restricted parking on that street, it would be illegal to limit parking at that location. Mr. Powell (321 Lebanon Street) stated that parking was restricted on the road in the next block. Mr. Wion reiterated that to change the restriction, the Traffic Study must support any action taken. The Council brainstormed how the change could legally be made. There is no available avenue for changing the parking restrictions.

Ms. Barbara Barksdale of 503 South Second Street rose to inform the Council and those present that in 1904 Black History was made by the election first Black Councilman in Steelton. The Councilman, Peter C. Blackwell, was very involved in politics. He was instrumental in the opening of the Hygienic School, and he encouraged Blacks in the area to save their money and purchase homes. Since he was a resident of Adams Street and was instrumental in the development of Steelton, Ms. Barksdale requested that the Council make a donation to support the establishment of a monument in his honor. The memorial will be housed in K. Leroy Irvis Building in the Capitol Complex. Ms. Hodge requested that Ms. Barksdale discuss the deterioration of that building with legislators since it is used to house monuments to prominent Blacks in the State. This particular building has asbestos and needs repair. *Ms. Hodge moved that the Council approve a donation of \$500.00 to the Blackwell Memorial Fund. Mr. Segina seconded the motion, which was passed by a unanimous vote of the Council.*

Mr. Segina moved, and Ms. Hodge seconded the motion that the Council recess into Executive Session for a discussion on personnel issues at 7:19 p.m. The motion passed by a unanimous vote of the Council.

Mr. Segina moved, and Ms. Hodge seconded the motion that the Council resumes regular session at 7:40 p.m. The motion passed by a unanimous vote of the Council.

Mr. Segina moved, and Mr. Jones seconded the motion that the Council Meeting adjourns at 7:40 p.m. The motion passed by a unanimous vote of the Council.

Respectfully submitted,


Anne Shambaugh, Secretary