

Steelton Borough Council Public Agenda

October 5, 2020

Call Meeting to Order: President Proctor

Pledge of Allegiance: President Proctor

Moment of Silence:

Approval of minutes from the September 21, 2020 meeting

Public Comment on Agenda Items only:

Presentation:

Randy Watts, HRG Engineer

September Engineer's Report.

ACTION ITEM:

Approval of Change Order #2 for Front Street Storm Sewer Realignment Project at a cost of \$8,604.00.

Unfinished Business:

Anne Shambaugh

Discussion of Windstream Telephone Upgrade Proposal

New Business:

Mr. Wion

Approval of Resolution 2020-R-21 Authorizing a Special Purpose Parking Permit for Ms. Keri Miller at 360 S. 2nd Street.

Ms. Shambaugh

Discussion about a Request to Hold an Event at the Skate Park. The event would occur in late October or early November, and include entertainment and food.

Ms. Shambaugh

Discussion about a Request to Paint a Mural at the Skate Park.

Communication:

PA Department of Conservation & Natural Resources

Announcement of \$111,200.00 Grant for Steel Works Brickyard Park Development.

Dauphin County Office of Tax Assessment

Notice of Change of Increase in Assessment for 431 Bessemer Street.

Dauphin County Board of Assessment Appeals

Notice of Change of Decrease in Assessed Value for 155 S. 2nd Street, 520 Ridge Street, 47 Penn Street, and 19 S. 3rd Street.

Public Comments:

Council Concerns:

Executive Session: To discuss personnel and real estate acquisition matters.

Other Business:

Adjournment:

STEELTON BOROUGH COUNCIL MEETING MINUTES

October 5, 2020

Present per Roll Call:

Brian Proctor, President
Mike Segina, Vice President
Denae House
William Jones
Natashia Woods
William Krovic

Maria Marcinko, Mayor
Anne Shambaugh, Borough Manager
David Wion, Solicitor
Randy Watts, Engineer - HRG
Anthony Minium, Police Chief
Aaron Curry, Codes Director
Renee Drayton Bowers, Exec. Asst.
Thomastine Leggett-Robinson, Exec. Asst.

Absent with Cause: Keontay Hodge, Maria Marcinko, and Gene Vance, Fire Chief.

In compliance with CDC Guidelines regarding Covid-19, the Steelton Borough Council Meeting was conducted by video/telephone conference. President Proctor opened the meeting at 6:30 p.m.

After review, *Mr. Jones moved, and Mr. Segina seconded the motion to approve the minutes of the September 21, 2020 meeting as presented. The motion passed unanimously.*

Public Comments for Agenda Items Only: No member of the public was present, nor has any member of the public telephoned or emailed questions or comments.

Presentation:

Randy Watts, HRG Engineer, highlighted points from his written report of activity occurring in September 2020. The main points are:

- The Skate Park Project
 - The work on Phase II and Change Order #2 is complete. Skaters are now using the park.
 - Work Order #1 is in process. The planting of the divider foliage in the alleyway included in Phase I will be completed by October 30, 2020.
 - The project's substantial completion date is November 15, 2020, and the final payment is scheduled for November 26, 2020.
- The Front Street Storm Sewer Relocation Project
 - Phase I is complete, and the mainline storm sewer is active.
 - The connection from Frank Brown Boulevard is under construction.

The contractors have completed the removal of the existing sewer line in the Senior Life lot area.

- The removal of other pieces of the existing sewer line will be completed no later than October 15, 2020.
- Because Mr. Nebroski has not approved a temporary easement to remove the existing pipe on his property, an alternative plan was devised. Concrete bulkheads will be installed outside the Nebroski property. A line will be inserted into the bulkhead to the inlet at Turkey Hill To ensure closure of the six-inch pipe located on his property. Both actions ensure that the line is virtually inoperable. Change Order #2 will cover the cost of installing the two concrete bulkheads, the total cost of which is \$8,604.00.

Ms. Woods asked how the presence of the pipe would be affected if the Borough obtains the property. Mr. Proctor said he had given thought to that issue, and there are no plans to build on at that location. Mr. Watts noted if no building is constructed on the site, no action is necessary. ***Mr. Jones moved Council approve Change Order #2 for \$ 8,604.00. Mr. Krovic seconded the motion, which passed unanimously.***

Mr. Jones moved, and Ms. Woods seconded the motion that Council accepts the Engineer's Report as presented. The motion passed unanimously.

Unfinished Business:

Anne Shambaugh said she emailed Council members the latest copy of the proposal for a new telephone system from Windstream Enterprise. Windstream's representative is willing to work with the Borough to define the telephone system upgrades needed for all Borough buildings. The latest quote they offered is \$ 50.00 per month less than the previous one. Both Mr. Segina and Mr. Wion asked to participate in the contract negotiations. Ms. Shambaugh indicated that information for review and discussion available during the October 19, 2020, Council Meeting.

New Business:

Mr. Wion presented a Resolution to Council for approval. ***Mr. Segina moved, and Ms. Woods seconded a motion to approve Resolution 2020-R-21 Authorizing a Special Purpose Parking Permit for Ms. Keri Miller at 360 S. 2nd Street. The motion passed unanimously.***

Ms. Shambaugh presented several ideas concerning the parks.

- A. **In partnership with J. B. Lovecraft, Isaiah Prescott** asked to use the Skate Park in late October or early November. The planners want the event held on Saturday or Sunday afternoon between noon and 6:00 p.m. The event, which is open to the public, and will include food trucks and a band. After the discussion, Council requested that the event sponsor provide specifics about the event, including how space will be used. Concerns raised by members of Council include the weather, time of sunset, how the noise will

affect the neighbors, limiting the music time, the number of events already scheduled in the last weeks of October, fee for the park's use, and responsibility for clean-up. Ms. Shambaugh is to report back to Council after obtaining more information from the event sponsor, including requesting that the event is held the first full weekend in November.

- B. Ms. Shambaugh was approached by an Illustrator/Graphic Designer about placing a mural on a ramp in the Skate Park. The designer's outline will be drawn, and children from the community would fill in the colors. Council discussed the proposal. Concerns raised include the mural's type and theme, the safety of the concrete, and the probability of the mural being vandalized. Mr. Segina reported that the original committee discussed covering graffiti with a mural; however, there was no discussion about placing a mural on the actual park. The Council determined that Ms. Shambaugh obtain more information about the proposed mural, including a sketch. Also, she is to ask if there is interest in placing a mural at Mohn Park. Further, Council determined that if the mural is placed at the Skate Park, it should be skate-oriented and put on another medium in the alley.
- C. At Representative Patti Kim's recommendation, Giant Food Stores presented a \$ 50,000.00 grant to Steelton for use at the Skate Park. Projects for include new picnic tables, playground equipment, trash containers, and bleachers. Giant requested that the Borough hold a Community Day to celebrate the installation of the new items. ***Mr. Segina moved, and Ms. Woods seconded the motion that Steelton Borough and Giant plan a Community Day to celebrate the new recreational equipment. The motion passed unanimously.***

The following communication was received:

The Pennsylvania Department of Conservation & Natural Resources announced a grant award of \$111,200.00 Grant for Steel Works Brickyard Park Development.

The Dauphin County Office of Tax Assessment sent a Notice of Change, increasing the property's assessment as 431 Bessemer Street.

The Dauphin County Board of Assessment Appeals sent a Notice of Change, decreasing the assessed value of properties listed as 155 S. 2nd Street, 520 Ridge Street, 47 Penn Street, and 19 S. 3rd Street.

Public Comments:

Although the meeting date, time, and directions for participation were advertised, no public member participated.

The following concerns were expressed by Employees and Council Members:

Ms. House suggested that the availability of space for murals in the parks be advertised to the community.

Ms. Woods stated that she was approached by persons interested in organizing a Home-Coming Parade for October 9, 2020. After discussion with Council members and the Police Chief, Council determined that it will not approve Borough Streets' use for a parade. One concern was getting permission from PennDot to close Front Street, which is a State road.

Mr. Wion reminded Council that there is a need for an Executive Session.

Chief Minium presented several items for consideration:

- ✓ After discussing with persons using the Skate Park a resolution of the trash problem, he recommends that additional trash cans or a dumpster be placed in the park to eliminate the trash.
- ✓ In talking with persons in the community about the failure of some persons to move their cars on a trash day, he was told that the parking tickets' price was too low. The price increase will be discussed with the Finance Committee, and recommendations brought back to Council.
- ✓ The Police vehicles are being vandalized. The brake lines have been ripped out of both Expeditions. Chief requested consideration be given to providing a locked space for parking of police and codes department vehicles. He suggested that the Borough parking lot be fitted with fencing and a movable gate to secure the cars. Upon questioning, he said that a sliding gate can be controlled by using the police radios. Mr. Proctor authorized Chief Minium to solicit quotes for securing the lot and report back to Council.
- ✓ The Dauphin County Team conducted an investigation of how the Elm Street fire was handled. The District Attorney's Office also expressed concern and mentioned holding the Borough responsible for fires' mishandling. In response, training is planned for the Fire Department. The Police Department and Mr. Curry will be included in the training to ensure that all possible participants responding to a fire will know how to properly handle a future situation.
- ✓ The Free Flu Shot Clinic will be held at the Frederick Douglas Borough Hall on October 17, 2020, from 9:00 a.m. to 3:00 p.m.
- ✓ Let's Get Together is scheduled for 11:00 a.m. to 5:00 p.m. October 17, 2020, on Locust Street between Second and Front Streets.
- ✓ The Black Lives Matter and Voice for the Voiceless Candlelight Service is scheduled for October 18, 2020, on the Locust Street Steps from 6:00 – 7:00 p.m.

Mr. Proctor announced the following events:


- ❖ The Groundbreaking Ceremony at the Steel Works Development site on Front Street will occur Wednesday, October 7, 2020, at 1:30 p.m.
- ❖ The Unveiling of the Hygienic School Monument and Celebration of the newly renovated Bailey Street Park is scheduled for October 17, 2020. Time for the event to be announced.
- ❖ A Food and Clothing Drive will be held at the Fire House on November 7, 2020. The aim is to have clothing and food available for those in need, particularly those affected by fires.

At 7:20 p.m., Mr. Jones moved, and Mr. Segina seconded the motion that Council moves into Executive Session to discuss personnel and real estate acquisition matters.

At 7:58 p.m., Mr. Segina moved that Council return to regular session. The motion was seconded by Mr. Jones and passed unanimously.

At 7:58 p.m., Mr. Segina moved, and Mr. Jones seconded the motion that the October 5, 2020, Steelton Borough Council Meeting be adjourned. The motion passed unanimously.

Respectfully submitted,


Anne Shambaugh, Secretary