

Steelton Borough Council Meeting Agenda
March 1, 2021

President Proctor	Opening of Council and Roll Call
Approval of minutes from the last meeting:	February 16, 2021
Public Comments for Agenda Items Only:	
Mr. Randy Watts, Engineer, HRG	February, 2021 Engineer's Report
Unfinished Business:	
New Business:	
Mr. Wion	Approval of the Revised Subrecipient Agreement for 2020 CDBG project for Steelton Demolition and Blight Removal Project.
Ms. Shambaugh	Approval for repair of Codes Department Quick Ticket Machine for \$257.47
Ms. Shambaugh	Approval of Donation of \$500.00 to Friends of Midland for Midland Cemetery upkeep.
Ms. Shambaugh	Approval to Host the Penn State Flu Shot Clinic October 10, 2021.
Anne Shambaugh	Request for Payment from Acer Paving, Inc.
Correspondence:	
PA State Ethics Commission	Notice for Completion of Financial Interests Forms.
Elizabeth Bechtel	Letter of Resignation.
Public Comments:	
Council & Staff Concerns:	
Executive Session:	
Other Business:	
Adjournment:	

STEELTON BOROUGH COUNCIL MEETING MINUTES

March 1, 2021

Present:

Brian Proctor, President
Mike Segina, Vice President
Keontay Hodge, President Pro Tem
Danae House
William Jones
William Krovic
Natasha Woods

Maria Marcinko, Mayor
Dave Wion, Solicitor
Anne Shambaugh, Borough Manager
Randy Watts, Engineer - HRG
Anthony Minium, Police Chief
Gene Vance, Fire Chief
Aaron Curry, Codes Director
Gary Kline, Public Works Director
Renee Drayton Bowers, Admin. Asst.
Thommie Leggett-Robinson, Exec. Asst.

In compliance with Governor Wolf's orders regarding Corvid -19, the Steelton Borough Council meeting was held by video/telephone conference. President Proctor opened the meeting at 6:30 p.m. Ms. Shambaugh called the roll.

Moved by Mr. Jones and seconded by Ms. Hodge to accept February 16, 2021, Council Meeting Minutes as presented. Mayor Marcinko asked that her statement about Borough Departments' inaccurate information be clarified to show that they did not appear on any of the Borough's Facebook page. The motion passed unanimously.

Twelve (12) members of the public were present but made no comments on the agenda. No emails, letters, or other correspondence received regarding agenda items.

Mr. Randy Watts, Engineer, HRG, presented the February 2021 Engineer's Report. There was a discussion about two items listed on the report.

1. HRG is actively working on getting an easement for work at the Skate Park.
2. Design for the Hoffer Street Pump Station has been started. The firm anticipates submitting an application for funding to PennVest in August or November 2021. By those dates, all necessary permits should be obtained.

Mr. Proctor asked Mr. Watts about getting a structural engineering analysis on the 101 Locust Street Project. Mr. Watts responded that he unaware that Council wanted the assessment completed. Mr. Proctor was concerned about the CDBG funds designated for the project. Ms. Shambaugh stated that she had asked Dauphin County Land Bank Authority to share the information secured by Habitat for Humanities that caused them to withdraw from the project. Council will wait to receive that information before requesting an engineer to assess the building. ***Moved by Mr. Jones, seconded by Mr. Krovic, the February 2021 Engineering Report will be accepted as presented. Motion passed unanimously.***

No Unfinished Business was discussed.

New Business:

Mr. Wion sought approval of the Revised Subrecipient Agreement for a 2020 CDBG project. He explained that our legal office is waiting for a Memorandum of Understanding from Dauphin County Land Bank transferring 158 ½ Daron Alley to Steelton Borough. The transfer is required to obtain the \$45,000.00 Community Development Block Grant funds allocated for the demolition. President Proctor added that the Borough has funds in the budget for demolitions, so additional funds are available if needed. Ms. Shambaugh said that the Dauphin County Land Bank Authority Demolition Funds are listed in the Agreement as a source of funding for the project. Mr. Wion said a Resolution must be passed to memorialize the acceptance of the Memorandum of Understanding. He said the project must be placed out for bid, and the cost of the project determined for presentation to Dauphin County. **Moved by Mr. Segina, seconded by Ms. House to approve the Revised Subrecipient Agreement prepared by Dauphin County Department of Economic Development Corporation. Motion passed unanimously.**

Ms. Shambaugh requested Council approve the maintenance of two Codes Department machines. **Moved by Mr. Jones, seconded by Mr. Krovic, that Council approved \$ 514.94 to maintain two Codes Department Quick Ticket machines. Motion approved unanimously.**

Ms. Shambaugh requested Council approve a donation to Friends of Midland. **Moved by Ms. House, seconded by Mr. Jones Council to approve a donation of \$500.00 to Friends of Midland for Midland Cemetery upkeep. Motion approved unanimously.** Ms. Barksdale, President of Friends of Midland Cemetery, thanked Council for supporting the request.

Ms. Shambaugh requested Council approval of hosting the Penn State Flu Shot Clinic. **Moved by Mr. Segina, seconded by Ms. Wood Council approval to host the Penn State Flu Shot Clinic in Borough Hall on October 10, 2021. Motion approved unanimously.**

Ms. Shambaugh presented a Request for Payment from Acer Paving, Inc. She explained that the Parks and Recreation Committee discussed the job completed on the Bailey Street basketball court. The Committee concluded, and Council agreed the job was substandard and unacceptable to the Borough. President Proctor asked that the Committee meets with Acer Paving, Inc., on-site, to review the work and negotiate further work. The Committee is to report back to Council at the April Council meeting. **Moved by Mr. Jones, seconded by Mr. Krovic to pay Acer Paving, Inc. \$ 8,375.00, 50% of the requested \$16,750.00, and negotiate further payment dependent on acceptably resurfacing the Bailey Street Basketball Court. A roll call vote was called. Motion passed 5-2:**

**Mr. Proctor – yay
Mr. Segina – yay
Ms. Hodge – nay**

**Ms. House – nay
Mr. Jones- yay
Mr. Krovic – yay**

Ms. Woods - yay

Correspondence:

The PA State Ethics Commission sent a notice reminding public officials they need to complete a Statement of Financial Interest Form. Mr. Wion asked if the Commission would send the forms. He said a Resolution listing the persons who should submit the document must also be passed. Ms. Shambaugh said the documents have been received and will be included in the packet for the March 15, 2021, Council Meeting.

Ms. Elizabeth Bechtel submitted a letter resigning her positions as Codes Administrative Assistant and Planning Committee Secretary effective March 5, 2021. ***Moved by Mr. Jones, seconded by Ms. Hodge that Ms. Bechtel's resignation be accepted. The motion passed unanimously.***

Public Comments:

There were twelve (12) members of the public present; however, no public comments were made. No form of written or spoken information of concern was submitted by a member of the public.

Council & Staff Concerns:

Ms. Leggett-Robinson, Ms. Drayton Bowers, Mr. Kline, Chief Minium, Chief Vance, Mr. Curry, Mr. Wion, Ms. Woods, Mr. Krovic, Ms. House, and Mr. Jones expressed no concerns.

Ms. Marcinko expressed the following concerns:

- She reported that Governor Wolf eased the restrictions on travel and public gatherings. Then she asked when the fully staffed Borough building will re-open. Stating that residents complain about their inability to get services is a concern.
- Ms. Marcinko noted the Steelton Fire Department was not immediately notified about a fire that damaged a cabin. The cabin was located on an island north of the Steelton Boat Dock. Dauphin County had agreed to inform Chief Vance if using a Swatara Box when responding to a fire in Steelton. The Steelton Fire and Police departments and Council President were notified about the fire by Mayor Marcinko. The latter was on location at the dock. Although other fire companies were accepted, the Steelton Fire Department was turned back. Chief Minium reported that he was told the Steelton engine and truck were turned around because they wanted fire services equipped with boats. Chief Vance is instructed to send a letter to Dauphin County informing them to notify the Steelton Fire Department immediately if a fire is within Steelton Borough.
- Ms. Marcinko asked Ms. Shambaugh if the new telephone system has been installed. She noted that persons were experiencing problems with the telephones. Ms.

Shambaugh informed the group that the company is in the final process of mapping for the system. It is planned that the system will be in place and operational in March 2021.

Ms. Hodge stated that she had a concern about re-opening the building. She acknowledged that persons are anxious for the building to re-open. Ms. Hodge also noted Council must ensure the safety of the public and staff. Further, she emphasized the needs of the people must be met. However, she cautioned that thought must be given to how the building will be re-opened and still keep everyone safe. President Proctor agreed. He instructed the Personnel Committee and Ms. Shambaugh to discuss the issue and email the group's decision.

Mr. Segina said, "I'd like to move that we end the probationary period of Mr. Gary Kline, separating him from the position and re-opening the search for the Public Works Director. It has become clear to me that the process in which Mr. Kline was hired was not optimal. Frankly, the process we followed has not been fair to the Borough or to Mr. Kline. It has not given him the opportunity to develop a relationship with the Borough and its employees. I'm making this motion as part of hitting a reset button. This has nothing to do with Mr. Kline or his performance. I hope that he will feel free to re-apply. From my perspective, he will receive every consideration in the process involving Council". Motion seconded by Mr. Krovic. There was a call for a roll call vote. Motion passed 4-3.

Ms. Woods – nay

Ms. House – yay

Mr. Proctor - yay

Mr. Krovic – yay

Ms. Hodge - nay

Mr. Jones – nay

Mr. Segina - yay

There was no Executive Session held at this meeting, nor was any other business discussed.

Moved by Ms. Hodge, seconded by Mr. Krovic, March 1, 2021, Council Meeting be adjourned at 7:15 p.m. Motion passed unanimously.

Respectfully submitted,



Anne Shambaugh, Secretary