

New Business:

Ms. Shambaugh Approval to accept \$136,918.00 Recycling Development and Implementation Grant from the PA Department of Environmental Protection.

Ms. Shambaugh Approval to pay \$5,451.20 invoice from E. K. Services, Inc. for emergency repair of sink hole at 721 North Second Street.

Chief Minium Approval to reserve a special parking space at 145 Frank Brown Blvd.

Correspondence:

Community Life Team Report, Inc. April 2021 Ambulance Service Report.

Harsbro Corporation Notice of submission of State Only Permit Renewal Application to DEP.

HRG Notice of Steelton Borough application to DEP for Water Quality Management Part II Permit for Hoffer Street Pump Station Improvement Project.

Dauphin County Board of Assessment Appeals Notice of reduced value on Borough owned property located at S. Front Street, Parcel # 57-007-021-000-0000 effective 5/13/2021.

Public Comments:

Council & Staff Concerns:

Executive Session: Requested.

Other Business:

Adjournment:

STEELTON BOROUGH COUNCIL MEETING MINUTES

June 7, 2021

Present:

Brian Proctor, President
Mike Segina, Vice President
Keontay Hodge, President ProTem
Denae House
William Jones
Natasha Woods

Maria Marcinko
Anne Shambaugh
Dave Wion, Solicitor
Anthony Minium, Police Chief
Gene Vance, Fire Chief
Aaron Curry, Codes Director
Keith Miller, Public Works Foreman
Renee Drayton Bowers, Exec. Asst.
Thommie Leggett-Robinson, Exec. Asst.

Absent with cause: William Krovic

As a precaution, due to Covid-19, the Steelton Borough Council meeting was held by video/telephone conference. President Proctor opened the meeting at 6:30 p.m. Ms. Shambaugh called the roll, and persons present noted. Ms. Marcinko led the group in a moment of silence, lifting Mr. Jones as he continues to mourn the loss of his brother.

Motion by Mr. Jones, second by Ms. Woods, to approve the May 17, 2021, Council Meeting Minutes. Motion passed unanimously.

Members of the public were present but made no comments. No forms of communication were received by the Borough Manager regarding agenda items.

Presentations:

Angela Garrison and Scott Loerchor from Buchart Horn Architects attended the meeting to present information about their company. The company is available to conduct a feasibility study for the renovation of a Franklin Douglas Municipal Building.

Mr. Randy Watts, Engineer from HRG, presented the May 2021 Engineer's Report making the following points:

- ❖ Skate Park Phase II Project – work to complete the project began June 1, 2021, and should be completed by July 16, 2021.
- ❖ Hoffer Street Pump Station Improvements – the focus of the project is to complete the design work requiring DEP permitting.
- ❖ 101 Locust Street Retaining Wall Project – the field survey of the property was completed on May 25, 2021. Base mapping is expected to be completed by June 8, 2021, with the design development begins when the mapping is finalized. Mr. Watts assured President Proctor the project will be completed before the December 31, 2021 deadline for funding availability.

- ❖ Demolition of 158 and 158 ½ Daron Alley – Neither Ms. Shambaugh nor Mr. Wion has received responses from the Dauphin County Land Bank or Dauphin County regarding the properties. Mr. Wion reported that since he has not heard from the County, he has initiated a title search on the property. He noted that there may be some issues with the title since it was sold and re-sold through Sheriff's sales. The recommendation is the Land Bank and the Borough each have their properties demolished. HRG plans to complete bidding drawings and specifications for presentation to the Council's June 21, 2021 meeting.
- ❖ Front Street Storm Sewer Relocation Project – permanent paving on Locust & Trewick Streets is completed. Mr. Watts believes the concrete/stone crushing cost should be shared between Steel Works and the Borough.
- ❖ The Impervious Area Mapping Project was completed on June 3, 2021. Now the Borough can develop the Storm Water Plan.
- ❖ T.R. Stoner Municipal Park Basketball Post Replacement Project, including patching around the post, is scheduled for completion the week of June 7, 2021.
- ❖ Bailey Park Fitness Equipment Installation – work began June 7, 2021. The result should be completed within a week.

Mr. Watts explained that he reviewed three bids for concrete/rock crushing. The bids presented were for \$ 33,000.00, \$25,000.00, and not to exceed \$14,024.00. Mr. Watts requested acceptance of the lowest bid, which was B.R. Kreider & Sons, Inc. Mr. Segina noted the company can only crush materials under 18 inches. He asked Mr. Watts if there were pieces larger than 18 inches. Mr. Watts stated that materials larger than 18 inches were in the pile. He asked if the Public Works Department would ensure the pieces do not exceed 18- inches. It was noted that the Public Department will make sure the requirements are met. ***Moved by Mr. Segina and seconded by Mr. Jones to accept the B. R. Kreider & Sons bid for concrete/rock crushing in an amount not to exceed \$14,025.00. Motion passed unanimously.***

Moved by Mr. Segina and seconded by Ms. Hodge to approve May 2021, Engineer's Report. Motion passed unanimously.

Unfinished Business:

At the March 22, 2021 meeting, Council approved giving a donation to Roller Education to support the Steelton Highspire School incentive program. Since it was an unbudgeted item, Mr. Segina was to look at the budget to determine where to get funds for donation. Ms. Hodge asked about the inconsistency in using public funds to support private sector donations. She said someone had expressed concern about the issue earlier in the week. ***Moved by Mr. Segina and seconded by Mr. Jones that the \$ 500.00 donation to Roller Education Donation should come from the Public Works Director line item since the item has not been fully used and funds are available. Motion passed unanimously.***

Ms. Shambaugh provided an update on the water problem in the Municipal Building. The plumber was to test the steam line to determine where the line was broken. When he got into the crawl space, he discovered a break, and an emergency repair was required. The plumber also noticed there were termites in the subflooring. Terminix was called, and an assessment is scheduled for June 8, 2021. She has notified the claim adjuster of the additional findings to ensure the insurance covers all necessary repairs. Testing the steam line requires the boiler to be pushed to maximum capacity, at which time staff cannot be in the building. Ms. Shambaugh will keep the body informed as she gets new information.

Ms. Woods discussed the possible partnership with the School District for a Summer Parks & Recreation Program. The Finance Committee determined that it could fund the position for the rest of this year; however, funding may not be available next year. Therefore the Committee asked if the decision could be deferred until a later time. In the meanwhile, they wondered if Tyler could look for grants to support the position. Points discussed 1) regarding the funding of the post on an annual basis 2) whether or not the person would be a school district employee 3) conflict because the schools are located in another township, and 4) what should be included in the Memorandum of Understanding. It was concluded that more dialogue between the school and the Borough is required before a decision can be made.

Moved by Ms. House and seconded by Mr. Segina Council approve the purchase of helmets for the Midget Football Team for \$2,000.00. There was discussion regarding who should actually receive the payment since the program was not set up yet. No vote was taken on the motion.

New Business:

Ms. Shambaugh requested Council approve receipt of a grant. ***Moved by Ms. Hodge, seconded by Ms. House, the Council accepts a \$136,918.00 Recycling Development and Implementation Grant from the PA Department of Environmental Protection. Motion passed unanimously.***

Ms. Shambaugh requested Council approve an invoice for the emergency repair of a sinkhole. ***Moved by Mr. Segina, seconded by Mr. Jones Council approve payment of \$5,451.20 to E. K. Services, Inc. for emergency repair of a sinkhole at 721 North Second Street. Motion passed unanimously.***

Chief Minium presented a traffic study recommending Council approve a Special Purpose Parking Permit. ***Moved by Mr. Jones, seconded by Ms. Woods that a Special Purpose Parking Permit is established for the new convenience store located at 145 Frank Brown Boulevard. Motion approved unanimously.***

Correspondence:

Community Life Team Report, Inc. submitted the April 2021 Ambulance Service Report.

The Harsbro Corporation sent a Notice of Submission of State Only Permit Renewal Application to the Department of Environmental Protection.

HRG showed that the Borough's application to DEP for Water Quality Management Part II Permit for Hoffer Street Pump Station Improvement Project has been submitted.

The Dauphin County Board of Assessment Appeals sent notice of reduced value on Borough-owned property located at S. Front Street, Parcel # 57-007-021-000-0000, effective 5/13/2021.

Public Comments:

Ciera Dent, 351 Swatara Street – Ms. Dent proposed starting "*Fridays on Front Street,*" which will bring attention to businesses on Front Street. The companies could operate on the sidewalk. The program will be similar to and supported by the people who sponsored the *Small Business Saturdays* project in Harrisburg. Ms. Dent would like the project to begin in July.

Emuel Powell, 321 Lebanon Street – Mr. Powell again asked for a stop sign on Lebanon and Lincoln Streets. Chief Minium reminded him that the law prohibits the use of stop signs to slow traffic. Mr. Powell asked when the yellow lines showing no parking areas will be refreshed as promised. Mr. Proctor assured him that the lines will be repainted soon.

Council & Staff Concerns:

Mr. Jones thanked Council and others for their expressions of sympathy at the loss of his brother.

Ms. Shambaugh announced that she received a request from Nichole Williams to use the East End Park. ***Moved by Mr. Jones, seconded by Mr. Segina that the East End Park be approved for a July 4th Family Gathering from 1:00 – 4:00 p.m. Motion unanimously approved.***

Ms. Drayton Bowers expressed her frustration and disappointment that a Councilperson stopped the Borough from supporting a former Borough staff member with financial help to pay for funeral expenses. The person lost a child. Ms. Drayton Bowers stated the loss and need to provide support was personal because she lost a child and understood the pain the family was suffering. The Police Department made a donation from their Memorial Fund, and she personally made a donation. Mayor Marcinko suggested Council members make a contribution to a Memorial Fund each pay period. The assistance could be used to help the Borough staff during periods of grief. She stated that previous councils did so in the past, as does the current Police Department.

Ms. House thanked persons for helping with the tournament held on June 6, 2021.

Ms. Hodge spoke in support of the Mayor's suggestion for the establishment of a Memorial Fund. She stated that the Council does many things for many people but needs to stop picking and choosing who it does something for.

Mr. Segina said he did not think Council should be using taxpayer money for funerals. He said he volunteered to write a check to be used as a donation.

Mr. Proctor announced the Council is holding a fundraiser at the Sunset Golf Course

August 21, 2021. The event is to raise money for Steelton Fest. In addition to the golf tournament, there will be dinner and a show. Tickets will be available soon. He said that he and Mr. Krovic discussed ideas to find more parking spaces for residents. One idea they discussed was paving vacant Borough properties for use as park lots. He also discussed the possibility of placing portable basketball goals at Mohn Street Park. There was a discussion of possibly using greenspace for additional mobile basketball courts.

Mr. Wion, Mr. Curry, Chief Minium, Ms. Marcinko, Ms. Woods, Mr. Miller, nor Chief Vance had comments or concerns.

Ms. Leggett-Robinson thanked Council for the opportunity to work with them. She stated that she learned a lot and observed a lot in the five years she has worked with the Borough. Ms. Leggett-Robinson offered to conduct a refresher training workshop for Council members. Her parting words of wisdom were, "a house divided against itself cannot stand." Ms. Hodge and Mr. Wion both commented on the quality of her work and wished her the best.

Moved by Mr. Jones and seconded by Ms. Hodge, Council moved into Executive Session at 8:15 p.m.

Council resumed the public session at 10:01 p.m.

Motion made by Ms. Hodge, seconded by Ms. House, to make a conditional offer of employment to Officer Salazar at a starting salary of \$67,754. The offer is conditional until all medical and psychological examinations have been completed. Motion passed unanimously.

Motion made by Ms. House, seconded by Ms. Hodge, to extend an offer to Ja'Nye Chisholm for a highway laborer position at the salary of \$15.00 an hour with the requirement he secures his CDL license within a year. Motion passed unanimously.

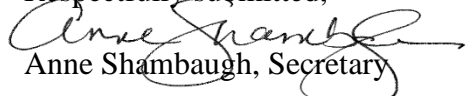
Motion made by Ms. House, seconded by Ms. Woods, extends an offer to Andrea Thorn for the Codes/Planning Administrative Assistant position at the salary of \$14.00/hour. Motion passed unanimously.

Motion made by Ms. Segina, seconded by Ms. House, to provide a \$2,000 donation to the Recreation League to purchase midget football helmets. The payment will be made from the Steelton Fest 2021 line item within the General Fund budget. Motion passed unanimously.

Motion made by Ms. Hodge, seconded by Ms. Woods, to approve a not-to-exceed limit on a Workers' Compensation Claim for Mr. Troy Ellhaj from 2002 and 2012 of \$12,500.00. Motion passed unanimously.

Motion to adjourn made by Mr. Segina, seconded by Ms. House at 10:09 p.m. Motion passed unanimously.

Respectfully submitted,


Anne Shambaugh, Secretary