

**BOROUGH OF STEELTON – COUNCIL MEETING**

**July 19, 2021**

**Call Meeting to Order:** President Proctor

**Pledge of Allegiance:** President Proctor

**Moment of Silence:** Mayor Marcinko

**Council Meeting Roll Call:** President Proctor

**Approval of minutes from previous meeting:** June 28, 2021

**Public Comments on Agenda Items Only**

**Approval of schedule of billing, requisitions, and change orders as presented for:**  
June 2021

**Department & Committee Reports:**

Fire Department and Ambulance

Police Department

Codes Department

Public Works Department

Parks and Recreation Committee

NEDC Committee

Stormwater Committee

Mayor's Report

Borough Manager's Report

Approval of Department/Committee Reports

**Presentations:**

Mr. Randy Watts, Engineer, HRG

June, 2021 Engineer's Report.

Approval of Engineer's Report.

Messers. Justin Bell and Dillon Hess

2020 Audited Financial Statements

**Unfinished Business:**

Mr. Wion

Approval of Resolution 2021-R-8 Establishing a Special Handicapped Parking Space for Judy Tadych along 612 N Third Street

**New Business:**

Mr. Wion

Approval of Resolution 2021-R-9 Amending Resolution 2014-R-3 Establishing the Steelton Borough Council Public Meeting Rules and Regulations to Add an Agenda Section

Mr. Wion

Approval of Ordinance 2021- 2, An Ordinance to Amend the Code of the Borough of Steelton Chapter Special Thereof Entitled “Vehicles and Traffic” To Establish a Parking Time Limited Zone, To Establish Additional Special Purpose Parking Zones and To Eliminate Special Purpose Parking Zones”

**Correspondence:**

*Thank you note from the Crawford Family*

*WSHO – HARR Susquehanna River Crossing (Swatara Township DCCD #33-21-04)*

*Sheriff Sale Notification for Properties in which the Borough holds a Lien*

**Public Comments:**

**Council & Staff Concerns:**

**Executive Session:**

Personnel Items

## STEELTON BOROUGH COUNCIL MEETING MINUTES

July 19, 2021

### **Present:**

Brian Proctor, President  
Mike Segina, Vice President  
Keontay Hodge, President ProTem  
Denae House  
William Krovic  
Natashia Woods

Anne Shambaugh  
Aaron Curry, Codes Director  
Dave Wion, Solicitor  
Randy Watts, Engineer - HRG  
Anthony Minium, Police Chief  
Gene Vance, Fire Chief

### **There were no absences.**

As a precaution, due to the rising Covid-19 numbers, the Steelton Borough Council meeting was held by video/telephone conference. President Proctor opened the meeting at 6:30 p.m. The roll was called, and persons present noted. Keith Miller, Mayor Marcinko and William Jones were absent with cause.

***Motion by Mr. Segina, seconded by Mr. Krovic to approve the June 28, 2021, Council Meeting Minutes as presented. Motion passed unanimously.***

Members of the public were present by phone at this time; however, there were no comments, emails, letters, or other correspondence from the public regarding agenda items.

***Motion by Mr. Segina, seconded by Ms. Woods, to approve the schedule of billing, requisitions, and change orders as presented for June 2021. Motion passed unanimously.***

Ms. Hodge announced that she had joined the call.

### **Department & Committee Reports:**

Fire Department and Ambulance – a written report was provided. Chief Vance stated he spoke to the Borough Manager regarding the new traffic lanes along Front Street and the concern for the engines pulling onto Front Street when responding to a fire.

Police Department – a written report was provided.

Codes Department – a written report was provided. Mr. Curry stated the scheduled Zoning Hearing Board meeting in July was postponed at the request of the applicant. Mr. Curry also discussed the revised report structure noting it now contains additional information. President Proctor thanked Mr. Curry for revising the report and stated he liked the changes made.

Public Works Department – a written report was submitted. Discussion regarding the placement and/or addition of red reflective tape at the intersections of Bailey and Lincoln Streets as well as Daron and Lincoln Streets to help drivers know of the stop signs ahead.

Parks and Recreation Committee – No report

NEDC Committee – No report.

Stormwater Committee – No report.

Mayor's Report – No report.

Borough Manager's Report – Ms. Shambaugh provided an update on the mold remediation being done by Service 1<sup>st</sup>. She stated the anticipated completion date is this week. She noted once the mold has been remediated, the steam line test will be completed as well as another air test to ensure the air quality has returned to acceptable levels.

### **Presentation:**

Mr. Randy Watts, Engineer from HRG, presented the June 2021 Engineer's Report making the following points:

- ❖ Skate Park Phase II Project – work on Change Order #3 is expected to be completed by August 2, 2021.
- ❖ Hoffer Street Pump Station Improvements – there is a pre-application meeting with PennVest in August 2021 with the application being submitted in November 2021 or January 2022.
- ❖ 101 Locust Street Retaining Wall Project – the bidding documents for the removal of the retaining wall have been completed and request to advertise will be discussed during the action items section of this report.
- ❖ Demolition of 158 and 158 ½ Daron Alley – Neither Ms. Shambaugh nor Mr. Wion has received responses from the Dauphin County Land Bank or Dauphin County regarding the properties.

***Motion made by Mr. Segina, seconded by Ms. Woods, to approve the advertisement of the bidding documents for 101 Locust Street Retaining Wall project on July 21, July 29 and August 3 with the bid opening on August 13, 2021. Motion passed unanimously.***

***Motion made by Mr. Segina, seconded by Ms. Woods, to approve Invoice 2102 for the amount of \$8,465 for the replacement of Basketball Posts in Third Street Park and Invoice 2103 for the amount of \$3,500 for the Installation of Borough Fitness Equipment at Bailey Street Park from T.R. Stoner . Motion passed unanimously.***

Mr. Justin Bell and Mr. Dillon Hess presented the 2020 Audited Financial Statements for review and approval. After a discussion, Mr. Segina requested this be tabled until the August 2, 2021 meeting.

**Unfinished Business:**

Mr. Wion presented Resolution 2021-R-8 Establishing a Special Handicapped Parking Space for Judy Tadych along 612 N Third Street for consideration and discussion. After a brief discussion, *motion made by Mr. Segina, seconded by Mr. Krovic, to approved Resolution 2021-R-8. Motion passed unanimously.*

**New Business:**

Mr. Wion presented Resolution 2021-R-9 Amending Resolution 2014-R-3 Establishing the Steelton Borough Council Public Meeting Rules and Regulations to Add an Agenda Section for consideration and discussion. *Motion made by Mr. Segina, seconded by Ms. Hodge, to approve Resolution 2021-R-9. Motion passed unanimously.*

Mr. Wion presented Ordinance 2021-2, An Ordinance to Amend the Code of the Borough of Steelton Chapter Special Thereof Entitled “Vehicles and Traffic” To Establish a Parking Time Limited Zone, To Establish Additional Special Purpose Parking Zones and To Eliminate Special Purpose Parking Zones for consideration and discussion. *Motion made by Mr. Krovic, seconded by Mr. Segina, to approve Ordinance 2021-2. Motion passed unanimously.*

Ms. Shambaugh asked if Mr. Claudie Kenion of Unite Central PA, a non-profit organization could speak since his request to be on the agenda was missed. President Proctor agreed and welcomed Mr. Kenion.

Mr. Kenion requested approval to hold the 2<sup>nd</sup> Annual Let’s Get Together Back to School Event on Locust Street on August 21, 2021 between 2 pm and 8 pm. After a brief discussion regarding the closure of Locust Street during the event, Council discussed alternate locations.

*Motion made by Mr. Segina, seconded by Mr. Krovic, to approve the 2<sup>nd</sup> Annual Let’s Get Together on August 21, 2021 pending the revised traffic flow. Motion passed unanimously.*

**Correspondence:**

The Crawford Family sent a Thank You Card to the Borough for their kindness and prayers after the passing of Mikey Crawford.

Dauphin County sent notification to the Borough regarding the WSHO-HARR Susquehanna River Crossing.

Dauphin County sent notification of the Upset Tax Sale to be held on July 19, 2021 for delinquent 2018 and 2019 taxes.

**Public Comments:**

There were none.

**Council & Staff Concerns:**

Mr. Curry, Mr. Wion, and Ms. Woods, Mr. Krovic, Ms. Hodge and Mr. Segina expressed no concerns.

Chief Vance reiterated the trouble with the new traffic flow on Front Street.

Ms. House stated we are getting ready to go into Executive Session. She stated she has done 16 interviews without the remainder of the committee and hopes there will be support for the practices in the future.

Mr. Proctor stated based on the report given by Ms. Shambaugh regarding the condition of the Borough building, Council should consider hiring Buchart Horn to provide a feasibility study for the building and its use. He also stated the Borough's 1<sup>st</sup> Annual Golf Tournament has been moved from Saturday August 21 to Thursday August 19, 2021.

***Motion made by Mr. Segina, seconded by Mr. Krovic, to move into Executive Session at 7:22 pm. Motion passed unanimously.***

Council moved back into regular session at 8:08 p.m.

***Motion made by Ms. House, seconded by Mr. Krovic, to make an offer of employment to Nyles Jones as a Public Works Laborer in the Highway Department at the hourly rate of \$15.00 with the understanding a CDL license is required within a year from the date of employment. Motion passed unanimously.***

***Motion made by Ms. House, seconded by Mr. Krovic, to make an offer of employment to Mike Omanovic as a Public Works Laborer in the Sewer Department at the hourly rate of \$15.00 with the understanding a CDL license is required within a year from the date of employment. Motion passed unanimously.***

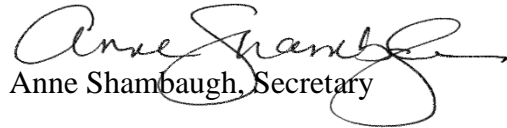
***Motion made by Mr. Segina, seconded by Ms. Woods, to provide co-sponsorship to Habitat for Humanity for a 2021-2022 Gaming Grant. Motion passed unanimously.***

***Motion made by Mr. Segina, seconded by Ms. Hodge, to have K-9 Officer Noro train with Officer Smith. Motion passed unanimously.***

***Motion made by Ms. House, seconded by Mr. Segina, to make Tyler Vaupel a full-time, non-union employee at an hourly rate of \$18.00 hour with a revised job description and job title. Motion passed unanimously.***

*Moved by Ms. Hodge, seconded by Mr. Segina, July 19, 2021, Steelton Borough Council Meeting end at 8:22 p.m. The motion passed unanimously.*

Respectfully submitted,

  
Anne Shambaugh, Secretary