

**Borough of Steelton Civil Service Commission**  
**Reorganizational Meeting / Regular Meeting**  
**Agenda Script**  
**February 7, 2022**  
**1:00 p.m.**

**1. Call to Order**

**2. Re-Organization**

Temporary Chairman

Previous Chairman, David Smith, will call nominations of a Temporary Chairman for the purpose of the reorganization of the Commission, as required under the Borough Code and Civil Service Rules.

\_\_\_\_\_ motioned to appoint \_\_\_\_\_ as Temporary Chairman.

Seconded by \_\_\_\_\_.

Call for discussion:

Call for vote Motion: approved/disapproved

Chairman

David Smith will call for nominations of Chairman of the Commission.

\_\_\_\_\_ nominated \_\_\_\_\_ as **Chairman**.

Seconded by \_\_\_\_\_.

Call for discussion:

Call for vote Motion: approved/disapproved

Vice-Chairman.

[New Chairman] will call for nominations of Vice-Chairman of the Commission.

\_\_\_\_\_ nominated \_\_\_\_\_ as **Vice-Chairman**.

Seconded by \_\_\_\_\_.

Call for discussion:

Call for vote Motion: approved/disapproved

Secretary

[New Chairman] will call for nominations of **Secretary**.

\_\_\_\_\_ nominated \_\_\_\_\_ as Secretary.

Seconded by \_\_\_\_\_.

Call for discussion:

Call for vote Motion: approved/disapproved

**3. Citizen Input**

**4. Resolution 2022-01**

[Counsel] will introduce Resolution 2022-01, which will amend the Civil Service Rules and Regulations to do the following:

- Allow for the hiring of applicants who have not yet completed required Municipal Police Officer's Education and Training Commission requirements, known as Act 120, provided that the applicant is able to complete the training within 12 months of hire.
- Remove Veterans Preference as a consideration in the promotion of officers. This amendment is consistent with current law that precludes preferential treatment to veterans for promotions only. Veterans Preference is still applicable as to hiring for public employment.

Commission Action Required:

[New Chairman] will call for motion to approve the amendments as presented.

Motioned by: \_\_\_\_\_ . Seconded by \_\_\_\_\_ .

Call for discussion:

Call for vote Motion: approved/disapproved

**5. Resolution 2022-02**

[Counsel] will introduce Resolution 2022-02, which will certify the list of eligible candidates for hire.

Commission Action Required:

[New Chairman] will call for motion to approve the certification of the list as presented.

Motioned by: \_\_\_\_\_ . Seconded by \_\_\_\_\_ .

Call for discussion:

Call for vote Motion: approved/disapproved

**6. Executive Session (only if needed)**

[New Chairman] will call for Executive Session to discuss employment matters and investigations involving employment as authorized under the Sunshine Act.

**7. Adjournment**

[New Chairman] will call for motion to adjourn.

Motioned by: \_\_\_\_\_ . Seconded by \_\_\_\_\_ .

Call for vote Motion: approved/disapproved