



**Unfinished Business:**

Ms. Shambaugh

Building Update

**New Business:**

Mr. Wion

Approval of Ordinance 2021 - for No Parking along North Front Street associated with the Steel Works Development

Mr. Wion

Approval of Resolution 2021 – R - for a Handicapped Parking Space for Tina Gill

Mr. Wion

Revised Resolution regarding the RACP grant associated with the Steel Works LLC project

Mr. Wion

Resolution 2021 – R – Adopting a Written Business Integrity Policy relating to the RACP grant

Mr. Wion

Acceptance of the Grant Agreement between the Commonwealth of Pennsylvania (Office of the Budget) and the Borough of Steelton for the Redevelopment of the Steel Works Project

Mr. Proctor

Discussion of the Proposal for Engineering Services for the Steel Works Park between Integrated Development Partners and the Borough of Steelton

Ms. Shambaugh

Discussion regarding letter from Gary Lenker and Tri-County HDC, Ltd. Regarding the Frank S. Brown Boulevard Housing Development Project

Chief Minium

Discussion and approval of the Police Contract between TEAMSTERS and the Borough of Steelton

Ms. House

Review proposed dates for upcoming Borough Holiday Events

Ms. Shambaugh

Discussion and approval of Repository Bid  
for 160 Conestoga Street

Ms. House

Accept the resignation letter of Keith Miller,  
effective October 15, 2021

**Correspondence:**

Dauphin County Board of Assessment Appeals

Notice of Assessment Appeal Hearing

**Public Comments:**

**Council & Staff Concerns:**

**Executive Session:**

**Other Business:**

**Adjournment:**

**Requested**

**DRAFT**

**STEELTON BOROUGH COUNCIL MEETING MINUTES**

October 18, 2021

**Present:**

Brian Proctor, President  
Michael Segina, Vice President  
Keontay Hodge, President Pro Tem  
William Krovic  
Natashia Woods  
Maria Marcinko, Mayor  
Dave Wion, Solicitor

Anne Shambaugh, Manager  
Ryan Gonder, Assistant Solicitor  
Anthony Minium, Police Chief  
Gene Vance, Fire Chief  
Aaron Curry, Codes Director  
Randy Watts, Engineer

Due to mold in the Borough building, the Steelton Borough Council meeting was held at the Cleveland Cliffs Main Office Building. President Proctor opened the meeting at 6:31 p.m. The roll was not called; however, those in attendance are noted above.

***Motion by Mr. Segina, seconded by Ms. Woods, to approve the September 20, 2021, Council Meeting Minutes. Motion passed unanimously.***

Members of the public were present but made no comments. No forms of communication were received by the Borough Manager regarding agenda items.

***Motion made by Mr. Segina, and seconded by Ms. House, to approve the schedule of billing and requisitions for September 2021. The motion passed unanimously.***

**Department & Committee Reports:**

Fire Department and Ambulance – Written report provided

Police Department – Written report provided

Codes Department – Written report provided

Mr. Proctor stated he liked the new format of the Codes report as he believes it will help Council members respond to questions from residents.

Public Works Department – Written report provided

Parks and Recreation Committee

Ms. House read the list of upcoming community events hosted by the Borough:  
*Halloween Drive-Thru Trick of Treat – Fire Station on October 30 1-3 pm*  
*Borough Tree Lighting – December 1 at 6 pm*  
*Santa Run – December 18 between 2 pm and 5 pm*

NEDC Committee – None

Storm water Committee – Ms. Woods stated the committee met to discuss a meeting with Cleveland Cliffs. Ms. Woods asked Mr. Proctor if he had any names for a new solicitor

for the Storm Water Authority as the proposed attorney had a conflict of interest. Mr. Proctor stated Ms. Woods and Ms. Shambaugh should meet to discuss alternatives with Mr. Bakure. Mr. Proctor stated Ms. Woods has been working hard on the development of the storm water fee and should be commended for her efforts.

Mayor's Report – The Mayor discussed a new “Responder Program” where a social worker rides with the Officers to assist with any mental health issues encountered. This program will be part-time until the end of the year and full-time beginning January 1, 2022. Chief Minium reminded Council the department had applied and been awarded money for an “Angel Program” but chose to partner with the Dauphin County DA's office for this program. The Mayor stated several officers have paid for assistance for homeless individuals out of their own pocket to ensure they get the correct care or a place to stay which makes the timing of this program perfect.

Borough Manager's Report – Ms. Shambaugh reported that:

Kline's will be cleaning out the 591 storm drains throughout the Borough over the next several months. She stated they would work one day a week and move systematically through the Borough. She stated CEO would be assisting in removing and replacing the storm grates so the process could move faster. She stated records would be kept of the debris and severity found to ensure those drains that are problematic are attended to first in the future. Once the project is completed, Ms. Shambaugh will work with HRG to develop a program to maintain and routinely clean the drains.

Chief Vance asked if the Fire Department can use the property at 158 Daron Alley for training purposes before it is demolished. Mr. Watts stated he would speak to the contractor to confirm.

***Moved by Mr. Segina, seconded by Ms. Woods, to approve the Departmental/Committee Reports as presented. Motion passed unanimously.***

**Engineer's Action Items:**

Mr. Watts presented the September 2021 Engineer's report.

Mr. Watts stated there were two (2) bids received for the Daron Alley Demolition project which were received on August 30, 2021. Mr. Watts recommended the Borough issue a Notice of Intent to Award Contract to Ben Washington General Contractors LLC in the amount of \$28,000 contingent upon the receipt of acceptable Performance and Payment Bonds.

***Motion made by Mr. Segina, seconded by Ms. Woods, for the Borough to issue a Notice of Intent to Award letter to Ben Washington General Contractors LLC in the amount of \$28,000 contingent upon the receipt of acceptable Performance and Payment Bonds. After a brief discussion, motion passed unanimously.***

Mr. Watts stated the retaining wall project at 101 Locust Street has been re-bid with the proposal opening scheduled for October 26 at 1:00 pm. Mr. Watts was asked what HRG's fee for construction management would be and he stated he believed it was \$13,000.

**Unfinished Business:**

Ms. Shambaugh provided an update on the construction work at the Borough building. She stated the subfloor and new flooring was installed in the patrol office and the asbestos flooring was removed safely from the Tax Collector's office. She stated the subfloor and flooring would be completed in the Detective's office the week of October 25.

Chief Minium stated the shelving unit they ordered was incomplete when it was delivered and has not been assembled in the patrol office yet. He stated once the shelves are installed, the files currently being stored in Chambers will be moved. As such, the patrol office work has not been finished.

**New Business:**

Mr. Wion presented Ordinance 2021-3 for no parking along North Front Street associated with the Steel Works development to Council for their review and approval.

***Motion made by Mr. Segina, seconded by Ms. House, to approve Ordinance 2021-3 for No Parking Along North Front Street as associated with the Steel Works development project. Motion passed unanimously.***

Mr. Wion presented Resolution 2021-R-15 for the installation of a Handicapped Parking Space for Tina Gill at 341 Lincoln Street.

***Motion made by Mr. Segina, seconded by Ms. Woods, to approve Resolution 2021-R-15 for the installation of a Handicapped Parking Space at 341 Lincoln Street for Tina Gill. Motion passed unanimously.***

Mr. Wion presented Resolution 2021-R-16 regarding the release of \$1,500,000 in Redevelopment Assistance Capital Program (RACP) funding for the Steel Works Redevelopment program. Mr. Wion reminded Council, SEDC was originally the grantee with the Borough and Steel Works, LLC as subgrantees. The Office of the Budget requested the Borough, with its taxing authority, be the grantee with Steel Works, LLC as a subgrantee. Mr. Wion stated Borough Council passed Resolution 2020-R-19 changing the host applicant to the Borough and removing SEDC.

***Motion made by Mr. Segina, seconded by Ms. Woods, to approve Resolution 2021-R-16. Motion passed unanimously.***

Mr. Wion presented Resolution 2021-R-17 establishing and adopting a written business integrity policy in relation to the Redevelopment Assistance Capital Program (RACP) grant agreement between the Borough of Steelton and the Steel Works redevelopment project.

***After a brief discussion, motion made by Mr. Segina, seconded by Ms. House, to approve Resolution 2021-R-17. Motion passed unanimously.***

Mr. Wion requested approval of the Contract between the Commonwealth of Pennsylvania (acting through the Office of the Budget) and the Borough of Steelton. He stated the agreement was received September 22, 2021 and must be returned to the Office of the Budget within twenty (20) business days for processing. He stated the Borough just approved two (2) resolutions for this project.

***Motion made by Mr. Segina, seconded by Ms. Woods, to approve the Contract between the Commonwealth of Pennsylvania (acting through the Office of the Budget) and the Borough of Steelton for the Steel Works Redevelopment – IDP – Steelton project. Motion passed unanimously.***

Mr. Proctor stated the next 2 agenda items would be discussed in Executive Session as they involved potential legal issues.

Chief Minium presented the Contract between TEAMSTERS and the Borough of Steelton for the Police Department effective January 1, 2022 through December 31, 2024. Chief stated there were several meetings to resolve issues within the contract. He stated the union voted and accepted the contract as presented; however, there was an error, which was outlined in a separate email sent to Council on September 18, 2021. He stated the union agreed to sign the contract in good faith that the “error” would be fixed. The Mayor stated if Council does not sign the agreement tonight, the union will seek binding arbitration. Mr. Proctor stated he would like Mr. Miller or Susie Yocum to review the contract a final time. Mr. Proctor asked Ms. Shambaugh to reach out to Mr. Miller and Ms. Yocum to address this issue and be at the next Council meeting.

The Mayor stated both she and the Chief have reached out several times to Mr. Miller and Ms. Yocum and have not received a response. She stated TEAMSTERS also reached out and did not receive a response.

Ms. Hodge stated Mr. Miller wasn’t present for a discussion with Council regarding the contract and Chief Minium sent the email to Council outlining the issue back in September. Mr. Segina stated he would like clarification on the language because it makes sense to him. If the first year is year 0 then the amounts and wages match.

Chief Minium stated the language was discussed and addressed by not changed in the final document.

Mr. Wion stated when a contract of this nature is approved, there should be a resolution passed as well. He prepared a copy of a resolution for review which has been included in your packet.

Motion made by Ms. Hodge to accept the contract between TEAMSTERS and the Borough of Steelton, seconded by Mr. Krovic. After a brief discussion, there was a request from Ms. Hodge for a roll call vote. Mr. Wion stated Council should adopt the resolution he prepared.

*Ms. Hodge changed her motion to "Accept the contract with the email attachment describing the language change as adopted by Resolution 2021-R-18," seconded by Mr. Krovic.*

**Roll call vote:**

*Natashia Woods – Yes  
Dena House – Yes  
Keontay Hodge – Yes*

*William Krovic - Yes  
Brian Proctor – No  
Mike Segina – No*

**Motion passed 4-2.**

Ms. Shambaugh presented the Repository bid for 160 Conestoga Street, parcel number 60-005-003, to Borough Council for approval. She stated Dauphin County sent the bid for \$1,200 for approval. Ms. Shambaugh stated Council must either approve or reject the bid.

***Motion made by Mr. Segina, seconded by Ms. Woods, to approve the Repository Bid in the amount of \$1,200.00 for 160 Conestoga Street. Motion passed unanimously.***

Ms. House presented Keith Miller’s letter of resignation for discussion.

***Motion made by Ms. Hodge, seconded by Mr. Segina, to accept the resignation of Keith Miller. Motion passed unanimously.***

Ms. House presented Samuel Deaner’s letter of resignation for discussion. The item was tabled until after Executive Session.

**Correspondence:**

The following correspondence was provided to Council in their packets:

Dauphin County Board of Assessment Appeals

Notice of Assessment Appeal Hearing

**Public Comment:**

Lilly Rossi – 157 S 2<sup>nd</sup> Street, Apartment B, commended the Codes Department for their continued help and assistance in dealing with a property near her home. She stated the property has not been maintained and it is starting to look hazardous. Mr. Curry stated the Codes Department will continue to work with the owner of the property in question. Mr. Proctor stated she should continue to work with Mr. Curry and the Codes Department who will steer her in the right direction. The Mayor asked her to contact the Chief regarding comments made to Ms. Rossi by someone “acting” as the property owner.

Cheryl Powell – 321 Lebanon Street, asked if the painting of the curbs means the Codes department will begin to monitor the parking on the sidewalks and the curbs? Chief Minium stated there are concerns about speed enforcement and complaints about children along Pine Street. He stated he has been working with the Codes Department to fix this issue. Parking on

the sidewalk is not allowed and they will work together to issue a letter between the 2 departments.

### **Council Concerns:**

Chief Minium – stated there is an increase in violent crimes with juveniles in a select area near Bailey Street. Recently, the department has recovered 4 stolen guns and narcotics. The department is working with the Dauphin County Drug Task Force and has reached out to the DA’s office for assistance.

Mr. Krovic had no concerns.

Ms. Hodge stated she has many concerns. She requested prayers for Yogi’s mother. She stated Bailey Street park needs more lighting for safety. She said there needs to be a community discussion with residents. She stated this is the Steelton Borough Council, not Proctor Borough Council. She noted what is being said privately is not what is being said publicly. She stated she hopes we can all put our egos down for the betterment of the community.

Ms. Woods thanked everyone for coming and wished Keith Miller success in the future.

Ms. House stated she is disturbed about the park at Bailey Street. She stated she knows all of the kids and has tried to help them all. She stated COVID didn’t help anyone. She stated there is nothing for the kids to do in this Borough. She stated she will continue to work for the children. She will attempt to take a negative and turn it into a positive. She stated something needs to be done before someone gets hurt. She wished Keith Miller good luck and thanked him for his service.

Mayor Marcinko asked about representation on the LifeTeam Board. She asked Ms. Shambaugh to research and get back to Council. She then read a written statement imploring help at Bailey Street park. The officers are working 12 hour shifts and she has authorized overtime to address the recent issues there. She stated there is no respect for what the police officers do. Are there bad officers? Yes. Are there bad elected officials? Yes. She stated 2 weeks ago a very young person ruined his life and that of his family at the same playground where Council put money for the community to use. Without respect for right or wrong. On Friday’s police detail, she witnessed the officers speaking to everyone with respect while those who were spoken to stated they were videotaping the conversations. She stated we all want to live in a safe place. The Borough and the Schools are not failing these kids. We are all charged with keeping everyone in the Borough safe. Be compliant with the law.

Mr. Segina stated the Finance Committee is working on the budget and a copy will be given to Council for the November 1 meeting.

Mr. Proctor thanked everyone for coming and stated it is getting cold outside – wear your jackets.

Mr. Wion and Mr. Gondor did not have any comments.

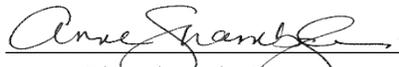
*Motion made by Mr. Segina, seconded by Ms. House, to move into Executive Session at 7:52 pm to discuss personnel and real estate issues. Motion passed unanimously.*

*Motion made by Mr. Proctor, seconded by Mr. Segina, to move back into Public Session at 8:16 pm. Motion passed unanimously.*

*Motion made by Ms. House, seconded by Ms. Hodge, to accept the resignation of Samuel Deaner effective immediately. Motion passed unanimously.*

*Motion made by Mr. Segina, seconded by Ms. Hodge, to adjourn at 8:22 pm. Motion passed unanimously.*

Respectfully submitted,

  
Anne Shambaugh, Secretary