

**Steelton Borough Council Agenda**  
November 1, 2021

**Call Meeting to Order:** President Proctor

**Pledge of Allegiance:** President Proctor

**Moment of Silence:**

**Executive Session:** *Requested*

**Approval of minutes from the October 18, 2021 meeting**

**Public Comment on Agenda Items only:**

Randy Watts, HRG Engineer

October Engineer's Report

Notice of Intent to Award Contract  
for 101 Locust Street Retaining Wall  
Project.

**Unfinished Business:**

Ms. Shambaugh

Building Update

**New Business:**

Mr. Segina

Review and request to advertise the  
2022 proposed General fund  
Budget.

Mr. Segina

Review and request to advertise the  
2021 proposed Sewer Fund  
Budget.

Ms. Shambaugh

Review and request to advertise the  
2021 proposed Capital  
Improvement Fund Budget.

Ms. Shambaugh

Review and request to advertise the  
2021 proposed Liquid Fuels  
Fund Budget.

Ms. House

Review and discussion of Contract  
between Borough of Steelton and  
AFSCME

Ms. House

Review and discussion of open positions in Public Works

**Communication:**

Tri-County HDC, Ltd

Thank you for the sponsorship of their Golf Tournament.

Dauphin County Gaming Board

Notice of Public Hearing for the Borough's Grant Request

Dauphin County Board of Assessment Appeals

Appeal assessment for 341 S Front Street

**Public Comments:**

**Council Concerns:**

**Other Business:**

**Adjournment:**

**DRAFT**

**STEELTON BOROUGH COUNCIL MEETING MINUTES**

November 1, 2021

**Present:**

Mike Segina, Vice President  
Keontay Hodge, President ProTem  
Denae House  
William Jones  
William Krovic  
Natasha Woods  
Maria Marcinko, Mayor

Dave Wion, Solicitor  
Ryan Gonder, Asst. Solicitor  
Anthony Minium, Police Chief  
Gene Vance, Fire Chief  
Aaron Curry, Codes Director  
Anne Shambaugh, Borough Manager  
Randy Watts, Engineer

**Absent with cause:** Brian Proctor

Vice President Segina opened the meeting at 6:37 p.m. Roll was not called; however, those present are listed above. BJ Krovic led attendees in the Pledge of Allegiance and Mayor Marcinko led the group in a moment of silence.

***Motion made by Ms. Woods, seconded by Mr. Jones, to move into Executive Session. Motion passed unanimously at 6:39 pm.***

***Motion made by Ms. Hodge, seconded by Ms. House, to move back into Regular Session. Motion passed unanimously at 7:49 pm.***

***Motion made by Ms. Woods, seconded by Mr. Krovic, to add Resolution 2021-R-19 to the agenda. Motion passed unanimously.***

***Motion made by Mr. Jones, seconded by Ms. Woods, to add the review of the Lease Agreement between the Housing Authority of Dauphin County and the Borough of Steelton for space in Cole Crest for a Police Department sub-station. Ms. Hodge asked what this was for and Mr. Segina stated it would be discussed later in the meeting, this is only the motion to add it to the agenda for discussion. Motion passed unanimously.***

***Motion by Mr. Jones, seconded by Mr. Krovic, to approve the October 18, 2021, Council Meeting Minutes. Motion passed unanimously.***

Members of the public were present but made no comments. No forms of communication were received by the Borough Manager regarding agenda items.

**Presentations:**

Mr. Randy Watts, Engineer from HRG, presented the October 2021 Engineer's Report making the following points:

- ❖ Demolition of 158 and 158 ½ Daron Alley – The Borough is currently awaiting the signed contracts as well as the Performance and Payment Bonds from the contractor. Once these documents have been received a pre-demolition meeting will be scheduled.
- ❖ 101 Locust Street Retaining Wall Project – The project was bid a second time with approval from Council. Seven (7) bids were received and opened on October 26, 2021 with proposal costs ranging from \$119,750 to \$262,300. Mr. Watts recommended a Letter of Intent to Award to the low bidder Spotts Brothers in the amount of \$119,750 be sent.

After a brief discussion, *motion made by Mr. Krovic, seconded by Ms. Hodge, to accept the Proposal response from Spotts Bros. for the 101 Locust Street Retaining Wall project in the amount of \$119,750. After a brief discussion, Mr. Krovic modified his original motion to add “contingent upon the receipt of the appropriate Performance and Payment bonds.” Ms. Hodge agreed to the modification and the motion passed unanimously.*

Mr. Wion asked if Council would go back to the approval of the October 18<sup>th</sup> minutes. He stated he has two (2) changes. The first being on page 4 to complete the sentence and add, “...the Steel Works Redevelopment - IDP – Steelton Project” and the second being the paragraph with Ms. Hodge stating Mr. Miller “was” present which should be changed to “wasn’t.”

*Motion made by Ms. Hodge, seconded by Ms. Woods, to approve the October 18<sup>th</sup> minutes with the changes provided by Mr. Wion. Motion passed unanimously.*

*Motion made by Mr. Jones, seconded by Ms. Hodge, to approve the October 2021, Engineer's Report. Motion passed unanimously.*

#### **Unfinished Business:**

Ms. Shambaugh provided an update on the continued work at the Borough’s municipal building. She stated the final room of flooring was put in and the deep cleaning will be completed the week of November 8. She stated she will work with the Police Chief and CEO to move all files back into the Patrol Room and have Borough Chambers cleaned and sanitized before a Council meeting is held in the building.

#### **New Business:**

Ms. Shambaugh presented the proposed 2022 budgets for the General Fund, Sewer Fund, Liquid Fuels Fund and the Capital Improvement Fund.

She provided a brief overview of each subsection of the budgets and noted where increases occurred, specifically in insurance costs for 2022 and where there were decreases based on trends and savings, specifically in the Sewer Fund.

During the General Fund discussion, it was noted Bailey Street Park no longer has a port-a-john. After a brief discussion, ***motion made by Mr. Segina, seconded by Mr. Jones, to add the placement of a new port-a-john at Bailey Street park to the agenda. Motion passed unanimously.***

There was discussion about the need for additional handicapped accessible equipment at the parks. After a brief discussion, the Parks and Recreation Chair agreed to have staff do an assessment of equipment.

The Mayor asked Ms. House if she could research if there is a requirement for port-a-johns at the parks.

***Motion made by Ms. Hodge, seconded by Ms. Woods, to take a five minute recess at 9:01 pm. Motion passed unanimously.***

***Motion made by Ms. Hodge, seconded by Ms. Woods to reconvene the meeting at 9:08 pm. Motion passed unanimously.***

Mr. Wion stated the budget must sit in review with the Borough Secretary for 30 days and be advertised not more than 30 days prior to the meeting in which the Budget will be presented for approval. Ms. Hodge asked for the specifics on the dates and Mr. Wion researched Section 1308 of the Borough Code and provided such.

***Motion made by Ms. Hodge, seconded by Ms. Woods, to advertise the Proposed 2022 General Fund Budget and place before the public for 30 days. Motion passed unanimously.***

***Motion made by Ms. Hodge, seconded by Ms. Woods, to advertise the Proposed 2022 Sewer Fund Budget and place before the public for 30 days. Motion passed unanimously.***

***Motion made by Mr. Krovic, seconded by Mr. Jones, to advertise the Proposed 2022 Capital Improvement Fund Budget and place before the public for 30 days. Motion passed unanimously.***

***Motion made by Mr. Jones, seconded by Ms. House, to advertise the Proposed 2022 Liquid Fuels Fund Budget and place before the public for 30 days. Motion passed unanimously.***

***Motion made by Ms. Woods, seconded by Ms. House, to approve Resolution 2021-R-19 which approves the contract between the Borough of Steelton and AFSCME through December 31, 2023. Motion passed unanimously.***

Chief Minium presented the Lease Agreement between the Dauphin County Housing Authority and the Borough of Steelton for review. He stated the Police Department will be leasing space in Cole Crest for a sub-station. He stated officers as well as the Community Relations Coordinator will be in the sub-station every day between 8 am and 4:30 pm. In addition, the mental health professional working with the department will also be officed here.

Chief Minium stated the Officers do not trust the municipal building and he looked for a different option to keep them out of the building due to their health concerns.

***Motion made by Ms. Hodge, seconded by Ms. House, to accept the Lease Agreement with the Dauphin County Housing Authority beginning November 1, 2021 through December 31, 2022 with a rental fee of \$500 per month. Motion passed unanimously.***

**Correspondence:**

Tri-County Housing Development Authority, Ltd. sent a letter of thanks to the Borough for their support and sponsorship of their Annual Golf Tournament.

Dauphin County sent a Notice of Public Hearing for the Borough's presentation to the Gaming Board for a 2021-2022 Gaming Grant on Monday, November 8 at 5:00 pm.

The Dauphin County Board of Assessment Appeals sent notice of reduced value on property located at 341 S Front Street in relation to the LERTA application filed and accepted.

**Public Comments:**

Emuel Powell, 321 Lebanon Street – Mr. Powell stated he has a complaint about the trash along several streets in the Borough including Bessemer/Lincoln/Harrisburg. He is also concerned about the amount of trash along Cameron Street in the Borough. He stated 433 Cameron Street is a disgrace to the residents and community of Steelton. Mr. Curry asked Mr. Powell to call him this week and Mr. Curry will review all locations and work with the property owners to alleviate the problems.

Mr. Powell thanked Borough Council for naming the park after him. He stated he was surprised and grateful for the honor.

There was also discussion about the parking at the Elks Lodge and if there were any options to provide relief to the members of the Lodge and the residents who live nearby.

**Council & Staff Concerns:**

Mr. Krovic wished everyone running in the election tomorrow good luck.

Ms. Woods thanked Ms. Shambaugh, Mr. Segina, Ms. Paul and Ms. House for their hard work on the 2022 Budget. She asked everyone to go out and vote tomorrow!

Mr. Jones wished everyone good luck tomorrow and for those not running to keep up the good work.

Ms. House stated she is still concerned about the traffic at 19<sup>th</sup> and Harrisburg Streets and will continue to monitor it. She stated Council needs to do something before someone gets hurt. She thanked Ms. Shambaugh for doing the great job she does and has done, not just on the budget but

for everything during the pandemic especially since she was there every day when others were working from home.

Ms. House also thanked Mr. Segina, Ms. Paul and Ms. Shambaugh for the work on the budget. She wished Ms. Woods good luck in the election tomorrow stating she works very hard for the Borough. She also wished Mr. Krovic good luck tomorrow.

Mayor Marcinko stated she is working with Pastor Barkley on an FDA Grant for small cities. She stated she will be unavailable beginning November 15<sup>th</sup> for 3 weeks on vacation. She stated she would like Council Chambers to be ready and available for the December 6<sup>th</sup> meeting because she is presenting the Mayor's Award of Valor.

She stated she received some complaints regarding Felton Street and 2<sup>nd</sup> Street with a heavy sewer odor. She stated this has been happening for years and should have been addressed when the sewer and storm water lines were separated in East End.

The Mayor congratulated the finance committee and Ms. Shambaugh for very diligent and hard work on the budget. She stated no one realizes how hard it is until you are tasked with working on it.

Mr. Jones asked the Mayor can the Police Committee begin meeting since it hasn't met in 2 years.

Ms. Shambaugh thanked everyone for attending the meeting and for the very kind words.

Ms. Hodge stated moving forward, we have good people who run for office and who work here. We, are elected, and our personal issues should not come into play. All should be a complete unit and the community should trust us. She stated she will no longer play along to get along. She stated there is a mass exodus of employees due to the hostile work environment created by certain Council members and some employees. She stated no one else is willing to admit their displeasure at the work environment that has been created.

Ms. Hodge stated she is disappointed in herself for not leading the way she should. She stated she will continue to speak up. She stated if you are not going to vote the way you say and they are not doing something, please don't call me

Ms. Hodge stated Anne and Chief Minium have done a great job. She also thanked Mr. Wion for his commitment and service and welcomed Ryan to the team and Borough.

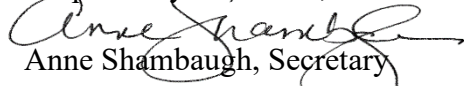
Ms. Hodge thanked Ms. Shambaugh for everything and for continuing to work hard with everything she has had to deal with especially the bias she has faced.

Ms. House thanked Ms. Hodge for everything she said. She stated everything she said is correct. She stated we were voted for the people, by the people. Ms. House told Mr. Krovic, if you come back, you should think hard on it.

Mr. Segina thanked everyone involved in the budget: Anne Shambaugh, Rose Paul, Denae House and Natasha Woods. He thanked Chief Minium for his work on acquiring the space for the substation. He wished all candidates good luck tomorrow.

***Motion to adjourn made by Ms. Hodge, seconded by Ms. Woods, at 9:58 p.m. Motion passed unanimously.***

Respectfully submitted,

  
Anne Shambaugh, Secretary