

## Steelton Borough Council Meeting Agenda May 2, 2022

President Proctor

## Opening of Council and Roll Call

Approval of minutes from the last meeting:

April 25, 2022

### Public Comments for Agenda Items Only:

### Engineer's Report:

Mr. Randy Watts, Engineer, HRG

## March 2022 Engineer's Report

*Action Items:*

*Approval of Payment Application #3 to Spotts Brothers in the amount of \$31,064 for the work at 101 Locust Street Retaining Wall*

## Unfinished Business:

Anne Shambaugh

Request approval to pay Invoice E222007 for  
Emergency Sewer Repair on Blueberry Alley

Natashia Woods

## Storm Water Authority Update

### New Business:

# Denae House

# Memorandum of Understanding between the Borough of Steelton and M.O.S.E.L.F.

Mike Segina

Repository Bid for 600 Ridge Street

### Public Comments:

**Council & Staff Concerns:**

## Executive Session:

**Adjournment:**

## STEELTON BOROUGH COUNCIL MEETING MINUTES

May 2, 2022

### **Present:**

Brian Proctor, President  
Michael Segina, Vice President  
Denae House, Pro Tem  
William Jones  
Natashia Woods  
Ciera Dent, Mayor  
Ryan Gonder, Solicitor

Anne Shambaugh, Manager  
William Shaub, Interim Police Chief  
Gene Vance, Fire Chief  
Randy Watts, Engineer  
Jeff Baltimore, Public Works Director  
Aaron Curry, Code Official  
Renee Bowers

**Absent with Cause:** Keontay Hodge and Willie Slade

President Proctor opened the meeting at 6:30 p.m. Mayor Dent led the group in a Moment of Silent Reflection. Roll was not called; however, those in attendance are listed above.

***Motion made by Mr. Segina, seconded by Mr. Jones, to accept the April 25, 2022 Council Meeting Minutes as presented. Motion passed unanimously.***

**Public Comments on Agenda items only:** There were no public comments at this time.

Mayor Dent asked Interim Chief Shaub to introduce Jordan Rolko. She is the Borough's liaison who assists with any police calls that require counseling assistance. She is currently working 7 am – 3:30 pm; however, she will be rotating shifts and is available after hours for any calls/assistance as needed. Interim Chief Shaub stated she has been very helpful since she started with the Borough. Council members welcomed her to the Borough.

### **Engineer's Report**

Mr. Watts presented the April 2022 Engineer's Report to Council.

Mr. Watts presented one item to Council for their action. He presented *Application for Payment #3 for the 101 Locust Street Retaining Wall Repair Project in the amount of \$31,064*. Mr. Watts explained this is the project closeout.

***Motion made by Mr. Jones, seconded by Mr. Segina, to approve Payment Application #3 for the Locust Street Retaining Wall Project in the amount of \$31,064. Motion passed unanimously.***

***Motion made by Mr. Segina, seconded by Ms. Woods, to approve the April 2022 Engineer's Report as presented. Motion passed unanimously.***

### **Unfinished Business:**

Ms. Shambaugh presented Invoice E222007 for the Emergency Storm Sewer Repair on Blueberry Alley for payment approval. Ms. Shambaugh explained Council had asked her to work with HRG to determine if we had video of the section of pipe to determine if the issue was pre-existing or if it was in fact damaged by EK Services. Ms. Shambaugh reported to received information from Matt Cichy at HRG regarding an existing issue in the pipe within this block. As such, she requested Borough Council approval the invoice for payment.

***Motion made by Mr. Segina, seconded by Ms. House, to approve payment of Invoice E222007 in the amount of \$5,879.47 for emergency work completed on the Storm Sewer Main line along Blueberry Alley. Motion passed unanimously.***

Ms. Woods and Ms. Shambaugh presented the Storm Water Committee report detailing the Pollution Reduction Project (PRP) to be completed by the Borough as required by the Borough's MS4 permit. Ms. Shambaugh explained the Borough wants to partner with Londonderry Township on the Conewago Creek project. She discussed asking Swatara Township to partner with the Borough, since Steelton does not have any projects that meet DEP's requirements; however, Swatara was uncertain what project they were going to do and if there would be enough credits for both municipalities. Ms. Shambaugh explained if the Borough were to do a project on their own, the cost per pound of sediment would be approximately \$15/pound for a cost of \$585,000. She highlighted that by partnering with Londonderry Township the cost would be \$2/pound for a savings of over \$500,000.

Ms. Woods stated a contract to participate with Londonderry Township and others would be forthcoming for review and approval by Council.

#### **New Business:**

Ms. House presented a Memorandum of Understanding between the Borough and M.O.S.E.L.F. for consideration by the body for the use of the Little League Baseball field. Ms. Woods stated she previously had concerns about the condition of the field but after speaking to Mr. Baltimore, the Borough's Public Works Director, she felt better about the Borough being able to get the field in shape for use. Ms. House made a motion to accept the MOU; however, the motion did not get a second.

Mr. Segina presented a Repository Bid request for 600 Ridge Street in the amount of \$1,000.00. A brief discussion regarding the property, its location, and whether there was a building on it was held.

***Motion made by Mr. Segina, seconded by Ms. House, to approve the Repository Bid of \$1,000.00 for 600 Ridge Street. Motion passed unanimously.***

#### **Public Comments:**

Kate Brown of 296 W 10<sup>th</sup> Street, New York City – provided an update on the large scale outdoor temporary structure being created for the Borough. Ms. Brown explained the location of the structure, how it is developed and talked about the numerous interviews of residents completed to date. She stated she is working with Barbara Barksdale to meet the residents and interview them for the project. She stated the project will be completed in Fall 2023 with the structure being moved to the Susquehanna Art Museum February – May 2024. She stated the cocoon will be built on site and will be in the Borough for a 1-night performance of the structure.

John Logan COO of Hamilton Health – thanked the Borough for their assistance in receiving a Gaming Grant for the new Hamilton Health building to be built on the Steel Works property along Front Street. He discussed the history behind Hamilton Health and the various locations through the years. He discussed the RACP grant received to assist with the construction and how the Borough has partnered with them to ensure success. He stated the new CEO could not be present this evening but would attend a meeting in the future to introduce himself. Members of Council thanked Mr. Logan for attending and for choosing Steelton as their newest location.

### **Council Concerns:**

Ms. Woods thanked everyone for coming to the meeting.

Mr. Jones thanked everyone for attending. He stated he has received a number of calls complaining about Portnoff, the Borough's delinquent tax collector and their associated fees. He asked if Portnoff is the only option available to the Borough.

Ms. Bowers had no concerns.

Mr. Gonder has no concerns.

Ms. Shambaugh provided a quick update on the following grants and projects at the request of Ms. House:

- the Borough has received 4 grants for the construction of the Brickyard Park – C2P2, DCNR and 2 gaming grants: there is a grant for the Locust Street demolition project; a 902 recycling grant for the purchase of leaf collection equipment which Mr. Baltimore is researching; she stated the Borough applied for Senator Casey's grant money for the community gardens project and will be applying for the Dauphin County Infrastructure Bank grant to assist with the cost of the Hoffer Street pumping station; she discussed the Giant Grant for \$50,000 to create a diversity park at the Borough's Municipal Park.

She stated Steelton Fest will be held August 27, 2022 at Club XL and the Steelton Fest Golf Tournament supporting Steelton Fest will be held July 15 at Dauphin Highlands with a morning shotgun start. She stated foursome slots as well as sponsorships are still available.

Ms. Shambaugh stated she and Randy Watts of HRG would be working together to determine the final layout for the new tot-lot equipment associated with the Giant grant.

Ms. Shambaugh stated the Borough has received 50% of the ARPA funds for COVID and that she had filed the first report with the Commonwealth prior to the April 20, 2022 deadline. She stated the final regulations for the use of the funds was distributed at the end of February and noted Council has not made any decisions on the use of these Funds. She noted the Borough will receive the remainder of the money some time in 2022.

Ms. Shambaugh stated an advertisement for additional Highway Laborer positions was in Sunday's edition of the Patriot News and the posting will close Friday, May 13<sup>th</sup> at 3:00 pm.

She stated she would work with Randy Watts and Acer Paving to get the logo at the Bailey Street basketball courts corrected.

Ms. House thanked Ms. Shambaugh for the updates and stated she asked for it because all members of Council are entitled to know what is going on. She asked if Council could circle back to the MOU agreement. Mr. Gonder stated he would like to have paragraph 6 removed from the contract. Since the Borough is a public entity, they cannot keep the discussions or contract private.

***Motion made by Ms. House, seconded by Mr. Jones, to approve the MOU between the Borough of Steelton and M.O.S.E.L.F. with Paragraph 6 removed. Motion passed unanimously.***

Mayor Dent thanks everyone for coming to the meeting and supporting the Borough. She asked Interim Chief Shaub to discuss National Night Out. He stated it would be held Tuesday, August 2<sup>nd</sup>. He stated Highspire Borough asked us to participate with them this year in Highspire while stating they would join us in 2023 here in Steelton. He discussed some options including a dunk tank, Hot Air Balloon and a number of vendors.

Mr. Proctor stated he likes the idea of working with other municipalities; however, he believe Steelton Cops should be in Steelton and seen in Steelton by the children of the community. He stated he supports the project because he supports the Police Department; however, he believes as a community, Steelton should hold the event in Steelton. Interim Chief Shaub stated there is precedent for communities to work together on this event to pool their resources for a more successful event.

Ms. Woods stated she is concerned how families will get to Highspire. She also stated the event needs a great deal of advertising and publicity so everyone knows where it is. Mr. Jones asked if there is a committee and who is involved. Shaub stated there is a committee comprised mostly of Highspire personnel and himself. Mr. Jones stated this is a Police Event and the Borough's Police officers should be included on the committee. He also stated he has concerns about the transportation aspect. Mr. Segina suggested Chief Shaub attend the next National Night Out committee meeting and determine how residents can get to Highspire. Mr. Jones asked Chief Shaub what he would like to do.

Chief Shaub stated he has never seen a department not participate in National Night Out and would like to provide a top notch event for the community.

Mayor Dent circled back stating the children of the community need to be together. She stated because it is a National event, the kids have to choose where they go and most want to be with their friends. She stated in the past, the National Night Out events held in Steelton have not been nice. She is concerned because if people do the work to put on the event, residents need to show up. She stated she is okay with the event no matter where it is held. She also mentioned she was told she did not need to ask permission of Council. Mr. Segina stated Council should always be consulted on these events especially if it is held outside of the Borough.

Interim Chief Shaub asked about the Lincoln Street line-up to be held May 14. He stated he has not been given a time and noted that School Board member Wanner requested the road be closed beginning at 1 pm; the street sweeper to sweep the street that morning and no parking signs be posted for the event. After a brief discussion, the street sweeper will sweep the day before the event.

***Motion made by Mr. Jones, seconded by Ms. House, to approve the Lincoln Street line-up and close the road with no parking between 4pm and 6pm on May 14, 2022. Motion passed unanimously.***

Mayor Dent again thanked everyone for coming and wanted to recognize Detective Dory Martin for her exceptional work on a recent case involving a minor. She stated Detective Martin works these cases regularly and continues to do exceptional work. She genuinely cares for the minors and works diligently to ensure their safety. She reminded everyone the officers are not just responsible for lost cats and dogs but the welfare of each and every resident.

Mr. Baltimore, Mr. Watts, Mr. Curry, Interim Chief Shaub and Ms. Carricato all had no concerns.

Mr. Segina thanked everyone for coming out. He told Ms. Shambaugh the Fire Signal lights are not working and she replied she knew and the contractors would be on-site tomorrow at 10:00 am to fix the issue.

**Adjournment:**

***Motion made by Mr. Jones seconded by Ms. House, to adjourn the meeting at 7:39 pm. Motion passed unanimously.***

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Respectfully submitted,

Anne Shambaugh  
Borough Secretary