

**STEELTON BOROUGH
COUNCIL MEETING MINUTES**

August 7th, 2023

Present:

Michael Segina, Vice President
Natashia Woods, Pro Temp
Willie Slade
Vanessa Bowers
Ciera Dent, Mayor

Jack Gombach, Interim Borough Manager
Yves Pollart, Engineer, HRG
Ryan Gonder, Solicitor
Aaron Curry, Codes Enforcement Officer
Jeff Baltimore, Public Works Director
William Shaub, Police Chief
Gene Vance, Fire Chief

Absent: Mr. Proctor, Mrs. House, Mr. Jones.

Vice President Mr. Segina opened the meeting at 6:30 p.m. with the Pledge of Allegiance.

Mayor Dent led the group in a Moment of Silent Reflection in memory of Orion Bekelja and his family. He was part of the Steelton Volunteer Fire Company.

Roll Call:

Roll call was conducted by Mr. Gombach, and the attendees listed above were present.

Additions to Agenda (if needed):

None

Public Comments on Agenda items only:

No comments were made.

Approval of minutes from the previous meeting:

None

Unfinished Business:

None

New Business:

Chief Shaub presented for consideration the removing of a handicapped/reserved parking from 360 S. 2nd Street, 158 S. 2nd Street, and 311 Walnut Street. Chief Shaub stated that the residents have moved.

Mr. Segina recommended that Mr. Gonder create a resolution at a forthcoming meeting for council to act on. All members of the body agreed.

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Chief Shaub presented for consideration of issuing a handicapped/ reserved space to 2203 S. 3rd Street.

Mr. Segina asked Mr. Shaub to perform the study, and if it meets the requirements to contact Mr. Gonder to draft a resolution for council action at a future meeting.

Chief Shaub stated that the national night out was the biggest crowd ever and the event was a success.

Mr. Gonder presented for consideration and approval of a Solicitor Engagement Letter for Hoffer Street Pump Station PENNVEST Grant and Loan.

Motion made by Ms. Woods, seconded by Mr. Slade to approve the Solicitor Engagement Letter for Hoffer Street Pump Station PENNVEST Grant and Loan. Motion passed unanimously.

Mr. Gonder presented for consideration and approval of a Bond Counsel Engagement Letter for Hoffer Street Pump Station PENNVEST Grant and Loan.

Motion made by Mr. Slade, seconded by Ms. Woods to approve the Bond Counsel Engagement Letter for Hoffer Street Pump Station PENNVEST Grant and Loan. Motion passed unanimously.

Mr. Gombach asked if the action on increasing the credit limit from \$2,000 to \$5,000 be tabled.

Motion made by Mr. Slade, seconded by Mrs. Bowers to table increasing the credit limit from \$2,000 to \$5,000. Motion passed unanimously.

Mr. Gombach presented for consideration and approval of the updated public works job descriptions.

Motion made by Mr. Slade, seconded by Mrs. Bowers to approve the updated public works job descriptions as presented. Motion passed unanimously.

Mr. Gombach presented for consideration and approval of reserving the Skate Park on 9/23 for a Skate Competition pending receiving proper insurance documents.

Motion made by Ms. Woods, seconded by Mr. Slade to approve the reservation of the Skate Park on 9/23 for a Skate Competition pending receiving proper insurance documents. Motion passed unanimously.

Mr. Segina presented for consideration and approval a recommendation from the finance committee to offer a 50% relief on penalties if paid in full in the next 30 Days. The total relief amount would be \$131.32 at 166 N 2nd Street.

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Motion made by Mr. Slade, seconded by Ms. Bowers to approve the approve the penalty relief in the amount of \$131.32 at 166 N 2nd Street. Motion passed unanimously.

Mr. Segina presented for consideration and approval a recommendation from the finance committee to offer a 50% relief on penalties if paid in full in the next 30 Days. The total relief amount would be \$533.85 at 505 S Front Street.

Motion made by Ms. Woods, seconded by Ms. Slade to approve the approve the penalty relief in the amount of \$533.85 at 505 S Front Street. Motion passed unanimously.

Mr. Gombach for consideration and approval of the HRG Codes Review proposal totaling \$6,000.00. Mr. Gombach asked that this item be tabled.

Motion made by Ms. Woods, seconded by Ms. Slade to table the approval of the HRG Codes Review proposal totaling \$6,000.00. Motion passed unanimously.

Mr. Pollart presented for consideration and approval a proposal from T.R. Stoner for firehouse drainage repairs totaling \$5,454.00.

Mr. Segina stated that this would be dependent on the Borough obtaining an easement from the neighboring property before work could begin. Mr. Gombach stated the easement is currently being worked on.

Motion made by Mr. Slade, seconded by Ms. Woods to approve the proposal from T.R. Stoner for firehouse drainage repairs totaling \$5,454.00. Motion passed unanimously.

Mr. Segina asked council to give Mr. Proctor approval to sign any easement documents needed once it has been completed.

Motion made by Ms. Woods, seconded by Mrs. Bowers to approve Mr. Proctor to sign and complete easement documentation once completed. Motion passed unanimously.

Mr. Pollart presented for consideration and approval a proposal from T.R. Stoner for the installation of playground equipment at Giant Unity Park totaling \$20,350.00.

Ms. Woods stated they were working on the planning of this park. Some additions will be forthcoming. She was asking for conditional approval.

Mr. Segina stated that finance had reviewed this purchase. Stated that this was not budgeted this year and would be taken out of capital purchases fund. Ms. Woods, at the solicitor's request, as that this be tabled.

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Motion made by Ms. Woods, seconded by Mr. Slade to table the approval of the proposal from T.R. for the installation of playground equipment at Giant Unity Park totaling \$20,350.00. Motion passed unanimously.

Mr. Pollart presented for consideration and approval of the HRG Engineering Services Proposal for Trewick and Felton Pump Stations Generators totaling \$59,300.00. Mr. Pollard stated this was for the design phase services. Mr. Segina stated this is part of the DCIB loan that was obtained.

Motion made by Mr. Slade, seconded by Ms. Woods to approve of the HRG Engineering Services Proposal for Trewick and Felton Pump Stations Generators totaling \$59,300.00. Motion passed unanimously.

Mr. Pollart presented for consideration and approval of the HRG Design Phase Supplement #3 for Hoffer Street pump station totaling \$14,000. Mr. Pollart stated that this was work related to CoStar's equipment documentation needed for the bid process.

Motion made by Mr. Slade, seconded by Ms. Woods to approve of the HRG Design Phase Supplement #3 for Hoffer Street pump station totaling \$14,000. Motion passed unanimously.

Mr. Pollart presented for consideration and approval a proposal from Morgan Paving INC for the Boat Launch Paving Project for a total of \$11,285.00. Mr. Segina stated that he had not had a chance to discuss this with finance yet, but that the 2023 Street Paving Projects were under budget and that his recommendation was to include this project in the 2023 Street Paving project from a budging standpoint.

Motion made by Ms. Woods, seconded by Mrs. Bowers to approve the proposal from Morgan Paving INC for the Boat Launch Paving Project for a total of \$11,285.00 as part of the 2023 Paving Projects. Motion passed unanimously.

Public Comments:

Rachel DeWolfe | Senior Criminal Justice Major from Lycoming College
Expressed gratitude for her summer internship with the Steelton PD and her intention to return upon graduation. Chief Shaub praised the internship program and expressed willingness to engage with local youth. Rachel thanked everyone for the opportunity.

Chief Shaub stated that this was our second intern and had reached out that if there is anyone else who wanted to intern in the future, we would welcome them. Both interns were an overwhelming success.

Council Concerns:

Mr. Baltimore

Nothing to add.

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Mr. Curry

Nothing to add.

Chief Vance

Noted that it needs to be made sure that the black top at the boat dock project cannot be too high so that the fire engine is unable to make it under. Mr. Segina asked Mr. Baltimore to monitor the repair to ensure there are no issues.

Chief Shaub

Nothing to add.

Mr. Gombach

Nothing to add.

Mr. Slade

Thanked everyone for coming out.

Mrs. Bowers

Thanked everyone for coming out. Thanked Rachel for her internship.

Mr. Gonder

Nothing to add.

Ciera Dent, Mayor

Thanked everyone for coming out. Thanked Rachel for her internship.

Discussed issues related to a semi truck parking in East End. Mr. Segina stated that this was investigated before, and the result was an engineering traffic study would need to be completed for every street in the Borough to provide evidence of why tractor trailers would not be able to park on Borough streets. Ms. Woods asked if it was the parking or idling. The Mayor stated it was both. Mr. Segina stated that the codes committee could review the options at their next meeting. Mr. Gombach stated the staff would investigate the issue.

Mayor Dent followed up on the occupancy limit status. Mr. Gombach stated it is being worked on.

Mayor Dent stated it was brought to her attention discrepancy regarding delinquent sewer bills. Mr. Segina stated that he had a meeting with Mr. Gonder on the legal options on delinquent accounts and had asked staff for the updated delinquent list. Mr. Segina stated the last list narrowed down to about 99 accounts.

Mayor Dent asked about outdated codes and it makes it hard for her to enforce.

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Ms. Woods, Pro Tem

Thanked everyone for coming out. Reminded everyone that Steelton Fest is this Saturday.

Ms. Woods presented for consideration and approval to hold “Steel” Down Youth Day at the Bailey Street Park on August 20th with Bailey Street Closure from Ridge to Frank S Brown Blvd. Mr. Segina asked if there would need to be approval for over time for Public Works staff. Mr. Baltimore stated that two staff would be needed for eight-hour shifts.

Motion made by Mr. Slade, seconded by Mrs. Bowers the approval to hold “Steel” Down Youth Day at the Bailey Street Park on August 20th with Bailey Street Closure from Ridge to Frank S Brown Blvd as well as approval for overtime for two public works employees. Motion passed unanimously.

Ms. Woods discussed whether there could be more Council support at events. She does understand that everyone has busy schedules. Ms. Woods thanked the staff.

Mr. Segina, Vice President

Thanked everyone for coming out considering the bad weather. Mr. Segina stated we do not have an executive session tonight and is looking for a motion to adjourn.

Executive Session:

None

Other Business:

None

With no other business to discuss a Motion made by Mr. Slade, seconded by Ms. Woods to adjourn at 7:14 PM. Motion passed unanimously.

Respectfully submitted,
