

**STEELTON BOROUGH
COUNCIL MEETING MINUTES**

Monday, August 18, 2025

Present:

Natashia Woods, Vice President

Julianna Paoletti, Councilmember

Willie Slade, Councilmember

Michael Segina, Councilmember

Vanessa Jenkins, Councilmember

Kathy McCool, Borough Manager

Ryan Gonder, Solicitor

William Shaub, Chief of Police

Aaron Curry, Codes Director

Councilmember(s) Absent: Vanessa Bowers, President; Ms. Denae House

Call Meeting to Order: Vice President Woods called the meeting to order at 6:45 PM.

Pledge of Allegiance: The Pledge of Allegiance was led by Vice President Woods.

Special Presentation(s): None

Council Meeting Roll Call: The roll was called by Mrs. McCool. The individuals listed above were present.

Notice of Executive Session: An executive session was held on August 18, 2025, at 5:30 p.m. to discuss legal and personnel matters.

Public Comments on Agenda Items Only: None

Approval of Council Minutes for: July 21, 2025 and August 4, 2025

The motion to approve the minutes was made by Ms. Paoletti and seconded by Mr. Slade. The motion was approved unanimously.

Approval of schedule of billing, requisitions, and change orders as presented for: July 2025

The motion to approve the schedule was made by Ms. Paoletti and seconded by Mr. Segina. The motion was approved unanimously.

Approval of Treasury Reports as presented for: June 2025. Mr. Segina thanked Mrs. McCool for organizing the report.

The motion to approve the reports was made by Mr. Slade and seconded by Ms. Paoletti. The motion was approved unanimously.

Engineers Report: Randy Watts, HRG - Report included in packets. Mr. Watts was absent.

The motion to approve the engineer's report was made by Mr. Slade and seconded by Mr. Segina. The motion was approved unanimously.

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Department & Committee Reports:

- Fire Department and Ambulance (Written Report) – Coordination ongoing with EMS Life Team to develop a more detailed report on ambulance response times, categorized by severity of calls (Class 1 and Class 3). Efforts to reintroduce more detailed response time data for Council review. Discussion on potentially providing some in-house assistance at the firehouse to support ambulance services; details are still under development.
- Police Department (Written Report) – Nothing to add
- Codes Department (Written Report) – Nothing to add
- Public Works (Written Report) – Nothing to add
- Events Committee (Upcoming Events) – Meeting held on Wednesday. Steelton Fest is progressing well; contracts have been sent to entertainers. The next Events Committee meeting is scheduled for August 27.
- Intergovernmental Committee – Nothing to add
- Borough Manager’s Report – Nothing to add
- Mayor's Report – National Night Out event held on August 5 was successful with Officer Anderson taking the lead. Participated in a podcast on August 7 with Council members Woods and Slade discussing community safety, economic development, and other borough challenges. Announced the next Public Safety Walk on August 27 meeting at Prince of Peace at 6 p.m., focusing on South 2nd Street towards Cole Crest to engage with residents and address safety concerns.

The motion to approve the reports was made by Mr. Slade and seconded by Mr. Segina. The motion was approved unanimously.

Mr. Segina asked if there was any update on the RACP from 2021. Mrs. McCool said there has been no movement, but all tasks have been completed for the Borough. Mr. Segina asked about land development for DCNR and the 50% match, which Mrs. McCool explained will be covered by gaming grants and in-kind donations of land. Mr. Segina asked about the Foundation grant for the boat dock. McCool said they drew down a small portion, met with Randy Watts, and have a preliminary plan for improvements such as more tables and pavilions. Mr. Segina asked what happened with the original plan for the grant submission, which was to extend that down to the original part of that was to work with the railroad there to get a site survey done for them to lease that or turn over that other additional land to expand. The requested \$75,000 was denied, and they only received \$56,000 for park improvements. The original plan was for more parking and land. Vice President Woods will add it to the next foundation meeting.

Old Business:

Mrs. McCool presented for consideration and approval of Brickyard Park Plan. Engineer Zane Geist with Integrated Consulting Design, who is representing the Borough, who has taken ownership of the .95 acre piece, which was split off as part of the Steelworks subdivision land development plan. Proposed is a redevelopment of this piece, primarily just an asphalt gravel parking lot, looking to turn that into a public park for events and public use. This proposes a movable stage that will be set up towards the steelwork side of the property in the western end, as well as a 20-foot wide emergency access drive for emergency responders to use, not for public

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traffic. They are not proposing any additional stormwater with this because they are removing the majority of the impervious area that's currently there. They are proposing to replace one of the inlets to manage runoff. They provided lighting locations, landscaping, water taps, ADA-accessibility, and parking. Mayor Dent asked when the building would start. Mrs. McCool stated that hopefully by October, there is a schedule. DCNR has informed the Borough that as long as we have a bidder in place, they will extend the grant. Public works will have to maintain the park, as it will be public.

The motion to approve the waiver that is being requested, which is the preliminary and final subdivision plan, Chapter 991, was made by Mr. Segina and seconded by Ms. Paoletti. The motion passed unanimously.

The motion to approve the plan contingent on incorporating the engineer and Tri-County Planning Commission comments was made by Mr. Segina and seconded by Mr. Slade. The motion passed unanimously.

New Business:

Mrs. McCool presented for consideration and approval to apply for and co-sponsor Local Share Municipal Grants, as listed:

Harrisburg University – Aquaponics Greenhouse, \$75,000

Steelton Storm Water Authority – Inlet repairs, \$75,000

Steelton Community Development Foundation – Community Development, \$28,000

Steelton Volunteer Fire Department – TBD, not to exceed \$75,000

Mr. Segina said the fire department's grant ask will be \$35K for bay floor repairs, gear, and devices.

The motion to approve was made by Ms. Paoletti and seconded by Mr. Segina. The motion passed unanimously.

Mrs. McCool presented for consideration and approval to apply for Local Share Municipal Grants, as listed:

Steelton Borough – Debt Services – TBD

The motion to approve was made by Mr. Slade and seconded by Mr. Segina. The motion passed unanimously.

Mrs. McCool presented for consideration and approval for PENNVEST Payment Request #18 for Steelton Borough's Hoffer Street Pump Station Improvements Project of \$659,911 and includes interest costs and engineering fees. The Borough should be prepared to begin making monthly debt service payments starting on 9/1/2025.

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The motion to approve was made by Mr. Segina and seconded by Ms. Paoletti. The motion passed unanimously.

Mr. Segina presented for consideration and approval to pay D.B. Krieg, \$3,175.00 for sign posts. This will be paid from unused public works budget funds.

The motion to approve was made by Mr. Segina and seconded by Mr. Slade. The motion passed unanimously.

Mrs. McCool presented for consideration and approval to transfer \$54,069 from the sewer fund reserves to the grant fund account to pay for half the cost of the financial software package. Original plan adjusted to split payment with grant money for accounting software and comprehensive plan updates.

The motion to approve was made by Mr. Segina and seconded by Ms. Paoletti. The motion passed unanimously.

Mrs. McCool presented for consideration and approval of Caselle quote for Financial Software Package for a total approximate cost of \$108,137 for the first two years. This is funded through the STMP Phase 2 grant and sewer fund.

The motion to approve was made by Mr. Segina and seconded by Ms. Paoletti. The motion passed unanimously.

Mrs. McCool presented for consideration and approval of HRG quote for East End Park Project for approximately \$9500.

The motion to approve was made by Ms. Paoletti and seconded by Mr. Segina. The motion passed unanimously.

Mrs. McCool presented for consideration and approval of Change Order #8 for the Hoffer Street Pump Station Project resulting in an increase of approximately \$140K contingent on the Borough solicitor and engineer approval.

The motion to approve was made by Mr. Segina and seconded by Mr. Slade. The motion passed unanimously.

Mrs. McCool presented for consideration and approval of Resolution 2025-R-20 - Resolution Accepting PennDot Winter Maintenance Program and associated agreement.

The motion to approve was made by Ms. Slade and seconded by Mr. Segina. The motion passed unanimously.

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Mrs. McCool presented for Consideration and approval of Resolution 2025-R-21 - A Resolution of the Borough of Steelton Requesting Main Street Matters Designation. Approval amended to require review by solicitor and engineer; cost responsibility to be considered.

The motion to approve was made by Mr. Segina and seconded by Mr. Slade. The motion passed unanimously.

Mrs. McCool presented for consideration and approval of Resolution 2025-R-22 - A Resolution Approving the Appraisal of the Parcels Listed Below and Any Related Actions to Effectuate Easements.

The motion to approve was made by Mr. Segina and seconded by Ms. Paoletti. The motion passed unanimously.

Mrs. McCool presented for consideration and approval of conflict waiver for McNees, Wallace and Nurick regarding PA American Water.

The motion to approve was made by Mr. Slade and seconded by Mr. Segina. The motion passed unanimously.

Mrs. McCool presented for consideration and approval of Special Warranty Deed to transfer parking lot to the Dauphin County Redevelopment Authority lot on Frank S. Brown Blvd.

The motion to approve was made by Mr. Segina and seconded by Mr. Slade. The motion passed unanimously.

Mrs. McCool presented for consideration and approval of Steelton bid advertisement and Public Notice of Real Estate for 247 Frank S. Brown.

The motion to approve was made by Ms. Paoletti and seconded by Mr. Segina. The motion passed unanimously.

Mrs. McCool presented for consideration and approval that effective August 31, 2025 all non-uniformed employees, to include management employees, will be required to clock in and out of work utilizing the new time keeping system with isolated.

The motion to approve was made by Mr. Segina and seconded by Mr. Slade. The motion passed unanimously.

Mrs. McCool presented for consideration and approval to accept the resignation of Dennis Ragland, Street Sweeper, effective 8/14/2025.

The amended motion to approve was made by Mr. Segina and seconded by Mr. Slade. The motion passed unanimously.

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Mrs. McCool presented for consideration and approval of personnel actions as discussed in Executive Session: close Public Works Director position and remove from website

The motion to close Public Works Director position and remove from website was made by Mr. Segina and seconded by Mr. Slade. The motion passed unanimously.

The motion to advertise Code Enforcement Zoning Officer position was made by Mr. Segina and seconded by Mr. Slade. The motion passed unanimously.

The motion to hire Thomas Bozzelli as Accounting Manager/Assistant Treasurer/Assistant Secretary at \$65,000/year, contingent on bonding was made by Mr. Segina and seconded by Mr. Slade. The motion passed unanimously.

Mrs. McCool presented for consideration and approval of Road Closure Request from Mulberry St. to Penn St. behind the church at 300 Pine St. for Community Day/Book Bag Giveaway, August 23, 2025, 11:00 a.m. to 7:30 p.m.

The motion to approve was made by Mr. Slade and seconded by Mr. Segina. The motion passed unanimously.

Administration: Kathy McCool

- Pennsylvania Municipal League Legislative Liaison Designation Form
 - Mrs. McCool was selected

The motion to approve the liaison selection was made by Mr. Segina and seconded by Mr. Slade. The motion passed unanimously.

Economic Development: Natasha Woods/Kathy McCool

- Brickyard Park
 - Moving forward to break ground soon
- Main Street and Elm Street Designation
 - Assistance ongoing with One Hill to help with funding
- Strategic Planning
 - Meeting Wednesday
- 2nd Phase of Frank S. Brown Blvd. Development
 - Met with Commissioner Hartwick and DCED to start planning and find developer
- Subcommittee to talk about the food desert in Steelton
 - Forming a group of leaders, elected officials, chamber of commerce, etc. to address grocery store initiation. Starting that conversation on Wednesday

Codes: Willie Slade/Aaron Curry

- Nothing to add at this time

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Public Works: Denae House/Aaron Curry

- Committee meeting scheduled for 5:30 PM on Wednesday, August 20

Public Safety: Ciera Dent/Chief Shaub/Steve Brubacher

- Microchipping of dogs starting in September with a local resident for a nominal fee. It currently costs \$300 per dog to take to the Humane Society, and they have had 40 found dogs this year. Will look to coordinate with Community Cats. Meeting Wednesday at 1p.
- Trick-or-treat likely October 31 pending regional coordination.
- Background check and bonding needed for new Assistant Treasurer.
- Juvenile nuisance ordinance to be reviewed by Public Safety Committee. Would fine the parents after 3 offenses. Segina asked why this was not brought to the body to take to Gonder through the committee.
- Police activity statistics shared – Jan 1 to Aug 18, 2025: 68 abandoned vehicles, 59 total accidents, 71 home/business alarms, 3 curfew violations, 280 outside department assists, 258 domestics, 16 DUIs, 66 mental health calls involving co-responder, 200 parking violations (not street sweeper), 18 shots fired calls, 262 traffic stop warnings, 172 traffic citations, 66 criminal arrest warrants, and 71 speeding violations
- Mayor Dent discussed gun violence prevention initiatives with a focus on the causes of crimes, fixing the Borough's lighting, poverty-based issues, resident & parent education, and youth mentorship. Mentioned Harrisburg's porch light program.
- One-way street traffic studies expected by the end of September. Transferred to Officer Fuller now. Wants to do 2nd Street mainly. Shaub stated they can't have Frank S. Brown one way, because Ridge Street is already one way, and you have to have an egress street in the opposite direction.

Correspondence:

- Dauphin County Board of Assessment Appeals Approval of Exemption Request
 - For properties the Borough purchased as part of the Trewick Force Main Project, so they won't have to pay taxes to themselves or the County
- Rettew letter

The motion to approve Vice President Woods to sign all resolutions and documents from tonight's and last night's meeting due to the president's absence was made by Mr. Segina and seconded by Ms. Paoletti. The motion passed unanimously.

Other Business: None

Public Comments:

- Angela Hernandez, 1 N Harrisburg St, Steelton, PA 17113 – Addressed the severe litter problem on her street including trash cans left out all week, maggots, roaches, and rats. Mentioned that families do not put away trash cans which leads to infestation and unclean conditions. She and her kids have been cleaning the street daily but the problem persists and is overwhelming. Asked for council's help to require residents to properly manage trash and clean up, especially renters. Suggested participation in litter reduction programs

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and enforcement of trash can regulations. Provided pictures of the trash problem. Expressed concern for children's health and urged for community and landlord accountability.

- Sherri Summerford, 20 S Harrisburg St, Steelton, PA 17113 – Noted that trash receptacles are supposed to be out of sight but many neighbors leave them in front causing unsightly conditions. Mentioned difficulty finding places to put trash cans in some areas. Recalled previous community cleanup efforts through a subsidized program that was discontinued due to cost. Suggested community service or probation programs be used to assist with cleanup. Emphasized the need for collective community and county support to address ongoing trash and weed problems.
- Carol Muretic - 201 Reading Street, Steelton, PA 17113 - Reported trash cans left in alleyways blocking access and owners neglecting responsibility. Described incidents of fire in an unclean yard and the presence of unsafe items like grills and tires. Called for stricter enforcement on landlords to maintain properties. Raised concerns about unrepaired potholes and construction issues impacting road safety. Suggested improved communication and grant pursuit for town revitalization. Raised concerns about street cleaning effectiveness and proposed community cleanup days. Expressed frustration with trash cans cluttering streets and the town's declining cleanliness. Mentioned recent fireworks incidents as another community disruption.
- Jocelyn, 9 N Harrisburg St, Steelton, PA 17113 – Neighbor to Angela Hernandez, shared concerns about a neighbor dumping trash into her trash bins, causing fines risk. Detailed ongoing problems with excessive trash, multiple residents, and property neglect. Asked about the process for reporting and disputing fines related to trash issues and accountability measures. Suggested using youth in community service as part of penalties for nuisance behavior. Observed vandalism and disrespectful behaviors in the neighborhood impacting community safety. Mentioned existing at-risk youth programs that could collaborate with borough initiatives. Invited council to consider these issues and ideas at upcoming economic development meetings.
- Emanuel Powell, 321 Lebanon Street, Steelton, PA 17113 – Asked if borough has a fire department and commented on poor conditions of houses on Front Street. Suggested that dilapidated houses should be burned down for safety and training purposes. Complained about ongoing disturbances, hoarding, and tenants overcrowding rental properties. Urged accountability from landlords for property condition and tenant management. Called for publicizing problem landlords and enforcing property maintenance. Confirmed interest in Codes meetings for addressing community cleanliness. Recalled recent fireworks and community safety concerns.

Council Comments:

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- Julianna Paoletti - Thanked residents for participation; encouraged continued attendance and involvement
- Vanessa Jenkins – Thanked attendees and mentioned trash concerns
- Michael Segina – Announced Planning Commission meeting in September with Steel Terminals project on agenda.
- Willie Slade – Expressed empathy with trash concerns and shared personal efforts to improve neighborhood cleanliness.
- Natasha Woods – Echoed previous council members’ sentiments, thanking residents for their attendance and input. Acknowledged ongoing changes within the borough and the need for time to implement them. Noted that committees will be ramping up efforts this month, getting back on track with meetings and completing required work. Emphasized the importance of communication and following through on necessary actions. Invited residents to committee meetings, mentioning that meeting times are available on the borough website and the Savvy Citizens app. Highlighted the Savvy Citizen app as a tool for residents to receive push notifications about meetings, events, road closures, and utility work. Encouraged residents to use the Savvy Citizen app to stay informed.

Adjournment: With no other business to discuss, a motion was made by Ms. Paoletti and seconded by Mr. Segina to adjourn. The motion passed unanimously, and the meeting adjourned at 8:18 PM.