

**Steelton Borough Council Agenda**

November 5, 2018

**Call Meeting to Order:** President Proctor

**Pledge of Allegiance:** President Proctor

**Moment of Silence:** Mayor Marcinko

**Approval of minutes from previous meeting:** October 01, 2018  
October 15, 2018

**Public Comment on Agenda Items only:**

**Presentation:**

Mr. Dan Kaldas, HRG, Inc. October 2018 Engineer's Report

**Communication:**

Deeper Life Bible Church Thank You to Borough

Open Door Evangelical Ministry Thank You to Borough

Humane Society of Greater Harrisburg Invitation to Gala and Auction

Robert Stout, Dauphin County EMA Notice of ACT 147 Awards

Mr. James Fearn LERTA/IDRPTEA Application for Improvements to 598 Lincoln Street

Pennsylvania DEP Surface Mining Permit for HARSCO

Dauphin County DCEDC Notice of CDBG Award for Locust Street Retaining Wall Project - \$68,844.

Dauphin County DCEDC Notice of Local Share Grant Application Hearing

PENNDOT Notice of Highway Resurfacing Project on Front Street

Caldwell and Kearns PC Notice to PA-DCED of Ordinance 2018-03 – Fire Escrow Ordinance

Jen Morrison Youth Councilperson Recommendation – Olivia Palermo

**Unfinished Business:**

Mr. Segina/ Mr. Wion

RESOLUTION 2018-R-  
RESOLUTION APPOINTING  
INDEPENDENT AUDITOR FOR  
FISCAL YEAR 2018

Mr. Wion

Resolution 2018-R-\_\_ Approving  
First Note Modification Agreement

Mr. Brown

Update on North Front Street  
Redevelopment and Adams Street  
Projects

**New Business:**

Mr. Segina

Finance Committee  
Recommendation: Approval to Lay  
General Fund Budget before Public  
for 30 Days

Mr. Segina

Finance Committee  
Recommendation: Approval to Lay  
Sewer Fund Budget before Public for  
30 Days

Mr. Segina

Planned Meeting to Discuss  
Collection of Delinquent Real Estate  
Taxes through Portnoff Associates

Mr. Brown

Update on Expiring Terms for Boards  
and Commissions at End of 2018

Mr. Wion

Approval of 2019 Humane Society  
Municipal Domestic Animal  
Protective Services Agreement

Mr. Segina

RESOLUTION 2018 – R -  
RESOLUTION ADOPTING THE  
BOROUGH OF STEELTON  
POLICY FOR CANINE (K-9) UNIT  
FUNDING

**Public Comments:**

**Council Concerns:**

**Executive Session:** To Discuss Personnel and Legal Issues

Mr. Brown

Authorization for Mr. Brown to Hire Replacement to Fill Vacancy in Highway Department with Approval of Personnel Committee

Mr. Brown

Authorization for Mr. Brown to Hire Replacement to Fill Vacancy in Water Operator Plant with Approval of Personnel Committee

**Other Business:**

**Adjournment:**

## Steelton Borough Council Meeting Minutes

November 5, 2018

### Present:

Mr. Brian Proctor, President  
Mike Segina, Vice President  
Keontay Hodge, President Pro-Tem  
Dennis Heefner  
Kelly Kratzer  
William Krovic  
Natashia Woods

Dave Wion, Solicitor  
Doug Brown, Borough Manager  
Aaron Curry – Codes Department  
Anthony Minium, Chief - Police Dept.  
Eugene Vance, Chief – Fire Dept  
Thommie Leggett-Robinson, Exec. Asst.  
Dan Kaldas HRG  
Matt Cichy, HRG

Absent with Cause: Mayor Maria Marcinko; Nicholas Neidlinger has been removed as Junior Councilperson because he is attending college out of town.

President Proctor called the meeting to order at 6:30 p.m. after which he led the body in the Pledge of Allegiance and a Moment of Silence.

Council reviewed the minutes from the October 01, 2018 and October 15, 2018. Mr. Heefner noted that the discussion regarding Ms. Maxwell's request for relief from her sewer bill was not recorded in detail. Mr. Proctor explained that the minutes stated that the issue was discussed and the outcome of the discussion, which is sufficient documentation of what occurred. Ms. Heefner requested that in the future, more detailed information be included in the minutes. Mr. Heefner moved and Ms. Hodge seconded the motion that the minutes be approved as presented. The motion was passed by a unanimous vote of Council.

There were no public comments on agenda items.

Mr. Dan Kaldas, from HRG, Inc. presented the October 2018 Engineer's Report. The highlights of the report are:

- ✓ **Franklin Brown Boulevard Townhomes ZHB and Final Subdivision /Land Development Plan** – There has been no change in the HRG status. Their work is completed and they are on call as an additional resource if necessary.
- ✓ **Sanitary Sewer & Water System Valuation** – There is no change in HRG's status on this project. Their work is completed and they are available if additional resources are needed.
- ✓ **2019 Roadway Improvement Project** – The project is scheduled to begin in the Spring of 2019. Since there was no response to the Request for Proposal advertised earlier this year, the request will be placed out again early in 2019.
- ✓ **Blueberry Alley Emergency Repair** – The contractor, Detraglia Evacuation Company, has completed the project.
- ✓ **Capital Improvement Projects – Projects identified for 2019 are:**
  - Hoffer Street Pump Station
  - CIPP Lining 3<sup>rd</sup> Street and 7<sup>th</sup> Streets
  - Pump-Station Monitoring Equipment

- Storm Sewer:
  - Storm sewer relocation from Locust to Trewick for Front Street Redevelopment.
  - Complete the replacement system from the emergency repair
- Parks:
  - Steelton Skate Park Phase II.

Mr. Heefner stated that he would like to have a meeting regarding the upgrades because he does not approve of all of them. He is concerned that his suggestions about the grant monies be drafted for infrastructure, paving, and fixing the Locust Street Steps has not been done. A lot of the grant money could be used for upgrading some of those projects. With the Council President's permission, he would like to sit down with HRG and the Borough and go over the upgrades. Mr. Proctor pointed out that the Borough had received grant money specifically for the Locust Street Steps Project and grant money was requested to complete that project. The Locust Street Steps Project is important to complete because Habitat for Humanities is rehabilitating the houses located next to the steps with the purpose of selling them. Having that project completed will improve the overall project. Mr. Heefner noted that the concrete steps are cracked, and the safety rails broken. Mr. Proctor asked if that was something that could be repaired by the Department of Public Works. Mr. Heefner responded that it is possible for the Department to repair the handrails, however the concrete work needs to be completed by a contractor. Mr. Proctor asked how much the proposal for the Hoffer Pump Station Proposal will cost. Mr. Cichy responded that the cost is \$119,200.00. Mr. Heefner asked if that would include the new pumps. Mr. Cichy responded that the proposal was the basic design and offered to go into detail regarding the proposal. Mr. Heefner asked that the design include the installation of vertical pumps rather than horizontal pumps because the horizontal pumps require that they be pulled every time there is high water. He further requested that the cost of the vertical pumps be included in the final report. The President called for action on the Engineer's Report. Mr. Heefner apologized for the interruption stating that he was trying to catch up from his absence. *Ms. Hodge moved and Mr. Krovic seconded the motion that the Engineer's Report be accepted as presented. The motion passed by a unanimous vote of Council.*

Mr. Segina asked when the 2019 Roadway Improvement Project should be placed out for bid. Mr. Kaldas stated that he would like seek authorization to advertise for bids in early 2019. He thinks the proposals should be completed in December so it will be ready to be placed out for bid for January, 2019. Ms. Hodge asked if there would be any companies that would bid in January. Mr. Kaldas explained that January is the beginning of the new bidding season. *Mr. Segina moved and Mr. Heefner seconded that HRG be authorized to prepare and post the Request for Proposals for the Road Repair Project in January, 2019. The motion passed by a unanimous vote of Council.*

Mr. Cichy came forward to discuss the Hoffer Street Pump Station Project. His review of the project included the following information: the Hoffer Street Pump Station, which was constructed in early 1960's and updated in 1994, is located along Front Street, near Hoffer Street intersection. It consists of three pumps which are located two stories down below grade. The Station handles the flow inclusive of Steelton Borough from the East End to about Pine Street. From that station the flow goes to the Trewick Station, after which it goes to the Capital Region Pump Plant. Since the last renovation was almost 25 years ago, there are substantial problems with the function of the Station, the largest of which is the difficulty staff is having maintaining the Station. Finding spare parts for replacement of broken parts is difficult, which causes a problem with the repair of broken equipment. This fact shows that the equipment is obsolete and needs to be replaced. In addition, because of the large flow that goes through the station causing three pumps to run, by definition, the Station is overloaded. Being overloaded has

been a particular issue with the increased wet weather the area has experienced. The Five-Year Capital Improvement Plan includes working on the Station to bring it up- to- date and place it in a position to efficiently handle the flow. The plan includes replacing the pumps, installing a generator (since at this point if there is a power outage the system cannot work), working on the wet well where sewage is stored until it is processed, installing the electrical base for and installing an alarm control system, installing a new roof, adding HVAC and other items that will make the Station an up-to-date operational system that will meet the needs of the Borough. Mr. Cichy stated that the basic design cost for the Hoffer Street Project is \$119,200.00. Mr. Cichy stated that HRG is requesting temporary flow monitoring at the pump station to determine the actual flow handled and exactly what the design should entail. He noted, that the Felton Street Pump Station flows through the Hoffer Street Station, and there need to be an assessment of that flow as well. Upon a question from Mr. Heefner regarding the flow monitoring of the Swatara Township flow into the Borough system, Mr. Cichy stated that project will not interfere with the flow study they propose. Mr. Cichy continued to explain the technicalities of the proposal and stated that the flow study would be performed between March and May 2019. The facts gathered during the flow studies will comprise the basis for work to be completed on the Hoffer Street Station and other Stations in the future. He stated that the work would be completed in phases. Mr. Heefner asked if there is grant money available to help defray the cost of the project. Mr. Cichy stated that HRG would look at their resources to determine if any grant monies were available. Following the discussion and review of the projected budget, *Mr. Krovic moved and Mr. Heefner seconded the motion that the Agreement for Professional Services for the Hoffer Street Pump Project for a cost of \$119,200.00 be approved. The motion carried by a unanimous vote of Council.*

#### **Communication:**

Deeper Life Bible Church sent a Thank You note to the Borough. “Thank you for your time and the effort you have put towards the success of our Prayer Praise Preach Event. We truly appreciate it!”

Open Door Evangelical Ministry sent a Thank You note to the Parks & Recreation Department. “Ephesians: 1: 15-16. Blessings Always to Everyone.” Carlene Rameau.

Humane Society of Greater Harrisburg sent an Invitation to Gala and Auction scheduled for November 17, 2018 at the Sheraton Harrisburg-Hershey Hotel. The tax deductible were \$120.00 per person.

Robert Stout, Dauphin County Emergency Management Agency provided notice of ACT 147 Awards. Steelton Borough requested \$2,388.00 and was approved for \$ 1,500.00.

The Dauphin County Conservation District and PAA Department of Environmental Protection sent a notice regarding a MS4 Workshop scheduled for November 14, 2018 in the Auditorium of the Dauphin County Agriculture & Natural Resources Center at 1451 Peters Mountain, Dauphin, PA. The workshop will be held from 1:00 – 3:0 p.m.

Mr. James Fearn submitted a LERTA/IDRPTEA Application for Improvements made to 598 Lincoln Street. Mr. Chris Koberlein from Kobe, LP submitted a LERTA/IDRPTEA Application for improvements made to 181, 183, 185 South Front Street. The applications will be considered when the Borough receives the compliance certificates.

The Pennsylvania Department of Environmental Protection sent a notice that it has approved a General Permit for Stormwater Associated with Mining at Harsco Corporation’s Heckett Multiserve Plant in Lower Swatara Township and Steelton Borough to address the handling and containment of runoff

within this site. There shall be no point-source discharge of water from the area authorized by the permit.

Dauphin County Department of Community and Economic Development Corporation (DCEDC) notified the Borough that it has been awarded \$68, 8443.00 for Locust Street Retaining Wall Project.

Dauphin County DCEDC notified the Borough that hearings for of 2018-2019 Local Share Grant Application will be held November 5, 2018 at their offices, located at 112 Market Street, 7<sup>th</sup> Floor, starting at 8:30 p.m.

Dauphin County Department of Public Safety provided a copy of the Introduction to NG-911 training book was available on line. The book includes the presentation slides used at the workshop, the County Guide to Civic Addressing. Annual 911 Statistics Report, and contact information for GIS service providers.

PENNDOT notified the Borough that the highway maintenance resurfacing project, from Chambers Street to Tioga Avenue, has been schedule/ Improvements will improve rideability and extend the life of the pavement. The work will include base repair, milling, pavement overlay, drainage updates, guiderail replacement, curb cut ramp improvements, and dinging and pavement markings. Construction is estimated to begin Fall 2019.

Caldwell and Kearns PC provided a copy of the letter sent to the PA Department of Community & Economic Development indicating that it has filed a copy of Ordinance 2018-03 – Fire Escrow Ordinance. The filing of the Ordinance brings the Borough into compliance with the Insurance Company Law of 1921.

Ms. Jen Morrison sent a letter recommending Olivia Palermo for the vacant Youth Councilperson position.

#### **Unfinished Business:**

The President of Council announced that everything listed on the agenda concerning Mr. Segina is tabled.

Mr. Segina made a brief Finance Committee report. The Finance Committee would like Council to consider hiring Portnoff Law Associates, LTD. to assist the Borough is collecting delinquent property taxes beginning with the delinquencies for 2018. The information has been presented to Council and the Finance Committee requests that Council a special meeting November 14, 2018 to discuss this alternative method of collecting taxes. Secondly, the Finance Committee would like to delay the review and discussion of the General and Sewer Budgets until they have one last review as a Committee. Mr. Heefner sought to clarify the process by stating, that normally after the Finance Committee is done, Council reviews the budget, adds or subtracts, and then the budget is laid before of the public. Mr. Segina stated that the Council has the budget, however the Committee is asking for another week to have an opportunity to review it again before bringing it to Council and laying it before the public for review. *Ms. Hodge moved that there be a Special Public Meeting held at 7:00 p.m. in Council Chambers November 14, 2018. At the meeting the Finance Committee's recommendation for the engagement of the Portnoff Law Associates, LTD to collect delinquent real estate taxes and a review and discussion of the proposed General and Sewage Budget will be held. Ms. Kratzer seconded the motion which passed by a unanimous vote of Council.*

President Proctor announced that at this time Council will recess into an Executive Session to discuss personnel issues. Ms. Hodge moved and Mr. Krovic seconded the motion that Council move into Executive Session.

At that time, and prior to Council recessing into Executive Session, Chief Minium asked permission to discuss the pending Resolution regarding the future funding of the Canine Unit. President Proctor reminded him that action on the Resolution was tabled. Chief Minium concurred that the issue had been tabled, however, he stated that there were two Officers present and the Master Canine Instructor said the proposed Resolution is affecting them because there has never been a Resolution in the 62 years of having Canine Programs from anyone in the area. Chief stated that there is fear that the program will be shut down and for transparency reasons, he is asking that Council discuss this matter in order to allow the Officers to know that the intent is not to shut the program down. President Proctor stated that there is no desire to shut down the Canine Program. He further stated that if that were the case, Council would never have voted to start the program. He continued to state that at issue was how the second dog was obtained, how the four hours of comp time was determined without the knowledge of the Personnel Committee, and finally persons sending letters to Borough's Labor Attorney, Mike Miller, requesting that he review agreements. Those actions precipitated the concerns. He stated that Chief and Mr. Segina were working through the issue. President Proctor reiterated that the intention is not to shut down the program because Council thinks it is a great program. Chief Minium asked the Officers present if they accepted the explanation from the Council President, stating that the Officers showed up out of concern about the continuation or closure of the program. President Proctor stated that he thought Mr. Segina put the Resolution together to protect the Borough from liability, which has nothing to do with shutting down the program. Chief Minium asked if there was a way that he could attend one of the meetings so that he could be clear about process. He stated that the Canine Program was a police issue so he went to the Labor Attorney and showed Mr. Segina that his first letter to Mr. Miller was written in March and there is still no Resolution. The Resolution Mr. Miller presented to Chief was not what the Police Department gave to him. He stated that he also showed that Resolution to Mr. Segina. Chief Minium stated that the communication problem is not just between the Police Department and Council, but also between the Department and Counsel. Chief expressed his desire to ensure that all parties are on the same page, thereby ensuring that the persons who are receiving training and the person who is doing the training are not thinking the training will be in vain and the program will be discontinued. President Proctor again stated that it was no the intention of the Resolution nor was Council thinking of folding the program.

Chief Minium asked if Department Heads would be invited to the Finance Committee meeting to review line budget items as was done in the past.

Ms. Hodge stated that she thought the issue was a lack of communication. She thinks the parties have not figured out how to work together through whatever. She stated that she did not think that anyone was trying to stop the program or become the second Chief or kick out Department Heads from what had been done in the past practices. In order to understand each Department's budgets the Finance Committee will meet with the Department Heads to their budget. Mr. Segina stated that he would talk with Mr. Brown, noting that the Finance Committee would probably have to meet several times during the week in order to meet with the Department Heads. President Procter noted that the Finance Committee did hold Budget meetings and nobody attended the meetings. Mr. Segina stated that the Committee held three publicly advertised meetings where the Committee went over the budget. Ms. Kratzer asked if the Committee met with Department Heads. Mr. Segina stated that Mr. Brown and Ms. Paul met with the Department Heads and the information was reported to the Committee. Chief Minium stated that in the past the Department Heads met with Mr. Brown and Ms. Paul and they would review

the budget and make their changes. The following week the Department Heads would meet with the Finance Committee and review the budgets by line items with everybody; then the proposed budgets would be presented to Council. In the past, Department Heads were notified what time to be at the Financial Committee meeting because some of them can take a lengthy amount of time and they did not want to have everybody waiting around at one time. Also, some of the meetings were double booked with other meetings, such as the Police Committee meeting, Mr. Wion was present and he and Mr. Wion were going back and forth between meetings. Chief stated that there was a need to work better next year, acknowledging that everyone was on the same page and would like to move forward. Chief Minium also stated that he would like to be a part of the Special Council Meeting in case there were any questions. Mr. Segina, again, stated that he would talk with Mr. Brown about setting something up between the Department Heads and the Finance Committee. Mr. Heefner stated that in the past Department Heads sat with the Finance Committee and Ms. Paul was in charge of that committee. Public Works attended the meeting sat there and went over the budget. Chief stated that Mr. Heefner's statement was correct. Mr. Heefner continued that then the budget went to Council which voted on it then it went out for public review. Mr. Heefner stated that "somebody decided to do the budget without input, thank God that they were going back to do it the correct way". Mr. Segina stated that that was fine. Chief Minium thanked Council for allowing him to speak.

President Proctor requested a motion to move into Executive Session. Ms. Hodge moved that Council move into Executive Session.

Before the body could move into Executive Session, Mr. Heefner asked the President if he could ask a question. The President agreed to hear the question. Mr. Heefner stated that he was confused about the Canine Program and why an Ordinance was needed. He stated that in conversation with Chief Minium, it was a program that the Department instituted, they got all the money donated, food, etc. In two years, if something happens to the Chief and the Department does not keep the program up Council can just vote not to fund it. He does not understand why it was necessary to make a law. President Proctor asked Mr. Wion to respond to the question. Chief Minium added that this was the same question that the Officers, including those from neighboring jurisdictions, and Mr. Castle had since none of them had ever heard of a Resolution to mandate something that could be dealt with at a Financial Committee or at budget time. Chief stated that when he provided a copy of the Department budget to all Council members at this meeting, it also includes the cost of the vehicles if there was no canine program, because the Department did not add a vehicle, although an updated vehicle was added to the fleet. He stated that the Borough was actually saving money with a take-home vehicle, which can be seen in the breakdown of the budget.

Mr. Wion stated that the procedure the Borough uses to do something is directed by the Council, to some extent with his input, if it involves a legal matter. However, what other municipalities do is up to the other municipality, how and whether they decide to do it is irrelevant to how the Borough does it. The procedure used by Steelton was that Council passed and approved the agreement to purchase the first dog, which is an executed, valid contract with canine. The Borough did the same thing with the second contract, which is a valid contract approved by Council. The acquisition of the dogs was completed. The presentations were made that the first officer would be trained to handle that particular dog. The second dog was handled in the same process. As a part of the concept, because they are Officers and subject to the collective bargaining agreement, it was felt that there ought to be some recognition by the Teamsters, the officers, and the Borough that the officers were going to operate and how they were going to operate within the confines of the contract, so there was no issue later on that the labor contract was being violated or, because it is semi outside of what the labor contract normally

deals with, that it would be put into an agreement. The agreement was prepared by Labor Counsel because that is his area of expertise. Whether Labor Counsel had all of the information supplied to him that he should have, Mr. Wion does not know because he was not involved with that process. If in fact there were going to be some matters that he felt that Mr. Wion should be there to ensure compliance with the federal and state laws regarding collective bargaining, it was Mr. Wion's understanding that it was introduced into the agreement that was presented at the last meeting for Council to consider. Council looked at it and saw some issues that needed to be clarified. It is also Mr. Wion's understanding, he was present for all the meetings except the one with labor counsel, that the impression that was given was that the dogs and the officers would not cost the Borough any taxpayer dollars. Chief Minium stated, for the purchase of it. Mr. Wion stated, no, the impression was that the Borough would not have to pay anything in regards to the program. That is what the Resolution was intended to put on the record and that is what the Resolution says. It also says that if the Borough has to spend tax dollars the Borough can terminate the program. The Resolution reflects the impression Council was given about the program, but at any time it could be changed. If there is any time that taxpayer money has to be used to finance the program, it does not mean that the program will be terminated, because Council can change the Resolution. Mr. Wion stated, that he thought there would be two things on the agenda for this meeting. One was the agreement talked about before because that was tabled and secondly the Resolution to indicate on the record the Council's understanding of the program. If that is incorrect, it can be changed. But because some other municipality does things in a different manner is irrelevant to what Steelton is doing.

Chief Minium stated that he understood, and stated that because there are persons who have volunteered their time, have put in a lot of time, and have earned a lot of money the Borough is sending the wrong message, especially when Steelton is the only municipality that is making a Resolution. He understands that it doesn't matter what anyone else does. Chief Minium asked who was recommending the Resolution. Mr. Segina acknowledged that the Resolution came from him. Chief Minium stated that Mr. Segina's email stated that Mr. Wion wanted the Resolution. Mr. Segina stated that he discussed the issue that the agreement was something that seemed to be beyond the understanding Council had, and asked for direction. At that time, Mr. Wion stated that there should be something put in writing. Chief Minium stated that people think Mr. Segina has a problem with the program and wants to shut it down. Mr. Segina stated that the issues had already been discussed and he was unsure why they were having the discussion at this point. Chief Minium stated that it was for transparency purposes since there were two officers who are thinking the program is going to be shut down even though he has told them numerous times that it was not being shut down. Yet there are issues and a Resolution coming from Council.

Ms. Hodge asked why this such a contentious issue. A part of the conversation started with a labor attorney got questions about a contract and compensatory time. That information alone places Council in a position to want to protect the entity. Ms. Hodge stated that she had not heard any of this information prior to this meeting. By going to the labor attorney on the Council, Chief Minium placed Council in a difficult position. There was a real lack of communication. Chief asked what he was supposed to do. He thought if there was a labor question that he should go to the labor attorney. Ms. Hodge stated that she is the chair of personnel and knew nothing about any of it. She stated that she, personally, supports the canine program and is not against the police. She further stated, for the record, that she does not know what is going on.

Chief Minium stated that he does not know the process for getting things done because there are so many committees. He further said that this issue is very similar to moving to 12 hour work shifts. He did not discuss the change with Mr. Wion, he discussed it with Mr. Miller because he is the labor attorney.

President Proctor stated that Chief Minium should have contacted Ms. Hodge and met with the Personnel Committee so they could review and agree, then send it to Mr. Miller following which it should be brought to Council for consideration. Chief stated that he would use that process in the future, but that was not how things were done in the past. Ms. Hodge said when you think about compensation time, she wants to know what is being done and will not infringe on any agreement that was made prior to this time, however, that does not mean that he went about it the right way. She did not know where it came from. He did nothing wrong. Chief Minium stated that now they were on the same page.

Mr. Segina stated that the Finance Committee recommends the appointment of an Independent Auditor for Fiscal Year 2018. *Ms. Hodge moved and Ms. Woods seconded the motion that an Independent Auditor be hired for Fiscal Year 2018.*

Mr. Wion requested Council consider approval of RESOLUTION 2018-R-20, appointing an Independent Auditor for Fiscal Year 2018. *Mr. Krovic moved and Ms. Hodge seconded the motion that the Resolution be passed. The motion passed by a unanimous vote of Council.*

Mr. Wion requested Council approve Resolution 2018-R-19 Approving First Note Modification Agreement. He explained that since an additional \$12,000.00 was added to the down payment the total amount due changes from \$32,000.00 to \$23,000.00. In so doing, the total balance and payments due are reduced. *Ms. Kratzer moved and Mr. Heefner seconded the motion that the First Note Modification Agreement be approved. The motion carried by a unanimous vote of Council.*

Mr. Brown had to leave the meeting to present a proposal for funding, therefore he was not available to discuss the update on the North Front Street Redevelopment or Frank Brown Boulevard Projects.

#### **New Business:**

Mr. Segina - Finance Committee Recommendation: Approval to Lay General Fund Budget before Public for 30 Days. This item was tabled.

Mr. Segina - Finance Committee Recommendation: Approval to Lay Sewer Fund Budget before Public for 30 Days. This item was tabled.

In Mr. Brown's absence, the update on expiring terms for Boards and Commissions at End of 2018 was tabled.

NOTE: Two items were removed from the Agenda. They were the request for approval of an agreement between the Borough and the Humane Society, and a Resolution regarding the Police Canine Funding Police.

#### **Public Comments:**

Cheryl Powell, 321 Lebanon St. – Asked about the sale of the Water System Mr. Proctor said that the Council was not a part of the decision to sell the Water system. She also asked what happened with the Borough's plan to get a Library. Ms. Kratzer told her that the system cost over \$300,000.00 and developing the library system is not financially feasible.

Emmuel Powell, 321 Lebanon St. – Mr. Powell asked who reports the information about the Borough to the news media. Ms. Kratzer stated that one of the persons responsible is Chief Minium. However, it is known that the news media has scanners are they are used to select what stories that entity chooses to

cover so that the information does not necessarily come from Borough staff.

**Council Concerns:**

Ms. Kratzer thanked Ms. Hodge and the Mayor for their contacts with her during her absence. She noted that there were events scheduled for November 24, 2018 and in January for Martin Luther King Day. She also encouraged persons to vote.

Ms. Woods thanked persons for attending the meeting. The Parks and Recreation Committee meets on the 15<sup>th</sup>.

Mr. Krovic informed the group that new Fire Department Procedures updates have been prepared and are waiting for review and approval of Mr. Wion.

Ms. Leggett-Robinson and Mr. Wion had no concerns.

Ms. Hodge thanked persons for attending the meeting. She announced that Prince of Peace Thanksgiving School Reach-out, the Borough with the Women's Council were preparing ten dinners for those in need. She also stated that there needed to be an effort to clarify the difference between the Borough and the Foundation.

Mr. Proctor encouraged people to vote.

Ms. Hodge moved and Ms. Woods seconded the motion that the meeting be adjourned. The Steelton Pennsylvania Borough Council Meeting was adjourned at 8:00 p.m. by a unanimous vote of Council.

Respectfully Submitted,



Douglas Brown, Secretary