

Steelton Borough Council Agenda

May 7, 2018

Call Meeting to Order: President Proctor

Pledge of Allegiance: President Proctor

Moment of Silence: Mayor Maria Marcinko

Approval of minutes from previous meeting:

Regular Meeting of April 16th, 2018

Special Joint Meeting – April 25th, 2018

Public Comment of Agenda items only:

Presentation:

Mr. Wenger

Amendment to RFP for Purchase of Wastewater Assets to Allow for Additional Alternate Bid

Mr. Wenger

Amendment to RFP for Purchase of Wastewater Assets to Provide for Lease of Sewer Pump Stations

Lori Mitzel, Fair Districts Dauphin County

Request to Pass Resolution Creating Independent Citizens Redistricting Commission

Justin Mendinsky

Monthly Engineer’s Report and Related Action Items

Communication:

Steelton Borough

Pension RFP Response/Notification Letters

Suez

Thank You Letter

Industrial Appraisal Company

Summary Reevaluation of Insurance Values

APA Department of Auditor General

Liquid Fuel Tax Fund

Greater Harrisburg Association of REALTORS

Invitation to Municipal Breakfast

Rodica Mihalis

Requesting Council Approve Outdated Codes

Mr. Singh

Follow-Up 5 Year Labor and Industry

Accessibility Audit

Unfinished Business:

Mr. Heefner

Proposal for Metering Swatara Sewer Flows

Mr. Heefner

Approval of NOE with HRG for Selected Paving Projects

Mr. Brown

Review of Mowing Proposals

New Business:

Mr. Proctor

Steelton Fest Related Agreements:
UPTOWN BAND
Voyager Music Stage, Sound, Lighting, Barriers

Ms. Woods

Updated Facilities/Park/Streets Request Form and Process

Mr. Brown

Approval of APPI Energy Rate Lock In

Mr. Segina

Authority Water/Wastewater Bill Review Committee Recommendations:
William Gabner, 141 Frank Brown Blvd
Kevin Maddox, 320 Ridge Street

Mr. Brown

Release of RFP for Supplementary Maintenance and Beautification Services

Mr. Heefner

Request to Install Piping to Fix Storm Water Drainage Issue on Spruce Street

Mr. Singh

Request to Proclaim May 2018 Building Safety Month

Mr. Heefner

Request to Fix Storm Water Pipe at Blueberry Alley

Mr. Brown

Request to Close Bailey Street and Hold Community Day on May 26th

Mr. Brown

Request to Reserve Skate Park for Competition – June

Mr. Brown

Request from Pennbrook to Develop MOU
for Periodic Use of Sewer Vac Truck

Public Comments:

Council Concerns:

Executive Session: To Discuss Personnel and Legal Issues

Other Business:

Adjournment:

BOROUGH OF STEELTON PENNSYLVANIA COUNCIL MEETING MINUTES
May 7, 2018

Present:

Mr. Brian Proctor, President	Maria Marcinko, Mayor
Mike Segina, Vice President	Dave Wion, Solicitor
Keontay Hodge, President Pro-Tem	Douglas Brown, Borough Manager
Dennis Heefner	Amrinder Singh, Codes Officer
Kelly Kratzer	Eugene Vance, Chief – Fire Department
William Krovic	Thommie Leggett-Robinson, Exec. Asst.
Natashia Woods	

Absent with Cause: Nicholas Neidlinger Anthony Minium, Chief – Police Department

President Brian Proctor opened the meeting at 6:31 p.m. and led the body in the Pledge of Allegiance.

Mayor Maria Marcinko led the body in a Moment of Silent Reflection.

Council reviewed the minutes of the Regular Meeting of April 16th, 2018. *Mr. Segina moved and Mr. Krovic seconded the minutes be approved. The motion passed by a unanimous vote of Council.*

Council reviewed the minutes of the Special Joint Meeting of April 25, 2018. *Ms. Woods moved and Ms. Kratzer seconded the motion that the minutes be accepted as presented. The motion passed by a unanimous vote of Council.*

There were no public comments on agenda items.

Presentations:

Mr. Jay Wenger, from Susquehanna Group Advisors, Ms. Kathy Pape and Mr. Adeolu A. Bakare from McNees, Wallace & Nurick, LLC were present to discuss recommended amendments to the Request for Proposals for the Purchase of Wastewater Assets. The amendments would allow additional Alternate Bids and allow the lease of the Sewer Pump Stations. Following the information sessions and tours of the property by persons interesting in bidding on the Wastewater Assets, there were discussions and questions raised by the potential bidders. These sessions ended in the recommendations of three modifications. Mr. Wenger, Ms. Pape and Mr. Bakare were present to present the recommendations and answer questions from the Council.

- a) The first bid release include the agreement not to raise rates for six years. It is recommended that clause be changed to allow an increase in rates immediately. While Review Committee may not accept a bid that ask for an immediate rate raise, the Borough will know if and how much the difference in the bids will be if the potential buyers have that option.

- b) This recommendation only affects the Borough. The Borough owns three sewer pump stations and the land upon which some of the pump stations are located. At this point, Borough Codes state that the bid for the land must go to the highest bidder if the property's value is more than \$1,500.00. It is possible that with the pump stations and land included might exceed the stated amount, thus leaving the Borough with no option than to accept the highest bidder, who might not offer the best bid for the Borough. Therefore, the consultants recommend that the Borough lease the three pump stations to the bidder, rather than include them in the bid. Mr. Heefner noted that there are two diversion chambers, one of which is located on mill property. Ms. Pape noted that one of the pump stations is located on mill property. He also explained that there are two diversion chambers, which belong to the Borough. He asked what will happen to the diversion chambers located on the land. The consultants will do further research and find a resolution to this issue.
- c) The consultants recommend the Borough allow proposed bidders two alternatives for purchasing and maintain the existing levels for six years following the closing date and phase-in rates after expiration of the stay out period. After receiving feedback from potential buyers, the consultants are recommending bidders be allowed two options. They could keep the six year rate stay-out or not keep the six year stay out rate. The change will allow the Water Authority and Council to assess the impact of the six year stay-out on the purchase price and determine whether or not to keep the stay-out period.

Following discussions with the consultants:

Mr. Heefner moved and Mr. Krovic seconded the motion that Council accept the Amended RFP allowing additional time for bid submissions for purchase of the Wastewater Assets and to allow the alternative six year rate stay-out period to be added to the RFP. The motion passed by a unanimous vote of Council.

Mr. Krovic moved and Ms. Woods seconded the motion that Council accept the Amended RFP for the purchase of the Wastewater Assets to allow leasing of the Sewer Pump Stations. The motion passed by a unanimous vote of Council.

Ms. Lori Mitzel, Fair Districts Dauphin County approached Council requesting that it participate with other municipalities in Pennsylvania to pass a Resolution Creating an eleven member Independent Citizens Redistricting Commission. Since Ms. Mitzel lives in another county, she brought two Steelton residents, Mr. Roberts and Mr. Dawkins, to attend the meeting with her. The purpose of the Commission is to provide a non-partisan, citizen led statewide coalition to create an independent citizen re-distributing commission. At this time, the legislature selected two Republicans and two Democrats and one person was selected by the Pennsylvania Supreme Court. There was no public input in the redistricting decision-making. The results of the current system allows the legislature to select their voters as opposed to the voters selecting their legislators. This does not meet the intent of the Constitution and does not. Ms. Hodge clarified that Ms. Mitzel is requesting Council support the idea of developing legislation for a citizen based Committee to work on the redistribution of legislative voting districts. Following Ms. Mitzel's presentation, Mr. Segina moved that the Council approve the development of a

resolution to support the Independent Citizens Redistricting Commission. Ms. Hodge recommended the matter be referred to the NEDC Committee for review and recommendation to Council. Ms. Mitzel was invited to attend the Neighborhood and Economic Development Committee meeting which is scheduled to meet May 22 at 6:30 p.m.

Justin Mendinsky from HRG presented the Monthly Engineer's Report for the April 3, 2018 through May 2, 2018 time period. His written report was supplemented by some oral explanations.

- ✓ Storm Water management Program – the permit for the next five year period has been approved by the PA Department of Environmental Protection.
- ✓ Midget Baseball Field, a Community Development Block Grant Project – Following correspondence between HRG and CNA Surety, Dauphin County (the entity that handles CDBG funds) has requested the closeout document and request for final payment disbursement directly to CNA Surety. Essentially, this project is completed.
- ✓ Franklin Brown Boulevard Townhomes ZHB and Final Subdivision/Land Development Plan – HRG has provided no services on this project since the last Council meeting.
- ✓ Washington Street Sewer Rehabilitation – HRG met with DeTraglia Excavating and reviewed the final pavement restoration and was informed that the pavement restoration would be completed the week of May 7, 2018, weather permitting. Pending the adjustment of final adjustment change orders, this project will be completed.
- ✓ Sewage Facilities Planning Module Reviews – HRG assisted Mr. Brown in completing a Sewage Facilities Planning Module Application Mailer and associated Written Certification of available sewer capacity with the Borough's collection and conveyance system for the new Dairy Queen. Sewage flows from this project will be pumped to Capital Region Water's Advances Wastewater Treatment for disposal.
- ✓ Land Development Plan Reviews; Preliminary/Final Subdivision Plan for Deniz Ak, 550 North Front Street – a revised plan was submitted by Burget & Associates, Inc. addressing all outstanding comments. HRG recommended the approval of the plan at the May 2, 2018 Planning Commission Meeting.
- ✓ Sanitary Sewer & Water System Valuation – Capital improvement plans for the sanitary and combined sewer systems were provided to the valuation team Marcy 26, 2018 and April 2, 2018 and April 23, 2018. Revisions to the valuation report will be discussed at the May 1, 2018 meeting. HRG attended the site tours with the project team and potential bidders April 11 and 12, 2018. The company will continue to work with the team.
- ✓ 2018 Roadway Improvements Projects – Mr. Dan Kaldas, from HRG, met with Mr. Heefner and Mr. Brown April 18, 2018 to review estimated construction costs for each roadway evaluated by HRG. An additional field investigation and cost estimation was conducted on McKinley Street because of complaints of poor roadway conditions.
- ✓ Miscellaneous Engineering Services – HRG previously provided information regarding our investigation of the building used by the Police Department at River Alley and Mulberry Alley during the Council's April 2, 2018 meeting. HRG would be pleased to

- ✓ provide additional services required for this property as may be required by the Borough.

Mr. Segina moved and Ms. Hodge seconded the motion that the Monthly Engineer's Report be accepted as presented. The motion passed by a unanimous vote of Council.

Communication:

Steelton Borough presented copies of letters written to agencies that responded to the Request for Proposal for Pension Fund but whose bids were not accepted.

The Borough of Steelton has a copy of the letter sent to PFM Asset Management LLC notifying them that the committee had accepted its bid management of its Pension Fund.

Mr. John Hollenbach, Vice President from Suez wrote a Thank You Letter to the Borough for their hospitality during a recent site tour.

Industrial Appraisal Company sent a Summary Re-evaluation of Insurance Values.

APA Department of Auditor General sent information regarding the Liquid Fuel Tax Fund from January 1, 2016 through December 31, 2017.

Greater Harrisburg Association of Realtors sent an Invitation to attend a Municipal Breakfast June 12, 2018 at the Radisson Hotel Harrisburg from 7:45 am. to 9:30 a.m. The topic of discussion at the breakfast will be Storm Water Management.

Ms. Rodica Mihalis sent a letter to Council requesting that Council approve the revision of local Codes which will improve the ability of the Borough to improve services in the community. Ms. Hodge requested that, as Chair of the NEDC Committee, she be copied on any correspondence from Ms. Mihalis. The President noted her request.

Mr. Singh forwarded a letter regarding the Follow-Up to the Five Year Labor and Industry Accessibility Audit which is due June 14, 2018.

The law offices of Caldwell and Kearns sent a copy of a letter sent to the Dauphin County Office of Tax Claims clarifying the names and addresses of Steelton Borough Solicitors that should be contacted regarding tax issues.

Unfinished Business:

Mr. Heefner Proposal for Metering Swatara Sewer Flows. Included in the packet is a proposal for a three month Swatara metering check. We need to have this study to test the accuracy of their payment to the Borough. He thinks we should have a four month rather than a three month study so that the study can be compared to other quarters. Mr. Segina suggested that

the cost will be cut by conducting a bi-weekly reading instead of a weekly reading. Mr. Wion reminded Council that if the amount exceeded \$10,900.00, three bids must be presented and considered prior to a decision being made. If the cost exceeds \$ 20,100, it must be placed out for bid. *Mr. Segina moved that Council accept the proposal from Mr. Rehab, Inc. and that Mr. Brown negotiate a change for a three month Swatara Township sewer flow reading conducted on a bi-weekly basis at a cost lower than the proposed \$ 9,240.00. Ms. Hodge seconded the motion which was passed by Council with a 6-1 vote. President Proctor abstained.*

Mr. Heefner began the discussion by asking the cost of paving. Mr. Medinsky responded by saying that all the work they discussed on the four streets identified, (Fourth Street, Walnut Street, Lincoln Street and McKinley Street) cost \$ 393,000.00. Mr. Heefner had expected the actual cost per street, however that was not available. The McKinley Street repairs were removed because of the cost. There is still no agreement on the scope and cost of this project. Therefore, it will must be re-presented to Council at another time.

Mr. Brown presented two bids for ground keeping in the Borough during the spring and summer season. One was from Hughes Lawn Care Service for \$700.00 per week for an estimated April through October which is 26 weeks for a total of \$18,200.00. The second bid was from Vantage Commercial Services with a cost of \$887.00 per month. *Ms. Hodge moved and Mr. Segina seconded the motion that an RFP for grounds keeping be circulated and that the Center for Employment Opportunity continue to do the work at no cost for the month of May. The motion was accepted by a unanimous vote of Council.*

New Business:

Mr. Proctor Steelton presented Steelton Fest Related Agreements for the UPTOWN BAND and Voyager Music Stage, Sound, Lighting, Barriers. The Uptown Band contract is for \$3,000.00. Voyager Music Stage, Sound, Lighting, Barriers contract is for \$4,200.00. Mr. Proctor stated that the Borough has \$5,000.00 as a Tourism Grant and an \$11,000.00 line item in the budget which will cover the cost of the event. The \$11, 00.00 is not just for this event. Mr. Brown explained that there will be other events including a contest sponsored by local businesses. He further stated that if there was an event held at the Skate Park, it would only require a small amount of funding. A question was asked about the part that vendors would play in this activity. Specifically, if vendors would have to share a portion of their proceeds with the Borough. Mr. Brown reported that he had developed an application form for vendors that has been sent to the Recreation, Parks and Events Committee for review and comment. The form includes a registration fee that would come to the Borough. The registration fee is higher for food vendors than for merchandise vendors. Mr. Wion had a question regarding insurance for the event. He also stated that there should be two separate agreements - one for the band and another for the sound/lighting /stage providers. *Ms. Hodge moved that Council accept the contract from the Uptown Band for \$3,000.00. Mr. Segina seconded the motion which was approved by a 6-1 vote, with Ms. Kratzer casting the "no" vote.*

Ms. Woods requested that the presentation of an Updated Facilities/Park/Streets Request Form and Process be tabled. The President honored her request.

Ms. Kratzer presented a representative from Faulkner Toyota who presented a check for \$ 5,000.00 to be used for the Canine Project. The presentation was met with applause, spoken words of thanks from Council Members and comments from the Mayor.

Mr. Brown presented information regarding information received from APPI Energy. This company acts as a broker for agencies providing low cost energy rates. AAPI has sent information about Talen Energy. Mr. Wion will have to review the proposal prior to it being presented to Council for approval.

Mr. Segina Authority Water/Wastewater Bill Review Committee Recommendations for two request for forbearance on water and sewer bills. This Committee was developed by the Water Authority to review and make decisions regarding request for relief on water and sewage bills in a timely manner. The presentation of the information to Council is being made following decision and action by the Water Authority.

Case #1 - 141 Frank Brown Boulevard - There was an 18 day leak which amounted to 133,000 gallons. Mr. Handley investigated and told the Water Authority that there was no possibility that the water went into the sewer system. Therefore, the Water Authority is recommending a relief of \$1,259.51. *Mr. Heefner moved and Mr. Krovic seconded the motion that the recommended relief of \$1,259.51 be granted. The motion passed by a unanimous vote of Council.*

Case #2 - 320 Ridge Street – This home had a 31 day leak which amounted to 411,000 gallons. Mr. Handley's investigation showed that there was no way the water went into the sewer system. The Committee recommends a \$3,887.44 relief be granted. This a relief, not the total of the charges to the home. *Mr. Heefner moved and Ms. Hodge seconded the motion that the recommendation of the Committee for a \$3,887.44 relief be accepted. The motion passed by a unanimous vote of Council.* Ms. Hodge congratulated the Committee for their work

Mr. Brown stated that the paid work currently being done by the Center for Employment Opportunities is approaching the \$ 20,000.00 mark, which requires that the services be placed out for bid. In consultation with Mr. Wion, Mr. Brown is requesting Council approve the release of Request for Proposal for Supplementary Maintenance and Beautification Services. The RFP will be released May 8, 2018 with a closing date of May 25, 2018. Ms. Hodge stated that she loves the work being done by CEO. *Ms. Hodge moved and Ms. Kratzer seconded the motion that the RFP be placed out for bid. The motion was approved by a unanimous vote of Council.*

Mr. Heefner presented information stating that the Borough Public Works staff can do the work necessary to install piping to fix a storm water drainage issue on Spruce Street for \$ 5, 438.64. He is asking Council to approve the expense and work. Ms. Hodge noted that the quote does not include stone and dirt to close the ditch. Mr. Heefner stated that the ditch would not be covered until enough time has passed, but the cost of the stone and dirt should have been included. He stated that the cost should not exceed \$1,000.00. *Ms. Hodge moved that the work*

be approved, provided the cost does not exceed \$ 6,500.00. Mr. Krovic seconded the motion which was passed by a unanimous vote of Council. In further discussion, Mr. Brown stated that the cost should take up about 15% of the amount budgeted for storm water repairs. Ms. Woods asked if not covering the ditch would constitute a safety hazard. Mr. Heefner responded that it would eventually accumulate trash and have to be cleaned out, which would cost staff time. Mr. Brown stated that not taking the necessary steps to elevate the problem would result in recurring damage claims against the insurance company.

Mr. Singh requested that Council Proclaim May 2018 The Third Annual Building Safety Month. The month will be devoted to bringing awareness of Building Safety to the community. Workshops and open meetings will be scheduled in June. At that time the proposed new codes should be available for presentation and feedback. *Mr. Segina moved and Ms. Hodge seconded the motion that May be proclaimed Building Safety Month. The motion was passed by a unanimous vote of Council.*

Mr. Heefner presented the Borough's cost to repair the sewer line that runs behind the Italian Club. If the work was completed by Public Works staff, the approximate cost would be \$10,881.21. This price includes a \$1000.00 for miscellaneous items. Mr. Heefner stated that he would like to get a contractor's price to compare to the Public Works price and if the cost is close to the Borough estimate, develop a contract to have the work completed. The reason for the request to hire a contractor is because staff is already overwhelmed with work. It was recommended that the request be revisited and presented to Council with the inclusion of contractor's quote for repair in the immediate area, and a quote for the pipe repair and the cost if the repair was carried out to Front Street.

Mr. Brown presented a request made by Mr. Dashaun Beecher to reserve the Bailey Street Park for a Community Day May 26, 2018. This time will also be used to kick-off the Basketball League activities from noon to 4:00 p.m. Ms. Hodge stated that in the past he requested permission from the Council, which is the proper protocol. By going through the Council, the Borough is able to ensure that police presence is available and that he has the necessary insurance coverage. Without providing his own insurance coverage, the Borough is liable should anything happen at the Community Day celebration. Instead of using proper protocol, Mr. Beecher advertised on public media sites and Council was informed through those means rather than directly from Mr. Beecher. It is necessary that the Borough has time to check and ensure that the proper measures are taken before approving the event. Mr. Segina noted that the Application for Use states that the sponsor of any event is responsible for cleaning up the property when the event has concluded. He has noted that Public Works staff has been cleaning up the area. If Public Works staff has to clean up, there is the issue of paying overtime to the staff. Mr. Brown stated that he has not received a request to use the Public Works staff. Mayor Marcinko saw Mr. Beecher in a meeting with Chief Minium earlier in the day, but was not privy to their discussion. She did also state that she was sure that Police presence would be available. Ms. Kratzer stated her concern that the event will be cancelled even though other events have been held and advertised on public media without prior notice to Council and allowed to hold the event. Ms. Woods spoke with Mr. Beecher and requested that he attend the meeting. Mr. Beecher informed her that since he has presented to the Council in the past, that he did not think he

needed to make another presentation to the body. Some Council members agreed to work with Mr. Beecher to clarify his request and ensure that all of the necessary requirements are met. Mr. Heefner feels that there should be a stated process that must be followed for persons wishing to sponsor events in the Borough. Mayor Marcinko reminded Mr. Proctor that in the past, Council voted that any person having an event that requires a street to be blocked, must provide her own barricades. This is another issue that must be discussed with Mr. Beecher. Mr. Proctor tabled the response until the next Council meeting. Mr. Segina recommended that Mr. Beecher meet with the Recreation, Parks and Events Committee before the next Council meeting.

Mr. Brown presented a request to Council from Mr. Ray Young to reserve the Skate Park for a Skate Contest sponsored by Rayzor Tattoos, June 24, 2018 from 9:00am to 8:00 p.m. The sponsors have already secured insurance for the event. Chief Minium has agreed that a police presence will be available for supervision. Ms. Hodge noted the abuse and molestation coverage was included. Mr. Brown stated that this appeared to be something that this insurance company included. *Mr. Segina moved and Ms. Hodge seconded the motion that the request for a Skate Board Contest be passed. The motion passed by a unanimous vote of Council.*

Mr. Brown Request from the Manager of Pennbrook to Develop Memorandum Of Understanding to allow periodic use of the Borough's Sewer Vacuum Truck. It is estimated that they will request to use the truck and/or staff one day twice a year. Mr. Heefner asked that the dates and times be included in the document. The Solicitor will work to develop the MOU.

Public Comments:

Emmuel Powell, 321 Lebanon Street – Mr. Powell was concerned about the discussion on the Community Day. He stated that this is an event that occurs every year so why not make it an annual event. It was explained that: 1) he has not requested that it be an annual event 2) this is his personally sponsored event and Council does not desire to stop persons from having events 3) the proposed event is larger than it has been in the past, so he needs to provide proof that he has adequate insurance. Since this is not a Borough sponsored event, the Borough's insurance will not cover any problems that occur 4) he did not follow protocol, which would have had him request Council's permission to have the event before it is widely advertised since there are Borough resources that must be provided to support the event, i.e. police presence. 5) he needs to negotiate a contract with the Borough that includes information stating that he will be responsible for cleaning up following the event. In the past, others, including Public Works staff, have had to clean up. The use of staff adds additional cost to the Borough. Mr. Powell's second concern was about presentation about re-districting. He stated that there should be a public meeting about that change. Mr. Proctor explained that Council is not responsible for redistricting and it was only asked to support the effort to have citizens involved in the redistricting process. There will be no decisions made by the Council. He was informed that two public hearings will be held if Senate Bill 22 is placed for a vote. It was stated that information is posted on the website. Mr. Powell pointed out that everyone who may be concerned does not use websites.

Cheryl Powell, 321 Lebanon Street – Ms. Powell stated that at one time there was discussion regarding the Skate Park being rented out as a source of revenue to the Borough. She asked when the rental would begin. Mr. Brown stated that this point there is no charge to use the Skate Park because it is a public facility. He further stated that the economic value comes from the impact on local merchants. Also, there is no policy for rental of the Skate Park at this time although there may be one in the future.

Council Concerns:

Ms. Kratzer – thanked persons for coming to the meeting.

Mr. Heffner – stated that at the last Council meeting there was discussion about the sewer lines coming from the mill. His research showed that there is no legal act that provides a discount on sanitary waste from the mill. In the past, the mill used a lot of water for processing. However, at this point, they have installed a filter plant so they filter the canal water for processing. Mr. Heffner is concerned about the loss of revenue because the mill is not paying the cost of sewage. He is asking Council to consider installing a meter at both mills to see how much they are actually using. President Proctor asked Mr. Heffner to come back with a report of more information. Mr. Heffner stated that Council did not fully research the use of the garages on Mulberry Street prior to considering it a place to store police materials. He believes that the garage presents a fire hazard and should be boarded up and painted or torn down.

Ms. Woods thanked persons for attending the meeting.

Mr. Wion nor Mr. Brown had issues to present at this time.

Mayor Marcinko stated that she was pleased to see a great crowd at tonight's meeting. She thanked Faulkner for their contribution toward the canine project. She informed the group that the Steelton's K-9 was in Florida being trained. She stated that Mr. Wion would need to develop a contract with TripWire regarding the Borough's accepting the canine and responsibilities of both parties. Play Time in the Park starts on May 15, 2018. The first event will be held at every Tuesday night for three weeks. The parks involved will be Municipal Park, Broad Street and East End Park. Twelve persons have contacted her regarding the Mayor's Advisory Committee and Police Community Relations. The first meeting will probably be held toward the end of May or the first week of June. At the first meeting, those involved will write the Mission Statement. Referring to Ms. Hodges concerns about Council having information regarding events in the Community, the Mayor stated that she has not heard anything about Prom Night. Ms. Woods stated that she had spoken with the Police Chief regarding the traditional Prom night festivities and he had agreed to provide support. Ms. Brown stated that Prom Night will occur May 18, 2018. The Mayor asked Mr. Heffner if he had numbers requested by Mr. Proctor for the police garage. Mr. Heffner asked Mr. Brown about follow-up. Mr. Brown stated that he needs the specifics regarding size, single or double, etc. When Mr. Brown gets that information he will be able to get and present the costs. Work is being done on a First Responder Fund Raiser, which

should be held sometime in July. The Mayor found the information that Ms. Kratzer was concerned about in The Uptown Band contract.

Ms. Hodge thanked persons for attending the meeting.

Mr. Segina asked that action be taken regarding Prom Night. Ms. Woods moved that Lincoln Street from Harrisburg Street to Bailey Street be closed off May 18, 2018 between 2:00p.m. and 7:00 p.m. Hodge seconded the motion that was passed by a unanimous vote of Council. Since this is an annual event there was some discussion if it should be slated as such and held without action from the Council. The consensus seemed to be to acknowledge is as an annual event with Council action required on closing off the street.

Mr. Segina stated the Fire Department would like permission to hang banners on Front Street just like it has in the past for Prince of Peace and others that might request it. Mr. Wion noted that PennDot would have to give permission since Front Street is a state road. *Mr. Segina moved that Council approve the Fire Department to work with the Police Department and PennDot to hang the appropriate signs that are normally hung from year to year. Ms. Hodge seconded the motion which was passed by a unanimous vote of Council.*

Mr. Segina stated that the Fire Department would like to hold a “no burn” class July 21-22, 2018 in the red brick building owned by the Borough. *Mr. Proctor moved and Ms. Hodge seconded the motion that the Fire Department be allowed to use 118 Front Street July 21-22, 2018 for training purposes. The motion was passed by a unanimous vote of Council.*

Mr. Segina announced that The Fire Department will hold a Soup and R&K Sub Sale with orders due by May 16, 2018. On June 30, 2018 the Fire Department will hold a Chicken Barbecue. The citizens are encouraged to support the Fire Department by purchasing really good tasting food.

There was no Executive Session or other business to be discussed.

Mr. Segina moved and Ms. Hodge seconded the motion that the meeting of the Steelton Pennsylvania Borough Council be adjourned at 8:25 p.m. The motion passed by a unanimous vote of Council.

Respectfully Submitted,



Douglas Brown, Secretary